

**MEETING AGENDA FOR  
RECLAMATION DISTRICT NO. 1608  
BOARD OF TRUSTEES REGULAR MEETING  
8:00 A.M. JULY 26, 2023**

**NEUMILLER & BEARDSLEE  
3121 WEST MARCH LANE, SUITE 100  
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the June 7, 2023, District meeting.
3. Financial Report. Review, discuss, and accept financial report.
4. Social Media Use Policy. Adopt Resolution 2023-06 Adopting the Reclamation District No. 1608 Social Media Use Policy.
5. Appropriations Limit. Adopt Resolution 2023-03 Adopting Appropriations Limit for Fiscal Year 2023-2024.
6. Assessment Resolution. Adopt Resolution 2023-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection.
7. Trustee Election. Adopt Resolution 2023-05 Ordering Board of Trustees Election by All-Mailed Ballot.
8. Engineer's Report. Discussion and Possible Action on the following items:
  - I. AB 360 Delta Levee Subventions Program
    - A. Review the completed status of the AC repairs resultant from Rock Slope Protection project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction.
    - B. Review the status of the placement of all-weather road surfacing in specific areas of the levee reach along the Southwest Quadrant.
    - C. Review correspondence with Charles and Farley Staniec related to the replacement of their permitted landside edge of levee crown fence.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.*

## II. Aquatic Weeds Along 14 Mile Slough

A. Review July 13, 2023 photographs of Department of Parks – Boating and Waterways spraying floating aquatic weeds along 14-mile slough.

9. Emergency Operation Plan and Flood Contingency Map. Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map. Levee
10. Superintendent Report. Request for directions and approvals.
11. Meetings. Report by Trustees on meetings attended and up coming meetings. Request for direction.
12. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
13. Discussion and direction on Short-Term and Long-Range Goals.
14. District Calendar. Discussion and direction.
  - a. Next Meeting is September 6, 2023
15. Correspondence.
16. Approval of Bills.
17. Staff Reports.
  - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
18. Adjournment.

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**AGENDA PACKET  
RECLAMATION DISTRICT 1608  
July 26, 2023**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
4.	Please see attached.
5.	Please see attached.
6.	Please see attached.
7.	Please see attached.
8.	Please see attached.
9.	Self-explanatory.
10.	Self-explanatory.
11.	Self-explanatory.
12.	Self-explanatory.
13.	Please see attached.
14.	Please see attached.
15.	Self-explanatory.
16.	Please see attached.
17.	Self-explanatory.
18.	Self-explanatory.

# ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES**  
FOR RECLAMATION DISTRICT 1608  
HELD ON WEDNESDAY, JUNE 7, 2023

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on June 7, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER  
DAN MacDONNELL  
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK  
ANDY PINASCO  
JOE BRYSON  
ELVIA TRUJILLO  
DOMINICK GULLI  
BOB BENTZ

1. **Public Comment.**

- Dominic Gulli commented on the District's levees and provided written and oral comments on the Urban Levee Evaluations Project.
- Trustee Lofstrom asked Mr. Gulli the date when the Urban Levee Evaluations Project summary was prepared, and Mr. Gulli responded it was done in 2015.
- Joe Bryson commented on the high tides he has observed recently.
- Bob Bentz commented all rivers are out of the banks in the sierras.

2. **Approval of Minutes.** Minutes of the regular meeting of May 3, 2023. The Trustees reviewed the draft minutes. Trustee Lofstrom requested the minutes be amended to include the definitions of the acronyms used in the minutes. This information is to be included in the minutes from this point forward. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and  
unanimously carried by the Board Trustees of Reclamation District  
1608, that the minutes of the May 3, 2023, Regular Board Meeting,  
be approved as amended.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. It was noted subventions reimbursement has not been received as of the date of this meeting. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the June 7, 2023, meeting be approved.

4. **Budget.** Adopt 2023-2024 Fiscal Year District Budget. Attorney Andy Pinasco presented this item. He provided a draft Budget that included three columns to show the comparisons of the 2022-2023 Budget (left column), the 2022-2023 Actuals (middle column) which are the figures taken from the last financial report, and the 2023-2024 Proposed budget (right column). Each line item was reviewed, discussed, and adjusted. Of note was the increase in actuals for Line Item *O2 – Part Time Employees* and Line Item *O6 – Weed & Rodent Control & Cleanup*. Due to the storms, this was a labor-intensive year. The high tides brought a large number of tree limbs onto the rocks along with other debris that required clean up by part-time employees. In addition, the heavy rains also caused a significant amount of weeds to grow at a substantially fast rate. After further discussion, Mr. Pinasco explained the Budget is a planning tool and can be amended, as needed, throughout the year.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that the proposed Budget for Fiscal Year 2023-2024 be adopted based on the adjustments discussed.

5. **Engineer’s Report.** Request for Directions, approvals, and actions.

- I. **PLAN REVIEW.**

- A. Review status of Annual Levee Inspection of the District’s Levee system for 2023.

Chris Neudeck reported making progress as to compliance by homeowners. He referenced the Lincoln Village West Violation/Remedy Tracking 2023 report that is included in his Engineer’s Report as Exhibit A which contains tacking information on the violations.

- II. **AB 360 DELTA LEVEE SUBVENTIONS PROGRAM.**

- A. Review the status of the AC repairs resultant from Rock Slope Protection project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction.

Chris Neudeck reported this project was completed last Monday.

- B. Review the status of the placement of all-weather road surfacing in specific areas of the levee reach along the Southwest Quadrant.

Mr. Neudeck reported this work was intended to get started the second week of June but due to the complexity, it will be done in the middle to last part of July.

III. **SPRING RUNOFF FROM SNOW MELT.**

- A. Review information related to the current conditions related to the predicted snow melt and reservoir inundation maps along with weather briefing.

Mr. Neudeck presented this item and referenced *Exhibit B: San Joaquin River and Upstream snow melt conditions report from DWR* which is a weekly report prepared by the California Department of Water Resources. He reported the peak flow is starting to flatten and decrease at the end of June. Even though streams are full, they are being able to handle the additional water. Reservoirs are also full and will need to drain to balance water levels if there are rains in the future. Additional discussion followed on the water supply forecast.

6. **Levee Superintendent Report.** Request for directions and approvals.

Joe Bryson provided an oral and written report. Please refer to the report for a complete list of items. Mr. Bryson reported he and his crew are still busy trying to control the large amount of vegetation that resulted from the heavy rains earlier in the year. He also reported that some homeowners have opted to remove vegetation from their yards and replace with gravel. Dr. Panzer commented the landside of the levee has dramatically changed from some yards having unmanageable vegetation to now being well maintained with gravel.

7. **Emergency Operations Plan and Flood Contingency Map.** Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map.

Chris Neudeck reported he provided redlines on the Emergency Operations Plan to Trustee Lofstrom for review. Discussion followed regarding the designation of Incident Commander and SIMS/NIMS training. After further discussion, no action was be taken at this meeting and this item will be tabled to the next meeting.

8. **Report by Trustees on Meetings attended and up-coming meetings.** Request for direction.

President Panzer, Trustee Lofstrom, and Trustee MacDonnell reported having attended the AB 1234 Ethics Training and AB 1661 Sexual Harassment Prevention Training on May 5, 2023. Mr. Pinasco said the training is considered a meeting and the District Secretary is to prepare the additional warrants.

9. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** No report.

10. **Discussion and direction on Short-Term and Long-Range Goals.** None.

11. **District Calendar.** Discussion and direction.

a. Next Meeting is July 5, 2023.

- Andy Pinasco reported assessment and appropriations will be discussed at the next meeting.
- Due to the unavailability of the District Engineer and the Trustees on July 5<sup>th</sup>, the meeting will be moved to Wednesday, July 26, 2023. The July and August meetings will be combined.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that the July and August Board Meetings be combined to take place on July 26, 2023.

12. **Correspondence.** None.

13. **Approval of Bills.** District Secretary Elvia Trujillo presented an oral and written report. The list of bills will be amended to add the warrants covering the training for President Panzer, Trustee Lofstrom, and Trustee MacDonnell. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that list of Bills for Approval presented at the June 7, 2023, Board Meeting be approved with the necessary amendment.

