MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES FOR RECLAMATION DISTRICT 1608 HELD ON WEDNESDAY, JUNE 4, 2025

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:01 a.m. by President Panzer on June 4, 2025, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT	OTHERS PRESENT
MICHAEL PANZER	CHRIS NEUDECK
DOTTIE LOFSTROM	ANDY PINASCO
	JOE BRYSON
ABSENT	ELVIA TRUJILLO
DAN MacDONNELL	BILL BROWN

1. **Public Comment.**
   - Bill Brown, commented on several items, including:
     - District finances and whether certain costs such as engineering inspections, engineering review of encroachment applications, gate repairs, etc., should be passed on to homeowners. He feels the District should not be responsible for all maintenance costs and inquired about ways the District might recoup some expenses. President Panzer responded by explaining that certain expenditures are the responsibility of the District in order to maintain the levee and proactively prevent problems which is in the best interest of all residents.
     - Subvention reimbursement figures and why some documents show a variation of the reimbursement amount. Mr. Neudeck explained that reimbursement estimates are based on targets and may not reflect the final amount received. He outlined the reimbursement process which starts with the review of all eligible invoices and receipts. A Final Claim is then submitted to the State Water Resources Control Board at the end of October; however, the actual reimbursement may not be received until the following fiscal year, a delay that is outside the District's control.

2. **Approval of Minutes.** Minutes of the Regular Meeting of May 7, 2025. The Trustees reviewed the draft minutes. Following review,

> It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the May 7, 2025, Regular Board Meeting be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. After review and discussion,

> It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the June 4, 2025, meeting be approved.

4. **Budget.** Adopt Fiscal Year 2025-2026 Budget. Attorney Andy Pinasco presented this item. He reviewed and discussed the proposed budget for Fiscal Year 2025-2026. With input from the Trustees and Mr. Neudeck, in some areas, the budgeted amount was adjusted and in others, the line items were either changed or deleted. Mr. Pinasco will be finalizing the budget based on the input received. After discussion,

> It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the proposed budget for Fiscal Year 2025-2026 be approved with the edits discussed at this meeting.

5. **Rodent Control Services.** Discussion and possible action to approve contract with Chris Kane from AG Wildlife Management, to provide rodent control services for the levees along 14-Mile Slough. Andy Pinasco presented this item and reported Chris Kane has been working with and reaching out to other reclamation districts, which is why he attended last month's meeting to offer his services. No action was taken at that time due to concerns regarding the proposed rodent removal method. After further discussion, it was agreed there is currently no indication of a rodent issue on the levee. However, should signs of rodent activity arise, his services will be considered. No action taken at this time, if issues arise, communication will be done through Chris Neudeck.

6. **Engineer's Report.** Discussion and Possible Action on Engineer's Report.

I. Plan Review.

A. Review status of Annual Levee Inspection of the District's Levee system for 2025.
Exhibit A: Violation and Remedy Tracking Spreadsheet for 2025.

District Engineer Chris Neudeck presented this item. He referenced the Violation and Remedy Tracking Spreadsheet and reported progress was being made. Re-inspections have been done on some properties and there will also be additional re-inspection follow-ups in July.

II. **LSJRFS USACE Functional Equivalent Study.**

A. Review the status of SJAFCA's requested Functional Equivalent Study evaluating the proposed improved levee alignment along RD 1608's Levee. Chris Neudeck provided an update on SJAFCA's Functional Equivalent Study, including the recent meetings with SJAFCA and USACE. He reported the project is still years away from getting to the point where it will be final.

7. **Superintendent Report**. Request for directions and approvals. Levee Superintendent Joe Bryson gave a written and oral report. For a complete list of items, please refer to Mr. Bryson's report attached hereto.

8. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction. No report.

9. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.** No report.

10. **Discussion and direction on Short-Term and Long-Range Goals.** Trustee Lofstrom expressed she was pleased the way the Short-Term and Long-Range Goals were re-arranged.

11. **District Calendar**. Discussion and direction.

- Next Board Meeting July 2, 2025.
  - i. President Panzer and Trustee Lofstrom confirmed being available for the July meeting.
  - ii. Engineer Chris Neudeck will not be available to attend the July meeting.

12. **Correspondence**. None of note.

13. **Approval of Bills**. District Secretary Elvia Trujillo presented an oral and written report on District expenses. She reported having received an invoice from Croce, Sanguinetti & Vanderveen which she will be including for payment. After review,

> It was moved, seconded (D. Lofstrom/Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve the list of bills for this meeting as amended to reflect the invoice from Croce Sanguinetti & Vanderveen.

14. **Staff Reports**. None.

