

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, JANUARY 4, 2023**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on January 4, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
ELVIA TRUJILLO
DOMIMICK GULLI
BOB BENTZ
CHRIS ELIAS

ABSENT

DAN MacDONNELL
JOE BRYSON

1. Public Comment.

- Bob Bentz commented on the timing of postings for special meetings.
- Chris Elias reported there is a vacancy on SJAFCA's Board for a member of the public that is not an elected official. The person has to be a resident of San Joaquin County or work in San Joaquin County. Mr. Elias requested that if anyone knows of a person who may be interested, please have them contact SJAFCA.

2. Approval of Minutes. Minutes of the regular meeting of December 9, 2022. The Trustees reviewed the draft minutes and Trustee Lofstrom requested revisions to Agenda Item 3 and Agenda Item 10. After review,

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the December 9, 2022, Board Meeting be approved with requested revisions.

3. Financial Report. Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. After review,

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Final Financial Report presented at the January 4, 2023, meeting be approved.

4. **Prop 218 Assessment.** Review, discuss, provide direction for Prop 218 outreach. Attorney Andy Pinasco reported Kim Floyd was not able to attend the meeting due to an unforeseen urgent conflict related to the floods. No report given on the Prop 218 Assessment.

5. **Engineer's Report.** Discussion and possible action.

A. AC repairs resultant from Rock Slope Protection under the Levee Maintenance Project for Fiscal Year 2022-2023.

Engineer Chris Neudeck reported all the repairs have not been implemented due to weather conditions. The majority of the repairs, however, have been completed and is now waiting to get asphalt repaired once the weather permits. He also referenced the photos in Exhibit A of his Engineer's Report.

B. Levee related repair plans for all weather road surfacing in specific areas of the levee reach at Southwest Quadrant.

Mr. Chris Neudeck reported he has not yet received bids for the all-weather road surfacing project. He referenced the plans included as Exhibit B in his Engineer's Report and stated that a number of sites have been inspected jointly by Joe Bryson and the KSN team. For the repairs, crowders will be replaced and pressure treated lumber with large metal stakes will be used. He noted there has been a lot of damage due to the recent storms and there is a possibility the expenses may exceed the budget. Mr. Neudeck recommends pursuing these repairs because part of the expenses will be eligible for reimbursement through the Subventions Program. For clarification purposes, President Panzer asked why some properties were being affected by this work and others were not. Mr. Neudeck explained the District lacks the financial means to do all the work at one time and the properties in worse shape were going to be handled first.

There was also conversation about the gates being left open during the time tree trimming was taking place and on how the workers need to be more diligent in closing the gates. The discussion also included re-thinking the timing and manner of how notifications to the homeowners are to be made.

The issue of trees coming down, particularly in the southwest quadrant, due to the storms was discussed. Mr. Neudeck expressed concern due to the large hole they leave close to the levee. After this storm crisis is over, President Panzer suggested identifying all the potential problematic trees and how to address the issue, whether it's through policy changes or other approaches. Mr. Pinasco

stated permit standards and agreements would need to be reviewed to determine if work and expenses related to fallen trees are the District's responsibility or the homeowner's responsibility.

6. **Emergency Operations Plan and Flood Contingency Map. Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map.**

Chris Neudeck presented this item and brought to the meeting an official copy of the flood Emergency Operations Plan and contingency map. At last month's Board Meeting, there was a presentation on the Emergency Operations Plan and due to a lack of time then, it has been brought back to this meeting. Mr. Neudeck stated this Emergency Operations Plan is of critical nature and is being implement. Joe Bryson is implementing it from a localized perspective and KSN will have its inspectors help. Copies of the map and the plan will be provided to the County and to the Department of Water Resources and the map for them to use and track any issues. There was also discussion regarding the access points identified on the map. Mr. Pinasco stated that although this item is on the agenda, the Board does not have to take action if they are not ready to do so. Trustee Lofstrom said she would be getting in contact with Mr. Neudeck regarding one of the sections in the Emergency Operations plan. After further discussion, it was requested this item be brought back to the next meeting.

7. **2022 Census of Governments. Discussion and Possible Action to Authorize District Staff to Compete the 2022 Census of Governments.**

Andy Pinasco presented this item. He reported the District received correspondence from the U.S. Census Bureau requesting financial information and explained that some of the financial information is already being reported though the Special Districts Financial Transaction Report. The District has not participated in this census in the past and it is unknown how much time and how many people are going to be involve in gathering information needed for this census. Mr. Pinasco suggested that if there is interest, the Board can authorize a cap of up to a recommended amount of time to work on answering the questionnaire. After further discussion,

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 to proceed in completing the 2022 Census of Governments and approve not to exceed four (4) hours of time spent on the 2022 Census of Governments.

8. **Levee Superintendent Report. Request for directions and approvals.**

Mr. Bryson was not able to attend the meeting but did provide a written report which President Panzer read line by line.

9. **Report by Trustees on Meetings attended and up-coming meetings. Request for direction. None**

10. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** None
11. **Discussion and direction on Short-Term and Long-Range Goals.**
Trustee Lofstrom requested adding “Approval of Emergency Operations Plan” to the Short-Term Goals.
12. **District Calendar.** Discussion and direction.
 - a. Next Meeting is February 1, 2023.
13. **Correspondence.** None.
14. **Approval of Bills.** After review,

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval presented at the January 4, 2023, Board Meeting be approved.
15. **Staff Reports.**
 - (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
16. **Adjournment.** The meeting adjourned at 9:20 a.m.

