

**MEETING AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES MEETING
8:00 A.M. JUNE 4, 2025**

**NEUMILLER & BEARDSLEE
3121 WEST MARCH LANE, SUITE 100
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of three minutes for general public comments on items within the District's subject matter jurisdiction and three minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the Regular Meeting of May 7, 2025.
3. Financial Report. Review, discuss, and accept financial report.
4. Budget. Adopt Fiscal Year 2025 – 2026 Budget.
5. Rodent Control Services. Discussion and possible action to approve contract with Chris Kane, from AG Wildlife Management, to provide rodent control services for the levees along 14-Mile Slough.
6. Engineer's Report. Discussion and Possible Action on Engineer's Report.
 - I. PLAN REVIEW
 - A. Review status of Annual Levee Inspection of the District's Levee system for 2025.
Exhibit A: Violation and Remedy tracking Spreadsheet for 2025.
 - II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY
 - A. Review the status of SJAFCA's requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee.
7. Superintendent Report. Request for directions and approvals.
8. Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.
9. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
10. Discussion and direction on Short-Term and Long-Range Goals.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

11. District Calendar. Discussion and direction.

a. Next Meeting is July 2, 2025.

12. Correspondence.

13. Approval of Bills. Motion to Approve of Bills.

14. Staff Reports.

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. Adjournment.

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**AGENDA PACKET
RECLAMATION DISTRICT 1608
June 4, 2025**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
4.	Please see attached.
5.	Self-explanatory.
6.	Please see attached.
7.	Self-explanatory.
8.	Self-explanatory.
9	Self-explanatory.
10.	Please see attached.
11.	Please see attached.
12.	Self-explanatory.
13.	Please see attached.
14.	Self-explanatory.
15.	Self-explanatory.

ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, MAY 7, 2025**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on May 7, 2025, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

ABSENT

CHRIS NEUDECK

OTHERS PRESENT

ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
JEFF MUELLER (KSN)
CHRIS KANE - AG Wildlife Management
BILL BROWN

1. Public Comment.

- Bill Brown mentioned previous Minutes did not reflect his comments. One of his questions had been whether there was a report on the Sediment Removal Project to which Mr. Neudeck had replied there is no formal report. Mr. Brown asked whether expenses related to the Sediment Removal Project qualified for subventions reimbursement. Jeff Mueller informed Mr. Brown that the subventions reimbursement program is a levee maintenance program, therefore, dredging would not be eligible for reimbursement. Mr. Brown also commented on District's finances and reserves.

2. Approval of Minutes. Minutes of the regular meeting of April 2, 2025. The Trustees reviewed the draft minutes. Mr. Brown said the minutes did not reflect his comments on the question he asked related to the Sediment Removal Project. It was agreed to add the following language to the April Minutes: *"Mr. Brown asked if there was a report on the Sediment Removal Project and the answer by Chris Neudeck was, no, there is no formal report."* Following review and discussion,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and
unanimously carried by the Board Trustees of Reclamation District
1608, that the minutes of the April 2, 2025, Regular Board Meeting
be approved with the added language.

3. Financial Report. Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report on the May 7, 2025, Financial Report.

Trustee MacDonnell reported having reviewed the bills and invoices prior to the meeting. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the May 7, 2025, meeting be approved.

At this point Mr. Brown's question regarding the District's reserve was addressed. President Panzer explained individual reclamation districts often lack sufficient funds to independently respond to emergency situations and must to rely on government agencies to fund emergency operations. He noted it is difficult for reclamation districts to fully prepare in advance, on their own, for the costs associated with flood emergencies and, currently, RD 1608 is working on building its reserve funds. He also mentioned the successful assessment election which is expected to help with expenses. Mr. Mueller added none of the reclamation districts have that large of a reserve to handle a large-scale emergency on their own and that the money comes from other means. Bill Brown expressed his opinion that the assessments should have been set higher. In response, President Panzer explained the District needed to take a practical approach in order for the assessment election to be successful. Trustee MacDonnell said this District is very proactive and the money that is being spent now for levee maintenance is in an effort to prevent emergencies.

