

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, MAY 3, 2023**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on May 3, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK (via conference line)
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
KIM FLOYD
CLAUDE PELLARIN
JOHN PELLARIN
DOMINICK GULLI
BOB BENTZ
CHRIS ELIAS

1. **Public Comment.**

- Mr. Chris Elias commented that at the SJAFCA board meeting in April, Mr. Steve DeBrum from city of Manteca was appointed as the newest member of the board.
- Mr. Dominick Gulli commented that the District is not in Zone 9 and the District will have a large assessment. He also reported that DWR has a report indicating it would cost 2 million to make repairs to district levees and suggested that a sheet pile wall along the waterside levee of 14 Mile Slough would solve the problem resulting in no need for a gate.
- Mr. Chris Elias comment that Mr. Gulli's comments were inaccurate and requested they be stricken from the record due to incorrect information.
- Ms. Kim Floyd commented Mr. Gulli was incorrect and misstates the facts.
- The Board considered striking the comments and declined stating that comments will be kept in the record.

- Mr. Bob Bentz made general comments regarding flood insurance.
2. **Approval of Minutes.** Minutes of the regular meeting of April 5, 2023. The Trustees reviewed the draft minutes. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the April 5, 2023 Regular Board Meeting, be approved as presented.
 3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. President Panzer asked about the amount in Line Item 09 – Pump System Maintenance and Mr. Neudeck reported it was related to the conveyance pipeline repair. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the May 3, 2023, meeting be approved.
 4. **Budget.** Discussion and direction to staff regarding Draft Budget for Fiscal Year 2023-2024. Attorney Andy Pinasco presented this item. He indicated no action was being requested and bringing the draft budget to the Board at this time was to provide the figures ahead of time. He added the numbers are estimates based on the actuals and on anticipated costs. It was decided to bring this item to the next meeting and no action was necessary at this time.
 5. **Prop 218 Assessment.** Review, discuss, provide direction for Prop 218 outreach. There was no report from Ms. Kim Floyd as to the Prop 218 Assessment outreach for RD 1608. At this meeting Ms. Floyd appeared on behalf of SJAFCFA. She did report taking phone calls from residents and explaining the relationship between SJAFCFA, Zone 9 and RD 1608.
 6. **Emergency Operations Plan and Flood Contingency Map.** Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map. Andy Pinasco reported this is an ongoing update on the Emergency Operations Plan. Mr. Neudeck reported having made all the edits in accordance with the comments he received and will bring a revised version to the next meeting. He did mention the Emergency Operations Plan is a live document and can be left open to revise as needed.
 7. **Lower San Joaquin River Project.** Discussion and possible action regarding proposed 14-Mile Gate realignment and Project impacts to the District. Andy Pinasco reported on this item. He referenced the information related to the 14 Mile Gate realignment and impacts provided on pages 17 through 21 of the agenda. Claude

and John Pellarin and SJAFCA representatives were present to discuss the 14-Mile gate realignment. Mr. Claude Pellarin said he is not in agreement with the original proposed gate location but would support having the gate close to the south parking lot of Village West Marina as shown on the image on page 18 of the agenda packet. Mr. Pellarin mentioned he has also been in contact with Mr. Elias as to this issue. Mr. Elias reported he sent a letter to the commander requesting to constitute a small team to refine the project with the intent to focus on a functional alternative and feels that the levee study did not have the benefit of enough investigation. A meeting had been set up but was then cancelled and the new date has not been scheduled. The committee for these meetings includes representatives from the USACE, DWR, SJAFCA and other consultants and would be taking a look at all the alternatives and implications and offer a refinement option. President Panzer would like to have someone represent RD 1608 at those meetings. After further discussion, the Board felt it was important to designate the District's engineer, Chris Neudeck, as the representative to speak on behalf of RD 1608.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, to designate the authority to District Engineer, Chris Neudeck, to meet on behalf of the District in regard to the Lower San Joaquin River Project.

8. **CEQA Exemption.** Adopt Resolution 2023-01 Authorizing an Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2023-2024.

Attorney Andy Pinasco reported this resolution is brought before the Board on a yearly basis. It directs and authorizes the District Engineer to file the Notice of Exemption for routine maintenance to existing levee improvements. Mr. Pinasco recommends approval and adoption of this resolution as it remains the same as in previous years. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2023-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2023-2024 be adopted.

9. **Levee Subventions** Adopt Resolution 2023-02 Authorizing Execution of the Levee Subventions program.

