

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, JUNE 7, 2023**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on June 7, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
DOMINICK GULLI
BOB BENTZ

1. Public Comment.

- Dominic Gulli commented on the District's levees and provided written and oral comments on the Urban Levee Evaluations Project.
- Trustee Lofstrom asked Mr. Gulli the date when the Urban Levee Evaluations Project summary was prepared, and Mr. Gulli responded it was done in 2015.
- Joe Bryson commented on the high tides he has observed recently.
- Bob Bentz commented all rivers are out of the banks in the sierras.

2. Approval of Minutes. Minutes of the regular meeting of May 3, 2023. The Trustees reviewed the draft minutes. Trustee Lofstrom requested the minutes be amended to include the definitions of the acronyms used in the minutes. This information is to be included in the minutes from this point forward. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and
unanimously carried by the Board Trustees of Reclamation District
1608, that the minutes of the May 3, 2023, Regular Board Meeting,
be approved as amended.

3. Financial Report. Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. It was noted subventions reimbursement has not been received as of the date of this meeting. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the June 7, 2023, meeting be approved.

4. **Budget. Adopt 2023-2024 Fiscal Year District Budget.** Attorney Andy Pinasco presented this item. He provided a draft Budget that included three columns to show the comparisons of the 2022-2023 Budget (left column), the 2022-2023 Actuals (middle column) which are the figures taken from the last financial report, and the 2023-2024 Proposed budget (right column). Each line item was reviewed, discussed, and adjusted. Of note was the increase in actuals for Line Item *O2 – Part Time Employees* and Line Item *O6 – Weed & Rodent Control & Cleanup*. Due to the storms, this was a labor-intensive year. The high tides brought a large number of tree limbs onto the rocks along with other debris that required clean up by part-time employees. In addition, the heavy rains also caused a significant amount of weeds to grow at a substantially fast rate. After further discussion, Mr. Pinasco explained the Budget is a planning tool and can be amended, as needed, throughout the year.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that the proposed Budget for Fiscal Year 2023-2024 be adopted based on the adjustments discussed.

5. **Engineer's Report. Request for Directions, approvals, and actions.**

I. **PLAN REVIEW.**

- A. **Review status of Annual Levee Inspection of the District's Levee system for 2023.**

Chris Neudeck reported making progress as to compliance by homeowners. He referenced the Lincoln Village West Violation/Remedy Tracking 2023 report that is included in his Engineer's Report as Exhibit A which contains tracking information on the violations.

II. **AB 360 DELTA LEVEE SUBVENTIONS PROGRAM.**

- A. **Review the status of the AC repairs resultant from Rock Slope Protection project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction.**

Chris Neudeck reported this project was completed last Monday.

- B. **Review the status of the placement of all-weather road surfacing in specific areas of the levee reach along the Southwest Quadrant.**

Mr. Neudeck reported this work was intended to get started the second week of June but due to the complexity, it will be done in the middle to last part of July.

III. SPRING RUNOFF FROM SNOW MELT.

A. Review information related to the current conditions related to the predicted snow melt and reservoir inundation maps along with weather briefing.

Mr. Neudeck presented this item and referenced *Exhibit B: San Joaquin River and Upstream snow melt conditions report from DWR* which is a weekly report prepared by the California Department of Water Resources. He reported the peak flow is starting to flatten and decrease at the end of June. Even though streams are full, they are being able to handle the additional water. Reservoirs are also full and will need to drain to balance water levels if there are rains in the future. Additional discussion followed on the water supply forecast.

6. Levee Superintendent Report. Request for directions and approvals.

Joe Bryson provided an oral and written report. Please refer to the report for a complete list of items. Mr. Bryson reported he and his crew are still busy trying to control the large amount of vegetation that resulted from the heavy rains earlier in the year. He also reported that some homeowners have opted to remove vegetation from their yards and replace with gravel. Dr. Panzer commented the landside of the levee has dramatically changed from some yards having unmanageable vegetation to now being well maintained with gravel.

7. Emergency Operations Plan and Flood Contingency Map. Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map.

Chris Neudeck reported he provided redlines on the Emergency Operations Plan to Trustee Lofstrom for review. Discussion followed regarding the designation of Incident Commander and SIMS/NIMS training. After further discussion, no action was be taken at this meeting and this item will be tabled to the next meeting.

8. Report by Trustees on Meetings attended and up-coming meetings. Request for direction.

President Panzer, Trustee Lofstrom, and Trustee MacDonnell reported having attended the AB 1234 Ethics Training and AB 1661 Sexual Harassment Prevention Training on May 5, 2023. Mr. Pinasco said the training is considered a meeting and the District Secretary is to prepare the additional warrants.

9. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings. No report.

10. Discussion and direction on Short-Term and Long-Range Goals. None.

11. **District Calendar.** Discussion and direction.

a. Next Meeting is July 5, 2023.