4. **Budget.** Discussion and direction to staff regarding Draft Budget for Fiscal Year 2025-2026. Andy Pinasco reported that a draft budget had been provided to Mr. Neudeck, however, they have not had the opportunity to collaborate as of the date of this meeting. They will be working on the draft in the coming weeks and will present it at the June meeting. Several line items are expected to be updated, including Line item G9 due to the upcoming election year. The engineering expenses will be reviewed in anticipation of any upcoming projects. Mr. Pinasco noted that Trustee MacDonnell had reviewed the bills prior to the meeting and reminded that Trustees are welcome to review, but not at the same time.
5. **CEQA Exemption.** Adopt Resolution 2025-02 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2025-2026. Andy Pinasco presented this item. He reported the resolution is brought before the Board annually. It authorizes and directs the District's engineer to file the Notice of Exemption for routine maintenance to the existing levee improvements. As the resolution remains unchanged from previous years, Mr. Pinasco recommends adoption.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2025-02 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2025-2026 be adopted.

6. **Levee Subventions.** Adopt Resolution 2025-03 Approving and Authorizing Execution of Delta Levee Maintenance Subventions Program Work Agreement for Fiscal Year 2025-2026. Attorney Andy Pinasco reported this resolution corresponds with the Subventions Work Agreement which is expected to be received soon. The District enters into this agreement annually with the Department of Water Resources in order to participate in the Levee Subventions Program. This is an administrative resolution and serves to confirm the necessary authority has been granted.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2025-03 Approving and Authorizing Execution of Delta Levee Maintenance Subventions Program Work Agreement for Fiscal Year 2025-2026 be adopted.

7. **Depredation Permit.** Discussion and possible action to allow Chris Kane, from AG Wildlife Management, access to 14-Mile Slough to remove beavers and nutria. Chris Kane from AG Wildlife Management introduced himself and spoke about the pest control services he provides. He specializes in providing pest control services in agricultural areas that are affected by nutria, squirrels, beaver, and other species that threaten levees. The trappers dispatch the rodents through lawful methods. He has provided services to other reclamation districts and obtains the necessary permits through the Department of Fish and Wildlife. His work is done using thermal cameras and tries to get video documentation. In his presentation he reported catching a significant number of nutria and beavers. He explained that nutria are large rodents, weighing between 20 to 40 pounds that burrow, eat rootballs, and create multiple chambers which can cause erosion problems. He stated his work is eligible for subvention reimbursement and he is fully licensed. The Trustees agreed to table item to the next meeting. No action was taken.

Note: This item was moved up in the agenda and heard after public comment.

8. **Engineer's Report.** Discussion and Possible Action on Engineer's Report. Jeff Mueller covered this item for District Engineer Chris Neudeck who was not presented at this meeting.

I. Plan Review.

A. Permit Requests from homeowners.

- a. 3763 Hatchers Circle
Rachel Coombs
Index No. 100 Lot 1991
APN 098-020-69

Review of application for a pool submitted by Feters Pool. Seek the Board of Trustees' approval for this application. KSN Inc. recommends approval. This pool location and depth meet the

required setbacks. Drainage features for hydrostatic pressures and surface drainage also have been addressed.

Engineer Jeff Mueller presented this item and directed the Trustees to Exhibits A and B of the Engineer's Report. Among the information included in the exhibits are the encroachment application, pool plans, and survey. Jeff Mueller confirmed that Chris Neudeck recommends approval of the application stating it meets the all requirements including setback requirements.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Application for Approval of Plans and Encroachment Permit for installing an inground pool at 3763 Hatchers Circle, Stockton, California be approved as presented.

B. Review status of Annual Levee Inspection of the District's Levee system for 2025.

Engineer Chris Mueller presented this item and directed the Trustees to the violation and remedy tracking spreadsheet marked as Exhibit C in the Engineer's Report. He explained the log has inspection findings and related information. He added that prior to conducting inspections, notices are sent to the homeowners so they are aware there will be inspectors present on the levee. Following the inspections, the spreadsheet is updated and violation notices are sent to the homeowners found to be out of compliance. Mr. Mueller indicated the violations are primarily related to vegetation issues. Trustee Lofstrom expressed interest in receiving copies of the violation notices. Trustee MacDonnell asked about the duration of the inspections and Mr. Mueller responded inspections typically a couple of days and noted most challenging areas to inspect are on Embarcadero and 5 Mile Drive.

II. LSJRFs USACE Functional Equivalent Study.

- A. Review the status of SJAFCA's requested Functional Equivalent Study evaluating the proposed improved levee alignment along RD 1608's Levee. Engineer Jeff Mueller provided an update on SJAFCA's Functional Equivalent Study and presented a map outlining the proposed improved levee alignment along Reclamation District 1608's levee.

