

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, APRIL 1, 2026**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on April 1, 2026, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
BOB BENTZ
CHRIS KANE

1. Public Comment.

- Chris Kane introduced himself and described the pest control services he provides which include inspections and pest eradication. He noted the use of thermal imaging to identify water intrusion and stated he holds required federal, state, and county permits. Mr. Kane said that he consults with biologists, prepares documentation, and participates in site walk-throughs as part of the permitting process. He mentioned the work he does is eligible for subvention reimbursement.
- Bentz commented on the presence of wolves near Highway 4 and stated that he had encountered what he believed to be a wolf den. He identified the animals as Canadian wolves and contacted the Department of Fish & Wildlife.
- President Panzer commented he received notification from the Central Valley Flood Protection Board and added that properties located within waterways commonly receive such notifications.

2. Approval of Minutes. Minutes of the Regular Meeting of March 4, 2026. The Trustees reviewed the draft minutes. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the March 4, 2026, Regular Meeting be approved as presented.

3. Financial Report. Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. There was discussion regarding the engineering expenses and the registered warrants. After further discussion,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the April 1, 2026, meeting be approved.

4. **Audit.**

- a. Discussion and possible action to approve Draft Audit for fiscal year ending June 30, 2025. Mr. Pinasco presented this item and reviewed the working draft audit for fiscal year ending June 30, 2025. He noted that the audit is a standard report and reported that revenues have been strong, largely due to engineering participation in the subventions program. He stated that the District remains in a strong net position and that audits continue to reflect clean results. Mr. Pinasco recommended approval of the draft audit.
- b. Review and approve standard representation letter from Croce, Sanguinetti & Vander Veen for year ended June 30, 2025. Mr. Pinasco reviewed the representation letter and noted the proposal is substantially the same as in prior years. He explained the representation letter authorizes the District to enter into a contract with Croce Sanguinetti & Vander Veen for preparation of the financial audit. After review, and upon motion duly made and seconded, the Board approved the representation letter and authorized execution of a contract with CSV for financial audit services.

A motion was made, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Draft Audit for Fiscal Year Ending June 30, 2025, be approved as presented and authorized execution of the representation letter.

5. **Levee Ordinance.**

- a. Discussion related to the proposed Standards and corresponding revisions.
- b. Discussion and Possible Action to Adopt Ordinance 2026-02, an Ordinance of the Board of Trustees of Reclamation District 1608 Adopting the District's Updated Levee Encroachment Standards.

Mr. Pinasco and Mr. Neudeck recommended continuing this item to the May meeting since minor edits and exhibits are being refined.

6. **Engineer's Report. Discussion and Possible Action on Engineer's Report.**

- I. LOWER SAN JOAQUIN RIVER FEASIBILITY PROJECT
 - A. Review next meeting scheduled with the USACE for a Design Charette scheduled for May 21 at San Joaquin County Council of Governments Conference Room. The charette is still in the planning and development phase, the workshop will be a full day, to include a brief site visit followed

by focused discussion for the remainder of the day. The purpose of the meeting will be to form consensus on the path forward for design of the authorized gate structure. This meeting is by invitation only and the parties will be limited in an effort to keep the group focused and on-task as the USACE moves through the technical discussions to come to agreement on decisions made.

Mr. Neudeck gave a brief update and will be reporting back on the outcome of the May 21, 2025, meeting.

II. PLAN REVIEW

- A. Review plan review submittal.
3856 Fourteen Mile Drive
Assessor's Parcel No. 098-500-38
Index No. 25 Lot 1151
Dottie M. Lofstrom

Review of a permit application for a vegetable garden located landward of the levee toe submitted by Dottie M. Lofstrom. Seek the Board of Trustees' approval for this application. KSN Inc. recommends approval. The Lofstrom vegetable garden meets the District Guidelines.

EXHIBIT A: Plans vegetable garden.

EXHIBIT B: Photograph of area of Lofstrom lot where garden will be placed.

EXHIBIT C: February 13, 2026, Encroachment Application for a vegetable garden.

Prior to consideration of this item, Trustee Lofstrom recused herself and exited the conference room as she could not act in an official capacity on this item. The recusal was made to ensure there was no influence on the Board's discussion or action. Following Trustee Lofstrom's recusal, Mr. Neudeck reported that Trustee Lofstrom had submitted an application to construct a vegetable garden on her property. Mr. Neudeck stated that approval was recommended because there is no other feasible location on the lot, as the proposed area is the only workable space on her lot. In addition, it is a rock lot, there is complete visibility, and the proposed plants are annuals. Mr. Neudeck stated that the application meets applicable rules and regulations and recommended approval subject to the condition that the area be properly maintained, adequately spaced, and remain subject to inspection. After discussion,

It was moved, seconded (D. MacDonnell/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608, that the permit application for a vegetable garden located landward of the levee toe for 3856 Fourteen Mile Drive be

approved with the condition that it be property maintained, adequately spaced, and remain subject to inspections.

