

**MEETING AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES MEETING
8:00 A.M. JUNE 5, 2024**

**NEUMILLER & BEARDSLEE
3121 WEST MARCH LANE, SUITE 100
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the regular meeting of May 1, 2024.
3. Financial Report. Review, discuss, and accept financial report.
4. Accounting Software. Discussion and direction regarding purchase of QuickBooks accounting software.
5. Budget. Adopt Fiscal Year 2024-2025 Budget.
6. Engineer's Report. Discussion and Possible Action on Engineer's Report.
 - I. PLAN REVIEW
 - A. Review status of Annual Levee Inspection of the District's Levee system for 2024.
 - II. PROPOSITION 218 – NEW ASSESSMENT PROCEDURE
 - A. Review status of engineer's report development.
 - III. DELTA LEVEE SUBVENTIONS PROGRAM AB 360
 - A. Review PowerPoint presentation from Department of Water Resources staff that will be presented before the Central Vally Flood Protection Board (CVFPB) at their June 28, 2024, Board Meeting related to the Subventions Program Highlights over the past several years together with historical spending and expense patterns.
 - B. Review ongoing challenges with weed control and ground nesting bird restrictions on herbicide spraying.
7. Fall Newsletter. Discussion and direction.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

8. Superintendent Report. Request for directions and approvals.
9. Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.
10. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
 - a. District Vehicle. Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.
11. Discussion and direction on Short-Term and Long-Range Goals.
12. District Calendar. Discussion and direction.
 - a. Next Meeting is July 3, 2024
13. Correspondence.
14. Approval of Bills.
15. Staff Reports.
 - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
16. Adjournment.

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**AGENDA PACKET
RECLAMATION DISTRICT 1608
June 5, 2024**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
4.	Self-explanatory.
5.	Please see attached.
6.	Please see attached.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Self-explanatory.
10.	Self-explanatory.
11.	Please see attached.
12.	Please see attached.
13.	Self-explanatory.
14.	Please see attached.
15.	Self-explanatory.
16.	Self-explanatory.

ITEM 2

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, MAY 1, 2024

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on May 1, 2024, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
KIM FLOYD
ADAM RILEY

1. **Public Comment.** There was no public comment.
2. **Approval of Minutes.** Minutes of the regular meeting of April 12, 2024. The Trustees reviewed the draft minutes. After review, the April 12, 2024, minutes were approved as presented.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the April 12, 2024, Regular Board Meeting, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the May 1, 2024, meeting be approved.

4. **Budget.** Discussion and direction to staff regarding Draft Budget for Fiscal Year 2024-2024. Attorney Andy Pinasco presented this item. He explained the numbers in the draft budget are estimates based on the 2023/2024 actuals and on anticipated costs. The draft budget was reviewed and input was provided. The budget will be revised and brought back to the next Board meeting. No action was necessary at this time.
5. **CEQA Exemption.** Adopt Resolution 2024-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2024-2025. Attorney Andy Pinasco presented this item. He reported every year the Board is presented with a resolution directing the District Engineer to file the Notice of Exemption for routine

maintenance to existing levee improvements. Since this resolution is similar to previous years, Mr. Pinasco recommends adoption of Resolution 2024-01.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2024-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2024-2025 be adopted.

6. **Levee Subventions** Adopt Resolution 2024-2 Authorizing Execution of the Levee Subventions Program. Attorney Andy Pinasco reported this is another annual resolution requirement in order to apply for the delta levee subventions program. The District will be entering into a Work Agreement with the Department of Water Resources and this Resolution will be included. Mr. Pinasco recommends adoption of Resolution 2024-02.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2024-02 Authorizing Execution of the Levee Subventions Program be adopted as presented.

7. **Engineer's Report.** Discussion and Possible Action on Engineer's Report.

I. PLAN REVIEW

- A. Review status of Annual Levee Inspection of the District's levee system for 2024. District Engineer Chris Neudeck reported on this item. He gave an update on the remedy tracking spreadsheet he included as Exhibit A and reported some of the violations had been resolved. He indicated this time the violations are down to two pages whereas two years ago, the list of violations consisted of five pages. Mr. Neudeck noted that compliance with the District's rules and regulations is getting better each year and credited his team and Joe Bryson for their efforts in communicating with homeowners and reducing the number of violations.

II. PROPOSITION 218 – NEW ASSESSMENT PROCEDURE

- B. Review items discussed at the Board Committee meeting held on Tuesday, April 2, 2024 at 10:30 a.m. District Engineer Chris Neudeck gave an oral report on the status of the District's Prop 218 effort.

8. **Fall Newsletter.** Discussion and direction. Kim Floyd reported she is working on the content of the next newsletter. A draft will be reviewed by Trustee Lofstrom and a final draft will be presented to the Board for review.

9. **Superintendent Report.** Request for directions and approvals. Levee Superintendent Joe Bryson gave an oral and written report. Mr. Bryson reported 95 percent of his time has been spent on vegetation control. Please refer to the Levee Superintendent's report for the full list of items.

10. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction. No report given.
11. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.**
 - a. **District Vehicle.** Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.

