

**MEETING AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES REGULAR MEETING
8:00 A.M. APRIL 12, 2024**

**NEUMILLER & BEARDSLEE
3121 WEST MARCH LANE, SUITE 100
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the regular meeting of March 6, 2024.
3. Financial Report. Review, discuss, and accept financial report.
4. Engineer's Report. Discussion and Possible Action on the following items.
 - I. PLAN REVIEW
 - A. Permit Requests from homeowners
 - a) 6649 Embarcadero Drive
Village West Marina LLC
APN 098-270-220
(650) 369-6746 John Pellarin's Office
(650) 303-4499 John Pellarin's Cell
Review status of construction of the elevated pathway.
 - II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY
 - A. Review the status of the requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee vs along RD 2119's levee.
 - III. PROPOSITION 218 – NEW ASSESSMENT PROCEDURE
 - A. Review items discussed at the Board Committee meeting held on Tuesday April 2, 2024 at 10:30 am.
5. Fall Newsletter. Discussion and direction.
 - a. Prop 218 information.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

6. Superintendent Report. Request for directions and approvals.
7. Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.
8. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
 - a. District Vehicle. Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.
 - b. Trustee Term. Report on Trustee Dottie Lofstrom's term of office.
9. Discussion and direction on Short-Term and Long-Range Goals.
 - a. Review of the Levee Standards.
 - b. District Website.
10. District Calendar. Discussion and direction.
 - a. Next Meeting is May 1, 2024
11. Correspondence.
12. Approval of Bills.
13. Staff Reports.
 - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
14. Adjournment.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

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**AGENDA PACKET
RECLAMATION DISTRICT 1608
APRIL 12, 2024**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
4.	Please see attached.
5.	Self-explanatory.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Self-explanatory.
9	Please see attached.
10.	Please see attached.
11.	Self-explanatory.
12.	Please see attached.
13.	Self-explanatory.
14.	Self-explanatory.

ITEM 2

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, MARCH 6, 2024

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on March 6, 2024, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
JOHN PELLARIN
BOB BENTZ

1. **Public Comment.**

Mr. Bentz commented he was not able to find the location where the last SJAFCA meeting took place and did not see any signage. Mr. Neudeck responded the SJAFCA meeting that took place on February 26th was not a public meeting and added that SJAFCA is in the process of moving to a new location.

2. **Approval of Minutes.** Minutes of the regular meeting of February 7, 2024. The Trustees reviewed the draft minutes. After further review, the February 7, 2024, minutes were approved as presented.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the February 7, 2024, Regular Board Meeting, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the March 6, 2024, meeting be approved.

4. **Insurance.** Delegate authority to approve Insurance Policy for 2024/2025 Insurance Year. Mr. Pinasco reported the insurance coverage year is from April to April. The District's application was submitted but response has not been received as of the date of this meeting. He mentioned the California insurance market is presently very difficult

and there may not be many choices. Mr. Pinasco's recommendation is that Board delegate authority to the President to review and approve the insurance proposal prior to the next meeting in order to maintain coverage. After discussion,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608, to delegate authority to President Panzer to make the final decision to approve insurance coverage for the year April 1, 2024 to April 1, 2025.

5. **Engineer's Report.** Discussion and Possible Action on the following items.

I. PLAN REVIEW

A. Permit Requests from homeowners

- a) 6649 Embarcadero Drive
Village West Marina LLC.
APN 098-270-220
(650) 369-6746 John Pellarin's Office
(650) 303-4499 John Pellarin's Cell

Review status of construction of elevated pathway.

Engineer Chris Neudeck gave an update on the construction of the elevated pathway along the eastern side of the parking lot that was approved at the last meeting. He referenced the pictures in Exhibit A of his Engineer's Report depicting the work being done.

II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY

- A. Review the status of the requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee vs. along RD 2119's levee.

Mr. Neudeck reported the meeting between USACE and SJAFCA that had been previously postponed took place on February 26, 2024. At that meeting, SJAFCA Director Elias met with Colonel Caldwell from USACE. Mr. Neudeck reported the subject alignment is gaining traction and the discussion of the improved levee alignment was from a regional flood management perspective.

6. **Fall Newsletter.** Discussion and direction.

- a. Prop 218 information.

Andy Pinasco reported this item continues to remain in the agenda in the event there needs to be discussion on this topic. He gave an update and said LWA is in the process of developing a technical memorandum. Once the technical team gets together, an update will be given to the Board. Discussion on the timeline followed and Mr. Neudeck mentioned the timeline would be adjusted accordingly.

7. **Superintendent Report.** Request for directions and approvals.
 Joe Bryson provided an oral and written report. Item 3 of the Superintendent's Report was discussed and Mr. Neudeck said Mr. Bryson and his team are not doing the application of spraying the herbicides since a qualified licensed applicator is required. In Item 9 of the Superintendent's Report, Mr. Neudeck discussed the fence that came down on the western side of Grupe Park. In that location, RD 1608 has a fence and the last home before getting to Grupe Park has its own residential fence. There was discussion as to why there are two fences with only five feet between both fences. Mr. Neudeck was going to look into whether there's an easement and determine the purpose of the easement. For additional items, please refer to the Levee Superintendent Report for a complete list.

8. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction.
 - Trustee Lofstrom will be attending the April 2, 2024 Technical Committee Meeting.

9. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.**
 - a. District Vehicle. Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.
 - Levee Superintendent Joe Bryson is to do research on a utility vehicle that will be most suitable for the District. There was discussion of not considering a golf cart but rather a John Deere or Polaris type of utility task vehicle.

10. **Discussion and direction on Short-Term and Long-Range Goals.**
 - Review of the Levee Standards: Handrails is one of the major elements to be included in the Levee Standards. It was suggested that this item be included in future agendas.
 - Website: One of the issues discussed was to update the website with photos relevant to RD 1608 to represent what the District looks like.

11. **District Calendar.** Discussion and direction.
 - a. Next Meeting is April 3, 2024.
 - Trustee Lofstrom mentioned she will be out of town on April 3 and is expected to return on April 9. Discussion followed and schedules were checked with everyone being available on Friday, April 12, 2024 at 8:00 a.m. After further discussion,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation

District 1608 that the April 3, 2024 Board Meeting be adjourned to Friday, April 12, 2024 at 8:00 a.m.

12. **Correspondence.**

- Correspondence from the San Joaquin County Mosquito & Vector Control District.
No additional correspondence of note.

13. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the March 6, 2024, Board Meeting be approved as presented.

The Board adjourned the meeting at 9:04 a.m. to start the closed session.

14. **Closed Session.**

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Levee Superintendent
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Secretary

The Board reconvened from Closed Session at 9:31 a.m. During the Closed Session, all three Trustees were present. There was no reportable action regarding Items 14.a and 14.b.

15. **Employee Contracts.** Discussion and possible action regarding changes to Levee Superintendent and Secretary contracts. Attorney Andy Pinasco presented this item. He addressed the Board by saying this is an opportunity to discuss whether there are any changes to be made to the Levee Superintendent Contract and the District Secretary Contract. Changes in the past have been related to compensation. Discussion followed and a compensation increase of three percent (3%) was approved for both the Levee Superintendent and the District Secretary.

It was moved, seconded (D. Lofstrom/M. Panzer) and carried by the Board of Trustees of Reclamation District 1608 to authorize the President to exercise amendment to the Levee Superintendent Contract increasing the hourly rate by three percent (3%) from \$47.30 per hour to \$48.72 per hour.

It was moved, seconded (D. Lofstrom/M. Panzer) and carried by the Board of Trustees of Reclamation District 1608 to authorize the President to exercise amendment to the District Secretary Contract increasing the hourly rate by three percent (3%) from \$59.13 per hour to \$60.90 per hour.

16. **Staff Reports.** None.
(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
17. **Adjournment.** The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs
CEQA = California Environmental Quality Act
District= Reclamation District 1608
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
LWA = Larsen Wurzel & Associates
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCFA = San Joaquin Area Flood Control Agency
USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - March 6, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (3/6/2024 Board Mtg)	3/6/2024	Trustee Fee	\$299.92				
				\$299.92	6794		
Dan MacDonnell (3/6/2024 Board Mtg)	3/6/2024	Trustee Fee	\$299.92				
				\$299.92	6795		
Dottie Lofstrom (3/6/2024 Board Mtg)	3/6/2024	Trustee Fee	\$299.92				
				\$299.92	6796		
Elvia Trujillo (February 2023 Services)	2/7/2024	Secretary Fee	\$1,578.03				
				\$1,578.03	6797		
PG&E (Landview & Seagull)		0950847867-5	\$10.45				
PG&E (Stone River)	2/21/2024	2999432760-8	\$19.38				
				\$29.83	6798		
Neumiller & Beardslee	2/12/2024	346925	\$1,842.78				
				\$1,842.78	6799		
Kjendsen, Sinnock & Neudeck	2/28/2024	37122	\$2,546.33				
	2/28/2024	37123	\$1,048.75				
	2/28/2024	37124	\$7,064.15				
	2/28/2024	37125	\$1,897.70				
	2/28/2024	37126	\$437.50				
				\$12,994.43	6800		
BPM	2/27/2024	125078	\$379.85				
(Preparation of 1096 & 1099 for YE 12/31/2023)				\$379.85	6801		
Reclamation District 1608	3/6/2024		\$40,000.00				
(Transfer to Checking Accounty)				\$40,000.00	6802		
State Compensation Insurance Fund	1/30/2024	1001465349	\$836.66	\$836.66		eCheck	
ADP, Inc.	2/2/2024	653425215	\$82.76	\$82.76		Online	
ADP, Inc.	2/16/2024	654260255	\$79.91	\$79.91		Online	

