

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD ON WEDNESDAY, FEBRUARY 1, 2023**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on February 1, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

**TRUSTEES PRESENT**

MICHAEL PANZER  
DAN MacDONNELL  
DOTTIE LOFSTROM

**OTHERS PRESENT**

CHRIS NEUDECK  
ANDY PINASCO  
JOE BRYSON  
ELVIA TRUJILLO  
KIM FLOYD  
BOB BENTZ  
DOMINICK GULLI

**1. Public Comment.**

- Mr. Gulli reported on the Lower San Joaquin River Project and on SJAFCA's Prop 218 election.
- Mr. Bentz commented that during the recent storm, Feather River was closed due to fallen trees and expressed concern.

In response to the comments regarding fallen trees, President Panzer clarified that the District is a good position for access to its levees during an emergency event, to which Mr. Neudeck concurred. President Panzer further clarified that the Board had previously determined that an inventory of trees would not be in the District's interest at this time as trees on homeowner property are to be maintained by the homeowner, not the District.

- 2. Approval of Minutes.** Minutes of the regular meeting of January 4, 2023. The Trustees reviewed the draft minutes. Trustee Lofstrom requested that on Page 3, the last sentence of Section 5.B. be deleted. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and  
unanimously carried by the Board Trustees of Reclamation District

1608, that the minutes of the January 4, 2023, be approved with requested amendment.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. She noted there were County charges for administrative costs on behalf of the District. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Final Financial Report presented at the February 1, 2023, meeting be approved.

4. **Ordinance 2023-01.** Adopt Ordinance 2023-01 Establishing Trustee Compensation for Meeting Attendance.

Attorney Andy Pinasco reported this ordinance is similar to the ordinances that have been adopted in the past years and proper noticing was done. Mr. Pinasco stated the increase cannot be more than five percent per year. Currently, the Trustees receive \$285.64 per meeting, with the adoption of this ordinance, the Trustees will receive an increase of \$14.28 resulting in \$299.92 per meeting. Andy Pinasco stated the increase will be effective 60 days after the ordinance is adopted; therefore, if adopted at this meeting, it will be effective as of the May 2023 Board meeting. The Trustees discussed and agreed with the increase. President Panzer opened the hearing for public comment at 8:23 a.m. Mr. Bentz and Mr. Gulli opposed the pay increase. After further discussion, the public hearing was closed. At this time, the action was presented and

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Ordinance 2023-01 Establishing Trustee Compensation for Meeting Attendance be adopted.

5. **Audit.** Approve working draft of the Independent Auditor's Report for the year ended June 30, 2022 and authorize Trustee Official to sign Representation Letter.

Attorney Andy Pinasco presented this item. He discussed the draft copy of the Financial Statements and Independent Auditor's Report for the year ended June 30, 2022, and the representation letter from Croce, Sanguinetti & Vanderveen. He informed the Board he was in contact with the accountant and she complemented the District. The report has no findings and it is considered a clean report. In addition, the Special Districts Financial Report was submitted by the deadline and a copy was provided for review. Mr. Pinasco recommends approving the draft financial audit report and signing the representation letter. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Trustees of Reclamation District 1608,

that the Draft Audit Report for the year ended June 30, 2022 be approved and authorized President Panzer to execute the Representation Letter with Cioce, Sanguinetti & Vanderveen.

6. **Prop 218 Assessment.** Review, discuss, provide direction for Prop 218 outreach. Ms. Floyd reported on this item. She recommended having a representative from SJAFCA attend the Board meeting and report on the upcoming assessment. The Trustees agreed to invite SJAFCA and include this in next month's agenda.

As to the next newsletter, several topics were suggested, among which were:

- A storm recap and on how well the levees held up and the importance of replacing an existing assessment that is sunsetting soon.
- Update on the rock slope protection project.
- Bringing awareness to the public that the levees are for defense against flooding and not for recreation.