14. **Staff Reports.**

(b) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. **Adjournment.** The meeting adjourned at 9:28 a.m.

Respectfully submitted,

Elvia C. Trujillo  
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs  
CEQA = California Environmental Quality Act  
DWR = Department of Water Resources  
KSN = Kjeldsen, Sinnock & Neudeck  
N&B = Neumiller & Beardslee  
Prop 218 = Proposition 218  
RD 1608 = Reclamation District 1608  
SJAFCFA = San Joaquin Area Flood Control Agency  
USACE = United States Army Corps of Engineers



Reclamation District 1608  
Bills for Approval - June 7, 2023 Board Meeting (Amended)

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92				
				\$299.92	6720		
Dan MacDonnell (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92				
				\$299.92	6721		
Dottie Lofstrom (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92				
				\$299.92	6722		
Elvia Trujillo (May 2023 Services)	5/31/2023	Secretary Fee	\$1,504.12				
				\$1,504.12	6723		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$20.23				
				\$20.23	6724		
Neumiller & Beardslee	5/22/2023	342244	\$1,448.47				
				\$1,448.47	6725		
Kjeldsen, Sinnock & Neudeck	5/19/2023	35296	\$2,271.65				
		35297	\$856.85				
		35298	\$1,541.25				
		35299	\$1,083.75				
		35300	\$275.00				
				\$6,028.50	6726		
BPM	5/5/2023	72854	\$699.25				
				\$699.25	6727		
Croce Sanguinetti & Vander Veen	5/4/2023	17179	\$6,300.00				
				\$6,300.00	6728		
GCU Trucking	4/30/2023	799847	\$2,136.14				
				\$2,136.14	6729		

Reclamation District 1608  
Bills for Approval - June 7, 2023 Board Meeting (Amended)

Reclamation District 1608	6/7/2023		\$40,000.00			
(Transfer to Checking Account)				\$40,000.00	6730	
Michael Panzer (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92			
(5/5/23 AB 1234 & AB 1661 Training)				\$299.92	6731	
Dan MacDonnell (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92			
(5/5/23 AB 1234 & AB 1661 Training)				\$299.92	6732	
Dottie Lofstrom (6/7/2023 Board Mtg)	6/7/2023	Trustee Fee	\$299.92			
(5/5/23 AB 1234 & AB 1661 Training)				\$299.92	6733	
ADP, Inc.	5/5/2023	632310350	\$85.61	\$85.61		Online
ADP, Inc.	5/19/2023	633413834	\$85.76	\$85.76		Online
Bank of Stockton Visa	5/1/2023	3/28/23 - 4/26/23	\$7,799.04	\$7,799.04		Online
	5/12/2023		\$8,000.00	\$8,000.00		Online
State of California Payroll Taxes		4/30/23 and 5/15/23 Payroll	\$761.89	\$761.89		Online
Federal Government Payroll Taxes		4/31/23 and 5/15/23 Payroll	\$3,826.66	\$3,826.66		Online
Joe L. Bryson (Payroll)	5/1/2023	4/1/23-4/30/23	\$5,766.18	\$5,766.18		Direct Deposit
Roger Lamarra (Payroll)	3/31/2023	4/16/23-4/30/23	\$973.30	\$973.30		Direct Deposit
Roger Lamarra (Payroll)	5/15/2023	5/1/23-5/15/23	\$910.83	\$910.83		Direct Deposit
Ruby Jeff (Payroll)	5/1/2023	4/16/2023-4/30/23	\$987.66	\$987.66		Direct Deposit
Ruby Jeff (Payroll)	5/15/2023	5/1/23-5/15/23	\$996.81	\$996.81		Direct Deposit
Joe C. Godinez Sr. (Payroll)	5/1/2023	4/16/23-4/30/23	\$439.71	\$439.71		1590
California State Disbursement Unit	5/1/2023	Child Support	\$439.72	\$439.72		ADP Processed
(J Godinez Sr. Income Withholding)						
Joe C. Godinez Sr. (Payroll)	5/15/2023	5/1/23-5/15/23	\$531.01	\$531.01		1592
California State Disbursement Unit	5/15/2023	Child Support	\$531.01	\$531.01		ADP Processed
(J Godinez Sr. Income Withholding)						

Reclamation District 1608  
Bills for Approval - June 7, 2023 Board Meeting (Amended)

Douglass Jeff-Crum (Payroll)	5/1/2023	4/16/23-4/30/23	\$370.00	\$370.00		1591
	5/15/2023	5/1/23-6/15/23	\$65.85	\$65.85		1593
		<b>WARRANT TOTAL:</b>		\$59,936.23		
		<b>CHECKING TOTAL:</b>		\$32,571.04		
		<b>TOTAL BILLS PAID</b>		\$92,507.27		

# ITEM 3

**RECLAMATION DISTRICT 1608**  
**FINANCIAL REPORT - July 26, 2023 (1)**  
**% OF FISCAL YEAR ELAPSED THROUGH END OF JUNE 2023 - 100% (END OF FISCAL YEAR REPORT)**

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
<b>Operations &amp; Maintenance Expenses</b>				
O1 Levee Superintendent	\$75,000.00	\$8,324.80	\$85,108.23	113.48%
O2 Part Time Employees	35,000.00	8,510.00	64,951.00	185.57%
O3 Payroll Taxes and Expenses	25,000.00	786.07	13,201.51	52.81%
O4 Fences & Gates	25,000.00	0.00	660.72	2.64%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	10,000.00	8,071.89	29,004.24	290.04%
O7 Levee Repair Fund (General Operations & Maintenance)	30,000.00	3,713.49	30,974.56	103.25%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	150,000.00	0.00	85,703.63	57.14%
O9 Pump System Maintenance	750.00	22.50	3,445.32	459.38%
O10 Wireless Services (Cell and Mobile Computer)	1,200.00	0.00	631.54	52.63%
O11 Garbage Service	4,000.00	582.63	5,066.42	126.66%
O12 District Vehicle (Fuel, Maintenance and Repairs)	7,500.00	340.49	6,674.16	88.99%
<b>TOTAL</b>	<b>\$364,450.00</b>	<b>\$30,351.87</b>	<b>\$325,421.33</b>	<b>89.29%</b>
<b>General Expenses</b>				
G1 Trustee Fees	\$13,000.00	\$0.00	\$11,896.88	91.51%
G2 Secretary Fees	12,000.00	1,104.99	10,693.84	89.12%
G3 Office Expenses (includes storage facility)	1,000.00	0.00	740.66	74.07%
G4 General Legal	30,000.00	1,448.19	23,916.43	79.72%
G5 Audit	5,000.00	0.00	6,300.00	126.00%
G6 County Administration Costs	6,000.00	0.00	8,015.57	133.59%
G7 Property and Liability Insurance	15,000.00	0.00	19,375.00	129.17%
G8 Workers Compensation Insurance	10,000.00	4,060.31	7,860.35	78.60%
G9 Election Costs	0.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	6,000.00	0.00	1,004.88	16.75%
G11 Registered Warrant Expenses	175,000.00	0.00	239,687.33	136.96%
<b>TOTAL</b>	<b>\$273,000.00</b>	<b>\$6,613.49</b>	<b>\$329,490.94</b>	<b>120.69%</b>
<b>Engineering Expenses</b>				
E1 General Engineering	\$20,000.00	\$0.00	\$22,846.02	114.23%
E2 Plan Review Engineering	25,000.00	0.00	16,931.71	67.73%
E3 Administration of Delta Levee Subventions Program	20,000.00	0.00	19,013.57	95.07%
E4 Periodic Levee Property Inspections and Surveys	7,500.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	7,500.00	0.00	2,788.75	37.18%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	15,000.00	0.00	44,367.54	295.78%
E7 DWR 5 Year Plan	0.00	0.00	2,430.00	0.00%
E8 Assessment Engineering	2,500.00	0.00	3,335.19	133.41%
E9 Assessment Development	90,000.00	0.00	24,870.57	27.63%
<b>TOTAL</b>	<b>\$187,500.00</b>	<b>\$0.00</b>	<b>\$136,583.35</b>	<b>72.84%</b>
<b>Warrant Interest Expenses</b>				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$824,950.00</b>	<b>\$36,965.36</b>	<b>\$791,495.62</b>	<b>95.94%</b>

