

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, APRIL 2, 2025**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on April 2, 2025, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
KIM FLOYD
SETH WURZEL
DOMINICK GULLI
BILL BROWN
TOOBA NAVEED

1. Public Comment.

- Bill Brown commented on the removal of the barge and the associated costs and Mr. Neudeck responded to his inquiries. Additionally, Mr. Brown inquired about assessment adjustments and Mr. Pinasco suggested addressing this matter outside the scope of this meeting.
- Dominick Gulli commented that at the last meeting he followed up with a letter addressing the assessments and raised concerns about their accuracy. He indicated he would be sending a letter to the County.

2. Approval of Minutes. Minutes of the regular meeting of March 5, 2025. The Trustees reviewed the draft minutes. There was public comment by Mr. Gulli on the wording of his comments from the previous meeting and proposed alternative language. Trustee Lofstrom clarified that the minutes serve as a summary rather than a verbatim transcript. However, to address Mr. Gulli's concern, she recommended amending the minutes to include at the end of the sentence the phrase, "*and questioned the accuracy of the assessments.*" Following review and discussion,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and
unanimously carried by the Board Trustees of Reclamation District
1608, that the minutes of the March 5, 2025, Regular Board
Meeting be approved with the amendment.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. Under the Engineering Expenses, Mr. Neudeck indicated the budgeted amount under Line Item *E1-General Engineering* should have been readjusted to include additional work done related to the Emergency Operations Plan and recommends showing this change at the next meeting. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the April 2, 2025, meeting be approved.

4. **Audit.**

- a. Review, discuss, and accept draft audit report from Croce, Sanguinetti, & Vander Veen for the year ended June 30, 2024. Mr. Pinasco presented this item. He reviewed the draft Financial Statements and Independent Auditor's Report for the fiscal year ending June 30, 2024, noting that the report fulfills the annual audit obligation. There were no recommended corrections or adjustments, underscoring the value of the audit for public transparency. Mr. Pinasco then allowed for public comment. Mr. Gulli inquired about the necessity of conducting the audit annually. In response, Mr. Pinasco explained that while audits can be performed yearly, biennially, or every five years, he recommended an annual schedule due to the lack of significant cost savings with less frequent audits. Following discussion,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to accept the draft Financial Statements and Independent Auditor's Report for the year ended June 30, 2024 prepared by Croce Sanguinetti & Vander Veen

- b. Review and approve standard representation letter from Croce, Sanguinetti & Vander Veen for year ended June 30, 2024. Mr. Pinasco presented this item and explained the representation letter from Croce Sanguinetti & Vander Veen would give approval to finalize the draft Financial Statements and Independent Auditor's Report discussed in Agenda Item 4.a. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve the representation letter from Croce Sanguinetti & Vander Veen for finalizing the Financial Statements and Independent Auditor's Report for the year ended June 30, 2024.

5. **Engineer's Report.** Discussion and Possible Action on Engineer's Report. District Engineer Chris Neudeck presented this item.

I. LSRF'S USACE Functional Equivalent Study.

A. Review the status of SJAFCAs requested Functional Equivalent Study evaluating the proposed improved levee alignment along RD 1608's Levee and recent meeting with Colonel Cadwell of the USACE on Thursday, March 27, 2025. Chris Neudeck reported on his tour of the levee and meeting with Colonel Cadwell from the US Army Corps of Engineers regarding the proposed improve levee alignment for SJAFCAs San Joaquin River Project. The discussion included the responsibility of RD 1608, the maintenance of the levees, the impact to the marina and to the Delta smelt. Mr. Neudeck also reported there is active ongoing discussion between SJAFCAs and the USACE regarding the Functional Equivalent Study.

