

**MEETING AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES REGULAR MEETING
8:00 A.M. FEBRUARY 1, 2023**

**NEUMILLER & BEARDSLEE
3121 WEST MARCH LANE, SUITE 100
STOCKTON, CA 95219**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.
2. Approval of Minutes. Minutes of the regular meeting of January 4, 2023.
3. Financial Report. Review, discuss, and accept financial report.
4. Ordinance 2023-01. Adopt Ordinance 2023-01 Establishing Trustee Compensation for Meeting Attendance.
5. Audit. Approve working draft of the Independent Auditor's Report for the year ended June 30, 2022 and authorize Trustee Official to sign Representation Letter.
6. Prop 218 Assessment. Review, discuss, provide direction for Prop 218 outreach.
7. Engineer's Report. Discussion and possible action.
 - A. Rock Slope Protection Project
 - B. Levee Maintenance
 - C. 2022-2023 Storm Update
 - D. Levee and Encroachment Inspections
8. Emergency Operation Plan and Flood Contingency Map. Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map
9. Levee Superintendent Report. Request for directions and approvals.
10. Report by Trustees on meetings attended and up coming meetings. Request for direction.
11. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
12. Discussion and direction on Short-Term and Long-Range Goals.
13. District Calendar. Discussion and direction.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

a. Next meeting March 1, 2023

14. Correspondence.

15. Approval of Bills.

16. Staff Reports.

a) AB 1234 and AB 1661 Training provided by Neumiller & Beardslee

b) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Suite 100, Stockton, California, at least seventy-two (72) hours preceding the meeting.

17. Adjournment.

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AGENDA PACKET
RECLAMATION DISTRICT 1608
February 1, 2023

<u>ITEM</u>	<u>COMMENTARY</u>
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- | | |
|-----|----------------------|
| 1. | Self-explanatory. |
| 2. | Please see attached. |
| 3. | Please see attached. |
| 4. | Please see attached. |
| 5. | Please see attached. |
| 6. | Self-explanatory. |
| 7. | Self-explanatory. |
| 8. | Self-explanatory. |
| 9. | Please see attached. |
| 10. | Self-explanatory. |
| 11. | Self-explanatory. |
| 12. | Please see attached. |
| 13. | Please see attached. |
| 14. | Please see attached. |
| 15. | Please see attached. |
| 16. | Self-explanatory. |
| 17. | Self-explanatory. |

ITEM 2

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, JANUARY 4, 2023

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Panzer on January 4, 2023, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
ELVIA TRUJILLO
DOMIMICK GULLI
BOB BENTZ
CHRIS ELIAS

ABSENT

DAN MacDONNELL
JOE BRYSON

1. **Public Comment.**

- Bob Bentz commented on the timing of postings for special meetings.
- Chris Elias reported there is a vacancy on SJAFCA's Board for a member of the public that is not an elected official. The person has to be a resident of San Joaquin County or work in San Joaquin County. Mr. Elias requested that if anyone knows of a person who may be interested, please have them contact SJAFCA.

2. **Approval of Minutes.** Minutes of the regular meeting of December 9, 2022. The Trustees reviewed the draft minutes and Trustee Lofstrom requested revisions to Agenda Item 3 and Agenda Item 10. After review,

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the December 9, 2022, Board Meeting be approved with requested revisions.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented an oral and written report. After review,

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Final Financial Report presented at the January 4, 2023, meeting be approved.

4. **Prop 218 Assessment.** Review, discuss, provide direction for Prop 218 outreach. Attorney Andy Pinasco reported Kim Floyd was not able to attend the meeting due to an unforeseen urgent conflict related to the floods. No report given on the Prop 218 Assessment.

5. **Engineer's Report.** Discussion and possible action.

- A. AC repairs resultant from Rock Slope Protection under the Levee Maintenance Project for Fiscal Year 2022-2023.

Engineer Chris Neudeck reported all the repairs have not been implemented due to weather conditions. The majority of the repairs, however, have been completed and is now waiting to get asphalt repaired once the weather permits. He also referenced the photos in Exhibit A of his Engineer's Report.

- B. Levee related repair plans for all weather road surfacing in specific areas of the levee reach at Southwest Quadrant.

Mr. Chris Neudeck reported he has not yet received bids for the all-weather road surfacing project. He referenced the plans included as Exhibit B in his Engineer's Report and stated that a number of sites have been inspected jointly by Joe Bryson and the KSN team. For the repairs, crowders will be replaced and pressure treated lumber with large metal stakes will be used. He noted there has been a lot of damage due to the recent storms and there is a possibility the expenses may exceed the budget. Mr. Neudeck recommends pursuing these repairs because part of the expenses will be eligible for reimbursement through the Subventions Program. For clarification purposes, President Panzer asked why some properties were being affected by this work and others were not. Mr. Neudeck explained the District lacks the financial means to do all the work at one time and the properties in worse shape were going to be handled first.

There was also conversation about the gates being left open during the time tree trimming was taking place and on how the workers need to be more diligent in closing the gates. The discussion also included re-thinking the timing and manner of how notifications to the homeowners are to be made.

The issue of trees coming down, particularly in the southwest quadrant, due to the storms was discussed. Mr. Neudeck expressed concern due to the large hole they leave close to the levee. After this storm crisis is over, President Panzer suggested identifying all the potential problematic trees and how to address the issue, whether it's through policy changes or other approaches. Mr. Pinasco

stated permit standards and agreements would need to be reviewed to determine if work and expenses related to fallen trees are the District's responsibility or the homeowner's responsibility. Trustee Lofstrom suggested that perhaps a good starting point would be to send homeowners a letter identifying the problem in order to have record.

6. **Emergency Operations Plan and Flood Contingency Map.** Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map.

Chris Neudeck presented this item and brought to the meeting an official copy of the flood Emergency Operations Plan and contingency map. At last month's Board Meeting, there was a presentation on the Emergency Operations Plan and due to a lack of time then, it has been brought back to this meeting. Mr. Neudeck stated this Emergency Operations Plan is of critical nature and is being implement. Joe Bryson is implementing it from a localized perspective and KSN will have its inspectors help. Copies of the map and the plan will be provided to the County and to the Department of Water Resources and the map for them to use and track any issues. There was also discussion regarding the access points identified on the map. Mr. Pinasco stated that although this item is on the agenda, the Board does not have to take action if they are not ready to do so. Trustee Lofstrom said she would be getting in contact with Mr. Neudeck regarding one of the sections in the Emergency Operations plan. After further discussion, it was requested this item be brought back to the next meeting.

7. **2022 Census of Governments.** Discussion and Possible Action to Authorize District Staff to Compete the 2022 Census of Governments.

Andy Pinasco presented this item. He reported the District received correspondence from the U.S. Census Bureau requesting financial information and explained that some of the financial information is already being reported though the Special Districts Financial Transaction Report. The District has not participated in this census in the past and it is unknown how much time and how many people are going to be involve in gathering information needed for this census. Mr. Pinasco suggested that if there is interest, the Board can authorize a cap of up to a recommended amount of time to work on answering the questionnaire. After further discussion,

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 to proceed in completing the 2022 Census of Governments and approve not to exceed four (4) hours of time spent on the 2022 Census of Governments.

8. **Levee Superintendent Report.** Request for directions and approvals.

Mr. Bryson was not able to attend the meeting but did provide a written report which President Panzer read line by line.

9. **Report by Trustees on Meetings attended and up-coming meetings.** Request for direction. None
10. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** None
11. **Discussion and direction on Short-Term and Long-Range Goals.**
Trustee Lofstrom requested adding “Approval of Emergency Operations Plan” to the Short-Term Goals.
12. **District Calendar.** Discussion and direction.
 - a. Next Meeting is February 1, 2023.
13. **Correspondence.** None.
14. **Approval of Bills.** After review,

It was moved, seconded (D. Lofstrom/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval presented at the January 4, 2023, Board Meeting be approved.
15. **Staff Reports.**
 - (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
16. **Adjournment.** The meeting adjourned at 9:20 a.m.

Respectfully submitted,

Elvia Trujillo
District Secretary

Reclamation District 1608
Bills for Approval - January 4, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (1/4/2023 Board Mtg)	1/4/2023	Trustee Fee	\$285.64				
				\$285.64	6672		
Dan MacDonnell (1/4/2023 Board Mtg)	1/4/2023	Trustee Fee	\$285.64				
(absent)				\$0.00			
Dottie Lofstrom (1/4/2023 Board Mtg)	1/4/2023	Trustee Fee	\$285.64				
				\$285.64	6673		
Elvia Trujillo (December 2022 Services)	12/28/2022	Secretary Fee	\$1,157.50				
				\$1,157.50	6674		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$0.00				
				\$0.00			
Neumiller & Beardslee	12/12/2022	335704	\$2,100.22				
				\$2,100.22	6675		
Kjeldsen Sinnock & Neudeck	12/21/2022	34222	\$828.75				
		34223	\$1,170.00				
		34224	\$883.87				
		34225	\$285.00				
		34226	\$213.75				
		34227	\$45.00				
		34228	\$150.00				
		34229	\$9,657.50				
		34230	\$1,287.50				
				\$14,521.37	6676		
BPM LLC	12/22/2022	51560	\$747.17				
				\$747.17	6677		
San Joaquin Co Mosquito & Vector Control Dist	12/19/2022	SJ10038	\$36.71				
(Special Assessment Statement 2022-23)				\$36.71	6678		

Reclamation District 1608
Bills for Approval - January 4, 2023 Board Meeting

Reclamation District 1608	1/4/2022	Transfer	\$40,000.00			
				\$40,000.00	6679	
Ford Construction Company, Inc	12/20/2022	Progress Pay No. 1	\$85,115.25			
				\$85,115.25	6680	
Transfer to Sediment Removal Proj Fund	1/4/2023	For Registered Warrant #6404	\$26,769.69			
				\$26,769.69		
Bank of Stockton (Payment of Registered Warrant 6404)	1/9/2023	Registered Warrant No. 6405	\$26,769.69			
				\$26,769.69	RW6405	
Bank of Stockton Visa	12/6/2022	10/28/22-11/25/22	\$8,042.84	\$8,042.84		Online
State of California Payroll Taxes		11/31/22 and 12/15/22 Payroll	\$633.26	\$633.26		online
Federal Government Payroll Taxes		11/31/22 and 12/15/22 Payroll	\$3,194.01	\$3,194.01		online
Joe L. Bryson (Payroll)	12/1/2022	11/1/22-11/30/22	\$5,058.57	\$5,058.57		Direct Deposit
Hector Bryan Kendall (Payroll)	12/11/2022	11/16/22-11/30/22	\$355.88	\$355.88		Direct Deposit
Roger Lamarra (Payroll)	12/1/2022	11/16/22-11/30/22	\$801.22	\$801.22		Direct Deposit
Roger Lamarra (Payroll)	12/15/2022	12/1/22-12/15/22	\$952.61	\$952.61		Direct Deposit
Joe Conrad Godinez, Jr. (Payroll)	12/1/2022	11/16/22-11/30/22	\$514.65	\$514.65		1568
Joe C. Godinez Sr. (Payroll)	12/1/2022	11/16/22-11/30/22	\$342.57	\$342.57		1569
California State Disbursement Unit (J Godinez Sr. Income Withholding)	12/1/2022	Child Support	\$342.57	\$342.57		1570
Ruby Jeff (Payroll)	12/15/2022	12/1/22-12/15/22	\$451.68	\$451.68		1571
Joe C. Godinez Sr. (Payroll)	12/15/2022	12/1/22-12/15/22	\$502.42	\$502.42		1572
California State Disbursement Unit (J Godinez Sr. Income Withholding)	11/16/2022	Child Support	\$502.43	\$502.43		1573