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
<b>Income</b>				
Property Taxes	\$260,000.00	\$3,418.11	\$265,970.91	102.30%
Interest Income	2,000.00	0.00	7,639.00	381.95%
Assessments	298,000.00	0.00	298,799.48	100.27%
Subvention Reimbursement	195,000.00	0.00	0.00	0.00%
<b>Totals</b>	<b>\$755,000.00</b>	<b>\$3,418.11</b>	<b>\$572,409.39</b>	<b>75.82%</b>

<b>Cash On Hand</b>	
Cash Balance as of July 1, 2022	\$639,378.11
Revenues (YTD), as of June 30, 2023	\$557,300.14
Expenses (YTD), as of June 30, 2023	\$861,728.91

Fund Balance as of 6/30/23	\$334,949.34
Proposed Warrants	\$0.00
<b>TOTAL CASH</b>	<b>\$334,949.34</b>

Checking Account Balance as of 6/30/2023	\$21,615.28
<b>TOTAL CASH ON HAND</b>	<b>\$356,564.62</b>

<b>Reserves</b>	
Board-Designated Reserve (For District Operations Only)	100,000.00

<b>5-Year Plan PFA</b>	<b>Transfers</b>	<b>Interest</b>	<b>\$37,500.00</b>
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16
Interest (10/31/2021)		3.00	\$4,051.16
Interest (1/31/2022)		3.00	\$4,054.16
Interest (4/30/22)		3.00	\$4,057.16
Progress Billing No. 11 Transfer of Funds (5/5/2022)	\$82.12		\$3,975.04
Progress Billing No. 12 Transfer of Funds (6/28/22)	\$655.87		\$3,319.17
Progress Billing No. 13 Tranfer of Funds (6/1/2022)	\$454.50		\$2,864.67
Interest (7/31/22)		5.00	\$2,869.67
Progress Billing No. 14 Transfer of Funds (9/12/2022)	\$119.25		\$2,750.42
Interest (10/31/22)		7.00	\$2,757.42
Interest (1/31/23)		14.00	\$2,771.42
Interest (4/30/23)		20.00	\$2,791.42

**RECLAMATION DISTRICT 1608**  
**FINANCIAL REPORT - JULY 26 2023 (2)**  
**% OF FISCAL YEAR ELAPSED THROUGH END OF JULY, 2023 - 8.33%**

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
<b>Operations &amp; Maintenance Expenses</b>				
O1 Levee Superintendent	\$80,000.00	\$7,993.70	\$7,993.70	9.99%
O2 Part Time Employees	45,000.00	6,345.00	6,345.00	14.10%
O3 Payroll Taxes and Expenses	15,000.00	321.31	321.31	2.14%
O4 Fences & Gates	2,500.00	0.00	0.00	0.00%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	15,000.00	50.00	50.00	0.33%
O7 Levee Repair Fund (General Operations & Maintenance)	30,000.00	4,749.97	4,749.97	15.83%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	150,000.00	61,750.00	61,750.00	41.17%
O9 Pump System Maintenance	1,000.00	0.00	0.00	0.00%
O10 Wireless Services (Cell and Mobile Computer)	750.00	217.03	217.03	28.94%
O11 Garbage Service	5,000.00	556.99	556.99	11.14%
O12 District Vehicle (Fuel, Maintenance and Repairs)	5,000.00	284.53	284.53	5.69%
<b>TOTAL</b>	<b>\$350,250.00</b>	<b>\$82,268.53</b>	<b>\$82,268.53</b>	<b>23.49%</b>
<b>General Expenses</b>				
G1 Trustee Fees	\$13,000.00	\$899.76	\$899.76	6.92%
G2 Secretary Fees	12,000.00	0.00	0.00	0.00%
G3 Office Expenses (includes storage facility)	1,000.00	324.82	324.82	32.48%
G4 General Legal	30,000.00	1,033.20	1,033.20	3.44%
G5 Audit	5,500.00	0.00	0.00	0.00%
G6 County Administration Costs	6,000.00	0.00	0.00	0.00%
G7 Property and Liability Insurance	24,000.00	0.00	0.00	0.00%
G8 Workers Compensation Insurance	10,000.00	836.66	836.66	8.37%
G9 Election Costs	30,000.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	0.00	0.00	0.00	0.00%
G11 Registered Warrant Expenses	175,000.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>\$306,500.00</b>	<b>\$3,094.44</b>	<b>\$3,094.44</b>	<b>1.01%</b>
<b>Engineering Expenses</b>				
E1 General Engineering	\$20,000.00	\$1,980.05	\$1,980.05	9.90%
E2 Plan Review Engineering	25,000.00	888.75	888.75	3.56%
E3 Administration of Delta Levee Subventions Program	20,000.00	1,961.35	1,961.35	9.81%
E4 Periodic Levee Property Inspections and Surveys	0.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	3,500.00	897.50	897.50	25.64%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	35,000.00	3,237.50	3,237.50	9.25%
E7 DWR 5 Year Plan	0.00	0.00	0.00	0.00%
E8 Assessment Engineering	4,000.00	0.00	0.00	0.00%
E9 Assesment Development	90,000.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>\$197,500.00</b>	<b>\$8,965.15</b>	<b>\$8,965.15</b>	<b>4.54%</b>
<b>Warrant Interest Expenses</b>				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$854,250.00</b>	<b>\$94,328.12</b>	<b>\$94,328.12</b>	<b>11.04%</b>

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
<b>Income</b>				
Property Taxes	\$260,000.00	\$0.00	\$0.00	0.00%
Interest Income	4,000.00	0.00	0.00	0.00%
Assessments	298,000.00	0.00	0.00	0.00%
Subvention Reimbursement	130,000.00	0.00	0.00	0.00%
<b>Totals</b>	<b>\$692,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

<b>Cash On Hand</b>	
Cash Balance as of July 1, 2023	\$334,949.34
Revenues (YTD), as of July 31, 2023	0.00
Expenses (YTD), as of July 31, 2023	0.00

<b>Fund Balance as of 06/30/2023</b>	<b>\$334,949.34</b>
<b>Proposed Warrants for 7/26/2023 Board Meeting</b>	<b>\$75,856.19</b>
<b>TOTAL CASH</b>	<b>\$259,093.15</b>

<b>Checking Account Balance as of 07/19/2023</b>	<b>\$53,678.87</b>
<b>TOTAL CASH ON HAND</b>	<b>\$312,772.02</b>

<b>Reserves</b>	
Board-Designated Reserve (For District Operations Only)	100,000.00

<b>5-Year Plan PFA</b>	<b>Transfers</b>	<b>Interest</b>	<b>\$37,500.00</b>
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16
Interest (10/31/2021)		3.00	\$4,051.16
Interest (1/31/2022)		3.00	\$4,054.16
Interest (4/30/22)		3.00	\$4,057.16
Progress Billing No. 11 Transfer of Funds (5/5/2022)	\$82.12		\$3,975.04
Progress Billing No. 12 Transfer of Funds (6/28/22)	\$655.87		\$3,319.17
Progress Billing No. 13 Tranfer of Funds (6/1/2022)	\$454.50		\$2,864.67
Interest (7/31/22)		5.00	\$2,869.67
Progress Billing No. 14 Transfer of Funds (9/12/2022)	\$119.25		\$2,750.42
Interest (10/31/22)		7.00	\$2,757.42
Interest (1/31/23)		14.00	\$2,771.42
Interest (4/30/23)		20.00	\$2,791.42



# ITEM 4

**RECLAMATION DISTRICT NO. 1608**

**RESOLUTION 2023-06**

**RESOLUTION ADOPTING THE RECLAMATION DISTRICT NO. 1608 SOCIAL MEDIA USE POLICY**

WHEREAS, the Board of Trustees (the “Board”) of Reclamation District No. 1608 (the “District”) recognizes and understands that the general public receives much of its information via the internet and specifically social media websites; and

WHEREAS, the District's Board desires to utilize various social media websites to establish a limited forum for communication and discussion between the District and members of the public about specific topics related to the District’s business; and

WHEREAS, in order to clearly establish the District’s desire for creating a limited forum, the Board desires to adopt a Social Media Use Policy, identifying the District’s intent and informing the public of the terms of use and guidelines for use of the District’s social media accounts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Reclamation District 1608 that:

1. The Board hereby approves the adoption of a Social Media Use Policy attached hereto as Exhibit A.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 773 at a special meeting thereof held on this 26<sup>th</sup> day of July, 2023, by the following vote, TO WIT:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

RECLAMATION DISTRICT NO. 1608  
A Political Subdivision of the  
State of California

\_\_\_\_\_  
ELVIA TRUJILLO, SECRETARY

By: \_\_\_\_\_  
MICHAEL R. PANZER, PRESIDENT

**CERTIFICATION**

I, ELVIA TRUJILLO, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a special meeting of the Board of Trustees thereof held on the 26<sup>th</sup> day of July, 2023.

