

**AGENDA FOR  
RECLAMATION DISTRICT NO. 1608  
BOARD OF TRUSTEES SPECIAL MEETING  
8:00 A.M. MAY 11, 2022  
NEUMILLER & BEARDSLEE**

**3121 West March Lane, Suite 100  
Stockton, CA 95219**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.
2. Approval of Minutes. Minutes of the regular meeting of April 6, 2022.
3. Financial Report. Review, discuss, and accept financial report.
  - a. FY 2022-2023 Draft Budget.
4. Engineer's Report. Request for directions, approvals, and actions.
  - I. Special Benefit Proposition No 218 Assessment
    - A. Award contract for Public Outreach Services Special Benefit Assessment District Formation.
  - II. Permit.
    - A. Discussion and possible action to approve permit as set forth below:  
  
6633 Embarcadero Drive  
Mr. John and Claude Pellarin  
APN 098-150-05  
  
Addition of yoga studio to existing health club building.
- III. Plan Review
  - A. Review status of Annual Levee Inspection of the District's Levee system for 2022.
5. District Website. Discussion and direction regarding updating the District's website.
6. Levee Superintendent Report. Request for directions and approvals.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection on the District's website [www.RD1608.com](http://www.RD1608.com).*

7. Report by Trustees on meetings attended and upcoming meetings. Request for direction.
8. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
9. Discussion and direction on Short-Term and Long-Range Goals.
10. District Calendar. Discussion and direction.
  - (a) Next Meeting is June 1, 2022
  - (b) Annual Levee Tour
11. Correspondence.
12. Approval of Bills.
13. Staff Reports.
  - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
14. Adjournment.

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**AGENDA PACKET  
RECLAMATION DISTRICT 1608  
MAY 11, 2022**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
3.a.	Please see attached.
4.	Please see attached
5.	Self-explanatory.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Please see attached.
10.	Please see attached.
11.	Self-explanatory.
12.	Please see attached.
13.	Self-explanatory.
14.	Self-explanatory.

# ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD ON WEDNESDAY, APRIL 6, 2022**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on April 6, 2022, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER  
DAN MacDONNELL  
DOTTIE LOFSTROM

OTHERS PRESENT

ANDY PINASCO  
CHRIS NEUDECK  
JOE BRYSON  
ELVIA TRUJILLO  
SARAH VIGIL  
DOMINICK GULLI (Arrived at 8:20 a.m., left at 9:07 a.m.)

1. **Public Comment.** There was no public comment.
2. **Approval of Minutes.** Minutes of the District meeting of March 2, 2022. The Trustees reviewed the minutes. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the March 2, 2022, Regular Meeting be approved.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented an oral and written report. She noted the District received property tax revenues and a reimbursement for the flood fight supplies. She reported the fifth registered warrant related to the Sediment Removal Project will be paid and gave an update on the outstanding registered warrants. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the April 6, 2022, meeting be approved as presented.

4. **Engineer's Report.** Request for directions and approvals.
  - I. Special Benefit Proposition No. 218 Assessment.
    - A. Review outcome of proposal meeting scheduled for Monday, March, 21, 2022. Final proposals due Thursday, April 14, 2022, by 5:00 p.m.  
*Please see Section I of Engineer's Report.*

II. Plan Review.

- A. Review status of Annual Levee Inspection of the District's Levee System for 2022. *Please see Section II of Engineer's Report.*

III. SJAFCA and Reclamation District Partnership Quarterly Meetings.

- A. Review outcome of meeting with SJAFCA held on Wednesday, March 30, 2022. *Please see Section III of Engineer's Report.*

**FROM ENGINEER'S REPORT:**

**I. SPECIAL BENEFIT PROPOSITION NO 218 ASSESSMENT FOR 2025**

- A. Review outcome of preproposal meeting scheduled for Monday, March 21, 2022. Final proposals due Thursday, April 14, 2022, by 5:00 PM.

District Engineer Chris Neudeck presented this item. Mr. Neudeck reported he, Trustee Lofstrom and Andy Pinasco were present at the March 21<sup>st</sup> meeting, however, none of the consultants were present as attendance had been optional. Proposals that are submitted by the deadline will be reviewed and interviews will be conducted.

**II. PLAN REVIEW**

- A. Review status of Annual Levee Inspection of the District's Levee system for 2022.

***EXHIBIT A: Violation/Remedy Tracking for 2022 Inspection.***

District Engineer Chris Neudeck presented this item. He reported general compliance is continuing for the most part. He mentioned that although being in compliance is pretty straight forward, there are those that are not in compliance and still need reminding. Mr. Neudeck referenced Exhibit A which lists the properties and the violations.

**III. SJAFCA AND RECLAMATION DISTRICT PARTNERSHIP QUARTERLY MEETINGS.**

- A. Review outcome of meeting with SJAFCA held on Wednesday, March 30, at 2:00 p.m.

