

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD ON WEDNESDAY, OCTOBER 2, 2024**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on October 2, 2024, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

**TRUSTEES PRESENT**

MICHAEL PANZER  
DAN MacDONNELL  
DOTTIE LOFSTROM

**OTHERS PRESENT**

ANDY PINASCO  
CHRIS NEUDECK  
JOE BRYSON  
ELVIA TRUJILLO  
ADAM RILEY  
BILL BROWN  
DOMINICK GULLI

1. **Public Comment.** No public comment.
2. **Approval of Minutes.** Minutes of special meeting of June 26, 2024 and regular meeting of September 4, 2024. The Trustees reviewed the draft minutes. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the Special Meeting of June 26, 2024 and the Regular Meeting of September 4, 2024, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. She also gave an update on the registered warrants with the payoff amount to date. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the October 2, 2024, meeting be approved.

4. **Conflict of Interest Code.** Adopt Resolution 2024-05 Reviewing the Conflict of Interest Code for 2024. Andy Pinasco presented this item. He reported the County makes sure that special districts are up to date on their Conflict of Interest Code and explained how it relates to the Fair Political Practices Commission Form 700. Mr. Pinasco is not recommending changes to the designated positions and recommends adopting Resolution 2024-05 which acknowledges review of the Conflict of Interest Code for 2024. Therefore,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2024-05 Reviewing the Conflict of Interest Code for 2024 be adopted.

5. **Engineer's Report. Discussion and Possible Action on Engineer's Report.**

I. **PLAN REVIEW.**

- A. Review progress of revisions to Levee Encroachment Standards originally adopted in March 21, 1997 including policy for removal of levee landside slope vegetation and replacing it with gravel by the District. .

District Engineer Chris Neudeck presented this item. He reported a revision of the Levee Encroachment Standards is in progress and recommends having a work group to review the standards. Once he and Mr. Pinasco complete their preliminary changes, they want to bring these changes to a workgroup for further review prior to bringing the revised draft Standards to the Board. Currently, the most significant change is the gravel program but the majority of the changes are as to language. After discussion, the Board appointed Trustee MacDonnell to be part of the working group responsible for reviewing and revising the Levee Encroachment Standard. Mr. Pinasco said no formal action was needed. The plan is for the working group to meet within the next 30 days once Mr. Neudeck does one more pass through and creates a redline document showing the revisions.

II. **PROPOSITION 218 – NEW ASSESSMENT PROCEDURE.**

- A. Review status of planning efforts and development of the Engineers Report. Mr. Neudeck turned this item over to Mr. Adam Riley from LWA to speak on the draft Preliminary Engineer's Report related to the new Prop 218 assessment. Mr. Riley's presentation emphasized the benefits of the assessment and allowed for comments and feedback. His presentation on the Draft Preliminary Engineer's Report included a PowerPoint presentation with highlights on the following:

- Background and Purpose
- Finances and Cash Flow Projections
- Services
- Benefits from Services and Boundary
- Assessment Rate Calculations and Preliminary Rates
- Prop 218 Process and Timeline

Mr. Neudeck commented he was very pleased with the work done by LWA. Today's presentation was for preliminary discussion and no Board action was required. This item will be brought back at the November meeting.

III. **LSRFS USACE FUNCTIONAL EQUIVALENT STUDY.**

- A. Review the status of the requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee vs. along RD 2119's levee. Chris Neudeck gave an update on the proposed improved alternative levee alignment study done by SJAFCA on behalf of RD 1608 and RD 2119. The study has been completed and review and evaluation of the original alignment is underway. Currently, borings are being conducted to do

the geotechnical work. Mr. Neudeck indicated the project is moving along but it's still few years out. He will bring updates to the Board as needed. There was no action taken on this item.

At this point President Panzer acknowledged Mr. Bill Brown who was present at the meeting. Mr. Brown's question centered around the risk of flooding and flood insurance. Mr. Neudeck stated that the construction of a gate is in the planning process; however, this is still several years away. Mr. Neudeck said currently this area is protected to the 100-year standard. The Corps of Engineers' project is to a 200-year standard in some portions of the City. If and when the project is completed for RD 1608, it will have a 200-year protection due to the position of the levee. As for flood insurance, some people have it and some do not.

6. **Assessment. Review and Discuss Public Draft Preliminary Engineer's Report for Maintenance and Services Assessment.**

Please refer to Item II.A. above.

7. **Newsletter. Discussion and Direction.**

Andy Pinasco reported Kim Floyd has the newsletter in her docket for the end of October and that he would be reaching out to her for the status.

8. **Superintendent Report. Request for directions and approvals. Levee**

Superintendent Joe Bryson gave an oral and written report. For a complete list of items reported, please refer to the Levee Superintendent's Report attached to these minutes.

9. **Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.**

- Trustee Lofstrom reported having attended the Technical Committee meeting on the Prop 218 assessment on September 19, 2024
- President Panzer and Trustee MacDonnell plan to attend the 2024 Preseason Flood Coordination Meeting on October 8, 2024.

10. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.** No Report.

11. **Discussion and direction on Short-Term and Long-Range Goals.** No discussion.

12. **District Calendar. Discussion and direction.**

- a. Next Meeting is November 6, 2024. No conflicts reported for that date.
  - i. Attorney Andy Pinasco reported that Greg Dohrmann would be invited to do a presentation on insurance.

13. **Correspondence.** None of note.

14. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. She reported additional invoices from Valley Tree Service and from BPM were received after the agenda packet was emailed and would be added to the list of bills. After discussion,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the October 2, 2024, Board Meeting be approved as presented and authorized payment of the additional invoices.

15. **Staff Reports.** None.  
(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
16. **Adjournment.** The meeting adjourned at 9:19 a.m.

