

**MEETING AGENDA FOR  
RECLAMATION DISTRICT NO. 1608  
BOARD OF TRUSTEES REGULAR MEETING  
8:00 A.M. DECEMBER 7, 2022  
NEUMILLER & BEARDSLEE**

**Location: 3121 West March Lane, Suite 100  
Stockton, CA 95219**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the District meeting of November 2, 2022.
3. Financial Report. Review, discuss, and accept financial report.
4. Prop 218 Assessment. Review, discuss, provide direction for Prop 218 outreach.
  - a. Review Fact Sheet for Reclamation District 1608
  - b. Review and approve welcome letter for new homeowners
  - c. Stakeholder interviews
5. Engineer's Report.
  - (a) Review status of Rock Slope Protection project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction.
  - (b) Discussion and Possible Action to Authorize KSN, Inc. to put bid out for repair of all weather road surfacing on levee in Southwest Quadrant of District
  - (c) Discussion and Possible Action to Authorize District Employees to Repair Hinges on Gates
6. Emergency Operation Plan and Flood Contingency Map. Discussion and Possible Action to Approve Updates to District's Emergency Operation Plan and Flood Contingency Map
7. Superintendent Report. Request for directions and approvals.
8. Report by Trustees on meetings attended and upcoming meetings. Request for direction.
9. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
10. Discussion and direction on Short-Term and Long-Range Goals.
11. District Calendar. Discussion and direction.
  - a. Next Meeting is January 4, 2023

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.*

12. Correspondence.

- a. 2022 Census of Governments

13. Approval of Bills.

14. Staff Reports.

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Suite 100, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. Adjournment.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.*

**AGENDA PACKET  
RECLAMATION DISTRICT 1608  
December 7, 2022**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
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- |     |                         |
|-----|-------------------------|
| 1.  | Self-explanatory.       |
| 2.  | Please see attached.    |
| 3.  | Please see attached.    |
| 4.  |                         |
|     | a. Please see attached. |
|     | b. Please see attached. |
|     | c. Self-explanatory.    |
| 5.  | Please see attached.    |
| 6.  | Self-explanatory.       |
| 7.  | Self-explanatory.       |
| 8.  | Self-explanatory.       |
| 9.  | Self-explanatory.       |
| 10. | Please see attached.    |
| 11. | Please see attached.    |
| 12. | Please see attached.    |
| 13. | Please see attached.    |
| 14. | Self-explanatory.       |
| 15. | Self-explanatory.       |

# ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES**  
**FOR RECLAMATION DISTRICT 1608**  
**HELD ON WEDNESDAY, NOVEMBER 2, 2022**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on November 2, 2022, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER  
DAN MacDONNELL  
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK  
ANDY PINASCO  
JOE BRYSON  
KIM FLOYD  
DOMINIC GULLI  
BOB BENTZ

ABSENT

ELVIA TRUJILLO

1. **Public Comment.** Mr. Bentz commented that the Newsletter sent by the District was informative and easy to understand and commended the Trustees on a job well done.
2. **Approval of Minutes.** Minutes of District meetings of October 5, 2022. The Trustees reviewed the minutes. After review,  

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the October 5, 2022, Board Meetings be approved.
3. **Financial Report.** Review, discuss, and accept financial report. Attorney Andy Pinasco presented an oral and written report. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Final Financial presented at the November 2, 2022, meeting be approved.

4. **Budget.** Discussion and possible action to amend 2022-2023 Budget.

Attorney Andy Pinasco provided a written and oral report regarding the proposed amendment to the District's 2022-2023 Budget. The amendment was to revise the District's Income budgeted line item for the Fiscal Year 2021-2022 Subventions Claim from \$125,000 to \$195,000. The revised amount was the result of the final value of the applicable work performed in the 2021-2022 claim period.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the Amendment to the 2022-2023 Budget be approved.

5. **Prop 218 Assessment.** Review, discuss, provide direction for Prop 218 outreach.

a. Recap newsletter distribution. Ms. Floyd reported that the Newsletter had been successfully mailed to the property owners within the District. The Trustees commended Ms. Floyd's work product and commented on the quality of the presentation and content of the Newsletter. Ms. Floyd thanked the Trustees, and indicated that the Newsletter was a team effort, and that she appreciated the Trustees' input in creating the Newsletter.

b. Review and approve welcome letter for new homeowners. Ms. Floyd provided a written and oral report regarding a welcome letter to new homeowners informing them of what the Reclamation District does, and that homes adjacent to the District's levees are subject to regulation by the District in that structures or vegetation require approval prior to incorporation into the home's backyard. The Trustees provided direction to Ms. Floyd regarding who should get the letter, and whether the letter should only be submitted to those who purchase a residence adjacent to the District's levee. It was also discussed that the letter needed some revision, and that Ms. Floyd should consider taking this letter as an opportunity to introduce the District's Superintendent, Joe Bryson. It was determined that no action was necessary at this time, and the Trustees asked Ms. Floyd to revise the letter so the Trustees can discuss this matter further at the next meeting.

c. Stakeholder reviews. Ms. Floyd reported that the stakeholder interviews are underway and that she will report on the findings at a future meeting.

6. **Engineer's Report.** Request for directions and approvals.

(a) Review status of Rock Slope Protection project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction. Mr. Neudeck provided a written and oral report on the Rock Slope Protection project indicating that the project was delayed, but expected to commence in the coming days. Mr. Neudeck does not believe that this delay will impact the overall delivery of the project.

(b) Discussion and Possible Action Permit Requests from homeowners.

i. 4165 Fort Donelson Drive

David & Tanya Smith

APN 098-420-14

Review a request to place clogged yard drainage pipeline system (French Drain) along with replacing natural turf with pavers and artificial turf by David and Tanya Smith.

Mr. Neudeck provided a written and oral report regarding the proposed work to be performed at the Smith residence. Mr. Neudeck indicated that this work was a replacement project for existing permitted elements at the residence. The requested elements are in accordance with the Levee Encroachment Standards, Mr. Neudeck recommended approval of the Smith's Permit request.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the Permit request from David and Tanya Smith for the encroachments at 4165 Fort Donelson Drive be approved.

- (c) 6231 Embarcadero Drive. Mr. Neudeck reported that it had come to his attention as reported to him on the morning of this meeting that the owners of 6231 Embarcadero Drive were in the process of removing all encroachments in their back yard and replacing with rock. Mr. Neudeck recommended that an acknowledgment be provided to the homeowners that the change in status of the permitted encroachments will be considered a waiver of the permit right. Mr. Pinasco suggested that an acknowledgement be provided to the homeowners, which, if acknowledged prior to the December meeting would be considered for approval and acceptance by the Trustees at the December meeting. The Trustees directed Mr. Neudeck and Mr. Pinasco to prepare an acknowledgement and submit to the homeowners for signature. Once signed, the acknowledgment would come back to the Trustees for approval and acceptance.
7. **14-Mile Slough.** Review, discuss, and approve letter to State requesting assistance to eradicate hyacinth in 14-Mile Slough.

Trustee Lofstrom provided a written and oral report regarding this matter. The written report was a review of the letter Trustee Lofstrom had drafted. After discussion, and comment from the Trustees, the letter was to be revised to identify 'Figure 1' in the first sentence, and to add titles for all copied parties.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the letter to State requesting assistance to eradicate hyacinth in 14-Mile Slough be approved and direction to the District Secretary to arrange for signature and mailing of letter.

8. **Levee Superintendent Report.** Request for directions and approvals.

Levee Superintendent, Joe Bryson, provided a written and oral report. Mr. Bryson discussed the hyacinth that is impacting 14-Mile Slough east of Interstate 5, discussed the tree trimming and gate repairs in the Southwest Levee, and updated the Trustees on signs that had been purchased and installed. The Trustees inquired about the placement of various signs, which Mr. Bryson indicated he would address. Trustee Loftstrom commented on Mr. Bryson's letter to homeowners regarding the tree trimming effort in the Southwest Levee, requesting to omit the reference to 'Annual Inspection' and just indicate that there will be work performed. Mr. Bryson acknowledged the comment and indicated he would make the requested changes.