(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. **Adjournment**. The meeting adjourned at 9:43 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

Acronyms Frequently Used
AC Repairs = Asphalt Concrete Repairs
CEQA = California Environmental Quality Act
CVFPDB = Central Valley Flood Protection Board
District= Reclamation District 1608
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
LWA = Larsen Wurzel & Associates
MCSA = Maintenance and Capital Services Assessment District
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCA = San Joaquin Area Flood Control Agency
San Joaquin OES = San Joaquin Office of Emergency Services
USACE = United States Army Corps of Engineers

JUNE 2025 MINUTES RECLAMATION DISTRICT 1608 LEVEE SUPERENTENDENT JOE BRYSON

1. Levee patrol station 00+to 180+. Cleaned Morgan, Swain and Kelly gates. Checked and cleaned pump station.
2. Someone backed into our Moran Place cable wire. Will repair and add new wire to make it stronger. Someone dumped a truck load of stuff.
3. Grupe Park road is in need of repair. I asked a friend who is an expert in the business. We will clean and scrape the top of the road, doing a small section at a time
4. We have an address for the gate on Swain, 2983 Swain Road.
5. No more weeds.
6. We started replacing gravel Fort Donaldson to the dumpster. Getting bare at the toe. Needs to be done about every ten years.
7. Grupe Park where the fence fell down there is no fence. ~~People~~ Kids are throwing rock in the water and laughing boats. We will add more rocks and fencing.

people

Reclamation District 1608

Bills for Approval - June 4, 2025, Board Meeting (Amended)

NAME	Date	INVOICE #	AMOUNT	TOTAL $	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (6/4/25 Board Mtg)	6/4/2025	Trustee Stipend	$299.92				
				$299.92	6920		
Dan MacDonnell (6/4/25 Board Mtg)	6/4/2025	Trustee Stipend	$299.92				
				$299.92	6921		
Dottie Lofstrom (6/4/25 Board Mtg)	6/4/2025	Trustee Stipend	$299.92				
				$299.92	6922		
Elvia Trujillo (May Services)	6/4/2025	Secretary Fee	$1,543.24				
				$1,543.24	6923		
PG&E (Landview & Seagull)	5/23/2025	2999432760-8	$2.84				
				$2.84	6924		
Neumiller & Beardslee	5/9/2025	353763	$8,461.50				
				$8,461.50	6925		
Kjeldsen Sinnock & Neudeck	5/16/2025	40454	$2,533.28				
	5/16/2025	40455	$532.75				
	5/16/2025	40456	$58.25				
	5/16/2025	40457	$148.50				
	5/16/2025	40458	$14,128.30				
	5/16/2025	40459	$6,615.79				
	5/16/2025	40460	$137.50				
	5/16/2025	40461	$1,237.50				
				$25,391.87	6926		
Reclamation District 1608	6/4/2025		$30,000.00				
(Transfer to Checking Account)				**$30,000.00**	6927		
Croce Sangulnetti & Vander Veen	5/23/2025	22697	$7,425.00				
				$7,425.00	6928		
State Compensation Insurance Fund	5/2/2025	1002894231	$1,705.72	**$1,705.72**		e-Check	

Reclamation District 1608

Bills for Approval - June 4, 2025, Board Meeting (Amended)

Bank of Stockton Visa	4/30/2025	3/28/25 -4/25/25	$8,075.83	**$8,075.83**		Online	
ADP, Inc. (payroll)	5/1/2025	689697199	$86.91	**$86.91**		Online	
ADP, Inc. (payroll)	5/16/2025	690702626	$80.92	**$80.92**		Online	
ADP, Inc. (payroll)	5/20/2025	691179182	$77.93	**$77.93**		Online	
State of California Payroll Taxes		5/1, 5/16, and 5/20/25 Payroll	$870.73	**$870.73**		Online	
Federal Government Payroll Taxes		5/1, 5/16, and 5/20/25 Payroll	$3,876.06	**$3,876.06**		Online	
Joe L. Bryson (Payroll)	5/1/2025	4/1/25 - 4/30/25	$6,148.98	**$6,148.98**		Direct Deposit	
Roger Lamarra (Payroll)	5/1/2025	4/16/25-4/30/25	$956.75	**$956.75**		Direct Deposit	
Joe C. Godinez Sr. (Payroll)	5/1/2025	4/16/25-4/30/25	$561.61	**$561.61**		1650	
California State Disbursement Unit	5/1/2025	(Income Withholding)	$330.00	**$330.00**		ADP Processed	
Joe C. Godinez Sr. (Payroll)	5/16/2025	5/1/25-5/15/25	$1,194.96	**$1,194.96**		1651	
California State Disbursement Unit	5/16/2025	(Income Withholding)	$330.00	**$330.00**		ADP Processed	
Cash V. Lucero (Payroll)	5/1/2025	5/16/25-5/30/25	$401.19	**$401.19**		Direct Deposit	
Cash V. Lucero (Payroll)	5/16/2025	5/1/25-5/15/25	$419.43	**$419.43**		Direct Deposit	
David G. Salinas (Payroll)	5/20/2025	5/16/25-5/19/25	$180.47	**$180.47**		1652	
		WARRANT TOTAL:		**$73,724.21**			
		CHECKING TOTAL:		**$25,297.49**			
		TOTAL BILLS PAID		**$99,021.70**			