Reclamation District 1608
Bills for Approval - January 4, 2023 Board Meeting

		WARRANT TOTAL:		\$171,019.19			
		CHECKING TOTAL:		\$21,694.71			
		TOTAL BILLS PAID		\$192,713.90			

ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - FEBRUARY 1, 2023
% OF FISCAL YEAR ELAPSED THROUGH END OF JANUARY 2023 - 58.3%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
O1 Levee Superintendent	\$75,000.00	\$6,270.00	\$51,872.00	69.16%
O2 Part Time Employees	35,000.00	5,723.50	40,482.50	115.66%
O3 Payroll Taxes and Expenses	25,000.00	1,631.88	9,467.19	37.87%
O4 Fences & Gates	25,000.00	0.00	230.50	0.92%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	10,000.00	1,783.52	18,323.04	183.23%
O7 Levee Repair Fund (General Operations & Maintenance)	30,000.00	3,438.13	19,398.49	64.66%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	150,000.00	0.00	85,580.63	57.05%
O9 Pump System Maintenance	750.00	1,355.71	3,390.24	452.03%
O10 Wireless Services (Cell and Mobile Computer)	1,200.00	0.00	362.00	30.17%
O11 Garbage Service	4,000.00	799.79	2,396.43	59.91%
O12 District Vehicle (Fuel, Maintenance and Repairs)	7,500.00	205.74	5,398.84	71.98%
TOTAL	\$364,450.00	\$21,208.27	\$236,901.86	65.00%
General Expenses				
G1 Trustee Fees	\$13,000.00	\$856.92	\$7,141.00	54.93%
G2 Secretary Fees	12,000.00	0.00	5,430.00	45.25%
G3 Office Expenses (includes storage facility)	1,000.00	0.00	740.66	74.07%
G4 General Legal	30,000.00	2,297.03	16,028.49	53.43%
G5 Audit	5,000.00	0.00	0.00	0.00%
G6 County Administration Costs	6,000.00	5,061.36	5,098.07	84.97%
G7 Property and Liability Insurance	15,000.00	0.00	0.00	0.00%
G8 Workers Compensation Insurance	10,000.00	747.75	4,869.35	48.69%
G9 Election Costs	0.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	6,000.00	0.00	1,004.88	16.75%
G11 Registered Warrant Expenses	175,000.00	26,711.82 *	159,197.95	90.97%
TOTAL	\$273,000.00	\$35,674.88	\$199,510.40	73.08%
Engineering Expenses				
E1 General Engineering	\$20,000.00	\$2,111.67	\$16,254.31	81.27%
E2 Plan Review Engineering	25,000.00	0.00	5,854.80	23.42%
E3 Administration of Delta Levee Subventions Program	20,000.00	596.41	13,851.95	69.26%
E4 Periodic Levee Property Inspections and Surveys	7,500.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	7,500.00	0.00	1,553.75	20.72%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	15,000.00	9,055.88	34,857.04	232.38%
E7 DWR 5 Year Plan	0.00	146.25	362.50	0.00%
E8 Assessment Engineering	2,500.00	0.00	3,266.44	130.66%
E9 Assesment Development	90,000.00	0.00	19,846.58	22.05%
TOTAL	\$187,500.00	\$11,910.21	\$95,847.37	51.12%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$824,950.00	\$68,793.36	\$532,259.63	64.52%

*Payment of Registered Warrant 6404

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$260,000.00	\$143,392.29	\$144,989.04	55.77%
Interest Income	2,000.00	0.00	2,264.00	113.20%
Assessments	298,000.00	\$151,932.38	164,067.00	55.06%
Subvention Reimbursement	195,000.00	0.00	0.00	0.00%
Totals	\$755,000.00	\$295,324.67	\$311,320.04	41.23%

Cash On Hand

Cash Balance as of July 1, 2022	\$639,378.11
Revenues (YTD), as of December 31, 2022	\$290,402.82
Expenses (YTD), as of December 31, 2022	\$398,310.44

Fund Balance as of 1/25/2023	\$365,335.02
Proposed Warrants for 2/1/2023 Board Meeting	\$46,166.78
TOTAL CASH	\$319,168.24

Checking Account Balance as of 1/23/2023	\$37,819.26
TOTAL CASH ON HAND	\$356,987.50

Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16
Interest (10/31/2021)		3.00	\$4,051.16
Interest (1/31/2022)		3.00	\$4,054.16
Interest (4/30/22)		3.00	\$4,057.16
Progress Billing No. 11 Transfer of Funds (5/5/2022)	\$82.12		\$3,975.04
Progress Billing No. 12 Transfer of Funds (6/28/22)	\$655.87		\$3,319.17
Progress Billing No. 13 Tranfer of Funds (6/1/2022)	\$454.50		\$2,864.67
Interest (7/31/22)		5.00	\$2,869.67
Progress Billing No. 14 Transfer of Funds (9/12/2022)	\$119.25		\$2,750.42
Interest (10/31/22)		7.00	\$2,757.42

SEDIMENT REMOVAL PROJECT 2020 - COUNTY ACCOUNT INFORMATION

Date	Check No.	Description	Deposit	Withdrawal	Balance
11/5/2020	2137553	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6392, 6393, 6394, 6395, 6396, 6397, 6398, 6399, 6400, 6401, 6402, 6403, 6404, 6405, 6406, 6407, 6408, 6409, 6410, 6411 at \$25,000.00 each)	\$500,000.00		\$500,000.00
11/9/2020		Dixon Marine Services Progress Pay #4		\$489,751.63	\$10,248.37
1/21/2021		Interest	\$83.00		\$10,331.37
3/3/2021	2138247	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6455, 6456, 6457, 6458, 6459, 6460, 6461, 6462, 6463, 6464, 6465, 6466, 6467, 6468, 6469 at \$25,000.00 each)	\$375,000.00		\$385,331.37
3/8/2021		Port of Stockton Invoice Invoice 01-9012-2021 for Dredge Disposal		\$375,444.40	\$9,886.97
4/30/2021		Interest	\$121.00		\$10,007.97
7/31/2021		Interest	\$31.00		\$10,038.97
11/3/2021		Transfer from General Fund to Sediment Removal Fund	\$16,000.00		\$26,038.97
11/5/2021		Payment of Registered Warrant #6392 for \$25,812.50		\$25,812.50	\$226.47
10/31/2021		Interest	\$8.00		\$234.47
1/5/2022		Transfer from General Fund to Sediment Removal Fund	\$25,950.00		\$26,184.47
1/7/2022		Payment of Registered Warrant #6393		\$25,952.74	\$231.73
2/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,015.07		\$26,246.80
2/7/2022		Payment of Registered Warrant #6394		\$26,021.75	\$225.05
1/31/2022		Interest	\$6.00		\$231.05
3/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,077.40		\$26,308.45
3/7/2022		Payment of Registered Warrant #6395		\$26,084.08	\$224.37
4/6/2022		Transfer from General Fund to Sediment Removal Fund	\$26,155.31		\$26,379.68
4/11/2022		Payment of Registered Warrant #6396		\$26,161.99	\$217.69
4/30/2022		Interest	\$4.00		\$221.69
5/11/2022		Transfer from General Fund to Sediment Removal Fund	\$26,239.90		\$26,461.59
5/16/2022		Payment of Registered Warrant #6397		\$26,239.90	\$221.69
6/1/2022		Transfer from General Fund to Sediment Removal Fund	\$26,286.64		\$26,508.33
6/6/2022		Payment of Registered Warrant #6398		\$26,286.64	\$221.69
7/6/2022		Transfer from General Fund to Sediment Removal Fund	\$26,364.55		\$26,586.24
7/11/2022		Payment of Registered Warrant #6399		\$26,364.55	\$221.69
7/31/2022		Interest	\$15.00		\$236.69
8/3/2022		Transfer from General Fund to Sediment Removal Fund	\$26,426.88		\$26,663.57
8/10/2022		Payment of Registered Warrant #6400		\$26,431.34	\$232.23
9/7/2022		Transfer from General Fund to Sediment Removal Fund	\$26,504.79		\$26,737.02
9/12/2022		Payment of Registered Warrant #6401		\$26,498.12	\$238.90
10/5/2022		Transfer from General Fund to Sediment Removal Fund	\$26,560.45		\$26,799.35
10/10/2022		Payment of Registered Warrant #6402		\$26,567.12	\$232.23
11/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,629.45		\$26,861.68
11/10/2022		Payment of Registered Warrant #6403		\$26,636.13	\$225.55
12/7/2022		Transfer from General Fund to Sediment Removal Fund	\$26,707.36		\$26,932.91
12/14/2022		Payment of Registered Warrant #6404		\$26,711.82	\$221.09
1/4/2023		Transfer from General Fund to Sediment Removal Fund	\$26,769.69		\$26,990.78
1/9/2023		Payment of Registered Warrant #6405		\$26,774.14	\$216.64
2/1/2023		Transfer from General Fund to Sediment Removal Fund	\$26,832.02		\$27,048.66
2/6/2023		Payment of Registered Warrant #6406		\$26,832.02	\$216.64