District Engineer Chris Neudeck presented this item. He reported SJAFCA is partnering with reclamation districts by holding meetings on a quarterly basis with the intent to discuss the Lower San Joaquin River Feasibility Study. He, along with Trustee Lofstrom and Attorney Pinasco were in attendance as well as

attorneys and trustees from other reclamation districts. Mr. Neudeck stated this is a billion-dollar project being moved forward without local input and SJAFCA is going to embark upon seeking funds at a large percent. Unfortunately, where the Corps of Engineers want to put the gate would affect the marina. When it was mentioned that the Corps of Engineers were in attendance, everyone was surprised. Mr. Neudeck stated some candid discussion was held at the meeting. RD 1608, George Hartman and Dominick Gulli as well as others pushed their ideas because the Corps of Engineers need to hear the message the reclamation districts are trying to get across to them. Mr. Gulli also made comments on the Lower San Joaquin River Feasibility Study and SJAFCA.

5. **CEQA. Adopt Resolution 2022-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2022-2023.**

Attorney Andy Pinasco presented this item. He reported this resolution is brought before the Board on a yearly basis. It authorizes and directs the District's engineer to file the Notice of Exemption for routine maintenance to existing levee improvements. Since the resolution remains the same as in previous years, Mr. Pinasco recommends adoption.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2022-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2022-2023 be adopted.

6. **Delta Levee Subventions Program. Adopt Resolution 2022-02 Authorizing Execution of the Levee Subventions Program 2022-2023.**

Andy Pinasco reported this resolution goes along with the subventions work agreement. The District enters into this agreement with the Department of Water Resources in order to participate in the Levee Subventions Program. Once the agreement comes in, this resolution will be included and sent to the Department of Water Resources. This is an administrative resolution to demonstrate authority has been given.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2022-02 Approving and Authorizing Execution of Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2022-2023 be adopted.

7. **District Website.** Discussion and direction regarding updating the District's website.

Andy Pinasco reported it was requested the District's website be reviewed for updates and changes. Mr. Pinasco gave a tour of the website and explained each tab. Several suggestions were discussed, among which were:

- Spell out what the reclamation district is and what it does. Suggested:
  - *The District maintains a stockpile of sandbags and rock to initiate a flood fight. Should the need be greater than the available resources, the district will call upon local contractors and agencies who are ready to respond 24 hours a day, seven days a week, to an emergency with major equipment, flood fight materials, and labor as necessary.*
  - *The District employs a Levee Superintendent to conduct day-to-day operations.*
  - *The District's Engineer conducts an annual inspection of the levees and notifies landowners of non-compliant encroachments on the District's levee.*
- Explanation of the Emergency Operations Plan and other documents.
- Addition of flood contingency map and evacuation map.
- Add a mission statement to the Home page. Suggested:
  - *We protect public safety and property by ensuring Reclamation District 1608 – Lincoln Village West levees are maintained to FEMA standards.*
  - *Reclamation Districts 1608's mission is flood protection for Lincoln Village West, providing for the protection of life and property by maintaining the levees in a safe, efficient, and responsible manner*
- Add additional content to the About Us page.
- Chris Neudeck and Joe Bryson to provide levee photos. .

After further discussion, Mr. Pinasco suggested leaving this item on future agendas in order allow time to discuss different pages of the District's website.

8. **Levee Superintendent Report.** Request for directions and approvals.

Joe Bryson gave an oral and written report. He reported clean up and vegetation control is being done on a regular basis and the problem of homeless, tagger,s and children along the levee continues. He stated the old trailer he used for carrying his equipment broke down but was happy to report he was able to get a new one at a very good price. Please refer to the Levee Superintendent Report presented at this meeting for the complete list of items.



9. **Report by Trustees on meetings attended and upcoming meetings.** Request for direction.

- Trustee Lofstrom attended the SJFACA & RDs Quarterly Meeting.

10. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**

- President Panzer approved the workers compensation insurance renewal with State Compensation Insurance Fund

11. **Discussion and direction on Short-Term and Long-Range Goals.**  
None discussed.

12. **District Calendar.** Discussion and direction.

a. Next meeting May 4, 2022. Andy Pinasco stated he and Dan Schroeder will be out of town attending a conference in San Diego. It was agreed to move the May 4<sup>th</sup> meeting to May 11, 2022 at 8:00 a.m.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608, to change the May 4, 2022 Board Meeting to May 11, 2022 at 8:00 a.m.

Trustee Lofstrom asked about the tour of the levee system. Mr. Pinasco will put this on the next agenda for discussion.

13. **Correspondence.**  
None of note.

14. **Approval of Bills.** After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the April 6, 2022, meeting be approved as amended.

15. **Staff Reports.** None.