Reclamation District 1608
Bills for Approval - March 6, 2024, Board Meeting

Bank of Stockton Visa	2/20/2024	12/28/2023-1/26/2024	\$5,104.18	\$5,104.18	Online
State of California Payroll Taxes		1/30/24 and 2/15/24 Payroll	\$1,027.12	\$1,027.12	Online
Federal Government Payroll Taxes		1/30/24 and 2/15/24 Payroll	\$3,362.44	\$3,362.44	Online
Joe L. Bryson (Payroll)	2/1/2024	1/1/24-1/31/24	\$5,774.13	\$5,774.13	Direct Deposit
Roger Lamarra (Payroll)	2/1/2024	1/16/24-1/31/24	\$515.56	\$515.56	Direct Deposit
Roger Lamarra (Payroll)	2/15/2024	2/1/2024-2/15/2024	\$739.90	\$739.90	Direct Deposit
Ruby Jeff (Payroll)	2/1/2024	1/16/2024-1/31/24	\$451.69	\$451.69	Direct Deposit
Ruby Jeff (Payroll)	2/15/2024	2/1/2024-2/15/2024	\$730.00	\$730.00	Direct Deposit
Joe C. Godinez Sr. (Payroll)	2/1/2024	1/16/24-1/31/24	\$392.67	\$392.67	1614
California State Disbursement Unit	2/1/2024	Child Support	\$392.67	\$392.67	ADP Processed
(J Godinez Sr. Income Withholding)					
Joe C. Godinez Sr. (Payroll)	2/15/2024	2/1/2024-2/15/2024	\$437.17	\$437.17	1616
California State Disbursement Unit	2/15/2024	Child Support	\$330.00	\$330.00	ADP Processed
(J Godinez Sr. Income Withholding)					
		WARRANT TOTAL:		\$57,724.68	
		CHECKING TOTAL:		\$20,256.86	
		TOTAL BILLS PAID		\$77,981.54	

ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - APRIL 12, 2024
% OF FISCAL YEAR ELAPSED THROUGH MARCH 2024 - 75%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
O1 Levee Superintendent	\$80,000.00	\$16,259.38	\$79,972.48	99.97%
O2 Part Time Employees	45,000.00	5,611.25	50,334.55	111.85%
O3 Payroll Taxes and Expenses	15,000.00	1,176.70	8,510.57	56.74%
O4 Fences & Gates	2,500.00	0.00	0.00	0.00%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	15,000.00	0.00	5,494.67	36.63%
O7 Levee Repair Fund (General Operations & Maintenance)	30,000.00	3,108.99	32,908.08	109.69%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	150,000.00	87.83	245,914.46	163.94%
O9 Pump System Maintenance	1,000.00	26.71	153.27	15.33%
O10 Wireless Services (Cell and Mobile Computer)	750.00	0.00	805.50	107.40%
O11 Garbage Service	5,000.00	655.73	3,698.47	73.97%
O12 District Vehicle (Fuel, Maintenance and Repairs)	5,000.00	242.68	3,201.33	64.03%
TOTAL	\$350,250.00	\$27,169.27	\$430,993.38	123.05%
General Expenses				
G1 Trustee Fees	\$13,000.00	\$1,199.68	\$8,997.60	69.21%
G2 Secretary Fees	12,000.00	1,489.34	10,687.76	89.06%
G3 Office Expenses (incudes storage facility)	1,000.00	35.16 *	1,441.59	144.16%
G4 General Legal	30,000.00	2,244.45	16,428.94	54.76%
G5 Audit	5,500.00	0.00	240.00	4.36%
G6 County Administration Costs	6,000.00	731.00 **	5,379.86	89.66%
G7 Property and Liability Insurance	24,000.00	22,303.00	22,303.00	92.93%
G8 Workers Compensation Insurance	10,000.00	1,673.40 ***	9,203.34	92.03%
G9 Election Costs	30,000.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	0.00	0.00	0.00	0.00%
G11 Registered Warrant Expenses	175,000.00	0.00	27,315.07	15.61%
TOTAL	\$306,500.00	\$29,676.03	\$101,997.16	33.28%
Engineering Expenses				
E1 General Engineering	\$20,000.00	\$5,192.93	\$17,652.97	88.26%
E2 Plan Review Engineering	25,000.00	4,363.75	10,837.80	43.35%
E3 Administration of Delta Levee Subventions Program	20,000.00	2,362.50	16,159.53	80.80%
E4 Periodic Levee Property Inspections and Surveys	0.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	3,500.00	0.00	2,207.50	63.07%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	35,000.00	0.00	19,041.18	54.40%
E7 DWR 5 Year Plan	0.00	0.00	0.00	0.00%
E8 Assessment Engineering	4,000.00	57.50	4,223.43	105.59%
E9 Assesment Development	90,000.00	7,716.86	36,453.05	40.50%
TOTAL	\$197,500.00	\$19,693.54	\$106,575.46	53.96%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$854,250.00	\$76,538.84	\$639,566.00	74.87%

* .Com Domain Renewal.
** County Admin Charges.
*** Amount for 2 Payments.

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$260,000.00	\$0.00	\$159,502.34	61.35%
Interest Income	4,000.00	0.00	9,318.62	232.97%
Assessments	298,000.00	8,175.06	164,580.21	55.23%
Subvention Reimbursement	130,000.00	0.00	133,352.00	102.58%
Other		0.00	2,947.00	
Totals	\$692,000.00	\$8,175.06	\$469,700.17	67.88%

* \$133,352.00 Subventions Reimbursement FY 2021/2022

* \$_____ Subventions Reimbursement FY 2022/2023

Cash On Hand

Cash Balance as of July 1, 2023	\$334,949.34
Revenues (YTD), as March 31, 2024	471,827.54
Expenses (YTD), as of March 31, 2024	603,811.53

Fund Balance as of March 31, 2024	\$202,965.35
Proposed Warrants for April 12, 2024 Board Meeting	\$46,956.72
TOTAL CASH	\$156,008.63

Checking Account Balance as of April 5, 2024	\$38,907.88
TOTAL CASH ON HAND	\$194,916.51

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Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		\$3.00	\$4,048.16
Interest (10/31/2021)		\$3.00	\$4,051.16
Interest (1/31/2022)		\$3.00	\$4,054.16
Interest (4/30/22)		\$3.00	\$4,057.16
Progress Billing No. 11 Transfer of Funds (5/5/2022)	\$82.12		\$3,975.04
Progress Billing No. 12 Transfer of Funds (6/28/22)	\$655.87		\$3,319.17
Progress Billing No. 13 Tranfer of Funds (6/1/2022)	\$454.50		\$2,864.67
Interest (7/31/22)		\$5.00	\$2,869.67
Progress Billing No. 14 Transfer of Funds (9/12/2022)	\$119.25		\$2,750.42
Interest (10/31/22)		\$7.00	\$2,757.42
Interest (1/31/23)		\$14.00	\$2,771.42

Interest (4/30/23)		\$20.00	\$2,791.42
Interest (7/31/23)		\$24.00	\$2,815.42
Progress Billing No. 15 Transfer of Funds (7/7/2023)	\$59.62		\$2,755.80
Progress Billing No. 16 Transfer of Funds (9/15/2023)	\$1,191.37		\$1,564.43
Interest (10/31/23)		\$23.00	\$1,587.43
Interest (1/30/24)		\$17.00	\$1,604.43
Progress Billing No. 17 Transfer of Funds (4/2/2024)	\$936.00		\$668.43

ITEM 4

**RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
FRIDAY, APRIL 12, 2024
8:00 A.M.
ENGINEER'S REPORT**

I. PLAN REVIEW

A. Permit Requests from homeowners

a) **6649 Embarcadero Drive**

Village West Marina LLC.
APN 098-270-220
(650) 369-6746 John Pellarin's Office
(650) 303-4499 John Pellarin's Cell

Review status of construction of the elevated pathway.

EXHIBIT A: Photos from KSN Daily Field reports

II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY

A. Review the status of the requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee vs along RD 2119's levee.

EXHIBIT B: Screen shots of equivalent levee alignment along RD 1608's levee 5 mi Sl. To S-W Quadrant.

