

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, APRIL 12, 2024**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on April 12, 2024, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

ABSENT

JOE BRYSON

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
ELVIA TRUJILLO
KIM FLOYD
BOB BENTZ
DOMINICK GULLI

1. **Public Comment.**

- Mr. Gulli commented on a new house on the market on 14 Mile Slough and inquired on the possibility of getting a new dock on the house. Discussion followed regarding what the specifications of the original dock were when the permit was obtained. Additionally, it was discussed that for many of the homes along 14 Mile Slough, behind every two houses there is a landing for the two docks. Depending on whether the connection point is on the landside or the landing is on the water side of the levee, it will involve different permitting agencies. Mr. Pinasco suggested Mr. Gulli contact him to obtain more details.
- President Panzer commented how beautiful, well maintained, and uniform the levee is.

2. **Approval of Minutes.** Minutes of the regular meeting of March 6, 2024. The Trustees reviewed the draft minutes. After review, the March 6, 2024, minutes were approved as presented.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the March 6, 2024, Regular Board Meeting, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. She reported Progress Billing No. 17 related to the Five-Year plan had been approved by DWR in the amount of \$936. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the April 12, 2024, meeting be approved.

4. **Engineer's Report.** Discussion and Possible Action on the following items.

I. PLAN REVIEW

- A. Permit Requests from homeowners
a) 6649 Embarcadero Drive
Village West Marina LLC.
APN 098-270-220
(650) 369-6746 John Pellarin's Office
(650) 303-4499 John Pellarin's Cell

Review status of construction of elevated pathway.

Engineer Chris Neudeck reported on the general progress of the elevated pathway of the Village West Marina for disability access. The design included access doors, unfortunately the contractor selected a different wood type and was not framed properly resulting in the wood curling as shown in the images in Exhibit A of his report. The wood curling in the access doors is the only challenge on this project and the contractor will be correcting this issue.

An additional item Mr. Neudeck reported on was the completion of the annual levee inspections. He was pleased to share there are only three or four violation notices that will be sent out. This is a good indication progress has been made in narrowing the number of violations.

II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY

- A. Review the status of the requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee vs. along RD 2119's levee.

Engineer Chris Neudeck provided an update on the technical report regarding the alternative alignment provided by SJAFCA. He referenced the screenshots included as Exhibit B in his Engineer's Report. There was no action taken on this item.

III. PROPOSITION 218 – NEW ASSESSMENT PROCEDURE

A. Review items discussed at the Committee meeting held on Tuesday, April 2, 2024 at 10:30 a.m.

Chris Neudeck reported things are moving forward with the new assessment procedure. The Technical Committee met on April 2, 2024. Based on that meeting, Kim Floyd will be putting forward an updated schedule. Trustee Lofstrom indicated this is complex to understand and is looking forward to bringing the details to the full Board. Kim Floyd explained the steps and timeline associated with the assessment procedure.

5. **Fall Newsletter.** Discussion and direction.

a. Prop 218 information.

Kim Floyd reported she is still receiving calls regarding the assessments and most of the calls are from RD 1608 property owners. Some of the items for the next newsletter will include letting the public know that the new Prop 218 assessment will be a replacement and not an additional amount of money. Also important are the benefits that this assessment will bring to the District and the negative impacts of not having the assessment. Ms. Floyd will be working with Trustee Lofstrom on a draft newsletter before it's brought to the full Board.

6. **Superintendent Report.** Request for directions and approvals.

President Panzer reported Levee Superintendent Joe Bryson would not be attending the meeting due to scheduling conflicts. Prior to the meeting, Mr. Bryson provided President Panzer with three proposals with information regarding pricing for a utility vehicle for the District. This item will be reviewed closer at the next meeting and no action was taken. Also discussed was the ongoing issue of garbage being dumped on the access points.

7. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction.

- Trustee Lofstrom reported having attended the April 2, 2024 Technical Committee meeting as discussed in item III.A. of Engineer Chris Neudeck's report.
- Chris Neudeck indicated the next SJAFCA/RD Partnership meeting will be taking place on Wednesday, April 17, at 1:00 p.m. at the San Joaquin Council of Government's office. Chris Neudeck and Andy Pinasco plan to attend.

8. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.**

- a. District Vehicle. Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.

Please see Agenda Item 6, *Levee Superintendent Report*.

- b. Trustee Term. Report on Trustee Dottie Lofstrom's term of office.

Attorney Andy Pinasco reported Trustee Lofstrom's term of office through 2027 has been corrected and the Board of Supervisors issued a resolution confirming this correction.

9. **Discussion and direction on Short-Term and Long-Range Goals.**

- Review of the Levee Standards.
Attorney Andy Pinasco reported the Standards have not been reviewed as of the date of this meeting.
- District Website.
Attorney Andy Pinasco reported the district website will be reviewed when the Prop 218 information is included.

10. **District Calendar. Discussion and direction.**

- a. Next Meeting is May 1, 2024.
- Trustees and Staff indicated being available on this date.
 - A draft budget will be prepared.
 - Levee tour will be scheduled in the fall.
 - Assessment boundary discussion with LWA will take place at the May meeting.

11. **Correspondence.**

None of note.

12. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the April 12, 2024, Board Meeting be approved as presented.

13. **Staff Reports.** None.

- (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

14. **Adjournment.** The meeting adjourned at 9:19 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs

CEQA = California Environmental Quality Act

District= Reclamation District 1608

DWR = Department of Water Resources

KSN = Kjeldsen, Sinnock & Neudeck

LWA = Larsen Wurzel & Associates

N&B = Neumiller & Beardslee

Prop 218 = Proposition 218

RD 1608 = Reclamation District 1608

SJAFCA = San Joaquin Area Flood Control Agency

USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - April 12, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (4/12/2024 Board Mtg)	4/12/2024	Trustee Fee	\$299.92				
				\$299.92	6803		
Dan MacDonnell (4/12/2024 Board Mtg)	4/12/2024	Trustee Fee	\$299.92				
				\$299.92	6804		
Dottie Lofstrom (4/12/2024 Board Mtg)	4/12/2024	Trustee Fee	\$299.92				
4/2/2024 Technical Committee Meeting	4/2/2024	Trustee Fee	\$299.92				
				\$599.84	6805		
Elvia Trujillo (March 2024 Services)	4/12/2024	Secretary Fee	\$1,489.34				
				\$1,489.34	6806		
PG&E (Landview & Seagull)	3/29/224	0950847867-5	\$10.10				
PG&E (Stone River)	3/21/2024	2999432760-8	\$16.61				
				\$26.71	6807		
Neumiller & Beardslee	3/26/2024	347344	\$2,244.45				
				\$2,244.45	6808		
Kjendsen, Sinnock & Neudeck	3/22/2024	37295	\$2,070.80				
	3/22/2024	38296	\$2,362.50				
	3/22/2024	37297	\$290.00				
	3/22/2024	37298	\$57.50				
	3/22/2024	37299	\$7,426.86				
	3/22/2024	37300	\$4,363.75				
	3/22/2024	37301	\$3,122.13				
				\$19,693.54	6809		
Dohrmann Insurance	3/25/2024	31178	\$22,303.00				
Auto Premium/Package Premium/UMBR Premium				\$22,303.00	6810		
State Compensation Insurance Fund	3/1/2024	100002664277	\$836.66	\$836.66		eCheck	
	3/30/2024	100002755246	\$836.74	\$836.74		eCheck	

Reclamation District 1608
Bills for Approval - April 12, 2024, Board Meeting

ADP, Inc.	3/1/2024	655602531	\$82.76	\$82.76	Online
ADP, Inc.	3/15/2024	656501915	\$79.91	\$79.91	Online
ADP, Inc.	4/1/2024		\$82.76	\$82.76	Online
Bank of Stockton Visa	3/13/2024	1/27/2024-2/25/2024	\$4,575.30	\$4,575.30	Online
State of California Payroll Taxes		2/29 & 3/15 & 3/30/24 Payroll	\$1,395.99	\$1,395.99	Online
Federal Government Payroll Taxes		2/29 & 3/15 & 3/30/24 Payroll	\$5,963.09	\$5,963.09	Online
Joe L. Bryson (Payroll)	3/1/2024	2/1/24-2/29/24	\$5,634.56	\$5,634.56	Direct Deposit
Joe L. Bryson (Payroll)	4/1/2024	3/1/24-3/31/24	\$5,711.32	\$5,711.32	Direct Deposit
Roger Lamarra (Payroll)	3/1/2024	2/16/24-2/29/24	\$483.63	\$483.63	Direct Deposit
Roger Lamarra (Payroll)	3/15/2024	3/1/24-3/15/24	\$433.44	\$433.44	Direct Deposit
Roger Lamarra (Payroll)	4/1/2024	3/16/24-3/31/24	\$515.56	\$515.56	Direct Deposit
Ruby Jeff (Payroll)	3/1/2024	2/16/2024-2/29/24	\$574.87	\$574.87	Direct Deposit
Ruby Jeff (Payroll)	3/15/2024	3/1/2024-3/15/2024	\$542.94	\$542.94	Direct Deposit
Ruby Jeff (Payroll)	4/1/2024	3/16/24-3/31/24	\$442.56	\$442.56	Direct Deposit
Joe C. Godinez Sr. (Payroll)	3/1/2024	2/16/24-2/29/24	\$294.47	\$294.47	1617
California State Disbursement Unit	3/1/2024	Child Support	\$294.48	\$294.48	ADP Processed
(J Godinez Sr. Income Withholding)					1618 Void
Joe C. Godinez Sr. (Payroll)	3/15/2024	3/1/2024-3/15/2024	\$412.45	\$412.45	1619
California State Disbursement Unit	3/15/2024	Child Support	\$330.00	\$330.00	ADP Processed
(J Godinez Sr. Income Withholding)					
Joe C. Godinez Sr. (Payroll)	4/1/2024	3/16/2024-3/31/2024	\$397.62	\$397.62	1620
California State Disbursement Unit	4/1/2024	Child Support	\$330.00	\$330.00	ADP Processed
(J Godinez Sr. Income Withholding)					
		WARRANT TOTAL:		\$46,956.72	
		CHECKING TOTAL:		\$30,251.11	
		TOTAL BILLS PAID		\$77,207.83	