

**MEETING AGENDA FOR  
RECLAMATION DISTRICT NO. 1608  
BOARD OF TRUSTEES REGULAR MEETING  
8:00 A.M. DECEMBER 6, 2023**

**NEUMILLER & BEARDSLEE  
3121 WEST MARCH LANE, SUITE 100  
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Oath of Office. Administer Oath of Office to Trustee Panzer and Trustee Lofstrom.
3. Approval of Minutes. Minutes of the regular meeting of November 1, 2023 and minutes of the November 3, 2023 special meeting.
4. Financial Report. Review, discuss, and accept financial report.
5. Engineer's Report. Discussion and Possible Action on the following items.
  - I. Plan Review
    - A. Permit requests from homeowners
      - a. 6347 Embarcadero Drive  
Charles and Farley Staniec  
Index No. 1, Lot No 2109  
APN 098-310-08  
(916) 233-8191 Charles

Review an application for the "as-built" replacement of landscaping on the landside slope of the District's levee. Seek the Board of Trustees' approval for this application. KSN Inc recommends approval. This approval is for the "as-builts" features only, planting plan will be forth coming for consideration.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.*

II. Proposition 218 – New Assessment Procedure

- A. Review status of Engineers Report development and meeting with LWA on November 20, 2023 to review financial starting balance and long range financing of Capital Improvement Projects.

6. Fall Newsletter. Discussion and direction.

- a. Prop 218 information.

7. Superintendent Report. Request for directions and approvals.

8. Meetings. Report by Trustees on meetings attended and up coming meetings. Request for direction.

9. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.

10. Discussion and direction on Short-Term and Long-Range Goals.

11. District Calendar. Discussion and direction.

- a. Next Meeting is January 3, 2024

12. Correspondence.

13. Approval of Bills.

14. Staff Reports.

- (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. Adjournment.

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**AGENDA PACKET  
RECLAMATION DISTRICT 1608  
December 6, 2023**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Self-explanatory.
3.	Please see attached.
4.	Please see attached.
5.	Please see attached.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Self-explanatory.
10.	Please see attached.
11.	Please see attached.
12.	Self-explanatory.
13.	Please see attached.

# ITEM 3

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD ON WEDNESDAY, NOVEMBER 1, 2023**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on November 1, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER  
DAN MacDONNELL  
DOTTIE LOFSTROM (8:10 a.m. arrival)

OTHERS PRESENT

CHRIS NEUDECK  
ANDY PINASCO  
JOE BRYSON  
ELVIA TRUJILLO

1. **Public Comment.** There was no public comment.
2. **Approval of Minutes.** Minutes of the October 4, 2023 District Board meeting. The Trustees reviewed the draft minutes. After review,

It was moved, seconded (D. MacDonnell/M. Panzer) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the October 4, 2023, Regular Board Meeting, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. She reported Reclamation Districts 828, 1614 and 2126 had paid their share of the yearly rent for the storage unit and gave an update on the District's fund balance. Discussion followed regarding placing on hold payment of warrants until additional income is received and also the option of using registered warrants through the Bank of Stockton. Mr. Pinasco mentioned the District is expected to receive income in the form of assessments and property taxes in January and April 2024. Mr. Neudeck anticipates the subventions reimbursement will be received sometime between May and June 2024. After further discussion,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report through the end of October 2023 be approved as presented.

4. **Engineer's Report.** Request for directions and approval.

**I. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM**

- A. Review the District's Final Claim for Fiscal Year 2022/23.

TOTAL FINAL CLAIM	\$434,166.43
Less District Share (2,500/mile @ 3.6 miles)	\$ 9,000.00
TOTAL ELIGIBLE	\$425,166.43
<b>MAX REIMBURSEMENT = 75% OF ELIGIBLE</b>	<b>\$318,874.22</b>

Chris Neudeck reported the final subventions claim for fiscal year 2022/23 had been submitted and the reimbursement is expected to be approximately \$318,874.22. This income is not expected until possibly May 2024.

5. **Superintendent Report.** Request for directions and approvals.  
Joe Bryson provided an oral and written report. He reported he was very happy with the cameras that have been installed on the levee. The cameras are activated by motion and there are alarms you can set on your phone to alert you. From a security perspective, the cameras are very helpful. Mr. Bryson also reported that one of his part-time workers would be reducing his hours. Please refer to the Levee Superintendent Report for a complete list of items.
6. **Meetings.** Report by Trustees on meetings attended and upcoming meetings. Request for direction. Trustee Lofstrom and Trustee MacDonnell reported they attended the DWR Preseason Flood Coordination Meeting on October 11, 2023.
7. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.** Andy Pinasco reported Kim Floyd was getting a document put together for the next newsletter. Once she has it ready, it will be provided to the Trustees and then will reach out to Trustee Lofstrom to go over comments.
8. **Discussion and direction on Short-Term and Long-Range Goals.**  
None.
9. **District Calendar.** Discussion and direction.
  - a. Levee Tour – November 3, 2023. Elvia Trujillo mentioned she would not be able to attend the levee tour.
  - b. Next Meeting is December 6, 2023.
10. **Correspondence.** None of note.
11. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. Due to the current fund balance, the Board directed warrants payable to N&B and KSN be put on hold until the District receives additional income. After discussion and review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval presented at the November 1, 2023, Board Meeting be approved and that Warrant #6772 payable to Neumiller & Beardslee and Warrant #6776 payable to Kjeldsen, Sinnock & Neudeck be placed on hold.

12. **Staff Reports.** None.

(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

13. **Adjournment.** The meeting adjourned at 8:52 a.m.

Respectfully submitted,

Elvia C. Trujillo  
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs

CEQA = California Environmental Quality Act

District= Reclamation District 1608

DWR = Department of Water Resources

KSN = Kjeldsen, Sinnock & Neudeck

N&B = Neumiller & Beardslee

Prop 218 = Proposition 218

RD 1608 = Reclamation District 1608

SJAFCA = San Joaquin Area Flood Control Agency

USACE = United States Army Corps of Engineers

Reclamation District 1608  
Bills for Approval - November 1, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (11/1/2023 Board Mtg)	11/1/2023	Trustee Fee	\$299.92				
				<b>\$299.92</b>	6768		
Dan MacDonnell (11/1/2023 Board Mtg)	11/1/2023	Trustee Fee	\$299.92				
10/11/23 Preseason Flood Coordination Mtg	10/11/2023	Trustee Fee	\$299.92				
				<b>\$599.84</b>	6769		
Dottie Lofstrom (11/1/2023 Board Mtg)	10/4/2023	Trustee Fee	\$299.92				
10/11/23 Preseason Flood Coordination Mtg	10/11/2023	Trustee Fee	\$299.92				
				<b>\$599.84</b>	6770		
Elvia Trujillo (October 2023 Services)	10/4/2023	Secretary Fee	\$1,341.51				
				<b>\$1,341.51</b>	6771		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$0.00				
				<b>\$0.00</b>	6775	Void	
Neumiller & Beardslee	10/17/2023	344871	\$1,775.16				
				<b>\$1,775.16</b>	6772	On Hold	
Kjeldsen, Sinnock & Neudeck	10/30/2023	36392	\$1,601.69				
	10/30/2023	36393	\$2,579.16				
	10/30/2023	36394	\$481.25				
	10/30/2023	36395	\$378.75				
				<b>\$5,040.85</b>	6776	On Hold	
BPM	9/18/2023	101010	\$247.44				
				<b>\$247.44</b>	6773		
Reclamation District 1608 (Transfer to Checking Account)	11/1/2023	Transfer to Checking	\$30,000.00				
				<b>\$30,000.00</b>	6774		
ADP, Inc.	9/30/2023	643458515	\$82.76	<b>\$82.76</b>		Online	