- B. Review status of Annual Levee Inspection of the District's Levee system for 2026.

EXHIBIT D: Violation Remedy tracking 2026.

Mr. Neudeck reported that, following the annual inspection process, one landowner, Maria Legoff, remains unresponsive despite multiple formal written notices. While staff previously delayed further action due to the gentleman that lived there moving, the matter continues to be a concern. The Board discussed next steps and expressed interest in pursuing enforcement if no response is received. Direction was given for Mr. Pinasco to proceed with a letter rather than additional correspondence from Mr. Neudeck. Staff noted that any unpermitted encroachment constitutes a violation under the levee standards ordinance. Mr. Pinasco will review the applicable levee standards ordinance to ensure compliance and to determine appropriate enforcement actions. It was noted that if the landowner remains unresponsive, the District may seek a court order to obtain authorization to remove encroachments, as the District does not have authority to do so without legal approval. Staff emphasized that a good-neighbor approach has been and will continue to be used as the initial step prior to formal enforcement action.

III. DELTA LEVEE SUBVENTIONS PROGRAM

- A. Review status of drains at toe of levee along 5 Mile Slough at the North end of Potomac Way and Germana Court.

EXHIBIT E: Photos of levee toe at private driveways along Five Mile Drive.

Mr. Neudeck reported the drains located at the toe of the levee along Five Mile Slough were installed by the City many years ago but were never fully completed and were abandoned. The drains provide limited function for small storm events only and are not designed for larger storms. Mr. Neudeck suggested installing small dry wells to improve appearance, provide limited drainage for minor storm events, and to address visual concerns.

- 7. **Superintendent Report. Request for directions and approvals.** Levee Superintendent Joe Bryson gave a written and oral report. In addition to the items listed in his report, Mr. Bryson reported the District's truck is currently at the dealership for repairs and that a rental vehicle has been obtained in the interim. There was discussion regarding the importance of confined space and trench safety training for personnel. It was suggested that training be pursued and for Mr. Bryson to contact the Builder's Exchange to identify available training

resources. For a complete list of items, please refer to the Levee Superintendent's Report attached hereto.

8. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction. No report.
9. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.** No report.
10. **Discussion and direction on Short-Term and Long-Range Goals.** No discussion.
11. **District Calendar.** Discussion and direction.
 - a. Next Board Meeting May 6, 2026
 - Trustee Lofstrom reported she will not be available to attend the May meeting.
12. **Correspondence.** None of note.
13. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve the list of bills as presented.

The Board adjourned the meeting at 9:38 a.m. to start the closed session.

14. **Closed Session.**
 - a. Public Employee Performance Evaluation.
Title: Levee Superintendent
 - b. Public Employee Performance Evaluation
Title: District Secretary
15. **Closed Session Report.**

The Board reconvened from Closed Session at 10:11 a.m. During the Closed Session, all three Trustees were present. There was no reportable action regarding Items 14.a and 14.b.
16. **Employee Contracts.** Discussion and possible action regarding changes to Levee Superintendent and Secretary Contracts. Attorney Andy Pinasco presented this item. He addressed the Board by saying this is an opportunity to discuss whether there are any changes to be made to the Levee Superintendent Contract and the District Secretary Contract. Changes in the past have been related to compensation. Discussion followed and a cost

of living adjustment of three percent (3%) was approved for both the Levee Superintendent and the District Secretary.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and carried by the Board of Trustees of Reclamation District 1608 to authorize the President to exercise amendment to (1) the Levee Superintendent Contract increasing the hourly rate by three percent to \$51.69 per hour and (2) the District Secretary Contract increasing the hourly rate by three percent (3%) to 64.60 per hour.

17. **Staff Reports.** None.
(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
18. **Adjournment.** The meeting adjourned at 10:15 a.m.