9. **Newsletter.** Discussion and direction.

- A. Discussion and possible action on Kim Floyd communications proposed scope of work and budget for ongoing public outreach for May 2025-June 30, 2026. Andy Pinasco reported that at the last meeting Kim Floyd

reported on the success of the assessment election. At the Board's request, Ms. Floyd has submitted a proposed scope of work for 13 months of public outreach services at a not-to-exceed budget of \$14,995. This amount will include the annual newsletter, new owner welcome letters, and District Board meetings upon request. Mr. Pinasco indicated the amount is an estimate since there may not be a need for Ms. Floyd to attend all the Board meetings. Mr. Pinasco said this proposal is to engage in Ms. Floyd's services and added that from a Staff's point of view, she has the technical understanding of flood content and recommends approval of the proposal.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Kim Floyd Communications' Public Outreach Scope of Work be approved.

10. **Superintendent Report.** Request for directions and approvals. Levee Superintendent Joe Bryson gave a written and oral report. In addition to the items in Mr. Bryson's report, he reported going to every new homeowner with packages with District information from Chris Neudeck. Mr. Bryson also mentioned the District's vehicle is requiring more maintenance than in the past. For a complete list of items, please refer to Mr. Bryson's report attached hereto.
11. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction.
 - Planning of Levee Tour. There was discussion regarding the time of the next levee tour, and it was suggested that October may be an appropriate time to conduct the tour in advance of flood season.
12. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.** No report.
13. **Discussion and direction on Short-Term and Long-Range Goals.** No discussion.
14. **District Calendar.** Discussion and direction.
 - Next Board Meeting June 4, 2025.
 - Andy Pinasco reported he will be preparing the notice for the appropriations limit.
 - Everyone reported being available for the June 4, 2025, Board Meeting.
15. **Correspondence.** None of note.
16. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve the list of bills for this meeting as presented.

17. **Staff Reports.** None.

- (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

- Mr. Pinasco indicated he would be in contact with Mr. MacDonnell regarding the election.

18. **Adjournment.** The meeting adjourned at 9:12 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs

CEQA = California Environmental Quality Act

CVFPDB = Central Valley Flood Protection Board

District= Reclamation District 1608

DWR = Department of Water Resources

KSN = Kjeldsen, Sinnock & Neudeck

LWA = Larsen Wurzel & Associates

MCSA = Maintenance and Capital Services Assessment District

N&B = Neumiller & Beardslee

Prop 218 = Proposition 218

RD 1608 = Reclamation District 1608

SJAFCA = San Joaquin Area Flood Control Agency

San Joaquin OES = San Joaquin Office of Emergency Services

USACE = United States Army Corps of Engineers

MAY 2025 MINUTES RECLAMATION DISTRICT 1608 SUPERINTENDENT JOE BRYSON

1. LEVEE PATROL STATION 00+ TO 180+. CLEANED SWAIN, KELLY DRIVE AND MORGAN GATES OF A LOT OF TRASH.
2. WE HAVE LOWERED THE PAYROLL BY 50%, AND I THINK WE CAN KEEP IT THAT WAY.
3. RECEIVED A CALL LAST MONTH THAT A MAN LOCKED IN THE PUMP STATION. WHEN CLEANING I NOTICED THE HINGES WERE BROKE ON THE CONTROL BOX, WILL INSTALL A LARGER ONE.
4. TWO OR THREE TIMES A YEAR WE CLEAN UP THE TWO GATES GOING OUT TO I-5. THE WIND SEEMS TO BLOW DEBRIS IN THIS AREA AND PEOPLE DROP ITEMS OFF. SOMEONE DROPPED OFF A LARGE PILE OF FLOWERS.
5. RECEIVED CALLS PEOPLE DUMPING STUFF AT GRUPE PARK WATER SIDE, WILL PULL OUT AT LOW TIDE.
6. WITH RAIN AND SUN WEEDS ARE BACK, LOTS OF WORK
7. WE ARE CLEANING AND PATCHING CREACKS IN THE LEVEE ROAD WE BLOW THE DIRT OUT OF THE CRACKS AND THEN OUR NEW TORCH PROPANE.
8. OUR YOUNG MAN, CASH, IS JOINING THE ARMY IN JULY. GOOD WORKER
9. WE ARE STARTING TO REPAIR GATES FOURTEEN MILE AND EMBARCADERO DRIVE.
10. REMOVED A LOT OF DEBRIS FROM GARLIC BROTHERS GATE TO THE DUMPSTER.

