

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, NOVEMBER 2, 2022**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on November 2, 2022, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
KIM FLOYD
DOMINIC GULLI
BOB BENTZ

ABSENT

ELVIA TRUJILLO

1. **Public Comment.** Mr. Bentz commented that the Newsletter sent by the District was informative and easy to understand and commended the Trustees on a job well done.
2. **Approval of Minutes.** Minutes of District meetings of October 5, 2022. The Trustees reviewed the minutes. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the October 5, 2022, Board Meetings be approved.

3. **Financial Report.** Review, discuss, and accept financial report. Attorney Andy Pinasco presented an oral and written report. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Final Financial presented at the November 2, 2022, meeting be approved.

4. **Budget.** Discussion and possible action to amend 2022-2023 Budget.

Attorney Andy Pinasco provided a written and oral report regarding the proposed amendment to the District's 2022-2023 Budget. The amendment was to revise the District's Income budgeted line item for the Fiscal Year 2021-2022 Subventions Claim from \$125,000 to \$195,000. The revised amount was the result of the final value of the applicable work performed in the 2021-2022 claim period.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the Amendment to the 2022-2023 Budget be approved.

5. **Prop 218 Assessment.** Review, discuss, provide direction for Prop 218 outreach.

a. Recap newsletter distribution. Ms. Floyd reported that the Newsletter had been successfully mailed to the property owners within the District. The Trustees commended Ms. Floyd's work product and commented on the quality of the presentation and content of the Newsletter. Ms. Floyd thanked the Trustees, and indicated that the Newsletter was a team effort, and that she appreciated the Trustees' input in creating the Newsletter.

b. Review and approve welcome letter for new homeowners. Ms. Floyd provided a written and oral report regarding a welcome letter to new homeowners informing them of what the Reclamation District does, and that homes adjacent to the District's levees are subject to regulation by the District in that structures or vegetation require approval prior to incorporation into the home's backyard. The Trustees provided direction to Ms. Floyd regarding who should get the letter, and whether the letter should only be submitted to those who purchase a residence adjacent to the District's levee. It was also discussed that the letter needed some revision, and that Ms. Floyd should consider taking this letter as an opportunity to introduce the District's Superintendent, Joe Bryson. It was determined that no action was necessary at this time, and the Trustees asked Ms. Floyd to revise the letter so the Trustees can discuss this matter further at the next meeting.

c. Stakeholder reviews. Ms. Floyd reported that the stakeholder interviews are underway and that she will report on the findings at a future meeting.

6. **Engineer's Report.** Request for directions and approvals.

(a) Review status of Rock Slope Protection project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction. Mr. Neudeck provided a written and oral report on the Rock Slope Protection project indicating that the project was delayed, but expected to commence in the coming days. Mr. Neudeck does not believe that this delay will impact the overall delivery of the project.

(b) Discussion and Possible Action Permit Requests from homeowners.

i. 4165 Fort Donelson Drive

David & Tanya Smith

APN 098-420-14

Review a request to place clogged yard drainage pipeline system (French Drain) along with replacing natural turf with pavers and artificial turf by David and Tanya Smith.

Mr. Neudeck provided a written and oral report regarding the proposed work to be performed at the Smith residence. Mr. Neudeck indicated that this work was a replacement project for existing permitted elements at the residence. The requested elements are in accordance with the Levee Encroachment Standards, Mr. Neudeck recommended approval of the Smith's Permit request.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the Permit request from David and Tanya Smith for the encroachments at 4165 Fort Donelson Drive be approved.

