

**MEETING AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES REGULAR MEETING
8:00 A.M. MARCH 6, 2024**

**NEUMILLER & BEARDSLEE
3121 WEST MARCH LANE, SUITE 100
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the regular meeting of February 7, 2024.
3. Financial Report. Review, discuss, and accept financial report.
4. Insurance. Delegate authority to approve Insurance Policy for 2024/2025 Insurance Year.
5. Engineer's Report. Discussion and Possible Action on the following items.
 - I. PLAN REVIEW
 - A. Permit Requests from homeowners
 - a) 6649 Embarcadero Drive
Village West Marina LLC
APN 098-270-220
(650) 369-6746 John Pellarin's Office
(650) 303-4499 John Pellarin's Cell
Review status of construction of the elevated pathway.
 - II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY
 - A. Review the status of the requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee vs along RD 2119's levee.
6. Fall Newsletter. Discussion and direction.
 - a. Prop 218 information.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

7. Superintendent Report. Request for directions and approvals.
8. Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.
9. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
 - a. District Vehicle. Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.
10. Discussion and direction on Short-Term and Long-Range Goals.
11. District Calendar. Discussion and direction.
 - a. Next Meeting is April 3, 2024
12. Correspondence.
13. Approval of Bills.
14. Closed Session.
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Levee Superintendent
 - b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Secretary
15. Employee Contracts. Discussion and possible action regarding changes to Levee Superintendent and Secretary contracts.
16. Staff Reports.
 - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
17. Adjournment.

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**AGENDA PACKET
RECLAMATION DISTRICT 1608
March 6, 2024**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
4.	Please see attached.
5.	Please see attached.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Self-explanatory.
10.	Please see attached.
11.	Please see attached.
12.	Please see attached.
13.	Please see attached.
14.	Self-explanatory.
15.	Please see attached.
16.	Self-explanatory.
17.	Self-explanatory.

ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, FEBRUARY 7, 2024**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on February 7, 2024, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
CLAUDE PELLARIN
JOHN PELLARIN
BOB BENTZ

1. **Public Comment.**

There was no public comment.

2. **Approval of Minutes.** Minutes of the regular meeting of December 6, 2023. The Trustees reviewed the draft minutes and no changes were requested, however, Trustee Lofstrom indicated her term of office needs to be corrected. After further review, the December 6, 2023, minutes were approved as presented.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the December 6, 2023, Regular Board Meeting, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report through the end of January 2024 be approved as presented.

4. **Trustee Compensation.** Discussion and Possible Action on Trustee Compensation. Request for direction. Mr. Pinasco presented this item. This is an item that has been brought annually before the Board to discuss trustee compensation increases. The maximum compensation increase per calendar year is five percent (5%) and proper noticing and an ordinance are required prior to any increase. At this time Mr. Pinasco is

seeking direction from the Board as to whether they want to consider an increase in order to proceed with proper noticing and an ordinance to be adopted at the next Board meeting. Trustee Lofstrom, Trustee MacDonnell and President Panzer decided to pass on an increase this year due to District finances. No action was taken and the Board directed for this item to be placed on the agenda for February 2025.

5. **Engineer's Report.** Discussion and Possible Action on the following items.

I. PLAN REVIEW

A. Permit Requests from homeowners

- a) 6649 Embarcadero Drive
Village West Marina LLC.
APN 098-270-220
(650) 369-6746 John Pellarin's Office
(650) 303-4499 John Pellarin's Cell

Review of application for an elevated boardwalk serving as pedestrian access along a portion of the marina to complete an ADA pathway. Seek the Board of Trustees' approval for this application. KSN Inc. recommends approval. This elevated pathway is constructed in a manner to provide visual access of the top of slope through trapdoors on 12 ft centers whereas previously this area was blocked by a solid redwood fence.

Engineer Chris Neudeck reported on the above application for an elevated boardwalk with wheelchair accessibility in accordance with ADA requirements. The elevated pathway will have trapdoors to allow for visual inspection (please see Exhibits A and B the Engineer's Report). Mr. Neudeck recommends approval of the application since the boardwalk will be an improvement. After discussion,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the application for the elevated boardwalk be approved as presented.

- b) 6347 Embarcadero Drive
Charles and Farley Staniec
APN 098-320-29
Index No. 1, Lot 2109
(916) 233-8191 Charles Cell
stancon@pacbell.net

Review status of application for remodel of pre-existing back yard landscaping. KSN Inc. has worked with the Staniec's to assure adequate spacing of new plants and new pavers with 1-inch gaps for walkways

whereas previously this area was blocked by a solid redwood fence along with proper plant spacing.

Engineer Chris Neudeck presented this as a reporting item only. He indicated this application was previously approved and what remained to be worked out were the plants and pavers. Mr. Neudeck has been able work this out with Mr. Staniec and added that Mr. Staniec is semi-retired and has been much more accessible than before.

- c) 6333 Embarcadero Drive
Michael and Krystle Balduzzi.
APN 098-310-04
Index No. 4, Lot 2104
(914) 733-2796
stancon@pacbell.net

Review of application for a remodeled backyard landscaping plan prepared by Landscape Architect Jeffrey Gamboni. KSN worked closely with Jeff Gamboni and revised the plan to comply with RD 1608 encroachment standards. One exception that KSN recommends approval of is the railing for a walkway of stairs on the landside slope. RD 1608's encroachment standards does not currently allow these handrails yet KSN Inc. is fine with approving them. Seek the Board of Trustees' approval for this application. KSN Inc. recommends approval.

Engineer Chris Neudeck reported he received three applications for the remodel of this property. He and the landscape architect have gone through many drafts of the plans. In the original plans, they had included many plants on the levee slope. The number of plants has been reduced and the spacing has been increased. After several meetings with the landscape architect, they are now at the approval point with the exception of the handrails up the steps. Mr. Neudeck indicated the reasoning for not allowing handrails previously is because the Central Valley Flood Protection Board did not want handrails on waterside slope. However, a handrail on the landside promotes safety and it does not interfere with visibility; therefore, Mr. Neudeck is asking the Board for approval of the handrail on the landside slope. Discussion of possibly changing the regulations followed. After further discussion,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve the plans presented by Mr. Neudeck for 6333 Embarcadero Drive.

II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY

- A. Review the status of the requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee vs along RD 2119's levee.