SEDIMENT REMOVAL PROJECT 2020
REGISTERED WARRANTS - 2/1/2023

WARRANT DATED	REGISTERED WARRANT #	DATE REGISTERED	FOR PAYMENT OF	PRINCIPAL AMOUNT	INTEREST RATE	TOTAL	TOTAL PAYOFF AMOUNT	DATE CALLED
						INTEREST TO DATE		
11/04/20	6392	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$812.50	\$25,812.50	11/5/2021
11/04/20	6393	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$952.74	\$25,952.74	1/7/2022
11/04/20	6394	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,021.75	\$26,021.75	2/7/2022
11/04/20	6395	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,084.08	\$26,084.08	3/7/2022
11/04/20	6396	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,161.99	\$26,161.99	4/11/2022
11/04/20	6397	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	5/16/2022
11/04/20	6398	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	6/6/2022
11/04/20	6399	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,364.55	\$26,364.55	7/11/2022
11/04/20	6400	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,431.34	\$26,431.34	8/10/2022
11/04/20	6401	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,498.12	\$26,498.12	9/12/2022
11/04/20	6402	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,567.12	\$26,567.12	10/10/2022
11/04/20	6403	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,636.13	\$26,636.13	11/10/2022
11/04/20	6404	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,711.81	\$26,711.81	12/14/2022
11/04/20	6405	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,774.14	\$26,774.14	1/11/2023
11/04/20	6406	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,832.02	\$26,832.02	2/6/2023
11/04/20	6407	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,832.02	\$26,832.02	
11/04/20	6408	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,832.02	\$26,832.02	
11/04/20	6409	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,832.02	\$26,832.02	
11/04/20	6410	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,832.02	\$26,832.02	
11/04/20	6411	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,832.02	\$26,832.02	
				\$500,000.00		\$29,534.93	\$529,534.93	

03/03/21	6455	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6456	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6457	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6458	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6459	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6460	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6461	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6462	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6463	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6464	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6465	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6466	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6467	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6468	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
03/03/21	6469	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,569.35	\$26,569.35	
				\$375,000.00		\$23,540.24	\$398,540.24	

LEGEND

PAID
PROPOSED

	Registered Warrants	Interest	Principal + Interest
Subtotals	\$875,000.00	\$53,075.17	\$928,075.17
Total Amount Paid to Date	\$350,000.00	\$18,542.81	\$368,542.81
Total Remaining Due as of 2/1/23	\$525,000.00	\$34,532.37	\$559,532.37

ITEM 4

**RECLAMATION DISTRICT NO. 1608
ORDINANCE 2023-01**

**ORDINANCE ESTABLISHING TRUSTEE COMPENSATION FOR MEETING
ATTENDANCE**

WHEREAS, on February 2, 2022, the Reclamation District 1608 (the “District”) Trustees duly adopted Ordinance 2021-01, increasing Trustee compensation for meeting attendance from \$272.04 per meeting to \$285.64 per meeting; and

WHEREAS, Water Code section 20200 et seq. allows an increase to the amount of Trustee compensation to be increased by an amount not to exceed 5% for each calendar year following the operative date of the last adjustment; and

WHEREAS, a public hearing to consider an increase in the compensation of the members of the District Board of Trustees was duly noticed in accordance with Water Code section 20203 and Government Code section 6066, and said hearing was held on the date hereof; and

WHEREAS, in compliance with the requirements of Water Code section 20200 et seq., the District’s Board desires to increase compensation paid to Trustees for meeting attendance by 5%, which is an increase of \$14.28 to the current amount \$285.64 per meeting resulting in an amount of \$299.92 per meeting as Trustee compensation.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT 1608 AS FOLLOWS:

Section 1. Trustee compensation shall be \$299.92 for each day’s attendance at meetings of the Board as defined in the District’s applicable compensation policy.

Section 2. This ordinance is not intended to impose, and shall not be construed or given effect in a manner that imposes, upon the District or any officer or employee thereof, a mandatory duty of care toward persons and property within or without the District so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

Section 3. If any provision of this ordinance or application thereof to any person or circumstances is held invalid, such invalidity shall not effect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable. The city council hereby declares that it would have adopted this ordinance irrespective of the validity of any particular portion thereof.

Section 4. This ordinance shall become effective sixty (60) days after its final passage.

On motion of Trustees, seconded by Trustees the foregoing ordinance was duly passed by the Board of Trustees of Reclamation District 1608 at a regular meeting thereof held on February 1, 2023, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

MICHAEL PANZER, President

ATTEST:

ELVIA TRUJILLO, Secretary

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STATE OF WISCONSIN, COUNTY OF BROWN

The Record, a newspaper of general publication, printed and published daily in the City of Stockton, County of San Joaquin by the Superior Court of the County of San Joaquin, State of California, under the date of February 26, 1952, File No. 52857, San Joaquin County Records; that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published each regular and entire issue of said newspaper and not in any supplement thereof in issues dated:

01/13/2023, 01/20/2023

Sworn to and subscribed before on 01/20/2023

**NOTICE OF
PUBLIC HEARING**
A public hearing will be held by the Board of Trustees of Reclamation District 1608 for the purpose of considering an ordinance amending Board of Trustees compensation at 8:00 a.m. on February 1, 2023, at 3121 West March Lane, Suite 100, Stockton CA 95219.

#8316801 1/13, 1/20, 2023

Legal Clerk

Notary, State of WI, County of Brown

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AMY KOKOTT
Notary Public
State of Wisconsin

ITEM 5



CROCE, SANGUINETTI, & VANDER VEEN^{INC.}

CERTIFIED PUBLIC ACCOUNTANTS

January 11, 2023

Ms. Elvia Trujillo
Reclamation District No. 1608
Post Office Box 4857
Stockton, California 95204

Dear Ms. Trujillo:

We enclose a working draft copy of the financial statements and independent auditor's report, our report *Communication with Those Charged with Governance* for **Reclamation District No. 1608** for the year ended June 30, 2022 and a standard representation letter.

After reviewing these statements and reports, please call our office regarding any revisions. In addition, please review and return the signed representation letter to our office in the enclosed reply envelope.

If you should have any questions, please do not hesitate to contact our office.

Yours very truly,

CROCE, SANGUINETTI, & VANDER VEEN, INC.
Certified Public Accountants

A handwritten signature in black ink that reads "Pauline Sanguinetti".

Pauline Sanguinetti
Certified Public Accountant

cml
Enclosure

RECLAMATION DISTRICT NO. 1608

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2022

Working Draft



CROCE, SANGUINETTI, & VANDER VEEN

CERTIFIED PUBLIC ACCOUNTANTS

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Independent Auditor's Report

To the Board of Trustees
Reclamation District No. 1608
Stockton, California

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of **Reclamation District No. 1608** (the District) as of and for the year ended June 30, 2022 and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of **Reclamation District No. 1608**, as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's Minimum Audit Requirements for California Special Districts. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of **Reclamation District No. 1608**, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about **Reclamation District No. 1608's** ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of **Reclamation District No. 1608's** internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about **Reclamation District No. 1608's** ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

The District has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the statement of revenues, expenditures and changes in fund balance - budget and actual - governmental funds on pages 22 through 24 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

CROCE, SANGUINETTI, & VANDER VEEN, INC.
Certified Public Accountants
Stockton, California
January 6, 2023

Working Draft

RECLAMATION DISTRICT NO. 1608

Statement of Net Position

June 30, 2022

	<u>Governmental activities</u>
Assets	
Cash and investments	\$ 667,538
Cash and investments - restricted	222
State assistance receivable - subventions	111,405
Prepaid insurance	10,653
Capital assets, net of accumulated depreciation of \$113,358	<u>51,593</u>
Total assets	<u>841,411</u>
Deferred outflows of resources	
	<u>-</u>
Liabilities	
Accounts payable	38,311
Payroll liabilities	9,873
Interest payable	33,644
Registered warrants payable	<u>700,000</u>
Total liabilities	<u>781,828</u>
Deferred inflows of resources	
	<u>-</u>
Net position	
Net investment in capital assets	51,593
Unrestricted	<u>7,990</u>
Total net position	<u>\$ 59,583</u>

The accompanying notes are an integral part of this financial statement.

RECLAMATION DISTRICT NO. 1608

Statement of Activities

For the year ended June 30, 2022

	<u>Expenses</u>	<u>Program revenues</u> <u>Operating grants and contributions</u>	<u>Net (expenses) revenues and changes in net position (deficit)</u>
Governmental activities			
Operations	\$ 436,446	\$ 129,745	\$ (306,701)
Interest on registered warrants	26,601		<u>(26,601)</u>
Net program (expenses) revenues			<u>(333,302)</u>
General revenues			
Assessments			298,813
Property taxes			261,280
Interest			1,630
Miscellaneous			<u>1,424</u>
Total general revenues			<u>563,147</u>
Change in net position			229,845
Net position (deficit), beginning of year			<u>(170,262)</u>
Net position, end of year			<u>\$ 59,583</u>

The accompanying notes are an integral part of this financial statement.

RECLAMATION DISTRICT NO. 1608

Balance Sheet - Governmental Funds

June 30, 2022

	<u>General Fund</u>
Assets	
Assets	
Cash and investments	\$ 667,538
Cash and investments - restricted	222
Prepaid insurance	<u>10,653</u>
Total assets	<u>\$ 678,413</u>
Liabilities and Fund Balance	
Liabilities	
Accounts payable	\$ 38,311
Payroll liabilities	<u>9,873</u>
Total liabilities	<u>48,184</u>
Fund balance	
Nonspendable:	
Prepaid insurance	10,653
Assigned to capital improvement	100,000
Unassigned	<u>519,576</u>
Total fund balance	<u>630,229</u>
Total liabilities and fund balance	<u>\$ 678,413</u>

The accompanying notes are an integral part of this financial statement.

RECLAMATION DISTRICT NO. 1608

Reconciliation of the Governmental Funds
Balance Sheet to the Statement of Net Position

June 30, 2022

Total fund balance - governmental funds \$ 630,229

Amounts reported for governmental activities in the statement of net position (deficit) are different from those reported in the governmental funds because of the following:

State assistance receivable are not available to pay current period expenditures and, therefore, not reported in the governmental funds balance sheet. 111,405

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet.

Capital assets	\$ 164,951	
Less accumulated depreciation	<u>(113,358)</u>	
	<u>\$ 51,593</u>	51,593

Interest payable on registered warrants payable does not require current financial resources, therefore, interest payable is not reported as a liability in the governmental funds balance sheet. (33,644)

Registered warrants payable are not due and payable in the current period and, therefore, are not reported in the governmental funds balance sheet. (700,000)

Net position of governmental activities \$ 59,583

The accompanying notes are an integral part of this financial statement.

RECLAMATION DISTRICT NO. 1608

**Statement of Revenues, Expenditures and Changes
in Fund Balance - Governmental Funds**

For the year ended June 30, 2022

	<u>General fund</u>
Revenues	
Assessments	\$ 298,812
Property taxes	261,280
State assistance - subventions	148,176
State assistance - other	7,920
Interest	1,630
Miscellaneous	1,424
Total revenues	<u>719,242</u>
Expenditures	
Salaries and wages	133,283
Levee repairs and maintenance	90,986
Engineering	81,860
Legal and accounting fees	40,054
Insurance	21,546
Trustee fees	13,996
Payroll taxes	12,595
Secretary fees	11,556
Public relations	5,676
Fuel	4,568
County tax administration	4,059
County office expense	3,535
Utilities	2,221
Repairs and maintenance	2,136
Special projects	1,617
Telephone	1,135
Storage	880
Other taxes and fees	531
Office expense	478
Weed control	209
Capital outlay	10,223
Debt service	
Principal	175,000
Interest	<u>7,560</u>
Total expenditures	<u>625,704</u>
Net change in fund balance	93,538
Fund balance, beginning of year	<u>536,691</u>
Fund balance, end of year	<u>\$ 630,229</u>

The accompanying notes are an integral part of this financial statement.