President Panzer reported that Joe Bryson had provided good leads on utility vehicles. He requested that Mr. Bryson provide an update at the next Board meeting.
12. **Discussion and direction on Short-Term and Long-Range Goals.** No discussion.
13. **District Calendar.** Discussion and direction.
 - a. Next Meeting is June 5, 2024
14. **Correspondence.** None of note.
15. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the May 1, 2024, Board Meeting be approved as presented.
16. **Staff Reports.** None.
 - (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
17. **Adjournment.** The meeting adjourned at 9:31 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs

CEQA = California Environmental Quality Act

District= Reclamation District 1608

DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
LWA = Larsen Wurzel & Associates
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCA = San Joaquin Area Flood Control Agency
USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - May 1, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (5/1/2024 Board Mtg)	5/1/2024	Trustee Fee	\$299.92				
				\$299.92	6811		
Dan MacDonnell (5/1/2024 Board Mtg)	5/1/2024	Trustee Fee	\$299.92				
				\$299.92	6812		
Dottie Lofstrom (5/1/2024 Board Mtg)	5/1/2024	Trustee Fee	\$299.92				
				\$299.92	6813		
Elvia Trujillo (April Services)	5/1/2024	Secretary Fee	\$1,135.53				
				\$1,135.53	6814		
Neumiller & Beardslee	4/22/2024	347833	\$1,824.54				
				\$1,824.54	6815		
Kjendsen, Sinnock & Neudeck	4/19/2024	37504	\$2,323.49				
	4/19/2024	37505	\$1,008.75				
	4/19/2024	37506	\$725.00				
	4/19/2024	37507	\$68.75				
	4/19/2024	37508	\$9,083.91				
	4/19/2024	37509	\$5,334.38				
	4/19/2024	37510	\$1,493.75				
	4/19/2024	37511	\$3,172.50				
				\$23,210.53	6816		
Reclamation District 1608	5/1/2024		\$20,000.00				
(Transfer to Checking Account)				\$20,000.00	6817		
State Compensation Insurance Fund	4/30/2024	1002202588	\$2,066.98	\$2,066.98		eCheck	
ADP, Inc.	4/15/2024	659575309	\$79.91	\$82.76		Online	
Bank of Stockton Visa	4/19/2024	2/26/2024-3/27/2024	\$2,483.18	\$2,483.18		Online	

Reclamation District 1608
Bills for Approval - May 1, 2024, Board Meeting

State of California Payroll Taxes		4/15/24 Payroll	\$114.31	\$114.31	Online	
Federal Government Payroll Taxes		4/15/2024 Payroll	\$404.32	\$404.32	Online	
Roger Lamarra (Payroll)	4/15/2024	4/1/24-4/15/24	\$675.25	\$675.25	Direct Deposit	
Ruby Jeff (Payroll)	4/15/2024	4/1/2024-4/15/2024	\$497.32	\$497.32	Direct Deposit	
Joe C. Godinez Sr. (Payroll)	4/15/2024	4/1/2024-4/15/2024	\$476.67	\$476.67		1621
California State Disbursement Unit	4/15/2024	Child Support	\$330.00	\$330.00	ADP Processed	
(J Godinez Sr. Income Withholding)						
		WARRANT TOTAL:		\$47,070.36		
		CHECKING TOTAL:		\$7,130.79		
		TOTAL BILLS PAID		\$54,201.15		

ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - JUNE 5, 2024
% OF FISCAL YEAR ELAPSED THROUGH MAY 2024 - 91.66%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
O1 Levee Superintendent	\$80,000.00	\$8,574.72	\$88,547.20	110.68%
O2 Part Time Employees	45,000.00	5,957.50	58,533.30	130.07%
O3 Payroll Taxes and Expenses	15,000.00	980.58	9,497.68	63.32%
O4 Fences & Gates	2,500.00	0.00	0.00	0.00%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	15,000.00	195.66	5,866.09	39.11%
O7 Levee Repair Fund (General Operations & Maintenance)	30,000.00	1,960.13	36,642.77	122.14%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	150,000.00	0.00	245,914.46	163.94%
O9 Pump System Maintenance	1,000.00	0.00	153.27	15.33%
O10 Wireless Services (Cell and Mobile Computer)	750.00	0.00	805.50	107.40%
O11 Garbage Service	5,000.00	662.91	4,361.38	87.23%
O12 District Vehicle (Fuel, Maintenance and Repairs)	5,000.00	175.66	3,464.82	69.30%
TOTAL	\$350,250.00	\$18,507.16	\$453,786.47	129.56%
General Expenses				
G1 Trustee Fees	\$13,000.00	\$899.72	\$10,797.04	83.05%
G2 Secretary Fees	12,000.00	1,485.70	13,308.99	110.91%
G3 Office Expenses (includes storage facility)	1,000.00	0.00	1,441.59	144.16%
G4 General Legal	30,000.00	2,760.03	21,013.51	70.05%
G5 Audit	5,500.00	0.00	240.00	4.36%
G6 County Administration Costs	6,000.00	0.00	5,379.86	89.66%
G7 Property and Liability Insurance	24,000.00	0.00	22,303.00	92.93%
G8 Workers Compensation Insurance	10,000.00	1,197.58	12,467.90	124.68%
G9 Election Costs	30,000.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	0.00	0.00	0.00	0.00%
G11 Registered Warrant Expenses	175,000.00	0.00	27,315.07	15.61%
TOTAL	\$306,500.00	\$6,343.03	\$114,266.96	37.28%
Engineering Expenses				
E1 General Engineering	\$20,000.00	\$1,732.50	\$26,375.21	131.88%
E2 Plan Review Engineering	25,000.00	1,083.83	17,256.01	69.02%
E3 Administration of Delta Levee Subventions Program	20,000.00	2,627.50	19,795.78	98.98%
E4 Periodic Levee Property Inspections and Surveys	0.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	3,500.00	475.00	2,682.50	76.64%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	35,000.00	0.00	19,041.18	54.40%
E7 DWR 5 Year Plan	0.00	0.00	0.00	0.00%
E8 Assessment Engineering	4,000.00	0.00	4,292.18	107.30%
E9 Assesment Development	90,000.00	13,550.60	59,812.56	66.46%
TOTAL	\$197,500.00	\$19,469.43	\$149,255.42	75.57%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$854,250.00	\$44,319.62	\$717,308.85	83.97%