9. **Report by Trustees on Meetings attended and up-coming meetings.** Request for direction.

Trustee Panzer reported on the October 25 Preseason Flood Preparedness meeting he attended. Trustee Panzer remarked that Mr. Neudeck's comment on accessibility to flood fight supplies was essential to the conversation, as access is important in flood fights. Trustee Panzer also commented that the lack of knowledge regarding flood fight efforts is lacking for State Legislators. Whereas the opposite is true for fire protection, given the State's recent experience with wildfires. It was emphasized that these preparedness meetings are critical to a well run flood fight.

10. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**

None.

11. **Discussion and direction on Short-Term and Long-Range Goals.**

None.

12. **District Calendar.** Discussion and direction.

- a. Next Meeting is December 7, 2022.

13. **Correspondence.**

- (a) 10/25/2022 Email regarding District's Facilities at Stone River Circle.

Mr. Pinasco provided a written and oral report regarding correspondence received from a homeowner on Stone River Circle regarding the District's lay down yard on Stone River Circle. The homeowner is unhappy with the way the lay down yard looks, with razor wire and chain link. Mr. Bryson commented that his crew will do some work to make the lay down yard less noticeable from the street.

14. **Approval of Bills.** After review,



It was moved, seconded (D. Lofstrom/Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the list of Bills for Approval presented at the November 2, 2022, Board Meeting be approved.

15. **Staff Reports.**

(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

16. **Adjournment.** The meeting adjourned at 9:19 a.m.

Respectfully submitted,

Elvia Trujillo  
District Secretary

DRAFT

Reclamation District 1608  
Bills for Approval - November 2, 2022 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (11/2/2022 Board Mtg)	11/2/2022	Trustee Fee	\$285.64				
10/25/22 Preseason Flood Coordination Meeting	10/25/2022		\$285.64				
				<b>\$571.28</b>	6650		
Dan MacDonnell (11/2/2022 Board Mtg)	11/2/2022	Trustee Fee	\$285.64				
				<b>\$285.64</b>	6651		
Dottie Lofstrom (11/2/2022 Board Mtg)	11/2/2022	Trustee Fee	\$285.64				
				<b>\$285.64</b>	6652		
Elvia Trujillo (October 2022 Services)	11/2/2022	Secretary Fee	\$1,253.75				
				<b>\$1,253.75</b>	6653		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$0.00				
				<b>\$0.00</b>			
Neumiller & Beardslee	10/17/2022	333247	\$2,400.63				
				<b>\$2,400.63</b>	6654		
Kjeldsen, Sinnock & Neudeck	10/24/2022	33798	\$1,932.28				
	10/24/2022	33799	\$4,295.18				
	10/24/2022	33800	\$520.00				
	10/24/2022	33801	\$105.00				
	10/24/2022	33802	\$806.25				
				<b>\$7,658.71</b>	6655		
BPM LLP	10/26/2022	44647	\$1,504.98				
				<b>\$1,504.98</b>	6656		
Kim Floyd Communications	11/2/2022	V43355-6	\$11,506.06				
(6/1/22 - 9/30/22 Services)				<b>\$11,506.06</b>	6657		
New Image Sign Co.	10/3/2022	12938A	\$2,700.29				
				<b>\$2,700.29</b>	6658		

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Reclamation District 1608  
Bills for Approval - November 2, 2022 Board Meeting

RDS Production	10/7/2022	1189	\$324.66			
	10/16/2022	1193	\$477.33			
				<b>\$801.99</b>	6659	
Reclamation District 1608	11/2/2022		\$40,000.00			
(Transfer to Checking Account)				<b>\$40,000.00</b>	6660	
Transfer to Sediment Removal Proj Fund	11/2/2022	For Registered Warrant #6403	\$26,629.45			
				<b>\$26,629.45</b>		
Bank of Stockton	11/7/2022	Registered Warrant No. 6403	\$26,629.45			
(Payment of Registered Warrant 6403)				<b>\$26,629.45</b>	RW6403	
Bank of Stockton Visa	10/4/2022	8/27/22 - 9/26/22	\$5,216.36	<b>\$5,216.36</b>		Online
	10/25/2022		\$7,099.57	<b>\$7,099.57</b>		Online
State of California Payroll Taxes		9/30/22 and 10/15/22 Payroll	\$846.28	<b>\$846.28</b>		online
Federal Government Payroll Taxes		9/30/22 and 10/15/22 Payroll	\$3,873.00	<b>\$3,873.00</b>		online
Joe L. Bryson (Payroll)	9/30/2022	9/1/22-9/30/22	\$5,331.23	<b>\$5,331.23</b>		Direct Deposit
Hector Bryan Kendall (Payroll)	9/30/2022	9/16/22-9/30/22	\$711.75	<b>\$711.75</b>		Direct Deposit
Hector Bryan Kendall (Payroll)	10/15/2022	10/1/22-10/15/22	\$474.50	<b>\$474.50</b>		Direct Deposit
Roger Lamarra (Payroll)	9/30/2022	9/16/22-9/30/22	\$1,031.44	<b>\$1,031.44</b>		Direct Deposit
Roger Lamarra (Payroll)	10/15/2022	10/1/22-10/15/22	\$1,366.75	<b>\$1,366.75</b>		Direct Deposit
Joe C. Godinez Sr. (Payroll)	9/30/2022	9/16/22-9/30/22	\$426.24	<b>\$426.24</b>		1554
California State Disbursement Unit	9/30/2022	Child Support	\$426.25	<b>\$426.25</b>		1555
(J Godinez Sr. Income Withholding)						
Joe Conrad Godinez, Jr. (Payroll)	9/30/2022	9/16/22-9/30/22	\$336.72	<b>\$336.72</b>		1556
James Himle (Payroll)	9/30/2022	9/16/22-9/30/22	\$710.06	<b>\$710.06</b>		1557

Reclamation District 1608  
 Bills for Approval - November 2, 2022 Board Meeting

Joe C. Godinez Sr. (Payroll)	10/15/2022	10/1/22-10/15/22	\$445.51	<b>\$445.51</b>		1558	
California State Disbursement Unit	10/15/2022	Child Support	\$445.51	<b>\$445.51</b>		1559	
(J Godinez Sr. Income Withholding)							
Joe Conrad Godinez, Jr. (Payroll)	10/15/2022	10/1/22-10/15/22	\$631.80	<b>\$631.80</b>		1560	
		<b>WARRANT TOTAL:</b>		<b>\$95,598.42</b>			
		<b>CHECKING TOTAL:</b>		<b>\$29,372.97</b>			
		<b>TOTAL BILLS PAID</b>		<b>\$124,971.39</b>			