Reclamation District 1608  
Bills for Approval - November 1, 2023 Board Meeting

ADP, Inc.	10/15/2023	644614790	\$79.91	<b>\$79.91</b>	Online
Bank of Stockton Visa	10/12/2023	8/28/23 - 9/26/23	\$4,473.09	<b>\$4,473.09</b>	Online
State of California Payroll Taxes		9/30/23 and 10/15/23 Payroll	\$627.18	<b>\$627.18</b>	Online
Federal Government Payroll Taxes		9/30/23 and 10/15/23 Payroll	\$3,307.60	<b>\$3,307.60</b>	Online
Joe L. Bryson (Payroll)	9/20/2023	9/1/23-9/30/23	\$5,577.11	<b>\$5,577.11</b>	Direct Deposit
Roger Lamarra (Payroll)	9/29/2023	9/16/23-9/30/23	\$821.57	<b>\$821.57</b>	Direct Deposit
Roger Lamarra (Payroll)	10/13/2023	10/1/2023-10/15/2023	\$884.05	<b>\$884.05</b>	Direct Deposit
Ruby Jeff (Payroll)	9/29/2023	9/16/2023-9/30/23	\$823.05	<b>\$823.05</b>	Direct Deposit
Ruby Jeff (Payroll)	10/13/2023	10/1/23-10/15/23	\$896.21	<b>\$896.21</b>	Direct Deposit
Joe C. Godinez Sr. (Payroll)	9/29/2023	9/16/23-9/30/23	\$257.20	<b>\$257.20</b>	1605
California State Disbursement Unit	9/29/2023	Child Support	\$257.21	<b>\$257.21</b>	ADP Processed
(J Godinez Sr. Income Withholding)					
Joe C. Godinez Sr. (Payroll)	10/13/2023	10/1/23-10/15/23	\$361.20	<b>\$361.20</b>	1606
California State Disbursement Unit	10/13/2023	Child Support	\$330.00	<b>\$330.00</b>	ADP Processed
(J Godinez Sr. Income Withholding)					
		<b>WARRANT TOTAL:</b>		<b>\$39,904.56</b>	
		<b>CHECKING TOTAL:</b>		<b>\$18,778.14</b>	
		<b>TOTAL BILLS PAID</b>		<b>\$58,682.70</b>	

**MINUTES OF THE SPECIAL MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD FRIDAY, NOVEMBER 3, 2023**

A Special Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on November 3, 2023, at the North Entrance to the SW Levee Section of the District at the Village West Marina, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER  
DAN MacDONNELL  
DOTTIE LOFSTROM

OTHERS PRESENT:

CHRIS NEUDECK  
ANDY PINASCO  
JOE BRYSON

**Item 1. Public Comment.** There was no public comment.

**Item 2. District Facilities.** The Trustees, District Engineer, Superintendent, and Counsel proceeded to take a tour/levee inspection of Reclamation District 1608. The first 5 lots beginning at the North entrance to the SW Levee Section were inspected. The recent levee road improvements were observed. Note was made of un-removed tree stumps on or near the levee toe, and landside slope of two properties – Balduzzi and Ratto. A tour of the NW and 5 Mile Levee Sections revealed that there is generally very good compliance with the Levee Standards. The District Storage Yard was very well stocked with flood fighting materials and equipment, the premises exceptionally neat and clean, and the District now has a sophisticated camera monitoring system. It was suggested that at least two more cameras may be appropriate. Levee Superintendent Joe Bryson was complimented for his efforts to improve and maintain the levees in excellent condition.

**Item 3. Adjournment.** The levee inspection was concluded and the Special Meeting adjourned at 9:36 a.m.

Respectfully submitted,

\_\_\_\_\_  
Michael Panzer, President of the Board

\_\_\_\_\_  
Elvia Trujillo, District Secretary

# ITEM 4

**RECLAMATION DISTRICT 1608**  
**FINANCIAL REPORT - DECEMBER 6, 2023**  
**% OF FISCAL YEAR ELAPSED THROUGH END OF NOVEMBER 2023 - 41.66%**

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
<b>Operations &amp; Maintenance Expenses</b>				
O1 Levee Superintendent	\$80,000.00	\$8,230.20	\$39,755.65	49.69%
O2 Part Time Employees	45,000.00	5,827.50	31,537.05	70.08%
O3 Payroll Taxes and Expenses	15,000.00	1,597.05	4,917.78	32.79%
O4 Fences & Gates	2,500.00	0.00	0.00	0.00%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	15,000.00	313.78	4,861.56	32.41%
O7 Levee Repair Fund (General Operations & Maintenance)	30,000.00	2,995.36	23,606.31	78.69%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	150,000.00	0.00	245,826.63	163.88%
O9 Pump System Maintenance	1,000.00	0.00	41.00	4.10%
O10 Wireless Services (Cell and Mobile Computer)	750.00	99.45	604.10	80.55%
O11 Garbage Service	5,000.00	509.12	2,000.57	40.01%
O12 District Vehicle (Fuel, Maintenance and Repairs)	5,000.00	175.66	1,250.66	25.01%
<b>TOTAL</b>	<b>\$350,250.00</b>	<b>\$19,748.12</b>	<b>\$354,401.31</b>	<b>101.19%</b>
<b>General Expenses</b>				
G1 Trustee Fees	\$13,000.00	\$1,799.52	\$5,998.40	46.14%
G2 Secretary Fees	12,000.00	1,563.25	5,573.01	46.44%
G3 Office Expenses (incudes storage facility)	1,000.00	* 176.00	750.82	75.08%
G4 General Legal	30,000.00	0.00	4,792.37	15.97%
G5 Audit	5,500.00	0.00	240.00	4.36%
G6 County Administration Costs	6,000.00	0.00	0.00	0.00%
G7 Property and Liability Insurance	24,000.00	0.00	0.00	0.00%
G8 Workers Compensation Insurance	10,000.00	** 1,673.32	5,019.96	50.20%
G9 Election Costs	30,000.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	0.00	0.00	0.00	0.00%
G11 Registered Warrant Expenses	175,000.00	0.00	27,315.07	15.61%
<b>TOTAL</b>	<b>\$306,500.00</b>	<b>\$5,212.09</b>	<b>\$49,689.63</b>	<b>16.21%</b>
<b>Engineering Expenses</b>				
E1 General Engineering	\$20,000.00	\$0.00	\$4,895.05	24.48%
E2 Plan Review Engineering	25,000.00	0.00	917.50	3.67%
E3 Administration of Delta Levee Subventions Program	20,000.00	0.00	6,160.38	30.80%
E4 Periodic Levee Property Inspections and Surveys	0.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	3,500.00	0.00	1,770.00	50.57%
E6 Engineering, Mgmnt & Inspection of Capital Imp. Projects	35,000.00	0.00	17,426.18	49.79%
E7 DWR 5 Year Plan	0.00	0.00	0.00	0.00%
E8 Assessment Engineering	4,000.00	0.00	4,097.18	102.43%
E9 Assesment Development	90,000.00	0.00	1,347.85	1.50%
<b>TOTAL</b>	<b>\$197,500.00</b>	<b>\$0.00</b>	<b>\$36,614.14</b>	<b>18.54%</b>
<b>Warrant Interest Expenses</b>				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$854,250.00</b>	<b>\$24,960.21</b>	<b>\$440,705.08</b>	<b>51.59%</b>

\* P.O. Box Yearly Renewal

\*\* \$836.66 9/30/23 Payment; \$836.66 10/30/23 Payment

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
<b>Income</b>				
Property Taxes	\$260,000.00	\$0.00	\$3,652.13	1.40%
<b>Interest Income</b>	4,000.00	<b>3,681.00</b>	3,521.62	88.04%
Assessments	298,000.00	0.00	20.76	0.01%
Subvention Reimbursement	130,000.00	0.00	133,352.00	102.58%
<b>Totals</b>	<b>\$692,000.00</b>	<b>\$3,681.00</b>	<b>\$140,546.51</b>	<b>20.31%</b>

\* \$133,352.00 Subventions Reimbursement FY 2021/2022

\* \$\_\_\_\_\_ Subventions Reimbursement FY 2022/2023

#### Cash On Hand

Cash Balance as of July 1, 2023	\$334,949.34
Revenues (YTD), as of October 31, 2023	145,418.88
Expenses (YTD), as of October 31, 2023	406,025.50

Fund Balance as of 11/30/2023	\$41,702.82
Proposed Warrants for 12/6/23 Board Meeting	\$13,511.23
<b>TOTAL CASH</b>	<b>\$28,191.59</b>

Checking Account Balance as of 11/30/2023	\$23,350.25
<b>TOTAL CASH ON HAND</b>	<b>\$51,541.84</b>

\*

#### Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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<u>5-Year Plan PFA</u>	<u>Transfers</u>	<u>Interest</u>	<u>\$37,500.00</u>
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16
Interest (10/31/2021)		3.00	\$4,051.16
Interest (1/31/2022)		3.00	\$4,054.16
Interest (4/30/22)		3.00	\$4,057.16
Progress Billing No. 11 Transfer of Funds (5/5/2022)	\$82.12		\$3,975.04
Progress Billing No. 12 Transfer of Funds (6/28/22)	\$655.87		\$3,319.17
Progress Billing No. 13 Tranfer of Funds (6/1/2022)	\$454.50		\$2,864.67
Interest (7/31/22)		5.00	\$2,869.67
Progress Billing No. 14 Transfer of Funds (9/12/2022)	\$119.25		\$2,750.42
Interest (10/31/22)		7.00	\$2,757.42
Interest (1/31/23)		14.00	\$2,771.42
Interest (4/30/23)		20.00	\$2,791.42
Interest (7/31/23)		24.00	\$2,815.42
Progress Billing No. 15 Transfer of Funds (7/7/2023)	\$59.62		\$2,755.80
Progress Billing No. 16 Transfer of Funds (9/15/2023)	\$1,191.37		\$1,564.43
Interest (10/31/23)		\$23.00	\$1,587.43

# ITEM 5

Dr. Michael R. Panzer, Chairman  
Brett L. Tholborn, Trustee  
Dan MacDonnell, Trustee

**RECLAMATION DISTRICT NO. 1608  
LINCOLN VILLAGE WEST  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, DECEMBER 6, 2023  
8:00 A.M.  
ENGINEER'S REPORT**

Daniel J. Schroeder, Attorney  
Elvia C. Trujillo, Secretary  
Christopher H. Neudeck, Engineer  
Joe Bryson, Superintendent

**I. PLAN REVIEW**

A. Permit Requests from homeowners

a) **6347 Embarcadero Drive**

Charles and Farley Staniec  
Index No. 1, Lot No 2109  
APN 098-310-08  
(916) 233-8191 Charles

Review of application for the “as-built” replacement of landscaping on the landside slope of the District’s levee. Seek the Board of Trustees’ approval for this application. KSN Inc. recommends approval. This approval is for the “as-built” features only, planting plan will be forth coming for consideration.