Ms. Floyd would like to see distribution of the next newsletter by mid-March. It was agreed that Trustee Lofstrom work with Ms. Floyd on the draft newsletter before it is presented to the Board for approval.

Ms. Floyd reported the stakeholder interviews were put on pause and will be starting again this month.

7. **Engineer's Report.** Discussion and possible action.

A. Rock Slope Protection Project.

Engineer Chris Neudeck reported on the status of the asphalt repairs that resulted from the Rock Slope Protection project. Due to weather related conditions, there were delays with the asphalt repairs and it was anticipated repairs would get started in the next two weeks.

B. Levee Maintenance.

Engineer Chris Neudeck reported bids were going out for the levee repairs related to the all-weather road surfacing in specific areas of the Southwest Quadrant levee reach. He referenced the Opinion of Probable Costs identified as Exhibit A of his Engineer's Report.

C. Review of Governor's Declaration of Emergency for Ongoing High-Water Event.

Engineer Chris Neudeck reported on the recent storms that caused flooding in several regions of the State. Fortunately, the District did not have anything that constituted an emergency but, with the levees being so saturated, Mr. Neudeck expressed concern about the next weather system due to the present water levels. He noted that Joe Bryson communicated very well during the process of monitoring the levees and was "Johnny on the spot." Also worth mentioning was how well San Joaquin County did in handling flood related issues. In addition,

Mr. Neudeck reviewed and discussed Governor Newsom's Proclamation of a State of Emergency which he included in his Engineer's Report as Exhibit B.

D. Levee and Encroachment Inspections.  
No report given.

8. **Emergency Operations Plan and Flood Contingency Map. Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map.**

Attorney Andy Pinasco reported this item was brought back for additional review since it was not approved at the time the presentation took place due to lack of time. Additional edits were requested, and Mr. Neudeck will bring back a final draft for review at the next meeting. Emergency training for one Trustee is required for federal funding but it was felt that all three Trustees should receive the training which will be scheduled for the near future. It was requested this item be brought back to the next meeting.

9. **Levee Superintendent Report. Request for directions and approvals.**

Mr. Bryson provided an oral and written report. In addition to the items on his report, he informed the Board he would be leaving the meeting early to meet with representatives from the Department of Fish & Game and with KSN engineers for the annual inspection related to last year's subventions claim. Mr. Bryson commended his three part-time employees on doing a great job and on maintaining the levee clear of debris.

10. **Report by Trustees on Meetings attended and up-coming meetings. Request for direction.** No report.

11. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** No report.

12. **Discussion and direction on Short-Term and Long-Range Goals.** None

13. **District Calendar. Discussion and direction.**

a. Next Meeting is March 1, 2023.

14. **Correspondence.**

Mr. Pinasco reported the District received a response letter from the Department of Parks and Recreation regarding the aquatic invasive vegetation. There was discussion on the letter and on what type of response and schedule should be put together. Of concern are the nurseries that are on the channel island cuts that are creating problems. It was suggested that Mr. Eddie Hard be invited to the March or April meeting. In the event Mr. Hard is not available to attend the Board meetings, setting up an independent meeting was proposed. Andy Pinasco and Elvia Trujillo are to work together in reaching out to Mr. Hard.

15. **Approval of Bills.** After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval presented at the February 1, 2023, Board Meeting be approved.

16. **Staff Reports.**

- (a) AB 1234 and AB 1661 Training provided by Neumiller & Beardslee.  
Mr. Pinasco reported he is working on putting together AB 1234 and AB 1661 training from 10:00 a.m. to 2:00 p.m. This training is required every 2 years. As soon as a date is scheduled for the training, Mr. Pinasco will be in contact with the Trustees. In the event there is a date conflict, this training can be taken elsewhere to satisfy the requirement.
- (b) **Attorney.** The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

17. **Adjournment.** The meeting adjourned at 9:40 a.m.