# ITEM 3

RECLAMATION DISTRICT 1608  
 FINANCIAL REPORT - DECEMBER 7, 2022  
 % OF FISCAL YEAR ELAPSED THROUGH END OF NOVEMBER 2022 - 41.66%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
<b>Operations &amp; Maintenance Expenses</b>				
O1 Levee Superintendent	\$75,000.00	\$7,854.00	\$38,320.00	51.09%
O2 Part Time Employees	35,000.00	8,539.50	29,369.50	83.91%
O3 Payroll Taxes and Expenses	25,000.00	1,071.06	6,952.85	27.81%
O4 Fences & Gates	25,000.00	0.00	0.00	0.00%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	10,000.00	232.02	16,185.84	161.86%
O7 Levee Repair Fund (General Operations & Maintenance)	30,000.00	5,386.75	11,251.93	37.51%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	150,000.00	0.00	465.38	0.31%
O9 Pump System Maintenance	750.00	0.00	84.09	11.21%
O10 Wireless Services (Cell and Mobile Computer)	1,200.00	70.00	280.00	23.33%
O11 Garbage Service	4,000.00	726.77	1,596.64	39.92%
O12 District Vehicle (Fuel, Maintenance and Repairs)	7,500.00	410.52	1,960.42	26.14%
<b>TOTAL</b>	<b>\$364,450.00</b>	<b>\$24,290.62</b>	<b>\$106,466.65</b>	<b>29.21%</b>
<b>General Expenses</b>				
G1 Trustee Fees	\$13,000.00	\$856.92	\$5,427.16	41.75%
G2 Secretary Fees	12,000.00	868.75	5,430.00	45.25%
G3 Office Expenses (incudes storage facility)	1,000.00	(334.00) **	990.66	99.07%
G4 General Legal	30,000.00	2,116.50	11,811.12	39.37%
G5 Audit	5,000.00	0.00	0.00	0.00%
G6 County Administration Costs	6,000.00	0.00	0.00	0.00%
G7 Property and Liability Insurance	15,000.00	0.00	0.00	0.00%
G8 Workers Compensation Insurance	10,000.00	747.75	3,373.85	33.74%
G9 Election Costs	0.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	6,000.00	0.00	825.00	13.75%
G11 Registered Warrant Expenses	175,000.00	26,560.45 *	105,850.00	60.49%
<b>TOTAL</b>	<b>\$273,000.00</b>	<b>\$30,816.37</b>	<b>\$133,707.79</b>	<b>48.98%</b>
<b>Engineering Expenses</b>				
E1 General Engineering	\$20,000.00	\$0.00	\$11,281.74	56.41%
E2 Plan Review Engineering	25,000.00	0.00	5,248.55	20.99%
E3 Administration of Delta Levee Subventions Program	20,000.00	0.00	10,100.22	50.50%
E4 Periodic Levee Property Inspections and Surveys	7,500.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	7,500.00	0.00	0.00	0.00%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	15,000.00	0.00	13,365.61	89.10%
E7 DWR 5 Year Plan	0.00	0.00	66.25	0.00%
E8 Assessment Engineering	2,500.00	0.00	3,266.44	130.66%
E9 Assesment Development	90,000.00	0.00	13,973.56	15.53%
<b>TOTAL</b>	<b>\$187,500.00</b>	<b>\$0.00</b>	<b>\$57,302.37</b>	<b>30.56%</b>
<b>Warrant Interest Expenses</b>				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$824,950.00</b>	<b>\$55,106.99</b>	<b>\$297,476.81</b>	<b>36.06%</b>

\*Payment of Registered Warrant 6402

\*\*\$250 Payment from RD 1614 & RD 2126 each and \$166 invoice from US Postal Service

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
<b>Income</b>				
Property Taxes	\$260,000.00	\$0.00	\$1,367.55	0.53%
Interest Income	2,000.00	1396.00	2,264.00	113.20%
Assessments	298,000.00	3959.56	3,959.56	1.33%
Subvention Reimbursement	195,000.00	0.00	0.00	0.00%
<b>Totals</b>	<b>\$755,000.00</b>	<b>\$5,355.56</b>	<b>\$7,591.11</b>	<b>1.01%</b>

#### Cash On Hand

Cash Balance as of July 1, 2022	\$639,378.11
Revenues (YTD), as of October 31, 2022	(\$13,576.11)
Expenses (YTD), as of October 31, 2022	\$248,757.01

Fund Balance as of 11/30/2022	\$289,871.63
Proposed Warrants for 12/7/2022 Board Meeting	\$33,330.23
<b>TOTAL CASH</b>	<b>\$256,541.40</b>

Checking Account Balance as of 11/30/2022	\$28,857.50
<b>TOTAL CASH ON HAND</b>	<b>\$285,398.90</b>

#### Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16
Interest (10/31/2021)		3.00	\$4,051.16
Interest (1/31/2022)		3.00	\$4,054.16
Interest (4/30/22)		3.00	\$4,057.16
Progress Billing No. 11 Transfer of Funds (5/5/2022)	\$82.12		\$3,975.04
Progress Billing No. 12 Transfer of Funds (6/28/22)	\$655.87		\$3,319.17
Progress Billing No. 13 Tranfer of Funds (6/1/2022)	\$454.50		\$2,864.67
Interest (7/31/22)		5.00	\$2,869.67
Progress Billing No. 14 Transfer of Funds (9/12/2022)	\$119.25		\$2,750.42
Interest (10/31/22)		7.00	\$2,757.42

**SEDIMENT REMOVAL PROJECT 2020 - COUNTY ACCOUNT INFORMATION**

11/5/2020	2137553	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6392, 6393, 6394, 6395, 6396, 6397, 6398, 6399, 6400, 6401, 6402, 6403, 6404, 6405, 6406, 6407, 6408, 6409, 6410, 6411 at \$25,000.00 each)	\$500,000.00		\$500,000.00
11/9/2020		Dixon Marine Services Progress Pay #4		\$489,751.63	\$10,248.37
1/21/2021		Interest	\$83.00		\$10,331.37
3/3/2021	2138247	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6455, 6456, 6457, 6458, 6459, 6460, 6461, 6462, 6463, 6464, 6465, 6466, 6467, 6468, 6469 at \$25,000.00 each)	\$375,000.00		\$385,331.37
3/8/2021		Port of Stockton Invoice Invoice 01-9012-2021 for Dredge Disposal		\$375,444.40	\$9,886.97
4/30/2021		Interest	\$121.00		\$10,007.97
7/31/2021		Interest	\$31.00		\$10,038.97
11/3/2021		Transfer from General Fund to Sediment Removal Fund	\$16,000.00		\$26,038.97
11/5/2021		Payment of Registered Warrant #6392 for \$25,812.50		\$25,812.50	\$226.47
10/31/2021		Interest	\$8.00		\$234.47
1/5/2022		Transfer from General Fund to Sediment Removal Fund	\$25,950.00		\$26,184.47
1/7/2022		Payment of Registered Warrant #6393		\$25,952.74	\$231.73
2/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,015.07		\$26,246.80
2/7/2022		Payment of Registered Warrant #6394		\$26,021.75	\$225.05
1/31/2022		Interest	\$6.00		\$231.05
3/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,077.40		\$26,308.45
3/7/2022		Payment of Registered Warrant #6395		\$26,084.08	\$224.37
4/6/2022		Transfer from General Fund to Sediment Removal Fund	\$26,155.31		\$26,379.68
4/11/2022		Payment of Registered Warrant #6396		\$26,161.99	\$217.69
4/30/2022		Interest	\$4.00		\$221.69
5/11/2022		Transfer from General Fund to Sediment Removal Fund	\$26,239.90		\$26,461.59
5/16/2022		Payment of Registered Warrant #6397		\$26,239.90	\$221.69
6/1/2022		Transfer from General Fund to Sediment Removal Fund	\$26,286.64		\$26,508.33
6/6/2022		Payment of Registered Warrant #6398		\$26,286.64	\$221.69
7/6/2022		Transfer from General Fund to Sediment Removal Fund	\$26,364.55		\$26,586.24
7/11/2022		Payment of Registered Warrant #6399		\$26,364.55	\$221.69
7/31/2022		Interest	\$15.00		\$236.69
8/3/2022		Transfer from General Fund to Sediment Removal Fund	\$26,426.88		\$26,663.57
8/10/2022		Payment of Registered Warrant #6400		\$26,431.34	\$232.23
9/7/2022		Transfer from General Fund to Sediment Removal Fund	\$26,504.79		\$26,737.02
9/12/2022		Payment of Registered Warrant #6401		\$26,498.12	\$238.90
10/5/2022		Transfer from General Fund to Sediment Removal Fund	\$26,560.45		\$26,799.35
10/10/2022		Payment of Registered Warrant #6402		\$26,567.12	\$232.23
11/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,629.45		\$26,861.68
11/10/2022		Payment of Registered Warrant #6403		\$26,636.13	\$225.55
12/7/2022		Transfer from General Fund to Sediment Removal Fund	\$26,707.36		\$26,932.91
12/12/2022		Payment of Registered Warrant #6404		\$26,707.36	\$225.55