*EXHIBIT A: November 11, 2023, Encroachment Application “as-built” landscape improvements on existing landside levee slope.*

*EXHIBIT B: Plans of “as-built” landscape improvements on existing landside levee slope.*

*EXHIBIT C: Original Plans September 1983*

*EXHIBIT D: Plant palette for planting areas*

*EXHIBIT E: Site Photos of the lot.*

**II. PROPOSITION 218 - NEW ASSESSMENT PROCEDURE**

A. Review status of Engineers Report development and meeting with LWA on November 20, 2023 to review financial starting balance and long range financing of Capital Improvement Projects.

# Exhibit A

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Index No. \_\_\_\_\_ Lot No. \_\_\_\_\_

**APPLICATION FOR APPROVAL OF PLANS AND/OR ENCROACHMENT PERMIT**

1. Application to the Reclamation District 1608 for approval to \_\_\_\_\_  
6347 Embarcadero @ Stockton CA 95219

2. Please check exhibits accompanying application.

- a.  Location or vicinity map showing location of proposed work within the RD1608 area of responsibility, to permit visitation and inspection of work. Provide a marked-up copy of the RD1608 Boundary Map contained within the RD1608 Levee Encroachment Standards (Appendix E-1) to convey the appropriate location information (follow directions cited in Appendix E-1).
- b.  A complete plan view and cross section of the proposed work, to scale, showing: dimensions; materials of construction and/or vegetative plantings; irrigation system; location of levee crown, toe and side slopes; relationship of the proposed work to the levee, adjacent home, RD1608 easement lines, and property lines; and any other notable feature within the lot.
- c.  A cross section of the levee, berm, and stream area with dimensions and elevations of the levee crown, levee toes, floodplain, low water levee, etc., with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.
- d.  Profiles of existing or proposed levees, fills, or other obstructions in the stream or overflow area with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.

3. Please Print or Type:

Name of Applicant \_\_\_\_\_ Address-Zip Code \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Charles Stenice Office 916-233-8191 Home \_\_\_\_\_  
Signature [Signature] Date 11-18-23

4. Endorsement

We, the Trustees of Reclamation District 1608 at its meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, hereby

APPROVE and give consent to the execution of the encroachment permit subject to the following conditions:

- Conditions listed on the back of this form
- Additional attached conditions.
- No conditions

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**Appendix A-1**

**DENY** the application for the following reasons:

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Date \_\_\_\_\_

Board of Trustees,  
Reclamation District 1608

5. Name and address of owners of adjacent land parcels sharing a length of point of common boundary with the land upon which the contents of this application apply.

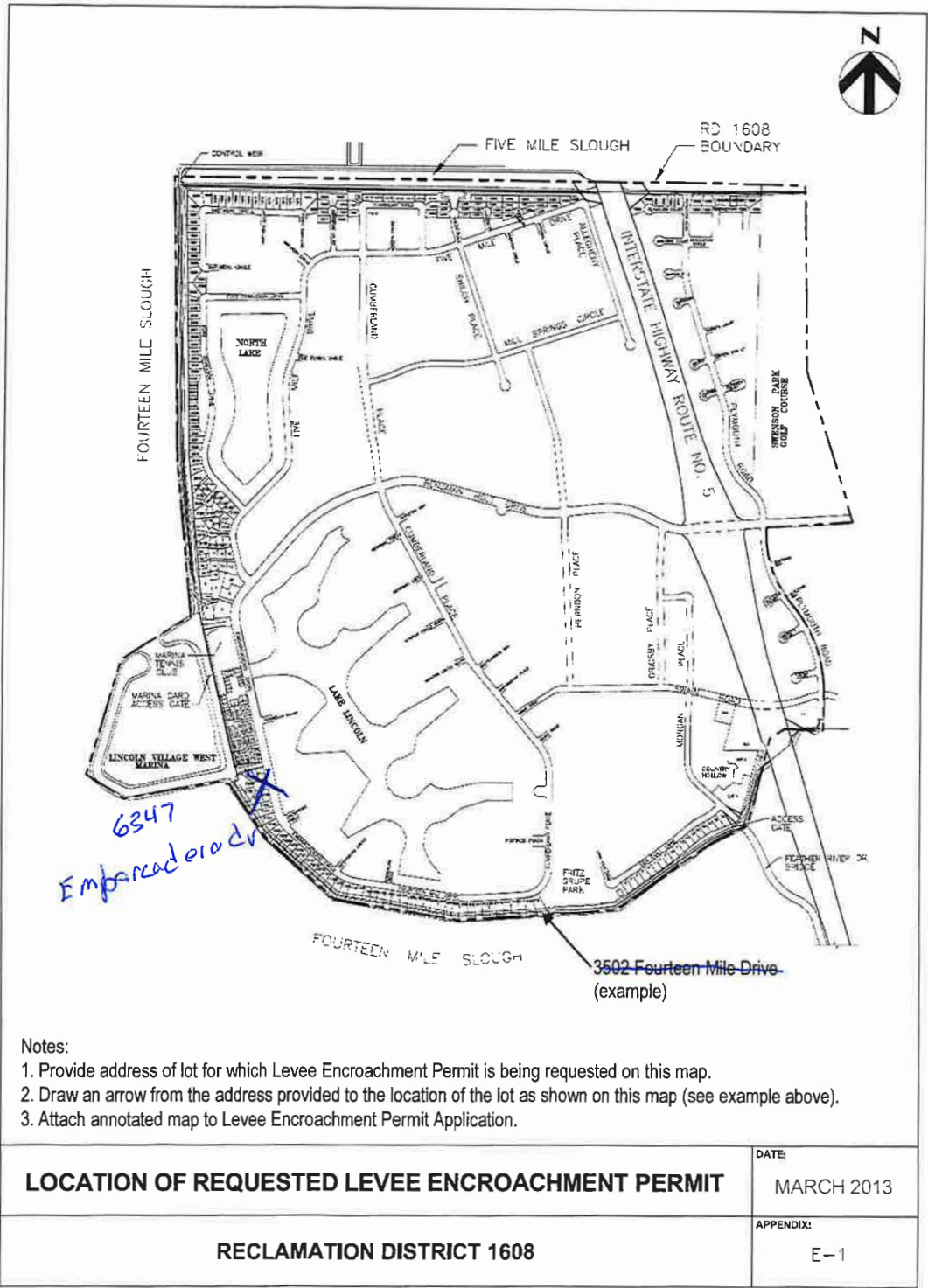
<u>Name</u>	<u>Address</u>	<u>Zip Code</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Conditions:

1. Comply with Reclamation District 1608 Levee Encroachment Standards.
2. Submit new application for any future encroachment within ten (10) feet of levee toe.