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$260,000.00	\$126,416.44	\$285,918.78	109.97%
Interest Income	4,000.00	3,427.00	12,745.62	318.64%
Assessments	298,000.00	134,801.64	299,381.85	100.46%
* Subvention Reimbursement	130,000.00	306,314.00	439,666.00	338.20%
Other		0.00	2,947.00	
Totals	\$692,000.00	\$570,959.08	\$1,040,659.25	150.38%

* \$133,352.00 Subventions Reimbursement FY 2021/2022

* \$306,314.00 Subventions Reimbursement FY 2022/2023

Cash On Hand

Cash Balance as of July 1, 2023	\$334,949.34
Revenues (YTD), as April 30, 2024	736,472.62
Expenses (YTD), as of April 30, 2024	652,550.25

Fund Balance as of May 28, 2024	\$679,614.95
Proposed Warrants for June 5, 2024 Board Meeting	\$57,091.95
TOTAL CASH	\$622,523.00

Checking Account Balance as of May 30, 2024	\$19,940.20
TOTAL CASH ON HAND	\$642,463.20

Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		\$3.00	\$4,048.16
Interest (10/31/2021)		\$3.00	\$4,051.16
Interest (1/31/2022)		\$3.00	\$4,054.16
Interest (4/30/22)		\$3.00	\$4,057.16
Progress Billing No. 11 Transfer of Funds (5/5/2022)	\$82.12		\$3,975.04
Progress Billing No. 12 Transfer of Funds (6/28/22)	\$655.87		\$3,319.17
Progress Billing No. 13 Tranfer of Funds (6/1/2022)	\$454.50		\$2,864.67
Interest (7/31/22)		\$5.00	\$2,869.67
Progress Billing No. 14 Transfer of Funds (9/12/2022)	\$119.25		\$2,750.42
Interest (10/31/22)		\$7.00	\$2,757.42
Interest (1/31/23)		\$14.00	\$2,771.42

Interest (4/30/23)		\$20.00	\$2,791.42
Interest (7/31/23)		\$24.00	\$2,815.42
Progress Billing No. 15 Transfer of Funds (7/7/2023)	\$59.62		\$2,755.80
Progress Billing No. 16 Transfer of Funds (9/15/2023)	\$1,191.37		\$1,564.43
Interest (10/31/23)		\$23.00	\$1,587.43
Interest (1/30/24)		\$17.00	\$1,604.43
Progress Billing No. 17 Transfer of Funds (4/2/2024)	\$936.00		\$668.43

