

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, DECEMBER 4, 2024

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on December 4, 2024, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
ADAM RILEY (via Zoom)
KIM FLOYD
DOMINICK GULLI

Note: At approximately 8:06 a.m. a recess was taken. President Panzer left the meeting. The meeting reconvened at 8:28 a.m.

1. **Public Comment.** There was no public comment.

2. **Approval of Minutes.** Minutes regular meeting of November 6, 2024. The Trustees reviewed the draft minutes. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the Regular Meeting of November 6, 2024, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the December 4, 2024, meeting be approved.

4. **Engineer's Report.** Discussion and Possible Action on Engineer's Report. No engineer's report was presented by District Engineer, Chris Neudeck.

5. **Resolution 2024-06. Resolution Initiating Proceedings, Providing Intention to Levee Assessments, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Formation of the Maintenance and Capital Services Assessment District.**

Adam Riley from LWA presented this item. This resolution initiates the proceedings to establish an assessment district and preliminarily approves the November 13, 2024 Preliminary Engineer’s Report which is included as Exhibit B to the resolution. Adam Riley reported that based on feedback, the report was reviewed and revised. This report identifies the impacted areas and the benefits to the assessment. As described in paragraph 4 of this resolution, *The Preliminary Engineer’s Report set forth a full and detailed description of the cost to be financed by the assessment, the parcels to be assessed, the duration of the assessment, the basis upon which the assessment was calculated and the proposed assessments upon assessable lots and parcels.* This resolution also establishes the hearing date of March 25, 2025 at 6:30 p.m. and the location at Mable Barron Elementary School. Now that the Preliminary Engineer’s Report has been completed, with adoption of this resolution, the Proposition 218 process starts and will establish the Board’s authority.

Before taking action, public comment was recommended. Public comment was opened at 8:35 a.m. Trustee Lofstrom and Trustee MacDonnell felt confident on all the work that has been done in order to complete the Preliminary Engineer’s Report. Dominick Gulli commented on the boundary and Adam Riley responded the District can’t collect fees outside of the legal boundary. After public comment ended,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to adopt Resolution 2024-06 Initiating Proceedings, Providing Intention to Levee Assessments, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Formation of the Maintenance and Capital Services Assessment District as presented.

6. **Resolution 2024-07. Resolution Adopting Proposition 218 Procedures for the Maintenance and Capital Services Assessment Ballot Proceeding.**

Adam Riley presented this item. Mr. Riley explained this resolution is to approve the ballot procedures for the proposed assessment district. The resolution expands on the procedures for the following: mailed notice, posted notice, assessment ballot notice, public hearing, and tabulating ballots. This resolution memorializes the process and is a roadmap of what is being done so people are informed and for transparency. Before taking any action, public comment was recommended. Public comment was opened and there being no public comment,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to adopt Resolution 2024-07 Adopting Proposition

218 Procedures for the Maintenance and Capital Services
Assessment Ballot Proceeding as presented.

7. **Newsletter.** Discussion and Direction. Kim Floyd presented this item. She reported the newsletter in progress needs two more small edits, otherwise, it is ready for mailing. It is anticipated the newsletter will be mailed out next week with another newsletter to follow in January.
8. **Superintendent Report.** Request for directions and approvals. Levee Superintendent Joe Bryson gave an oral and written report. For a complete list of items reported, please refer to the Levee Superintendent's Report.
9. **Meetings.** Report by Trustees on meetings attended and upcoming meetings.
Request for direction. No report given.
10. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.** No report given.
11. **Discussion and direction on Short-Term and Long-Range Goals.** Andy Pinasco reviewed the short-term and long-range goals with the Board. Among the items discussed:
 - The San Joaquin Feasibility Project continues to be monitored.
 - It is anticipated the District website will be updated in the near future.
 - On the Emergency Operations Plan, Mr. Neudeck is doing minor updates as needed.
 - Both Mr. Neudeck and Mr. Pinasco continue to work on the Levee Standards.
12. **District Calendar.** Discussion and direction.
 - a. Next Meeting is January 1, 2025.

The January Board Meeting falls on holiday. Schedules were checked and it was determined that the January 2025 Board meeting take place on Friday, January 3, 2025. Mr. Neudeck mentioned he will not be available on that date. District Secretary Elvia Trujillo is to follow up with President Panzer on his availability.
13. **Correspondence.** None of note.
14. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After discussion,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the December 4, 2024, Board Meeting be approved as presented.

15. **Staff Reports.** None.
- (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
16. **Adjournment.** The meeting adjourned at 9:30 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs
CEQA = California Environmental Quality Act
CVFPB = Central Valley Flood Protection Board
District= Reclamation District 1608
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
LWA = Larsen Wurzel & Associates
MCSA = Maintenance and Capital Services Assessment District
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCA = San Joaquin Area Flood Control Agency
San Joaquin OES: San Joaquin County Office of Emergency Services
USACE = United States Army Corps of Engineers