III. PROPOSITION 218 - NEW ASSESSMENT PROCEDURE

A. Review items discusses at the Board Committee meeting held on Tuesday April 2, 2024 a 10:30 am.

Exhibit A









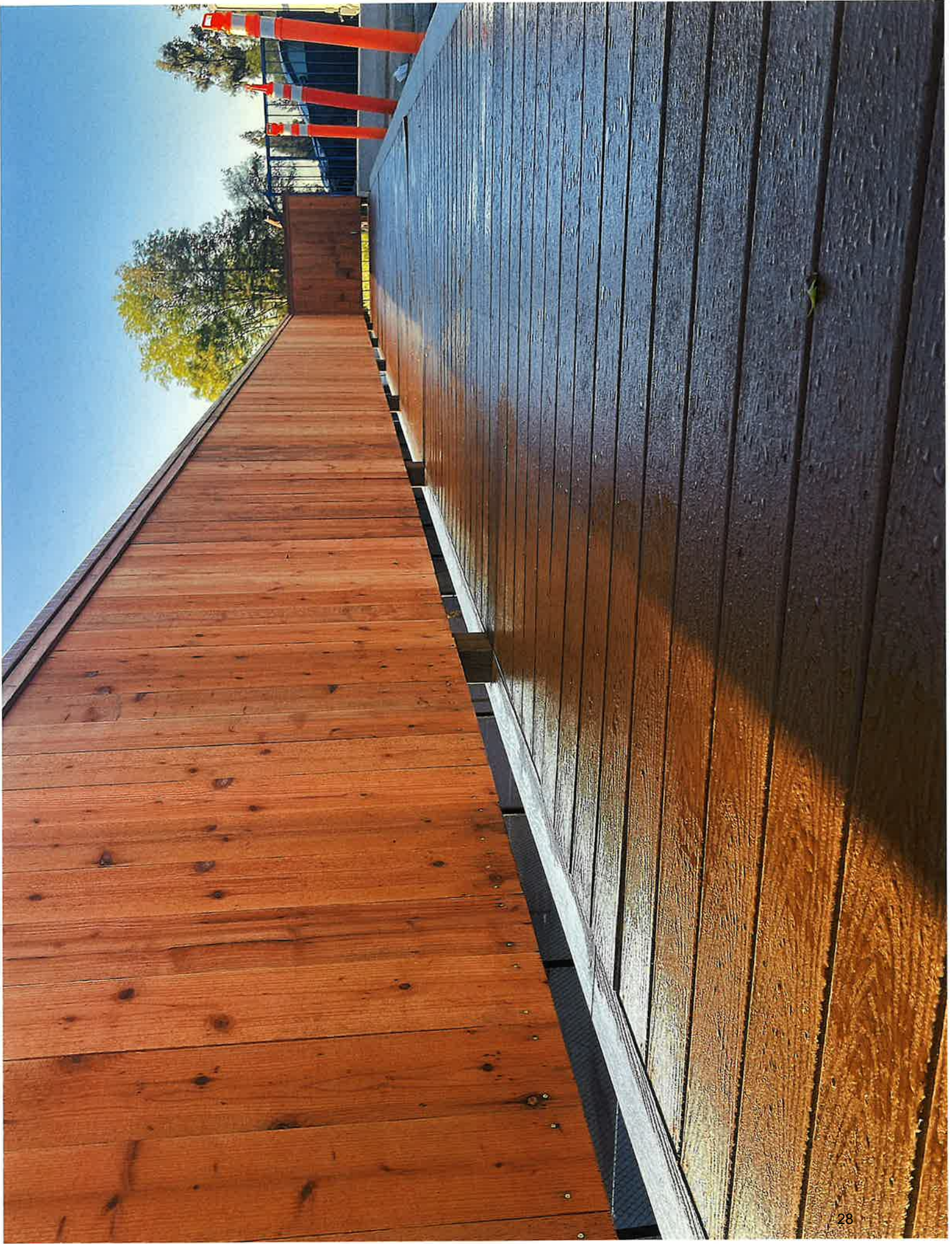


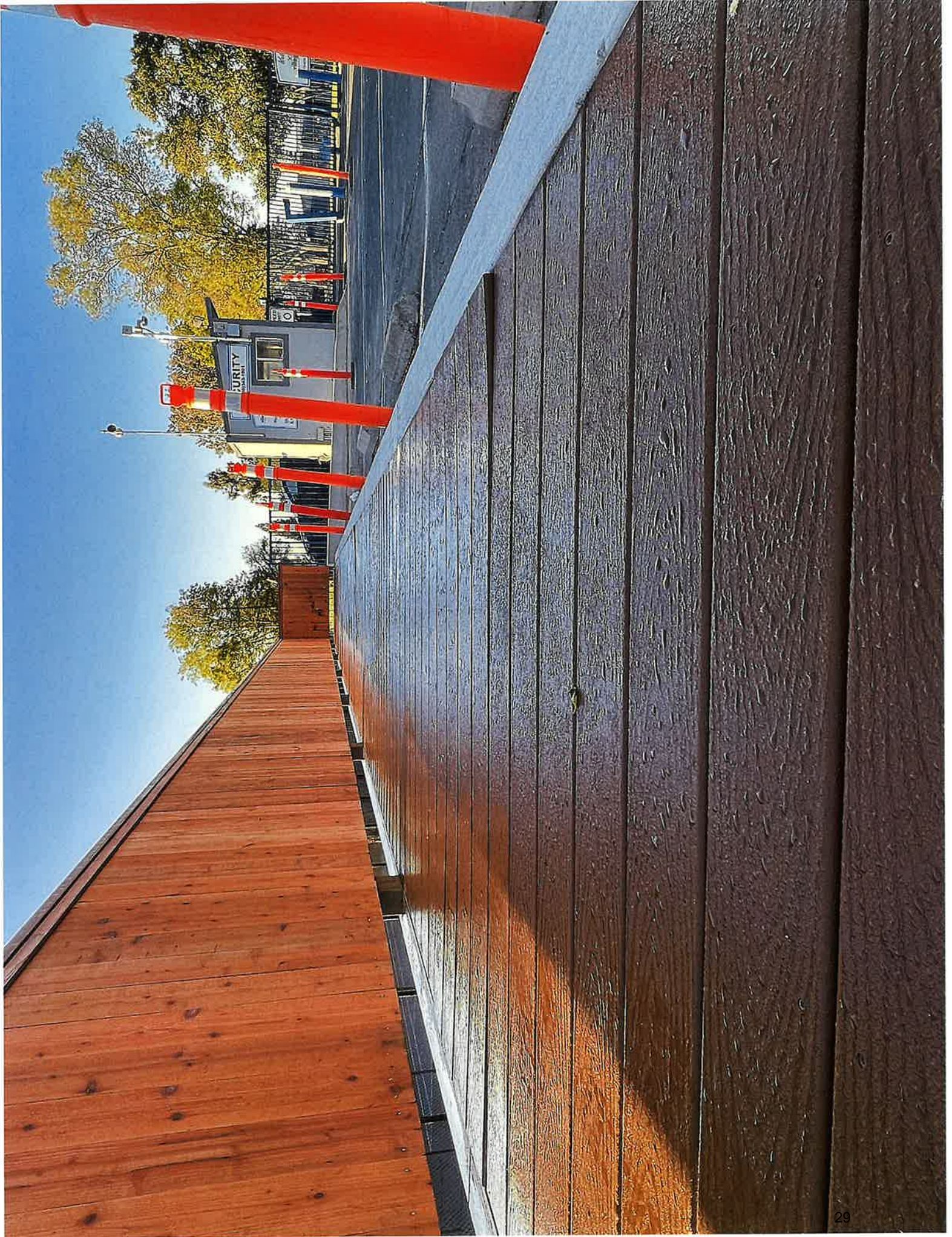


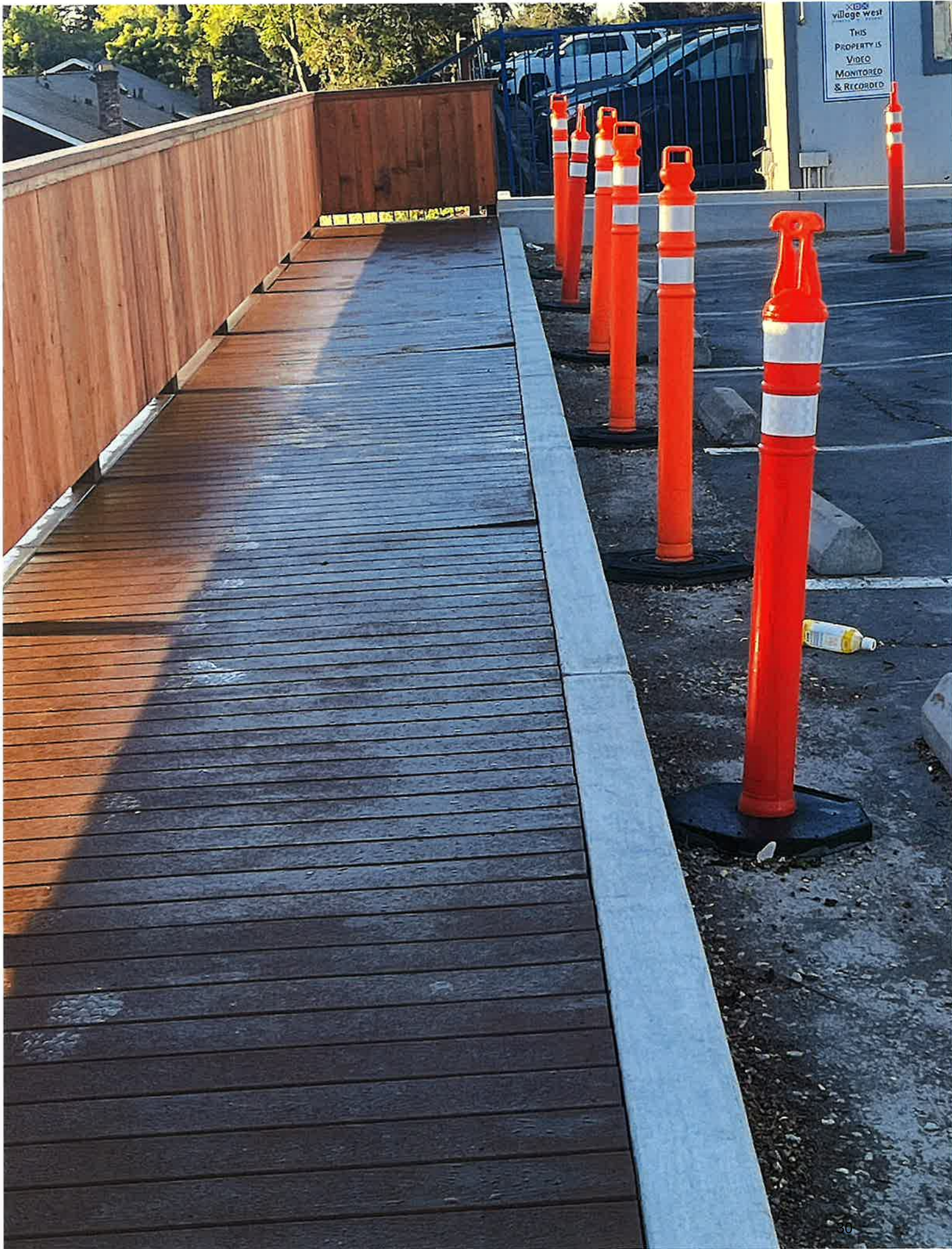