Mr. Neudeck reported the meeting between USACE and SJAFCA regarding the Functional Equivalent Study had been moved to February 26, 2024. SJAFCA was drafting documents in preparation for that meeting and Mr. Neudeck has requested to see the drafts of those documents. Discussion followed regarding the location of the improved levee alignment and its impacts. Mr. Neudeck will be reporting the outcome of the meeting back to the Board.

6. **Fall Newsletter.** Discussion and direction.

- a. Prop 218 information.

Andy Pinasco reported he is anticipating to have more information soon. The technical committee is coming together and Trustee Lofstrom will be included. Since Trustee Lofstrom is out of the country during the month of March, Mr. Pinasco indicated he is shooting for a meeting during the month of February.

7. **District Vehicle.** Discussion and possible action to authorize District Superintendent to purchase electric golf cart for District use.

Attorney Andy Pinasco reported the District received a settlement payment in the amount of \$2,947 for the golf cart that was put in the water by kids that trespassed onto the levee. What is unique of this situation is that the golf cart belonged to Joe Bryson and not the District. The golf cart was a total loss after being submerged in the water and was reported to the insurance company. The need of having a golf cart/landscape type vehicle was discussed and it was determined that the smaller and lighter type of vehicle is of benefit to employees to minimize the use of their own vehicles on the levee. Additionally, since the golf cart was being used on the job site to perform District related work, it was felt there is a need for the District to own its own vehicle. It was determined that since the golf cart was Joe Bryson's personal vehicle, he should be reimbursed the \$2,947. Mr. Bryson was given direction to bring back a proposal for the purchase of a utility vehicle to be used on the job site. Since the District will be paying for the vehicle, it will be considered District property and will remain with the District even after Mr. Bryson is no longer working for the District. Mr. Neudeck suggested looking into a small utility vehicle rather than a golf cart to allow equipment to be carried in the back. After further discussion,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 to reimburse the Levee Superintendent Joe Bryson for his personal golf cart in the amount of \$2,947.00 and gave direction to Mr. Bryson to bring back a proposal for the purchase of a utility vehicle for the District.

8. **Superintendent Report.** Request for directions and approvals.
Joe Bryson provided an oral and written report. Please refer to the Levee Superintendent Report for a complete list of items.
9. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction.
None attended.
10. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.**
 - a. Report on requirements of an employee bathroom.
The question of whether a port-a-potty needs to be installed in the maintenance yard was discussed at the last meeting. Mr. Pinasco indicated the way the District is operating right now is not an issue as it meets OSHA standards since there is access to a public restroom in close proximity.
11. **Discussion and direction on Short-Term and Long-Range Goals.**
No discussion.
12. **District Calendar.** Discussion and direction.
 - a. Next Meeting is March 6, 2024.
 - Trustee Lofstrom indicated she will be gone in March but will be available for the Board meeting.
 - A reminder was given regarding the submittal of the Form 700.
13. **Correspondence.** None of note.
14. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. The reimbursement to Levee Superintendent Joe Bryson in the amount of \$2,947.00 as discussed in Agenda Item 7 will be added to the list. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval provided at the February 7, 2024, Board Meeting be approved with the addition of reimbursement to Joe Bryson in the amount of \$2,947.
15. **Staff Reports.** None.
 - (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

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16. **Adjournment.** The meeting adjourned at 9:29 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs

CEQA = California Environmental Quality Act

District= Reclamation District 1608

DWR = Department of Water Resources

KSN = Kjeldsen, Sinnock & Neudeck

LWA = Larsen Wurzel & Associates

N&B = Neumiller & Beardslee

Prop 218 = Proposition 218

RD 1608 = Reclamation District 1608

SJAFCA = San Joaquin Area Flood Control Agency

USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - February 7, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Reclamation District 1608 (Transfer to Checking Account)	1/19/2024	Transfer to Checking	\$40,000.00	\$40,000.00	6783		X
Michael Panzer (2/7/2024 Board Mtg)	2/7/2024	Trustee Fee	\$299.92	\$299.92	6784		
Dan MacDonnell (2/7/2024 Board Mtg)	2/7/2024	Trustee Fee	\$299.92	\$299.92	6785		
Dottie Lofstrom (2/7/2024 Board Mtg)	2/7/2024	Trustee Fee	\$299.92	\$299.92	6786		
Elvia Trujillo (December 2023 Services)	2/7/2024	Secretary Fee	\$1,104.99	\$2,047.38	6787		
Elvia Trujillo (January 2024 Services)			\$942.39				
PG&E (Landview & Seagull)	12/20/2023	0950847867-5	\$4.80	\$70.98	6788		
PG&E (Stone River)		2999432760-8	\$66.18				
Neumiller & Beardslee	10/17/2023	344871	\$1,775.16	\$1,775.16	6772		
<i>This invoice/warrant was placed on hold at 11/1/2023 Mtg due to lack of funds</i>							
Neumiller & Beardslee	11/17/2023	345393	\$1,832.94	\$5,774.18	6789		
	12/11/2023	346047	\$2,531.55				
	1/11/2024	346625	\$1,409.69				
Kjeldsen, Sinnock & Neudeck	10/30/2023	36392	\$1,601.69	\$5,040.85	6776		
	10/30/2023	36393	\$2,579.16				
	10/30/2023	36394	\$481.25				
	10/30/2023	36395	\$378.75				
<i>This invoice/warrant was placed on hold at 11/1/2023 Mtg due to lack of funds</i>							