- (c) 6231 Embarcadero Drive. Mr. Neudeck reported that it had come to his attention as reported to him on the morning of this meeting that the owners of 6231 Embarcadero Drive were in the process of removing all encroachments in their back yard and replacing with rock. Mr. Neudeck recommended that an acknowledgment be provided to the homeowners that the change in status of the permitted encroachments will be considered a waiver of the permit right. Mr. Pinasco suggested that an acknowledgement be provided to the homeowners, which, if acknowledged prior to the December meeting would be considered for approval and acceptance by the Trustees at the December meeting. The Trustees directed Mr. Neudeck and Mr. Pinasco to prepare an acknowledgement and submit to the homeowners for signature. Once signed, the acknowledgment would come back to the Trustees for approval and acceptance.

7. **14-Mile Slough.** Review, discuss, and approve letter to State requesting assistance to eradicate hyacinth in 14-Mile Slough.

Trustee Lofstrom provided a written and oral report regarding this matter. The written report was a review of the letter Trustee Lofstrom had drafted. After discussion, and comment from the Trustees, the letter was to be revised to identify 'Figure 1' in the first sentence, and to add titles for all copied parties.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the letter to State requesting assistance to eradicate hyacinth in 14-Mile Slough be approved and direction to the District Secretary to arrange for signature and mailing of letter.

8. **Levee Superintendent Report. Request for directions and approvals.**

Levee Superintendent, Joe Bryson, provided a written and oral report. Mr. Bryson discussed the hyacinth that is impacting 14-Mile Slough east of Interstate 5, discussed the tree trimming and gate repairs in the Southwest Levee, and updated the Trustees on signs that had been purchased and installed. The Trustees inquired about the placement of various signs, which Mr. Bryson indicated he would address. Trustee Loftstrom commented on Mr. Bryson's letter to homeowners regarding the tree trimming effort in the Southwest Levee, requesting to omit the reference to 'Annual Inspection' and just indicate that there will be work performed. Mr. Bryson acknowledged the comment and indicated he would make the requested changes.

9. **Report by Trustees on Meetings attended and up-coming meetings. Request for direction.**

Trustee Panzer reported on the October 25 Preseason Flood Preparedness meeting he attended. Trustee Panzer remarked that Mr. Neudeck's comment on accessibility to flood fight supplies was essential to the conversation, as access is important in flood fights. Trustee Panzer also commented that the lack of knowledge regarding flood fight efforts is lacking for State Legislators. Whereas the opposite is true for fire protection, given the State's recent experience with wildfires. It was emphasized that these preparedness meetings are critical to a well run flood fight.

10. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**

None.

11. **Discussion and direction on Short-Term and Long-Range Goals.**

None.

12. **District Calendar. Discussion and direction.**

a. Next Meeting is December 7, 2022.

13. **Correspondence.**

(a) 10/25/2022 Email regarding District's Facilities at Stone River Circle.

Mr. Pinasco provided a written and oral report regarding correspondence received from a homeowner on Stone River Circle regarding the District's lay down yard on Stone River Circle. The homeowner is unhappy with the way the lay down yard looks, with razor wire and chain link. Mr. Bryson commented that his crew will do some work to make the lay down yard less noticeable from the street.

14. **Approval of Bills.** After review,

It was moved, seconded (D. Lofstrom/Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval presented at the November 2, 2022, Board Meeting be approved.

15. **Staff Reports.**

(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

16. **Adjournment.** The meeting adjourned at 9:19 a.m.

