

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, JULY 6, 2022**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on July 6, 2022, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
SARAH VIGIL
BOB BENTZ

ABSENT

CHRIS NEUDECK

1. **Public Comment.** There was no public comment.
2. **Approval of Minutes.** Minutes of the June 1, 2022, District meeting. The Trustees reviewed the minutes. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the June 1, 2022, Board Meeting be approved.

3. **Financial Report.** Review, discuss, and accept financial report. Elvia Trujillo presented an oral and written report. She reported the District is at the end of the fiscal year. No engineering expenses were included in this financial report as the invoices were not received in time for this meeting. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the July 6, 2022, meeting be approved.

4. **District Audit.** Approve Terms of Engagement of Croce, Sanguinetti & Vanderveen to perform District's Audit and to prepare the Special District Financial Transactions Report for Fiscal Year ending June 30, 2022. Andy Pinasco presented this item and reported CSV's costs remain the same as last year. The fee for auditing services is not to exceed \$5,800.00; the fee for the Special Districts Financial Transactions Report is not to exceed \$500.00. Mr.

Pinasco recommends authorizing the District Secretary and a Trustee to sign the representation agreements. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Special Districts Financial Transactions Report Contract and Audit Contract with Croce, Sanguinetti & Vander Veen for Fiscal Year 2021-2022 be approved.

5. **Appropriations Limit.** Adopt Resolution 2022-03 Adopting Appropriations Limit for Fiscal Year 2022-2023. Attorney Andy Pinasco presented this item. He reported each year the District must calculate its appropriations limit for the following fiscal year. This information is then sent to the County of San Joaquin for collection on the property tax bills. Mr. Pinasco went over the calculations in Exhibit A and reported the appropriations limit for Fiscal Year 2022-2023 is \$724,724.57. After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2022-03 Adopting Appropriations Limit for Fiscal Year 2022-2023 be approved as presented.

6. **Assessment Resolution.** Adopt Resolution 2022-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection. Attorney Andy Pinasco presented this item and noted the District will be assessing and collecting 100% of what was approved. The District is to reset the assessment annually and inform the County what assessments to charge. KSN is in the process of putting together the assessment. This Resolution authorizes District officials to enter into agreement with the County and the certified roll will be presented to the County along with the Agreement. After discussion,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2022-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection be approved.

7. **Engineer's Report.** Request for directions and approvals.
Andy Pinasco reported District Engineer Chris Neudeck is out of town and did not have any items to report at this meeting.
8. **Levee Superintendent Report.** Request for directions and approvals.
Joe Bryson gave an oral and written report. Please refer to the Levee Superintendent Report presented at this meeting for the complete list of items.
9. **Meetings.** Report by Trustees on Meetings attended and up-coming meetings. Request for direction.
- a. July 18, 2022, Quarterly RD Meeting with SJAFCA. Andy Pinasco reported Trustee Lofstrom typically attends the quarterly meetings with SJAFCA but she will not be able to

attend the July 18, 2022 meeting. The topic of this meeting will be sea rise and climate change and focused more on the Paradise Cut/Mossdale area. President Panzer and Trustee MacDonnell will be checking their schedule for availability.

10. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** President Panzer stated he looked at the District's website and noticed the pictures have not been updated. Andy Pinasco informed the Trustees Chris Neudeck had provided drone footage which takes time to convert into an accessible image as the footage needs to be cut into individual pictures.

Trustee Lofstrom asked if having someone come and talk about the hyacinth problem was in the works and Mr. Pinasco said Chris Neudeck would be working on getting a representative to come and talk about the water hyacinth.

11. **Discussion and direction on Short-Term and Long-Range Goals.**

No action taken.

12. **District Calendar.** Discussion and direction.

- a. Next Meeting is August 3, 2022.
Levee tour will be brought back to schedule.

13. **Correspondence.**

Attorney Andy Pinasco reported the District received a letter from Mr. Hastings who is a property owner within the District. Mr. Hastings has been added to the distribution list. It is anticipated the letter will be addressed at the next meeting.

14. **Approval of Bills.** Elvia Trujillo reported a new invoice from PG&E had been received. The list of bills will be amended to reflect this new invoice. After review,

It was moved, seconded (D. MacDonnell /D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the July 6, 2022, meeting be approved as amended.

15. **Staff Reports.** None.

(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

16. **Adjournment.** The meeting adjourned at 8:44 a.m.

Respectfully submitted,



Elvia Trujillo
District Secretary

Reclamation District 1608
Bills to be Paid - July 6, 2022 Board Meeting (Amended)

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (7/6/2022 Board Mtg)	7/6/2022	Trustee Fee	\$285.64				
				\$285.64	6614		
Dan MacDonnell (7/6/2022 Board Mtg)	7/6/2022	Trustee Fee	\$285.64				
				\$285.64	6615		
Dottie Lofstrom (7/6/2022 Board Mtg)	7/6/2022	Trustee Fee	\$285.64				
6/15/22 Public Outreach Preparation	6/15/2022	Trustee Fee	\$285.64				
				\$571.28	6616		
Elvia Trujillo (June 2022 Services)	7/6/2022	Secretary Fee	\$1,020.00				
				\$1,020.00	6617		
PG&E (Landview & Seagull)	5/31/2022	0950847867-5	\$21.54				
PG&E (Stone River)	6/21/2022	2999432760-8	\$18.10				
				\$39.64	6618		
Neumiller & Beardslee	6/9/2022	328357	\$2,474.04				
				\$2,474.04	6619		
BPM	6/23/2022	24201	\$531.43				
				\$531.43	6620		
Reclamation District 1608	7/6/2022		\$40,000.00				
(Transfer to Checking Account)				\$40,000.00	6621		
Transfer to Sediment Removal Proj Fund	7/6/2022	For Registered Warrant #6399	\$26,364.55				
				\$26,364.55			
Bank of Stockton	7/11/2022	Registered Warrant No. 6399	\$26,364.55				
(Payment of Registered Warrant 6397)				\$26,364.55	RW6399		
Bank of Stockton Visa	6/21/2022	4/27/22-5/27/22	\$1,319.70	\$1,319.70		1535	