RECLAMATION DISTRICT NO. 1608

Reconciliation of the Statement of Revenues,
Expenditures and Changes in Fund Balance -
Governmental Funds to the Statement of Activities

For the year ended June 30, 2022

Net change in fund balance - governmental funds \$ 93,538

Amounts reported for governmental activities in the statement of activities are different because:

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds until such time as they are considered a current financial resource. (26,350)

Depreciation expense related to capital assets is recognized in the statement of activities, but is not reported in the funds. (3,525)

Changes in interest payable are recorded as an expense in the statement of activities, but are not reported in the funds. (19,041)

Governmental funds report capital outlay as expenditures while government activities record depreciation expense to allocate those expenditures over the life of the assets 10,223

The issuance of registered warrants payable is recorded as other financing sources in the governmental funds, and increases registered warrants payable in the statement of net position (deficit). 175,000

Change in net position of governmental activities \$ 229,845

The accompanying notes are an integral part of this financial statement.

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note A - Summary of Significant Accounting Policies

This summary of significant accounting policies of Reclamation District No. 1608 (the District) is presented to assist in understanding the District's financial statements.

Description of the reporting entity

The District was formed in 1914 under Section 50000 et. seq. of Division 15 of the California State Water Code to provide drainage, irrigation and complete reclamation of lands within District boundaries. It is governed by a three-member board of trustees, each elected by the landowners to a four-year term.

District management considered all potential component units for inclusion in the reporting entity by applying the criteria set forth in accounting principles generally accepted in the United States of America. The District concluded that there are no potential component units which should be included in the reporting entity.

Government-wide financial statements

The government-wide financial statements (i.e., the Statement of Net Position (Deficit) and the Statement of Activities) report information on all of the activity of the primary government.

The statement of activities demonstrates the degree to which direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges paid by the recipients of goods or services offered by the programs and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes, assessments, and other receipts not classified as program revenues are presented as general revenues.

Fund financial statements

The fund financial statements provide information about the District's funds. The District has one type of fund (governmental), which is comprised of one major fund as follows:

General fund - This fund is established to account for resources devoted to financing the general services that the District performs. Property taxes, assessments and other sources of revenue used to finance the fundamental operations of the District are included in this fund. This fund is charged with all costs of operating the District for which a separate fund has not been established.

(Continued)

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note A - Summary of Significant Accounting Policies (Continued)

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period and apply to the current fiscal period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, which are recognized as expenditures to the extent that they have matured.

Assessments and state assistance are considered to be susceptible to accrual and, therefore, have been recognized as revenues provided they were collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the District.

Budgetary accounting

The District does not adopt an appropriated budget and is not required to adopt such a budget by law. However, the District does adopt a non-appropriated budget annually, which is approved by the Board of Trustees.

Cash and investments

For the purpose of financial reporting "cash and investments" includes all demand and savings accounts and certificates of deposit or short-term investments with an original maturity of three months or less.

Restricted cash and investments consist of project funding agreements with the Department of Water Resources of the State of California.

(Continued)

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note A - Summary of Significant Accounting Policies (Continued)

Capital assets

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. The District's policy is to capitalize all assets with costs exceeding certain minimum thresholds and with useful lives exceeding two years. The District has elected not to retroactively capitalize infrastructure capital assets acquired prior to July 1, 2003, as allowed by GASB Statement No. 34.

GASB Statement No. 34 requires that all capital assets with limited useful lives be depreciated over their estimated useful lives. Depreciation has been provided on capital assets and is charged as an expense against operations each year. The total amount of depreciation taken over the years is reported on the balance sheet as a reduction in the book value of capital assets.

Depreciation is provided using the straight-line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The District has assigned the useful lives listed below to capital assets.

Buildings and structures	20 years
Improvements	20 years
Equipment	7-20 years
Vehicles	5 years

Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Long-lived assets

Long-lived assets to be held and used are reviewed for impairment whenever events or changes in circumstances indicate that the related carrying amount may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the fair value of the asset. Long-lived assets to be disposed of are reported at the lower of carrying amount or fair value less costs to sell.

(Continued)

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note A - Summary of Significant Accounting Policies (Continued)

Net position

Equity in the financial statements is classified as net position and displayed in three components as follows:

- a. Net investment in capital assets - Consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition, construction or improvement of those assets.
- b. Restricted - Consists of restricted assets reduced by liabilities and deferred inflows of resources related to these assets.
- c. Unrestricted - Amounts not required to be reported in the other components of net position.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Fund balance

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components: nonspendable, restricted, committed, assigned and unassigned.

Nonspendable - Amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact.

Restricted - Amounts constrained regarding use from restrictions externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or by restrictions imposed by law through constitutional provisions or enabling legislation.

Committed - Amounts constrained regarding use for specific purposes pursuant to requirements imposed by formal action of the District's highest level of decision-making authority.

(Continued)

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note A - Summary of Significant Accounting Policies (Continued)

Assigned - Amounts constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the Board of Trustees, District manager or their designee.

Unassigned - Amounts that have not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources (committed, assigned and unassigned) as they are needed. When unrestricted resources (committed, assigned and unassigned) are available for use it is the District's policy to use committed resources first, then assigned, and then unassigned as they are needed.

Assessments

Assessments are levied at the discretion of the Board of Trustees. The assessments are approved by a vote of the land owners pursuant to the requirements of the California Constitution Article XIII.C and XIII.D.

Property taxes

Property taxes were levied January 1, 2021, and were payable in two installments on December 10, 2021 and April 10, 2022. The County of San Joaquin bills and collects property taxes on behalf of the District.

Demand warrants

The District is authorized under the California State Water Code to issue demand warrants.

Fair value measurements

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

(Continued)

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note A - Summary of Significant Accounting Policies (Continued)

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 inputs are inputs other than quoted prices included within Level 1 - that are observable for an asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

Estimates

The preparation of the basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

The state assistance receivable in the amount of \$111,405 as reported on the statement of net position as of June 30, 2022 represents management's estimates of reimbursable state assistance for subvention eligible expenses relative to the fiscal year ended June 30, 2022. Although considerable variability is inherent in this estimate, management believes that the accruals for state assistance receivable are adequate.

New accounting pronouncements

Standards adopted

In January 2020, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 92, *Omnibus 2020*. The objectives of this Statement is to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB statements. The District implemented the provisions of this Statement for the year ended June 30, 2022. The adoption of this statement had no impact on the District's financial statements.

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note B - Cash and Investments

Cash and investments of the District as of June 30, 2022, consist of the following:

	<u>Carrying amount</u>	<u>Bank balance</u>	<u>Fair value</u>
Unrestricted			
<u>Deposits in commercial accounts</u>			
Public checking	\$ 25,295	\$ 25,295	\$ -
<u>Investment in external investment pool</u>			
San Joaquin County Treasurer	<u>642,243</u>	<u>-</u>	<u>642,243</u>
	<u>\$ 667,538</u>	<u>\$ 25,295</u>	<u>\$ 642,243</u>
Restricted			
<u>Investment in external investment pool</u>			
San Joaquin County Treasurer	<u>\$ 222</u>	<u>\$ -</u>	<u>\$ 222</u>
	<u>\$ 222</u>	<u>\$ -</u>	<u>\$ 222</u>

Deposit and Investment Policy

California statutes authorize special districts to invest idle, surplus, or reserve funds in a variety of credit instruments as provided for in the California Government Code, Section 53600. As specified in Government Code 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling or managing the District's funds, the primary objectives, in priority order, of the District's investment activities and of the District's investment policy shall be (1) safety, (2) liquidity, and (3) yield. It is the policy of the District to invest public funds in a manner to obtain the highest return obtainable with the maximum security while meeting the daily cash flow demands of the District as long as investments meet the criteria established by this policy for safety and liquidity and conform to all laws governing the investment of District funds.

The District is provided a broad spectrum of eligible investments under California Government Code Sections 53600-53609 (authorized investments), 53630-53686 (deposits and collateral), and 16429.1 (Local Agency Investment Fund). The District may choose to restrict its permitted investments to a smaller list of securities that more closely fits the District's cash flow needs and requirements for liquidity. The table below identifies the investment types that are authorized for the District by the California Government Code, Section 53600 (or District's investment policy, where more restrictive) that address interest rate risk, credit risk and concentration of credit risk.

(Continued)

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note B - Cash and Investments (Continued)

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Bills, Notes, and Bonds	5 years	None	None
U.S. Government Agency Obligations	5 years	None	None
Repurchase Agreements	1 year	None	None
State Registered Warrants, Notes or Bonds	5 years	None	None
Bankers Acceptances	180 days	40%	30%
Commercial Paper	270 days	30%	10%
Time Deposit	1 year	30%	None
Medium Term Corporate Notes	3 years	30%	None
Mutual Funds	N/A	20%	10%
Bank Deposits	N/A	10%	10%
Local Agency Investment Fund (LAIF)	N/A	None	None
Local Government Investment Pools	N/A	None	None
Capital Asset Management Program	N/A	10%	None

The District complied with the provisions of California Government Code (or the District's investment policy, where more restrictive) pertaining to the types of investments held, institutions in which deposits were made and security requirements. The District will continue to monitor compliance with applicable statutes pertaining to public deposits and investments. The District does not maintain a formal investment policy.

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the District manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio matures or comes close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

(Continued)

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note B - Cash and Investments (Continued)

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the District's investments by maturity:

<u>Investment type</u>	<u>Total</u>	<u>Remaining maturity (in months)</u>					
		<u>12 months or less</u>	<u>13 - 24 months</u>	<u>25 - 36 months</u>	<u>37-48 months</u>	<u>49-60 months</u>	<u>More than 60 months</u>
San Joaquin County							
Treasurer	\$ 642,465	\$ 642,465	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>\$ 642,465</u>	<u>\$ 642,465</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code or the District's investment policy, and the actual rating as of fiscal year end for each investment type.