ITEM 5

RECLAMATION DISTRICT 1608
PROPOSED BUDGET FOR FISCAL YEAR 2024-2025

		2023-2024 Budget	2023-2024 Actuals	Proposed 2024-2025
OPERATIONS & MAINTENANCE EXPENSES				
O1	LEVEE SUPERINTENDENT	\$75,000.00	\$88,547.20	\$80,000.00
O2	PART TIME EMPLOYEES	35,000.00	58,533.30	55,000.00
O3	PAYROLL TAXES AND EXPENSES	25,000.00	9,497.68	10,000.00
O4	FENCES & GATES	25,000.00	0.00	25,000.00
O5	LOCKS & SIGNS	1,000.00	0.00	1,000.00
O6	WEED AND RODENT CONTROL & CLEANUP	10,000.00	5,866.09	10,000.00
O7	LEVEE REPAIR FUND (General Operations & Maintenance)	30,000.00	36,642.77	30,000.00
O8	LEVEE REPAIR FUND (Levee Capital Improvement Projects)	150,000.00	245,914.46	50,000.00
O9	PUMP SYSTEM MAINTENANCE	750.00	153.27	1,000.00
O10	WIRELESS SERVICES (Cell and Mobile Computer)	1,200.00	805.50	1,000.00
O11	GARBAGE SERVICE	4,000.00	4,361.38	5,000.00
O12	DISTRICT VEHICLE (Fuel, Maintenance & Repairs)	7,500.00	3,464.82	5,000.00
		\$364,450.00	\$453,786.47	\$273,000.00
GENERAL EXPENSES				
G1	TRUSTEE FEES	\$13,000.00	\$10,797.04	\$13,000.00
G2	SECRETARY FEES	12,000.00	13,308.99	12,500.00
G3	OFFICE EXPENSES (includes storage facility)	1,000.00	1,441.59	1,000.00
G4	GENERAL LEGAL	30,000.00	21,013.51	30,000.00
G5	AUDIT	5,000.00	240.00	5,500.00
G6	COUNTY ADMINISTRATION COSTS	6,000.00	5,379.86	6,000.00
G7	PROPERTY & LIABILITY INSURANCE	15,000.00	22,303.00	24,000.00
G8	WORKERS COMPENSATION INSURANCE	10,000.00	12,467.90	10,000.00
G9	ELECTION COSTS	0.00	0.00	0.00
G10	NEWSLETTER & PUBLIC COMMUNICATIONS	6,000.00	0.00	0.00
		\$273,000.00	\$86,951.89	\$102,000.00
DEBT SERVICE				
D1	REGISTERED WARRANT EXPENSE	175,000.00	27,315.07	112,000.00
		\$175,000.00	\$27,315.07	\$112,000.00
ENGINEERING EXPENSES				
E1	GENERAL ENGINEERING	\$20,000.00	\$26,375.21	\$20,000.00
E2	PLAN REVIEW ENGINEERING	25,000.00	17,256.01	25,000.00
E3	ADMINISTRATION OF DELTA LEVEE SUBVENTIONS PROGRAM	20,000.00	19,795.78	20,000.00
E4	PERIODIC LEVEE PROPERTY INSPECTIONS AND SURVEYS	7,500.00	0.00	7,500.00
E5	ROUTINE LEVEE MAINTENANCE CONSULTATION	7,500.00	2,682.50	3,500.00
E6	ENGINEERING, MGMNT & INSPECTION OF CAPITAL IMP. PROJECTS	15,000.00	19,041.18	10,000.00
E8	ASSESSMENT ENGINEERING	2,500.00	4,292.18	4,000.00
E9	ASSESSMENT DEVELOPMENT	90,000.00	59,812.56	250,000.00
		\$187,500.00	\$149,255.42	\$340,000.00
TOTAL EXPENDITURES		\$824,950.00	\$717,308.85	\$827,000.00

		2023-2024 Budget	2023-2024 Actuals	Proposed 2024-2025
INCOME				
	PROPERTY TAXES	\$260,000.00	\$285,918.78	\$260,000.00
	INTEREST INCOME	2,000.00	12,745.62	4,000.00
	ASSESSMENTS	298,000.00	299,381.85	298,000.00
	SUBVENTION REIMBURSEMENT	195,000.00	439,666.00	306,000.00
	Other		2,947.00	
	TOTAL INCOME	\$755,000.00	\$1,040,659.25	\$868,000.00
	NET INCOME	(\$69,950.00)	\$323,350.40	\$41,000.00

ITEM 6

**RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 5, 2024
8:00 A.M.
ENGINEER'S REPORT**

I. PLAN REVIEW

- A. Review status of Annual Levee Inspection of the District's Levee system for 2024.

EXHIBIT A: Violation and Remedy tracking Spreadsheet for 2024.

II. PROPOSITION 218 - NEW ASSESSMENT PROCEDURE

- A. Review status of engineers report development..

III. DELTA LEVEE SUBVENTIONS PROGRAM AB 360

- A. Review PowerPoint presentation from Department of Water Resources staff that will be presented before the Central Valley Flood Protection (CVFPB) at their June 28, 2024, Board Meeting related to the Subventions Program Highlights over the past several years together with historical spending and expense patterns.

EXHIBIT B: DWR PPT for 6/28/24 CVFPB MTG

- B. Review ongoing challenges with weed control and ground nesting bird restrictions on herbicide spraying.

Exhibit A

Lincoln Village West Violation/Remedy Tracking 2024

Address	Homeowner	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
Southwest Quadrant Violations							
3722 Fourteen Mile Drive	Legkov, Maria	UNAUTHORIZED ENCROACHMENT (DECKING, CONCRETE SLABS, SHED)					
<p><i>4/2/2024 - AJL conducted annual property inspection and discovered new concrete slabs across nearly the entire backyard, including the levee easement, which contained the footings for the newly added second story deck (west side of property) and the expanded second story deck (east side of property), and a building constructed on the western concrete slab. Discussions with the property owner about his plan for the add-ons last year, but ceased due to the rain prior to the Thanksgiving holiday. Nothing has been heard from the property owner since then. here is no record of a permit application for this feature having been submitted to KSN prior to construction.</i></p>							
3860 Fourteen Mile Drive	Bock, Gerald & Mary	VEGETATION VIOLATION	4/30/2024				
<p><i>4/2/2024 - AJL conducted annual property inspection and discovered overgrown ground cover, unpruned trees and overgrown shrubs on the fence on the landside slope, rendering the levee slope invisible from the levee crown road.</i></p>							
3872 Fourteen Mile Drive	Hemington, Herbert & Judy	VEGETATION VIOLATION	4/30/2024				
<p><i>4/2/2024 - AJL conducted annual property inspection and discovered overgrown ground cover, trees, and shrubs on both the landside and waterside slopes, rendering the slope visibility to zero from the levee crown road. However, vegetation trimming was in progress.</i></p>							
3876 Fourteen Mile Drive	Dorman, Charles & Linda	VEGETATION VIOLATION	4/30/2024				
<p><i>4/2/2024 - AJL conducted annual property inspection and discovered overgrown ground cover, trees, and shrubs on both the landside and waterside slopes, rendering the slope visibility to zero from the levee crown road.</i></p>							
3880 Fourteen Mile Drive	Paige, Erica	UNAUTHORIZED ENCROACHMENT (GAZEBO)					
<p><i>4/2/2024 - AJL conducted annual property inspection and discovered a partially constructed 100+ sq. ft. gazebo on the eastern landside toe of the property. There is no record of a permit application for this feature having been submitted to KSN prior to construction.</i></p>							
6325 Embarcadero Drive	Vignolo, Anthony & Dru	VEGETATION VIOLATION	4/30/2024				
<p><i>4/2/2024 - AJL conducted annual property inspection and discovered landside ground vegetation so thick that no part of the slope was visible from the levee crown road. The shrubs on the waterside shoulder were overgrown and prevented visibility of the slope there as well.</i></p>							