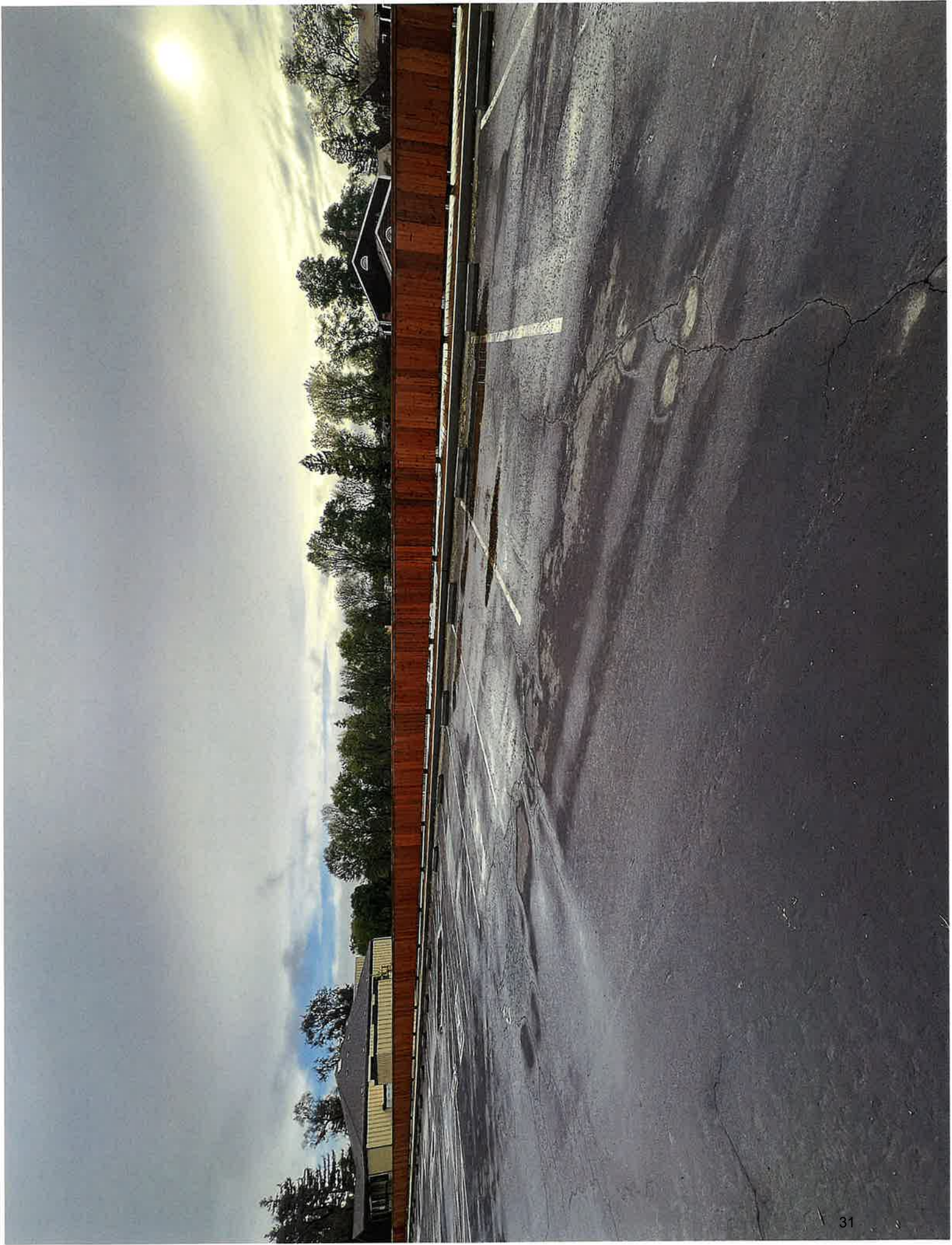


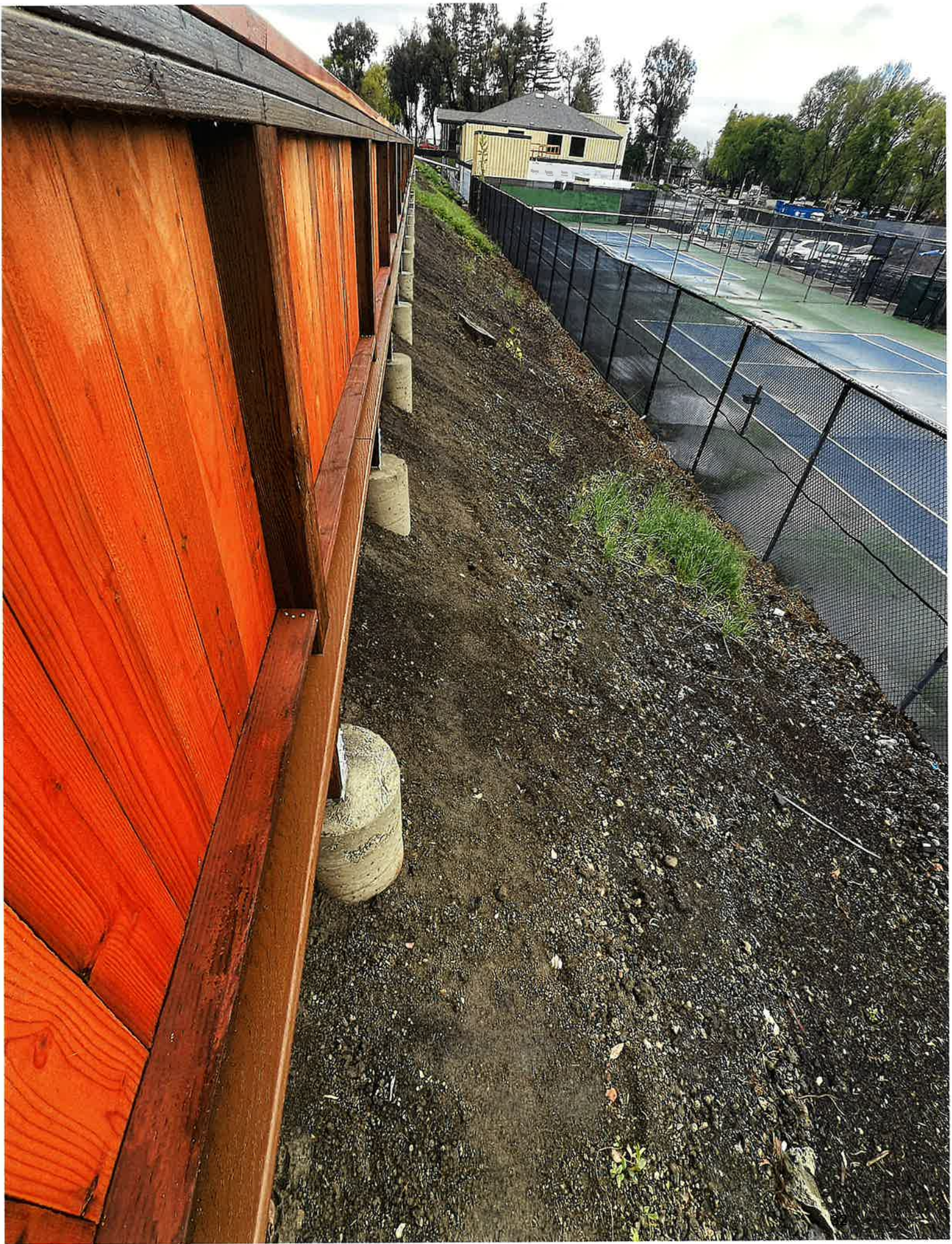




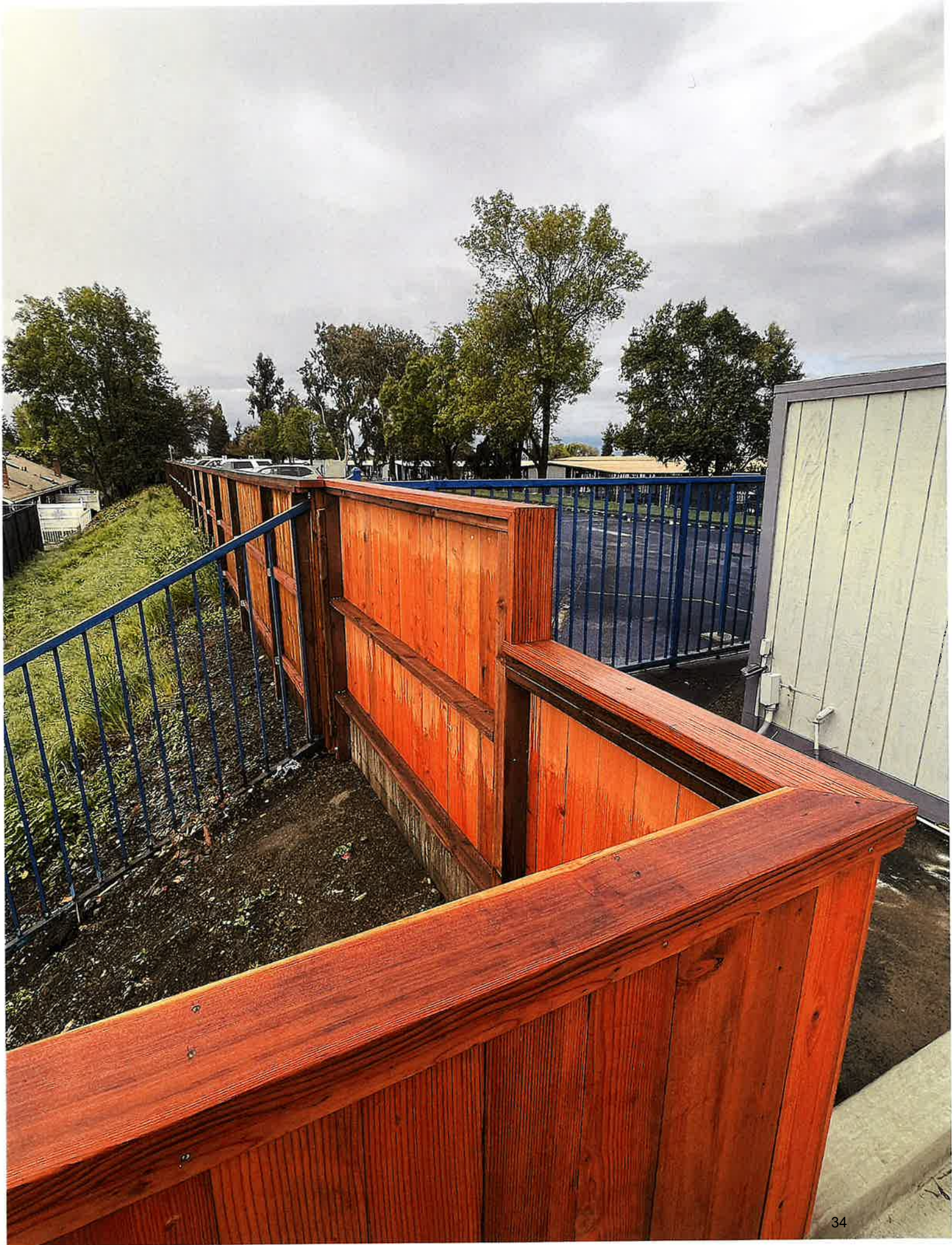


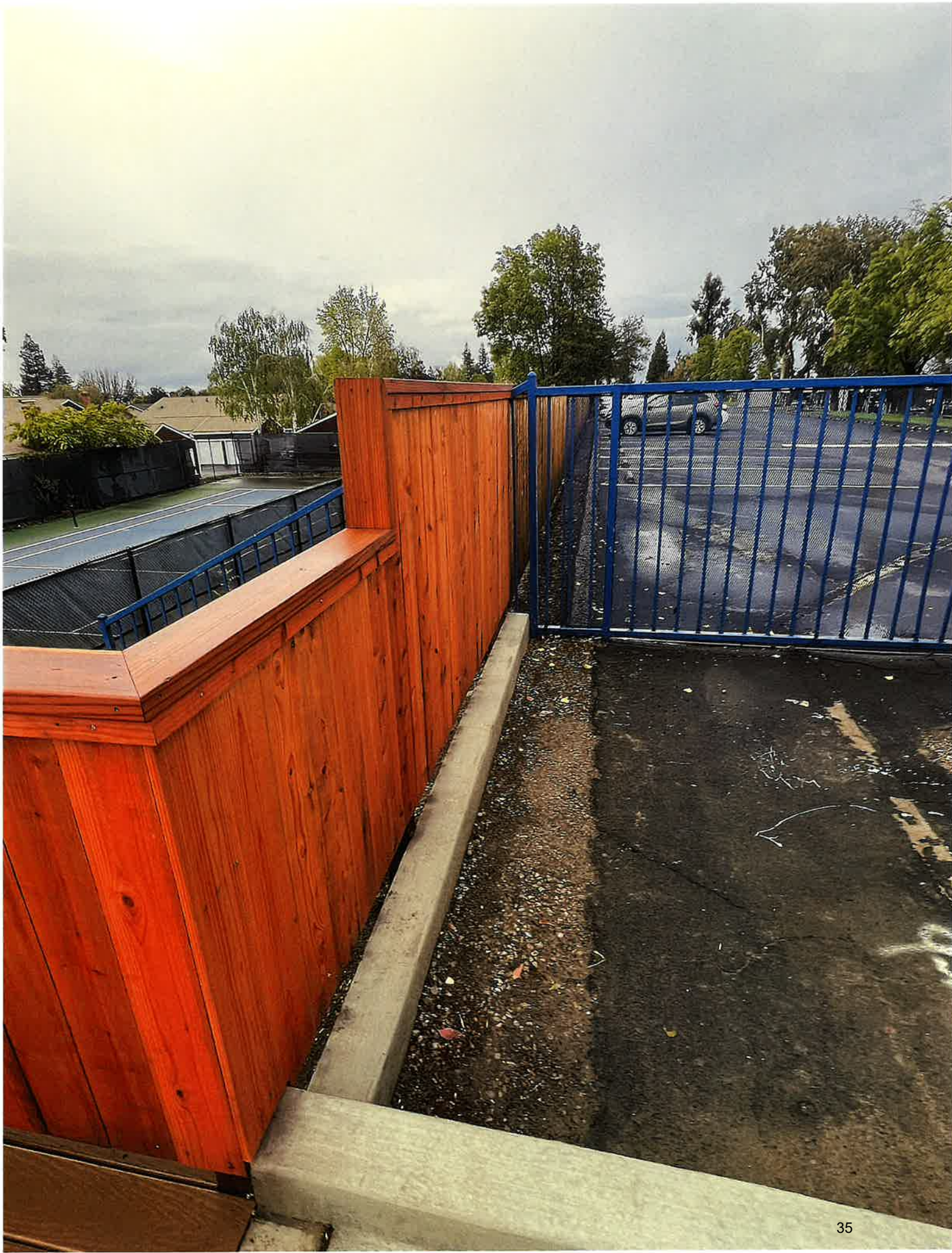