<u>Investment Type</u>	<u>Amount</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Fiscal Year End</u>			
				<u>AAA</u>	<u>AA</u>	<u>A</u>	<u>Not Rated</u>
San Joaquin County							
Treasurer	\$ 642,465	N/A	\$ -	\$ -	\$ -	\$ -	\$ 642,465
Total	<u>\$ 642,465</u>	<u>N/A</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 642,465</u>

Concentration of Credit Risk

The District had no investment policy limiting the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. The District's investments are concentrated in external investment pools which are not subject to investment limits.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposit or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that

(Continued)

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note B - Cash and Investments (Continued)

would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits. The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure District deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

As of June 30, 2022, the District's bank balance was \$25,295 and \$25,295 of that amount was insured by the Federal Deposit Insurance Corporation and collateralized as required by state law.

Investment in External Investment Pool

The District's investment in the San Joaquin County investment pool is managed by the San Joaquin County Treasurer and is stated at fair value or amortized cost, which approximates fair value. Cash held by the San Joaquin County Treasury is pooled with other County deposits for investment purposes by the County Treasurer in accordance with the investment policy of the County Treasurer (see County Treasurer's investment policy at <http://www.sjgov.org/treasurer/>). The Pool has established a treasury oversight committee to monitor and review the management of public funds maintained by the Pool. Participants' equity in the investment pool is determined by the dollar amount of the participant deposits, adjusted for withdrawals and distributed investment income. Investment income is prorated to individual funds based on their average daily cash balances. In accordance with applicable State laws, the San Joaquin County Treasurer may invest in derivative securities. However, at June 30, 2022, the San Joaquin County Treasurer's pooled investment fund contained no derivatives or other investments with similar risk profiles.

Fair value hierarchy

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure fair value of the assets. Level 1 inputs are quoted prices in an active market for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

The District's investment in the County of San Joaquin Treasury Pool is classified as Level 2 and its value is based on the fair value factor provided by the Treasurer of the County of San Joaquin, which is calculated as the fair value divided by the amortized cost of the investment pool.

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note C - Capital Assets

Capital asset activity for the year ended June 30, 2022 is as follows:

	<u>Balance</u> <u>July 1, 2021</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance</u> <u>June 30, 2022</u>
Depreciable capital assets				
Buildings and structures	\$ 22,897	\$ -	\$ -	\$ 22,897
Improvements	88,632	-	-	88,632
Equipment	15,880	10,223	-	26,103
Vehicles	27,319	-	-	27,319
Total depreciable capital assets	154,728	10,223	-	164,951
Less accumulated depreciation	<u>(109,833)</u>	<u>(3,525)</u>	-	<u>(113,358)</u>
Total depreciable capital assets, net	44,895	6,698	-	51,593
Total capital assets, net	<u>\$ 44,895</u>	<u>\$ 6,698</u>	<u>\$ -</u>	<u>\$ 51,593</u>

Note D - Registered Warrants Payable

The following is a summary of registered warrant transactions during the year ended June 30, 2022:

	<u>Balance</u> <u>July 1, 2021</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Balance</u> <u>June 30, 2022</u>
Registered warrants	\$ 875,000	\$ -	\$ (175,000)	\$ 700,000

Registered warrants payable outstanding as of June 30, 2022 are drawn in favor of Bank of Stockton as follows:

<u>Warrant No.</u>	<u>Amount</u>	<u>Interest rate</u>	<u>Collateral</u>
Various	\$ 700,000	3.25%	Unsecured

Registered warrant debt service requirements to maturity are as follows:

<u>Year ending June 30,</u>	
2023	\$ -
2024	-
2025	<u>700,000</u>
Total	<u>\$ 700,000</u>

RECLAMATION DISTRICT NO. 1608

Notes to Financial Statements

June 30, 2022

Note E - State Assistance

The District is participating in the California Delta Levee Maintenance Subventions Program. This program provides funding on a cost-share basis to local levee maintaining agencies for rehabilitation and maintenance of levees in the Delta. In addition, the District entered into a project funding agreement with the State of California Department of Water Resources for preparation of the five-year plan for the District.

Note F - Joint Venture (Joint Powers Agreement)

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; risk of loss to employees; and natural disasters. In order to insure for risks of loss, the District participates in a joint venture under a joint powers agreement with the California Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority (JPRIMA). The relationship between the District and the JPRIMA is such that the JPRIMA is not a component unit of the District for financial reporting purposes. The JPRIMA arranges for and provides property, liability, crime, auto, and worker's compensation coverage for its member districts. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to their participation in the JPRIMA. The District's share of surpluses and deficits cannot be determined, although District management does not expect such amounts, if any, to be material in relation to the financial statements. As of June 30, 2022, the District's insurance coverage includes general liability insurance with liability limits of \$1,000,000 per occurrence and \$10,000,000 in the aggregate and commercial excess coverage with liability limits of \$3,000,000 per occurrence and \$3,000,000 in the aggregate.

Note G - Governing Board

As of June 30, 2022, the three members of the District's Board of Trustees were as follows:

<u>Trustee</u>	<u>Term expires</u>
Dan MacDonnell	December 2025
Michael Panzer	December 2023
Dot Lofstrom	December 2023

Note H - Contingencies

On March 11, 2020, the World Health Organization declared the outbreak of a coronavirus (COVID-19) a pandemic. Subsequent to the declaration of a pandemic, a variety of federal, state, and local governments have taken actions in response to the pandemic, which have ranged in jurisdiction, but are generally expected to result in a variety of negative economic consequences, the scope of which are not currently known or quantifiable. The duration and intensity of the impact of the coronavirus and resulting impact to the District is unknown.

REQUIRED SUPPLEMENTAL INFORMATION

Working Draft

RECLAMATION DISTRICT NO. 1608

**Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual -
Governmental Funds**

Year ended June 30, 2022

	General fund		Variance with final budget positive/ (negative)
	Budgeted amounts	Actual amounts	
	<u>original/final</u>	<u>Actual amounts</u>	
Revenues			
Assessments	\$ 298,000	\$ 298,812	\$ 812
Property taxes	210,000	261,280	51,280
State assistance - subventions	100,000	148,176	48,176
State assistance - other	14,500	7,920	(6,580)
Interest	5,000	1,630	(3,370)
Reimbursement/miscellaneous	<u>15,000</u>	<u>1,424</u>	<u>(13,576)</u>
Total revenues	<u>642,500</u>	<u>719,242</u>	<u>76,742</u>
Expenditures			
Salaries and wages	105,000	133,283	(28,283)
Levee repairs and maintenance	40,000	90,986	(50,986)
Engineering	102,100	81,860	20,240
Legal and accounting fees	40,000	40,054	(54)
Insurance	19,500	21,546	(2,046)
Trustee fees	10,000	13,996	(3,996)
Payroll taxes	25,000	12,595	12,405
Secretary fees	12,000	11,556	444
Public relations	5,000	5,676	(676)
Fuel	-	4,568	(4,568)
County tax administration	3,500	4,059	(559)
County office expense	2,000	3,535	(1,535)
Utilities	4,000	2,221	(1,779)
Repairs and maintenance	30,250	2,136	28,114
Special projects	15,000	1,617	13,383
Telephone	1,200	1,135	65
Storage	-	880	(880)
Other taxes and fees	-	531	(531)
Office expense	1,000	478	522
Weed control	7,500	209	7,291
Election cost	200	-	200
Capital outlay	-	10,223	(10,223)
Debt service			
Principal	175,000	175,000	-
Interest	<u>-</u>	<u>7,560</u>	<u>(7,560)</u>
Total expenditures	<u>598,250</u>	<u>625,704</u>	<u>(27,454)</u>

(Continued)

RECLAMATION DISTRICT NO. 1608

**Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual -
Governmental Funds (Continued)**

Year ended June 30, 2022

	General fund		Variance with final budget positive/ (negative)
	Budgeted amounts <u>original/final</u>	<u>Actual amounts</u>	
Net change in fund balance	44,250	93,538	49,288
Fund balance, beginning of year	<u>536,691</u>	<u>536,691</u>	<u>-</u>
Fund balance, end of year	<u>\$ 580,941</u>	<u>\$ 630,229</u>	<u>\$ 49,288</u>

Working Draft

The accompanying notes are an integral part of this financial statement.

RECLAMATION DISTRICT NO. 1608

Notes to Required Supplemental Information

June 30, 2022

The District prepares a budget annually which is approved by the Board of Trustees setting forth the contemplated fiscal requirements. The District's budget is maintained on the modified accrual basis of accounting. The results of operations are presented in the budget to actual schedule in accordance with the budgetary basis.

Reported budget amounts reflect the annual budget as originally adopted and the final adopted amounts. There were no amendments to the budget during the year ended June 30, 2022. The budget amounts are based on estimates of the District's expenditures and the proposed means of financing them. Actual expenditures for certain line items may vary significantly from the budget due to timing of such expenditures.

Working Draft

_____, 2023

Board of Trustees
Reclamation District No. 1608
Post Office Box 4857
Stockton, California 95204

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of **Reclamation District No. 1608** for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to planned scope and timing of our audit. We have communicated such information to you. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by **Reclamation District No. 1608** are described in Note A to the financial statements. During the year ended June 30, 2022, the District implemented Government Accounting Standards Board (GASB) Statement No. 92, *Omnibus 2020*, as discussed in Note A to the financial statements. The application of existing policies was not changed during the year ended June 30, 2022. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the state assistance receivable - subventions in the amount of \$111,405 as reported on the statement of net position as of June 30, 2022, is based on calculations and assessments by the District's engineers of the proceeds to be received for subvention eligible expenses for the fiscal year ended June 30, 2022.

Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. We did not identify any sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We did not identify any material misstatements during the course of our audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 11, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Governmental Funds, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the

information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of the Board of Trustees of **Reclamation District No. 1608** and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

CROCE, SANGUINETTI, & VANDER VEEN, INC.
Certified Public Accountants

Working Draft

RECLAMATION DISTRICT NO. 1608
POST OFFICE BOX 4857
STOCKTON, CALIFORNIA 95204

January 11, 2023

Croce, Sanguinetti, & Vander Veen, Inc.
3520 Brookside Road, Suite 141
Stockton, California 95219

This representation letter is provided in connection with your audit of the financial statements of **Reclamation District No. 1608** (the District), which comprise the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information as of June 30, 2022, and the respective changes in financial position for the year then ended, and the disclosures (collectively, the “financial statements”), for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of January 6, 2023, the following representations made to you during your audit.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 20, 2022, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
2. The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

5. Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
6. Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
7. Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
8. We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements, and we have not consulted a lawyer concerning litigation, claims, or assessments.
9. Guarantees, whether written or oral, under which the District is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

10. We have provided you with:
 - a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the District from whom you determined it necessary to obtain audit evidence.
 - d. Minutes of the meetings of the Board of Trustees or summaries of actions of recent meetings for which minutes have not yet been prepared.
11. All material transactions have been recorded in the accounting records and are reflected in the financial statements.
12. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
13. We have no knowledge of any fraud or suspected fraud that affects the District and involves:
 - a. Management,
 - b. Employees who have significant roles in internal control, or
 - c. Others where the fraud could have a material effect on the financial statements.

