

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, NOVEMBER 1, 2023**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on November 1, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM (8:10 a.m. arrival)

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO

1. **Public Comment.** There was no public comment.
2. **Approval of Minutes.** Minutes of the October 4, 2023 District Board meeting. The Trustees reviewed the draft minutes. After review,

It was moved, seconded (D. MacDonnell/M. Panzer) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the October 4, 2023, Regular Board Meeting, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. She reported Reclamation Districts 828, 1614 and 2126 had paid their share of the yearly rent for the storage unit and gave an update on the District's fund balance. Discussion followed regarding placing on hold payment of warrants until additional income is received and also the option of using registered warrants through the Bank of Stockton. Mr. Pinasco mentioned the District is expected to receive income in the form of assessments and property taxes in January and April 2024. Mr. Neudeck anticipates the subventions reimbursement will be received sometime between May and June 2024. After further discussion,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report through the end of October 2023 be approved as presented.

4. **Engineer's Report.** Request for directions and approval.

I. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM

- A. Review the District's Final Claim for Fiscal Year 2022/23.

TOTAL FINAL CLAIM	\$434,166.43
Less District Share (2,500/mile @ 3.6 miles)	\$ 9,000.00
TOTAL ELIGIBLE	\$425,166.43
MAX REIMBURSEMENT = 75% OF ELIGIBLE	\$318,874.22

Chris Neudeck reported the final subventions claim for fiscal year 2022/23 had been submitted and the reimbursement is expected to be approximately \$318,874.22. This income is not expected until possibly May 2024.

5. **Superintendent Report. Request for directions and approvals.**
Joe Bryson provided an oral and written report. He reported he was very happy with the cameras that have been installed on the levee. The cameras are activated by motion and there are alarms you can set on your phone to alert you. From a security perspective, the cameras are very helpful. Mr. Bryson also reported that one of his part-time workers would be reducing his hours. Please refer to the Levee Superintendent Report for a complete list of items.
6. **Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.** Trustee Lofstrom and Trustee MacDonnell reported they attended the DWR Preseason Flood Coordination Meeting on October 11, 2023.
7. **Report and Possible Action on Progress of Tasks Assigned at Previous Board Meetings.** Andy Pinasco reported Kim Floyd was getting a document put together for the next newsletter. Once she has it ready, it will be provided to the Trustees and then will reach out to Trustee Lofstrom to go over comments.
8. **Discussion and direction on Short-Term and Long-Range Goals.**
None.
9. **District Calendar. Discussion and direction.**
 - a. Levee Tour – November 3, 2023. Elvia Trujillo mentioned she would not be able to attend the levee tour.
 - b. Next Meeting is December 6, 2023.
10. **Correspondence.** None of note.
11. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report on District expenses. Due to the current fund balance, the Board directed warrants payable to N&B and KSN be put on hold until the District receives additional income. After discussion and review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval presented at the November 1, 2023, Board Meeting be approved and that Warrant #6772 payable to Neumiller & Beardslee and Warrant #6776 payable to Kjeldsen, Sinnock & Neudeck be placed on hold.

12. **Staff Reports.** None.

(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

13. **Adjournment.** The meeting adjourned at 8:52 a.m.

Respectfully submitted,


Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs

CEQA = California Environmental Quality Act

District= Reclamation District 1608

DWR = Department of Water Resources

KSN = Kjeldsen, Sinnock & Neudeck

N&B = Neumiller & Beardslee

Prop 218 = Proposition 218

RD 1608 = Reclamation District 1608

SJAFCA = San Joaquin Area Flood Control Agency

USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - November 1, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (11/1/2023 Board Mtg)	11/1/2023	Trustee Fee	\$299.92				
				\$299.92	6768		
Dan MacDonnell (11/1/2023 Board Mtg)	11/1/2023	Trustee Fee	\$299.92				
10/11/23 Preseason Flood Coordination Mtg	10/11/2023	Trustee Fee	\$299.92				
				\$599.84	6769		
Dottie Lofstrom (11/1/2023 Board Mtg)	10/4/2023	Trustee Fee	\$299.92				
10/11/23 Preseason Flood Coordination Mtg	10/11/2023	Trustee Fee	\$299.92				
				\$599.84	6770		
Elvia Trujillo (October 2023 Services)	10/4/2023	Secretary Fee	\$1,341.51				
				\$1,341.51	6771		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$0.00				
				\$0.00	6775	Void	
Neumiller & Beardslee	10/17/2023	344871	\$1,775.16				
				\$1,775.16	6772	On Hold	
Kjeldsen, Sinnock & Neudeck	10/30/2023	36392	\$1,601.69				
	10/30/2023	36393	\$2,579.16				
	10/30/2023	36394	\$481.25				
	10/30/2023	36395	\$378.75				
				\$5,040.85	6776	On Hold	
BPM	9/18/2023	101010	\$247.44				
				\$247.44	6773		
Reclamation District 1608 (Transfer to Checking Account)	11/1/2023	Transfer to Checking	\$30,000.00				
				\$30,000.00	6774		
ADP, Inc.	9/30/2023	643458515	\$82.76	\$82.76		Online	