Reclamation District 1608
Bills for Approval - February 7, 2024, Board Meeting

Kjendsen, Sinnock & Neudeck	11/30/2023	36571	\$2,320.03			
	11/30/2023	36572	\$1,805.37			
	11/30/2023	36573	\$3,216.23			
	11/30/2023	36574	\$755.00			
	12/26/2023	36723	\$1,039.44			
	12/26/2023	36724	\$1,324.13			
	12/26/2023	36725	\$2,855.00			
	12/26/2023	36726	\$3,108.85			
	1/26/2024	36894	\$57.50			
	1/26/2024	36895	\$879.24			
	1/26/2024	36896	\$68.75			
	1/26/2024	36897	\$14,252.96			
	1/26/2024	36898	\$550.00			
				\$32,232.50	6790	
SJC Mosquito & Vector Control District	1/6/2024	SJ10038	\$39.25			
Assessment FY 2023-2024 (7/1/23-6/30/24)				\$39.25	6791	
BPM	12/1/2023	112914	\$101.65			
				\$101.65	6792	
Cal Mutuals	1/18/2024	2914	\$100.00			
				\$100.00	6793	
State Compensation Insurance Fund	12/30/2023	316359330	\$836.66	\$836.66		eCheck
ADP, Inc.	1/5/2024	749795758	\$82.76	\$82.76		Online
ADP, Inc.	1/19/2024	651326209	\$79.91	\$79.91		Online
ADP, Inc. (W-2s)	1/31/2024	651922855	\$114.40	\$114.40		Online
ADP, Inc. (FUTA Credit Reduction)	1/22/2024		\$193.00	\$193.00		Online
Bank of Stockton Visa	1/16/2023	11/27/2023-12/27/2023	\$2,731.25	\$2,731.25		Online
State of California Payroll Taxes		12/30/23 and 1/15/24 Payroll	\$606.50	\$606.50		Online
Federal Government Payroll Taxes		12/30/23 and 1/15/24 Payroll	\$2,992.98	\$2,992.98		Online

Reclamation District 1608
Bills for Approval - February 7, 2024, Board Meeting

Joe L. Bryson (Payroll)	12/29/2023	12/1/23-12/31/23	\$5,311.01	\$5,311.01	Direct Deposit
Roger Lamarra (Payroll)	12/29/2023	12/16/23-12/31/23	\$612.72	\$612.72	Direct Deposit
Roger Lamarra (Payroll)	1/15/2024	1/1/2024-1/15/2024	\$447.12	\$447.12	Direct Deposit
Ruby Jeff (Payroll)	12/29/2023	12/16/2023-12/31/23	\$612.72	\$612.72	Direct Deposit
Ruby Jeff (Payroll)	1/15/2024	1/1/2024-1/15/2024	\$574.87	\$574.87	Direct Deposit
Joe C. Godinez Sr. (Payroll)	12/29/2023	12/16/23-12/31/23	\$450.36	\$450.36	1612
California State Disbursement Unit	12/29/2023	Child Support	\$330.00	\$330.00	ADP Processed
(J Godinez Sr. Income Withholding)					
Joe C. Godinez Sr. (Payroll)	1/16/2024	1/1/2024-1/15/2024	\$289.40	\$289.40	1613
California State Disbursement Unit	1/16/2024	Child Support	\$289.40	\$289.40	ADP Processed
(J Godinez Sr. Income Withholding)					
Joe Bryson	2/27/2024	Reimbursement	\$2,947.00	\$2,947.00	1615
(Reimbursement for Golf Cart)					
		WARRANT TOTAL:		\$88,081.71	
		CHECKING TOTAL:		\$19,502.06	
		TOTAL BILLS PAID		\$107,583.77	

ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - MARCH 6, 2024
% OF FISCAL YEAR ELAPSED THROUGH END OF FEBRUARY 2024 - 66.66%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
O1 Levee Superintendent	\$80,000.00	\$8,301.15	\$63,713.10	79.64%
O2 Part Time Employees	45,000.00	4,386.25	44,723.30	99.39%
O3 Payroll Taxes and Expenses	15,000.00	905.95	7,333.87	48.89%
O4 Fences & Gates	2,500.00	0.00	0.00	0.00%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	15,000.00	633.11	5,494.67	36.63%
O7 Levee Repair Fund (General Operations & Maintenance)	30,000.00	3,997.37	29,799.09	99.33%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	150,000.00	0.00	245,826.63	163.88%
O9 Pump System Maintenance	1,000.00	19.38	126.56	12.66%
O10 Wireless Services (Cell and Mobile Computer)	750.00	101.00	805.50	107.40%
O11 Garbage Service	5,000.00	596.31	3,042.74	60.85%
O12 District Vehicle (Fuel, Maintenance and Repairs)	5,000.00	263.49	2,958.65	59.17%
TOTAL	\$350,250.00	\$19,204.01	\$403,824.11	115.30%
General Expenses				
G1 Trustee Fees	\$13,000.00	\$899.76	\$7,797.92	59.98%
G2 Secretary Fees	12,000.00	1,578.03	9,198.42	76.65%
G3 Office Expenses (incudes storage facility)	1,000.00	379.85 *	1,406.43	140.64%
G4 General Legal	30,000.00	1,842.78	14,184.49	47.28%
G5 Audit	5,500.00	0.00	240.00	4.36%
G6 County Administration Costs	6,000.00	0.00	4,648.86	77.48%
G7 Property and Liability Insurance	24,000.00	0.00	0.00	0.00%
G8 Workers Compensation Insurance	10,000.00	836.66	7,529.94	75.30%
G9 Election Costs	30,000.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	0.00	0.00	0.00	0.00%
G11 Registered Warrant Expenses	175,000.00	0.00	27,315.07	15.61%
TOTAL	\$306,500.00	\$5,537.08	\$72,321.13	23.60%
Engineering Expenses				
E1 General Engineering	\$20,000.00	\$2,546.33	\$12,460.04	62.30%
E2 Plan Review Engineering	25,000.00	1,897.70	6,474.05	25.90%
E3 Administration of Delta Levee Subventions Program	20,000.00	1,048.75	13,797.03	68.99%
E4 Periodic Levee Property Inspections and Surveys	0.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	3,500.00	437.50	2,207.50	63.07%
E6 Engineering, Mgmnt & Inspection of Capital Imp. Projects	35,000.00	0.00	19,041.18	54.40%
E7 DWR 5 Year Plan	0.00	0.00	0.00	0.00%
E8 Assessment Engineering	4,000.00	0.00	4,165.93	104.15%
E9 Assesment Development	90,000.00	7,064.15	28,736.19	31.93%
TOTAL	\$197,500.00	\$12,994.43	\$86,881.92	43.99%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$854,250.00	\$37,735.52	\$563,027.16	65.91%

* BPM Invoice for Preparation of 1096 & 1099s for YE 12/31/2023.