Dated: \_\_\_\_\_, 20\_\_\_\_.

---

ELVIA TRUJILLO, SECRETARY  
Reclamation District No. 1608

## EXHIBIT A

# RECLAMATION DISTRICT NO. 1608

## SOCIAL MEDIA USE POLICY

The following guidelines refer to official social media pages of Reclamation District No. 1608 – Lincoln Village West (the “District”). For more information about District, please visit <http://www.rd1608.com>.

The District welcomes the public’s comments; however, the District’s social media accounts is intended to be a limited forum for communication and discussion between the District and members of the public about specific topics. Additionally, the District’s social media accounts are not the primary method of communication with the District, and notices or requests for District services must be made by contacting the District’s Business Office at (209) 948-8200. No comments on the District’s social media accounts will be construed as providing notice to the District of any claim, deficiency, dangerous condition, request, or otherwise.

Any content posted may be subject to public disclosure upon request. Activity on this account is subject to all applicable federal, state, and local laws regulations and policies.

The disclaims any and all responsibility and liability for materials that the District deems inappropriate for posting which cannot be removed in an expeditious and otherwise timely manner.

The District reserves the right to remove inappropriate comments including those comments that are not topically related, comments that include profane or obscene language, sexual content, threats, defamatory statements, the encouragement of illegal activity, violations of the legal ownership interests of another party, solicitations of commerce, statements in support or opposition to political candidates or ballot propositions, content that promotes, fosters, or perpetuates discrimination, or information that may compromise the safety or security of the public or public systems.

## TERMS OF USE GUIDELINES

Comments posted to this page will be monitored and inappropriate content will be removed as soon as possible and without prior notice. Under the District Social Media Use Policy, Standards and Procedures, the District reserves the right to remove inappropriate content, including, but not limited to:

- Profane language or content
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation
- Sexual content or links to sexual content
- Content that includes unlawful harassment or threats of violence
- Comments that are not topically related or out of context
- Solicitations of commerce
- Conduct or encouragement of illegal activity
- Information that may tend to compromise the safety or security of the public or public systems
- Content that violates a legal ownership interest of any other party
- Content that defames any person, group, or organization
- Content that is false or any malicious statements concerning any employee, the District, or its operations
- Disclosure of any proprietary, confidential, or privileged information

## EXHIBIT A

- Repeated postings of inappropriate or inflammatory material
- Statements in support of or opposition to political campaigns, candidates, or ballot measures.

Any comments posted by a member of the public on the District's social media accounts is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by, the District, nor do such comments necessarily reflect the opinions or policies of the District.

# ITEM 5

**RECLAMATION DISTRICT NO. 1608  
RESOLUTION 2023-03**

**RESOLUTION ADOPTING APPROPRIATIONS  
LIMIT FOR FISCAL YEAR 2023-2024**

WHEREAS, Article XIII B of the California Constitution and Division 9, commencing with Section 7900, of Title 1 of the Government Code requires Reclamation District No. 1608 to establish its appropriations limit each year for the following fiscal year; and

WHEREAS, Article XIII B requires the Board of Trustees to select either the percentage change in California per capita personal income from the preceding year; or the percentage change in the local assessment roll from the preceding year for Reclamation District No. 1608 due to the addition of local nonresidential new construction, as a factor to be used in calculating appropriations limits; and

WHEREAS, the Board of Trustees of Reclamation District No. 1608 selects the percentage change in California per capita personal income as the factor to be used; and

WHEREAS, Reclamation District No. 1608 has calculated that its appropriations limit for fiscal year 2022-2023 is \$751,466.91; and

WHEREAS, the documentation supporting such determination is set forth in Exhibit "A", which is attached hereto and incorporated herein by this reference;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Reclamation District No. 1608 that (1) the Board of Trustees selects the percentage change in California per capita personal income from the preceding year as a factor to be used in calculating appropriations limits; and (2) the Board of Trustees selects the change of population within the area of the City of Stockton as the change of population factor to be used in establishing the appropriation limit; and (3) the appropriations limit for the District for fiscal year 2022-2023 is hereby set at \$751,466.91.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District 1608 at a continued regular meeting thereof held on July 26, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTENTION:

\*\*\*Signatures on Next Page\*\*\*

RECLAMATION DISTRICT NO. 1608,  
a political subdivision of the  
State of California

By: \_\_\_\_\_  
MICHAEL PANZER, President

ATTEST:

\_\_\_\_\_  
ELVIA TRUJILLO, Secretary



**EXHIBIT "A"**

**RECLAMATION DISTRICT NO. 1608  
2023-2024 APPROPRIATIONS LIMIT CALCULATIONS**

1. Price and Population Factors.
  - A. Percentage change in California per capita personal income, 4.44% (1.0444)
  - B. Percentage change in population, San Joaquin County -0.72% (-1.0072)
2. Combined Adjustment Factor.
  - A.  $1.0444 \times 0.9932 = 1.0369$
3. 2022-2023 Appropriations Limit.
  - A. \$724,724.57
4. 2023-2024 Appropriations Limit.
  - A.  $1.0369 \times 724,724.57 = 751,466.91$

CERTIFICATION

I, \_\_\_\_\_, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 26th day of July, 2023.

Dated: \_\_\_\_\_, 2023

\_\_\_\_\_  
ELVIA TRUJILLO, SECRETARY  
Reclamation District No. 1608

# ITEM 6

**RECLAMATION DISTRICT NO. 1608  
RESOLUTION 2023-04**

**RESOLUTION CERTIFYING ASSESSMENTS TO BE COLLECTED  
AND ESTABLISHING A PROCEDURE FOR COLLECTION**

WHEREAS, Reclamation District No. 1608 provides a benefit and service to the land located within the District by the repair, upgrading, maintenance and operation of the reclamation works of the District in that such works serve to prevent the flooding of the land within the District; and

WHEREAS, the revenues received by the District from the County of San Joaquin in accordance with the statutes enacted under Article XIII A of the California Constitution are insufficient to provide the benefits and services which the District is obligated by the California Water Code to provide, and specifically are insufficient to insure proper maintenance of the reclamation works and to provide for emergencies; and

WHEREAS, the District is empowered by sections 51200 et seq. and section 50904 of the California Water Code to fix and collect assessments for the provision of such benefits and services to supplement the revenues received from the County of San Joaquin, and to provide for the collection of such assessments by the San Joaquin County Auditor, and to provide for penalties and procedures in the event of delinquency of payment of such assessments; and

WHEREAS, this Resolution is in compliance with the California Water Code; and

WHEREAS, the District has complied with the procedures of California Constitution Articles XIIC and XIID, and has received a majority vote authorizing the collection of a maximum amount of assessments for each fiscal year commencing fiscal year 2010-2011; and

WHEREAS, the assessments imposed by this Resolution are levied without regard to property valuation;

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by the Board of Trustees of Reclamation District 1608 that:

1. The foregoing recitals are true and correct and this Board so finds and declares.
2. It is the determination of the Board that the benefits and services provided by the District apply to each lot within the District as set forth in the Engineer's Report, dated March 2, 2010, previously approved by this Board, except as specific adjustments have been approved by this Board after hearing.
3. The San Joaquin County Auditor is requested to collect such assessments, as set forth on Exhibit "A" attached hereto.

4. Such assessments shall appear as a separate item on the San Joaquin County Property Tax Bill for fiscal year 2023-2024 and shall be collected at the same time and in the same manner as the San Joaquin County Ad Valorem Property Taxes, and shall be subject to the same penalties and the same procedure and sale in case of delinquency as are provided by law for such County taxes.

