

**MEETING AGENDA FOR  
RECLAMATION DISTRICT NO. 1608  
BOARD OF TRUSTEES MEETING  
8:00 A.M. MAY 1, 2024**

**NEUMILLER & BEARDSLEE  
3121 WEST MARCH LANE, SUITE 100  
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the regular meeting of April 12, 2024.
3. Financial Report. Review, discuss, and accept financial report.
4. Budget. Discussion and direction to staff regarding Draft Budget for Fiscal Year 2024-2025.
5. CEQA Exemption. Adopt Resolution 2024-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2024-2025.
6. Levee Subventions. Adopt Resolution 2024-02 Authorizing Execution of the Levee Subventions Program.
7. Engineer's Report. Discussion and Possible Action on Engineer's Report.
  - a. Prop 218 information – Discussion and direction to Engineer regarding proposed assessment.
8. Fall Newsletter. Discussion and direction.
9. Superintendent Report. Request for directions and approvals.
10. Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.
11. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
  - a. District Vehicle. Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.
12. Discussion and direction on Short-Term and Long-Range Goals.
13. District Calendar. Discussion and direction.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.*

a. Next Meeting is June 5, 2024

14. Correspondence.

15. Approval of Bills.

16. Staff Reports.

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

17. Adjournment.

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**AGENDA PACKET  
RECLAMATION DISTRICT 1608  
May 1, 2024**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
4.	Self-explanatory.
5.	Please see attached.
6.	Please see attached.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Self-explanatory.
10.	Self-explanatory.
11.	Self-explanatory.
12.	Please see attached.
13.	Please see attached.
14.	Self-explanatory.
15.	Please see attached.
16.	Self-explanatory.
17.	Self-explanatory.

# ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES**  
**FOR RECLAMATION DISTRICT 1608**  
**HELD ON WEDNESDAY, APRIL 12, 2024**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on April 12, 2024, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER  
DAN MacDONNELL  
DOTTIE LOFSTROM

ABSENT

JOE BRYSON

OTHERS PRESENT

CHRIS NEUDECK  
ANDY PINASCO  
ELVIA TRUJILLO  
KIM FLOYD  
BOB BENTZ  
DOMINICK GULLI

1. **Public Comment.**

- Mr. Gulli commented on a new house on the market on 14 Mile Slough and inquired on the possibility of getting a new dock on the house. Discussion followed regarding what the specifications of the original dock were when the permit was obtained. Additionally, it was discussed that for many of the homes along 14 Mile Slough, behind every two houses there is a landing for the two docks. Depending on whether the connection point is on the landside or the landing is on the water side of the levee, it will involve different permitting agencies. Mr. Pinasco suggested Mr. Gulli contact him to obtain more details.
- President Panzer commented how beautiful, well maintained, and uniform the levee is.

2. **Approval of Minutes.** Minutes of the regular meeting of March 6, 2024. The Trustees reviewed the draft minutes. After review, the March 6, 2024, minutes were approved as presented.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the March 6, 2024, Regular Board Meeting, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. She reported Progress Billing No. 17 related to the Five-Year plan had been approved by DWR in the amount of \$936. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the April 12, 2024, meeting be approved.

4. **Engineer's Report.** Discussion and Possible Action on the following items.

**I. PLAN REVIEW**

- A. Permit Requests from homeowners  
a) 6649 Embarcadero Drive  
Village West Marina LLC.  
APN 098-270-220  
(650) 369-6746 John Pellarin's Office  
(650) 303-4499 John Pellarin's Cell

Review status of construction of elevated pathway.

Engineer Chris Neudeck reported on the general progress of the elevated pathway of the Village West Marina for disability access. The design included access doors, unfortunately the contractor selected a different wood type and was not framed properly resulting in the wood curling as shown in the images in Exhibit A of his report. The wood curling in the access doors is the only challenge on this project and the contractor will be correcting this issue.

An additional item Mr. Neudeck reported on was the completion of the annual levee inspections. He was pleased to share there are only three or four violation notices that will be sent out. This is a good indication progress has been made in narrowing the number of violations.