SEDIMENT REMOVAL PROJECT 2020  
REGISTERED WARRANTS - 12/7/2022

WARRANT DATED	REGISTERED WARRANT #	DATE REGISTERED	FOR PAYMENT OF	PRINCIPAL AMOUNT	INTEREST RATE	TOTAL INTEREST TO DATE	TOTAL PAYOFF AMOUNT	DATE CALLED
11/04/20	6392	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$812.50	\$25,812.50	11/5/2021
11/04/20	6393	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$952.74	\$25,952.74	1/7/2022
11/04/20	6394	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,021.75	\$26,021.75	2/7/2022
11/04/20	6395	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,084.08	\$26,084.08	3/7/2022
11/04/20	6396	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,161.99	\$26,161.99	4/11/2022
11/04/20	6397	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	5/16/2022
11/04/20	6398	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	6/6/2022
11/04/20	6399	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,364.55	\$26,364.55	7/11/2022
11/04/20	6400	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,431.34	\$26,431.34	8/10/2022
11/04/20	6401	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,498.12	\$26,498.12	9/12/2022
11/04/20	6402	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,567.12	\$26,567.12	10/10/2022
11/04/20	6403	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,636.13	\$26,636.13	11/10/2022
11/04/20	6404	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,707.36	\$26,707.36	12/12/2022
11/04/20	6405	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,707.36	\$26,707.36	
11/04/20	6406	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,707.36	\$26,707.36	
11/04/20	6407	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,707.36	\$26,707.36	
11/04/20	6408	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,707.36	\$26,707.36	
11/04/20	6409	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,707.36	\$26,707.36	
11/04/20	6410	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,707.36	\$26,707.36	
11/04/20	6411	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,707.36	\$26,707.36	
				\$500,000.00		\$28,715.75	\$528,715.75	

03/03/21	6455	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6456	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6457	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6458	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6459	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6460	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6461	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6462	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6463	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6464	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6465	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6466	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6467	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6468	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
03/03/21	6469	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,433.56	\$26,433.56	
				\$375,000.00		\$21,503.43	\$396,503.43	

LEGEND

PAID
PROPOSED

	Registered Warrants	Interest	Principal + Interest
Subtotals	\$875,000.00	\$50,219.18	\$925,219.18
Total Amount Paid to Date	\$300,000.00	\$15,056.85	\$315,056.85
<b>Total Remaining Due as of 12/7/2:</b>	<b>575,000.00</b>	<b>\$35,162.34</b>	<b>\$610,162.34</b>

# ITEM 4.a

# Reclamation District 1608

## What is Reclamation District 1608?

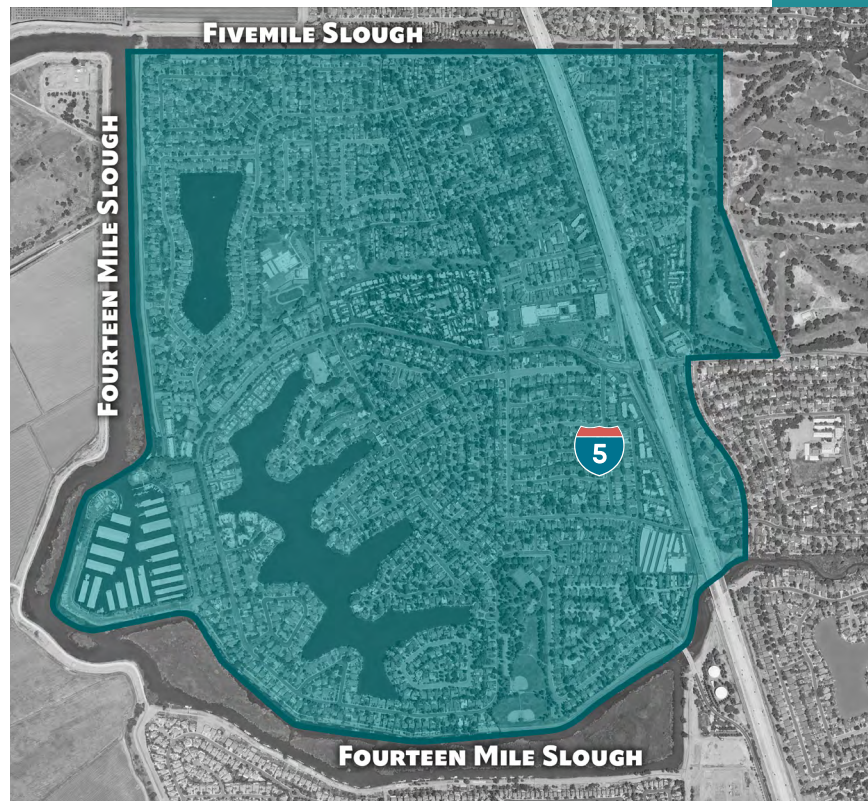
**RECLAMATION DISTRICT 1608 (DISTRICT)** is the public agency responsible for managing flood risk for Lincoln Village West. The community is bordered by waterways on three sides (see map). To reduce the chance of flooding, the District takes care of (“maintains & operates”) 3.5 miles of levees that act as a barrier to flooding from these waterways. These levees are Lincoln Village West’s only defense against flooding from the Delta.

The levees surrounding Lincoln Village West protect over 3,000 properties and 9,000 residents. Damage to levees caused by erosion, rodents and vegetation can lead to a levee breach (failure) and uncontrolled flooding, if not repaired. A failure of any of the Lincoln Village West levees could result in flood depths of up to 9 feet throughout the community. This would cause approximately \$2 billion in property damages.

To protect against flooding, the District conducts daily inspections of the levees and performs routine repairs, maintains channel depth in the adjacent Fourteen Mile Slough, patrols levees 24/7 during high water and storm events, and complies with strict state and federal regulations for levee maintenance.

Levee maintenance includes, but is not limited to:

- Routine inspection of levees and drainage facilities
- Removal of debris that obstructs flood flows, or otherwise damages levees
- Maintenance of channel depth to provide access to marine-mounted equipment (material and crane barges)
- Vegetation removal and control
- Rodent removal and control
- Levee patrol during high water warning and flood stages
- Resurfacing of levee maintenance and patrol roads
- Construction of erosion repair and protection
- Repair of levee embankments
- Storing and maintaining emergency flood fight materials
- Inspection and repair of gates
- Placement and distribution of sandbags and riprap during high water events
- Participation in and reporting for state and federal inspections and evaluations
- State and federal permit application and compliance (environmental)
- Identification of encroachments and coordination with property owners to remove any that threaten levee stability and inspectability
- Recertification of levees for Federal Emergency Management Agency (FEMA) accreditation
- Administration and staffing
- Technical support services



## How is RD 1608 funded?

RD 1608's FISCAL YEAR 2022-23 BUDGET is approximately \$825,000. The District is funded through a property assessment and percentage of your property taxes. The property assessment, which accounts for approximately half the District's revenues, is set to expire in 2025. The District is planning an early 2024 Prop 218 balloting for an assessment renewal.

## RD 1608 Fast Facts

- ▶ LINCOLN VILLAGE WEST IS BORDERED BY WATERWAYS ON THREE SIDES
- ▶ LEVEES ARE THE COMMUNITY'S ONLY DEFENSE AGAINST FLOODING FROM THESE WATERWAYS
- ▶ A FAILURE IN ANY OF THE LINCOLN VILLAGE WEST LEVEES COULD CAUSE UP TO 9 FEET OF FLOODING AND APPROXIMATELY \$2 BILLION IN PROPERTY DAMAGES
- ▶ TO PREVENT FLOODING, LEVEE MAINTENANCE MUST BE DONE EVERY DAY, YEAR-ROUND, EVEN DURING DRY YEARS
- ▶ THE DISTRICT IS THE PUBLIC AGENCY THAT MAINTAINS LEVEES TO PREVENT FLOODING IN LINCOLN VILLAGE WEST
- ▶ LEVEES MUST BE MAINTAINED TO STRICT STATE AND FEDERAL STANDARDS



## Board of Trustees

The District is governed by a three-member elected Board of Trustees composed of property owners within the district's boundaries. The Board regularly meets at 8 a.m. on the first Wednesday of each month at the offices of Neumiller & Beardslee, 3121 W. March Lane, Stockton.