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$260,000.00	\$4,125.41	\$159,502.34	61.35%
Interest Income	4,000.00	2,116.00	9,318.62	232.97%
Assessments	298,000.00	3,959.56	156,405.15	52.48%
Subvention Reimbursement	130,000.00	0.00	133,352.00	102.58%
Other		0.00	2,947.00	
Totals	\$692,000.00	\$10,200.97	\$461,525.11	66.69%

* \$133,352.00 Subventions Reimbursement FY 2021/2022

* \$ _____ Subventions Reimbursement FY 2022/2023

Cash On Hand

Cash Balance as of July 1, 2023	\$334,949.34
Revenues (YTD), as January 31, 2024	462,716.48
Expenses (YTD), as of January 31, 2024	497,274.14

Fund Balance as of February 27, 2024	\$260,485.03
Proposed Warrants for March 6, 2024 Board Meeting	\$57,714.23
TOTAL CASH	\$202,770.80

Checking Account Balance as of February 28, 2024	\$18,374.26
TOTAL CASH ON HAND	\$221,145.06

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Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16
Interest (10/31/2021)		3.00	\$4,051.16
Interest (1/31/2022)		3.00	\$4,054.16
Interest (4/30/22)		3.00	\$4,057.16
Progress Billing No. 11 Transfer of Funds (5/5/2022)	\$82.12		\$3,975.04
Progress Billing No. 12 Transfer of Funds (6/28/22)	\$655.87		\$3,319.17
Progress Billing No. 13 Tranfer of Funds (6/1/2022)	\$454.50		\$2,864.67
Interest (7/31/22)		5.00	\$2,869.67
Progress Billing No. 14 Transfer of Funds (9/12/2022)	\$119.25		\$2,750.42
Interest (10/31/22)		7.00	\$2,757.42
Interest (1/31/23)		14.00	\$2,771.42
Interest (4/30/23)		20.00	\$2,791.42
Interest (7/31/23)		24.00	\$2,815.42

Progress Billing No. 15 Transfer of Funds (7/7/2023)	\$59.62		\$2,755.80
Progress Billing No. 16 Transfer of Funds (9/15/2023)	\$1,191.37		\$1,564.43
Interest (10/31/23)		\$23.00	\$1,587.43
Interest (1/30/24)		17.00	\$1,604.43

ITEM 4

Olmo, Rhonda L.

From: Sian Williams <sian@dohrins.com>
Sent: Tuesday, January 30, 2024 9:39 AM
To: Pinasco, Andy J.; Olmo, Rhonda L.
Cc: Kathy Bruno
Subject: Reclamation District 1608 - Upcoming Insurance Renewal effective 04.01.2024
Attachments: JPRIMA_RENEWAL_APP_12.2023.pdf; 24 SOV - Reclamation District 1608.xlsx

Good Morning Andy & Rhonda -

My name is Sian Williams. I am a new account manager here at Dohrmann Insurance Services who will be assisting Greg & Kathy with your upcoming Insurance renewals.

It is time to begin the renewal process for the above captioned account, which expires on **04/01/2023**.

As the entire JPRIMA P&C program renews at 4/1, we must work ahead of schedule and greatly appreciate your assistance. This will help to facilitate a smooth 4/1 renewal.

In order to provide you with a timely renewal quotation, please provide the following information no later than **02/15/2024**:

- Attached JPRIMA Renewal App
- FEIN of Member (Required)
- Updated Budget
- Updated Property, Mobile Equipment and Auto Schedules (see attached 24 SOV. COPE / Improvement info required.)
- Updated Additional Interests
- Updated Drivers
- Updated Dam and/or Levee Inspection Report

I look forward to working on this renewal with you.

Best Regards,

Sian Williams
Account Manager
CA License No. 0C54698



sian@dohrins.com
Direct: 925-433-6269

3415 Brookside Road, Suite 100
Stockton, CA 95219
CA License No. 0M83972
<https://dohrmann.aleragroup.com/>

Certificate Requests can be sent to certificates@dohrins.com

INSURED INFORMATION	
Account Name:	Reclamation District 1608
FEIN:	68-0010930
Effective Date:	4/1/24

SECTION 1: GENERAL INFORMATION	No Changes	*Update Needed
Mailing Address:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
P.O. Box 4857 Stockton, CA 95204		
Street Address:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3121 W. March Lane, Ste. 100 Stockton, CA 95219		

SECTION 2: RENEWAL CHANGES	N/A	No Changes	*Update Needed	Comments
1. Operations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Field Payroll	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Budget	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	See attached
4. Full-Time Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Course of Construction	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6. Hydroelectric/Power Generating Facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7. Pumps >1,000 HP	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. Do you have any location w/ a total power generating capacity greater than 500kw?	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
9. Do you have an Employee Manual or Handbook?	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
10. Are Employees provided a copy of the Manual or Handbook?	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
11. Are Employees trained on Policies & Procedures?	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
12. Does HR and/or Counsel periodically review all Policies & Procedures?	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	
13. Do you seek employment advice from Counsel?	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No	

SECTION 3: REQUIRED ATTACHMENTS	N/A	No Changes	*Update Needed
<input type="checkbox"/> ACORD Application (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Budget	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> See attached
<input type="checkbox"/> Property Schedule	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Mobile Equipment Schedule	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Auto Schedule	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Driver List	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Additional Interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dam and/or Levee Inspection Report	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Updated Levee Inspection Report will be provided

SECTION 4: CLAIMS

1. In the past 5 years, are you aware of any claims/lawsuits against you or know of any other events/incidents/occurrences which might reasonably lead to a claim/lawsuit? If yes, please provide details. Yes No

2. In the past 5 years, have you received any claims/complaints or had any lawsuits brought by or on behalf of your customers/others regarding exposure to toxins, contaminants or pollutants as a result of your water/sewage services? If yes, please provide details. Yes No

3. Are you aware of any Employment Practices incidents / circumstances, EEOC Charges, State/Local Judgements, or Demand Letters from Proposed/Current/Former Employees? Yes No

4. Are you under any Water Quality Compliance orders? Yes No

5. Have you encountered a ransomware demand arising from a breach to your Information Technology or Operational Technology systems? Yes No

SECTION 5: *UPDATE NEEDED/ATTACHED (Please elaborate.)

I have reviewed this application for accuracy before signing it. As a condition precedent to coverage, I hereby state that the information contained herein is true, accurate, and complete and that no material facts have been omitted, misrepresented, or misstated. I know of no other claims or lawsuits against the Applicant, and I know of no other events, incidents, or occurrences which might reasonably lead to a claim or lawsuit against the Applicant. I understand that this is an application for insurance only and that completion and submission of this application does not bind coverage with any insurer.