SEE ATTACHED ADDITIONAL CONDITIONS. IF BOX CHECKED ON FRONT PAGE

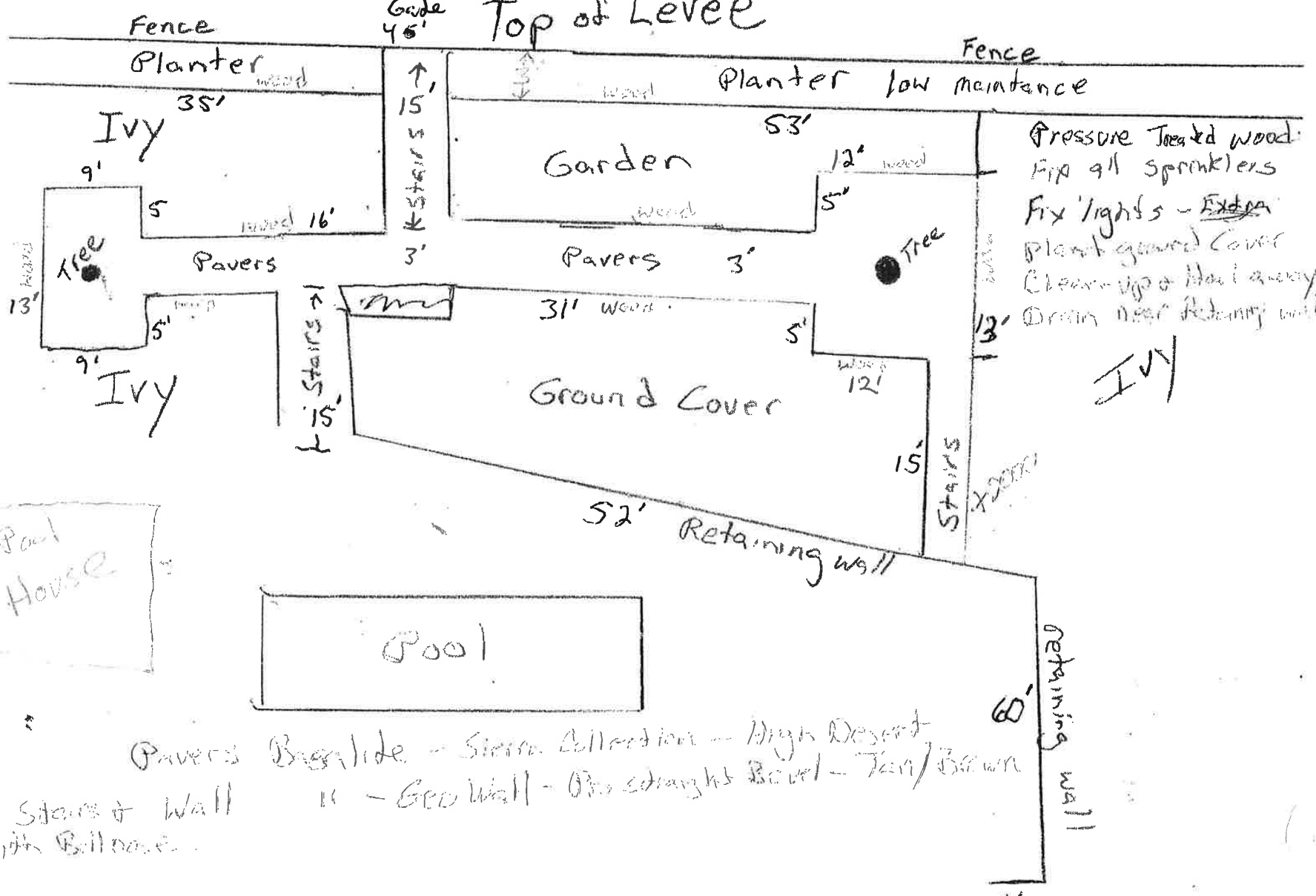
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_



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**Appendix E-1**

Grade 45' Top of Level



- Pressure Treated wood:
- Fix all sprinklers
- Fix lights - Extra
- Plant ground cover
- Clear-up & haul away
- Drain near Retaining wall

Ivy

Pavers: Bigside - Sierra Collection - High Desert  
 " - Geo Wall - Pro straight Bowl - Tan/Brown

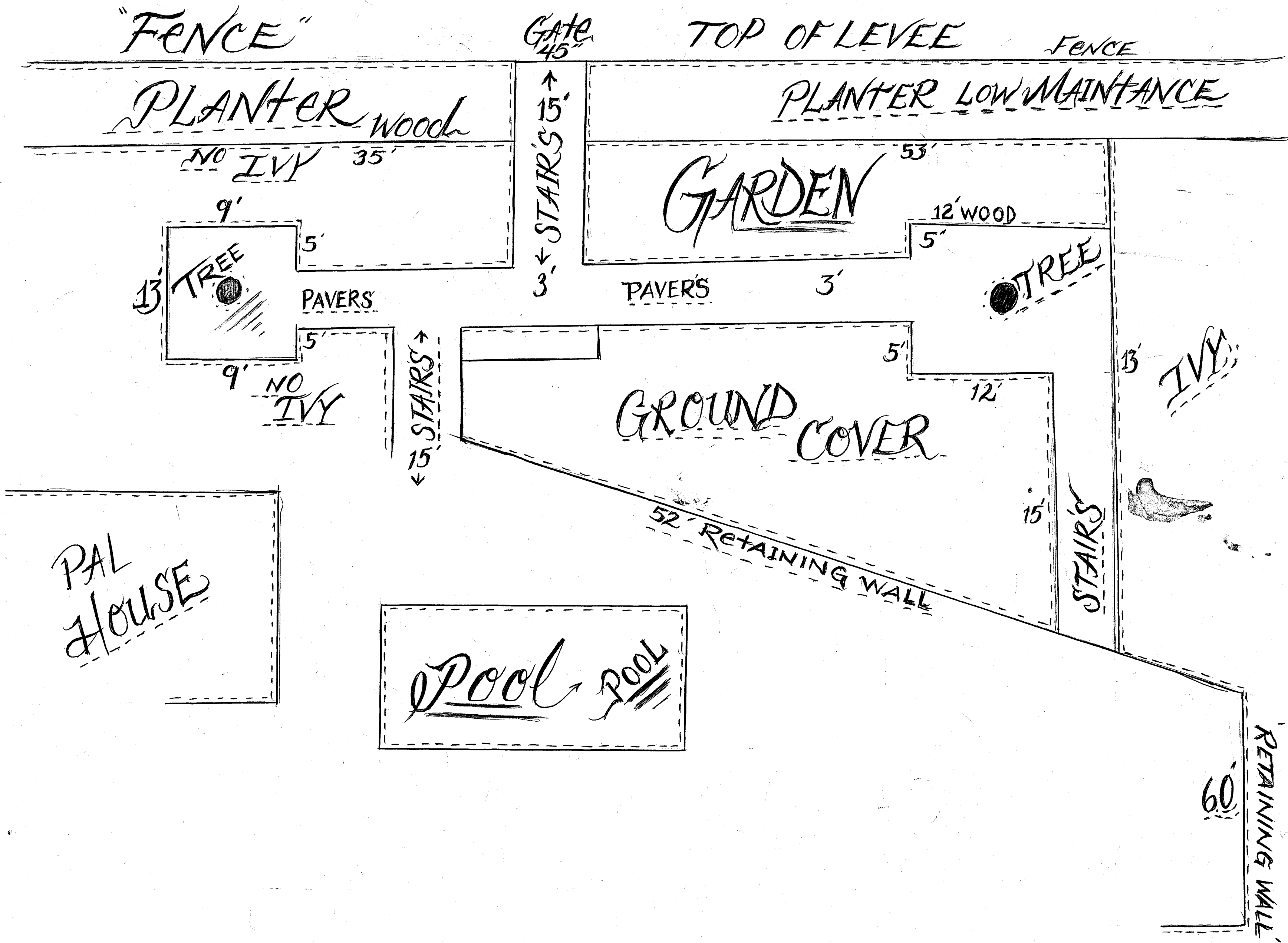
Stairs & Wall with Ballnose.