**II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY**

- A. Review the status of the requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee vs. along RD 2119's levee.

Engineer Chris Neudeck provided an update on the technical report regarding the alternative alignment provided by SJAFCA. He referenced the screenshots included as Exhibit B in his Engineer's Report. There was no action taken on this item.

### III. PROPOSITION 218 – NEW ASSESSMENT PROCEDURE

- A. Review items discussed at the Committee meeting held on Tuesday, April 2, 2024 at 10:30 a.m.

Chris Neudeck reported things are moving forward with the new assessment procedure. The Technical Committee met on April 2, 2024. Based on that meeting, Kim Floyd will be putting forward an updated schedule. Trustee Lofstrom indicated this is complex to understand and is looking forward to bringing the details to the full Board. Kim Floyd explained the steps and timeline associated with the assessment procedure.

5. **Fall Newsletter.** Discussion and direction.  
a. Prop 218 information.

Kim Floyd reported she is still receiving calls regarding the assessments and most of the calls are from RD 1608 property owners. Some of the items for the next newsletter will include letting the public know that the new Prop 218 assessment will be a replacement and not an additional amount of money. Also important are the benefits that this assessment will bring to the District and the negative impacts of not having the assessment. Ms. Floyd will be working with Trustee Lofstrom on a draft newsletter before it's brought to the full Board.

6. **Superintendent Report.** Request for directions and approvals.

President Panzer reported Levee Superintendent Joe Bryson would not be attending the meeting due to scheduling conflicts. Prior to the meeting, Mr. Bryson provided President Panzer with three proposals with information regarding pricing for a utility vehicle for the District. This item will be reviewed closer at the next meeting and no action was taken. Also discussed was the ongoing issue of garbage being dumped on the access points.

7. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction.

- Trustee Lofstrom reported having attended the April 2, 2024 Technical Committee meeting as discussed in item III.A. of Engineer Chris Neudeck's report.
- Chris Neudeck indicated the next SJAFCA/RD Partnership meeting will be taking place on Wednesday, April 17, at 1:00 p.m. at the San Joaquin Council of Government's office. Chris Neudeck and Andy Pinasco plan to attend.

8. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.**

- a. District Vehicle. Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.

Please see Agenda Item 6, *Levee Superintendent Report*.

- b. Trustee Term. Report on Trustee Dottie Lofstrom's term of office.

Attorney Andy Pinasco reported Trustee Lofstrom's term of office through 2027 has been corrected and the Board of Supervisors issued a resolution confirming this correction.

9. **Discussion and direction on Short-Term and Long-Range Goals.**

- Review of the Levee Standards.  
Attorney Andy Pinasco reported the Standards have not been reviewed as of the date of this meeting.
- District Website.  
Attorney Andy Pinasco reported the district website will be reviewed when the Prop 218 information is included.

10. **District Calendar. Discussion and direction.**

- a. Next Meeting is May 1, 2024.
- Trustees and Staff indicated being available on this date.
  - A draft budget will be prepared.
  - Levee tour will be scheduled in the fall.
  - Assessment boundary discussion with LWA will take place at the May meeting.

11. **Correspondence.**

None of note.

12. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the April 12, 2024, Board Meeting be approved as presented.

13. **Staff Reports.** None.

- (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.



14. **Adjournment.** The meeting adjourned at 9:19 a.m.