Lincoln Village West Violation/Remedy Tracking 2024

Address	Homeowner		Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
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Northeast Quadrant Violations

7054 Bridgeport Circle	Tina Anderson	UNAUTHORIZED ENCROCHMENT (FENCE)						
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3/15/2024 - AJL conducted annual property inspection and discovered that the fence near the landside levee toe, which was replaced last year in a manner that violated the District Standards. The fence was a solid, wooden one 3.5' tall and conversations with CHN last year resulted in her stating that she would return the fence to the originally permitted fence 3.5 ft tall with spacing 3" between the boards, which would be considered acceptable. Only a small portion of the fence (approximately 10' wide) has been altered from its original replacement state, which was in violation of District Standards.

Exhibit B

CVFPB June Meeting

Requests

1. Approval of FY2022-23, Table A
2. Approval of FY2023-24 Amended Funding Plan, Table 2
3. Approval of FY2024-25 Funding Plan, Table 2



Program Funding FY 2022-23

(Table A)

CVFPB Approved Funding: \$13.5 million

Final Claims: 71 received

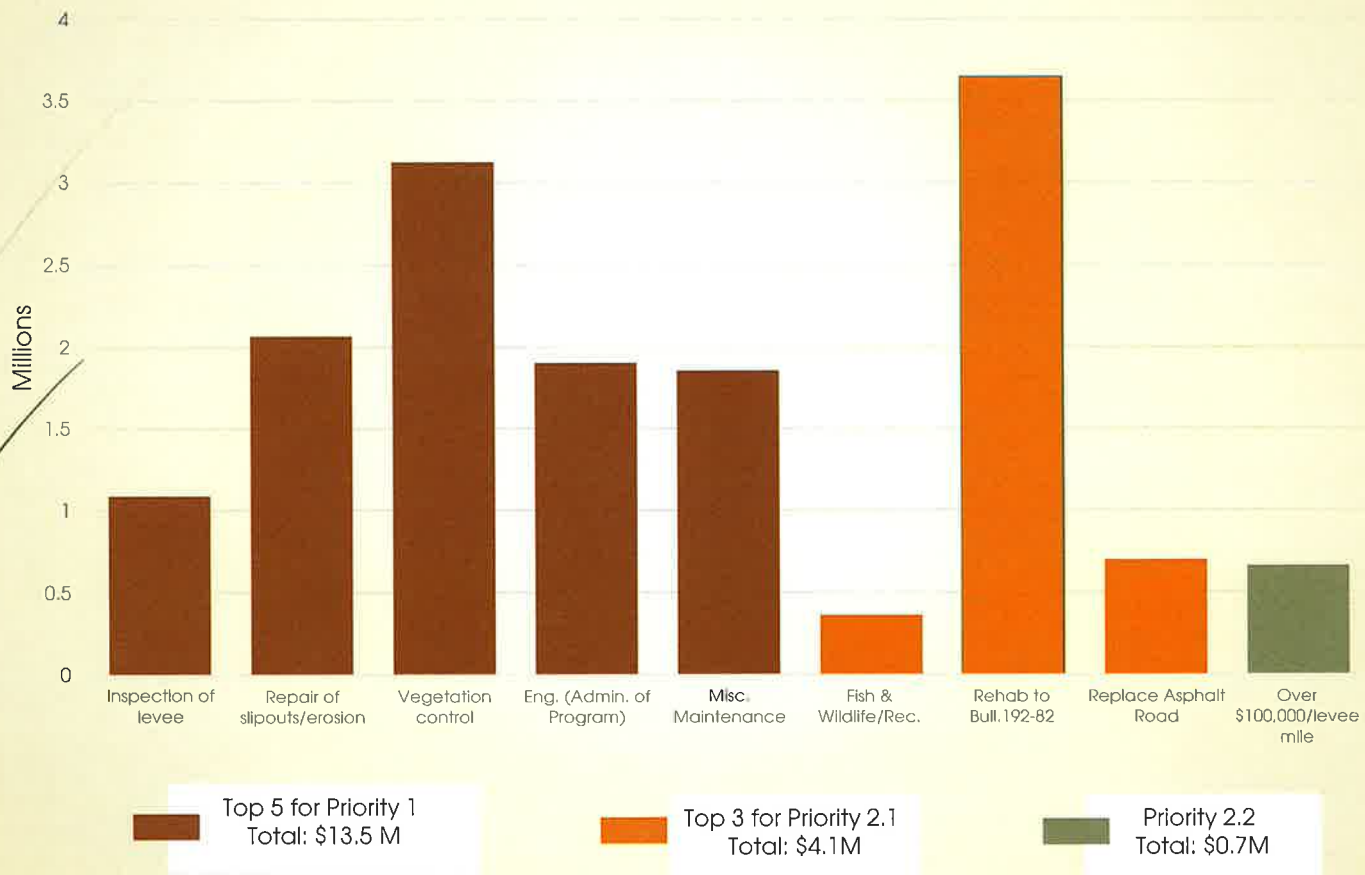
Estimated Eligible Expenses: \$18.3 million