Respectfully submitted,


Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs
CEQA = California Environmental Quality Act
CVFPDB = Central Valley Flood Protection Board
District= Reclamation District 1608
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
LWA = Larsen Wurzel & Associates
MCSA = Maintenance and Capital Services Assessment District
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCA = San Joaquin Area Flood Control Agency
San Joaquin OES = San Joaquin Office of Emergency Services
USACE = United States Army Corps of Engineers

APRIL 2026 MINUTES RECLAMATION DISTRICT 1608 SUPERVISOR

JOE BRYSON

1. I cleaned and checked the pump station four times.
2. Cleaned Kelly gates, East and West.
3. Pulled a lot of debris from Fourteen Mile Slough, two large stumps and one large freezer.
4. Homeless cut Morgan fence, we repaired.
5. Swain gate homeless climbed over the fence, doing damage to the trees on the outside. We cut and trimmed, problem gone.
6. The spray contractor came out and sprayed the levee. He said you will not have more weeds on the levee. My crew told him there are no weeds on the levee.
7. In the month of March, we installed over 60 yards of rock on Five Mile Slough.
8. During the months of December, January, and February I inspected the levee at high tide. I started at 5:00am, 6am, 7am checking the front yard of every house.
9. I'm down to two men for the month of March.
10. We had many kids throwing rocks into the water.
11. Opened gates for Clear Lakes two times, Contractors three times, Fire Department one time. Fire Department would like for us to put their locks on our gates.

Reclamation District 1608
Bills for Approval - April 1, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
CA Assoc. of Mutual Water Companies	3/17/2026	4139	\$100.00				
				\$100.00	6996		X
Michael Panzer	4/1/2026	Trustee Stipend	\$299.92				
				\$299.92	6997		
Dan MacDonnell	4/1/2026	Trustee Stipend	\$299.92				
				\$299.92	6998		
Dottie Lofstrom	4/1/2026	Trustee Stipend	\$299.92				
				\$299.92	6999		
Elvia Trujillo (March Services)	4/1/2026	Secretary Fee	\$963.08				
				\$963.08	7000		
Kjeldsen Sinnock & Neudeck	3/23/2026	42888	\$946.25				
	3/23/2026	42889	\$630.25				
	3/23/2026	42890	\$10,235.55				
	3/23/2026	42891	\$3,392.50				
				\$15,204.55	7001		
PG&E	3/6/2026	0950847867-5	\$1.59				
	3/27/2026	2999432760-8	\$38.00				
				\$39.59	7002		
James G. Parker Insurance Associates	3/19/2026	106220	\$25,261.00				
				\$25,261.00	7003		
Rhonda Olmo	3/25/2026		\$399.63				
				\$399.63	7004		
Reclamation District 1608	4/1/2026		\$40,000.00				
				\$40,000.00	7005		
Chem-Weed LLC	3/24/2026	18839-25-APL	\$10,000.00				
				\$10,000.00	7006		

Reclamation District 1608
Bills for Approval - April 1, Board Meeting

Transfer to Sediment Removal Proj Fund	4/1/2026	For Registered Warrant #6459	\$29,142.64			
				\$29,142.64		
Bank of Stockton	4/1/2026	Registered Warrant #6459	\$29,142.64			
(Payment of Registered Warrant 6459)				\$29,142.64	RW6459	
State Compensation Insurance Fund	3/2/2025	1002894241	\$1,063.08	\$1,063.08		e-Check
Bank of Stockton Visa	2/25/2026	1/28/26-2/24/26	\$1,635.95	\$4,295.08		Online
ADP, Inc. (payroll)	3/6/2026	714670459	\$88.12	\$88.12		Online
ADP, Inc. (payroll)	3/26/2026	716266186	\$88.12	\$88.12		Online
State of California Payroll Taxes		2/28/26 and 3/15/26 Payroll	\$1,325.50	\$1,325.50		Online
Federal Government Payroll Taxes		2/28/26 and 3/15/26 Payroll	\$4,349.71	\$4,349.71		Online
Joe L. Bryson (Payroll)	2/28/2026	2/1/26-2/28/26	\$6,941.42	\$6,941.42		Direct Deposit
Joe C. Godinez Sr. (Payroll)	3/13/2026	3/1/26-3/15/26	\$638.48	\$638.48		Direct Deposit
Carlo D. Boccia (Payroll)	2/27/2026	2/16/26-2-28/26	\$1,188.21	\$1,188.21		Direct Deposit
Carlo D. Boccia (Payroll)	3/13/2026	3/1/26-3/15/26	\$1,486.07	\$1,486.07		Direct Deposit
Roger Lamarra (Payroll)	2/27/2026	2/16/26-2/28/26	\$1,014.12	\$1,014.12		Direct Deposit
Roger Lamarra (Payroll)	3/13/2026	3/1/26-3/15/26	\$1,073.29	\$1,073.29		Direct Deposit
		WARRANT TOTAL:		\$122,010.25		
		CHECKING TOTAL:		\$23,551.20		
		TOTAL BILLS PAID		\$145,561.45		