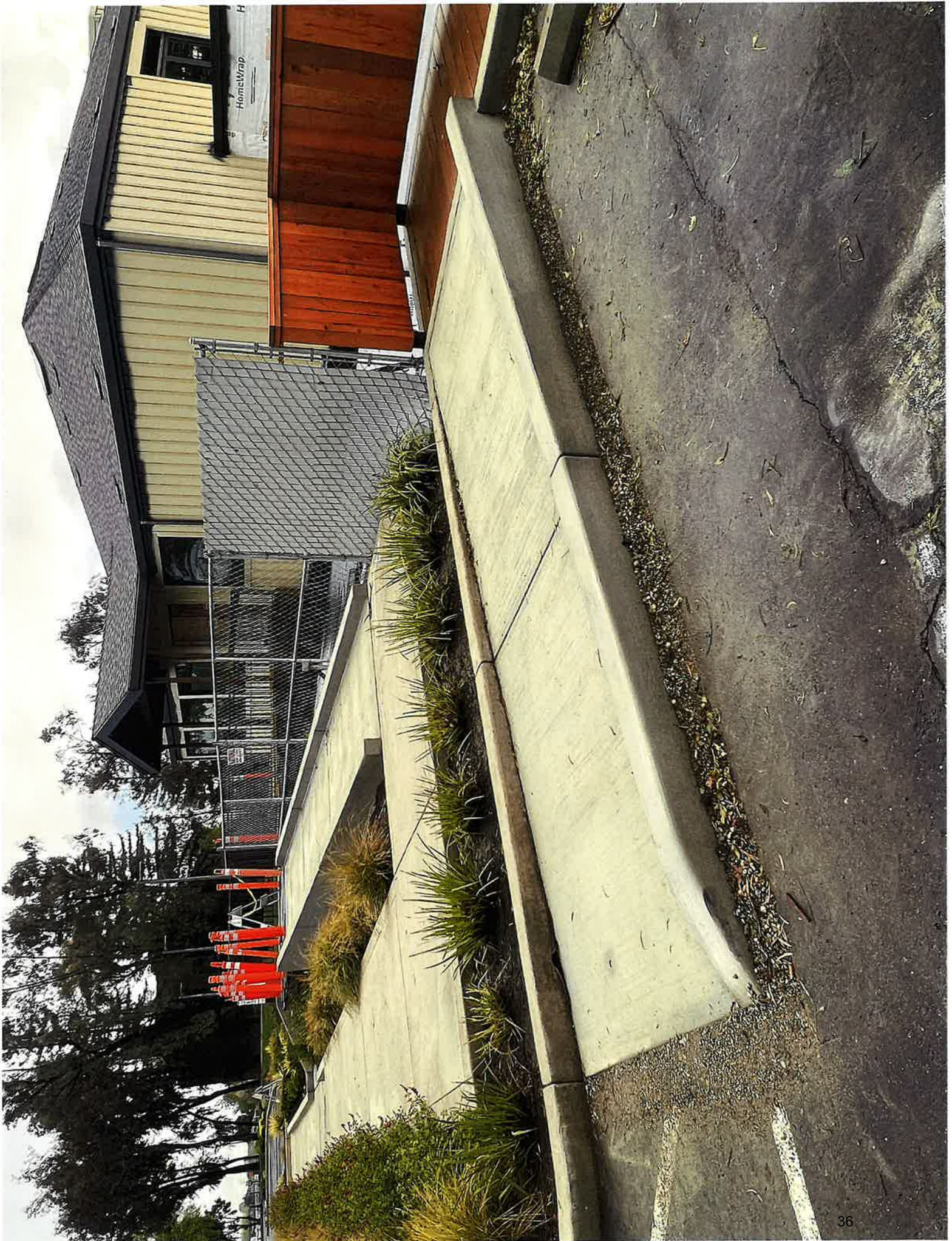
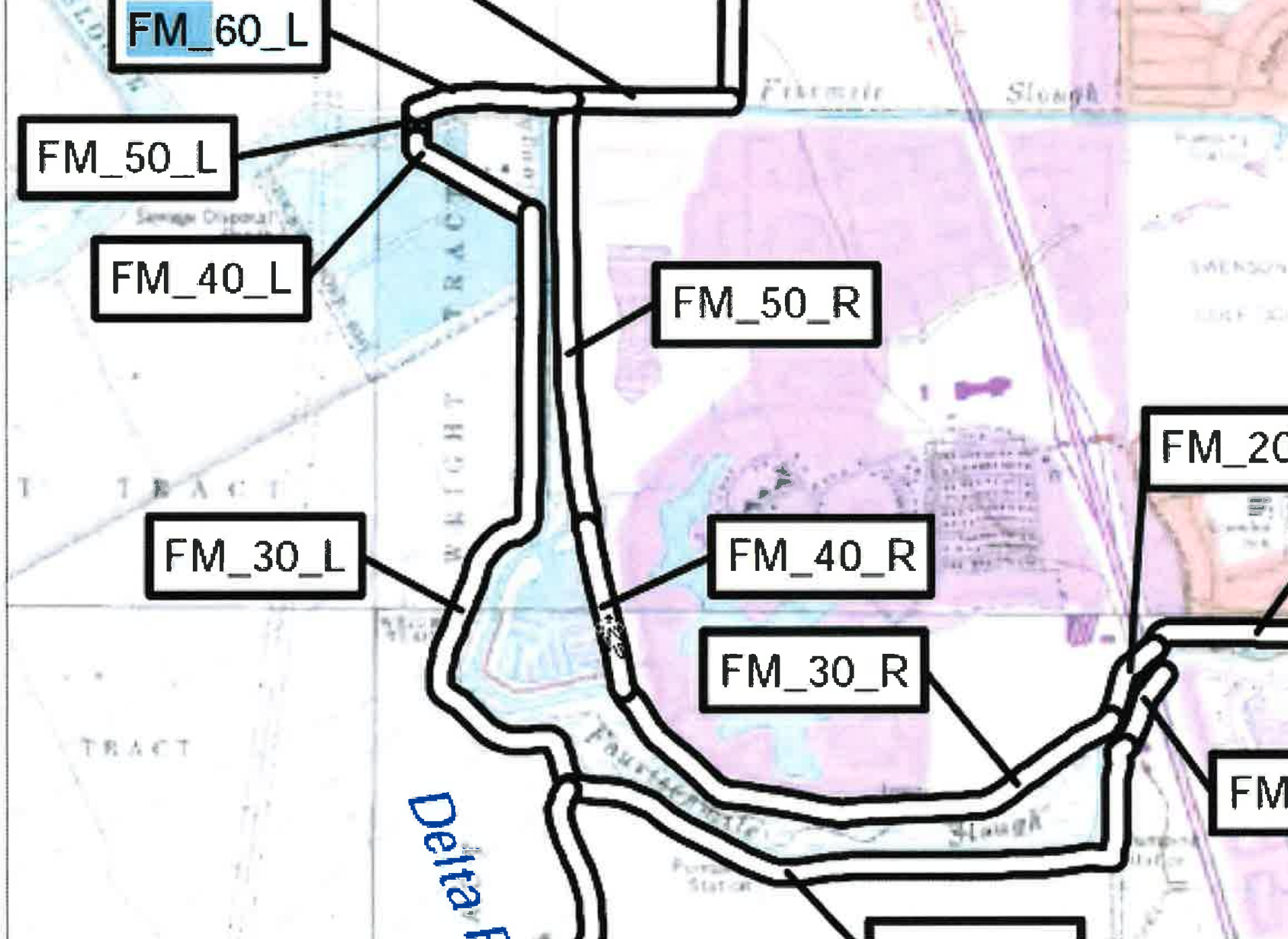
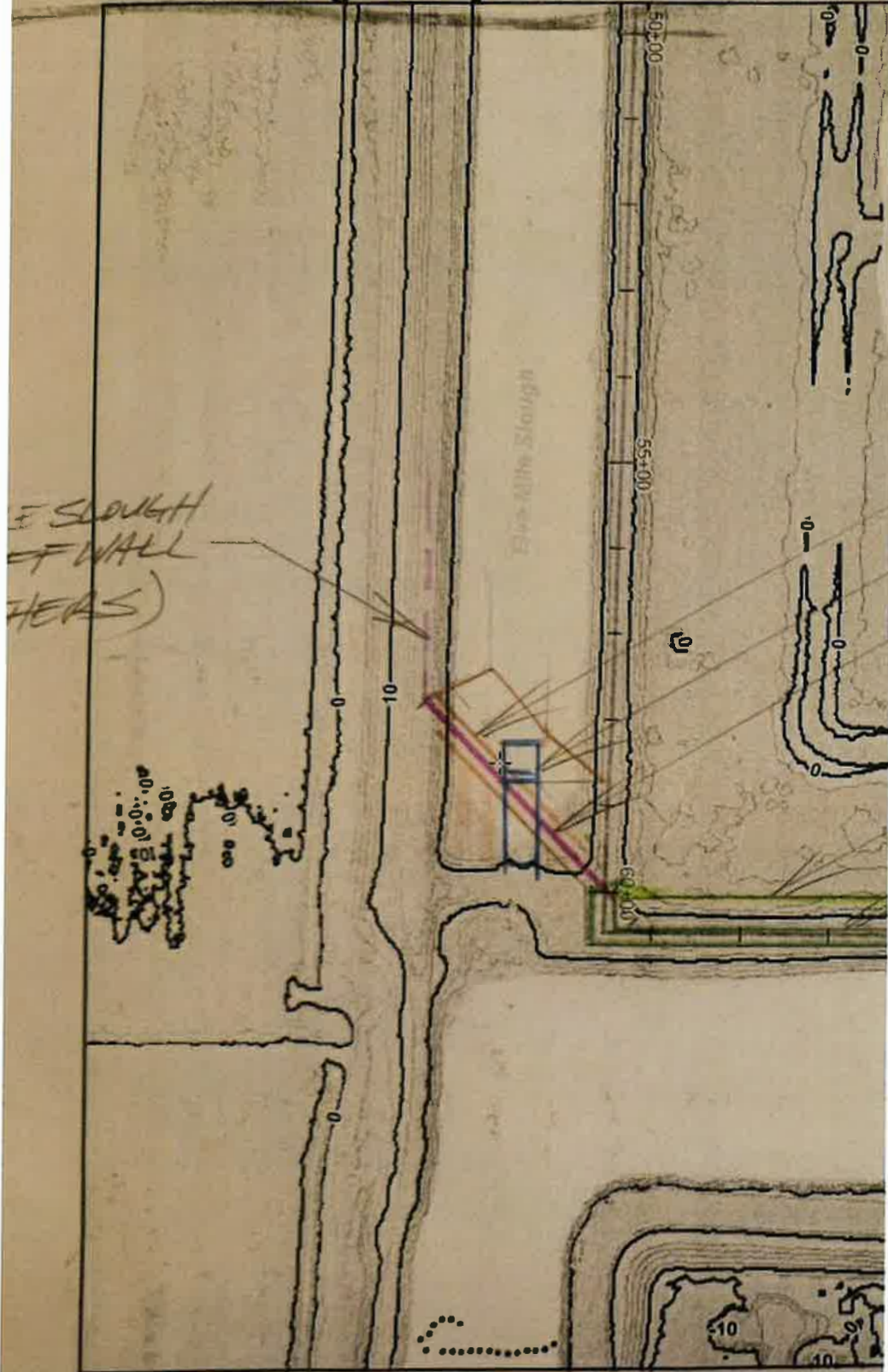