Estimated State Cost Share: **\$13.1 million**

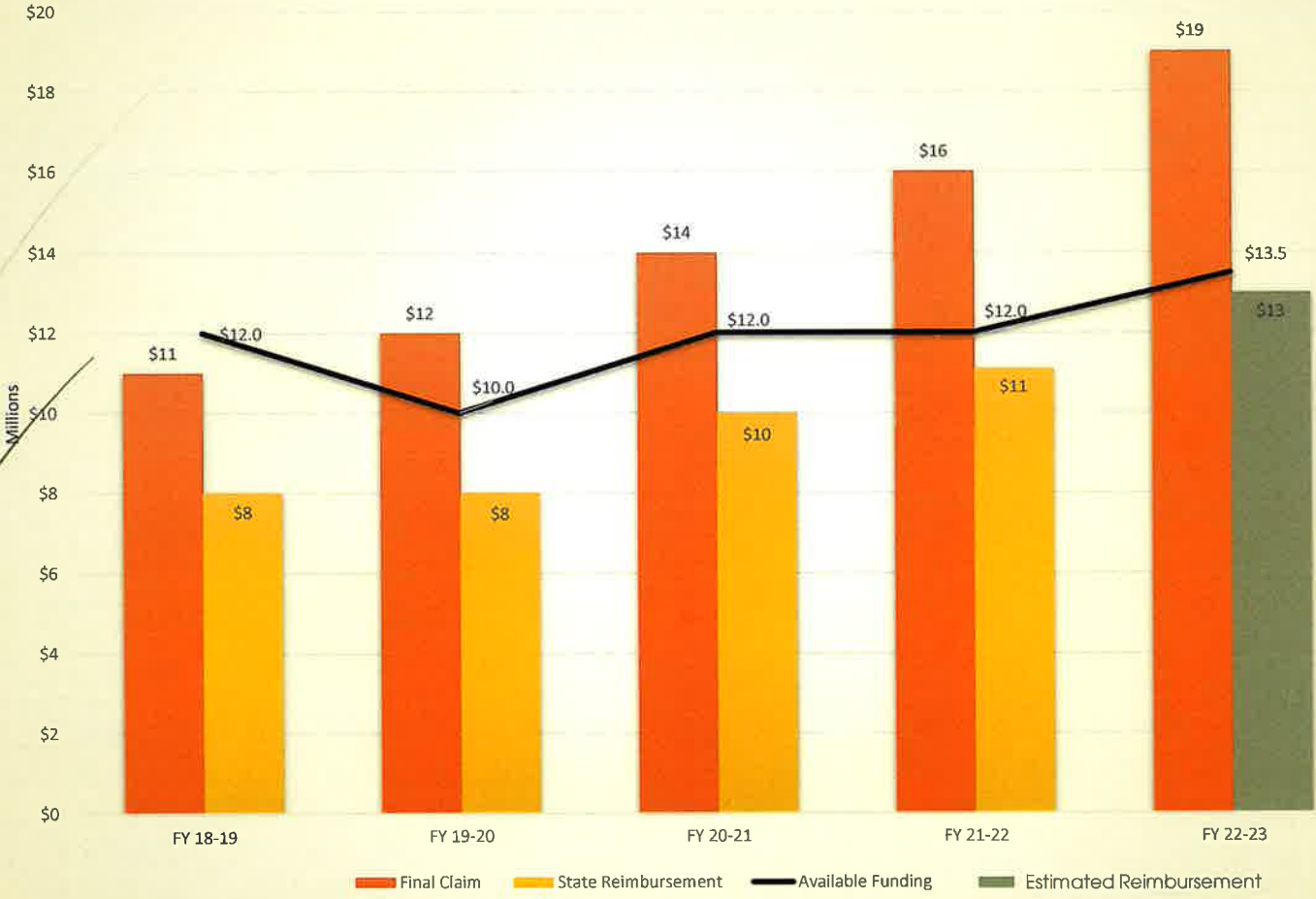
Estimated Local Cost Share: \$5.2 million



Priority 1, Priority 2.1 & Priority 2.2 (FY 22-23)



Delta Levees Maintenance Subventions



Program Funding FY 2023-2024

Additional Funding Request for Board Approval

CVFPB Approved Funding: \$13 million

Applications: 72 received

Additional Funding Request: **\$ 1.0 million**

Funding Concerns: Economic issues



Total Levee Expenditure



Program Funding FY 2024-2025

Proposed Funding for Board Approval

Fiscal Year	Proposed funding	Applications received	Application Funding Request	Funding Source
2024-2025	\$14 million	73	\$59 million	Prop 1
Final claims due November 1, 2025				