Applicant Signature: 

February 22, 2024

Date

Broker Signature: _____

Date

**RECLAMATION DISTRICT 1608
PROPOSED BUDGET FOR FISCAL YEAR 2023-2024**

	2022-2023 Budget	2022-2023 Actuals	Proposed 2023-2024	
OPERATIONS & MAINTENANCE EXPENSES				
O1	LEVEE SUPERINTENDENT	\$75,000.00	\$85,108.23	\$80,000.00
O2	PART TIME EMPLOYEES	35,000.00	64,951.00	45,000.00
O3	PAYROLL TAXES AND EXPENSES	25,000.00	13,201.51	15,000.00
O4	FENCES & GATES	25,000.00	660.72	2,500.00
O5	LOCKS & SIGNS	1,000.00	0.00	1,000.00
O6	WEED AND RODENT CONTROL & CLEANUP	10,000.00	29,004.24	15,000.00
O7	LEVEE REPAIR FUND (General Operations & Maintenance)	30,000.00	30,974.56	30,000.00
O8	LEVEE REPAIR FUND (Levee Capital Improvement Projects)	150,000.00	85,703.63	150,000.00
O9	PUMP SYSTEM MAINTENANCE	750.00	3,445.32	1,000.00
O10	WIRELESS SERVICES (Cell and Mobile Computer)	1,200.00	631.54	750.00
O11	GARBAGE SERVICE	4,000.00	5,066.42	5,000.00
O12	DISTRICT VEHICLE (Fuel, Maintenance & Repairs)	7,500.00	6,674.16	5,000.00
	\$364,450.00	\$325,421.33	\$350,250.00	
GENERAL EXPENSES				
G1	TRUSTEE FEES	\$13,000.00	\$10,097.36	\$13,000.00
G2	SECRETARY FEES	12,000.00	10,693.84	12,000.00
G3	OFFICE EXPENSES (includes storage facility)	1,000.00	740.66	1,000.00
G4	GENERAL LEGAL	30,000.00	23,916.43	30,000.00
G5	AUDIT	5,000.00	6,300.00	5,500.00
G6	COUNTY ADMINISTRATION COSTS	6,000.00	8,015.57	6,000.00
G7	PROPERTY & LIABILITY INSURANCE	15,000.00	19,375.00	24,000.00
G8	WORKERS COMPENSATION INSURANCE	10,000.00	7,860.35	10,000.00
G9	ELECTION COSTS	0.00	0.00	30,000.00
G10	NEWSLETTER & PUBLIC COMMUNICATIONS	6,000.00	1,004.88	0.00
G11	REGISTERED WARRANT EXPENSE	175,000.00	239,687.33	175,000.00
	\$273,000.00	\$327,691.42	\$306,500.00	
ENGINEERING EXPENSES				
E1	GENERAL ENGINEERING	\$20,000.00	\$22,846.02	\$20,000.00
E2	PLAN REVIEW ENGINEERING	25,000.00	16,931.71	25,000.00
E3	ADMINISTRATION OF DELTA LEVEE SUBVENTIONS PROGRAM	20,000.00	19,013.57	20,000.00
E4	PERIODIC LEVEE PROPERTY INSPECTIONS AND SURVEYS	7,500.00	0.00	0.00
E5	ROUTINE LEVEE MAINTENANCE CONSULTATION	7,500.00	2,788.75	3,500.00
E6	ENGINEERING, MGMNT & INSPECTION OF CAPITAL IMP. PROJECTS	15,000.00	44,367.54	35,000.00
E7	DWR 5 YEAR PLAN	0.00	2,430.00	0.00
E8	ASSESSMENT ENGINEERING	2,500.00	3,335.19	4,000.00
E9	ASSESSMENT DEVELOPMENT	90,000.00	24,870.57	90,000.00
	\$187,500.00	\$136,583.35	\$197,500.00	
TOTAL EXPENDITURES	\$824,950.00	\$789,696.10	\$854,250.00	

	2022-2023 Budget	2022-2023 Actuals	Proposed 2023-2024	
INCOME				
	PROPERTY TAXES	\$260,000.00	\$265,970.91	\$260,000.00
	INTEREST INCOME	2,000.00	7,639.00	4,000.00
	ASSESSMENTS	298,000.00	298,799.48	298,000.00
	SUBVENTION REIMBURSEMENT	195,000.00	130,000.00	130,000.00
TOTAL INCOME	\$755,000.00	\$572,409.39	\$692,000.00	
NET INCOME	(\$69,950.00)	(\$217,286.71)	(\$162,250.00)	

ITEM 5

Dr. Michael R. Panzer, Chairman
Brett L. Tholborn, Trustee
Dan MacDonnell, Trustee

**RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
WEDNESDAY, MARCH 6, 2024
8:00 A.M.
ENGINEER'S REPORT**

Daniel J. Schroeder, Attorney
Elvia C. Trujillo, Secretary
Christopher H. Neudeck, Engineer
Joe Bryson, Superintendent

I. PLAN REVIEW

A. Permit Requests from homeowners

a) **6649 Embarcadero Drive**

Village West Marina LLC.
APN 098-270-220
(650) 369-6746 John Pellarin's Office
(650) 303-4499 John Pellarin's Cell

Review status of construction of the elevated pathway.

EXHIBIT A: Photos from KSN Daily Field reports

II. LSRFS USACE FUNCTIONAL EQUIVALENT STUDY

A. Review the status of the requested Functional Equivalent study evaluating the proposed improved levee alignment along RD 1608's Levee vs along RD 2119's levee.