Exhibit B



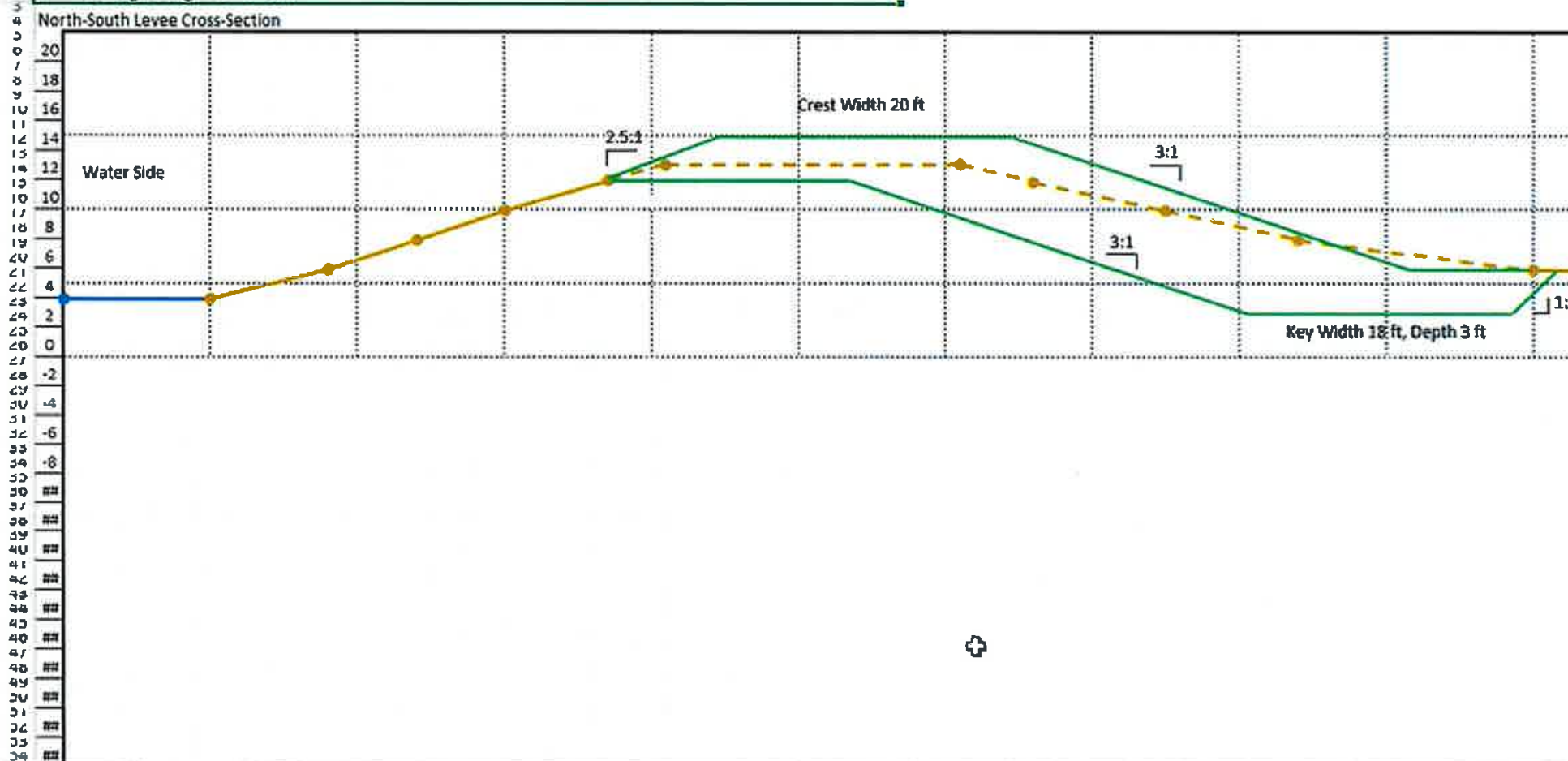
Lincoln Village Study Area Station 50+00 to



NOTES:

1. See Appendix L-1 for index information.
2. Figure should be reproduced in color to maintain

North-South Levee Cross-Section



Sheet 1



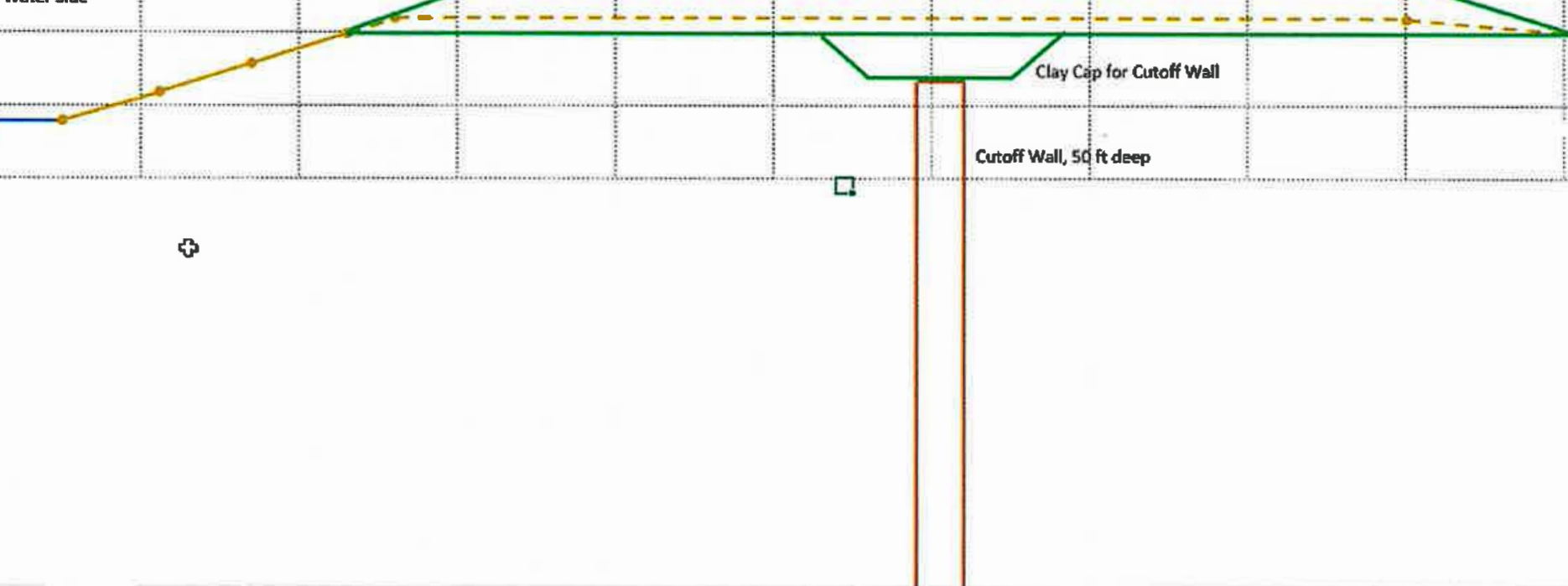
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Sheet1

