

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, JULY 26, 2023**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on July 26, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
BOB BENTZ
DOMINICK GULLI

1. Public Comment.

- Bob Bentz commented having the flag displayed at meetings and asked about the pledge of allegiance.

2. Approval of Minutes. Minutes of the regular meeting of June 7, 2023. The Trustees reviewed the draft minutes. Trustee Lofstrom requested a correction in the last sentence of Section 5.I.A correcting word from “tacking” to “tracking.” After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the June 7, 2023, Regular Board Meeting, be approved with requested change.

3. Financial Report. Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented oral and written reports. The preliminary final report for Fiscal Year 2022-2023 was presented as well as the first financial report for Fiscal Year 2023-2024. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Preliminary Year End Financial Report for Fiscal year 2022-2023 presented at the July 26, 2023, meeting be approved.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the first Financial Report for Fiscal Year 2023-2024 presented at the July 26, 2023, meeting be approved.

4. **Social Media Use Policy.** Adopt Resolution 2023-06 Adopting the Reclamation District No. 1608 Social Media Use Policy. Attorney Andy Pinasco reported the Social Media Use Policy was drafted to have communication standards for the District's social media pages related with the Prop 218 outreach project. Since the District is a public agency, it can't regulate speech, however, having this Policy will establish terms of use guidelines. It establishes a limited public forum where the District reserves the right to remove any inappropriate comments. Mr. Pinasco explained this is a standard social media policy used by public agencies. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2023-06 Adopting the Reclamation District No. 1608 Social Media Use Policy be adopted as presented.

5. **Appropriations Limit.** Adopt Resolution 2023-03 Adopting Appropriations Limit for Fiscal Year 2023-2024. Andy Pinasco presented this item. Each year the District is to establish its appropriations limit for the following fiscal year. He explained the calculations in Exhibit A and has calculated the appropriations limit for Fiscal Year 2023-2024 at \$751,466.91. This information will be provided to the San Joaquin County Auditor-Controller. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2023-03 Adopting Appropriations Limit for Fiscal Year 2023-2024 be approved.

6. **Assessment Resolution.** Adopt Resolution 2023-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection. Andy Pinasco presented this item. The District establishes annually the amount to be collected for assessments. District staff recommends assessing at 100% due to debt related to the sediment removal project. This information is forwarded to the County Assessor's office for collection on the property tax bill. After discussion,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2023-04 Certifying Assessments to be Collected and Establishing Procedure for Collection be approved.

7. **Trustee Election.** Adopt Resolution 2023-05 Ordering Board of Trustees Election by All-Mailed Ballot. Andy Pinasco presented this item. He explained there are two seats that are going to expire at the end of this year. If there are more people interested than the number of seats available, then an election needs to take place. The District

historically has done a precinct election. This year, the election will be on November 7, 2023. This is an opportunity to consider holding an election by all-mailed ballot or to continue to hold the election at a precinct. Mr. Pinasco commented that a mail ballot election has a slightly higher expense due to the robust mailing of documents/forms. They both run in the neighborhood of \$20,000/\$30,000 and both have advantages and disadvantages. If it's an in-person election, publication needs to be made in the newspaper and in the District's website. The Trustees discussed whether to have a precinct election or a mail ballot election and the consensus was no interest in a mail ballot election. Mr. Pinasco explained no action was necessary on this item since the interest is in having a precinct election.

8. **Engineer's Report. Discussion and Possible Action on the following items.**

I. **AB 360 Delta Levee Subventions Program.**

A. **Review the completed status of the AC repairs resultant from Rock Slope Protection project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction.**

Chris Neudeck reported this is the project that required asphalt repairs at the Southwest part of the marina. The asphalt was replaced as well as the sidewalk and curb that were cracked and damaged as a result of the trucks turning over. Mr. Neudeck reported everything came together well and this project is now completed.

B. **Review the status of the placement of all-weather road surfacing in specific areas of the levee reach along the Southwest Quadrant.**

Chris Neudeck reported this project has been very disruptive to homeowners but progress is being made. He commended Joe Bryson and his staff in managing all the conditions that occur with a project of this scope.

C. **Review correspondence with Charles and Farley Staniec related to the replacement of the permitted landside edge of levee crown fence.**

Engineer Chris Neudeck presented this item. He referenced the letters between the Staniecs and KSN and the photos associated with the fence (Exhibit C of Engineer's Report). In his response letter to the Staniecs Mr. Neudeck confirmed that RD 1608 is only responsible for replacing two-thirds of the fence, the remainder of the fence repairs are the responsibility of the Staniecs. The Staniecs agreed and are being cooperative.