II. Proposition 218 – New Assessment Procedure.

A. Review outcome of Ballot Measure on Tuesday, March 25, 2025.

- *Exhibit A: Ballot Proceeding Tabulation Final Report from LWA dated March 26, 2025*
- *Exhibit B: Resolution 2025-01 Approving Final Engineer's Report, Forming the Maintenance and Capital Services Assessment District and Ordering Levy of Assessments Beginning in Fiscal Year 2025-26.*

Seth Wurzel from LWA presented an oral and written report. He highlighted the results of the election and public hearing held on March 25, 2025, at Mable Barron Elementary School and reviewed his final report dated March 26, 2025, on the tabulation of ballots for the assessment proceeding for the MCSA District. He provided the following figures that can be found in his report and in Resolution 2025-01:

Excerpt from Resolution 2025-01:

“Total Number of Valid Ballots Received: 766
Total MCSA Amount of Valid Ballots: \$95,970.48

Total Number of Valid “Yes” Votes: 671
Total Weighted Value of “Yes” Votes: \$87,613.36
Total Weighted Percentage of “Yes” Votes: 91.29%

Total Number of Valid “No” Votes: 95
Total Weighted Value of “No” Votes: \$8,357.12
Total Weighted Percentage of “No” Votes: 8.71%

Total Number of “Invalid” Ballots: 15
Total MCSA Amount of “Invalid” Ballots: \$1,402.60

After the ballots were weighted according to the proportional financial obligation of the affected property, the tabulation shows that 91.29% of the valid ballots were cast in support of the MCSA formation. ...”

6. **Resolution 2025-01. Discussion and Possible Action to Approve Resolution 2025-01 Approving Final Engineer’s Report, Forming MCSA District and Ordering Levy of Assessments Beginning 2025-2026.** Andy Pinasco presented this item. He reviewed the resolution, explaining that the 'Whereas' recitals provide the background and outline how the process started in the effort to forming the Maintenance and Capital Service Assessment (MCSA). The 'Now Therefore' section details the actions to be taken. Mr. Pinasco guided the Board through each numbered item of the resolution. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve and adopt Resolution 2025-01 Approving Final Engineer’s Report, Forming MCSA District and Ordering Levy of Assessments Beginning in Fiscal Year 2025-2026.

7. **Newsletter. Discussion and direction.** Andy Pinasco mentioned this is an ongoing item on the agenda. There was discussion on ideas for the next newsletter and on the timing of publication. Since the assessment election results will be posted on the District’s website, there was consensus to have a fall newsletter sometime in September.
8. **Superintendent Report. Request for directions and approvals.** Levee Superintendent Joe Bryson gave a written and oral report. In addition to the items in Mr. Bryson’s report, he mentioned the harbor master at the Marina was highly satisfied with the newly paved blacktop on the levee. Additionally, repairs to the gates at Fourteen Mile and Embarcadero are set to begin shortly, with notifications planned for homeowners due to concerns about their dogs. For a complete list of items, please refer to the Mr. Bryson’s report
9. **Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.**
 - a. All three Trustees reported having attended the March 25, 2025 Public Hearing.
10. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.** No Report
11. **Discussion and direction on Short-Term and Long-Range Goals.** Andy Pinasco reported changing the format as suggested by Trustee Lofstrom at the last meeting. It was felt this new format summarizes goals clearly.

12. **District Calendar.** Discussion and direction.
a. Next Board Meeting May 7, 2025.
o Trustees and staff reported being available.
13. **Correspondence.** None of note.
14. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and
unanimously carried by the Board of Trustees of Reclamation
District 1608 to approve the list of bills as presented.
15. **Staff Reports.** None.
(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
16. **Adjournment.** The meeting adjourned at 9:41 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs
CEQA = California Environmental Quality Act
CVFPDB = Central Valley Flood Protection Board
District= Reclamation District 1608
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
LWA = Larsen Wurzel & Associates
MCSA = Maintenance and Capital Services Assessment District
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCA = San Joaquin Area Flood Control Agency
San Joaquin OES = San Joaquin Office of Emergency Services
USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - April 2, 2025, Board Meeting (Amended)