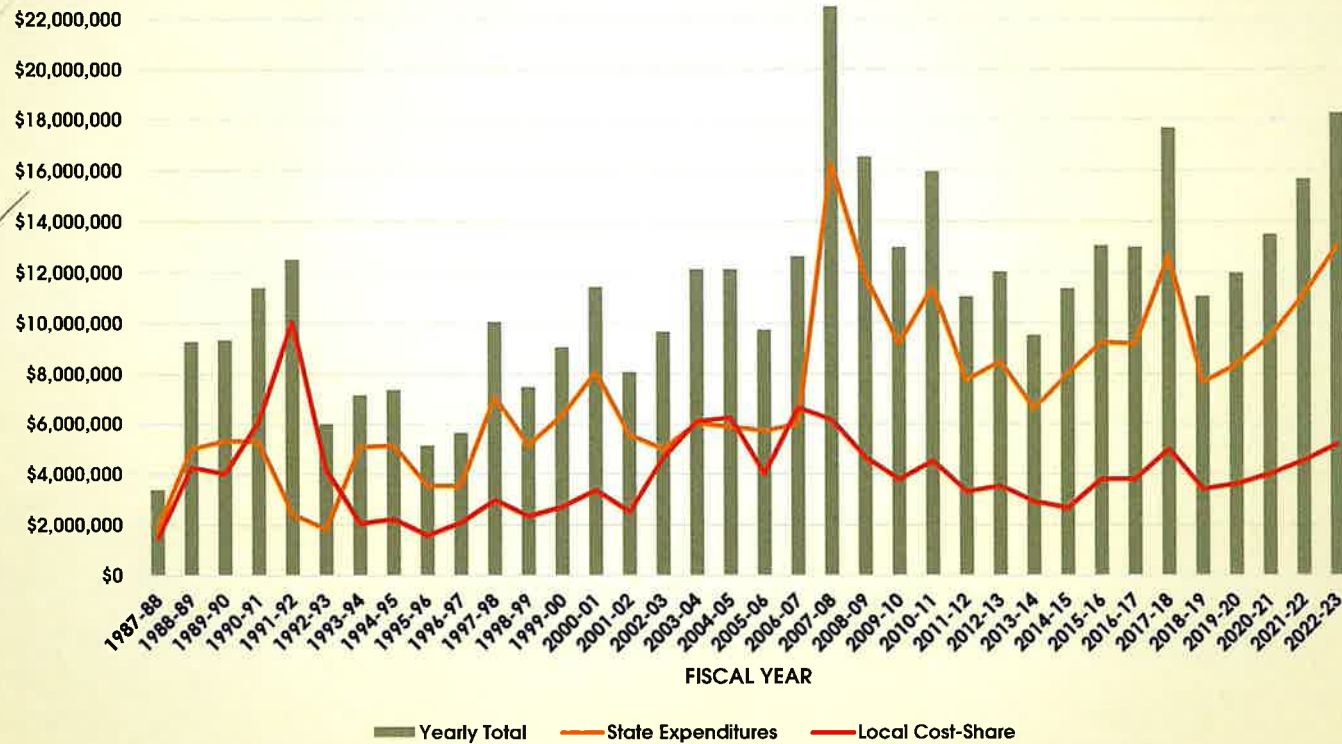


Recent Program Funding

Fiscal Year	CVFPB Authorization	State Reimbursement
2018-19	\$12,000,000	\$7,800,000
2019-20	\$10,000,000	\$8,400,000
2020-21	\$12,000,000	\$9,500,000
2021-22	\$12,000,000	\$11,100,000
2022-23	\$13,500,000	\$13,100,000 estimated
2023-24	\$13,000,000 amend to \$14,000,000	
2024-25	\$14,000,000	