# Exhibit B

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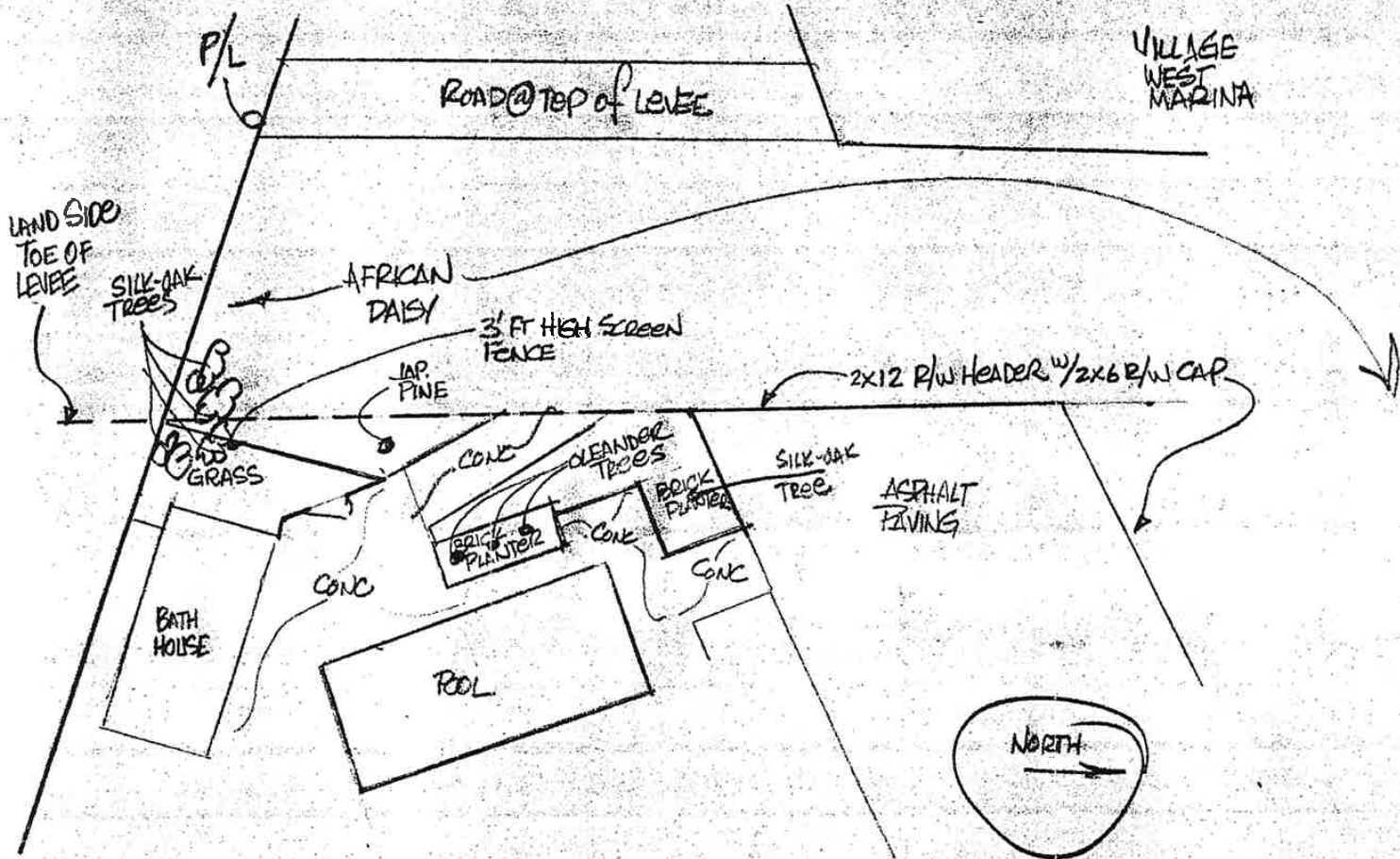
# CHARLES STENICE

6347 EMBARCADERO DR. STOCKTON CA 95219



# Exhibit C

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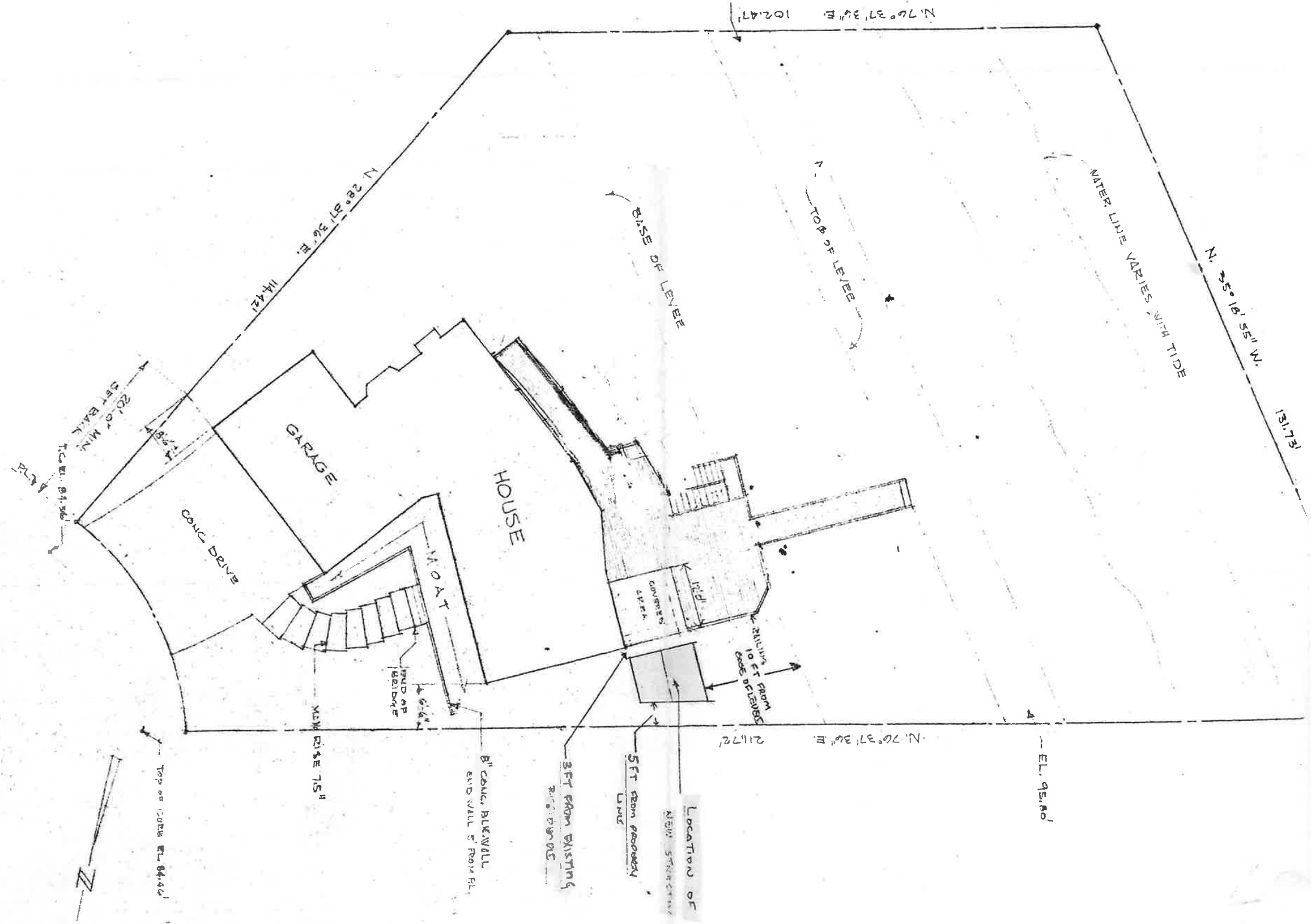
HOUSE

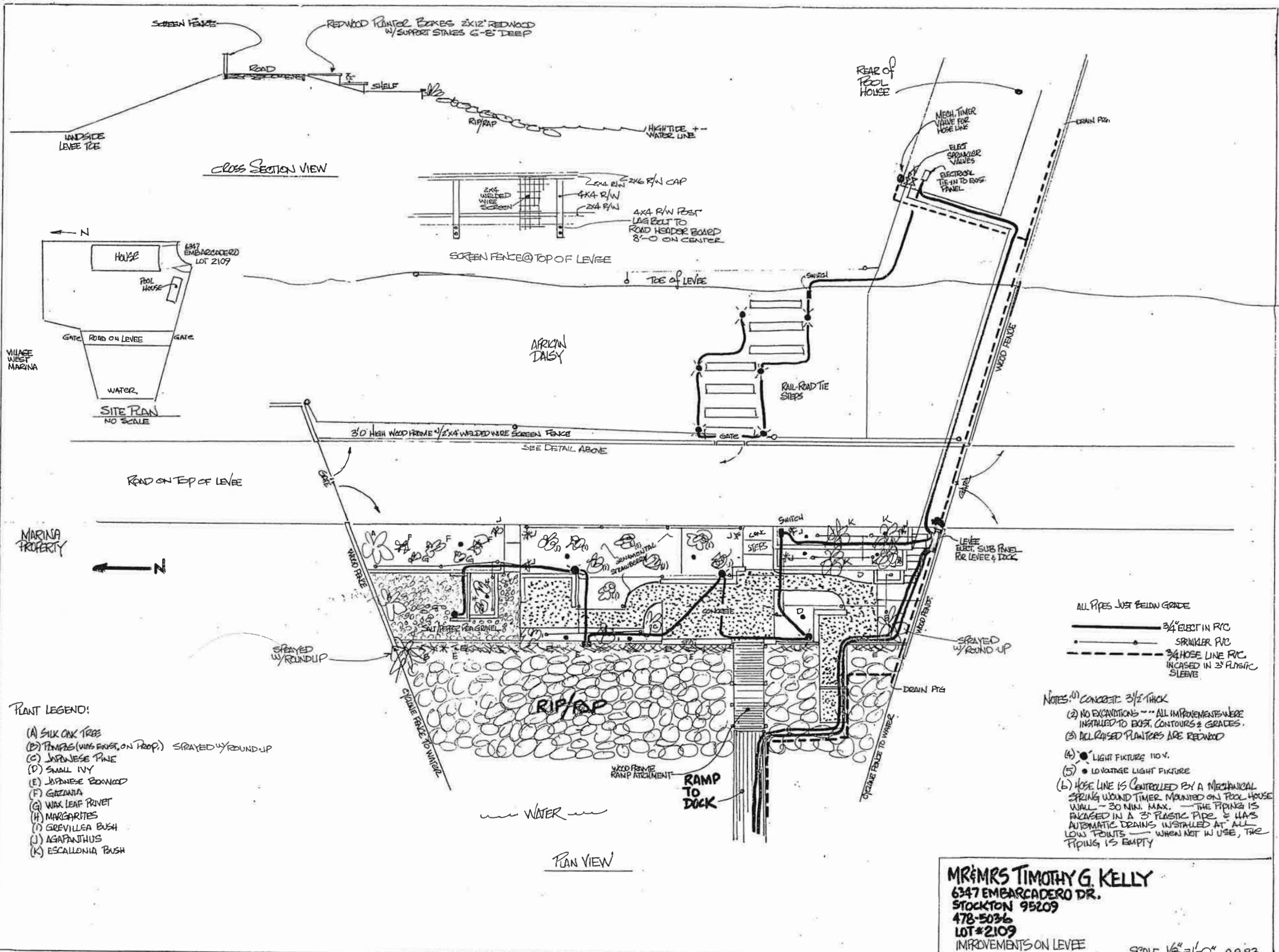
SCALE 1/2" = 10'