5. In the case of all parcels within the District which are owned in common by more than one owner, and which do not have a separate legal entity holding the title thereto, the assessments otherwise applicable thereto shall be paid equally by the common owners.

6. In the case of all Planned Unit Residential Development areas (exclusive of independent recreation facilities, independent common green parcels, and entrance features which shall be billed to the applicable owner's association), assessments established by this Resolution shall be apportioned equally to each residential unit in such areas.

7. The revenue so collected which is necessary for the provisions of said benefits and services, is supplemental to the revenues received by the District from the County of San Joaquin in accordance with the statutes enacted under Article XIII A of the California Constitution and is not in lieu thereof.

8. The President and Secretary of the District are hereby authorized and directed to execute such documents as are necessary to carry out this Resolution.

9. The Engineer and Attorney for the District are hereby authorized and directed to assist the Auditor of San Joaquin County in preparing the rolls to comply with this Resolution, and to bill separately those parcels assessed which do not appear on the rolls.

10. The Secretary of the District is hereby authorized and directed to certify a copy of this Resolution to the Auditor of San Joaquin County.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 1608 at a meeting thereof held on this 26<sup>th</sup> day of July 2023, by the following vote, TO WIT:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RECLAMATION DISTRICT NO. 1608  
A Political Subdivision of the  
State of California

By: \_\_\_\_\_  
MICHAEL PANZER, President

ATTEST:

\_\_\_\_\_  
ELVIA TRUJILLO, Secretary

CERTIFICATION

I, ELVIA TRUJILLO, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 26<sup>th</sup> day of July 2023.

Dated: \_\_\_\_\_, 2023.

\_\_\_\_\_  
ELVIA TRUJILLO, Secretary  
Reclamation District No. 1608

# ITEM 7

**RECLAMATION DISTRICT NO. 1608**

**RESOLUTION 2023-05**

**RESOLUTION ORDERING BOARD OF TRUSTEES ELECTION BY ALL-MAILED BALLOT**

WHEREAS, Reclamation District No. 1608 (“District”) will hold an election on Tuesday, November 7, 2023, to fill two seats on the Board of Trustees (“Board”) as required by law; and

WHEREAS, the Board desires to maximize the opportunity of landowners to cast their ballots; and

WHEREAS, the election shall be conducted pursuant to Water Code sections 50700 et seq. which provides election procedures for Reclamation Districts;

WHEREAS, the Board desires to submit nominees for the election board which shall be appointed by the Board of Supervisors of San Joaquin County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Reclamation District 1608 that:

1. The foregoing recitals are true and correct.
2. In accordance with Water Code section 50707, this Resolution 2023-05 provides that the District will hold an all-mailed ballot election on Tuesday, November 7, 2023 to fill two seats on the Board.
3. The ballot will include the following question for the voters to respond to:  
  
“SHALL THE MAILED BALLOT BE USED TO CONDUCT ALL FUTURE GENERAL DISTRICT ELECTIONS?”
3. The Board hereby nominates the following three individuals to the election board provided for by Water Code section 50700:
  - a. Dianna Ruiz, Judge
  - b. Elvia Trujillo, Judge
  - c. Andy Pinasco, Inspector
4. The Board hereby authorizes and directs the District Secretary to publish the Notice of Election as required by law.
5. The Board hereby authorizes and directs the District Engineer and District Secretary to prepare and certify the assessment roll for the assessment levied in the fiscal year 2022/2023 and provide such roll to the election board.



6. The Board hereby authorizes and directs the District Counsel, District Engineer, and District Secretary to prepare such other appropriate notices, ballots, and documents for the purpose of conducting the all-mailed ballot election.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 773 at a special meeting thereof held on this 26<sup>th</sup> day of July, 2023, by the following vote, TO WIT:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

RECLAMATION DISTRICT NO. 1608  
A Political Subdivision of the  
State of California

\_\_\_\_\_  
ELVIA TRUJILLO, SECRETARY

By: \_\_\_\_\_  
MICHAEL R. PANZER, PRESIDENT

#### CERTIFICATION

I, ELVIA TRUJILLO, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a special meeting of the Board of Trustees thereof held on the 26<sup>th</sup> day of July, 2023.

Dated: \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
ELVIA TRUJILLO, SECRETARY  
Reclamation District No. 1608

# ITEM 8

**RECLAMATION DISTRICT NO. 1608  
LINCOLN VILLAGE WEST  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, JULY 26, 2023  
8:00 A.M.  
ENGINEER'S REPORT**

**I. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM**

- A. Review the completed status of the AC repairs resultant from Rock Slope Protection project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction.

***EXHIBIT A: Daily Field Report Photo Summary***

- B. Review the status of the placement of all-weather road surfacing in specific areas of the levee reach along the Southwest Quadrant.

***EXHIBIT B: Daily Field Report Photo Summary***

- C. Review correspondence with Charles and Farley Staniec related to the replacement of their permitted landside edge of levee crown fence.

***EXHIBIT C: KSN Inc. response to July 14, 2023, letter from Charles and Farley Staniec dated July 17, 2023***

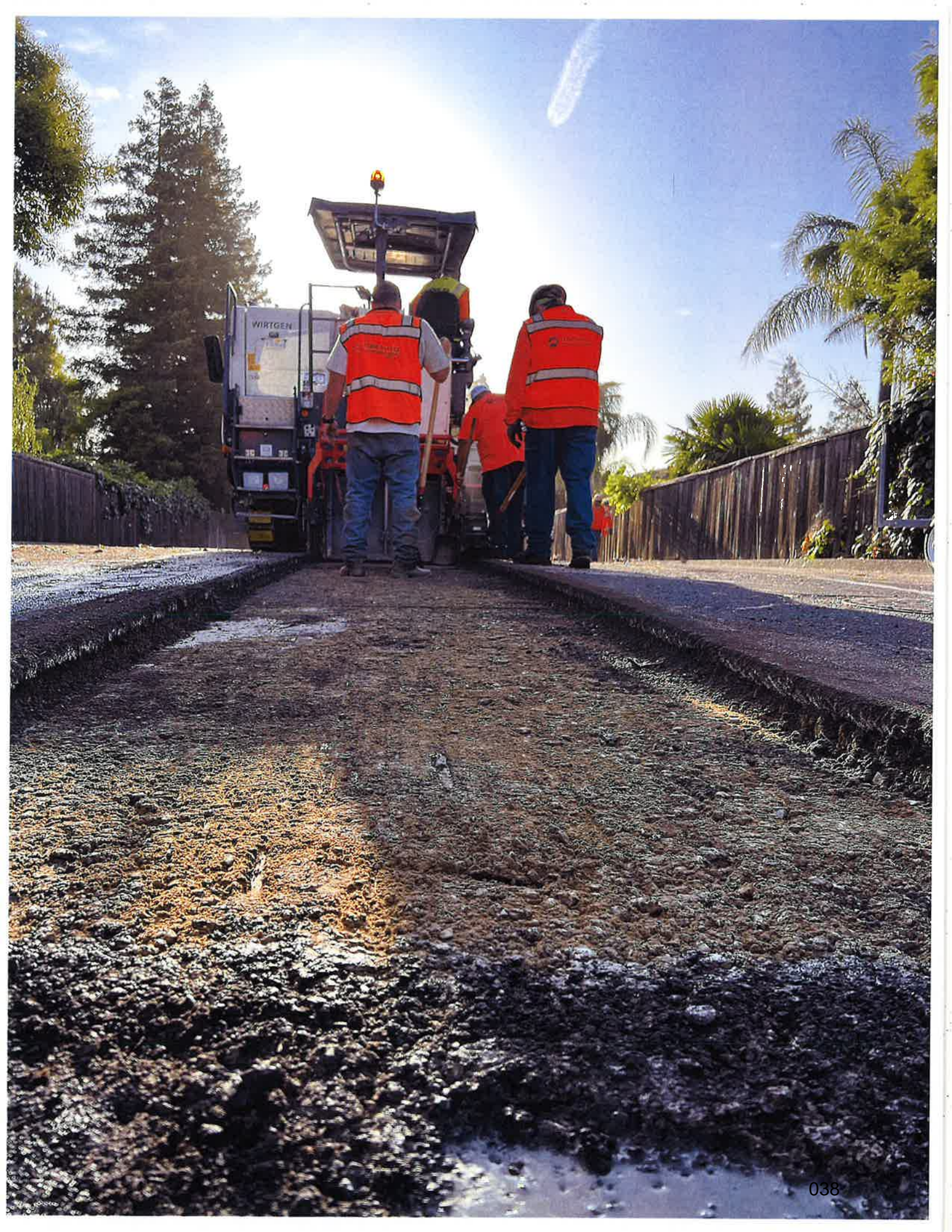
**II. AQUATIC WEEDS ALONG 14 MILE SLOUGH**

- A. Review July 13, 2023 photographs of Department of Parks - Boating and Waterways spraying floating aquatic weeds along 14-mile slough.