**MICHAEL PANZER**  
*President*

**DAN MACDONNELL**  
*Trustee*

**DOT LOFSTROM**  
*Trustee*

## Other District Contacts

**DISTRICT SUPERINTENDENT / HOTLINE**  
Joe Bryson (209) 298-3307

**ATTORNEY FOR THE DISTRICT**  
Andrew Pinasco (209) 948-8200  
*Neumiller & Beardslee*

**ENGINEER FOR THE DISTRICT**  
Christopher H. Neudeck (209) 946-0268  
*Kjeldsen, Sinnock & Neudeck*

# ITEM 4.b

**RECLAMATION DISTRICT 1608**

*Michael R. Panzer, President*  
*Daniel E. MacDonnell, Trustee*  
*Dottie M. Lofstrom, Trustee*

**P.O. BOX 4857**  
**STOCKTON, CA 95204**

*Andy Pinasco, Counsel*  
*Christopher Neudeck, Engineer*  
*Joe Bryson, Superintendent*  
*Elvia Trujillo, Secretary*

**TELEPHONE: (209) 948-8200**

Dear Resident:

Public records indicate that you recently purchased a home in Lincoln Village West. Reclamation District 1608 (RD 1608) would like to welcome you to the community.

RD 1608, a public agency formed more than 100 years ago, is responsible for managing flood risk for your community. This service is important because Lincoln Village West is bordered by waterways (Fourteen Mile and Fivemile Sloughs) on three sides. Levees along these waterways are the first and only line of defense against flooding during storm and high-water events. A failure in any of these levees could result in up to 9 feet of flooding and more than \$2B of damages in Lincoln Village West.

To reduce the risk of flooding and flood-related property damages, RD 1608 maintains 3.5 miles of levees along Fourteen Mile and Fivemile Sloughs. Maintenance activities include, but are not limited to, daily inspections of levees to identify safety issues, routine repairs, maintenance of channel depths, and patrolling of levees and flood fighting during high water events.

RD 1608 has been successful in maintaining Lincoln Village West levees to strict state and federal regulations. As you settle into the neighborhood, you may occasionally notice an RD 1608 truck driven by our Superintendent Joe Bryson. When you see Joe, please give him a friendly wave! If you have recently purchased a home adjacent to the levee, please reach out to us, as there are special requirements for any alterations in your new backyard.

RD 1608 is governed by a three-member elected Board of Trustees composed of property owners within the district's boundaries. It regularly meets at 8 a.m. on the first Wednesday of each month at the offices of Neumiller & Beardslee, 3121 W. March Lane, Stockton. We encourage you to learn more about reducing flood risk for our community. If you have any questions or comments, please contact us at 209-948-8200, [info@rd1608.com](mailto:info@rd1608.com), and [www.rd1608.com](http://www.rd1608.com).

Again, welcome to the community!

Sincerely,

*RD 1608 Board of Trustees*

# ITEM 5

Dr. Michael R. Panzer, Chairman  
Dan MacDonnell, Trustee  
Dot Lofstrom, PG, Trustee

**RECLAMATION DISTRICT NO. 1608  
LINCOLN VILLAGE WEST  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, DECEMBER 7, 2022,  
2022  
8:00 A.M.  
ENGINEER'S REPORT**

Andrew J. Pinasco, Attorney  
Elvia C. Trujillo, Secretary  
Christopher H. Neudeck, Engineer  
Joe Bryson, Superintendent

**I. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM**

- A. Review the status of the Rock Slope Protection project under the Levee Maintenance Project for Fiscal Year 2022/2023 by FORD Construction.

*EXHIBIT A: Photos of project start up from KSN Daily Field reports*

- B. Review levee related repairs scheduled for the Southwest Quadrant. Review and authorize KSN Inc to go out to bid to repair all weather road surfacing in specific areas of the levee reach. Review and authorize District forces to repair hinges on 8 gates to provide uniform access along the crown roadway.

*EXHIBIT B: Estimate of Force Account cost to repair gate hinges and an estimate to repair all weather road surfacing.*



# EXHIBIT A







# **EXHIBIT B**

## RD 1608 Estimated Maintenance Costs for Gates and Road/Toe Boards

### Gate Repairs:

#### Materials:

<u>Qty:</u>	<u>Description:</u>	<u>Unit Cost:</u>	<u>Ttl Cost:</u>
(32) hinges	900 lb., 7" barrel hinges w/grease zerk per gate	\$100.00 per gate	\$704.00

#### Labor:

(8) gates	Includes potential resetting of posts, replacement of slats, welding of hinges onto gate posts, potential repair and/or refab. of part or all of gate frame.	\$450 per gate	\$3,600.00
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Total: \$4,304.00

### Road Work:

#### Materials:

<u>Qty:</u>	<u>Description:</u>	<u>Unit Cost:</u>	<u>Ttl Cost:</u>
2,080 LF	Pressure treated Douglas Fir 10' stick 4" x 6" slats	\$43.00 per stick	\$ 8,944.00
416	½" x 18" Steel Rods (to hold down wood slats)	\$10.00 per rod	\$ 4,160.00
800 tons	Agg. Base Material (40 loads for 16 properties)	\$45 per ton	\$36,000.00

#### Labor:

(16) Prop.	Labor to hand shovel gravel, skid steer to spread AB, smooth drum roller to compact AB, water truck to moisture-condition AB, pickup w/trailer to haul materials, one super, two laborer/operators		\$104,223.00
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Total: \$153,327.00

\*Overall Road Work labor cost based on previous cost of \$25,000.00 for 3 properties utilizing similar equipment completed four years ago. A 15% inflationary increase was added to each property cost. Material quantities & cost shown to reflect current market prices, not including sales tax.

# ITEM 10

## **SHORT TERM GOALS 2022**

1. Renewal of District Assessment.
2. Sediment Removal Project.
3. Participate in stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
6. Vegetation encroachments
7. Annual Levee Inspection.
8. Repair/Maintenance of Gates on Crown of Southwest Levee
9. Central Valley Flood Protection Plan
10. Revise District Website

## **LONG TERM GOALS**

1. Lower San Joaquin River Flood Risk Reduction Project
2. Raising Elevation of South West Levee.
3. Prop 218 Assessment



# ITEM 11

## RD 1608: MASTER CALENDAR

### JANUARY

### FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

### MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

### APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

### MAY

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption

### JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

### JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

### AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

**SEPTEMBER**

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

**NOVEMBER**

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

**DECEMBER**

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

**Term of Current Board Members:**

<b>Name</b>	<b>Term Commenced</b>	<b>Term Ends</b>
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2021	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

**Assessment Expires 6/30/2025**

**Emergency Operation Plan Review – June 2022**

**Reclamation District Meetings**

- **First Wednesday of each month, at 8:00 A.M.**  
**at the offices of:**  
**Neumiller & Beardslee**  
**3121 W. March Lane, Suite 100**  
**Stockton, California 95219**

# ITEM 12



RD 1608

**A Message from the Director, U.S. Census Bureau:**

We request your participation with the **2022 Census of Governments**. This survey provides the only source of nationwide and comprehensive information on state and local government finances. Results of this survey are used by the U.S. Congress, federal agencies, state governments, other local governments, educational and research organizations, and the general public. For example, the U.S. Department of Justice uses our expenditure data to calculate the required pass-through percentages from state to local governments for the Byrne Memorial Justice Assistance Grants.

We will obtain most of the information for your local government from the Annual Financial Report submitted to the California State Controller's Office. However, we need the information indicated on the survey form to complete our tabulations for the CA communities in the United States. The financial figures you provide do not have to be audited or certified if those numbers are not available. The enclosed document provides further instructions.

Please fill out the survey online using the information listed below:

**Website:** <https://statecollection.census.gov/SDCHome.aspx>

**UserID:** 12263911400-ca

**Due Date:** January 31, 2023

Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please call the Local Government Finance Staff with the U.S. Census Bureau at 301-763-5153, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time or via email at [ewd.local.finance@census.gov](mailto:ewd.local.finance@census.gov).