ADDN TO CURTRAN of 9-9-83  
 MR & MRS TIM KELLY  
 6547 EMPARCADERO  
 STOKTON 95209 LOT 2109



LOT NO 2103 L.V.IV.  
 SITE PLAN  
 SCALE 1" = 15'-0"





# Exhibit D

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# Exhibit E

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## Staniec Property in Current State



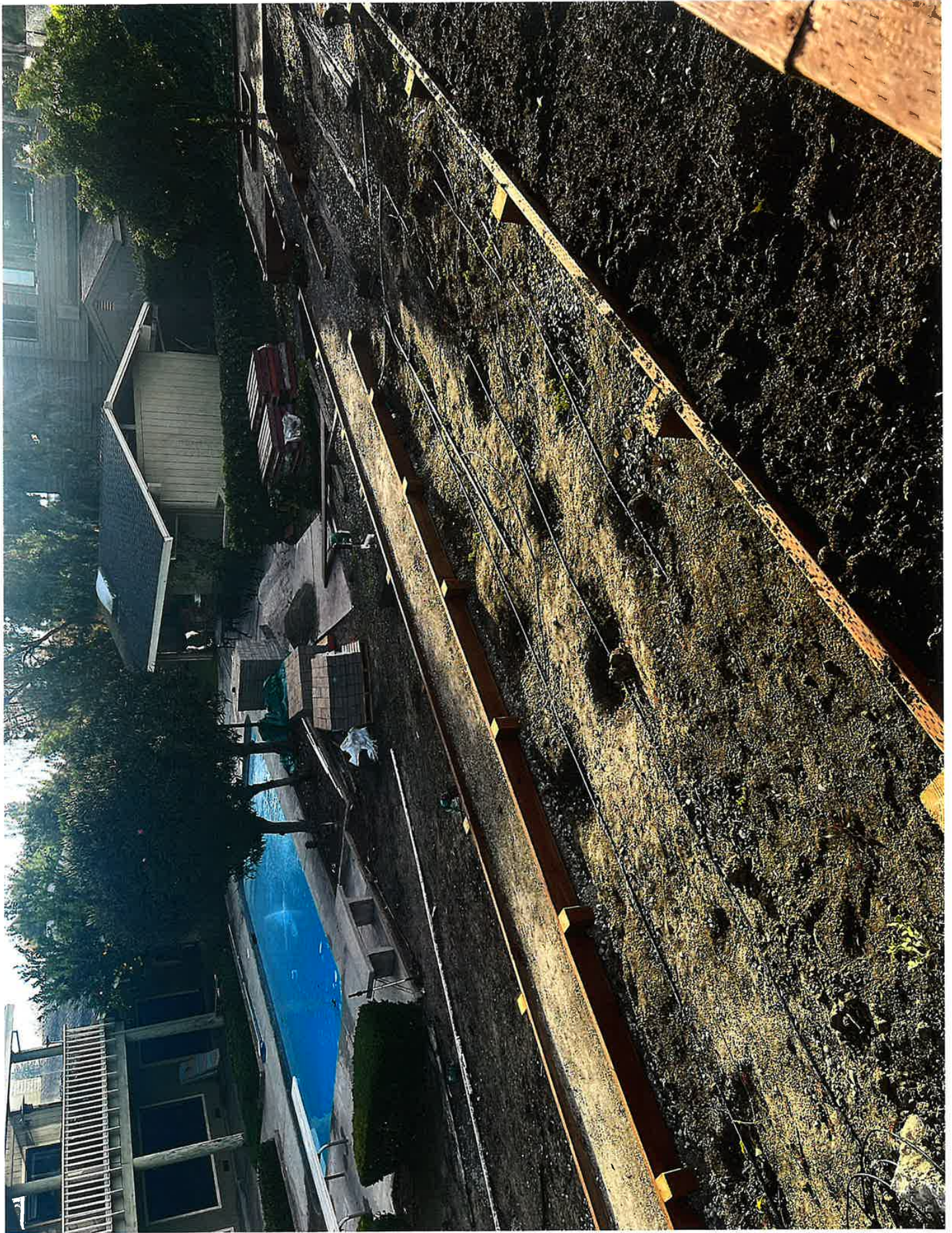


## Staniec Property Prior to Beginning Work

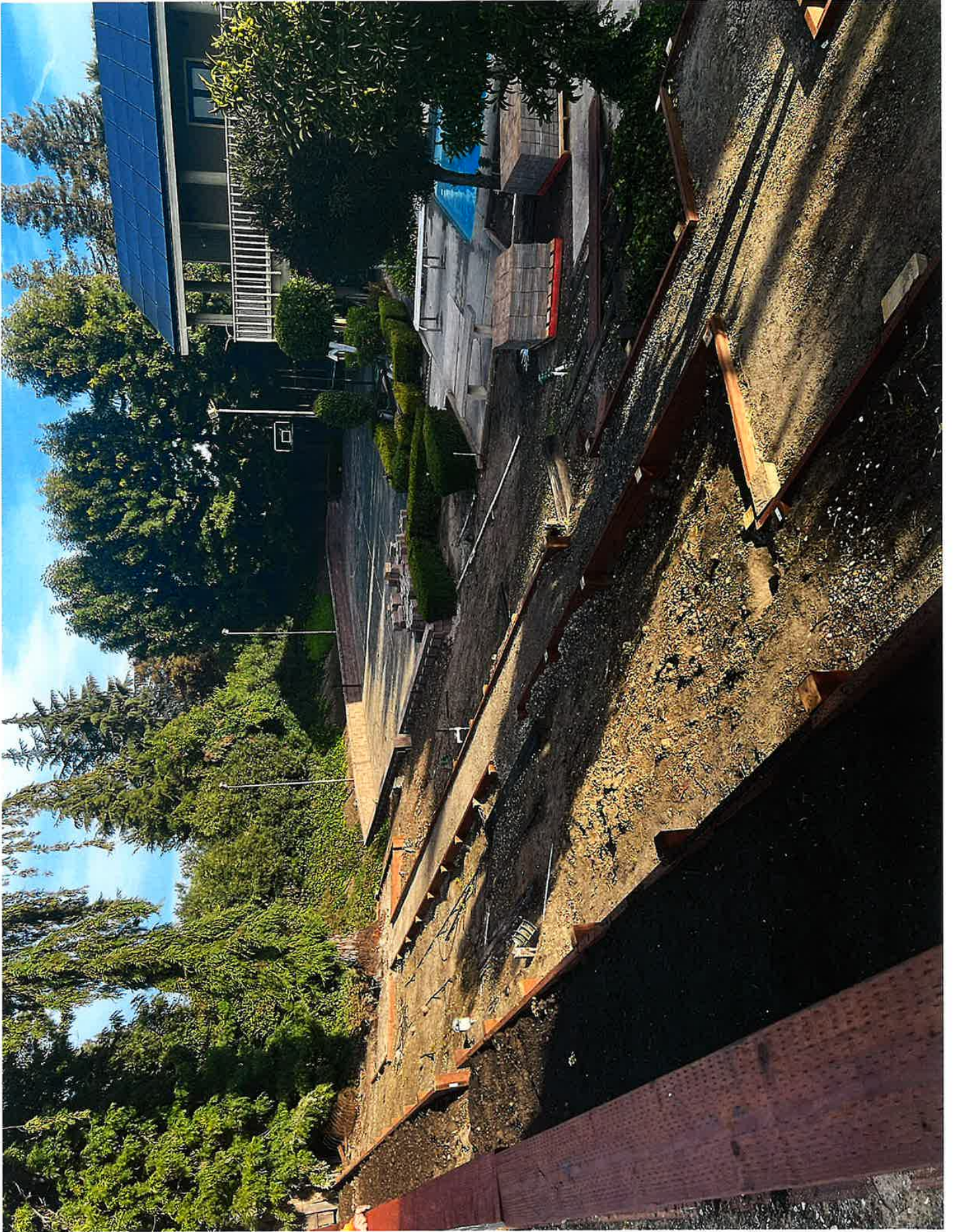


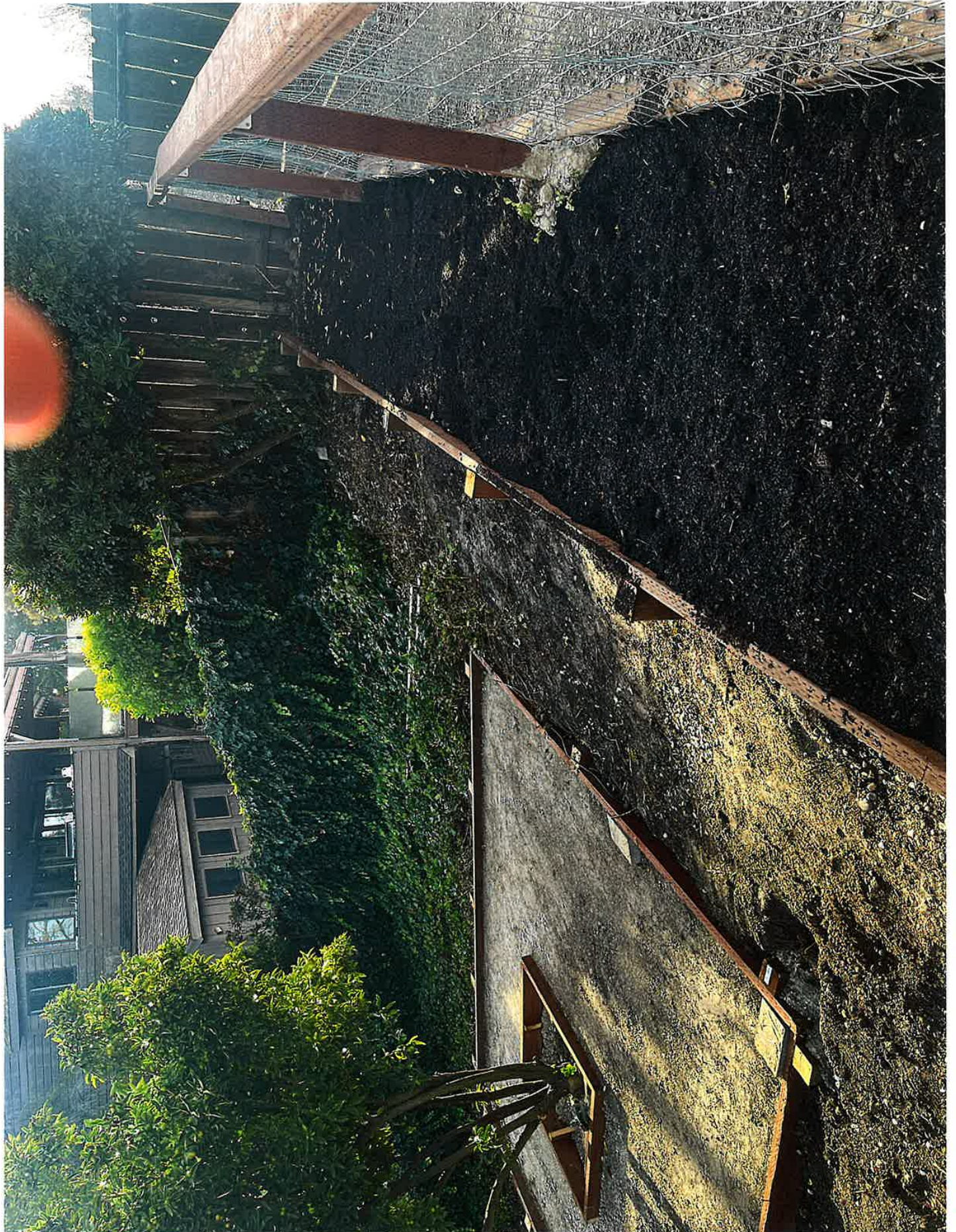




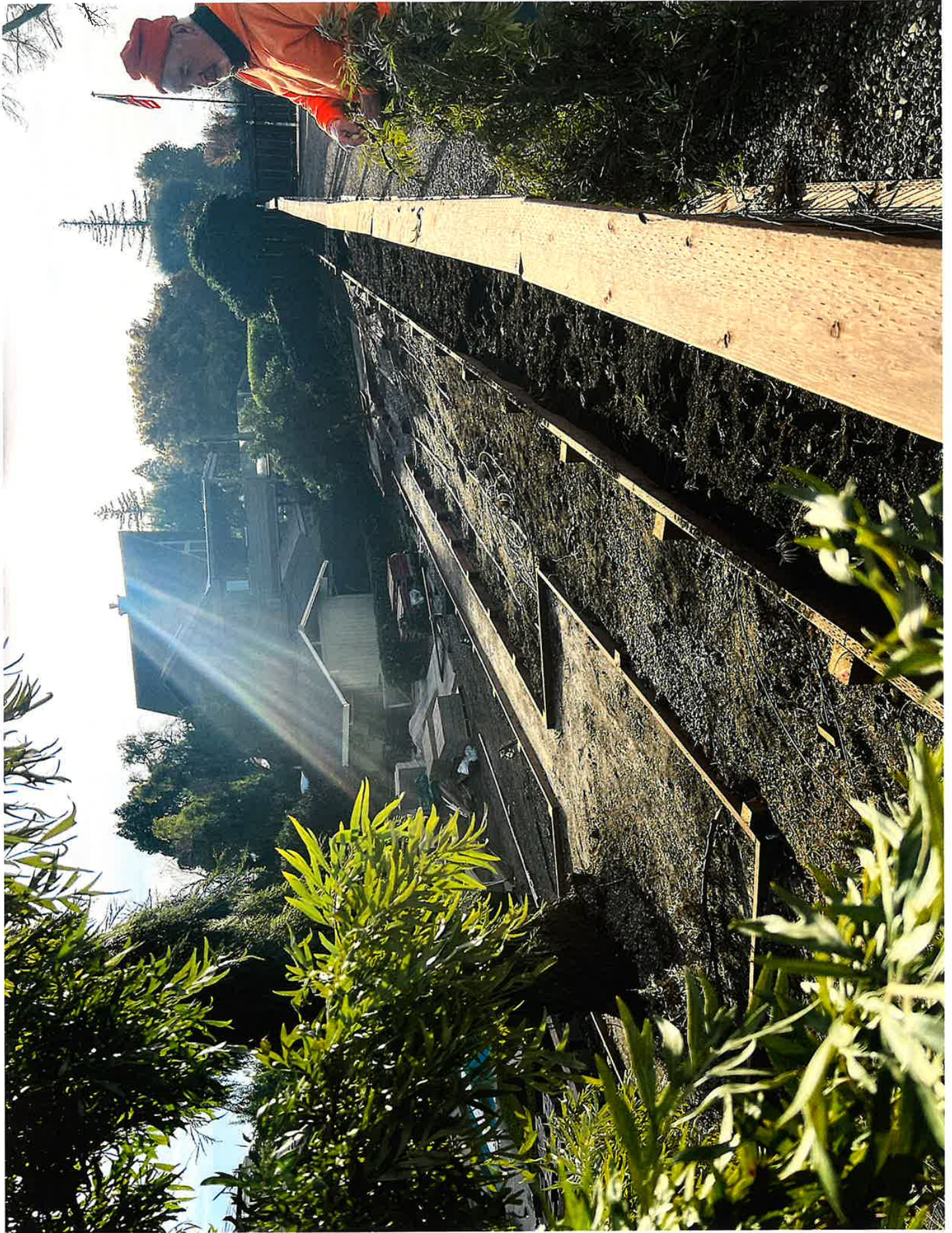




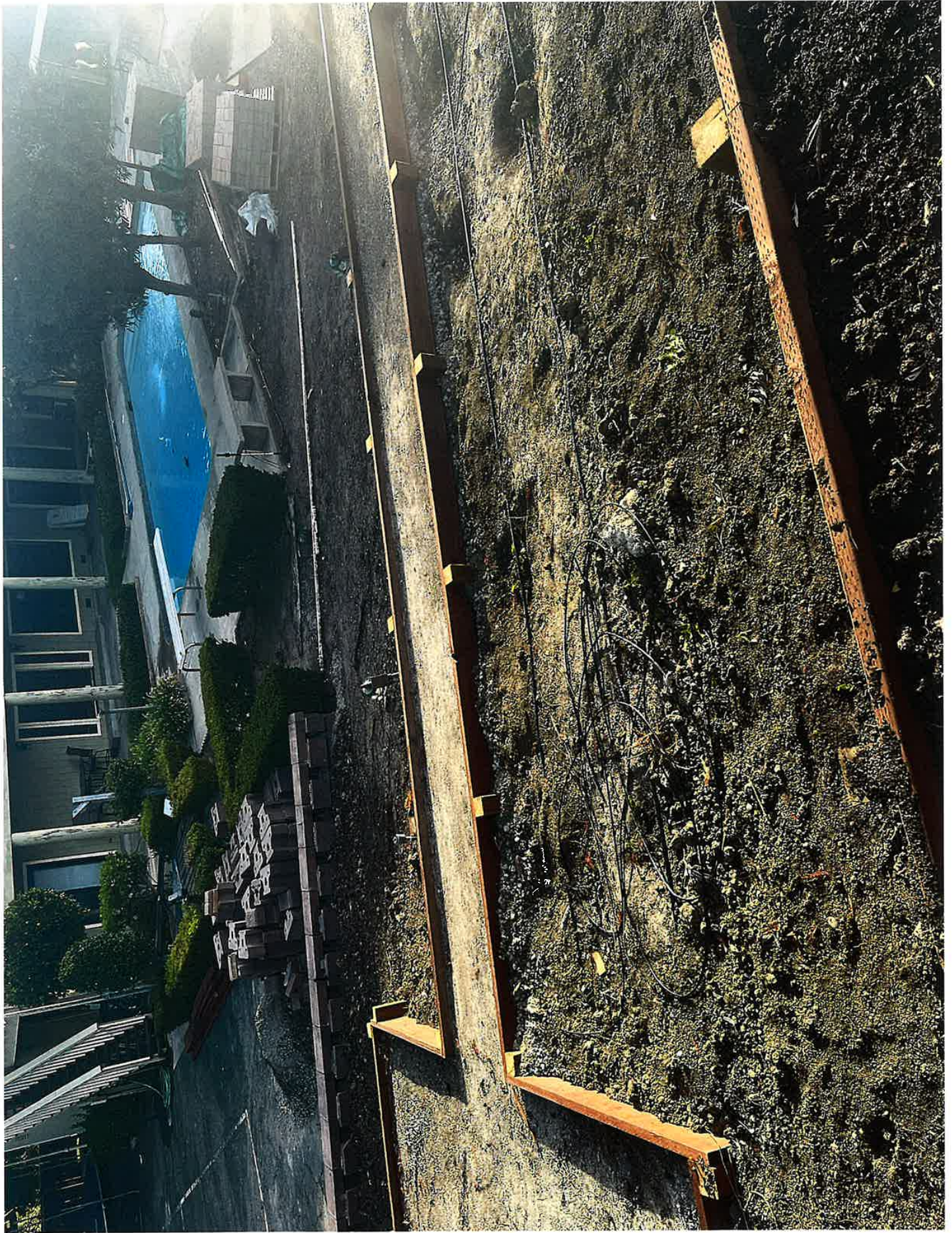














# ITEM 10

## **SHORT TERM GOALS 2023**

1. Renewal of District Assessment.
2. Participate in stakeholder groups. Status: Ongoing.
3. Work on slumping areas.
4. Monitor San Joaquin Feasibility Project
5. Vegetation encroachments
6. Annual Levee Inspection.
7. Repair/Maintenance of Gates on Crown of Southwest Levee
8. Central Valley Flood Protection Plan
9. Revise District Website
10. Approve Emergency Operations Plan Update
11. All-Weather Road Resurfacing

## **LONG TERM GOALS**

1. Raising Elevation of Southwest Levee.
2. Prop 218 Assessment
3. Sediment Removal Project.

# ITEM 11

## **RD 1608: MASTER CALENDAR**

### **JANUARY**

### **FEBRUARY**

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

### **MARCH**

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

### **APRIL**

- April 1: Form 700s due
- Notify School District of Vegetation Control

### **MAY**

- Draft Budget
- Planning of Levee Tour
- Annual CEQA Exemption
- Subventions Resolution

### **JUNE**

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

### **JULY**

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

