

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD ON WEDNESDAY, MARCH 1, 2023**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on March 1, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

**TRUSTEES PRESENT**

MICHAEL PANZER  
DAN MacDONNELL (*left at 9:31 a.m.*)  
DOTTIE LOFSTROM

**OTHERS PRESENT**

CHRIS NEUDECK  
ANDY PINASCO  
JOE BRYSON  
ELVIA TRUJILLO  
KIM FLOYD  
DOMINICK GULLI  
ZETH WURZEL  
BOB BENTZ  
CHRIS ELIAS

1. **Public Comment.**
  - Mr. Gulli commented he was not aware there was going to be a Prop 218 SJAFCA presentation and stated he did not see it on the agenda. In response to Mr. Gulli's comment, Mr. Pinasco clarified that the presentation was part of Agenda Item 7 in an effort to differentiate between SJAFCA's Prop 218 election and the District's Prop 218 election. Ms. Floyd explained this will further provide direction for Prop 218 outreach and for the next newsletter.
  - Mr. Bentz commented he does not know much about the SJAFCA proposal. He is not opposed to what the District is doing but is confused about Prop 218.
  
2. **Approval of Minutes.** Minutes of the regular meeting of February 1, 2023. The Trustees reviewed the draft minutes. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the February 1, 2023, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report and reported on the registered warrants. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Final Financial Report presented at the March 1, 2023, meeting be approved.

4. **Audit.** Accept Audit Report for year ended June 30, 2022. Attorney Andy Pinasco presented this item. The draft audit report was reviewed and presented at the last meeting and it is now in final form with no changes. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608, that the Audit Report for the year ended June 30, 2022 be accepted.

5. **Insurance.** Approve Insurance Policy for 2023/2024 insurance year. Attorney Andy Pinasco reported the insurance coverage year is from April to April. He has asked the insurance company for comparison figures but has not yet received that information. He noted there was an increase from \$13,554 to \$19,375 and will also be inquiring as to this increase. In addition, Mr. Pinasco is working on issues related to the auto policy. Since not all the information was available for this meeting, Mr. Pinasco recommends the Board delegates authority to the President to approve the insurance policy prior to the next meeting in order to maintain coverage. After discussion, President Panzer delegated authority to Andy Pinasco.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608, to delegate authority to Attorney Andy Pinasco to review insurance information and make the final decision to approve insurance coverage for the year April 1, 2023 to April 1, 2024.

6. **Workers Compensation Insurance.** Approve Workers' Compensation Policy for 2023/2024 insurance year. Attorney Andy Pinasco presented this item. He reported the workers' compensation insurance policy with State Compensation Insurance Fund is up for renewal. Mr. Pinasco recommends the Board renews coverage with State Compensation Insurance Fund to maintain coverage.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that workers' compensation insurance coverage be

renewed with State Compensation Insurance Fund for the 2023/2024 insurance year.

7. **Prop 218 Assessment.** Review, discuss, provide direction for Prop 218 outreach. SJAFCA gave a presentation of their upcoming assessments so that the Trustees could understand the impacts it will have on this District's planned assessment. SJAFCA provided both a written and oral report.

Next, Kim Floyd reported on the development of the next newsletter. A draft letter is currently being worked on. The levees did well during the storm, and this is a good reminder that investing in maintaining the levees really does work. Based on today's presentation from SJAFCA, the newsletter will be refined and sent to the Trustees for comments. Mr. Pinasco recommends approval of the newsletter subject to Trustee comments.

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608, that the Newsletter be approved subject to Trustee comments

8. **Emergency Operations Plan and Flood Contingency Map.** Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map. Attorney Andy Pinasco reported this item was brought back for discussion. District Engineer Chris Neudeck said he is still receiving comments on the Emergency Operations Plan and is currently on a holding pattern. It was requested this item be left on future agendas.

9. **Engineer's Report.** Discussion and possible action.

- A. Rock Slope Protection Project.  
No report.

- B. Levee Maintenance.  
No report

- C. 2022-2023 Storm Update .  
No report.

- D. Levee and Encroachment Inspections.  
Mr. Neudeck reported the levee inspections will be taking place within the next 30 to 40 days.

10. **Levee Superintendent Report.** Request for directions and approvals.  
Mr. Bryson provided an oral and written report. Please refer to the report for the complete list of items.

11. **Report by Trustees on Meetings attended and up-coming meetings. Request for direction.**

The next SJAFCA/RD Partnership Meeting will be taking place on March 9, 2023 at 12:00 p.m. Trustee Lofstrom and Attorney Pinasco plan to attend the meeting.

12. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**

None

13. **Discussion and direction on Short-Term and Long-Range Goals.**

None.

14. **District Calendar. Discussion and direction.**

- a. Next Meeting is April 5, 2023.

15. **Correspondence.**

Mr. Pinasco reported the District received correspondence from Mr. Hard from the Department of Boating and Waterways. Mr. Hard will be sending staff to the April Board meeting to address the hyacinth issue. Herbicide efforts were planned to start today.

16. **Approval of Bills.** After review,

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval presented at the March 1, 2023, Board Meeting be approved.

*The Board adjourned the meeting at 9:20 a.m. to start the closed session.*

17. **Closed Session.**

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Levee Superintendent.

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: District Secretary

The Board reconvened from Closed Session at 9:42 a.m. During the Closed Session, President Panzer and Trustee Lofstrom were present with Trustee MacDonnell leaving at 9:31 a.m. There was no reportable action regarding Items 17.A and 17.B.