Respectfully submitted,

Elvia C. Trujillo  
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs

CEQA = California Environmental Quality Act

District= Reclamation District 1608

DWR = Department of Water Resources

KSN = Kjeldsen, Sinnock & Neudeck

LWA = Larsen Wurzel & Associates

N&B = Neumiller & Beardslee

Prop 218 = Proposition 218

RD 1608 = Reclamation District 1608

SJAFCA = San Joaquin Area Flood Control Agency

USACE = United States Army Corps of Engineers

Reclamation District 1608  
Bills for Approval - April 12, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (4/12/2024 Board Mtg)	4/12/2024	Trustee Fee	\$299.92				
				<b>\$299.92</b>	6803		
Dan MacDonnell (4/12/2024 Board Mtg)	4/12/2024	Trustee Fee	\$299.92				
				<b>\$299.92</b>	6804		
Dottie Lofstrom (4/12/2024 Board Mtg)	4/12/2024	Trustee Fee	\$299.92				
4/2/2024 Technical Committee Meeting	4/2/2024	Trustee Fee	\$299.92				
				<b>\$599.84</b>	6805		
Elvia Trujillo (March 2024 Services)	4/12/2024	Secretary Fee	\$1,489.34				
				<b>\$1,489.34</b>	6806		
PG&E (Landview & Seagull)	3/29/224	0950847867-5	\$10.10				
PG&E (Stone River)	3/21/2024	2999432760-8	\$16.61				
				<b>\$26.71</b>	6807		
Neumiller & Beardslee	3/26/2024	347344	\$2,244.45				
				<b>\$2,244.45</b>	6808		
Kjendsen, Sinnock & Neudeck	3/22/2024	37295	\$2,070.80				
	3/22/2024	38296	\$2,362.50				
	3/22/2024	37297	\$290.00				
	3/22/2024	37298	\$57.50				
	3/22/2024	37299	\$7,426.86				
	3/22/2024	37300	\$4,363.75				
	3/22/2024	37301	\$3,122.13				
				<b>\$19,693.54</b>	6809		
Dohrmann Insurance	3/25/2024	31178	\$22,303.00				
Auto Premium/Package Premium/UMBR Premium				<b>\$22,303.00</b>	6810		
State Compensation Insurance Fund	3/1/2024	100002664277	\$836.66	<b>\$836.66</b>		eCheck	
	3/30/2024	100002755246	\$836.74	<b>\$836.74</b>		eCheck	

Reclamation District 1608  
Bills for Approval - April 12, 2024, Board Meeting

ADP, Inc.	3/1/2024	655602531	\$82.76	<b>\$82.76</b>	Online
ADP, Inc.	3/15/2024	656501915	\$79.91	<b>\$79.91</b>	Online
ADP, Inc.	4/1/2024		\$82.76	<b>\$82.76</b>	Online
Bank of Stockton Visa	3/13/2024	1/27/2024-2/25/2024	\$4,575.30	<b>\$4,575.30</b>	Online
State of California Payroll Taxes		2/29 & 3/15 & 3/30/24 Payroll	\$1,395.99	<b>\$1,395.99</b>	Online
Federal Government Payroll Taxes		2/29 & 3/15 & 3/30/24 Payroll	\$5,963.09	<b>\$5,963.09</b>	Online
Joe L. Bryson (Payroll)	3/1/2024	2/1/24-2/29/24	\$5,634.56	<b>\$5,634.56</b>	Direct Deposit
Joe L. Bryson (Payroll)	4/1/2024	3/1/24-3/31/24	\$5,711.32	<b>\$5,711.32</b>	Direct Deposit
Roger Lamarra (Payroll)	3/1/2024	2/16/24-2/29/24	\$483.63	<b>\$483.63</b>	Direct Deposit
Roger Lamarra (Payroll)	3/15/2024	3/1/24-3/15/24	\$433.44	<b>\$433.44</b>	Direct Deposit
Roger Lamarra (Payroll)	4/1/2024	3/16/24-3/31/24	\$515.56	<b>\$515.56</b>	Direct Deposit
Ruby Jeff (Payroll)	3/1/2024	2/16/2024-2/29/24	\$574.87	<b>\$574.87</b>	Direct Deposit
Ruby Jeff (Payroll)	3/15/2024	3/1/2024-3/15/2024	\$542.94	<b>\$542.94</b>	Direct Deposit
Ruby Jeff (Payroll)	4/1/2024	3/16/24-3/31/24	\$442.56	<b>\$442.56</b>	Direct Deposit
Joe C. Godinez Sr. (Payroll)	3/1/2024	2/16/24-2/29/24	\$294.47	<b>\$294.47</b>	1617
California State Disbursement Unit	3/1/2024	Child Support	\$294.48	<b>\$294.48</b>	ADP Processed
(J Godinez Sr. Income Withholding)					1618 Void
Joe C. Godinez Sr. (Payroll)	3/15/2024	3/1/2024-3/15/2024	\$412.45	<b>\$412.45</b>	1619
California State Disbursement Unit	3/15/2024	Child Support	\$330.00	<b>\$330.00</b>	ADP Processed
(J Godinez Sr. Income Withholding)					
Joe C. Godinez Sr. (Payroll)	4/1/2024	3/16/2024-3/31/2024	\$397.62	<b>\$397.62</b>	1620
California State Disbursement Unit	4/1/2024	Child Support	\$330.00	<b>\$330.00</b>	ADP Processed
(J Godinez Sr. Income Withholding)					
		<b>WARRANT TOTAL:</b>		<b>\$46,956.72</b>	
		<b>CHECKING TOTAL:</b>		<b>\$30,251.11</b>	
		<b>TOTAL BILLS PAID</b>		<b>\$77,207.83</b>	