EXHIBIT B: Email Correspondence dated Friday March 1, 2024. related thereto

EXHIBIT A













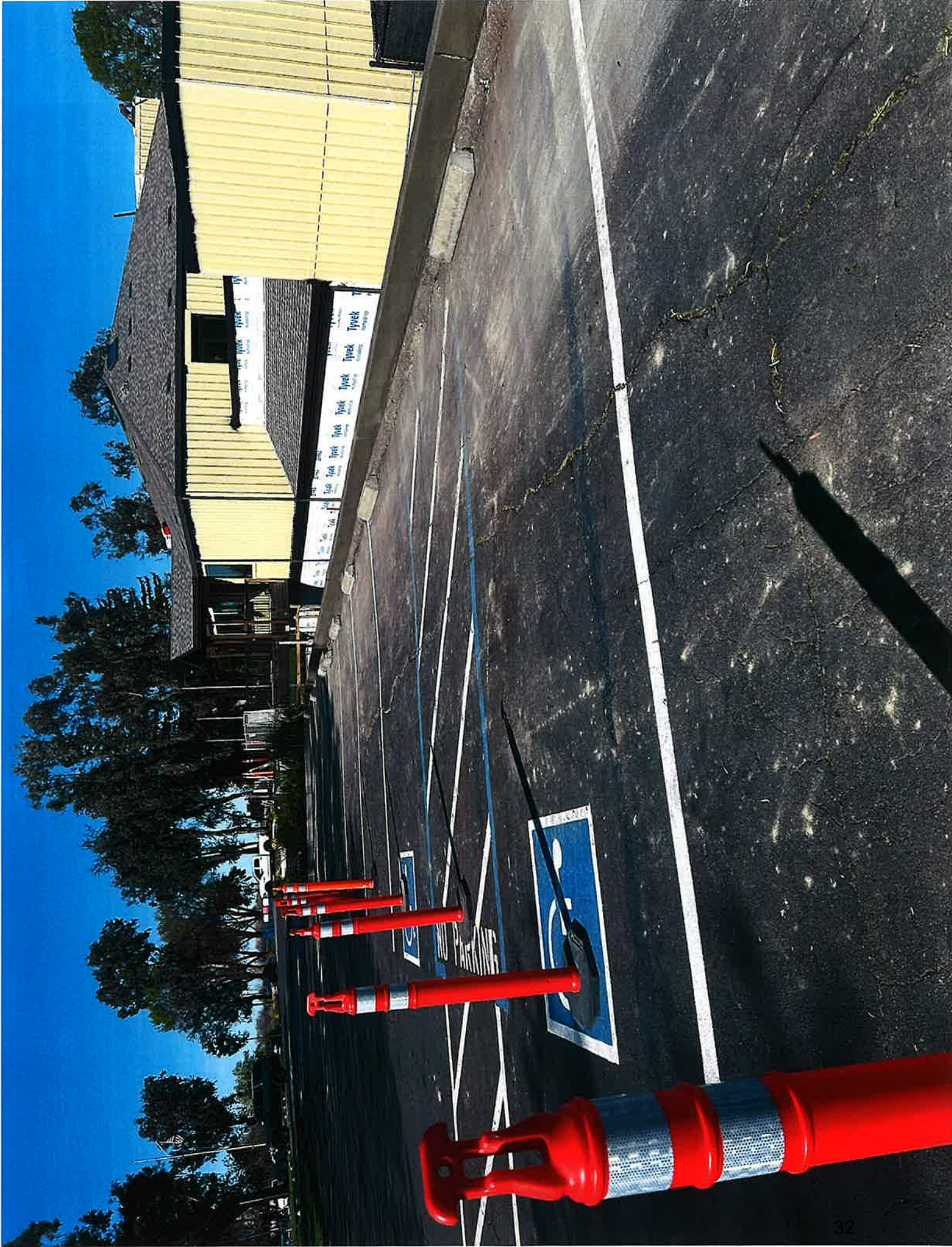


EXHIBIT B

Christopher H. Neudeck

From: Chris Elias <Chris.Elias@stocktonca.gov>
Sent: Friday, March 1, 2024 9:16 AM
To: Christopher H. Neudeck
Cc: apinasco@neumiller.com
Subject: Re: Meeting with USACE regarding Functionally Equivalent Alternative LSRFS & 14 Mile Reach

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Mr. Neudeck-

Meeting with Col Caldwell was productive. The subject alignment was brought up, and he made comments regarding the schedule for geotech boring in the vicinity of 14-mile slough levees. I committed to him to look into it, and get back to him soon. Since then, I have not been able to schedule a meeting with Omar, Steven and Adam Riley to clarify the schedule matter. That's on my to-do list. Meanwhile, initial high level review by SJAFCA's consultant show some promising data to support the refinement alternative. I have asked Blackburn to connect with you and Erik for some data on 1608 levee. So, please expect a call or an email from either Bob or Dereck. Thanks

Chris

From: Christopher H. Neudeck <cneudeck@ksninc.com>
Sent: Friday, March 1, 2024 8:54 AM
To: Chris Elias <Chris.Elias@stocktonca.gov>
Cc: apinasco@neumiller.com <apinasco@neumiller.com>
Subject: RE: Meeting with USACE regarding Functionally Equivalent Alternative LSRFS & 14 Mile Reach

CAUTION: This email originated from outside the City of Stockton. Do not click any links or open attachments if this is unsolicited email.

Chris,

How did this meeting with the Commander turn out?



The trusted firm for delivering the right solution for our clients' needs.

From: Chris Elias <Chris.Elias@stocktonca.gov>
Sent: Friday, January 26, 2024 8:30 AM

To: Christopher H. Neudeck <cneudeck@ksninc.com>

Cc: apinasco@neumiller.com

Subject: Re: Meeting with USACE regarding Functionally Equivalent Alternative LSRFS & 14 Mile Reach

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

My meeting with the Commander got moved to Feb 26th. SJAFCA is working up some draft doc for us. So, doc is still in progress. Thanks
Chris

Sent from my iPhone

On Jan 26, 2024, at 8:17 AM, Christopher H. Neudeck <cneudeck@ksninc.com> wrote:

CAUTION: This email originated from outside the City of Stockton. Do not click any links or open attachments if this is unsolicited email.

Chris,

Do you have an update on the status of this meeting?

<KSNIImage_a3afe5ac-15e6-4d8d-a624-76f7c4c84037.png> Christopher H. Neudeck , P.E.

President

711 N. Pershing Ave. Stockton CA 95203

p 209 946-0268 f 209 946-0296 m 209 481-0316 h 209 948-8479

cneudeck@ksninc.com www.ksninc.com

<SocialLink_Facebook_32x32_7ec02e29-719c-4766-8390-a03ff1bb7f6b.png>

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<Vimeo_2557d43a-7c86-450a-944d-349307ce7cd2.jpg>

<SocialLink_Linkedin_32x32_c9cf244e-36c5-40f3-8e9a-18061ca28434.png>

ITEM 10

SHORT TERM GOALS 2024

1. Renewal of District Assessment.
2. Participate in stakeholder groups. Status: Ongoing.
3. Work on slumping areas.
4. Monitor San Joaquin Feasibility Project.
5. Vegetation encroachments.
6. Annual Levee Inspection.
7. Repair/Maintenance of Gates on Crown of Southwest Levee.
8. Central Valley Flood Protection Plan.
9. Revise District Website.
10. Approve Emergency Operations Plan Update.
11. All-Weather Road Resurfacing.
12. Review and analysis of Levee Standards.
13. Proposition 218.