Respectfully submitted,


Elvia Trujillo
District Secretary

Reclamation District 1608
Bills for Approval - November 2, 2022 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (11/2/2022 Board Mtg)	11/2/2022	Trustee Fee	\$285.64				
10/25/22 Preseason Flood Coordination Meeting	10/25/2022		\$285.64				
				\$571.28	6650		
Dan MacDonnell (11/2/2022 Board Mtg)	11/2/2022	Trustee Fee	\$285.64				
				\$285.64	6651		
Dottie Lofstrom (11/2/2022 Board Mtg)	11/2/2022	Trustee Fee	\$285.64				
				\$285.64	6652		
Elvia Trujillo (October 2022 Services)	11/2/2022	Secretary Fee	\$1,253.75				
				\$1,253.75	6653		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$0.00				
				\$0.00			
Neumiller & Beardslee	10/17/2022	333247	\$2,400.63				
				\$2,400.63	6654		
Kjeldsen, Sinnock & Neudeck	10/24/2022	33798	\$1,932.28				
	10/24/2022	33799	\$4,295.18				
	10/24/2022	33800	\$520.00				
	10/24/2022	33801	\$105.00				
	10/24/2022	33802	\$806.25				
				\$7,658.71	6655		
BPM LLP	10/26/2022	44647	\$1,504.98				
				\$1,504.98	6656		
Kim Floyd Communications (6/1/22 - 9/30/22 Services)	11/2/2022	V43355-6	\$11,506.06				
				\$11,506.06	6657		
New Image Sign Co.	10/3/2022	12938A	\$2,700.29				
				\$2,700.29	6658		

f

Reclamation District 1608
Bills for Approval - November 2, 2022 Board Meeting

RDS Production	10/7/2022	1189	\$324.66			
	10/16/2022	1193	\$477.33			
				\$801.99	6659	
Reclamation District 1608	11/2/2022		\$40,000.00			
(Transfer to Checking Account)				\$40,000.00	6660	
Transfer to Sediment Removal Proj Fund	11/2/2022	For Registered Warrant #6403	\$26,629.45			
				\$26,629.45		
Bank of Stockton	11/7/2022	Registered Warrant No. 6403	\$26,629.45			
(Payment of Registered Warrant 6403)				\$26,629.45	RW6403	
Bank of Stockton Visa	10/4/2022	8/27/22 - 9/26/22	\$5,216.36	\$5,216.36		Online
	10/25/2022		\$7,099.57	\$7,099.57		Online
State of California Payroll Taxes		9/30/22 and 10/15/22 Payroll	\$846.28	\$846.28		online
Federal Government Payroll Taxes		9/30/22 and 10/15/22 Payroll	\$3,873.00	\$3,873.00		online
Joe L. Bryson (Payroll)	9/30/2022	9/1/22-9/30/22	\$5,331.23	\$5,331.23		Direct Deposit
Hector Bryan Kendall (Payroll)	9/30/2022	9/16/22-9/30/22	\$711.75	\$711.75		Direct Deposit
Hector Bryan Kendall (Payroll)	10/15/2022	10/1/22-10/15/22	\$474.50	\$474.50		Direct Deposit
Roger Lamarra (Payroll)	9/30/2022	9/16/22-9/30/22	\$1,031.44	\$1,031.44		Direct Deposit
Roger Lamarra (Payroll)	10/15/2022	10/1/22-10/15/22	\$1,366.75	\$1,366.75		Direct Deposit
Joe C. Godinez Sr. (Payroll)	9/30/2022	9/16/22-9/30/22	\$426.24	\$426.24		1554
California State Disbursement Unit	9/30/2022	Child Support	\$426.25	\$426.25		1555
(J Godinez Sr. Income Withholding)						
Joe Conrad Godinez, Jr. (Payroll)	9/30/2022	9/16/22-9/30/22	\$336.72	\$336.72		1556
James Himle (Payroll)	9/30/2022	9/16/22-9/30/22	\$710.06	\$710.06		1557

Reclamation District 1608
Bills for Approval - November 2, 2022 Board Meeting

Joe C. Godinez Sr. (Payroll)	10/15/2022	10/1/22-10/15/22	\$445.51	\$445.51		1558
California State Disbursement Unit	10/15/2022	Child Support	\$445.51	\$445.51		1559
(J Godinez Sr. Income Withholding)						
Joe Conrad Godinez, Jr. (Payroll)	10/15/2022	10/1/22-10/15/22	\$631.80	\$631.80		1560
		WARRANT TOTAL:		\$95,598.42		
		CHECKING TOTAL:		\$29,372.97		
		TOTAL BILLS PAID		\$124,971.39		