# ITEM 3

**RECLAMATION DISTRICT 1608**  
**FINANCIAL REPORT - MAY 1, 2024**  
**% OF FISCAL YEAR ELAPSED THROUGH MARCH 2024 - 83.33%**

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
<b>Operations &amp; Maintenance Expenses</b>				
O1 Levee Superintendent	\$80,000.00	\$0.00	\$79,972.48	99.97%
O2 Part Time Employees	45,000.00	2,241.25	52,575.80	116.84%
O3 Payroll Taxes and Expenses	15,000.00	6.53	8,517.10	56.78%
O4 Fences & Gates	2,500.00	0.00	0.00	0.00%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	15,000.00	175.76	5,670.43	37.80%
O7 Levee Repair Fund (General Operations & Maintenance)	30,000.00	1,774.56	34,682.64	115.61%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	150,000.00	0.00	245,914.46	163.94%
O9 Pump System Maintenance	1,000.00	0.00	153.27	15.33%
O10 Wireless Services (Cell and Mobile Computer)	750.00	0.00	805.50	107.40%
O11 Garbage Service	5,000.00	0.00	3,698.47	73.97%
O12 District Vehicle (Fuel, Maintenance and Repairs)	5,000.00	87.83	3,289.16	65.78%
<b>TOTAL</b>	<b>\$350,250.00</b>	<b>\$4,285.93</b>	<b>\$435,279.31</b>	<b>124.28%</b>
<b>General Expenses</b>				
G1 Trustee Fees	\$13,000.00	\$899.72	\$9,897.32	76.13%
G2 Secretary Fees	12,000.00	1,135.53	11,823.29	98.53%
G3 Office Expenses (includes storage facility)	1,000.00	0.00	1,441.59	144.16%
G4 General Legal	30,000.00	1,824.54	18,253.48	60.84%
G5 Audit	5,500.00	0.00	240.00	4.36%
G6 County Administration Costs	6,000.00	0.00	5,379.86	89.66%
G7 Property and Liability Insurance	24,000.00	0.00	22,303.00	92.93%
G8 Workers Compensation Insurance	10,000.00	2,066.98	11,270.32	112.70%
G9 Election Costs	30,000.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	0.00	0.00	0.00	0.00%
G11 Registered Warrant Expenses	175,000.00	0.00	27,315.07	15.61%
<b>TOTAL</b>	<b>\$306,500.00</b>	<b>\$5,926.77</b>	<b>\$107,923.93</b>	<b>35.21%</b>
<b>Engineering Expenses</b>				
E1 General Engineering	\$20,000.00	\$6,989.74	\$24,642.71	123.21%
E2 Plan Review Engineering	25,000.00	5,334.38	16,172.18	64.69%
E3 Administration of Delta Levee Subventions Program	20,000.00	1,008.75	17,168.28	85.84%
E4 Periodic Levee Property Inspections and Surveys	0.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	3,500.00	0.00	2,207.50	63.07%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	35,000.00	0.00	19,041.18	54.40%
E7 DWR 5 Year Plan	0.00	0.00	0.00	0.00%
E8 Assessment Engineering	4,000.00	68.75	4,292.18	107.30%
E9 Assesment Development	90,000.00	9,808.91	46,261.96	51.40%
<b>TOTAL</b>	<b>\$197,500.00</b>	<b>\$23,210.53</b>	<b>\$129,785.99</b>	<b>65.71%</b>
<b>Warrant Interest Expenses</b>				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$854,250.00</b>	<b>\$33,423.23</b>	<b>\$672,989.23</b>	<b>78.78%</b>