Respectfully submitted,


Elvia Trujillo
District Secretary

Reclamation District 1608
Bills for Approval - January 4, 2023 Board Meeting

| NAME | Date | INVOICE # | AMOUNT | TOTAL \$ | WARRANT # | CHECK # | SUBVENTION FUND |
|---|------------|---------------|------------|-------------|-----------|---------|-----------------|
| Michael Panzer (1/4/2023 Board Mtg) | 1/4/2023 | Trustee Fee | \$285.64 | | | | |
| | | | | \$285.64 | 6672 | | |
| Dan MacDonnell (1/4/2023 Board Mtg) | 1/4/2023 | Trustee Fee | \$285.64 | | | | |
| (absent) | | | | \$0.00 | | | |
| Dottie Lofstrom (1/4/2023 Board Mtg) | 1/4/2023 | Trustee Fee | \$285.64 | | | | |
| | | | | \$285.64 | 6673 | | |
| Elvia Trujillo (December 2022 Services) | 12/28/2022 | Secretary Fee | \$1,157.50 | | | | |
| | | | | \$1,157.50 | 6674 | | |
| PG&E (Landview & Seagull) | | 0950847867-5 | \$0.00 | | | | |
| PG&E (Stone River) | | 2999432760-8 | \$0.00 | | | | |
| | | | | \$0.00 | | | |
| Neumiller & Beardslee | 12/12/2022 | 335704 | \$2,100.22 | | | | |
| | | | | \$2,100.22 | 6675 | | |
| Kjeldsen Sinnock & Neudeck | 12/21/2022 | 34222 | \$828.75 | | | | |
| | | 34223 | \$1,170.00 | | | | |
| | | 34224 | \$883.87 | | | | |
| | | 34225 | \$285.00 | | | | |
| | | 34226 | \$213.75 | | | | |
| | | 34227 | \$45.00 | | | | |
| | | 34228 | \$150.00 | | | | |
| | | 34229 | \$9,657.50 | | | | |
| | | 34230 | \$1,287.50 | | | | |
| | | | | \$14,521.37 | 6676 | | |
| BPM LLC | 12/22/2022 | 51560 | \$747.17 | | | | |
| | | | | \$747.17 | 6677 | | |
| San Joaquin Co Mosquito & Vector Control Dist | 12/19/2022 | SJ10038 | \$36.71 | | | | |
| (Special Assessment Statement 2022-23) | | | | \$36.71 | 6678 | | |

Reclamation District 1608
Bills for Approval - January 4, 2023 Board Meeting

| | | | | | | |
|--|------------|-------------------------------|-------------|-------------|--------|----------------|
| Reclamation District 1608 | 1/4/2022 | Transfer | \$40,000.00 | | | |
| | | | | \$40,000.00 | 6679 | |
| Ford Construction Company, Inc | 12/20/2022 | Progress Pay No. 1 | \$85,115.25 | | | |
| | | | | \$85,115.25 | 6680 | |
| Transfer to Sediment Removal Proj Fund | 1/4/2023 | For Registered Warrant #6404 | \$26,769.69 | | | |
| | | | | \$26,769.69 | | |
| Bank of Stockton | 1/9/2023 | Registered Warrant No. 6405 | \$26,769.69 | | | |
| (Payment of Registered Warrant 6404) | | | | \$26,769.69 | RW6405 | |
| Bank of Stockton Visa | 12/6/2022 | 10/28/22-11/25/22 | \$8,042.84 | \$8,042.84 | | Online |
| State of California Payroll Taxes | | 11/31/22 and 12/15/22 Payroll | \$633.26 | \$633.26 | | online |
| Federal Government Payroll Taxes | | 11/31/22 and 12/15/22 Payroll | \$3,194.01 | \$3,194.01 | | online |
| Joe L. Bryson (Payroll) | 12/1/2022 | 11/1/22-11/30/22 | \$5,058.57 | \$5,058.57 | | Direct Deposit |
| Hector Bryan Kendall (Payroll) | 12/11/2022 | 11/16/22-11/30/22 | \$355.88 | \$355.88 | | Direct Deposit |
| Roger Lamarra (Payroll) | 12/1/2022 | 11/16/22-11/30/22 | \$801.22 | \$801.22 | | Direct Deposit |
| Roger Lamarra (Payroll) | 12/15/2022 | 12/1/22-12/15/22 | \$952.61 | \$952.61 | | Direct Deposit |
| Joe Conrad Godinez, Jr. (Payroll) | 12/1/2022 | 11/16/22-11/30/22 | \$514.65 | \$514.65 | | 1568 |
| Joe C. Godinez Sr. (Payroll) | 12/1/2022 | 11/16/22-11/30/22 | \$342.57 | \$342.57 | | 1569 |
| California State Disbursement Unit | 12/1/2022 | Child Support | \$342.57 | \$342.57 | | 1570 |
| (J Godinez Sr. Income Withholding) | | | | | | |
| Ruby Jeff (Payroll) | 12/15/2022 | 12/1/22-12/15/22 | \$451.68 | \$451.68 | | 1571 |
| Joe C. Godinez Sr. (Payroll) | 12/15/2022 | 12/1/22-12/15/22 | \$502.42 | \$502.42 | | 1572 |
| California State Disbursement Unit | 11/16/2022 | Child Support | \$502.43 | \$502.43 | | 1573 |
| (J Godinez Sr. Income Withholding) | | | | | | |

Reclamation District 1608
Bills for Approval - January 4, 2023 Board Meeting

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|--|--|-------------------------|--|---------------------|--|--|--|
| | | WARRANT TOTAL: | | \$171,019.19 | | | |
| | | CHECKING TOTAL: | | \$21,694.71 | | | |
| | | TOTAL BILLS PAID | | \$192,713.90 | | | |