Reclamation District 1608
Bills for Approval - May 7, 2025, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (5/7/25 Board Mtg)	5/7/2025	Trustee Stipend	\$299.92				
				\$299.92	6911		
Dan MacDonnell (5/7/25 Board Mtg)	5/7/2025	Trustee Stipend	\$299.92				
				\$299.92	6912		
Dottie Lofstrom (5/7/25 Board Mtg)	5/7/2025	Trustee Stipend	\$299.92				
				\$299.92	6913		
Elvia Trujillo (April Services)	5/7/2025	Secretary Fee	\$1,511.88				
				\$1,511.88	6914		
PG&E (Landview & Seagull)	3/28/2025	0950847867-5	\$10.10				
				\$10.10	6915		
Neumiller & Beardslee	4/7/2025	353148	\$6,694.13				
				\$6,694.13	6916		
Kjeldsen Sinnock & Neudeck	4/18/2025	40288	\$1,672.26				
	4/18/2025	40289	\$875.25				
	4/18/2025	40290	\$10,797.45				
	4/18/2025	40291	\$9,174.00				
	4/18/2025	40292	\$816.75				
				\$23,335.71	6917		
Kim Floyd Communicatios	2/24-3/31/25	V43355-16	\$2,106.90				
				\$2,106.90	6918		
Reclamation District 1608	5/7/2025	Transfer to Bank Account	\$30,000.00				
				\$30,000.00	6919		
State Compensation Insurance Fund	3/30/2025	1002202599	\$1,197.62	\$1,197.62		e-Check	
Bank of Stockton Visa	4/21/2025	2/25/25 -3/27/25	\$5,493.52	\$5,493.52		Online	

Reclamation District 1608
Bills for Approval - May 7, 2025, Board Meeting

ADP, Inc. (payroll)	4/1/2025	687477349	\$86.91	\$86.91		Online	
ADP, Inc. (payroll)	3/15/2025	688174597	\$83.92	\$83.92		Online	
State of California Payroll Taxes		3/31/25 and 4/15/25 Payroll	\$923.60	\$923.60		Online	
Federal Government Payroll Taxes		3/31/25 and 4/15/25 Payroll	\$3,658.87	\$3,658.87		Online	
Joe L. Bryson (Payroll)	3/31/2025	3/1/25 - 3/31/25	\$6,005.50	\$6,005.50		Direct Deposit	
Roger Lamarra (Payroll)	3/31/2025	3/16/25-3/31/25	\$683.30	\$683.30		Direct Deposit	
Roger Lamarra (Payroll)	4/15/2025	4/1/25-4/15/25	\$679.24	\$679.24		Direct Deposit	
Joe C. Godinez Sr. (Payroll)	3/31/2025	3/16/25-3/31/25	\$416.20	\$416.20		1648	
California State Disbursement Unit	3/31/2025	(Income Withholding)	\$416.20	\$416.20		ADP Processed	
Joe C. Godinez Sr. (Payroll)	4/15/2025	4/1/25-4/15/25	\$591.22	\$591.22		1649	
California State Disbursement Unit	4/15/2025	(Income Withholding)	\$330.00	\$330.00		ADP Processed	
Cash V. Lucero (Payroll)	3/31/2025	3/16/25-3/31/25	\$544.03	\$544.03		Direct Deposit	
Cash V. Lucero (Payroll)	4/15/2025	4/1/25-4/15/25	\$560.26	\$560.26		Direct Deposit	
		WARRANT TOTAL:		\$64,558.48			
		CHECKING TOTAL:		\$21,670.39			
		TOTAL BILLS PAID		\$86,228.87			

ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - JUNE 4, 2025
% OF FISCAL YEAR ELAPSED THROUGH END OF MAY 2025 - 91.66%

	Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses					
O1	Levee Superintendent	\$80,000.00	\$8,831.68	\$93,332.59	116.67%
O2	Part Time Employees	55,000.00	5,240.50	60,045.56	109.17%
O3	Payroll Taxes and Expenses	10,000.00	726.23	9,320.59	93.21%
O4	Fences & Gates	25,000.00	0.00	0.00	0.00%
O5	Locks & Signs	1,000.00	0.00	0.00	0.00%
O6	Weed and Rodent Control & Clean up	10,000.00	0.00	17,806.51	178.07%
O7	Levee Repair Fund (General Operations & Maintenance)	30,000.00	7,136.29	68,933.14	229.78%
O8	Levee Repair Fund (Levee Capital Improvement Projects)	50,000.00	0.00	0.00	0.00%
O9	Pump System Maintenance	1,000.00	2.84	219.95	22.00%
O10	Wireless Services (Cell and Mobile Computer)	1,000.00	864.74 *	6,271.54	627.15%
O11	Garbage Service	5,000.00	945.58	3,571.59	71.43%
O12	District Vehicle (Fuel, Maintenance and Repairs)	5,000.00	393.46 **	22,249.51	444.99%
	TOTAL	\$273,000.00	\$24,141.32	\$281,750.98	103.21%
General Expenses					
G1	Trustee Fees	\$13,000.00	\$899.72	\$15,295.88	117.66%
G2	Secretary Fees	12,500.00	1,543.24	15,789.36	126.31%
G3	Office Expenses (includes storage facility)	1,000.00	0.00	474.16	47.42%
G4	General Legal	30,000.00	8,461.50	46,995.38	156.65%
G5	Audit	5,500.00	0.00	6,915.00	125.73%
G6	County Administration Costs	6,000.00	1,788.00	6,257.46	104.29%
G7	Property and Liability Insurance	24,000.00	0.00	24,583.00	102.43%
G8	Workers Compensation Insurance	10,000.00	1,705.72	14,983.54	149.84%
G9	Election Costs	0.00	0.00	0.00	0.00%
G10	Newsletters & Public Communications	0.00	0.00	0.00	0.00%
	TOTAL	\$102,000.00	\$14,398.18	\$131,293.78	128.72%
Debt Service					
D1	Registered Warrant Expense	\$112,000.00	\$0.00	\$112,085.11	100.08%
		\$112,000.00	\$0.00	\$112,085.11	100.08%
Engineering Expenses					
E1	General Engineering	\$20,000.00	\$3,908.28	\$40,079.57	200.40%
E2	Plan Review Engineering	25,000.00	6,615.79	20,626.89	82.51%
E3	Administration of Delta Levee Subventions Program	20,000.00	591.00	19,506.29	97.53%
E4	Periodic Levee Property Inspections and Surveys	7,500.00	0.00	0.00	0.00%
E5	Routine Levee Maintenance Consultation	3,500.00	0.00	3,233.60	92.39%
E6	Engineering, Mgmt & Inspection of Capital Imp. Projects	10,000.00	0.00	0.00	0.00%
E8	Assessment Engineering	4,000.00	0.00	3,437.86	85.95%
E9	Assessment Development	250,000.00	14,276.80	134,927.44	53.97%
	TOTAL	\$340,000.00	\$25,391.87	\$221,811.65	65.24%
	TOTAL EXPENDITURES	\$827,000.00	\$63,931.37	\$634,856.41	76.77%

* \$305.19 Cell Phone \$559.55 AT&T Invoice for Levee Cameras
** \$109.98 AAA Roadside Assistance Membership \$283.48 Gas

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$260,000.00	\$128,256.02	\$295,769.95	113.76%
Interest Income	4,000.00	5,281.00	22,784.00	569.60%
Assessments	298,000.00	126,052.63	272,119.57	91.32%
Subvention Reimbursement	306,000.00	0.00	0.00	0.00%
Other	0.00	0.00	1,004.00	0.00%
Totals	\$868,000.00	\$259,589.65	\$591,677.52	68.17%

Cash On Hand

Cash Balance as of July 1, 2024	\$625,605.58
Revenues (YTD), as of April 30, 2025	592,427.52
Expenses (YTD), as of April 30, 2025	668,557.15

Fund Balance as of 5/28/2025	\$511,559.76
Proposed Warrants for 6/4/2025 Board Meeting	\$66,299.21
TOTAL CASH	\$445,260.55

Checking Account Balance as of May 30, 2025	\$24,125.96
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Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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ITEM 4