### **AUGUST**

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

## SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

## OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2022 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

## NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

## DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

### Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2023	First Friday of Dec 2025
Michael Panzer	2023	First Friday of Dec 2027

### Assessment Expires 6/30/2025

### Emergency Operation Plan Review – June 2022

### Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.  
at the offices of:  
Neumiller & Beardslee  
3121 W. March Lane, Suite 100  
Stockton, California 95219**

# ITEM 13

Reclamation District 1608  
Bills for Approval - December 6, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (12/6/2023 Board Mtg)	12/6/2023	Trustee Fee	\$299.92				
11/3/2023 Special Mtg/ Levee Inspection	11/3/2023		\$299.92				
				<b>\$599.84</b>	6777		
Dan MacDonnell (12/6/2023 Board Mtg)	12/6/2023	Trustee Fee	\$299.92				
11/3/2023 Special Mtg/ Levee Inspection	11/3/2023		\$299.92				
				<b>\$599.84</b>	6778		
Dottie Lofstrom (12/6/2023 Board Mtg)	12/6/2023	Trustee Fee	\$299.92				
11/3/2023 Special Mtg/ Levee Inspection	11/3/2023		\$299.92				
				<b>\$599.84</b>	6779		
Elvia Trujillo (November 2023 Services)	12/6/2023	Secretary Fee	\$1,563.25				
				<b>\$1,563.25</b>	6780		
BPM	10/28/2023	106918	\$148.46				
				<b>\$148.46</b>	6781		
Reclamation District 1608 (Transfer to Checking Account)	12/6/2023	Transfer to Checking	\$10,000.00				
				<b>\$10,000.00</b>	6782		
ADP, Inc.	11/3/2023	645829681	\$82.76	<b>\$82.76</b>		Online	