18. **Employee Contracts. Discussion and possible action regarding changes to Levee Superintendent and District Secretary contracts.** Attorney Andy Pinasco presented this item. He addressed the Board by saying this is the opportunity to discuss whether there

are any changes to be made to the Levee Superintendent Contract and the District Secretary Contract. He stated the Federal cost of living is at 8.7 percent and the CPI 6.4 percent. Discussion followed and a compensation increase was approved for both the Levee Superintendent and District Secretary. For the Levee Superintendent, an increase of 7.5% from \$44.00 per hour to \$47.30 per hour was approved. For the District Secretary, an increase of 7.5% from \$55.00 per hour to \$59.13 per hour was approved.

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 to authorize the President to exercise amendment to the Levee Superintendent Contract increasing the hourly rate by 7.5 % from \$44.00 to \$47.30 per hour.

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 to authorize the President to exercise amendment to the District Secretary Contract increasing the hourly rate by 7.5% from \$55.00 per hour to \$59.13 per hour.

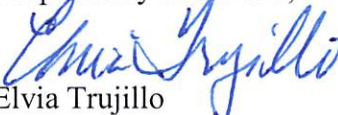
19. **Staff Reports.**

(b) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

Attorney Pinasco reported he is continuing to put together the AB 1234 training.

20. **Adjournment.** The meeting adjourned at 10:05 a.m.

Respectfully submitted,

  
Elvia Trujillo  
District Secretary

Reclamation District 1608  
Bills for Approval - March 1, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (3/1/2023 Board Mtg)	3/1/2023	Trustee Fee	\$285.64				
				<b>\$285.64</b>	6690		
Dan MacDonnell (3/1/2023 Board Mtg)	3/1/2023	Trustee Fee	\$285.64				
				<b>\$285.64</b>	66981		
Dottie Lofstrom (3/1/2023 Board Mtg)	2/1/2023	Trustee Fee	\$285.64				
				<b>\$285.64</b>	6692		
Elvia Trujillo (February 2023 Services)	2/23/223	Secretary Fee	\$1,075.00				
				<b>\$1,075.00</b>	6693		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$21.23				
				<b>\$21.23</b>	6694		
Kjeldsen Sinnock & Neudeck	2/21/2023	34673	\$1,341.90				
	2/21/2023	34674	\$1,321.38				
	2/21/2023	34675	\$243.75				
	2/21/2023	34676	\$82.50				
	2/21/2023	34677	\$517.50				
	2/21/2023	34678	\$135.00				
				<b>\$3,642.03</b>	6695		
BPM LLC	2/22/2023	56920	\$763.52				
				<b>\$763.52</b>	6696		
Larry's Tree Care, Inc.	2/16/2023	3251	\$2,950.00				
				<b>\$2,950.00</b>	6697		
Calif. Assoc. of Mutual Water Companies	1/25/2023	2365	\$100.00				
				<b>\$100.00</b>	6698		
Holt of California	11/7/2022	X0144001	\$3,275.17				
				<b>\$3,275.17</b>	6699		

Reclamation District 1608  
Bills for Approval - March 1, 2023 Board Meeting

Reclamation District 1608	2/24/2023		\$40,000.00			
(Transfer to Checking Account)				\$40,000.00	6700	
Transfer to Sediment Removal Proj Fund	3/1/2023	For Registered Warrant #6407	\$26,894.35			
				\$26,894.35		
Bank of Stockton	3/6/2023	Registered Warrant No. 6407	\$26,894.35			
(Payment of Registered Warrant 6406)				\$26,894.35	RW6407	
Bank of Stockton Visa	2/8/2023	12/28/2022 - 1/27/2023	\$3,468.92	\$3,468.92		Online
State of California Payroll Taxes		1/31/23 and 2/15/23 Payroll	\$948.73	\$948.73		Online
Federal Government Payroll Taxes		1/31/23 and 2/15/23 Payroll	\$3,558.98	\$3,558.98		Online
Joe L. Bryson (Payroll)	1/31/2023	1/1/23 - 1/31/23	\$5,767.00	\$5,767.00		Direct Deposit
Roger Lamarra (Payroll)	1/31/2023	1/16/23-1/31/23	\$866.20	\$866.20		Direct Deposit
Roger Lamarra (Payroll)	2/15/2023	2/1/23-2/15/23	\$892.97	\$892.97		Direct Deposit
Ruby Jeff (Payroll)	1/31/2023	1/16/23-1/31/23	\$969.37	\$969.37		Direct Deposit
Ruby Jeff (Payroll)	2/15/2023	2/1/23-2/15/23	\$905.35	\$905.35		Direct Deposit
Joe C. Godinez Sr. (Payroll)	1/31/2023	1/16/23-1/31/23	\$365.41	\$365.41		1578
California State Disbursement Unit	1/31/2023	Child Support	\$365.40	\$365.40		1579
(J Godinez Sr. Income Withholding)						
Joe C. Godinez Sr. (Payroll)	2/15/2023	2/1/23-2/15/23	\$390.18	\$390.18		1580
California State Disbursement Unit	2/15/2023	Child Support	\$390.18	\$390.18		1581
(J Godinez Sr. Income Withholding)						
		<b>WARRANT TOTAL:</b>		<b>\$79,578.22</b>		
		<b>CHECKING TOTAL:</b>		<b>\$18,888.69</b>		
		<b>TOTAL BILLS PAID</b>		<b>\$98,466.91</b>		