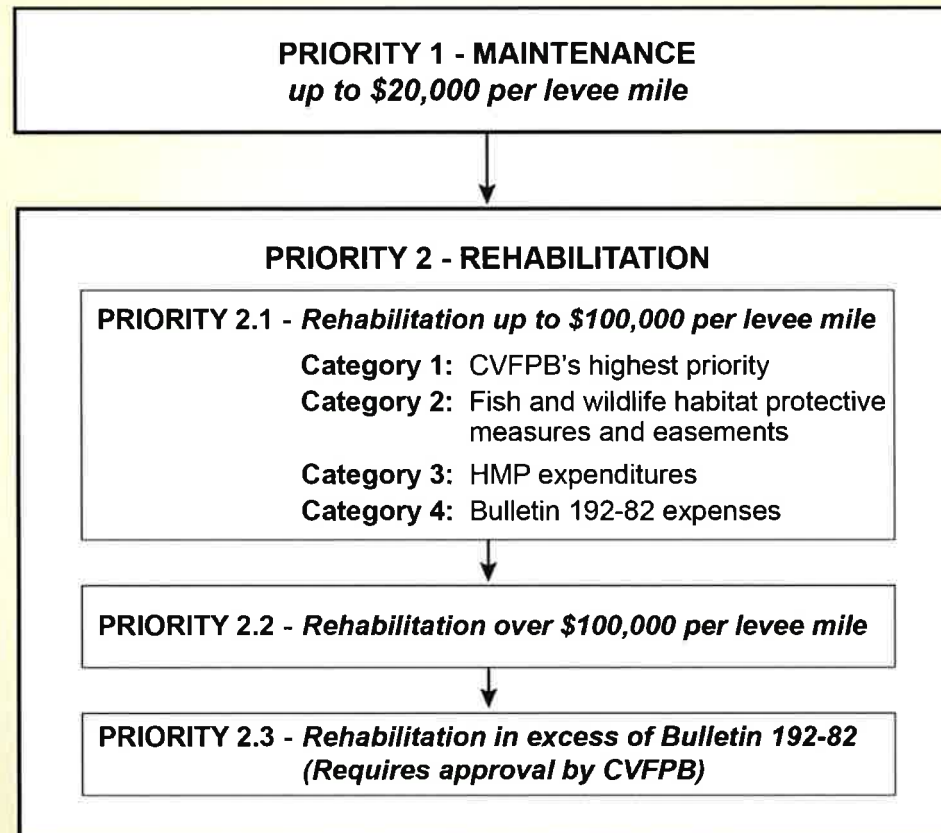
Supporting the Delta

Delta Levees Subventions Program Total Yearly Expenditures



Subventions Program

Funding Priorities



ITEM 11

SHORT TERM GOALS 2024

1. Renewal of District Assessment.
2. Participate in stakeholder groups. Status: Ongoing.
3. Work on slumping areas.
4. Monitor San Joaquin Feasibility Project.
5. Vegetation encroachments.
6. Annual Levee Inspection.
7. Repair/Maintenance of Gates on Crown of Southwest Levee.
8. Central Valley Flood Protection Plan.
9. Revise District Website.
10. Approve Emergency Operations Plan Update.
11. All-Weather Road Resurfacing.
12. Review and analysis of Levee Standards.
13. Proposition 218.

LONG TERM GOALS

1. Raising Elevation of Southwest Levee.
2. Prop 218 Assessment.
3. Sediment Removal Project.

ITEM 12

RD 1608: MASTER CALENDAR

JANUARY

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Planning of Levee Tour
- Annual CEQA Exemption
- Subventions Resolution

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2022 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2023	First Friday of Dec 2027
Michael Panzer	2023	First Friday of Dec 2027

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 14

Reclamation District 1608
Bills for Approval - June 5, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (6/5/2024 Board Mtg)	6/5/2024	Trustee Fee	\$299.92				
				\$299.92	6818		
Dan MacDonnell (6/5/2024 Board Mtg)	6/5/2024	Trustee Fee	\$299.92				
				\$299.92	6819		
Dottie Lofstrom (6/5/2024 Board Mtg)	6/5/2024	Trustee Fee	\$299.92				
				\$299.92	6820		
Elvia Trujillo (May Services)	6/5/2024	Secretary Fee	\$1,485.70				
				\$1,485.70	6821		
Neumiller & Beardslee	5/13/2024	348483	\$2,760.03				
				\$2,760.03	6822		
Kjendsen, Sinnock & Neudeck	5/24/2024	37712	\$1,202.50				
	5/24/2024	37713	\$2,627.50				
	5/24/2024	37714	\$145.00				
	5/24/2024	37715	\$13,405.60				
	5/24/2024	37716	\$1,083.83				
	5/24/2024	37717	\$530.00				
	5/24/2024	37718	\$475.00				
				\$19,469.43	6823		
Kim Floyd Communications	3/1/24-4/30/24	V43355-10	\$2,477.03				
				\$2,477.03	6824		
Reclamation District 1608	6/5/2024		\$30,000.00				
Transfer to Checking Account				\$30,000.00	6825		
State Compensation Insurance Fund	5/31/2024	1002202589	\$1,197.58	\$1,197.58		eCheck	
ADP, Inc.	5/1/2024	660486703	\$79.91	\$79.91		Online	
ADP, Inc.	5/14/2024	661620725	\$77.06	\$77.06		Online	
Bank of Stockton Visa	5/20/2024	3/28/24-4/26/24	\$3,063.86	\$3,063.86		Online	

Reclamation District 1608
Bills for Approval - June 5, 2024, Board Meeting

State of California Payroll Taxes		5/1/24 and 5/15/24 Payroll	\$935.13	\$935.13	Online	
Federal Government Payroll Taxes		5/1/24 and 5/15/24 Payroll	\$4,000.18	\$4,000.18	Online	
Joe L. Bryson (Payroll)	5/1/2024	4/1/24-4/30/24	\$5,935.59	\$5,935.59	Direct Deposit	
Roger Lamarra (Payroll)	5/1/2024	4/16/24-4/30/24	\$1,437.26	\$1,437.26	Direct Deposit	
Roger Lamarra (Payroll)	5/15/2024	5/1/24-5/15/24	\$1,437.26	\$1,437.26	Direct Deposit	
Joe C. Godinez Sr. (Payroll)	5/1/2024	4/16/24-4/30/24	\$442.09	\$442.09	1622	
California State Disbursement Unit	5/1/2024	Child Support	\$330.00	\$330.00	ADP Processed	
(J Godinez Sr. Income Withholding)						
Joe C. Godinez Sr. (Payroll)	5/15/2024	5/1/24-5/15/24	\$950.08	\$950.08	1623	
California State Disbursement Unit	5/15/2024	Child Support	\$330.00	\$330.00	ADP Processed	
(J Godinez Sr. Income Withholding)						
		WARRANT TOTAL:		\$57,091.95		
		CHECKING TOTAL:		\$20,216.00		
		TOTAL BILLS PAID		\$77,307.95		