Respectfully submitted,



Elvia C. Trujillo  
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs  
CEQA = California Environmental Quality Act  
CVFPB = Central Valley Flood Protection Board  
District= Reclamation District 1608  
DWR = Department of Water Resources  
KSN = Kjeldsen, Sinnock & Neudeck  
LWA = Larsen Wurzel & Associates  
N&B = Neumiller & Beardslee  
Prop 218 = Proposition 218  
RD 1608 = Reclamation District 1608  
SJAFCA = San Joaquin Area Flood Control Agency  
San Joaquin OES: San Joaquin County Office of Emergency Services  
USACE = United States Army Corps of Engineers

**OCTOBER 2024 MINUTES RECLAMATION DISTRICT 1608 LEVEE SUPERINTENDENT  
JOE BRYSON**

1. Levee patrol station 00+to180+. Checked and cleaned pump station, cleaned Kelly gate five times.
2. Still pulling weeds. It takes five times the work when you spray tall weeds. Never again. Now green weeds are starting to grow.
3. We only have Swain, Seagull, Plymouth to go pulling weeds.
4. Levee roads have been blacktopped I-5 to Garlic Brothers. Take advantage of hot weather, blacktop dries quickly.
5. Two large tree limbs fell at the toe of the levee. Moved to dumpsters and cut up.
6. I am using the new four wheeler for my levee inspection, driving along the fence line.
7. The homeless are looking for a winter home. Ran off five.
8. Wendy called from KSN. Asked me to keep record of the time we spend on *THE* four wheeler. We get paid for the time we use it.
9. Many calls regarding the weeds. Homeowners are worried about fires and animals living in them.

Reclamation District 1608  
Bills for Approval - October 2, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (10/2/24 Board Mtg)	10/2/2024	Trustee Fee	\$299.92				
				\$299.92	6844		
Dan MacDonnell (10/2/24 Board Mtg)	10/2/2024	Trustee Fee	\$299.92				
				\$299.92	6845		
Dottie Lofstrom (10/2/24 Special Board Mtg)	10/2/2024	Trustee Fee	\$299.92				
				\$299.92	6846		
Elvia Trujillo (September Services)	10/2/2024	Secretary Fee	\$1,363.90				
				\$1,363.90	6849		
PG&E (Stone River)	9/19/2024	2999432760-8	\$24.77				
				\$24.77	6847		
Neumiller & Beardslee	9/24/2024	350263	\$2,228.64				
				\$2,228.64	6850		
Kjeldsen Sinnock & Neudeck, Inc.	9/20/2024	38640	\$1,694.75				
	9/20/2024	38641	\$4,615.46				
	9/20/2024	38642	\$148.50				
	9/20/2024	38643	\$445.50				
	9/20/2024	38644	\$3,961.85				
	9/20/2024	38645	\$187.50				
	9/20/2024	38746	\$307.25				
				\$11,360.81	6848		
B&R Self Storage	9/24/2024	186-24/25	\$1,000.00				
				\$1,000.00	6851		
Valley Pacific Tree Service	9/25/2024	2919	\$9,500.00				
	9/25/2024	2920	\$6,900.00				
				\$16,400.00	6852		
BPM LLP	9/27/2024	175253	\$69.12				
				\$69.12	6853		

Reclamation District 1608  
Bills for Approval - October 2, 2024, Board Meeting

Valley Pacific Tree Services	9/25/2024	2921	\$2,000.00			
	9/25/2024	2922	\$4,500.00			
				\$6,500.00	6854	
<i>Transfer to Sediment Removal Proj Fund</i>	10/2/2024	For Registered Warrant #6455	\$27,925.00			
				\$27,925.00		
<i>Bank of Stockton</i>	10/7/2024	Registered Warrant #6455	\$27,925.00			
<i>(Payment of Registered Warrant 6455)</i>				\$27,925.00	RW6455	
State Compensation Insurance Fund	8/30/2024	100003211220	\$1,197.58	\$1,197.58		e-Check
Bank of Stockton Visa	9/18/2024	7/27/24 - 8/27/24	\$4,319.39	\$4,319.39		Online
State of California Payroll Taxes		8/31/24 and 9/15/24 Payroll	\$833.98	\$833.98		Online
Federal Government Payroll Taxes		8/31/24 and 9/15/24 Payroll	\$3,870.01	\$3,870.01		Online
Joe L. Bryson (Payroll)	8/30/2024	8/1/24 - 8/31/24	\$5,935.50	\$5,935.50		Direct Deposit
Roger Lamarra (Payroll)	8/30/2024	8/16/24-8/31/24	\$884.74	\$884.74		Direct Deposit
Roger Lamarra (Payroll)	9/13/2024	9/1/24-9/15/24	\$641.77	\$641.77		Direct Deposit
Joe C. Godinez Sr. (Payroll)	8/30/2024	9/16/24-9/31/24	\$662.87	\$662.87		1633
California State Disbursement Unit	8/30/2024	Child Support	\$330.00	\$330.00		ADP Processed
(J Godinez Sr. Income Withholding)						
Joe C. Godinez Sr. (Payroll)	9/13/2024	9/1/24-9/15/24	\$540.00	\$540.00		1634
California State Disbursement Unit	9/13/2024	Child Support	\$330.00	\$330.00		ADP Processed
(J Godinez Sr. Income Withholding)						
Cash V. Lucero	8/30/2024	8/16/24-8/31/24	\$1,444.69	\$1,444.69		Direct Deposit
		<b>WARRANT TOTAL:</b>		\$67,772.00		
		<b>CHECKING TOTAL:</b>		\$20,990.53		
		<b>TOTAL BILLS PAID</b>		\$88,762.53		