Ready Accessibility: Investigate

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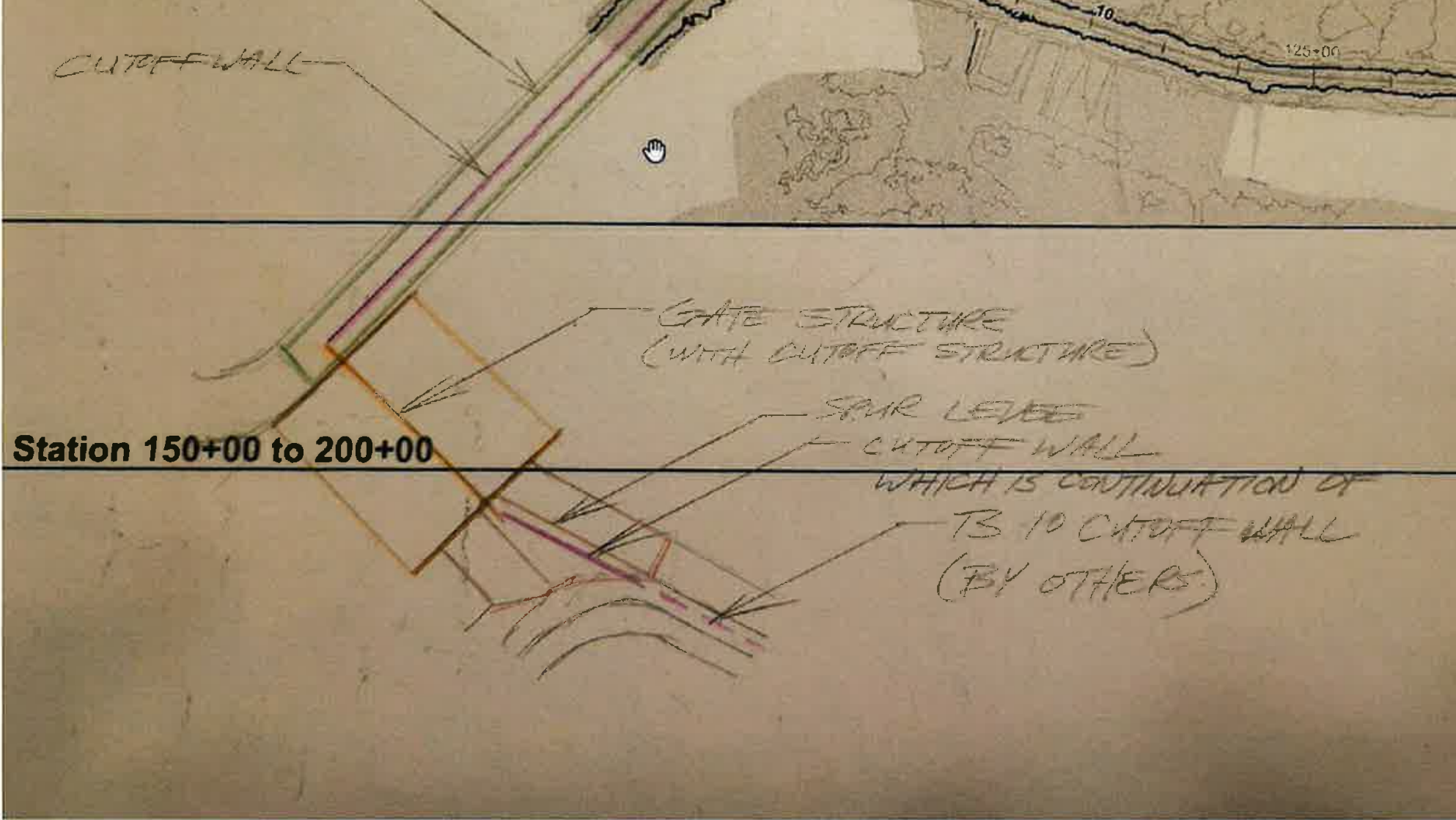
Sheet1



Ready



Accessibility: Investigate



ITEM 9

SHORT TERM GOALS 2024

1. Renewal of District Assessment.
2. Participate in stakeholder groups. Status: Ongoing.
3. Work on slumping areas.
4. Monitor San Joaquin Feasibility Project.
5. Vegetation encroachments.
6. Annual Levee Inspection.
7. Repair/Maintenance of Gates on Crown of Southwest Levee.
8. Central Valley Flood Protection Plan.
9. Revise District Website.
10. Approve Emergency Operations Plan Update.
11. All-Weather Road Resurfacing.
12. Review and analysis of Levee Standards.
13. Proposition 218.

LONG TERM GOALS

1. Raising Elevation of Southwest Levee.
2. Prop 218 Assessment.
3. Sediment Removal Project.

ITEM 10

RD 1608: MASTER CALENDAR

JANUARY

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Planning of Levee Tour
- Annual CEQA Exemption
- Subventions Resolution

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2022 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2023	First Friday of Dec 2025
Michael Panzer	2023	First Friday of Dec 2027

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 12

Reclamation District 1608
Bills for Approval - April 12, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (4/12/2024 Board Mtg)	4/12/2024	Trustee Fee	\$299.92				
				\$299.92	6803		
Dan MacDonnell (4/12/2024 Board Mtg)	4/12/2024	Trustee Fee	\$299.92				
				\$299.92	6804		
Dottie Lofstrom (4/12/2024 Board Mtg)	4/12/2024	Trustee Fee	\$299.92				
4/2/2024 Technical Committee Meeting	4/2/2024	Trustee Fee	\$299.92				
				\$599.84	6805		
Elvia Trujillo (March 2024 Services)	4/12/2024	Secretary Fee	\$1,489.34				
				\$1,489.34	6806		
PG&E (Landview & Seagull)	3/29/224	0950847867-5	\$10.10				
PG&E (Stone River)	3/21/2024	2999432760-8	\$16.61				
				\$26.71	6807		
Neumiller & Beardslee	3/26/2024	347344	\$2,244.45				
				\$2,244.45	6808		
Kjendsen, Sinnock & Neudeck	3/22/2024	37295	\$2,070.80				
	3/22/2024	38296	\$2,362.50				
	3/22/2024	37297	\$290.00				
	3/22/2024	37298	\$57.50				
	3/22/2024	37299	\$7,426.86				
	3/22/2024	37300	\$4,363.75				
	3/22/2024	37301	\$3,122.13				
				\$19,693.54	6809		
Dohrmann Insurance	3/25/2024	31178	\$22,303.00				
Auto Premium/Package Premium/UMBR Premium				\$22,303.00	6810		
State Compensation Insurance Fund	3/1/2024	100002664277	\$836.66	\$836.66		eCheck	
	3/30/2024	100002755246	\$836.74	\$836.74		eCheck	

Reclamation District 1608
Bills for Approval - April 12, 2024, Board Meeting

ADP, Inc.	3/1/2024	655602531	\$82.76	\$82.76	Online
ADP, Inc.	3/15/2024	656501915	\$79.91	\$79.91	Online
ADP, Inc.	4/1/2024		\$82.76	\$82.76	Online
Bank of Stockton Visa	3/13/2024	1/27/2024-2/25/2024	\$4,575.30	\$4,575.30	Online
State of California Payroll Taxes		2/29 & 3/15 & 3/30/24 Payroll	\$1,395.99	\$1,395.99	Online
Federal Government Payroll Taxes		2/29 & 3/15 & 3/30/24 Payroll	\$5,963.09	\$5,963.09	Online
Joe L. Bryson (Payroll)	3/1/2024	2/1/24-2/29/24	\$5,634.56	\$5,634.56	Direct Deposit
Joe L. Bryson (Payroll)	4/1/2024	3/1/24-3/31/24	\$5,711.32	\$5,711.32	Direct Deposit
Roger Lamarra (Payroll)	3/1/2024	2/16/24-2/29/24	\$483.63	\$483.63	Direct Deposit
Roger Lamarra (Payroll)	3/15/2024	3/1/24-3/15/24	\$433.44	\$433.44	Direct Deposit
Roger Lamarra (Payroll)	4/1/2024	3/16/24-3/31/24	\$515.56	\$515.56	Direct Deposit
Ruby Jeff (Payroll)	3/1/2024	2/16/2024-2/29/24	\$574.87	\$574.87	Direct Deposit
Ruby Jeff (Payroll)	3/15/2024	3/1/2024-3/15/2024	\$542.94	\$542.94	Direct Deposit
Ruby Jeff (Payroll)	4/1/2024	3/16/24-3/31/24	\$442.56	\$442.56	Direct Deposit
Joe C. Godinez Sr. (Payroll)	3/1/2024	2/16/24-2/29/24	\$294.47	\$294.47	1617
California State Disbursement Unit	3/1/2024	Child Support	\$294.48	\$294.48	ADP Processed
(J Godinez Sr. Income Withholding)					1618 Void
Joe C. Godinez Sr. (Payroll)	3/15/2024	3/1/2024-3/15/2024	\$412.45	\$412.45	1619
California State Disbursement Unit	3/15/2024	Child Support	\$330.00	\$330.00	ADP Processed
(J Godinez Sr. Income Withholding)					
Joe C. Godinez Sr. (Payroll)	4/1/2024	3/16/2024-3/31/2024	\$397.62	\$397.62	1620
California State Disbursement Unit	4/1/2024	Child Support	\$330.00	\$330.00	ADP Processed
(J Godinez Sr. Income Withholding)					
		WARRANT TOTAL:		\$46,956.72	
		CHECKING TOTAL:		\$30,251.11	
		TOTAL BILLS PAID		\$77,207.83	