Andy Pinasco reported this is an annual resolution that is a required component to participate in the Levees Subventions Program. The District enters into the Levees Subventions Program Work Agreement with the Department of Water Resources and once the agreement is received, this resolution will be included and sent back the Department of Water Resources. The only change from last year to this year is that the District Secretary has been added as a signer. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2023-02 Approving and Authorizing

Execution of Delta Levee Maintenance Subventions Program
Work Agreement Fiscal Year 2023-2024 be adopted.

10. **Engineer's Report.** Discussion and possible action on the following items:

I. PLAN REVIEW

A. Review status of Annual Levee Inspection of the District's Levee system for 2023. Chris Neudeck gave an update on the annual levee inspection and reported there are not many landowners in need of work. Most of them are aware of the importance of maintaining vegetation under control. Doing the inspections and sending letters out can be time consuming but it is needed to get good compliance. Mr. Neudeck also reported having received a letter from a landowner acknowledging receipt of the inspection letter and thankful for the services RD 1608 provides in maintaining the levees in good condition.

II. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM

A. Review status of the AC repairs resultant from Rock Slope Protection Project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction. Mr. Neudeck gave an update on this project and reported having to wait to get more than a week of good weather to complete the project. He will be getting a schedule from FORD construction and this project should be starting soon.

B. Review the Bid results for the placement of all-weather road surfacing in specific areas of the levee reach along the Southwest Quadrant. Mr. Neudeck reported the project was put out to bid and this resulted in only one bid being submitted by Robert Burns Construction. The Bid is over the budget as shown in the itemized bid summary included in the Engineer's Report as Exhibit B. Mr. Neudeck commented that general contractors are not looking for this type of work and many have larger projects. Robert Burns has done these projects before and understands work that needs to be done. Mr. Neudeck recommends doing the project now since the subventions program will be expiring next year and at this point taking advantage of the 75% return from the program would be of benefit to the District. After further discussion, it was decided to accept the bid with a 10% contingency.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608, to accept to bid from Robert Burns Construction with a 10% contingency.

III. SPRING RUNOFF FROM SNOW MELT.

A. Review information related to the current conditions related to predicted snow melt and reservoir inundation maps along with weather briefing. Engineer Chris Neudeck presented this item. He included as Exhibit D a report prepared by

DWR on the San Joaquin River and upstream snow melt conditions. This report is prepared and updated weekly by DWR. The first snapshot shows the reservoirs being monitored in San Joaquin region and shows ratings on the discharge rate and inflows. The second page provides the flow parameters on a 90 to 10 percent scenario. Mr. Neudeck reported Vernalis is currently being monitored for inflow under the Delta and there is anticipation that it can go up in the June timeframe due to the snow melting as the temperature heats up in the spring and summer. Mr. Neudeck said that overall, we are going to have controlled flows, the Delta will see higher than normal tide but nothing at the emergency level.

11. **Aquatic Invasive Plant Control Program.** Discussion and possible action regarding State's efforts to control invasive plants in waterways within the District.
Andy Pinasco reported Jeffrey Caudill, Senior Environmental Scientist from the California Department of Parks and Recreation, Aquatic Invasive Species Branch attended the April meeting. At that meeting Mr. Caudill gave an oral and written report on the invasive aquatic weeds and indicated he would be meeting with Trustee Lofstrom to observe the conditions being discussed. Trustee Lofstrom reported Mr. Caudill did meet with her, looked at the aquatic weeds, and promised to do the herbicide but was not interested in the mechanical harvesting due to cost as his department is dealing with a receding budget. Further discussion took place regarding possible alternatives.
12. **Levee Superintendent Report.** Request for directions and approvals.
Mr. Bryson provided an oral and written report. Please refer to the report for a complete list of items.
13. **Report by Trustees on Meetings attended and up-coming meetings.** Request for direction. No Report.
14. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** Andy Pinasco reported on the upcoming Ethics and Sexual Harassment Prevention Training on May 5, 2023.
15. **Discussion and direction on Short-Term and Long-Range Goals.** None.
16. **District Calendar.** Discussion and direction.
 - a. Next Meeting is June 7, 2023.
 - b. Levee Tour – Discussion and direction.
This item will be brought back in July for a fall tour.
17. **Correspondence.** Letter from SJAFCA to Col. Chad Caldwell from USACE regarding project refinement at 14-Mile Slough levee and gate.
18. **Approval of Bills.** District Secretary Elvia Trujillo reported the bill for KSN was not received until after the agenda packet had gone out. A revised list of bills was provided for approval. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the revised list of Bills for Approval presented at the May 3, 2023, Board Meeting be approved.