***EXHIBIT D: KSN Inc. Daily Field Report Photo Summary***

# EXHIBIT A









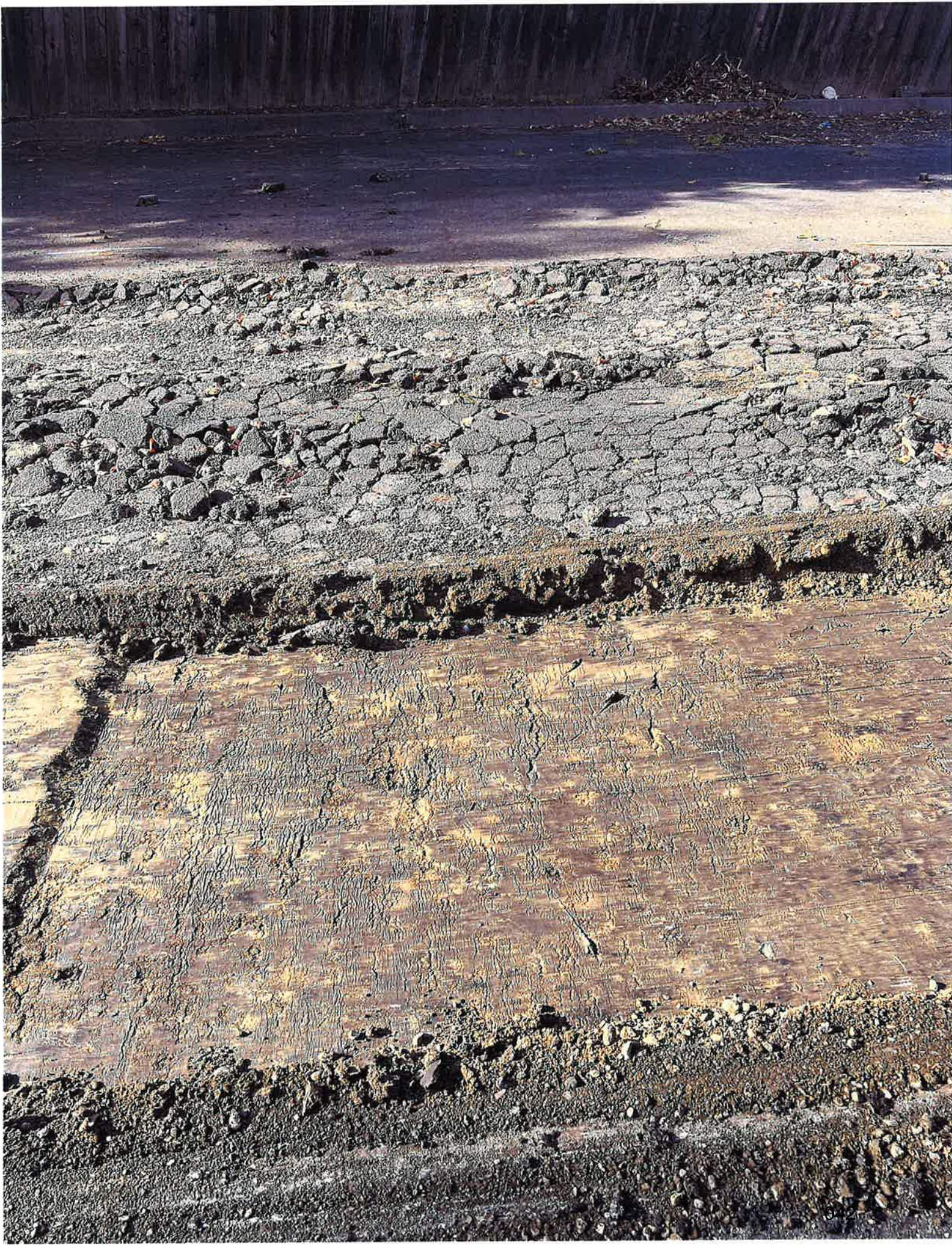
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WARNING































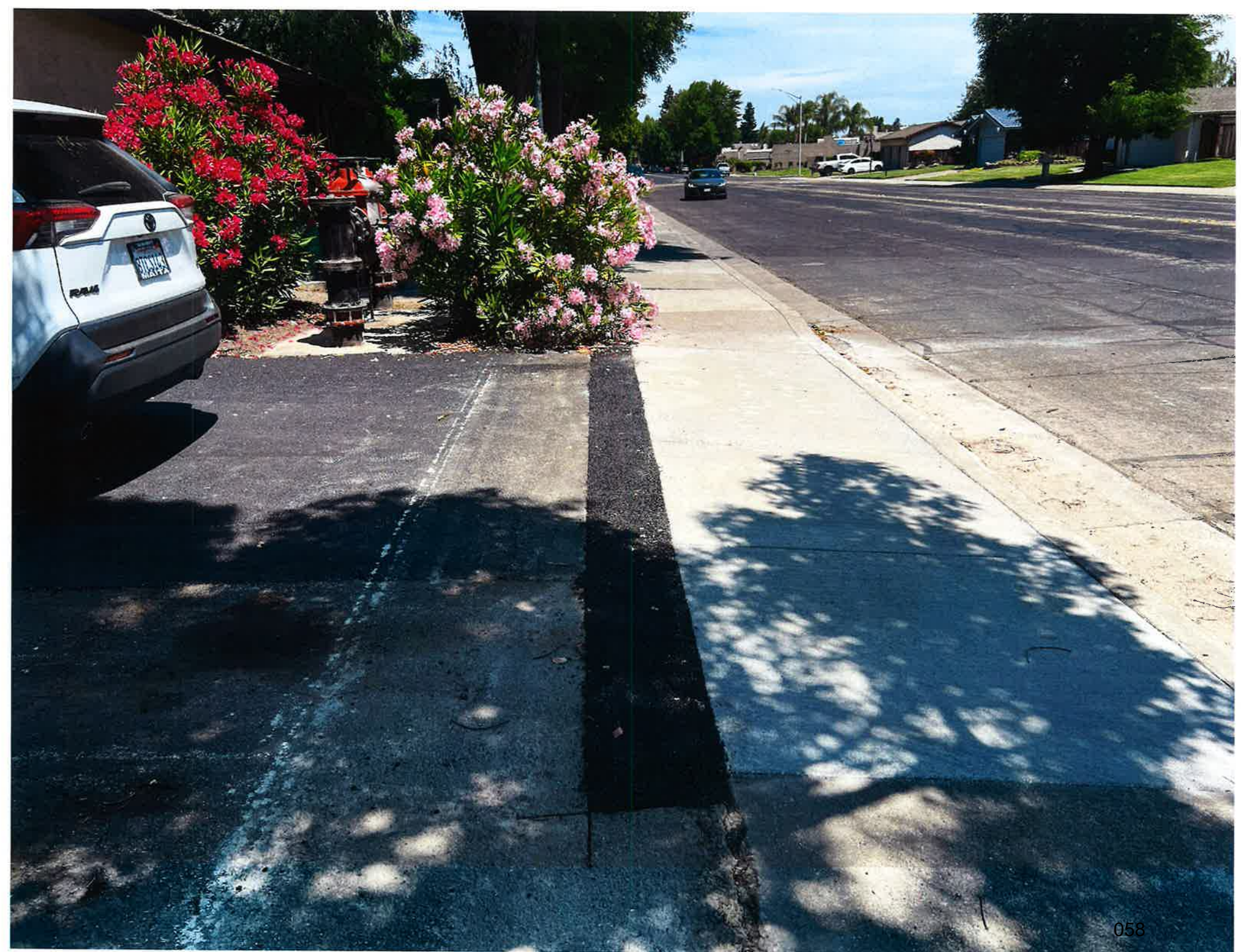














# EXHIBIT B















































# EXHIBIT C

July 17, 2023

**ADVANCE EMAIL**

Mr. Charles & Farley Staniec  
6347 Embarcadero Drive  
Stockton, CA 95219  
stancon@pacbel.net