II. **Aquatic Weeds Along 14 Mile Slough**

A. **Review July 13, 2023 photographs of Department of Parks – Boating and Waterways spraying floating aquatic weeds along 14-mile slough.**

Engineer Chris Neudeck reported personnel from the Department of Parks – Boating and Waterways were out spraying the aquatic weeds.

They were not spaying the weeds on the berm but were spraying along the berm. Mr. Neudeck mentioned he toured Fourteen Mile Slough and indicated it looked pretty good. President Panzer commented he also noticed a significant change in the last two weeks. Credit was given to Trustee Lofstrom for her efforts in communicating the problem to the Department of Boating and Waterways.

9. **Emergency Operation Plan and Flood Contingency Map. Discuss and Possible Action to Approve Updates to District's Emergency Operations Plan and Flood Contingency Map.** District Engineer Chris Neudeck reported this is an ongoing matter. The redlines were resolved and the Emergency Operations Plan will be finalized and brought back to the Board in the fall, possibly in October. He reported all reservoirs are brimful and the sierras still have snow. If we get rain, it will be different than previous years. Before, we had empty reservoirs and could accommodate additional water, this winter the reservoirs will be full. He added that having the Emergency Operations Plan is important in case it is needed.
10. **Superintendent Report. Request for directions and approvals.** Joe Bryson provided an oral and written report. There have been numerous incidents on the levee: rocks have been moved to clear a launch area for kayakers; there have been issues with the dumpsters; the golf cart was pushed into the water; and a plastic wheelbarrow was broken. Mr. Neudeck and Mr. Bryson are looking into introducing cameras on the levee for safety reasons. The cameras being considered will have night view, good resolution, and will require a solar panel. Since this is a matter of personal safety, the Board supports Mr. Bryson moving forward in pursuing the purchase of the cameras. No action needs to be taken since Mr. Bryson has spending authority. Please refer to the Levee Superintendent Report for the complete list of items.
11. **Meetings. Report by Trustees on meetings attended and upcoming meetings. Request for direction.** Mr. Neudeck reported he would be attending San Joaquin Operational Area Stakeholder Quarterly Meeting scheduled for this afternoon.
12. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**
No report.
13. **Discussion and direction on Short-Term and Long-Range Goals.** The Short-Term and Long-Term Goals were reviewed and discussed. It was requested that *All-Weather Road Resurfacing* is to be added to the Short Term Goals. It was also requested that item 2. *Sediment Removal Project* be moved from the Short Term Goals to the Long Term Goals. Further dredging cannot be done until the current loan for the dredging is paid off, additionally, the District does not have the cashflow to begin another dredging project. Mr. Neudeck recommends maintenance dredging should be done every

five to ten years with ten years being the maximum limitation due to the gradual accumulation of silt.

14. **District Calendar.** Discussion and direction.

a. Next Meeting is September 6, 2023.

- Trustee Lofstrom mentioned she will not be able to attend the November meeting.
- Andy Pinasco said he will get out the paperwork to the Trustees whose term will be expiring.

15. **Correspondence.** None.

16. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that list of Bills for Ratification and the list of Bills for Approval presented at the July 26, 2023, Board Meeting be approved.

17. **Staff Reports.**

(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

18. **Adjournment.** The meeting adjourned at 9:19 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs
CEQA = California Environmental Quality Act
District= Reclamation District 1608
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCA = San Joaquin Area Flood Control Agency
USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - July 26, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (7/26/2023 Board Mtg)	7/26/2023	Trustee Fee	\$299.92				
				\$299.92	6739		
Dan MacDonnell (7/26/2023 Board Mtg)	7/26/2023	Trustee Fee	\$299.92				
				\$299.92	6740		
Dottie Lofstrom (7/26/2023 Board Mtg)	7/26/2023	Trustee Fee	\$299.92				
				\$299.92	6741		
Elvia Trujillo (July 2023 Services)	7/19/2023	Secretary Fee	\$883.26				
				\$883.26	6742		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$0.00				
				\$0.00			
Neumiller & Beardslee	7/12/2023	343566	\$1,033.20				
				\$1,033.20	6743		
Kjeldsen, Sinnock & Neudeck	7/10/2023	35628	\$1,980.05				
	7/10/2023	35629	\$1,961.35				
	7/10/2023	35630	\$888.75				
	7/10/2023	35631	\$2,222.50				
	7/10/2023	35632	\$1,015.00				
	7/10/2023	35633	\$897.50				
				\$8,965.15	6744		
Ford Construction Company, Inc.	7/11/2023	Progress Pay No. 2	\$61,750.00				
				\$61,750.00	6745		
Angel's Tree Service	7/5/2023	4189	\$2,000.00				
				\$2,000.00	6746		
Business Printing Service	7/19/2023	3445	\$324.82				
				\$324.82	6747		