19. **Staff Reports.**

(b) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

20. **Adjournment.** The meeting adjourned at 9:29 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Acronyms Frequently Used

AC Repairs = Asphalt Concrete Repairs
CEQA = California Environmental Quality Act
DWR = Department of Water Resources
KSN = Kjeldsen, Sinnock & Neudeck
N&B = Neumiller & Beardslee
Prop 218 = Proposition 218
RD 1608 = Reclamation District 1608
SJAFCFA = San Joaquin Area Flood Control Agency
USACE = United States Army Corps of Engineers

Reclamation District 1608
Bills for Approval - May 3, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	RATIFICATION
Reclamation District 1608	4/25/2023		\$40,000.00				
<i>(Transfer to Checking Account)</i>				\$40,000.00	6710		X
Michael Panzer (5/3/2023 Board Mtg)	5/3/2023	Trustee Fee	\$299.92				
				\$299.92	6711		
Dan MacDonnell (5/3/2023 Board Mtg)	5/3/2023	Trustee Fee	\$299.92				
				\$299.92	6712		
Dottie Lofstrom (5/3/2023 Board Mtg)	5/3/2023	Trustee Fee	\$299.92				
				\$299.92	6713		
Elvia Trujillo (April 2023 Services)	4/26/2023	Secretary Fee	\$1,430.21				
				\$1,430.21	6714		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$13.62				
				\$13.62	6715		
Neumiller & Beardslee	3/15/2023	339171	\$2,451.95				
	4/12/2023	340504	\$2,371.60				
				\$4,823.55	6716		
Dohrmann Insurance <i>(Package Renewal)</i>	4/5/2023	39341	\$13,671.00				
<i>(Business Auto Renewal)</i>	4/5/2023	39342	\$2,147.00				
<i>(Umbrella Policy Renewal)</i>	4/5/2023	39343	\$3,557.00				
				\$19,375.00	6717		
Kim Floyd Communications	3/1-3/31 2023	V43355-8	\$54.50				
				\$54.50	6718		
Kjeldsen, Sinnock & Neudeck	4/28/2023	35104	\$2,123.16				
	4/28/2023	35105	\$880.98				
	4/28/2023	35106	\$68.75				
	4/28/2023	35107	\$3,979.41				
	4/28/2023	35108	\$1,163.75				

Reclamation District 1608
Bills for Approval - May 3, 2023 Board Meeting

	4/28/2023	35125	\$1,040.00			
	4/28/2023	35126	\$783.75			
				\$10,039.80	6719	
ADP, Inc.	4/21/2023	630647147	\$82.76			
				\$82.76	Online	
Bank of Stockton Visa	4/10/2023	2/25/23 - 3/27/23	\$9,138.54	\$9,138.54	Online	
State of California Payroll Taxes		3/31/23 and 4/15/23 Payroll	\$942.43	\$942.43	Online	
Federal Government Payroll Taxes		3/31/23 and 4/15/23 Payroll	\$3,976.15	\$3,976.15	Online	
Joe L. Bryson (Payroll)	3/31/2023	3/1/23-3/31/23	\$6,193.44	\$6,193.44	Direct Deposit	
Roger Lamarra (Payroll)	3/31/2023	3/16/23-3/31/23	\$892.97	\$892.97	Direct Deposit	
Roger Lamarra (Payroll)	4/14/2023	4/1/23-4/15/23	\$812.65	\$812.65	Direct Deposit	
Ruby Jeff (Payroll)	3/31/2023	3/16/23-3/31/23	\$969.37	\$969.37	Direct Deposit	
Ruby Jeff (Payroll)	4/14/2023	4/1/23-4/15/23	\$832.19	\$832.19	Direct Deposit	
Joe C. Godinez Sr. (Payroll)	3/31/2023	3/16/23-3/31/23	\$434.75	\$434.75		1586
California State Disbursement Unit	3/31/2023	Child Support	\$434.76	\$434.76		1587
(J Godinez Sr. Income Withholding)						
Joe C. Godinez Sr. (Payroll)	4/14/2023	4/1/23-4/15/23	\$345.60	\$345.60		1588
California State Disbursement Unit	4/14/2023	Child Support	\$345.60	\$345.60	ADP Processed	
(J Godinez Sr. Income Withholding)						
Douglass Jeff-Crum (Payroll)	4/14/2023	4/1/23-4/15/23	\$666.67	\$666.67		1589
		WARRANT TOTAL:		\$76,636.44		
		CHECKING TOTAL:		\$26,067.88		
		TOTAL BILLS PAID		\$102,704.32		