

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, APRIL 6, 2022

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on April 6, 2022, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
SARAH VIGIL
DOMINICK GULLI (Arrived at 8:20 a.m., left at 9:07 a.m.)

1. **Public Comment.** There was no public comment.
2. **Approval of Minutes.** Minutes of the District meeting of March 2, 2022. The Trustees reviewed the minutes. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the March 2, 2022, Regular Meeting be approved.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented an oral and written report. She noted the District received property tax revenues and a reimbursement for the flood fight supplies. She reported the fifth registered warrant related to the Sediment Removal Project will be paid and gave an update on the outstanding registered warrants. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the April 6, 2022, meeting be approved as presented.

4. **Engineer's Report.** Request for directions and approvals.
 - I. Special Benefit Proposition No. 218 Assessment.
 - A. Review outcome of proposal meeting scheduled for Monday, March, 21, 2022. Final proposals due Thursday, April 14, 2022, by 5:00 p.m.
Please see Section I of Engineer's Report.

- II. Plan Review.
 - A. Review status of Annual Levee Inspection of the District's Levee System for 2022. *Please see Section II of Engineer's Report.*

- III. SJAFCA and Reclamation District Partnership Quarterly Meetings.
 - A. Review outcome of meeting with SJAFCA held on Wednesday, March 30, 2022. *Please see Section III of Engineer's Report.*

FROM ENGINEER'S REPORT:

- I. **SPECIAL BENEFIT PROPOSITION NO 218 ASSESSMENT FOR 2025**
 - A. Review outcome of preproposal meeting scheduled for Monday, March 21, 2022. Final proposals due Thursday, April 14, 2022, by 5:00 PM.

District Engineer Chris Neudeck presented this item. Mr. Neudeck reported he, Trustee Lofstrom and Andy Pinasco were present at the March 21st meeting, however, none of the consultants were present as attendance had been optional. Proposals that are submitted by the deadline will be reviewed and interviews will be conducted.

- II. **PLAN REVIEW**
 - A. Review status of Annual Levee Inspection of the District's Levee system for 2022.
EXHIBIT A: Violation/Remedy Tracking for 2022 Inspection.

District Engineer Chris Neudeck presented this item. He reported general compliance is continuing for the most part. He mentioned that although being in compliance is pretty straight forward, there are those that are not in compliance and still need reminding. Mr. Neudeck referenced Exhibit A which lists the properties and the violations.

- III. **SJAFCA AND RECLAMATION DISTRICT PARTNERSHIP QUARTERLY MEETINGS.**

- A. Review outcome of meeting with SJAFCA held on Wednesday, March 30, at 2:00 p.m.

District Engineer Chris Neudeck presented this item. He reported SJAFCA is partnering with reclamation districts by holding meetings on a quarterly basis with the intent to discuss the Lower San Joaquin River Feasibility Study. He, along with Trustee Lofstrom and Attorney Pinasco were in attendance as well as

attorneys and trustees from other reclamation districts. Mr. Neudeck stated this is a billion-dollar project being moved forward without local input and SJAFCA is going to embark upon seeking funds at a large percent. Unfortunately, where the Corps of Engineers want to put the gate would affect the marina. When it was mentioned that the Corps of Engineers were in attendance, everyone was surprised. Mr. Neudeck stated some candid discussion was held at the meeting. RD 1608, George Hartman and Dominick Gulli as well as others pushed their ideas because the Corps of Engineers need to hear the message the reclamation districts are trying to get across to them. Mr. Gulli also made comments on the Lower San Joaquin River Feasibility Study and SJAFCA.

5. **CEQA. Adopt Resolution 2022-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2022-2023.**

Attorney Andy Pinasco presented this item. He reported this resolution is brought before the Board on a yearly basis. It authorizes and directs the District's engineer to file the Notice of Exemption for routine maintenance to existing levee improvements. Since the resolution remains the same as in previous years, Mr. Pinasco recommends adoption.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2022-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2022-2023 be adopted.

6. **Delta Levee Subventions Program. Adopt Resolution 2022-02 Authorizing Execution of the Levee Subventions Program 2022-2023.**

Andy Pinasco reported this resolution goes along with the subventions work agreement. The District enters into this agreement with the Department of Water Resources in order to participate in the Levee Subventions Program. Once the agreement comes in, this resolution will be included and sent to the Department of Water Resources. This is an administrative resolution to demonstrate authority has been given.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2022-02 Approving and Authorizing Execution of Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2022-2023 be adopted.

7. **District Website.** Discussion and direction regarding updating the District's website.

Andy Pinasco reported it was requested the District's website be reviewed for updates and changes. Mr. Pinasco gave a tour of the website and explained each tab. Several suggestions were discussed, among which were:

- Spell out what the reclamation district is and what it does. Suggested:
 - *The District maintains a stockpile of sandbags and rock to initiate a flood fight. Should the need be greater than the available resources, the district will call upon local contractors and agencies who are ready to respond 24 hours a day, seven days a week, to an emergency with major equipment, flood fight materials, and labor as necessary.*
 - *The District employs a Levee Superintendent to conduct day-to-day operations.*
 - *The District's Engineer conducts an annual inspection of the levees and notifies landowners of non-compliant encroachments on the District's levee.*
- Explanation of the Emergency Operations Plan and other documents.
- Addition of flood contingency map and evacuation map.
- Add a mission statement to the Home page. Suggested:
 - *We protect public safety and property by ensuring Reclamation District 1608 – Lincoln Village West levees are maintained to FEMA standards.*
 - *Reclamation Districts 1608's mission is flood protection for Lincoln Village West, providing for the protection of life and property by maintaining the levees in a safe, efficient, and responsible manner*
- Add additional content to the About Us page.
- Chris Neudeck and Joe Bryson to provide levee photos. .