RECLAMATION DISTRICT 1608
PROPOSED BUDGET FOR FISCAL YEAR 2025-2026

	2024-2025	2024-2025 ACTUAL	Proposed 2025-2026
OPERATIONS & MAINTENANCE EXPENSES			
O1 LEVEE SUPERINTENDENT	\$80,000.00	\$93,332.59	\$85,000.00
O2 PART TIME EMPLOYEES	55,000.00	60,045.56	55,000.00
O3 PAYROLL TAXES AND EXPENSES	10,000.00	9,320.59	10,000.00
O4 FENCES & GATES	25,000.00	0.00	25,000.00
O5 LOCKS & SIGNS	1,000.00	0.00	1,000.00
O6 WEED AND RODENT CONTROL & CLEANUP	10,000.00	17,806.51	20,000.00
O7 LEVEE REPAIR FUND (General Operations & Maintenance)	30,000.00	68,933.14	50,000.00
O8 LEVEE REPAIR FUND (Levee Capital Improvement Projects)	50,000.00	0.00	50,000.00
O9 PUMP SYSTEM MAINTENANCE	1,000.00	219.95	1,000.00
O10 WIRELESS SERVICES (Cell and Mobile Computer)	1,000.00	6,271.54	6,000.00
O11 GARBAGE SERVICE	5,000.00	3,571.59	5,000.00
O12 DISTRICT VEHICLE (Fuel, Maintenance & Repairs)	5,000.00	22,249.51	0.00
	\$273,000.00	\$281,750.98	\$308,000.00
GENERAL EXPENSES			
G1 TRUSTEE FEES	\$13,000.00	\$15,295.88	\$15,000.00
G2 SECRETARY FEES	12,500.00	15,789.36	15,000.00
G3 OFFICE EXPENSES (includes storage facility)	1,000.00	474.16	1,000.00
G4 GENERAL LEGAL	30,000.00	46,995.38	40,000.00
G5 AUDIT	5,500.00	6,915.00	7,000.00
G6 COUNTY ADMINISTRATION COSTS	6,000.00	6,257.46	6,000.00
G7 PROPERTY & LIABILITY INSURANCE	24,000.00	24,583.00	24,000.00
G8 WORKERS COMPENSATION INSURANCE	10,000.00	14,983.54	15,000.00
G9 ELECTION COSTS	0.00	0.00	0.00
G10 NEWSLETTER & PUBLIC COMMUNICATIONS	0.00	0.00	10,000.00
	\$102,000.00	\$131,293.78	\$133,000.00
DEBT SERVICE			
D1 REGISTERED WARRANT EXPENSE	112,000.00	112,085.11	115,000.00
	\$112,000.00	\$112,085.11	\$115,000.00
ENGINEERING EXPENSES			
E1 GENERAL ENGINEERING	\$20,000.00	\$40,079.57	\$25,000.00
E2 PLAN REVIEW ENGINEERING	25,000.00	20,626.89	25,000.00
E3 ADMINISTRATION OF DELTA LEVEE SUBVENTIONS PROGRAM	20,000.00	19,505.29	20,000.00
E4 PERIODIC LEVEE PROPERTY INSPECTIONS AND SURVEYS	7,500.00	0.00	7,500.00
E5 ROUTINE LEVEE MAINTENANCE CONSULTATION	3,500.00	3,233.60	3,500.00
E6 ENGINEERING, MGMNT & INSPECTION OF CAPITAL IMP. PROJECTS	10,000.00	0.00	10,000.00
E8 ASSESSMENT ENGINEERING	4,000.00	3,437.86	4,000.00
E9 ASSESSMENT DEVELOPMENT	250,000.00	134,927.44	0.00
E10 5-YEAR PLAN			15,000.00
	\$340,000.00	\$221,810.65	\$110,000.00
TOTAL EXPENDITURES	\$827,000.00	\$746,940.52	\$666,000.00

INCOME	2024-2025 Budget	2024-2025 Actuals	Proposed 2025-2026
PROPERTY TAXES	\$260,000.00	\$295,769.95	\$295,000.00
INTEREST INCOME	4,000.00	22,784.00	12,000.00
ASSESSMENTS	298,000.00	272,119.57	330,000.00
SUBVENTION REIMBURSEMENT	306,000.00	0.00	Need Input
5-YEAR PLAN		1,004.00	15,000.00
TOTAL INCOME	\$868,000.00	\$591,677.52	\$652,000.00
NET INCOME	\$41,000.00	(\$155,263.00)	(\$14,000.00)

ITEM 6

Dr. Michael R. Panzer, Chairman
Dan MacDonnell, Trustee
Dot Lofstrom, Trustee

**RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 4, 2025
8:00 A.M.
ENGINEER'S REPORT**

Andrew J. Pinasco, Attorney
Elvia C. Trujillo, Secretary
Christopher H. Neudeck, Engineer
Joe Bryson, Superintendent

I. PLAN REVIEW

- B. Review status of Annual Levee Inspection of the District's Levee system for 2025.