**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

A handwritten signature in black ink that reads "Robert L. Santos".

Robert L. Santos  
Director

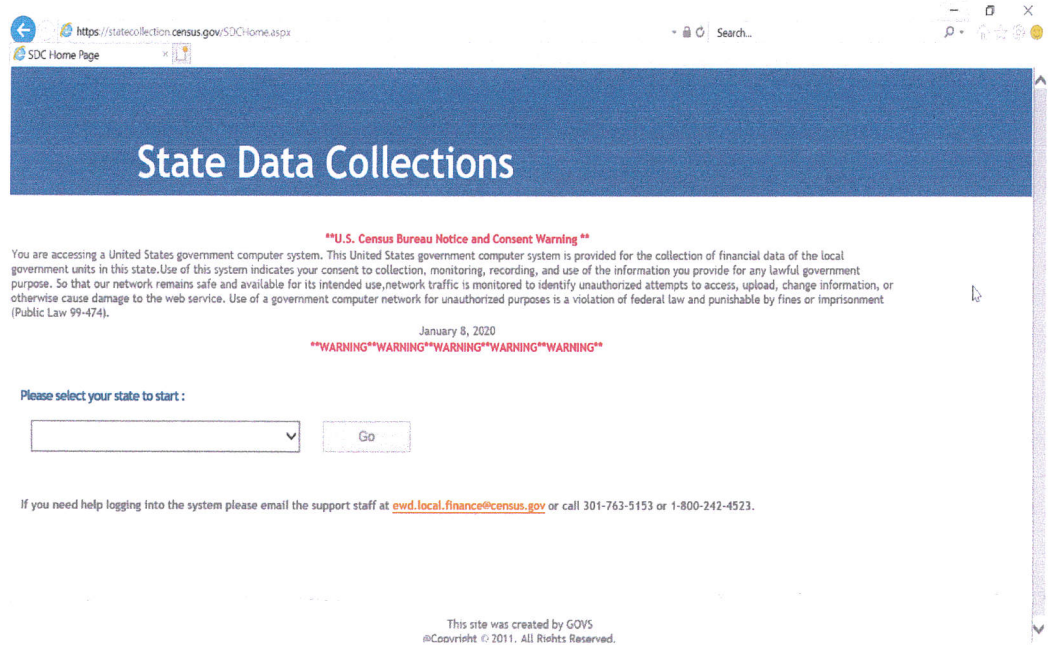
Enclosure



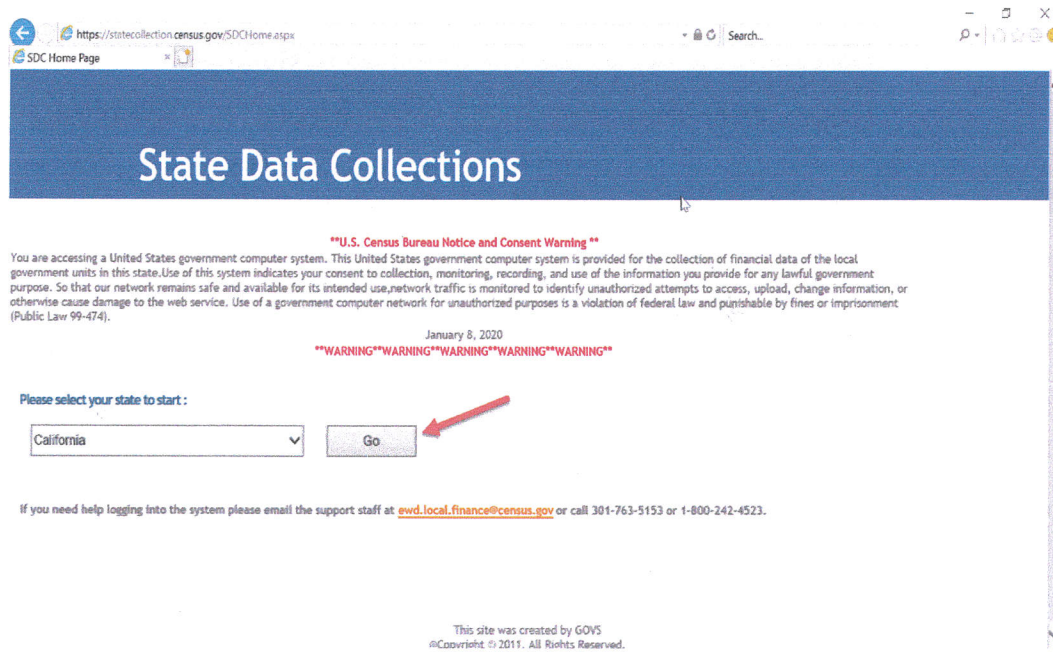
# State Data Collection Website Instructions

- I. Logging In
  - a. In Browser, navigate to website

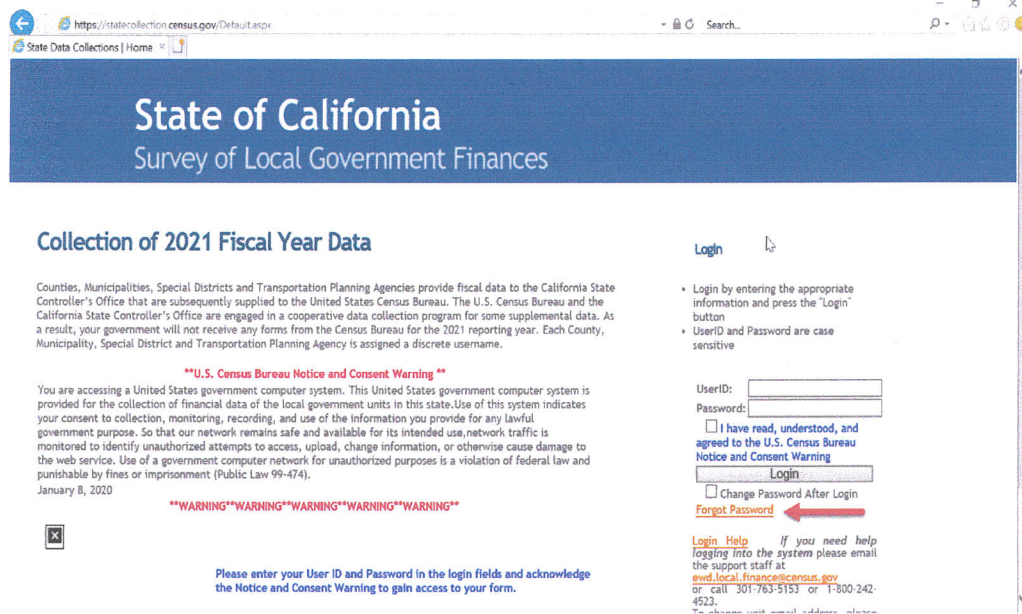
<https://statecollection.census.gov/SDCHome.aspx>



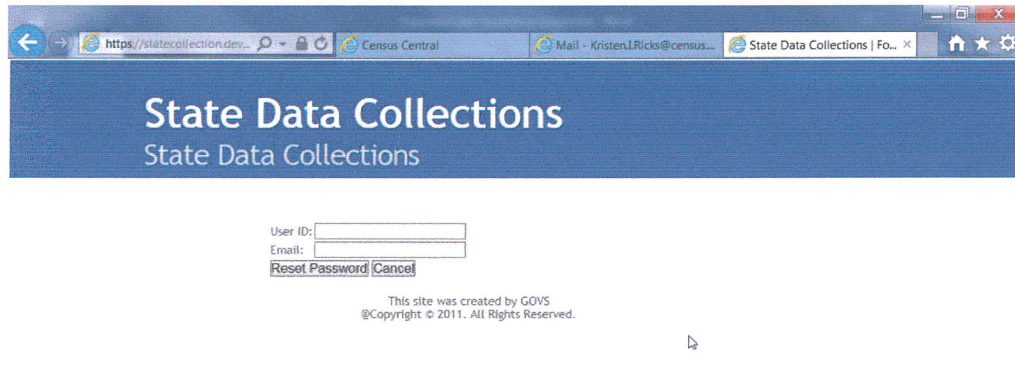
- b. Select state from the drop down menu, then click 'Go.'