14. We have no knowledge of any allegations of fraud or suspected fraud affecting the District's financial statements communicated by employees, former employees, regulators, or others.
15. We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or waste or abuse, whose effects should be considered when preparing financial statements.
16. We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
17. We have disclosed to you the names of the District's related parties and all the related party relationships and transactions, including any side agreements.

Government - Specific

18. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
19. We have identified to you any previous audits, attestation engagements, and other studies related to the objectives of the audit and whether related recommendations have been implemented.
20. We have identified to you any investigations or legal proceedings that have been initiated with respect to the period under audit.
21. The District has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows of resources and fund balance or net position.
22. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
23. We have identified and disclosed to you all instances of identified and suspected fraud and noncompliance with provisions of laws, regulations, contracts and grant agreements, that we believe have a material effect on the financial statements.
24. There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
25. As part of your audit, you assisted with preparation of the financial statements and disclosures. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and disclosures.

26. The District has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
27. The District has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
28. The financial statements include all component units, appropriately present majority equity interests in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
29. The financial statements properly classify all funds and activities in accordance with GASB Statement No. 34, as amended, and GASB Statement No. 84.
30. All funds that meet the quantitative criteria in GASB Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
31. Components of net position (net investment in capital assets, restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
32. Provisions for uncollectible receivables have been properly identified and recorded.
33. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
34. Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
35. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
36. Special and extraordinary items are appropriately classified and reported, if applicable.
37. Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
38. Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
39. We have appropriately disclosed the District's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is property recognized under the policy.
40. We are following GASB Statement No. 54, paragraph 18, to determine the fund balance classifications for financial reporting purposes.

41. We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of RSI.
42. We agree that the Management's Discussion and Analysis is properly not included in the financial statements.
43. The District has recorded an estimate of state assistance receivable - subventions from the Department of Water Resources in the amount of \$111,405 as reported on the statement of net position. Management believes that the estimate is adequate.
44. In regards to preparing the standard, adjusting, or correcting journal entries, assisting in preparing the financial statements and the preparation of the Special Districts Financial Transactions Report and Local Government Compensation Report, by you, we have -
 1. Assumed all management responsibilities.
 2. Designated an individual (within senior management), with suitable skill, knowledge, or experience to oversee the services.
 3. Evaluated the adequacy and results of the services performed.
 4. Accepted responsibility for the result of the services.

Signed  _____

Title _____



CROCE, SANGUINETTI, & VANDER VEEN^{INC.}

CERTIFIED PUBLIC ACCOUNTANTS

January 11, 2023

Ms. Elvia Trujillo
Reclamation District No. 1608
Post Office Box 4857
Stockton, California 95204

Dear Elvia:

We enclose the Special Districts Financial Transactions Report (SDFTR) for the year ended June 30, 2022. The SDFTR was prepared utilizing a program provided by the State Controller's Office and the completed report was transmitted directly to them.

To complete the filing process, please sign the cover page where indicated and mail the signed cover page and the supplemental forms in the envelope provided as soon as possible. The signature page must be received by the State Controller on or before January 31, 2023. The State Controller's office is attempting to match the signed cover page to the electronic submission. Accordingly, please mail the cover page promptly.

Copies of the reports are enclosed for your files. If you have any questions, please call our office.

Yours very truly,

CROCE, SANGUINETTI, & VANDER VEEN, INC.
Certified Public Accountants

A handwritten signature in black ink that reads "Pauline Sanguinetti".

Pauline Sanguinetti
Certified Public Accountant

cml
Enclosures

SPECIAL DISTRICTS' FINANCIAL TRANSACTIONS REPORT COVER PAGE

Special District Name: Reclamation District No. 1608

Fiscal Year: 2022

ID Number: 12263911400

Certification:

I hereby certify that, to the best of my knowledge and belief, the report forms fairly reflect the financial transactions of the special district in accordance with the requirements as prescribed by the California State Controller.

Special District Fiscal Officer

X Elvira Trujillo
Signature

District Secretary
Title

Elvira Trujillo
Name (Please Print)

1/25/2023
Date

Per Government Code section 53891(a), this report is due within seven months after the close of the fiscal year or within the time prescribed by the Controller, whichever is later. The report shall contain underlying data from audited financial statements prepared in accordance with generally accepted accounting principles, if this data is available.

If submitted manually, please complete, sign, and mail this cover page to either address below:

Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
P.O. Box 942850
Sacramento, CA 94250

Express Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
3301 C Street, Suite 700
Sacramento, CA 95816

The Financial Transactions Report was successfully submitted to the State Controller's Office on 1/11/2023 2:59:19 PM

SPECIAL DISTRICTS' FINANCIAL TRANSACTIONS REPORT COVER PAGE

Special District Name: Reclamation District No. 1608

Fiscal Year: 2022

ID Number: 12263911400

Certification:

I hereby certify that, to the best of my knowledge and belief, the report forms fairly reflect the financial transactions of the special district in accordance with the requirements as prescribed by the California State Controller.

Special District Fiscal Officer

COPY

Signature

Title

Name (Please Print)

Date

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If submitted manually, please complete, sign, and mail this cover page to either address below:

Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
P.O. Box 942850
Sacramento, CA 94250

Express Mailing Address:
State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Section
3301 C Street, Suite 700
Sacramento, CA 95816

The Financial Transactions Report was successfully submitted to the State Controller's Office on 1/11/2023 2:59:19 PM

Special District Name: Reclamation District No. 1608
Special Districts' Financial Transactions Report
General Information

Fiscal Year: 2022

District Mailing Address

Street 1 Post Office Box 4857

Has Address Changed?

Street 2

City Stockton State CA Zip 95204

Email

Members of the Governing Body

	First Name	M. I.	Last Name	Title
Member 1	Dan		MacDonnell	Trustee
Member 2	Dot		Lofstrom	Trustee
Member 3	Michael		Panzer	Trustee
Member				

District Fiscal Officers

	First Name	M. I.	Last Name	Title	Email
Official 1	Elvia		Trujillo	Secretary	etrujillo@neumiller.com
Official 2	Andrew		Pinasco	Attorney	apinasco@neumiller.com
Officials					

Report Prepared By

First Name Pauline M. I. Last Name Sanguinetti
Telephone (209) 938-1010 Email paulines@cvcpcas.com

Independent Auditor

Firm Name Croce, Sanguinetti, & Vander Veen, Inc.
First Name Pauline M. I. Last Name Sanguinetti
Telephone (209) 938-1010

1. Is this district a component unit of a City, County, or Special District (Choose one)? If "Yes", answer question 2. Yes No

2. Is this district a blended component unit (BCU) or a discretely presented component unit (DPCU) of a City, County, or Special District (Choose one)? Refer to the Financial Transactions Report (FTR) instructions for definitions of these terms. If the district is a BCU, answer questions 3 - 5.

BCU DPCU

3. Is financial data of this BCU included in the financial statements or Annual Comprehensive Financial Report (ACFR) of a City, County, or Special District (Choose one)?

City County Special District

4. In which City, County, or Special District financial statements or ACFR is the financial data of this BCU included?

City name:

County name:

Special District name:

5. Is financial data of this BCU included in the City, County, or Special District FTR (Choose one)? Yes No



CROCE, SANGUINETTI, & VANDER VEEN^{INC.}

CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Trustees
Reclamation District No. 1608
Stockton, California

The accompanying Special Districts Financial Transactions Report of **Reclamation District No. 1608** as of and for the year ended June 30, 2022, was not subjected to an audit, review, or compilation engagement by us and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on it.

The Special Districts Financial Transaction Report is presented in accordance with the requirements of the Controller of the State of California, which differ from accounting principles generally accepted in the United States of America. This report is intended solely for the information and use of the Controller of the State of California and is not intended to be and should not be used by anyone other than this specified party.

Croce, Sanguinetti, & Vander Veen, Inc.

CROCE, SANGUINETTI, & VANDER VEEN, INC.

Certified Public Accountants

Stockton, California

January 6, 2023

Special District Name: Reclamation District No. 1608
Special Districts' Financial Transactions Report
Balance Sheet
Governmental Funds

Fiscal Year: 2022

	General	Special Revenue	Debt Service	Capital Projects	Permanent	Total Governmental Funds
Assets						
R01. Cash and Investments	667,760					667,760
R02. Investments						
R03. Accounts Receivable (net)						
R04. Taxes Receivable						
R05. Interest Receivable (net)						
R07. Due from Other Funds						
R08. Due from Other Governments						
R09. Advances to Other Funds						
R10. Inventories						
R11. Prepaid Items	10,653					10,653
R12. Loans, Notes, and Contracts Receivable						
R13. Other Assets 1						
R14. Other Assets 2						
R15. Other Assets 3						
R16. Total Assets	\$678,413	\$0	\$0	\$0	\$0	\$678,413
R17. Deferred Outflows of Resources						
R18. Total Assets and Deferred Outflows of Resources	\$678,413	\$0	\$0	\$0	\$0	\$678,413
Liabilities						
R19. Accounts Payable	38,311					38,311
R20. Contracts and Retainage Payable						
R21. Interest Payable						
R22. Due to Other Funds						
R23. Due to Other Governments						
R24. Advances from Other Funds						
R25. Deposits and Advances						
R26. Loans and Notes Payable						
R27. Other Liabilities 1	9,873					9,873
R28. Other Liabilities 2						
R29. Other Liabilities 3						
R30. Total Liabilities	\$48,184	\$0	\$0	\$0	\$0	\$48,184
R31. Deferred Inflows of Resources						
R32. Total Liabilities and Deferred Inflows of Resources	\$48,184	\$0	\$0	\$0	\$0	\$48,184

Fund Balances (Deficits)						
R33. Nonspendable	10,653					10,653
R34. Restricted						
R35. Committed						
R36. Assigned	100,000					100,000
R37. Unassigned	519,576					519,576
R38. Total Fund Balances (Deficits)	\$630,229	\$0	\$0	\$0	\$0	\$630,229
R39. Total Liabilities, Deferred Inflows of Resources, and Fund Balances (Deficits)	\$678,413	\$0	\$0	\$0	\$0	\$678,413

Special District Name: Reclamation District No. 1608
Special Districts' Financial Transactions Report - Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances

Fiscal Year: 2022

Activity: (1 of 1) (Record Completed)