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
<b>Income</b>				
Property Taxes	\$260,000.00	\$0.00	\$159,502.34	61.35%
Interest Income	4,000.00	0.00	9,318.62	232.97%
Assessments	298,000.00	0.00	164,580.21	55.23%
Subvention Reimbursement	130,000.00	0.00	133,352.00	102.58%
Other		0.00	2,947.00	
<b>Totals</b>	<b>\$692,000.00</b>	<b>\$0.00</b>	<b>\$469,700.17</b>	<b>67.88%</b>

\* \$133,352.00 Subventions Reimbursement FY 2021/2022

\* \$\_\_\_\_\_ Subventions Reimbursement FY 2022/2023

#### Cash On Hand

Cash Balance as of July 1, 2023	\$334,949.34
Revenues (YTD), as March 31, 2024	471,827.54
Expenses (YTD), as of March 31, 2024	603,811.53

Fund Balance as of April 25, 2024	\$414,926.31
Proposed Warrants for May 1, 2024 Board Meeting	\$47,070.36
<b>TOTAL CASH</b>	<b>\$367,855.95</b>

Checking Account Balance as of April 25, 2024	\$33,844.07
<b>TOTAL CASH ON HAND</b>	<b>\$401,700.02</b>

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#### Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		\$3.00	\$4,048.16
Interest (10/31/2021)		\$3.00	\$4,051.16
Interest (1/31/2022)		\$3.00	\$4,054.16
Interest (4/30/22)		\$3.00	\$4,057.16
Progress Billing No. 11 Transfer of Funds (5/5/2022)	\$82.12		\$3,975.04
Progress Billing No. 12 Transfer of Funds (6/28/22)	\$655.87		\$3,319.17
Progress Billing No. 13 Tranfer of Funds (6/1/2022)	\$454.50		\$2,864.67
Interest (7/31/22)		\$5.00	\$2,869.67
Progress Billing No. 14 Transfer of Funds (9/12/2022)	\$119.25		\$2,750.42

Interest (10/31/22)		\$7.00	<b>\$2,757.42</b>
Interest (1/31/23)		\$14.00	<b>\$2,771.42</b>
Interest (4/30/23)		\$20.00	<b>\$2,791.42</b>
Interest (7/31/23)		\$24.00	<b>\$2,815.42</b>
Progress Billing No. 15 Transfer of Funds (7/7/2023)	\$59.62		<b>\$2,755.80</b>
Progress Billing No. 16 Transfer of Funds (9/15/2023)	\$1,191.37		<b>\$1,564.43</b>
Interest (10/31/23)		\$23.00	<b>\$1,587.43</b>
Interest (1/30/24)		\$17.00	<b>\$1,604.43</b>
Progress Billing No. 17 Transfer of Funds (4/2/2024)	\$936.00		<b>\$668.43</b>

# ITEM 5



**RECLAMATION DISTRICT NO. 1608  
RESOLUTION 2024-01**

**RESOLUTION AUTHORIZING AND DIRECTING FILING OF NOTICE OF  
EXEMPTION FOR ROUTINE MAINTENANCE, FOR FISCAL YEAR 2024-2025**