LONG TERM GOALS

1. Raising Elevation of Southwest Levee.
2. Prop 218 Assessment.
3. Sediment Removal Project.

ITEM 11

RD 1608: MASTER CALENDAR

JANUARY

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Planning of Levee Tour
- Annual CEQA Exemption
- Subventions Resolution

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2022 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2023	First Friday of Dec 2025
Michael Panzer	2023	First Friday of Dec 2027

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 12



OMAR KHWEISS
MANAGER

BOARD OF TRUSTEES

MARK WARMERDAM
PRESIDENT
SAN JOAQUIN COUNTY

RICHARD SILVERMAN
VICE PRESIDENT
CITY OF MANTECA

CRAIG WATANABE
SECRETARY
SAN JOAQUIN COUNTY

RENU MILES
CITY OF TRACY

GARY HASKIN
CITY OF ESCALON

JAY COLOMBINI
SAN JOAQUIN COUNTY

VACANT
CITY OF LODI

PETER BULTHUIS
CITY OF RIPON

HOPE DATOK
CITY OF LATHROP

GARY LAMBDIN
CITY OF STOCKTON

MICHAEL MANNA
SAN JOAQUIN COUNTY

LEGAL ADVISOR
CHRISTOPHER K. ELEY

NOTICE OF INTENT TO APPLY PUBLIC HEALTH PESTICIDES FOR VECTOR CONTROL PURPOSES TO SURFACE WATERS AND WATERS OF THE U.S. WITHIN SAN JOAQUIN COUNTY, CA

1. The San Joaquin County Mosquito and Vector Control District (the District) intends to apply public health pesticides to, over and adjacent to canals, ditches, or other constructed conveyance facilities owned and controlled by an entity other than the District, as well as surface waters and waters of the U.S. for vector control purposes per the requirements of the General NPDES Permit for Biological and Residual Pesticide Discharges for Vector Control Applications (the Permit) issued by the State Water Resources Control Board (SWRCB).
2. The NPDES Permit requires listing of the Public Health Pesticides anticipated to be used by the District. The permit requirements specify that any pesticide product can be used that contains approved active ingredients, provided all pesticide label restrictions and instructions are followed. In addition, pesticides which fall under the "minimal risk" category can be used. The minimum risk pesticides have been exempted from FIFRA requirements. The following tables list the active ingredients approved for the FIFRA regulated pesticides.

3.

Active Ingredients for larval mosquito control:
Bacillus thuringiensis var. israelensis
Bacillus sphaericus (Lysinibacillus sphaericus)
Methoprene
Monomolecular Films
Petroleum Distillates
Pyriproxyfen
Spinosad
Active Ingredients for adult mosquito control:
Deltamethrin
Etofenprox
Lambda-Cyhalothrin
Malathion
Naled
N-octyl bicycloheptene dicarboximide (MGK-264)
Piperonyl butoxide (PBO)
Permethrin
Prallethrin
Pyrethrin
Resmethrin
Sumithrin

4. The purpose of the use of larvicide and adulticide pesticides containing these active ingredients is to control immature and adult mosquitoes. Controlling mosquitoes will reduce annoyance and disease transmission to humans, domestic animals, and wildlife.
5. The general time period for the application of the pesticides is January through December, 2024. The locations of expected use will be canals, ditches, or other constructed conveyance facilities owned and controlled by an entity other than the District, as well as surface waters and waters of the U.S. within San Joaquin County, CA where immature and adult mosquitoes are found at treatment threshold levels.
6. There are no known water use restrictions or precautions during treatment.
7. Interested persons may contact the District at (209) 982-4675 to obtain additional information.

Omar Khweiss, Manager
San Joaquin County Mosquito and Vector Control District
7759 S. Airport Way
Stockton, CA 95206-3918
(209) 982-4675
okhweiss@sjmosquito.org
www.sjmosquito.org

ITEM 13

Reclamation District 1608
Bills for Approval - March 6, 2024, Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (3/6/2024 Board Mtg)	3/6/2024	Trustee Fee	\$299.92				
				\$299.92	6794		
Dan MacDonnell (3/6/2024 Board Mtg)	3/6/2024	Trustee Fee	\$299.92				
				\$299.92	6795		
Dottie Lofstrom (3/6/2024 Board Mtg)	3/6/2024	Trustee Fee	\$299.92				
				\$299.92	6796		
Elvia Trujillo (February 2023 Services)	2/7/2024	Secretary Fee	\$1,578.03				
				\$1,578.03	6797		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)	2/21/2024	2999432760-8	\$19.38				
				\$19.38	6798		
Neumiller & Beardslee	2/12/2024	346925	\$1,842.78				
				\$1,842.78	6799		
Kjendsen, Sinnock & Neudeck	2/28/2024	37122	\$2,546.33				
	2/28/2024	37123	\$1,048.75				
	2/28/2024	37124	\$7,064.15				
	2/28/2024	37125	\$1,897.70				
	2/28/2024	37126	\$437.50				
				\$12,994.43	6800		
BPM	2/27/2024	125078	\$379.85				
(Preparation of 1096 & 1099 for YE 12/31/2023)				\$379.85	6801		
Reclamation District 1608	3/6/2024		\$40,000.00				
(Transfer to Checking Accounty)				\$40,000.00	6802		
State Compensation Insurance Fund	1/30/2024	1001465349	\$836.66	\$836.66		eCheck	
ADP, Inc.	2/2/2024	653425215	\$82.76	\$82.76		Online	
ADP, Inc.	2/16/2024	654260255	\$79.91	\$79.91		Online	

ITEM 15

FIFTH AMENDED EMPLOYMENT CONTRACT

For Joe Bryson
Reclamation District 1608

THIS CONTRACT is made, effective as of the 1st day of March, 2023, by and between Reclamation District 1608, a reclamation district organized under the laws of the State of California (hereinafter called "Employer"), and Joe Bryson (hereinafter called "Employee").

The parties agree as follows:

Section 1. **Duties**

A. **General.** Employer hereby employs Employee to perform the duties specified in Exhibit A attached hereto and incorporated herein.

Section 2. **Term.**

A. The term of this Contract shall be indefinite, unless terminated as provided herein.

B. Nothing in this Contract shall prevent, limit or otherwise interfere with the right of Employee to resign at any time.