- Andy Pinasco reported assessment and appropriations will be discussed at the next meeting.
- Due to the unavailability of the District Engineer and the Trustees on July 5th, the meeting will be moved to Wednesday, July 26, 2023. The July and August meetings will be combined.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that the July and August Board Meetings be combined to take place on July 26, 2023.

12. **Correspondence.** None.

13. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report. The list of bills will be amended to add the warrants covering the training for President Panzer, Trustee Lofstrom, and Trustee MacDonnell. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that list of Bills for Approval presented at the June 7, 2023, Board Meeting be approved with the necessary amendment.

14. **Staff Reports.**

(b) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. **Adjournment.** The meeting adjourned at 9:28 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs
CEQA = California Environmental Quality Act
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCFA = San Joaquin Area Flood Control Agency
USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - June 7, 2023 Board Meeting (Amended)

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92				
				\$299.92	6720		
Dan MacDonnell (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92				
				\$299.92	6721		
Dottie Lofstrom (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92				
				\$299.92	6722		
Elvia Trujillo (May 2023 Services)	5/31/2023	Secretary Fee	\$1,504.12				
				\$1,504.12	6723		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$20.23				
				\$20.23	6724		
Neumiller & Beardslee	5/22/2023	342244	\$1,448.47				
				\$1,448.47	6725		
Kjeldsen, Sinnock & Neudeck	5/19/2023	35296	\$2,271.65				
		35297	\$856.85				
		35298	\$1,541.25				
		35299	\$1,083.75				
		35300	\$275.00				
				\$6,028.50	6726		
BPM	5/5/2023	72854	\$699.25				
				\$699.25	6727		
Croce Sanguinetti & Vander Veen	5/4/2023	17179	\$6,300.00				
				\$6,300.00	6728		
GCU Trucking	4/30/2023	799847	\$2,136.14				
				\$2,136.14	6729		

**Reclamation District 1608
Bills for Approval - June 7, 2023 Board Meeting (Amended)**

Reclamation District 1608	6/7/2023		\$40,000.00			
<i>(Transfer to Checking Account)</i>				\$40,000.00	6730	
Michael Panzer (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92			
(5/5/23 AB 1234 & AB 1661 Training)				\$299.92	6731	
Dan MacDonnell (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92			
(5/5/23 AB 1234 & AB 1661 Training)				\$299.92	6732	
Dottie Lofstrom (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92			
(5/5/23 AB 1234 & AB 1661 Training)				\$299.92	6733	
ADP, Inc.	5/5/2023	632310350	\$85.61	\$85.61		Online
ADP, Inc.	5/19/2023	633413834	\$85.76	\$85.76		Online
Bank of Stockton Visa	5/1/2023	3/28/23 - 4/26/23	\$7,799.04	\$7,799.04		Online
	5/12/2023		\$8,000.00	\$8,000.00		Online
State of California Payroll Taxes		4/30/23 and 5/15/23 Payroll	\$761.89	\$761.89		Online
Federal Government Payroll Taxes		4/31/23 and 5/15/23 Payroll	\$3,826.66	\$3,826.66		Online
Joe L. Bryson (Payroll)	5/1/2023	4/1/23-4/30/23	\$5,766.18	\$5,766.18		Direct Deposit
Roger Lamarra (Payroll)	3/31/2023	4/16/23-4/30/23	\$973.30	\$973.30		Direct Deposit
Roger Lamarra (Payroll)	5/15/2023	5/1/23-5/15/23	\$910.83	\$910.83		Direct Deposit
Ruby Jeff (Payroll)	5/1/2023	4/16/2023-4/30/23	\$987.66	\$987.66		Direct Deposit
Ruby Jeff (Payroll)	5/15/2023	5/1/23-5/15/23	\$996.81	\$996.81		Direct Deposit
Joe C. Godinez Sr. (Payroll)	5/1/2023	4/16/23-4/30/23	\$439.71	\$439.71		1590
California State Disbursement Unit	5/1/2023	Child Support	\$439.72	\$439.72		ADP Processed
<i>(J Godinez Sr. Income Withholding)</i>						
Joe C. Godinez Sr. (Payroll)	5/15/2023	5/1/23-5/15/23	\$531.01	\$531.01		1592
California State Disbursement Unit	5/15/2023	Child Support	\$531.01	\$531.01		ADP Processed
<i>(J Godinez Sr. Income Withholding)</i>						

**Reclamation District 1608
Bills for Approval - June 7, 2023 Board Meeting (Amended)**

Douglass Jeff-Crum (Payroll)	5/1/2023	4/16/23-4/30/23	\$370.00	\$370.00		1591
	5/15/2023	5/1/23-6/15/23	\$65.85	\$65.85		1593
		WARRANT TOTAL:		\$59,936.23		
		CHECKING TOTAL:		\$32,571.04		
		TOTAL BILLS PAID		\$92,507.27		