Land Reclamation and Levee Maintenance

	General	Special Revenue	Debt Service	Capital Projects	Permanent	Total Governmental Funds
Revenues						
Taxes and Assessments						
R01. Current Secured and Unsecured (1%)	259,679					259,679
R02. Voter-Approved Taxes						
R03. Pass-through and Residual Property Taxes (ABX1 26)						
R05. Tax Increment						
R06. Parcel Tax						
R07. Property Assessments	298,812					298,812
R09. Prior-Year Taxes and Assessments						
R10. Penalties and Costs of Delinquent Taxes and Assessments						
R11. Other Taxes and Assessments						
R12. Total Taxes and Assessments	558,491	0	0	0	0	558,491
R13. Licenses, Permits, and Franchises						
R14. Fines, Forfeitures, and Penalties						
Revenue from Use of Money and Property						
R15. Investment Income	1,630					1,630
R16. Rents, Leases, Concessions, and Royalties						
R17. Other Revenue from Use of Money and Property						
R18. Total Revenue from Use of Money and Property	1,630	0	0	0	0	1,630
Intergovernmental – Federal						
R19. Aid for Construction						
R20. Other Intergovernmental – Federal						
R21. Total Intergovernmental – Federal	0	0	0	0	0	0
Intergovernmental – State						
R22. Aid for Construction						
R23. State Water Project						
R24. Homeowners Property Tax Relief	1,601					1,601
R25. Timber Yield						
R26. Other Intergovernmental – State	156,096					156,096
R27. Total Intergovernmental – State	157,697	0	0	0	0	157,697
R28. Intergovernmental – Other						
R29. Charges for Current Services						
R30. Contributions from Property Owners						
Self-Insurance Only						
R31. Member Contributions						
R32. Claim Adjustments						
R33. Total Self-Insurance Only	0	0	0	0	0	0
R34. Other Revenues	1,424					1,424
R35. Total Revenues	\$719,242	\$0	\$0	\$0	\$0	\$719,242
Expenditures						
R36. Salaries and Wages	133,283					133,283
R37. Employee Benefits						
R38. Services and Supplies	299,638					299,638
R39. Self-Insurance Only – Claims Paid						
R40. Contributions to Outside Agencies						

Debt Service						
R40.5	Lease Financing, Principal Payments					
R41.	Other Principal Payments on Long-Term Debt	175,000				175,000
R42.	Interest Payments on Long-Term Debt	7,560				7,560
R43.	Principal and Interest on Short-Term Notes and Warrants					
R44.	Other Debt Service					
R45.	Total Debt Service	182,560	0	0	0	182,560
R46.	Capital Outlay	10,223				10,223
R47.	Other Expenditures					
R48.	Total Expenditures	\$625,704	\$0	\$0	\$0	\$625,704
R49.	Excess (Deficiency) of Revenues Over (Under) Expenditures	\$93,538	\$0	\$0	\$0	\$93,538
Other Financing Sources (Uses)						
R49.5	Lease Financing					
R50.	Long-Term Debt (Bonds, COPs, and Other Agency Debt)					
R51.	Construction Financing and Other Long-Term Debt					
R51.6	Proceeds from Refinancing on Loans, Notes, and Other					
R51.7	Payments to Refinanced Loans, Notes, and Other					
R52.	Refunding Bonds Proceeds					
R53.	Premium on Bonds Issued					
R54.	Discount on Bonds Issued					
R55.	Payments to Refunded Bond Escrow Agent					
R56.	Demand Bonds					
R57.	Proceeds from Sale of Capital Assets					
R59.	Insurance Recoveries					
R60.	Transfers In					
R61.	Transfers Out					
R61.5	Other Financing Sources (Uses) – Other					
R62.	Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0
Special and Extraordinary Items						
R63.	Special Item					
R64.	Extraordinary Item					
R65.	Total Special and Extraordinary Items	0	0	0	0	0
R66.	Net Change in Fund Balances	\$93,538	\$0	\$0	\$0	\$93,538
R67.	Fund Balances (Deficits), Beginning of Fiscal Year	\$536,691	\$0	\$0	\$0	\$536,691
R68.	Adjustment					
R69.	Reason for Adjustment					
R70.	Fund Balances (Deficits), End of Fiscal Year	\$630,229	\$0	\$0	\$0	\$630,229

Special District Name: Reclamation District No. 1608
Special Districts' Financial Transactions Report
Other Long-Term Debt
Loans, Notes, and Other

Go to Report: Detail Summary of Other Long-Term Debt

Fiscal Year: 2022

R01. Purpose of Debt (1 of 1) (Record Completed)	Levee Repairs and Maintenance	▼
R02. Nature of Revenue Pledged	<input type="text" value="Time Warrants"/>	
R03. Debt Type	Other	▼
R04. Fund Type	Governmental	▼
SD05. Activity	Land Reclamation and Levee Maintenance	▼
R06. Year of Issue	<input type="text" value="2021"/>	
R07. Beginning Maturity Year	<input type="text" value="2021"/>	
R08. Ending Maturity Year	2025	
R09. Principal Authorized	875,000	
R10. Principal Received to Date	875,000	
R11. Principal Unspent		
R12. Principal Outstanding, Beginning of Fiscal Year	<input type="text" value="\$875,000"/>	
R13. Adjustment to Principal in Current Fiscal Year		
R14. Reason for Adjustment to Principal in Current Fiscal Year		
R15. Principal Received in Current Fiscal Year		
R16. Principal Paid in Current Fiscal Year	175,000	
R17. Principal Refinanced in Current Fiscal Year		
R18. Principal Outstanding, End of Fiscal Year	<input type="text" value="\$700,000"/>	
R19. Principal Outstanding, Current Portion		
R20. Principal Outstanding, Noncurrent Portion	<input type="text" value="\$700,000"/>	
R21. Interest Paid in Current Fiscal Year	7,560	
R22. Principal Delinquent, End of Fiscal Year		
R23. Interest Delinquent, End of Fiscal Year		
SD24. Principal Due but Not Presented (Time Warrants Only)		
SD25. Interest Due but Not Presented (Time Warrants Only)		

Special District Name: Reclamation District No. 1608
Special Districts' Financial Transactions Report
Detail Summary of Other Long-Term Debt

Back to Form: Other Long-Term Debt

Fiscal Year: 2022

	Year of Issue	Principal Outstanding, Beginning of Fiscal Year	Principal Received in Current Fiscal Year	Principal Paid in Current Fiscal Year	Principal Outstanding, End of Fiscal Year	Principal Outstanding, Current Portion	Principal Outstanding, Noncurrent Portion	Interest Paid in Current Fiscal Year
Governmental								
Other								
Levee Repairs and Maintenance	2021	875,000	0	175,000	700,000	0	700,000	7,560
Total Governmental Debt:		\$875,000	\$0	\$175,000	\$700,000	\$0	\$700,000	\$7,560

Special District Name: Reclamation District No. 1608
Special Districts' Financial Transactions Report
Debt Service Reconciliation Report

Fiscal Year: 2022

	Governmental Funds	Internal Service Fund	Enterprise Funds
Debt Payments from Debt Forms			
R01. Long-Term Debt (Bonds, COP, and Other Agency Debt)	[]	[]	[]
R02. Other Long-Term Debt	182,560	[]	[]
R03. Construction Financing	[]	[]	[]
R04. Lease Obligations (Purchase Agreements)	[]	[]	[]
R05. Total Debt Payments from Debt Forms	\$182,560	\$0	\$0
R06. Debt Service	182,560	[]	[]
R07. Difference	\$0	\$0	\$0
R08. Reason for Difference			

Special District Name: Reclamation District No. 1608
Special Districts' Financial Transactions Report
Noncurrent Assets, Deferred Outflows of Resources,
Noncurrent Liabilities, and Deferred Inflows of Resources
Governmental Funds

Fiscal Year: 2022

		Noncurrent Assets/Deferred Outflows of Resources	Noncurrent Liabilities/Deferred Inflows of Resources
Noncurrent Assets			
R00.5	Lease Receivable		
Capital Assets			
R01.	Land		
R02.	Buildings and Improvements	111,529	
R03.	Equipment	53,422	
R04.	Infrastructure		
R05.	Intangible Assets – Amortizable		
R05.5	Lease Assets (Lessee)		
R06.	Construction in Progress		
R07.	Intangible Assets – Nonamortizable		
R08.	Other Capital Assets		
R09.	Less: Accumulated Depreciation/Amortization	-113,358	
R10	Net Pension Asset		
R11	Net OPEB Asset		
R12	Other Noncurrent Assets 1		
R13	Other Noncurrent Assets 2		
R14	Other Noncurrent Assets 3		
R15.	Total Noncurrent Assets	\$51,593	
Deferred Outflows of Resources			
R16	Related to Pensions		
R17	Related to OPEB		
R18	Related to Debt Refunding		
R19	Other Deferred Outflows of Resources		
R20.	Total Deferred Outflows of Resources	\$0	
R21.	Total Noncurrent Assets and Deferred Outflows of Resources	\$51,593	

Noncurrent Liabilities

R22. Deposits and Advances		
R23. Compensated Absences		
R24. General Obligation Bonds		
R25. Revenue Bonds		
R26. Certificates of Participation		
R27. Other Bonds		
R28. Loans (Other Long-Term Debt)		
R29. Notes (Other Long-Term Debt)		
R30. Other (Other Long-Term Debt)		700,000
R31. Construction Financing – Federal		
R32. Construction Financing – State		
R32.5 Lease Liability		
R33. Lease Obligations (Purchase Agreements)		
R34. Net Pension Liability		
R35. Net OPEB Liability		
R36. Other Noncurrent Liabilities 1		
R37. Other Noncurrent Liabilities 2		
R38. Other Noncurrent Liabilities 3		
R39. Total Noncurrent Liabilities		\$700,000
Deferred Inflows of Resources		
R40 Related to Pensions		
R41 Related to OPEB		
R42 Related to Debt Refunding		
R42.5 Related to Leases		
R43 Other Deferred Inflows of Resources		
R44. Total Deferred Inflows of Resources		\$0
R45. Total Noncurrent Liabilities and Deferred Inflows of Resources		\$700,000

Special District Name: Reclamation District No. 1608
Special Districts' Financial Transactions Report
Appropriations Limit Information

Fiscal Year: 2022

R01. Appropriations Limit	676,680
R02. Total Annual Appropriations Subject to the Limit	257,395
R03. Revenues Received (Over) Under Appropriations Limit	<input type="text" value="\$419,285"/>

Special District of Reclamation District No. 1608
Special District Financial Transactions Report
Footnotes

Fiscal Year: 2022

FORM DESC	FIELD NAME	FOOTNOTES
RevenuesExpendituresChangesFundBalances	(R26)Gen-OtherIntergovernmentalState	(Land Reclamation and Levee Maintenance) Revenue received from the California Delta Levee Maintenance Subventions Program and the State of California Department of Water Resources project funding agreement.
RevenuesExpendituresChangesFundBalances	(R34)Gen-OtherRevenues	(Land Reclamation and Levee Maintenance) Miscellaneous revenues.
RevenuesExpendituresChangesFundBalances	(R38)Gen-ServicesandSupplies	(Land Reclamation and Levee Maintenance) Decrease in services and supplies due to the completion of the Sediment Project in the prior year.
RevenuesExpendituresChangesFundBalances	(R41)Gen-OtherPrincipalPaymentsonLongTermDebt	(Land Reclamation and Levee Maintenance) Registered Warrant Debt payment.
RevenuesExpendituresChangesFundBalances	(R46)Gen-CapitalOutlay	(Land Reclamation and Levee Maintenance) Increase in capital assets due to the purchase of a new asset during FY 21/22.
OtherLongTermDebt	(R19)PrincipalOutstandingCurrentPortion	(1_Levee Repairs and Maintenance) No current portion due within one year.
BalanceSheetGovernmentalFunds	(R01)Gen-CashInvestments	Increase due to an increase in property taxes and other revenue received during FY 21/22.
BalanceSheetGovernmentalFunds	(R27)Gen-OtherLiabilities1	Payroll liabilities.
BalanceSheetGovernmentalFunds	(R30)Gen-TotalLiabilities	Increase in total liabilities due to an increase in accounts payable during FY 21/22.
NoncurrentAssetsLiabilities	(R03)CapAsst-Equipment	Increase in equipment due to the purchase of a new trailer.
NoncurrentAssetsLiabilities	(R34)Liab-NetPensionLiability	The District does not participate in a pension plan.