EXHIBIT A: Violation and Remedy tracking Spreadsheet for 2025

II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY

- A. Review the status of SJAFCA's requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee.

EXHIBIT A

Lincoln Village West Violation/Remedy Tracking 2025

Address	Homeowner		Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
Southwest Quadrant Violations								
3604 Fourteen Mile Drive	Foulks, Tom & Wendy	VEGETATION VIOLATION	4/28/2025					
4/11/2025 - AJL conducted annual property inspection and discovered dense landside vegetation that requires clearing to meet District vegetation standards. 5/29/2025 AJL conducted a secondary inspection and found that the landscape had been maintained satisfactorily and met District vegetation standards.								
3722 Fourteen Mile Drive	Legkov, Maria	PERMIT VIOLATION						
4/11/2025 - AJL conducted annual property inspection and discovered backyard improvements within the levee easement completed. These encroachments included a walkway connecting the second story of the house to the levee crown road and concrete slab extensions to the levee toe (approx. 2' additional length). The property owner initiated the permit process last year but did not complete it.								
3730 Fourteen Mile Drive	Mamaril, Larry & Renata	VEGETATION VIOLATION	4/28/2025					
4/11/2025 - AJL conducted annual property inspection and discovered the hedge that has presented a vegetation violation almost every year since KSN inspections began, required trimming up to 2' above the ground to provide slope visibility.								
3880 Fourteen Mile Drive	Paige, Erica	UNAUTHORIZED ENCROACHMENT (GAZEBO)						
4/11/2025 - AJL conducted annual property inspection and discovered backyard improvements within the levee easement completed. These encroachments included a new gazebo at the toe of the levee on the eastern edge of the property. There is no record of a permit. AJL contacted Erica Paige-Frey by phone to discuss options to alter the floor decking inside the newly constructed cabana on the eastern landside toe. I passed on CHN's request that the property owner install at least two panels capable of being removed in the pseudo-wood								
6325 Embarcadero Drive	Vignolo, Anthony & Dru	VEGETATION VIOLATION	4/28/2025					
4/11/2025 - AJL conducted annual property inspection and discovered a partially constructed 100+ sq. ft. gazebo on the eastern landside toe of the property. There is no record of a permit application for this feature having been submitted to KSN prior to construction.								
6231 Embarcadero Drive	Braden, Charles & Thiemann, Tara	VEGETATION VIOLATION	4/28/2025					
4/11/2025 - AJL conducted annual property inspection and discovered landside ground vegetation so thick that no part of the slope was visible from the levee crown road. The shrubs on the waterside shoulder were overgrown and prevented visibility of the slope there as well.								

Lincoln Village West Violation/Remedy Tracking 2025								
Address	Homeowner		Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
Southeast Quadrant Violations								
3188 Seagull Lane	Rasmussen, Thomas & Thea	VEGETATION VIOLATION	4/28/2025					
4/11/2025 - AJL conducted annual property inspection and discovered landside ground vegetation so thick that no part of the slope was visible from the levee crown road. The shrubs on the waterside shoulder were overgrown and prevented visibility of the slope there as well.								
Northeast Quadrant Violations								
7050 Bridgeport Circle	Bowman, Todd & Anna	VEGETATION VIOLATION	4/28/2025					
4/11/2025 - AJL conducted annual property inspection and discovered landside ground vegetation so thick that no part of the slope was visible from the levee crown road. The shrubs on the waterside shoulder were overgrown and prevented visibility of the slope there as well.								

ITEM 10

SHORT TERM GOALS 2025

1. Revise District Website.
2. Approve Emergency Operations Plan Update.
3. Review and analysis of Levee Standards.

LONG TERM GOALS

1. Raising Elevation of Southwest Levee.
2. Sediment Removal Project.

ONGOING CONCERNS

1. Central Valley Flood Protection Plan.
2. Repair/Maintenance of Gates on Crown of Southwest Levee.
3. Annual Levee Inspection.
4. Monitor San Joaquin Feasibility Project.
5. Vegetation encroachments.
6. Work on slumping areas.
7. Participate in stakeholder groups.
8. All-Weather Road Resurfacing.