(a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

16. **Adjournment.** The meeting adjourned at 10:08 a.m.

Respectfully submitted,

Elvia C. Trujillo  
District Secretary

Reclamation District 1608  
Bills to be Paid - April 6, 2022 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Travln Trailer, Inc.	3/7/2022	01-23993	\$10,223.34				
(Purchase of Trailer)				<b>\$10,223.34</b>	6583	For Ratification	
Michael Panzer (4/6/2022 Regular Mtg)	4/6/2022	Trustee Fee	\$272.04				
				<b>\$272.04</b>	6585		
Dan MacDonnell (4/6/2022 Regular Mtg)	4/6/2022	Trustee Fee	\$272.04				
				<b>\$272.04</b>	6586		
Dottie Lofstrom (4/6/2022 Regular Mtg)	4/6/2022	Trustee Fee	\$272.04				
3/30/2022 SJAFCA & RDs Quarterly Mtg	3/30/2022	Trustee Fee	\$272.04				
				<b>\$544.08</b>	6587		
Elvia Trujillo (March 2022 Services)	4/6/2022	Secretary Fee	\$1,080.63				
				<b>\$1,080.63</b>	6588		
PG&E (Landview & Seagull)	3/1/2022	0950847867-5	\$11.14				
PG&E (Stone River)	3/22/2022	2999432760-8	\$18.82				
				<b>\$29.96</b>	6589		
Neumiller & Beardslee	3/8/2022	324932	\$1,585.80				
				<b>\$1,585.80</b>	6590		
Kjeldsen Sinnnock & Neudeck	3/25/2022	32491	\$1,602.34				
	3/25/2022	32492	\$1,087.48				
	3/25/2022	32493	\$90.00				
	3/25/2022	32494	\$23.75				
	3/25/2022	32495	\$1,851.25				
	3/25/2022	32496	\$9,716.68				
	3/25/2022	32497	\$728.75				
				<b>\$15,100.25</b>	6591		
Port City Marketing	3/2/2022	19571	\$3,834.88				
(Newsletter)				<b>\$3,834.88</b>	6592		

Reclamation District 1608  
Bills to be Paid - April 6, 2022 Board Meeting

Dohrmann Insurance (Package Renewal Pol.)	3/23/2022	30037	\$9,036.00			
Auto Renewal Policy	3/23/2022	30042	\$1,635.00			
Umbrella Renewal Policy	3/23/2022	30043	\$2,883.00			
				\$13,554.00	6593	
Reclamation District 1608	4/6/2022		\$40,000.00			
(Transfer to Checking Account)				\$40,000.00	6594	
Transfer to Sediment Removal Proj Fund	4/6/2022	For Registered Warrant #6396	\$26,155.31			
				\$26,155.31		
Bank of Stockton		Registered Warrant No. 6396	\$26,155.31			
(Payment of Registered Warrant 6396)				\$26,155.31	RW6396	
Bank of Stockton Visa	3/7/2022	1/28/22 to 2/24/22	\$8,112.93	\$8,112.93		Online
State of California Payroll Taxes		3/1/22 and 3/16/22 Payroll	\$584.86	\$584.86		online
Federal Government Payroll Taxes		3/1/22 and 3/16/22 Payroll	\$2,729.85	\$2,729.85		online
Joe L. Bryson (Payroll)	3/1/2022	2/1/22-2/28/22	\$4,583.00	\$4,583.00		Direct Deposit
Gregory Burdge	3/1/2022	2/16/22-2/28/22	\$631.80	\$631.80		Direct Deposit
Gregory Burdge	3/16/2022	3/1/22-3/15/22	\$580.45	\$580.45		Direct Deposit
Hector Bryan Kendall	3/1/2022	2/16/22-2/28/22	\$624.16	\$624.16		Direct Deposit
Hector Bryan Kendall	3/16/2022	3/1/22-3/16/22	\$558.44	\$558.44		Direct Deposit
Austin Slaughter	3/1/2022	2/16/22-2/28/22	\$660.25	\$660.25		Direct Deposit
Austin Slaughter	3/16/2022	3/1/22-3/16/22	\$702.94	\$702.94		Direct Deposit
Joe C. Godinez Sr.	3/2/2022	2/16/22-2/28/22	\$102.65	\$102.65		1505
California State Disbursement Unit	3/2/2022	From 2/16/22-2/28/22 Payroll	\$102.66	\$102.66		1506
(J Godinez Sr Income Withholding)						

Reclamation District 1608  
Bills to be Paid - April 6, 2022 Board Meeting

		<b>WARRANT TOTAL:</b>		<b>\$112,652.33</b>			
		<b>CHECKING TOTAL:</b>		<b>\$19,973.99</b>			
		<b>TOTAL BILLS PAID</b>		<b>\$132,626.32</b>			