**Re: Reclamation District No. 1608 – Lincoln Village West Inspection (RD1608)  
Index No 1, Lot 2109, 6347 Embarcadero Drive  
APN 098-320-29**

Dear Mr. Staniec,

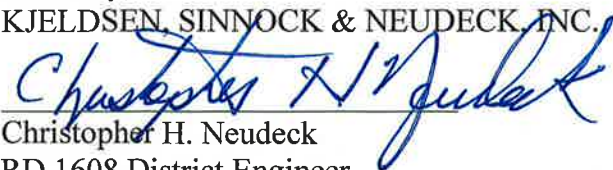
I received your registered return receipt letter (attached) on Friday, July 14<sup>th</sup> regarding your understanding of your fence along the landside levee roadway. This letter shall serve as confirmation as to what repairs that RD 1608 will be carrying out relative to your fence regardless of your proposal or understanding as stated in your letter. RD 1608 is in the process of supplementing its all-weather road material on the levee crown roadway along your property and replacing the wooden chockers along the edge of road to contain the Class II -  $\frac{3}{4}$  Aggregate base (all weather road material).

KSN Inc's inspector Aaron Lickingteller has already informed you that RD 1608 will replace approximately 2/3rds of your fence (south to north) that was standing or that you have recently reconstructed that has been removed as part of the All-Weather Road project. We have had numerous letters back and forth regarding this dilapidated fence and since RD 1608 is reconstructing the levee crown roadway it will replace the 2/3rds of standing fence leaving the remaining portion to the north, that was dilapidated and fallen over to your responsibility to replace. RD 1608 will not participate in the construction of the remainder of the fence and encourage you to see whether you can get cooperation out of Burns Construction, RD 1608's contractor, to finish off the fence on your behalf.

This letter confirms that RD 1608 will only be replacing 2/3rds of the fence only as part of its All-Weather Road Project and that you are responsible for replacing the remainder of the fence that was in a dilapidated rotted out condition. Any questions please call me.

Sincerely,

KJELDEN, SINNOCK & NEUDECK, INC.

  
Christopher H. Neudeck  
RD 1608 District Engineer



w/enclosures

EXHIBIT A – July 14, 2023 Staniec Letter  
EXHIBIT B - April 18, 2023 inspection notice  
EXHIBIT C - Photo of Fence dated 7/10/23.

cc: Trustees (w/encl.)  
Andrew J. Pinasco, Esq. (w/encl.)  
Joe Bryson (w/encl.)  
Elvia Trujillo, Sec. (w/encl.)

# EXHIBIT A

July 11, 2023

Mr. Christopher Nuedeck, P.E.  
Reclamation District 1608 – District Engineer  
Kjeldsen Sinnock Neudeck  
711 N Pershing Ave  
Stockton, CA 95203

**Re: Replacement of levee fence 6347 Embarcadero Dr**

Dear Mr. Nuedeck

We're contacting you in reference to work that began yesterday on the Reclamation District 1608 levee road project. We are, of course, fully supportive of these efforts to improve the levee. However, we were unaware until the crew arrived Monday morning that this work would necessitate removing our fence. Thus, we are reaching out now for confirmation that at the completion of work our fence will be replaced.

As you may be aware, we have permission to keep a fence at the top of the levee as it has been since 1978. After we fully removed our fence-high hedges, in cooperation with levee maintenance efforts, we wanted to replace the now-exposed worn fence with a new one. At the time, we were told we could not replace the entire fence at once, just repair small sections of it each year, which we have been doing.

Now the entire fence will need to be replaced. In a phone conversation with Aaron Lickingteller on July 10, he assured us that the fence, as it was, would be replaced at the completion of the project. However, he said that some of the material the workers removed might not be able to be replaced due to age.

Since the last 1/3 of the fence and the gate had not yet been reconstructed, we are willing to pay half the cost of replacing the fence with one similar to the one that was removed if the workers can't replace the fence as it was when they removed it due to the damage to materials.

Please confirm at your earliest convenience that at the conclusion of the project our fence will be replaced as it was originally, so we can continue to repair it in sections on the approved timeline, or that if it can't be replaced as it was we will be compensated for 50% of replacement costs of a similar fence.

Sincerely,



Charles and Farley Staniec  
stancon@pacbell.net  
Charles: 916-233-8191

# EXHIBIT B



Stephen K. Sinnock, P.E.  
Christopher H. Neudeck, P.E.  
Neal T. Colwell, P.E.  
Barry O'Regan, P.E.

2153-0110

April 18, 2023

Mr. Charles Staniec  
6347 Embarcadero Drive  
Stockton, CA 95219

**Re: Reclamation District No. 1608 – Lincoln Village West Inspection  
6347 Embarcadero Drive  
Index No. 01 Lot. 2109  
APN 098-310-08**

Dear Mr. Staniec,


In March of this year the District Engineers, KSN, Inc., performed an inspection of the District's Levee. These inspections were performed to ensure compliance with the District Standards so that Reclamation District 1608 (RD 1608) may more efficiently protect your homes in emergency situations during high water events. The District Standards were adopted to establish guidelines for homeowners residing along the levee to follow in order to ensure all possible preventative measures are taken to maximize the District's flood protection ability and inspectability.

The inspection of your lot has shown that you have conditions which violate the District Standards and require your immediate attention. A copy of your inspection report, describing specifically what conditions require attention is attached for your information. The attached report lists your property's violations, including the specific section of the District Standards that has been violated.

It is important that the items listed on your inspection report be addressed immediately. Any violations not corrected within 90 days from receipt of this letter will be reported to the District Board and may lead to subsequent legal action in the future, per the District Standards. Please respond to this letter no later than 7 days from receipt hereof as to the schedule of your compliance and remedy.

If you have any questions, please contact the undersigned at (209) 946-0268 or [cneudeck@ksninc.com](mailto:cneudeck@ksninc.com).

Sincerely,  
KJELDSSEN, SINNOCK & NEUDECK, INC.

  
Christopher H. Neudeck  
RD 1608 District Engineer



Charles Staniec  
April 18, 2023  
Page 2 of 2

w/enclosures

KSN, Inc. 04/18/23 Inspection Report  
General Vegetation Requirements  
KSN, Inc. 04/18/23 Photographs with Notes

cc: Trustees (w/encl.)  
Andrew J. Pinasco, Esq. (w/encl.)  
Joe Bryson (w/encl.)  
Elvia Trujillo, Sec. (w/encl.)



LEVEE INSPECTION REPORT  
SOUTHWEST LEVEE  
MARCH 2023

**Index No. 01 Lot 2109**

**Assessor's Parcel No. 098-310-08**

Owner: Staniec, Charles & J Farley  
Address: 6347 Embarcadero Drive, Stockton, CA 95219  
Phone: (209) 298-5215  
Email: Stancon@pacbell.net  
Property Site: Same

**Encroachments:** Permit issued September 1983 for the following items:

- Wooden fence on landside levee slope
- Wooden steps on both landside and waterside levee slopes
- Concrete gravel on levee crown road surface
- Sprinklers and landscaping on both landside and waterside levee slopes
- Concrete slabs/steps on waterside levee slope
- Short, wooden retaining walls on both landside and waterside levee slopes
- Electrical box and light poles on waterside levee slope

**NOTES**


- Dilapidated wooden 'box' against northern fence removed 2019 and caused dilapidated fence to fall completely down. Portions of the fence were replaced.
- A new wooden platform and gang plank to the single dock was constructed to replace the old one (which was falling apart). A portion of the wooden 'box' holding up the electrical conduit and a light remain in place.
- Waterside hedgerow along the riprap was trimmed to approximately 24" in height.
- The landside crown road hedgerow was trimmed to less than 12-inches in height in 2020.
- Approximately two-thirds of the wood framed wire fence on the landside toe has been repaired. The remainder of the top slat is falling apart. The fence has been in this condition for a couple of years now.