ITEM 11

RD 1608: MASTER CALENDAR

JANUARY

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Planning of Levee Tour
- Annual CEQA Exemption
- Subventions Resolution

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code* §7910).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code* §50731.5)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code* §50731.5).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code* §50731.5).
- Letter to Property owners on levee regarding levee standards and permit requirements
- Review Local Agency Biennial Notice – Due early October (even years)

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2022 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2023	First Friday of Dec 2027
Michael Panzer	2023	First Friday of Dec 2027

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2025

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 13

Reclamation District 1608
Bills for Approval - June 4, 2025, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (6/4/25 Board Mtg)	6/4/2025	Trustee Stipend	\$299.92				
				\$299.92	6920		
Dan MacDonnell (6/4/25 Board Mtg)	6/4/2025	Trustee Stipend	\$299.92				
				\$299.92	6921		
Dottie Lofstrom (6/4/25 Board Mtg)	6/4/2025	Trustee Stipend	\$299.92				
				\$299.92	6922		
Elvia Trujillo (May Services)	6/4/2025	Secretary Fee	\$1,543.24				
				\$1,543.24	6923		
PG&E (Landview & Seagull)	5/23/2025	2999432760-8	\$2.84				
				\$2.84	6924		
Neumiller & Beardslee	5/9/2025	353763	\$8,461.50				
				\$8,461.50	6925		
Kjeldsen Sinnock & Neudeck	5/16/2025	40454	\$2,533.28				
	5/16/2025	40455	\$532.75				
	5/16/2025	40456	\$58.25				
	5/16/2025	40457	\$148.50				
	5/16/2025	40458	\$14,128.30				
	5/16/2025	40459	\$6,615.79				
	5/16/2025	40460	\$137.50				
	5/16/2025	40461	\$1,237.50				
				\$25,391.87	6917		
Reclamation District 1608	6/4/2025		\$30,000.00				
(Transfer to Checking Account)				\$30,000.00	6918		
State Compensation Insurance Fund	5/2/2025	1002894231	\$1,705.72	\$1,705.72		e-Check	
Bank of Stockton Visa	4/30/2025	3/28/25 -4/25/25	\$8,075.83	\$8,075.83		Online	

Reclamation District 1608
Bills for Approval - June 4, 2025, Board Meeting

ADP, Inc. (payroll)	5/1/2025	689697199	\$86.91	\$86.91		Online	
ADP, Inc. (payroll)	5/16/2025	690702626	\$80.92	\$80.92		Online	
ADP, Inc. (payroll)	5/20/2025	691179182	\$77.93	\$77.93		Online	
State of California Payroll Taxes		5/1, 5/16, and 5/20/25 Payroll	\$870.73	\$870.73		Online	
Federal Government Payroll Taxes		5/1, 5/16, and 5/20/25 Payroll	\$3,876.06	\$3,876.06		Online	
Joe L. Bryson (Payroll)	5/1/2025	4/1/25 - 4/30/25	\$6,148.98	\$6,148.98		Direct Deposit	
Roger Lamarra (Payroll)	5/1/2025	4/16/25-4/30/25	\$956.75	\$956.75		Direct Deposit	
Joe C. Godinez Sr. (Payroll)	5/1/2025	4/16/25-4/30/25	\$561.61	\$561.61		1650	
California State Disbursement Unit	5/1/2025	(Income Withholding)	\$330.00	\$330.00		ADP Processed	
Joe C. Godinez Sr. (Payroll)	5/16/2025	5/1/25-5/15/25	\$1,194.96	\$1,194.96		1651	
California State Disbursement Unit	5/16/2025	(Income Withholding)	\$330.00	\$330.00		ADP Processed	
Cash V. Lucero (Payroll)	5/1/2025	5/16/25-5/30/25	\$401.19	\$401.19		Direct Deposit	
Cash V. Lucero (Payroll)	5/16/2025	5/1/25-5/15/25	\$419.43	\$419.43		Direct Deposit	
David G. Salinas (Payroll)	5/20/2025	5/16/25-5/19/25	\$180.47	\$180.47		1652	
		WARRANT TOTAL:		\$66,299.21			
		CHECKING TOTAL:		\$25,297.49			
		TOTAL BILLS PAID		\$91,596.70			