Total Footnote: 11

Supplement to the Annual Report of Special Districts

Special District ID Number:	12263911400
Name of District:	Reclamation District No. 1608

Mark the appropriate box below to indicate the ending date of your agency's fiscal year. Report data for that period only.

July 2021	October 2021	January 2022	April 2022
August 2021	November 2021	February 2022	May 2022
September 2021	December 2021	March 2022	✓ June 2022

Return this form to the **California State Controller's Office**. If you have any questions regarding this form, please contact:

U.S. Bureau of the Census, Michael Osman, 1-800-242-4523

A. Capital Outlay Expenditures for Enterprise Activities

Please report your government's capital outlay expenditures for the following enterprise activities, if applicable:

Airport Enterprise	Amount
Land and Equipment (Census Code G01)	\$ 0
Construction (Census Code F01)	\$ 0

Electric Enterprise	Amount
Land and Equipment (Census Code G92)	\$ 0
Construction (Census Code F92)	\$ 0

Harbor and Port Enterprise	Amount
Land and Equipment (Census Code G87)	\$ 0
Construction (Census Code F87)	\$ 0

Hospital Enterprise	Amount
Land and Equipment (Census Code G36)	\$ 0
Construction (Census Code F36)	\$ 0

Waste Disposal Enterprise	Amount
Land and Equipment (Census Code G80)	\$ 0
Construction (Census Code F80)	\$ 0

Water Enterprise	Amount
Land and Equipment (Census Code G91)	\$ 0
Construction (Census Code F91)	\$ 0

ITEM 9

**RECLAMATION DISTRICT 1608
BOARD OF TRUSTEES MEETING
WEDNESDAY, FEBRUARY 1, 2023 AT 8:00 AM**

**SUPERINTENDENT'S LEVEE REPORT
FOR JANUARY 2023**

1. Levee patrol station 00+ through 180+.
2. Due to all the rain, we had many leaves fall all over the levee. Lots of leaves and eight trees fell.
3. Three very large trees, east of I-5, the trees are San Joaquin County's responsibility, they are still there. At the last house on S. Fourteen Mile Slough, a large tree split in two and fell into the water. Larry's Tree Service will remove the stump and the half of the tree that's in the water.
4. Homeowners are asking for help. I am asking Larry's Tree Service to give them bids.
5. Due to the storms and rain, we had good runoff all over the levee. Only one day did we have standing water.
6. Pump station at Grupe Park was completely filled up with leaves and branches from the trees around it.
7. We retrieved lots of debris from the northwest levee, coming from super high tides and all the rain.
8. I had to change the dumpster pickup from Stone River Circle to Five Mile at Allegheny gate because they didn't call to inform me that they were coming out. They left the gates open at Stone River Circle. Their new route to pick up will be at 3103 Five Mile Drive.
9. Had credit card fraud on two cards at 7-Eleven gas station. I now have credit card protection in my wallet and have started going inside to pay for gas instead of paying at the pump.
10. The sign that we have put up at the dumpster has helped a lot, but still have things being dropped off there.
11. February 1, 2023, at 9:15 a.m. at the Marina, I have a meeting with Fish & Game, Department of Water Resources and KSN engineers for the subventions program.
12. High-tide inspection at nighttime at Grupe Park with lots of standing water. After inspecting the area, there was no water at the toe of the levee, it was past the baseball field, so I called the City and they told me there are many broken waterlines from the fallen trees in the area.

ITEM 12

SHORT TERM GOALS 2023

1. Renewal of District Assessment.
2. Sediment Removal Project.
3. Participate in stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor San Joaquin Feasibility Project
6. Vegetation encroachments
7. Annual Levee Inspection.
8. Repair/Maintenance of Gates on Crown of Southwest Levee
9. Central Valley Flood Protection Plan
10. Revise District Website
11. Approve Emergency Operations Plan Update

LONG TERM GOALS

1. Raising Elevation of South West Levee.
2. Prop 218 Assessment

ITEM 13

RD 1608: MASTER CALENDAR

JANUARY

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2021	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.**
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219

ITEM 14



January 4, 2022

Mr. Michael Panzer, President
Reclamation District 1608
P.O. Box 4857
Stockton, CA 95204

Lincoln Village West, Aquatic Invasive Plant Control Program

Dear Mr. Panzer,

Your letter to Director Armando Quintero dated November 16, 2022 has been referred to me for a response. Thank you for reaching out to contact Director Quintero on this important matter of concern within your Reclamation District service area.

The Department of Parks and Recreation Division of Boating and Waterways (DBW) appreciates your role and important responsibility to maintain and manage the levee systems within your District boundaries. Similarly, DBW is tasked as the lead agency to identify, detect, control, administer and manage invasive aquatic plants in the Sacramento-San Joaquin Delta in a collaborative and cooperative manner.

DBW received your summer inquiries to treat invasive aquatic plants at our Site 26, Disappointment Slough, that includes Village West Marina and the area specified in you letter. DBW treated this site on the following dates in 2022.

- Seven times for Floating Aquatic Vegetation
 - May 16, August 10, 16, 17, 18 and 22 and November 14
- Four times for Submersed Aquatic Vegetation
 - July 19, September 6, October 12 and 13

DBW strives to meet customer needs based on the requests we receive with the resources that we are provided through the annual budget process.

DBW can work with you and your District staff to better target our herbicide treatment routines as we plan into 2023, which can start as early as March 1.

Please do not hesitate to reach out to Eddie Hard, Chief of the Aquatic Invasive Species branch for more specific information that his staff can provide for the 2023 season.

Sincerely,

DocuSigned by:

Ramona Fernandez

Ramona Fernandez, Deputy Director, DBW

ITEM 15

Reclamation District 1608
Bills for Approval - February 1, 2023 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (2/1/2023 Board Mtg)	2/1/2023	Trustee Fee	\$285.64				
				\$285.64			
Dan MacDonnell (2/1/2023 Board Mtg)	2/1/2023	Trustee Fee	\$285.64				
				\$285.64			
Dottie Lofstrom (2/1/2023 Board Mtg)	2/1/2023	Trustee Fee	\$285.64				
				\$285.64			
Elvia Trujillo (January 2023 Services)	1/26/2023	Secretary Fee	\$978.75				
				\$978.75			
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$13.89				
				\$13.89			
Neumiller & Beardslee	1/23/2023	337308	\$2,297.03				
				\$2,297.03			
Kjeldsen Sinnock & Neudeck	1/20/2023	34425	\$2,111.67				
	1/20/2023	34426	\$596.41				
	1/20/2023	34427	\$146.25				
	1/20/2023	34428	\$1,212.50				
	1/20/2023	34429	\$5,730.00				
	1/20/2023	34430	\$2,113.38				
				\$11,910.21			
BPM LLC	1/24/2023	53734	\$1,427.96				
				\$1,427.96			
Larry's Tree Care, Inc.	1/24/2023	3221	\$1,850.00				
				\$1,850.00			
Transfer to Sediment Removal Proj Fund	2/1/2023	For Registered Warrant #6406	\$26,832.02				
				\$26,832.02			

Reclamation District 1608
Bills for Approval - February 1, 2023 Board Meeting

<i>Bank of Stockton</i>	2/6/2022	Registered Warrant No. 6406	\$26,832.02			
<i>(Payment of Registered Warrant 6406)</i>				\$26,832.02	<i>RW6406</i>	
Bank of Stockton Visa	12/30/2022	1/26/2022 - 12/27/2022	\$6,414.04	\$6,414.04		Online
State of California Payroll Taxes		12/31/22 and 1/15/23 Payroll	\$573.68	\$573.68		Online
Federal Government Payroll Taxes		12/31/22 and 1/15/23 Payroll	\$2,841.48	\$2,841.48		Online
Joe L. Bryson (Payroll)	12/30/2022	12/1/22 - 12/31/22	\$4,461.28	\$4,461.28		Direct Deposit
Roger Lamarra (Payroll)	12/30/2022	12/16/22-12/31/22	\$943.71	\$943.71		Direct Deposit
Roger Lamarra (Payroll)	1/13/2023	1/1/23-1/15/23	\$652.00	\$652.00		Direct Deposit
Roger Lamarra (Payroll)	1/18/2023	1/1/23-1/15/23 Correction	\$256.06	\$256.06		Direct Deposit
<i>(Correction Due to Error on Last Timesheet)</i>						
Ruby Jeff (Payroll)	12/30/2022	12/16/22-12/31/22	\$854.11	\$854.11		Direct Deposit
Ruby Jeff (Payroll)	1/13/2023	1/1/23-1/15/23	\$823.05	\$823.05		Direct Deposit
Joe C. Godinez Sr. (Payroll)	12/30/2022	12/16/22-12/31/22	\$401.87	\$401.87		1574
California State Disbursement Unit	12/30/2022	Child Support	\$401.87	\$401.87		1575
(J Godinez Sr. Income Withholding)						
Joe C. Godinez Sr. (Payroll)	1/13/2023	1/1/23-1/15/23	\$390.18	\$390.18		1576
California State Disbursement Unit	1/13/2023	Child Support	\$390.18	\$390.18		1577
(J Godinez Sr. Income Withholding)						
		WARRANT TOTAL:		\$46,166.78		
		CHECKING TOTAL:		\$19,403.51		
		TOTAL BILLS PAID		\$65,570.29		