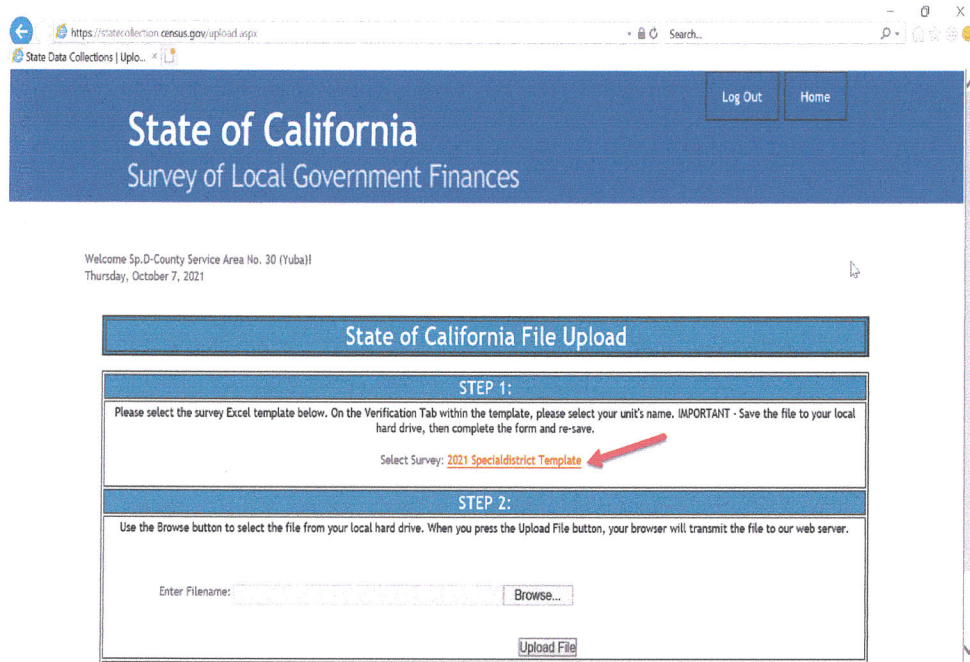


- e. If it is your first-time logging into the system, click 'Forgot Password' to create a password for the account.



- f. Enter UserID and Email address associated with the account and click 'Reset Password'.





- b. From the pop-up window, select 'Open.'

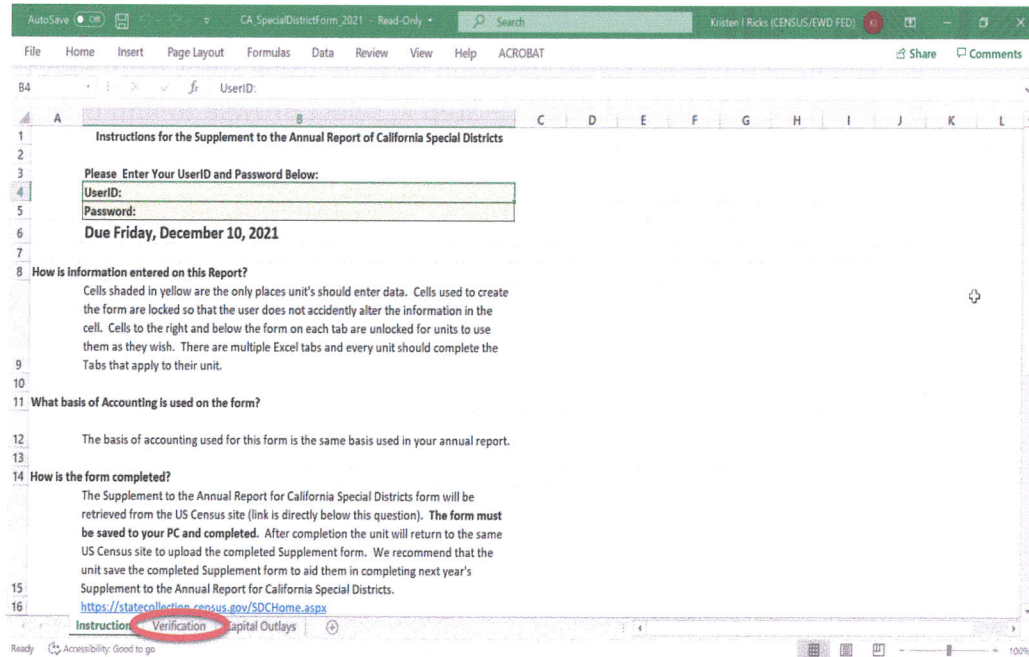
*Note: Depending on the browser, the result after clicking the template link will be different. The below screenshot will appear if using **Internet Explorer** and a similar pop-up window in **Firefox**.*

***Microsoft Edge** will open the template as a read only browser window. You must download the file and open in Excel for all functions to work properly.*

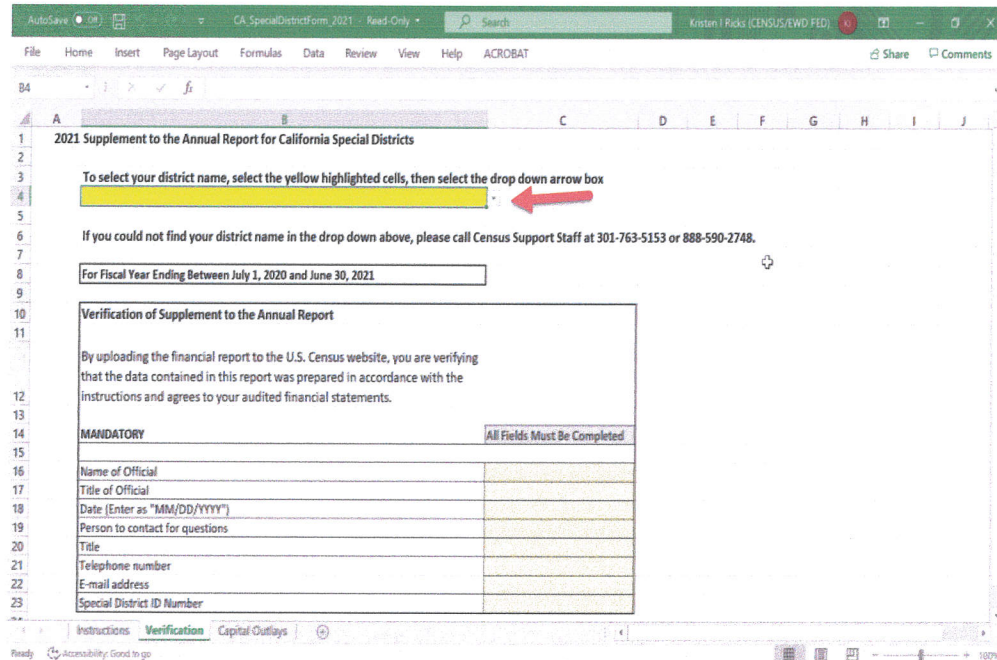
***Google Chrome** will automatically download the template, showing up as a tab on a bottom left tool bar. You must select that tab and open the template in Excel.*







e. Using the drop down arrow, select the appropriate community name from the menu.