ADP, Inc.	11/17/2023	646732671	\$79.91	<b>\$79.91</b>		Online	
State Compensation Insurance Fund	10/30/2023	1001465346	\$836.66	<b>\$836.66</b>		eCheck	
Bank of Stockton Visa	11/20/2023	9/27/23 - 10/27/23	\$4,930.03	<b>\$4,930.03</b>		Online	
State of California Payroll Taxes		10/31/23 and 11/15/23 Payroll	\$666.14	<b>\$666.14</b>		Online	
Federal Government Payroll Taxes		10/31/23 and 11/15/23 Payroll	\$3,527.52	<b>\$3,527.52</b>		Online	
Joe L. Bryson (Payroll)	11/1/2023	10/1/23-10/31/23	\$5,703.17	<b>\$5,703.17</b>		Direct Deposit	

Reclamation District 1608  
Bills for Approval - December 6, 2023 Board Meeting

Roger Lamarra (Payroll)	11/1/2023	10/16/23-10/31/23	\$991.15	<b>\$991.15</b>	Direct Deposit
Roger Lamarra (Payroll)	11/15/2023	11/1/2023-11/15/2023	\$875.13	<b>\$875.13</b>	Direct Deposit
Ruby Jeff (Payroll)	11/1/2023	10/16/2023-10/31/23	\$1,005.95	<b>\$1,005.95</b>	Direct Deposit
Ruby Jeff (Payroll)	11/15/2023	11/1/23-11/15/23	\$887.06	<b>\$887.06</b>	Direct Deposit
Joe C. Godinez Sr. (Payroll)	11/1/2023	10/16/23-10/31/23	\$539.51	<b>\$539.51</b>	1607
California State Disbursement Unit	11/1/2023	Child Support	\$330.00	<b>\$330.00</b>	ADP Processed
(J Godinez Sr. Income Withholding)					
Joe C. Godinez Sr. (Payroll)	11/15/2023	11/1/23-11/15/23	\$303.75	<b>\$303.75</b>	1608
California State Disbursement Unit	11/15/2023	Child Support	\$303.75	<b>\$303.75</b>	ADP Processed
(J Godinez Sr. Income Withholding)					
U.S. Postal Service	11/27/2023		\$176.00	<b>\$176.00</b>	1609
(P.O. Box Yearly Fee)					
		<b>WARRANT TOTAL:</b>		<b>\$13,511.23</b>	
		<b>CHECKING TOTAL:</b>		<b>\$21,238.49</b>	
		<b>TOTAL BILLS PAID</b>		<b>\$34,749.72</b>	