**Covered under separate Permit**

- Dock

**Notes:**

- The southern 30-feet of the old, dilapidated wood and wire fence at the landside levee crown road hinge point was repaired last year in a haphazard way, leaving much of the northern portion in a state of disrepair, with the top railing still not attached to the fence posts. This year, more of the fence appeared to be repaired, with the exception of the northernmost 50', which had fallen over onto the ground.



Dilapidated fence  
needs total repair or  
removal from slope

# EXHIBIT C





# EXHIBIT D









# ITEM 13

## **SHORT TERM GOALS 2023**

1. Renewal of District Assessment.
2. Sediment Removal Project.
3. Participate in stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor San Joaquin Feasibility Project
6. Vegetation encroachments
7. Annual Levee Inspection.
8. Repair/Maintenance of Gates on Crown of Southwest Levee
9. Central Valley Flood Protection Plan
10. Revise District Website
11. Approve Emergency Operations Plan Update

## **LONG TERM GOALS**

1. Raising Elevation of South West Levee.
2. Prop 218 Assessment

# ITEM 14

## **RD 1608: MASTER CALENDAR**

### **JANUARY**

### **FEBRUARY**

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

### **MARCH**

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

### **APRIL**

- April 1: Form 700s due
- Notify School District of Vegetation Control

### **MAY**

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption
- Subventions Resolution

### **JUNE**

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code* §7910).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

### **JULY**

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

### **AUGUST**

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code* §50731.5)
- Submit End of the Year Financial Report.

**SEPTEMBER**

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

**NOVEMBER**

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

**DECEMBER**

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

**Term of Current Board Members:**

<b>Name</b>	<b>Term Commenced</b>	<b>Term Ends</b>
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2021	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

**Assessment Expires 6/30/2025**

**Emergency Operation Plan Review – June 2022**

**Reclamation District Meetings**

- **First Wednesday of each month, at 8:00 A.M.  
at the offices of:  
Neumiller & Beardslee  
3121 W. March Lane, Suite 100  
Stockton, California 95219**

# ITEM 16

Reclamation District 1608  
Bills for Ratification at July 26, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Elvia Trujillo (June 2023 Services)	6/30/2023	Secretary Fee	\$1,104.99				
				<b>\$1,104.99</b>	6734		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$22.50				
				<b>\$22.50</b>	6735		
Neumiller & Beardslee	6/28/2023	342757	\$1,448.19				
				<b>\$1,448.19</b>	6736		
BPM	5/31/2023	78299	\$494.88				
				<b>\$494.88</b>	6737		
Reclamation District 1608	6/30/2023		\$40,000.00				
				<b>\$40,000.00</b>	6738		
State Compensation Insurance Fund (Premium Charge - Pol. Term 2022 - Final Audit Statement)	5/11/2023	1001548584	\$2,635.86	<b>\$2,635.86</b>		1596	
ADP, Inc.	6/2/2023	634423376	\$156.97	<b>\$156.97</b>		Online	
ADP, Inc.	6/16/2023	635314121	\$79.91	<b>\$79.91</b>		Online	
Bank of Stockton Visa	6/10/2023	4/27/23-5/26/23	\$6,132.95	<b>\$6,132.95</b>		Online	
State of California Payroll Taxes		5/31/23 and 6/15/23 Payroll	\$755.94	<b>\$755.94</b>		Online	
Federal Government Payroll Taxes		5/31/23 and 6/15/23 Payroll	\$3,959.86	<b>\$3,959.86</b>		Online	
Joe L. Bryson (Payroll)	6/1/2023	5/1/23-5/31/23	\$5,759.21	<b>\$5,759.21</b>		Direct Deposit	
Roger Lamarra (Payroll)	6/1/2023	5/16/23-5/31/23	\$892.97	<b>\$892.97</b>		Direct Deposit	
Roger Lamarra (Payroll)	6/15/2023	6/1/23-6/15/23	\$875.13	<b>\$875.13</b>		Direct Deposit	





Reclamation District 1608  
Bills for Approval - July 26, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Michael Panzer (7/26/2023 Board Mtg)	7/26/2023	Trustee Fee	\$299.92				
				<b>\$299.92</b>			
Dan MacDonnell (7/26/2023 Board Mtg)	7/26/2023	Trustee Fee	\$299.92				
				<b>\$299.92</b>			
Dottie Lofstrom (7/26/2023 Board Mtg)	7/26/2023	Trustee Fee	\$299.92				
				<b>\$299.92</b>			
Elvia Trujillo (July 2023 Services)	7/19/2023	Secretary Fee	\$883.26				
				<b>\$883.26</b>			
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$0.00				
				<b>\$0.00</b>			
Neumiller & Beardslee	7/12/2023	343566	\$1,033.20				
				<b>\$1,033.20</b>			
Kjeldsen, Sinnock & Neudeck	7/10/2023	35628	\$1,980.05				
	7/10/2023	35629	\$1,961.35				
	7/10/2023	35630	\$888.75				
	7/10/2023	35631	\$2,222.50				
	7/10/2023	35632	\$1,015.00				
	7/10/2023	35633	\$897.50				
				<b>\$8,965.15</b>			
Ford Construction Company, Inc.	7/11/2023	Progress Pay No. 2	\$61,750.00				
				<b>\$61,750.00</b>			
Angel's Tree Service	7/5/2023	4189	\$2,000.00				
				<b>\$2,000.00</b>			
Business Printing Service	7/19/2023	3445	\$324.82				
				<b>\$324.82</b>			

Reclamation District 1608  
Bills for Approval - July 26, 2023 Board Meeting

ADP, Inc.	7/7/2023	636538527	\$85.61	<b>\$85.61</b>		Online
ADP, Inc.	7/19/2023		\$79.91	<b>\$79.91</b>		Online
Bank of Stockton Visa	7/5/2023	5/27/23-6/26/23	\$5,202.61	<b>\$5,202.61</b>		Online
State of California Payroll Taxes		6/30/23 and 7/15/23 Payroll	\$680.33	<b>\$680.33</b>		Online
Federal Government Payroll Taxes		6/30/23 and 7/15/23 Payroll	\$3,581.10	<b>\$3,581.10</b>		Online
Joe L. Bryson (Payroll)	6/30/2023	6/1/23-6/30/23	\$5,563.10	<b>\$5,563.10</b>		Direct Deposit
Roger Lamarra (Payroll)	6/30/2023	6/16/23-6/30/23	\$884.05	<b>\$884.05</b>		Direct Deposit
Roger Lamarra (Payroll)	7/15/2023	7/1/23-7/15/23	\$705.55	<b>\$705.55</b>		Direct Deposit
Ruby Jeff (Payroll)	6/30/2023	6/16/2023-6/30/23	\$896.21	<b>\$896.21</b>		Direct Deposit
Ruby Jeff (Payroll)	7/15/2023	6/1/23-6/15/23	\$713.31	<b>\$713.31</b>		Direct Deposit
Joe C. Godinez Sr. (Payroll)	6/30/2023	6/16/23-6/30/23	\$478.44	<b>\$478.44</b>		1597
California State Disbursement Unit	6/30/2023	Child Support	\$478.45	<b>\$478.45</b>		ADP Processed
(J Godinez Sr. Income Withholding)						
Joe C. Godinez Sr. (Payroll)	7/15/2023	7/1/23-7/15/23	\$390.18	<b>\$390.18</b>		1598
California State Disbursement Unit	7/15/2023	Child Support	\$390.18	<b>\$390.18</b>		ADP Processed
(J Godinez Sr. Income Withholding)						
David Maestas	6/30/2023	6/16/23-6/31/23	\$701.11	<b>\$701.11</b>		Direct Deposit
		<b>WARRANT TOTAL:</b>		<b>\$75,856.19</b>		
		<b>CHECKING TOTAL:</b>		<b>\$20,830.14</b>		
		<b>TOTAL BILLS PAID</b>		<b>\$96,686.33</b>		