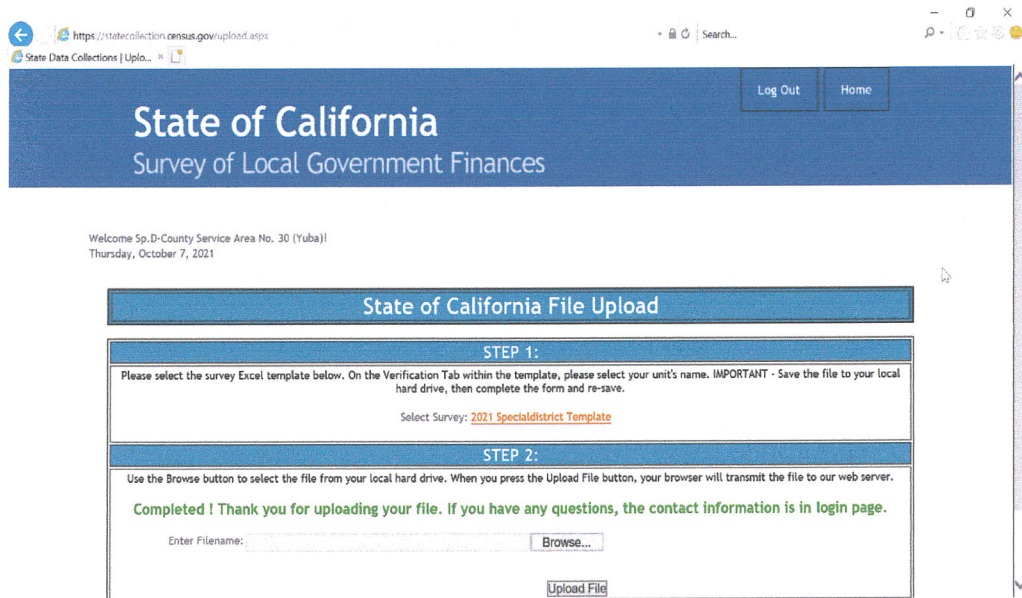


f. Save the template to your local hard drive. (Ex.: alameda2021.xlsx)

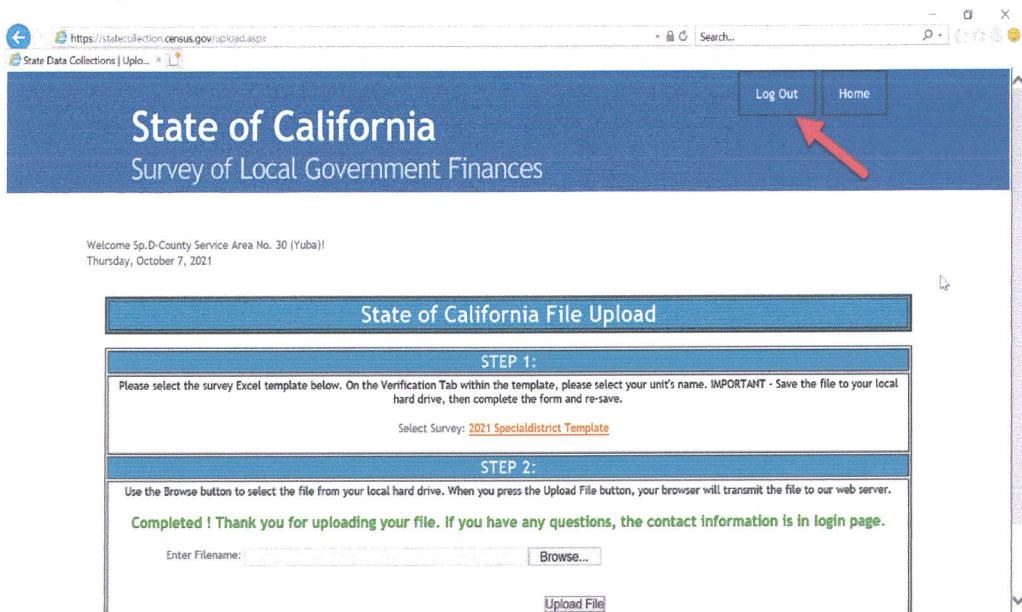
g. Complete each tab of the template and re-save to your local hard drive.



d. You will receive a notification once file has successfully uploaded.



e. Click 'Log Out.'



# ITEM 13

Reclamation District 1608  
Bills for Approval - December 7, 2022 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (12/7/2022 Board Mtg)	12/7/2022	Trustee Fee	\$285.64				
				<b>\$285.64</b>	6661		
Dan MacDonnell (12/7/2022 Board Mtg)	12/7/2022	Trustee Fee	\$285.64				
				<b>\$285.64</b>	6662		
Dottie Lofstrom (12/7/2022 Board Mtg)	12/7/2022	Trustee Fee	\$285.64				
				<b>\$285.64</b>	6663		
Elvia Trujillo (November 2022 Services)	12/7/2022	Secretary Fee	\$868.75				
				<b>\$868.75</b>	6664		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)		2999432760-8	\$0.00				
				<b>\$0.00</b>			
Neumiller & Beardslee	11/16/2022	334543	\$2,116.50				
				<b>\$2,116.50</b>	6665		
BPM LLP	11/30/2022		\$873.12				
				<b>\$873.12</b>	6666		
GCU Trucking	11/8/2022	787655	\$870.00				
	11/17/2022	787749	\$507.50				
				<b>\$1,377.50</b>	6667		
Foothill Materials	11/8/2022	76509	\$530.08				
				<b>\$530.08</b>	6668		
<i>***Please See Next Page***</i>							

Reclamation District 1608  
Bills for Approval - December 7, 2022 Board Meeting

Transfer to Sediment Removal Proj Fund	12/7/2022	For Registered Warrant #6404	\$26,707.36			
				<b>\$26,707.36</b>		
<i>Bank of Stockton</i>	12/12/2022	Registered Warrant No. 6404	\$26,707.36			
<i>(Payment of Registered Warrant 6404)</i>				<b>\$26,707.36</b>	<i>RW6404</i>	
Bank of Stockton Visa	11/12/2022	9/27/22-10/27/22	\$167.65	<b>\$167.65</b>		Online
State of California Payroll Taxes		10/31/22 and 11/15/22 Payroll	\$888.34	<b>\$888.34</b>		online
Federal Government Payroll Taxes		10/31/22 and 11/15/22 Payroll	\$4,171.08	<b>\$4,171.08</b>		online
Joe L. Bryson (Payroll)	11/1/2022	10/1/22-10/10/22	\$5,394.80	<b>\$5,394.80</b>		Direct Deposit
Hector Bryan Kendall (Payroll)	11/1/2022	10/16/22-10/31/22	\$519.21	<b>\$519.21</b>		Direct Deposit
Hector Bryan Kendall (Payroll)	11/16/2022	11/1/22-11/15/22	\$301.12	<b>\$301.12</b>		Direct Deposit
Roger Lamarra (Payroll)	11/1/2022	10/16/22-10/31/22	\$1,232.02	<b>\$1,232.02</b>		Direct Deposit
Roger Lamarra (Payroll)	11/16/2022	11/1/22-11/15/22	\$819.04	<b>\$819.04</b>		Direct Deposit
Joe Conrad Godinez, Jr. (Payroll)	11/1/2022	10/16/22-10/31/22	\$1,043.02	<b>\$1,043.02</b>		1561
Joe C. Godinez Sr. (Payroll)	11/1/2022	10/16/22-10/31/22	\$833.34	<b>\$833.34</b>		1562
California State Disbursement Unit	11/1/2022	Child Support	\$572.00	<b>\$572.00</b>		1563
<i>(J Godinez Sr. Income Withholding)</i>						
Joe Conrad Godinez, Jr. (Payroll)	11/16/2022	11/1/22-11/15/22	\$830.91	<b>\$830.91</b>		1564
Joe C. Godinez Sr. (Payroll)	11/16/2022	11/1/22-11/15/22	\$558.56	<b>\$558.56</b>		1565
California State Disbursement Unit	11/16/2022	Child Support	\$558.57	<b>\$558.57</b>		1566
<i>(J Godinez Sr. Income Withholding)</i>						
U.S. Postal Service	11/28/2022	Yearly Fee	\$166.00	<b>\$166.00</b>		1567
<i>(for PO Box fee)</i>						
		<b>WARRANT TOTAL:</b>		<b>\$33,330.23</b>		
		<b>CHECKING TOTAL:</b>		<b>\$18,055.66</b>		
		<b>TOTAL BILLS PAID</b>		<b>\$51,385.89</b>		