

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON FRIDAY, JANUARY 3, 2025**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on January 3, 2025, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

ANDY PINASCO
ELVIA TRUJILLO
KIM FLOYD
ADAM RILEY

ABSENT:

CHRIS NEUDECK
JOE BRYSON

1. **Public Comment.** President Panzer expressed his gratitude to the attendees at last month's meeting for their quick and appropriate response to a medical emergency which occurred during that meeting. With Dr. Panzer's permission, his words of appreciation are included in these minutes:

“I have enjoyed being a trustee of this District for 25 years now. Having reviewed what transpired at our last meeting, I have been wondering what I would have done on that day if I hadn't been a Board member. Perhaps I would have been snow skiing in the out-of-bounds at Heavenly Valley, or maybe pheasant hunting at the 4000 acre Hastings Island Pheasant Club outside of Rio Vista, or driving my boat for 30 minutes out to the Berkeley Water Ski Club in the middle of the Delta to ski the slalom course. But no, I thank God that I was sitting in this chair that day when I experienced a cerebral-vascular accident (a blockage of blood vessels in the brain commonly known as a stroke) which affected my speech and the use of hands and fingers. Many of you noticed I was struggling and immediately took steps to provide the care I was going to need – the rapid response to the call for para-medics, the quick ambulance ride to St. Josephs Hospital, and the very early intervention with a clot-busting drug that within 2 hours cleared out the blockage. My voice and function of hands and fingers were completely restored. And so, I am with you today. Thank you for this privilege.”

2. **Approval of Minutes.** Minutes of the regular meeting of December 4, 2024. The Trustees reviewed the draft minutes. Trustee Lofstrom requested the third bullet in Item

11 be edited to add “*as needed*” at the end of the sentence After review and discussion, the December 4, 2024, minutes were approved as amended.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the December 4, 2024, Regular Board Meeting, be approved as amended.

3. **Financial Report. Review, discuss, and accept financial report.** District Secretary Elvia Trujillo presented an oral and written report. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the January 3, 2025, meeting be approved.

4. **Property Assessment for Levee Maintenance and Capital Services. Discussion and direction.** Andy Pinasco reported Kim Floyd and Adam Riley would be giving an update on this item.

- a. **Review and approve Official Ballot.**

Kim Floyd and Adam Riley distributed a copy of the revised Official Ballot and the Official Notice & Ballot Information Guide. They reported a barcode will be included in the Official Ballot once ready for printing and mailing. In reviewing the Official Notice & Ballot Information Guide, minor edits were suggested for clarification purposes. Discussion was held on the procedure of processing and counting of the ballots. Employees of LWA and Kim Floyd Communications will be doing the tabulating of the assessment ballots in public view. LWA will do further quality control and an unofficial report will be prepared. After further discussion,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Official Ballot and the Official Notice & Ballot Information Guide be approved as amended.

- b. **General discussion and direction for 2025 Assessment Election.**

Kim Floyd and Adam Riley presented this item. There was general discussion regarding the sunset of the current assessment and the 2025 assessment election. A preliminary webpage has been created on the District’s website on the proposed property assessment. For the convenience of property owners, an assessment calculator will also be added to the webpage. The next newsletter will be drafted early next week and mailed out in January. Ballots will be mailed out in February. Community presentations and speaking engagements are being organized to ensure property owners receive the necessary information and are well-informed. The first community meeting will be held on February 5, 2025,

and the second meeting on February 19, 2025, at 6:30 p.m. at Mabel Barron Elementary School.

5. **Engineer's Report. Discussion and Possible Action on Engineer's Report.**
 - a. **Abandoned and derelict vessels impacting the levee slope.**

District Engineer Chris Neudeck was not present at the meeting. Discussion was held regarding contacting the appropriate person or agency to remove the derelict vessel, a task that Mr. Neudeck and Mr. Bryson were handling. The possibility of an encroachment violation and its procedure for legal action was also discussed. Further, the cost associated with the removal of the abandoned vessel was considered, including charging the responsible party to reduce District expenses. As there are several items to consider, Mr. Pinasco will direct Mr. Neudeck and Mr. Bryson to pause their efforts on the removal of the abandoned vessel and bring this item back to the next meeting.
6. **Newsletter. Discussion and direction.**

Andy Pinasco remarked on the well-organized, easy to understand, and effective communication being provided by Kim Floyd Communications on the newsletters.
7. **Superintendent Report. Request for directions and approvals.**

Levee Superintendent Joe Bryson was not present at meeting. President Panzer reported receiving a notification from the Department of Pesticide Control regarding the newly prohibited rodenticides. Andy Pinasco said he and Chris Neudeck are fully aware of these notices, and applicators are also fully aware. Renewal of the spraying permit will be necessary and President Panzer offered to handle this.
8. **Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.**
 - No additional meetings attended by Trustees.
 - Upcoming meeting will be the February 5, 2025, Community Meeting.
9. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.** No report.
10. **Discussion and direction on Short-Term and Long-Range Goals.** No discussion.
11. **District Calendar. Discussion and direction.**

Trustee Lofstrom requested the following edits to Page 2 of the District Calendar: *Emergency Operation Plan Review – June ~~2022~~ 2025.*

 - a. **Next Meeting February 5, 2025.**

On February 5, 2025, the regular Board Meeting will be taking place in the morning and the Community Meeting will be taking place in the evening.

12. **Correspondence.** None of note.
13. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the January 3, 2025, Board Meeting be approved as presented.

14. **Staff Reports.** None.
- (a) **Attorney.** The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
15. **Adjournment.** The meeting adjourned at 8:44 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs
CEQA = California Environmental Quality Act
CVFPDB = Central Valley Flood Protection Board
District= Reclamation District 1608
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
LWA = Larsen Wurzel & Associates
MCSA = Maintenance and Capital Services Assessment District
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCA = San Joaquin Area Flood Control Agency
San Joaquin OES = San Joaquin Office of Emergency Services
USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - January 3, 2025, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (1/3/25 Board Mtg)	1/3/2025	Trustee Fee	\$299.92				
				\$299.92	6870		
Dan MacDonnell (1/3/25 Board Mtg)	1/3/2025	Trustee Fee	\$299.92				
				\$299.92	6871		
Dottie Lofstrom (1/3/25 Board Mtg)	1/3/2025	Trustee Fee	\$299.92				
				\$299.92	6872		
Elvia Trujillo (December Services)	1/3/2025	Secretary Fee	\$1,409.58				
				\$1,409.58	6873		
PG&E (Stone River)	12/19/2024	2999432760-8	\$9.49				
				\$9.49	6874		
Kjeldsen Sinock & Neudeck	12/20/2024	39311	\$1,410.75				
	12/20/2024	39312	\$827.25				
	12/20/2024	39313	\$9,411.21				
	12/20/2024	38314	\$2,871.25				
	12/20/2024	39315	\$99.00				
				\$14,619.46	6875		
SJC Mosquito & Vector Control District	Dec-24	SJ10038	\$39.25				
				\$39.25	6876		
Kim Floyd Communications	12/8/2024	V43355-12	\$19,919.50				
				\$19,919.50	6877		
Reclamation District 1608	1/3/2024	Transfer to Checking Acct	\$40,000.00				
				\$40,000.00	6878		
State Compensation Insurance Fund	11/30/2024	1002202595	\$1,197.58	\$1,197.58		e-Check	
Bank of Stockton Visa	12/16/2024	10/28/24-11/26/24	\$2,468.18	\$2,468.18		Online	