WHEREAS, the Board of Trustees (“Board”) of Reclamation District 1608 (“District”), in conjunction with, but not limited to, that certain Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2024-2025 (“Agreement”), between the District and the Central Valley Flood Protection Board of the State of California (“Protection Board”) has determined that the work described therein consists of routine maintenance to existing levee improvements;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. All repair of wave wash and erosion protection, all levee crown restoration which is not in excess of the 100 year flood elevation plus (2) two feet and all levee section restoration including adding material to back slopes, construction of toe berms and construction of seepage berms, drains and other measures to control seepage exit gradients to less than 0.5 and including the work described in the Fiscal Years 2024-2025 Delta Levee Subventions Program Applications consists of routine maintenance to existing levee improvements and falls within the categorical exemptions to the California Environmental Quality Act pursuant to Section 15301 (Class I) of the Guidelines for the California Environmental Quality Act, California Administrative Code of Regulations, Title 14, Chapter 3, Article 19.
2. The District finds the proposed work will not have a material adverse effect upon the environment.
3. That said work does not constitute an exception to the exemptions of the California Environmental Quality Act.
4. That Christopher H. Neudeck is hereby directed to prepare and file with the County Clerk of San Joaquin County for posting, a “Notice of Exemption” pursuant to California Administrative Code, Title 14, Chapter 3, Section 15062 and 15261.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 1608 at a meeting thereof held on this 1<sup>st</sup> day of May 2024, by the following vote, TO WIT:

AYES:

NOES:

ABSTENTION:

ABSENT:

RECLAMATION DISTRICT NO. 1608  
A Political Subdivision of the  
State of California

By: \_\_\_\_\_  
MICHAEL PANZER, President

ATTEST:

\_\_\_\_\_  
ELVIA TRUJILLO, Secretary

CERTIFICATION

I, ELVIA TRUJILLO, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 1<sup>st</sup> day of May, 2024.

Dated: \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
ELVIA TRUJILLO, Secretary  
Reclamation District No. 1608

# ITEM 6

**RECLAMATION DISTRICT NO. 1608  
RESOLUTION 2024-02**

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF  
DELTA LEVEE MAINTENANCE SUBVENTIONS PROGRAM WORK AGREEMENT  
FISCAL YEAR 2024-2025**

WHEREAS, the Board of Trustees (“Board”) of Reclamation District 1608 (“District”) has reviewed, and desires to enter into, that certain Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2024-2025 (“Agreement”), between the District and the Reclamation Board of the State of California (“Reclamation Board”);

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1. The Agreement is approved, and the District Secretary or President of the Board is authorized and directed to execute the Agreement, and cause it to be presented to the Reclamation Board with a certified copy of this Resolution.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 1608 at a meeting thereof held on this 1<sup>st</sup> day of May, 2024, by the following vote, TO WIT:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTENTION: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

RECLAMATION DISTRICT NO. 1608  
A Political Subdivision of the  
State of California

By: \_\_\_\_\_  
MICHAEL PANZER, President

ATTEST:

\_\_\_\_\_  
ELVIA TRUJILLO, Secretary

CERTIFICATION

I, ELVIA TRUJILLO, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 1<sup>st</sup> day of May, 2024.

Dated: \_\_\_\_\_, 202\_\_.

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ELVIA TRUJILLO, Secretary  
Reclamation District No. 1608

# ITEM 12

## **SHORT TERM GOALS 2024**

1. Renewal of District Assessment.
2. Participate in stakeholder groups. Status: Ongoing.
3. Work on slumping areas.
4. Monitor San Joaquin Feasibility Project.
5. Vegetation encroachments.
6. Annual Levee Inspection.
7. Repair/Maintenance of Gates on Crown of Southwest Levee.
8. Central Valley Flood Protection Plan.
9. Revise District Website.
10. Approve Emergency Operations Plan Update.
11. All-Weather Road Resurfacing.
12. Review and analysis of Levee Standards.
13. Proposition 218.