Respectfully submitted,



Elvia Trujillo  
District Secretary

Reclamation District 1608  
Bills for Approval - February 1, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (2/1/2023 Board Mtg)	2/1/2023	Trustee Fee	\$285.64				
				\$285.64			
Dan MacDonnell (2/1/2023 Board Mtg)	2/1/2023	Trustee Fee	\$285.64				
				\$285.64			
Dottie Lofstrom (2/1/2023 Board Mtg)	2/1/2023	Trustee Fee	\$285.64				
				\$285.64			
Elvia Trujillo (January 2023 Services)	1/26/2023	Secretary Fee	\$978.75				
				\$978.75			
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$13.89				
				\$13.89			
Neumiller & Beardslee	1/23/2023	337308	\$2,297.03				
				\$2,297.03			
Kjeldsen Sinnock & Neudeck	1/20/2023	34425	\$2,111.67				
	1/20/2023	34426	\$596.41				
	1/20/2023	34427	\$146.25				
	1/20/2023	34428	\$1,212.50				
	1/20/2023	34429	\$5,730.00				
	1/20/2023	34430	\$2,113.38				
				\$11,910.21			
BPM LLC	1/24/2023	53734	\$1,427.96				
				\$1,427.96			
Larry's Tree Care, Inc.	1/24/2023	3221	\$1,850.00				
				\$1,850.00			
Transfer to Sediment Removal Proj Fund	2/1/2023	For Registered Warrant #6406	\$26,832.02				
				\$26,832.02			

Reclamation District 1608  
Bills for Approval - February 1, 2023 Board Meeting

<i>Bank of Stockton</i>	<i>2/6/2022</i>	Registered Warrant No. 6406	\$26,832.02			
<i>(Payment of Registered Warrant 6406)</i>				\$26,832.02	RW6406	
Bank of Stockton Visa	12/30/2022	1/26/2022 - 12/27/2022	\$6,414.04	\$6,414.04		Online
State of California Payroll Taxes		12/31/22 and 1/15/23 Payroll	\$573.68	\$573.68		Online
Federal Government Payroll Taxes		12/31/22 and 1/15/23 Payroll	\$2,841.48	\$2,841.48		Online
Joe L. Bryson (Payroll)	12/30/2022	12/1/22 - 12/31/22	\$4,461.28	\$4,461.28		Direct Deposit
Roger Lamarra (Payroll)	12/30/2022	12/16/22-12/31/22	\$943.71	\$943.71		Direct Deposit
Roger Lamarra (Payroll)	1/13/2023	1/1/23-1/15/23	\$652.00	\$652.00		Direct Deposit
Roger Lamarra (Payroll)	1/18/2023	1/1/23-1/15/23 Correction	\$256.06	\$256.06		Direct Deposit
<i>(Correction Due to Error on Last Timesheet)</i>						
Ruby Jeff (Payroll)	12/30/2022	12/16/22-12/31/22	\$854.11	\$854.11		Direct Deposit
Ruby Jeff (Payroll)	1/13/2023	1/1/23-1/15/23	\$823.05	\$823.05		Direct Deposit
Joe C. Godinez Sr. (Payroll)	12/30/2022	12/16/22-12/31/22	\$401.87	\$401.87		1574
California State Disbursement Unit	12/30/2022	Child Support	\$401.87	\$401.87		1575
(J Godinez Sr. Income Withholding)						
Joe C. Godinez Sr. (Payroll)	1/13/2023	1/1/23-1/15/23	\$390.18	\$390.18		1576
California State Disbursement Unit	1/13/2023	Child Support	\$390.18	\$390.18		1577
(J Godinez Sr. Income Withholding)						
		<b>WARRANT TOTAL:</b>		<b>\$46,166.78</b>		
		<b>CHECKING TOTAL:</b>		<b>\$19,403.51</b>		
		<b>TOTAL BILLS PAID</b>		<b>\$65,570.29</b>		