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (4/2/25 Board Mtg)	4/2/2025	Trustee Stipend	\$299.92				
3/25/2025 Public Hearing	3/25/2025	Trustee Stipend	\$299.92				
				\$599.84	6902		
Dan MacDonnell (4/2/25 Board Mtg)	4/2/2025	Trustee Stipend	\$299.92				
3/25/2025 Public Hearing	3/25/2025	Trustee Stipend	\$299.92				
				\$599.84	6903		
Dottie Lofstrom (4/2/25 Board Mtg)	4/2/2025	Trustee Stipend	\$299.92				
3/25/2025 Public Hearing	3/25/2025	Trustee Stipend	\$299.92				
				\$599.84	6904		
Elvia Trujillo (March Services)	4/2/2025	Secretary Fee	\$2,105.90				
				\$2,105.90	6905		
PG&E (Stone River)		2999432760-8	\$0.00				
PG&E (Landview & Seagull)	2/27/2025	0950847867-5	\$12.80				
				\$12.80	6906		
Neumiller & Beardslee	3/10/2025	352861	\$4,321.08				
				\$4,321.08	6907		
Kjeldsen Sinnock & Neudeck	2/28/2025	39867	\$1,276.25				
	2/28/2025	39868	\$991.33				
	2/28/2025	39869	\$742.50				
	2/28/2025	39870	\$5,982.05				
	2/28/2025	39871	\$148.50				
	2/28/2025	39872	\$137.50				
	2/28/2025	39873	\$708.00				
	3/21/2025	40038	\$742.50				
	3/21/2025	40039	\$1,231.00				
	3/21/2025	40040	\$58.25				
	3/21/2025	40041	\$238.50				
	3/21/2025	40042	\$11,331.32				
	3/21/2025	40043	\$7,233.75				
	3/21/2025	40044	\$594.00				

Reclamation District 1608
Bills for Approval - April 2, 2025, Board Meeting (Amended)

<i>KSN Invoices Continued</i>	3/21/2025	40045	\$90.00			
				\$31,505.45	6908	
Lincoln Unified School District	3/25/2025	ARC25-00336	\$29.93			
	2/5/25 & 2/19/25	ARC25-00347	\$31.50			
				\$61.43	6909	
James G. Parker Insurance Associates	3/26/2025	PKGNB25	\$24,483.00			
				\$24,483.00	6910	
State Compensation Insurance Fund	2/4/2025	1002202598	\$1,197.58	\$1,197.58		e-Check
Bank of Stockton Visa	3/4/2025	1/28/25 - 2/24/25	\$5,468.25	\$5,468.25		Online
ADP, Inc. (payroll)	2/28/2025		\$86.91	\$86.91		Online
ADP, Inc. (payroll)	3/15/2025		\$83.92	\$83.92		Online
State of California Payroll Taxes		2/28/25 and 3/15/25 Payroll	\$934.36	\$934.36		Online
Federal Government Payroll Taxes		2/28/25 and 3/15/25 Payroll	\$3,631.24	\$3,631.24		Online
Joe L. Bryson (Payroll)	2/28/2025	2/1/25 - 2/28/25	\$5,555.68	\$5,555.68		Direct Deposit
Roger Lamarra (Payroll)	2/28/2025	2/16/25-2/28/25	\$1,102.63	\$1,102.63		Direct Deposit
Roger Lamarra (Payroll)	3/15/2025	3/1/25-3/15/25	\$948.85	\$948.85		Direct Deposit
Joe C. Godinez Sr. (Payroll)	2/28/2025	2/16/25-2/28/25	\$527.08	\$527.08		1646
California State Disbursement Unit	1/31/2025	(Income Withholding)	\$330.00	\$330.00		ADP Processed
Joe C. Godinez Sr. (Payroll)	3/15/2025	3/1/25-3/15/25	\$389.06	\$389.06		1647
California State Disbursement Unit	3/15/2025	(Income Withholding)	\$389.06	\$389.06		ADP Processed
Cash V. Lucero (Payroll)	2/28/2025	2/16/25-2/28/25	\$752.79	\$752.79		Direct Deposit
Cash V. Lucero (Payroll)	3/15/2025	3/1/25-3/15/25	\$527.81	\$527.81		Direct Deposit
		WARRANT TOTAL:		\$64,289.18		
		CHECKING TOTAL:		\$21,925.22		
		TOTAL BILLS PAID		\$86,214.40		