C. Employee in the position of Levee Superintendent serves at the will of the Employer and may be removed by Employer at any time with or without cause or notice.

Section 3. **Salary.**

A. Employer agrees to pay Employee for Employee's duties as Levee Superintendent an hourly rate of \$47.30 payable monthly, subject to usual and normal withholdings.

Section 4. **Performance Evaluation.** Employer shall review and evaluate the performance of Employee at least once annually. Such review shall include review of Employee's accomplishment of objectives and goals established by Employer.

Section 5. **Hours of Work.** Employee shall devote such hours as may be necessary to carry out the duties set forth in Exhibit A.

Section 6. **Vacation and Sick Leave.**

- A. Employee shall not earn vacation leave unless otherwise provided by California law.
- B. Employee shall accrue paid sick leave in accordance with California law.

Section 7. **Disability, Health and Life Insurance.** Employer shall not provide disability, health or life insurance for Employee.

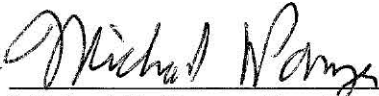
Section 8. **Retirement.** Employer shall not provide retirement benefits or pension benefits for Employee.

Section 9. **Reimbursement Expenses.** Employee will receive reimbursement for all sums necessarily incurred and paid by Employee in the performance of Employee's duties.

Section 10. **Indemnification.** Employer shall defend, save harmless and indemnify Employee in accordance with Division 3.6 of the California Government Code.

Section 11. **Unavailability.** If Employee should be temporarily unavailable (as, for example, because of illness) to perform Employee's duties, Employee shall inform Employer and the Engineer for Employer.

EMPLOYER
Reclamation District 1608

By 
Michael R. Panzer, President, Board of Trustees

EMPLOYEE


JOE BRYSON

THIRD AMENDED AGREEMENT FOR SECRETARIAL SERVICES

This Agreement is made as of the 1st day of March, 2023 by and between RECLAMATION DISTRICT 1608, a reclamation district organized under the laws of California ("District"), and ELVIA TRUJILLO ("Secretary").

1) Retention of Secretary. District hereby retains Secretary to perform the duties of Secretary and Treasurer for District, on the terms and conditions specified herein. Secretary hereby agrees to perform the duties of Secretary and Treasurer for District, on the terms and conditions specified herein.

2) Duties to be Performed. Secretary shall perform all the normal and usual duties of Secretary and Treasurer, including without limitation, those specified in the California Water Code, and shall serve as recording Secretary to District. Records of the District may be kept by the Secretary, and/or the Attorney, for the District.

3) Specific Attendance at Meetings. Secretary shall (except that Secretary retains the right, in the event of irreconcilable schedule conflicts or absences, to substitute another person as recording Secretary), attend such meetings of the Board of Trustees of District, as may be requested.

4) Term. This Agreement shall commence on the date first above written, and shall continue indefinitely, except that District may terminate this Contract at any time, with or without cause, by written notice to Secretary, and shall have no liability for such termination except for services performed prior to termination. Secretary may terminate this Contract, at any time, by written notice to District at least thirty (30) days prior to termination, and shall have no liability for such termination.

5) Compensation.

- A. District shall pay Secretary for services performed, the sum of \$59.13 per hour worked, plus \$250 for each meeting in excess of one meeting per month.
- B. Vehicle allowance: Secretary shall not be paid mileage for use of Secretary's private vehicle, but instead shall receive a vehicle allowance of Eighty-Five Dollars (\$85.00) per month.

6) Reimbursement. District further agrees to reimburse Secretary for out-of-pocket expenses incurred by Secretary in performing services for District, including, but not limited to, copying costs, and long-distance telephone calls. For single expenses in excess of Two Hundred Fifty Dollars (\$250.00) District agrees to reimburse the provider thereof directly.

7) Status. Secretary is an independent contractor, and neither Secretary nor any individual(s) employed by Secretary is, are, or shall be an employee of District. Neither Secretary nor any individual employed by Secretary shall receive or be entitled to receive retirement or pension benefits, Public Employees Retirement System benefits, workers' compensation insurance coverage, health insurance coverage, or any other benefit from District except the compensation specified above.

8) Provision of Material. District shall provide Secretary, at District's sole cost and expense, agendas, notices, reports, and all other materials necessary to enable Secretary to carry out the duties of Secretary.

9) Notice. Except as otherwise expressly provided by law, any and all notices or other communication required or permitted by this Agreement or by law to be served on or delivered or given to a party by another party to this Agreement shall be in writing, and shall be deemed duly served, given, or delivered when personally delivered to the party to whom it is directed or, in lieu of such personal service, two (2) days after such written notice is deposited in the United States mail, First Class, postage pre-paid, addressed to the party at the address identified for that party in this Agreement. Any party may change their address for the purpose of this Paragraph by giving written notice of such change to each other party in the manner provided in this Paragraph.

District: RECLAMATION DISTRICT 1608
P.O. Box 4857
Stockton, CA 95204

Secretary: Elvia Trujillo
12941 Sarayah Lane
Harold, CA 95638

10) Excuse of Default. Should the performance of the obligations of any party under this Contract be prevented or delayed by act of God, war, civil insurrection, fire, flood, storm, strikes, lockouts, or by any law, regulation, or order of any federal, state, county, municipal authority, or by any other cause beyond the control of such party, such party's performance under this Agreement shall be excused to the extent it is so prevented or delayed.

11) No Other Relationship Created. Except as otherwise specifically set forth in this Contract, no partnership, joint venture, employment franchise, agency, corporation, association, or other relationship is intended to have been created between or among the parties as a result of this Agreement.

12) Assignment. Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without District's prior written consent, and any attempt to do so shall be void and of no effect. District shall not be obligated or liable under this Agreement to any party other than Consultant.

13) Entire Agreement. This instrument contains the entire Agreement between District and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by District and Consultant.

14) Severability. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or


unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

15) Choice of Law. This Contract shall be governed by the procedural and substantive laws of the State of California.

16) Renegotiation of Contract. It is specifically provided that Secretary may renegotiate this Contract, including rates for services.

“DISTRICT”

RECLAMATION DISTRICT 1608

By: 
Michael R. Panzer, President
Board of Trustees

“SECRETARY”

ELVIA TRUJILLO

By: 
Elvia Trujillo