## **LONG TERM GOALS**

1. Raising Elevation of Southwest Levee.
2. Prop 218 Assessment.
3. Sediment Removal Project.

# ITEM 13



## **RD 1608: MASTER CALENDAR**

### **JANUARY**

### **FEBRUARY**

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

### **MARCH**

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

### **APRIL**

- April 1: Form 700s due
- Notify School District of Vegetation Control

### **MAY**

- Draft Budget
- Planning of Levee Tour
- Annual CEQA Exemption
- Subventions Resolution

### **JUNE**

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

### **JULY**

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

### **AUGUST**

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

## SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

## OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2022 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

## NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

## DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

### Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2023	First Friday of Dec 2025
Michael Panzer	2023	First Friday of Dec 2027

### Assessment Expires 6/30/2025

### Emergency Operation Plan Review – June 2022

### Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.  
at the offices of:  
Neumiller & Beardslee  
3121 W. March Lane, Suite 100  
Stockton, California 95219**

# ITEM 15

Reclamation District 1608  
Bills for Approval - May 1, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (5/1/2024 Board Mtg)	5/1/2024	Trustee Fee	\$299.92				
				<b>\$299.92</b>	6811		
Dan MacDonnell (5/1/2024 Board Mtg)	5/1/2024	Trustee Fee	\$299.92				
				<b>\$299.92</b>	6812		
Dottie Lofstrom (5/1/2024 Board Mtg)	5/1/2024	Trustee Fee	\$299.92				
				<b>\$299.92</b>	6813		
Elvia Trujillo (April Services)	5/1/2024	Secretary Fee	\$1,135.53				
				<b>\$1,135.53</b>	6814		
Neumiller & Beardslee	4/22/2024	347833	\$1,824.54				
				<b>\$1,824.54</b>	6815		
Kjendsen, Sinnock & Neudeck	4/19/2024	37504	\$2,323.49				
	4/19/2024	37505	\$1,008.75				
	4/19/2024	37506	\$725.00				
	4/19/2024	37507	\$68.75				
	4/19/2024	37508	\$9,083.91				
	4/19/2024	37509	\$5,334.38				
	4/19/2024	37510	\$1,493.75				
	4/19/2024	37511	\$3,172.50				
				<b>\$23,210.53</b>	6816		
Reclamation District 1608	5/1/2024		\$20,000.00				
(Transfer to Checking Account)				<b>\$20,000.00</b>	6817		
State Compensation Insurance Fund	4/30/2024	1002202588	\$2,066.98	<b>\$2,066.98</b>		eCheck	
ADP, Inc.	4/15/2024	659575309	\$79.91	<b>\$82.76</b>		Online	
Bank of Stockton Visa	4/19/2024	2/26/2024-3/27/2024	\$2,483.18	<b>\$2,483.18</b>		Online	

Reclamation District 1608  
Bills for Approval - May 1, 2024, Board Meeting

State of California Payroll Taxes		4/15/24 Payroll	\$114.31	<b>\$114.31</b>	Online	
Federal Government Payroll Taxes		4/15/2024 Payroll	\$404.32	<b>\$404.32</b>	Online	
Roger Lamarra (Payroll)	4/15/2024	4/1/24-4/15/24	\$675.25	<b>\$675.25</b>	Direct Deposit	
Ruby Jeff (Payroll)	4/15/2024	4/1/2024-4/15/2024	\$497.32	<b>\$497.32</b>	Direct Deposit	
Joe C. Godinez Sr. (Payroll)	4/15/2024	4/1/2024-4/15/2024	\$476.67	<b>\$476.67</b>		1621
California State Disbursement Unit	4/15/2024	Child Support	\$330.00	<b>\$330.00</b>	ADP Processed	
(J Godinez Sr. Income Withholding)						
		<b>WARRANT TOTAL:</b>		<b>\$47,070.36</b>		
		<b>CHECKING TOTAL:</b>		<b>\$7,130.79</b>		
		<b>TOTAL BILLS PAID</b>		<b>\$54,201.15</b>		