After further discussion, Mr. Pinasco suggested leaving this item on future agendas in order allow time to discuss different pages of the District's website.

8. **Levee Superintendent Report.** Request for directions and approvals.

Joe Bryson gave an oral and written report. He reported clean up and vegetation control is being done on a regular basis and the problem of homeless, tagger,s and children along the levee continues. He stated the old trailer he used for carrying his equipment broke down but was happy to report he was able to get a new one at a very good price. Please refer to the Levee Superintendent Report presented at this meeting for the complete list of items.

9. **Report by Trustees on meetings attended and upcoming meetings.** Request for direction.

- Trustee Lofstrom attended the SJFACA & RDs Quarterly Meeting.

10. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**

- President Panzer approved the workers compensation insurance renewal with State Compensation Insurance Fund

11. **Discussion and direction on Short-Term and Long-Range Goals.**

None discussed.

12. **District Calendar.** Discussion and direction.

- a. Next meeting May 4, 2022. Andy Pinasco stated he and Dan Schroeder will be out of town attending a conference in San Diego. It was agreed to move the May 4th meeting to May 11, 2022 at 8:00 a.m.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, to change the May 4, 2022 Board Meeting to May 11, 2022 at 8:00 a.m.

Trustee Lofstrom asked about the tour of the levee system. Mr. Pinasco will put this on the next agenda for discussion.

13. **Correspondence.**

None of note.

14. **Approval of Bills.** After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the April 6, 2022, meeting be approved as amended.

15. **Staff Reports.** None.

(a) **Attorney.** The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

16. **Adjournment.** The meeting adjourned at 10:08 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Reclamation District 1608
Bills to be Paid - April 6, 2022 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Travln Trailer, Inc. (Purchase of Trailer)	3/7/2022	01-23993	\$10,223.34	\$10,223.34	6583	For Ratification	
Michael Panzer (4/6/2022 Regular Mtg)	4/6/2022	Trustee Fee	\$272.04	\$272.04	6585		
Dan MacDonnell (4/6/2022 Regular Mtg)	4/6/2022	Trustee Fee	\$272.04	\$272.04	6586		
Dottie Lofstrom (4/6/2022 Regular Mtg)	4/6/2022	Trustee Fee	\$272.04				
3/30/2022 SJAFCA & RDs Quarterly Mtg	3/30/2022	Trustee Fee	\$272.04				
				\$544.08	6587		
Elvia Trujillo (March 2022 Services)	4/6/2022	Secretary Fee	\$1,080.63	\$1,080.63	6588		
PG&E (Landview & Seagull)	3/1/2022	0950847867-5	\$11.14				
PG&E (Stone River)	3/22/2022	2999432760-8	\$18.82				
				\$29.96	6589		
Neumiller & Beardslee	3/8/2022	324932	\$1,585.80	\$1,585.80	6590		
Kjeldsen Sinnnock & Neudeck	3/25/2022	32491	\$1,602.34				
	3/25/2022	32492	\$1,087.48				
	3/25/2022	32493	\$90.00				
	3/25/2022	32494	\$23.75				
	3/25/2022	32495	\$1,851.25				
	3/25/2022	32496	\$9,716.68				
	3/25/2022	32497	\$728.75				
				\$15,100.25	6591		
Port City Marketing (Newsletter)	3/2/2022	19571	\$3,834.88	\$3,834.88	6592		

Reclamation District 1608
Bills to be Paid - April 6, 2022 Board Meeting

Dohrmann Insurance (Package Renewal Pol.)	3/23/2022		30037	\$9,036.00			
Auto Renewal Policy	3/23/2022		30042	\$1,635.00			
Umbrella Renewal Policy	3/23/2022		30043	\$2,883.00			
					\$13,554.00	6593	
Reclamation District 1608 (Transfer to Checking Account)	4/6/2022			\$40,000.00			
					\$40,000.00	6594	
Transfer to Sediment Removal Proj Fund	4/6/2022			\$26,155.31			
			For Registered Warrant #6396		\$26,155.31		
Bank of Stockton (Payment of Registered Warrant 6396)			Registered Warrant No. 6396	\$26,155.31			
					\$26,155.31	RW6396	
Bank of Stockton Visa	3/7/2022			\$8,112.93			Online
State of California Payroll Taxes			3/1/22 and 3/16/22 Payroll	\$584.86			online
Federal Government Payroll Taxes			3/1/22 and 3/16/22 Payroll	\$2,729.85			online
Joe L. Bryson (Payroll)	3/1/2022		2/1/22-2/28/22	\$4,583.00			Direct Deposit
Gregory Burdge	3/1/2022		2/16/22-2/28/22	\$631.80			Direct Deposit
Gregory Burdge	3/16/2022		3/1/22-3/15/22	\$580.45			Direct Deposit
Hector Bryan Kendall	3/1/2022		2/16/22-2/28/22	\$624.16			Direct Deposit
Hector Bryan Kendall	3/16/2022		3/1/22-3/16/22	\$558.44			Direct Deposit
Austin Slaughter	3/1/2022		2/16/22-2/28/22	\$660.25			Direct Deposit
Austin Slaughter	3/16/2022		3/1/22-3/16/22	\$702.94			Direct Deposit
Joe C. Godinez Sr.	3/2/2022		2/16/22-2/28/22	\$102.65			1505
California State Disbursement Unit (J Godinez Sr Income Withholding)	3/2/2022		From 2/16/22-2/28/22 Payroll	\$102.66			1506
					\$102.66		

