

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, MAY 1, 2024**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on May 1, 2024, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
KIM FLOYD
ADAM RILEY

1. **Public Comment.** There was no public comment.
2. **Approval of Minutes.** Minutes of the regular meeting of April 12, 2024. The Trustees reviewed the draft minutes. After review, the April 12, 2024, minutes were approved as presented.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the April 12, 2024, Regular Board Meeting, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the May 1, 2024, meeting be approved.

4. **Budget.** Discussion and direction to staff regarding Draft Budget for Fiscal Year 2024-2025. Attorney Andy Pinasco presented this item. He explained the numbers in the draft budget are estimates based on the 2023/2024 actuals and on anticipated costs. The draft budget was reviewed and input was provided. The budget will be revised and brought back to the next Board meeting. No action was necessary at this time.
5. **CEQA Exemption.** Adopt Resolution 2024-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2024-2025. Attorney Andy Pinasco presented this item. He reported every year the Board is presented with a resolution directing the District Engineer to file the Notice of Exemption for routine

maintenance to existing levee improvements. Since this resolution is similar to previous years, Mr. Pinasco recommends adoption of Resolution 2024-01.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2024-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2024-2025 be adopted.

6. **Levee Subventions** Adopt Resolution 2024-2 Authorizing Execution of the Levee Subventions Program. Attorney Andy Pinasco reported this is another annual resolution requirement in order to apply for the delta levee subventions program. The District will be entering into a Work Agreement with the Department of Water Resources and this Resolution will be included. Mr. Pinasco recommends adoption of Resolution 2024-02.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2024-02 Authorizing Execution of the Levee Subventions Program be adopted as presented.

7. **Engineer's Report.** Discussion and Possible Action on Engineer's Report.

I. PLAN REVIEW

- A. Review status of Annual Levee Inspection of the District's levee system for 2024. District Engineer Chris Neudeck reported on this item. He gave an update on the remedy tracking spreadsheet he included as Exhibit A and reported some of the violations had been resolved. He indicated this time the violations are down to two pages whereas two years ago, the list of violations consisted of five pages. Mr. Neudeck noted that compliance with the District's rules and regulations is getting better each year and credited his team and Joe Bryson for their efforts in communicating with homeowners and reducing the number of violations.

II. PROPOSITION 218 – NEW ASSESSMENT PROCEDURE

- B. Review items discussed at the Board Committee meeting held on Tuesday, April 2, 2024 at 10:30 a.m. District Engineer Chris Neudeck gave an oral report on the status of the District's Prop 218 effort.

8. **Fall Newsletter.** Discussion and direction. Kim Floyd reported she is working on the content of the next newsletter. A draft will be reviewed by Trustee Lofstrom and a final draft will be presented to the Board for review.
9. **Superintendent Report.** Request for directions and approvals. Levee Superintendent Joe Bryson gave an oral and written report. Mr. Bryson reported 95 percent of his time has been spent on vegetation control. Please refer to the Levee Superintendent's report for the full list of items.

10. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction. No report given.
11. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.**
 - a. **District Vehicle.** Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.

President Panzer reported that Joe Bryson had provided good leads on utility vehicles. He requested that Mr. Bryson provide an update at the next Board meeting.
12. **Discussion and direction on Short-Term and Long-Range Goals.** No discussion.
13. **District Calendar.** Discussion and direction.
 - a. Next Meeting is June 5, 2024
14. **Correspondence.** None of note.
15. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the May 1, 2024, Board Meeting be approved as presented.
16. **Staff Reports.** None.
 - (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
17. **Adjournment.** The meeting adjourned at 9:31 a.m.

Respectfully submitted,


 Elvia C. Trujillo
 District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs
 CEQA = California Environmental Quality Act
 District= Reclamation District 1608

DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
LWA = Larsen Wurzel & Associates
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCFA = San Joaquin Area Flood Control Agency
USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - May 1, 2024, Board Meeting

| NAME | Date | INVOICE # | AMOUNT | TOTAL \$ | WARRANT # | CHECK # | RATIFICATION |
|--------------------------------------|-----------|---------------------|-------------|-------------|-----------|---------|--------------|
| Michael Panzer (5/1/2024 Board Mtg) | 5/1/2024 | Trustee Fee | \$299.92 | | | | |
| | | | | \$299.92 | 6811 | | |
| Dan MacDonnell (5/1/2024 Board Mtg) | 5/1/2024 | Trustee Fee | \$299.92 | | | | |
| | | | | \$299.92 | 6812 | | |
| Dottie Lofstrom (5/1/2024 Board Mtg) | 5/1/2024 | Trustee Fee | \$299.92 | | | | |
| | | | | \$299.92 | 6813 | | |
| Elvia Trujillo (April Services) | 5/1/2024 | Secretary Fee | \$1,135.53 | | | | |
| | | | | \$1,135.53 | 6814 | | |
| Neumiller & Beardslee | 4/22/2024 | 347833 | \$1,824.54 | | | | |
| | | | | \$1,824.54 | 6815 | | |
| Kjendsen, Sinnock & Neudeck | 4/19/2024 | 37504 | \$2,323.49 | | | | |
| | 4/19/2024 | 37505 | \$1,008.75 | | | | |
| | 4/19/2024 | 37506 | \$725.00 | | | | |
| | 4/19/2024 | 37507 | \$68.75 | | | | |
| | 4/19/2024 | 37508 | \$9,083.91 | | | | |
| | 4/19/2024 | 37509 | \$5,334.38 | | | | |
| | 4/19/2024 | 37510 | \$1,493.75 | | | | |
| | 4/19/2024 | 37511 | \$3,172.50 | | | | |
| | | | | \$23,210.53 | 6816 | | |
| Reclamation District 1608 | 5/1/2024 | | \$20,000.00 | | | | |
| (Transfer to Checking Account) | | | | \$20,000.00 | 6817 | | |
| State Compensation Insurance Fund | 4/30/2024 | 1002202588 | \$2,066.98 | \$2,066.98 | | eCheck | |
| ADP, Inc. | 4/15/2024 | 659575309 | \$79.91 | \$82.76 | | Online | |
| Bank of Stockton Visa | 4/19/2024 | 2/26/2024-3/27/2024 | \$2,483.18 | \$2,483.18 | | Online | |

Reclamation District 1608
Bills for Approval - May 1, 2024, Board Meeting

| | | | | | |
|------------------------------------|-----------|-------------------------|----------|--------------------|----------------|
| State of California Payroll Taxes | | 4/15/24 Payroll | \$114.31 | \$114.31 | Online |
| | | | | | |
| Federal Government Payroll Taxes | | 4/15/2024 Payroll | \$404.32 | \$404.32 | Online |
| | | | | | |
| Roger Lamarra (Payroll) | 4/15/2024 | 4/1/24-4/15/24 | \$675.25 | \$675.25 | Direct Deposit |
| | | | | | |
| Ruby Jeff (Payroll) | 4/15/2024 | 4/1/2024-4/15/2024 | \$497.32 | \$497.32 | Direct Deposit |
| | | | | | |
| Joe C. Godinez Sr. (Payroll) | 4/15/2024 | 4/1/2024-4/15/2024 | \$476.67 | \$476.67 | 1621 |
| California State Disbursement Unit | 4/15/2024 | Child Support | \$330.00 | \$330.00 | ADP Processed |
| (J Godinez Sr. Income Withholding) | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | WARRANT TOTAL: | | \$47,070.36 | |
| | | CHECKING TOTAL: | | \$7,130.79 | |
| | | TOTAL BILLS PAID | | \$54,201.15 | |