

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, NOVEMBER 6, 2024**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on November 6, 2024, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

ANDY PINASCO
CHRIS NEUDECK
ELVIA TRUJILLO
ADAM RILEY (via Zoom)
KIM FLOYD
BILL BROWN

ABSENT

JOE BRYSON

1. **Public Comment.** Bill Brown commented on the assessments and on what the long-term goals are for the assessments. President Panzer and Chris Neudeck explained there is always ongoing maintenance to the levees and there are many expenses that go into running a reclamation district. President Panzer added that this Board is very cognizant of the needs of the District and has been extremely diligent on the care of the levee in the most economical way. Everything that is done is to the direct benefit to the people within the District and it's evident that this is one of the finest districts that is kept to standards.

2. **Approval of Minutes.** Minutes regular meeting of October 2, 2024. The Trustees reviewed the draft minutes. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the Regular Meeting of October 2, 2024, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. She also gave an update on the registered warrants with the payoff amount to date and reported the District received a 10% dividend check from State Compensation Insurance Fund. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the November 6, 2024, meeting be approved.

4. **Engineer's Report. Discussion and Possible Action on Engineer's Report.**

I. PROPOSITION 218 - NEW ASSESSMENT PROCEDURE

A. **Review status of planning efforts and development of the Engineers report.**

EXHIBIT A: Email correspondence with LWA dated October 30, 2024 regarding the Protest Ballot Hearing date and the balance of the Propostion 218 timeline.

Adam Riley and Kim Floyd gave a status update on the planning efforts and development of the Preliminary Engineer's Report for Maintenance and Capital Services Assessment. In particular, the figures in the cash flow model in Exhibit A of LWA's report were discussed. Adam Riley reported the cash flow model was prepared almost a year ago, a revision will be made and presented to the Board at the December meeting. Kim Floyd reported the draft schedule will need to be modified. Resolution 2024-06 will also be revised and will be brought back for approval and signature at the next meeting. Staff requested direction from the Trustees as to how to proceed with the assessment budget projection. After further discussion,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, to proceed with revising the assessment budget to include updated projections on District income.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, to direct Adam Riley and his staff to apportion the revised district income as a blend, 50% to reserves and 50% to debt retirement.

5. **Newsletter. Discussion and Direction.**

Kim Floyd discussed the newsletter and will be proceeding with sending out a newsletter during the month of November.

6. **Superintendent Report. Request for directions and approvals.** President Panzer reported Mr. Bryson would not present at the meeting due to a conflict. President Panzer also said Mr. Bryson informed him that he and his workers were still dealing with weed control.

7. **Resolution 2024-06. Resolution Initiating Proceedings, Providing Intention to Levee Assessments, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Formation of the Maintenance and Capital Services Assessment District.** Andy Pinasco reported this item will be brought back to December meeting.

8. **Meetings. Report by Trustees on meetings attended and upcoming meetings.**
Request for direction.
- President Panzer and Trustee MacDonnel reported having attended the 2024 Preseason Flood Coordination Meeting. The learned about the agencies that would be involved in case of an emergency and about the supplies depot and storage areas for emergency supplies, among other topics.
 - Trustee Lofstrom reported attending the Assessment Technical Committee Meeting.
9. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.**
No report.
10. **Discussion and direction on Short-Term and Long-Range Goals.** None.
11. **District Calendar. Discussion and direction.**
a. **Next Meeting is December 4, 2024.**
Everyone reported being available on December 4, 2024.
12. **Correspondence.** None of note.
13. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After discussion,
- It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the November 6, 2024, Board Meeting be approved as presented.
14. **Staff Reports.** None.
(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
15. **Adjournment.** The meeting adjourned at 9:23 a.m.

Respectfully submitted,



Elvia C. Trujillo

District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs

CEQA = California Environmental Quality Act

CVFPB = Central Valley Flood Protection Board

District= Reclamation District 1608
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
LWA = Larsen Wurzel & Associates
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCFA = San Joaquin Area Flood Control Agency
San Joaquin OES: San Joaquin County Office of Emergency Services
USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - November 6, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Reclamation District 1608	10/21/2024		\$20,000.00				
				\$20,000.00	6855		X
Michael Panzer (11/6/24 Board Mtg)	11/6/2024	Trustee Fee	\$299.92				
2024 Preseason Flood Coordination Mtg	10/8/2024		\$299.92				
				\$599.84	6856		
Dan MacDonnell (11/6/24 Board Mtg)	11/6/2024	Trustee Fee	\$299.92				
2024 Preseason Flood Coordination Mtg	10/8/2024		\$299.92				
				\$599.84	6857		
Dottie Lofstrom (11/6/24 Board Mtg)	11/6/2024	Trustee Fee	\$299.92				
Assessment Technical Committee Mtg	9/19/2024		\$299.92				
				\$599.84	6858		
Elvia Trujillo (September Services)	11/6/2024	Secretary Fee	\$1,470.48				
				\$1,470.48	6859		
PG&E (Landview & Seagull)	9/27/2024	0950847867-5	\$8.22				
PG&E (Stone River)	10/18/2024	2999432760-8	\$3.96				
				\$12.18	6860		
Neumiller & Beardslee	10/24/2024	350915	\$7,220.52				
				\$7,220.52	6861		
Reclamation District 1608	11/6/2024		\$40,000.00				
				\$40,000.00	6862		
Kjeldsen Sinock & Neudeck	10/31/2024	38906	\$1,237.50				
	10/31/2024	38097	\$1,310.75				
	10/31/2024	38908	\$54.50				
	10/31/2024	38909	\$1,485.00				
	10/31/2024	38910	\$504.00				
	10/31/2024	38911	\$130.25				
	10/31/2024	38912	\$1,849.35				
				\$6,571.35	6863		