# ITEM 3

RECLAMATION DISTRICT 1608  
 FINANCIAL REPORT - May 11, 2022  
 % OF FISCAL YEAR ELAPSED THROUGH APRIL 30, 2022 - 83.3%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
<b>Operations &amp; Maintenance Expenses</b>				
O1 Levee Superintendent	\$75,000.00	\$8,074.00	\$64,009.01	85.35%
O2 Part Time Employees	30,000.00	5,107.50	36,432.60	121.44%
O3 Payroll Taxes and Expenses	25,000.00	1,069.21	11,136.84	44.55%
O4 Fences & Gates	25,000.00	0.00	14,737.95	58.95%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	7,500.00	4,113.24	9,623.46	128.31%
O7 Levee Repair Fund (General Operations & Maintenance)	15,000.00	4,457.60	26,467.03	176.45%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	25,000.00	0.00	1,719.34	6.88%
O9 Pump System Maintenance	750.00	32.73	219.49	29.27%
O10 Wireless Services (Cell and Mobile Computer)	1,200.00	138.48	909.24	75.77%
O11 Garbage Service	4,000.00	652.69	3,065.47	76.64%
O12 District Vehicle (Fuel, Maintenance and Repairs)	3,500.00	372.12	5,284.86	151.00%
<b>TOTAL</b>	<b>\$212,950.00</b>	<b>\$24,017.57</b>	<b>\$173,605.29</b>	<b>81.52%</b>
<b>General Expenses</b>				
G1 Trustee Fees	\$10,000.00	\$1,428.20	\$11,765.72	117.66%
G2 Secretary Fees	12,000.00	992.50	9,860.01	82.17%
G3 Office Expenses (includes storage facility)	1,000.00	0.00	354.00	35.40%
G4 General Legal	35,000.00	2,567.71	22,281.60	63.66%
G5 Audit	5,000.00	0.00	205.00	4.10%
G6 <b>County Administration Costs</b>	5,500.00	<b>2,029.50</b>	7,630.57	138.74%
G7 Property and Liability Insurance	11,500.00	0.00	13,654.00	118.73%
G8 Workers Compensation Insurance	8,000.00	668.92	8,389.93	104.87%
G9 Election Costs	211.47	0.00	211.47	100.00%
G10 Newsletters & Public Communications	5,000.00	0.00	5,856.12	117.12%
G11 Registered Warrant Expenses	175,000.00	26,077.48	94,042.55	53.74%
<b>TOTAL</b>	<b>\$268,211.47</b>	<b>\$33,764.31</b>	<b>\$174,250.97</b>	<b>64.97%</b>
<b>Engineering Expenses</b>				
E1 General Engineering	\$20,000.00	\$2,001.00	\$17,021.47	85.11%
E2 Plan Review Engineering	25,000.00	3,704.83	29,129.76	116.52%
E3 Administration of Delta Levee Subventions Program	20,000.00	2,398.88	20,304.07	101.52%
E4 Periodic Levee Property Inspections and Surveys	7,500.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	7,500.00	228.75	1,766.25	23.55%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	5,000.00	0.00	0.00	0.00%
E7 DWR 5 Year Plan	15,000.00	505.00	1,325.00	8.83%
E8 Assessment Engineering	2,100.00	0.00	2,522.68	120.13%
E9 Assesment Development	15,000.00	492.50	4,583.75	30.56%
<b>TOTAL</b>	<b>\$117,100.00</b>	<b>\$9,330.96</b>	<b>\$76,652.98</b>	<b>65.46%</b>
<b>Warrant Interest Expenses</b>				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$598,261.47</b>	<b>\$67,112.84</b>	<b>\$424,509.24</b>	<b>70.96%</b>

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
<b>Income</b>				
Property Taxes	\$210,000.00	\$116,257.97	\$258,962.46	123.32%
Interest Income	5,000.00	465.00	1,559.00	31.18%
Assessments	298,000.00	134,758.32	298,812.33	100.27%
Subvention Reimbursement	100,000.00	0.00	125,591.00	125.59%
Other Reimbursable Expenses (5 Year Plan)	15,000.00	0.00	0.00	0.00%
Delta Grant II - Flood Fight Supplies	14,500.00	0.00	7,920.15	54.62%
<b>Totals</b>	<b>\$642,500.00</b>	<b>\$251,481.29</b>	<b>\$692,844.94</b>	<b>107.84%</b>

#### Cash On Hand

Cash Balance as of July 1, 2021	\$392,249.43
Revenues (YTD) as of April 30, 2022	692,490.94
Expenses (YTD) as of April 30, 2022	469,895.68

Fund Balance as of April 30, 2022	\$614,844.69
Proposed Warrants for 5/11/2022 Board Meeting	\$80,592.00
<b>TOTAL CASH</b>	<b>\$534,252.69</b>

Checking Account Balance as of May 5, 2022	11,448.63
<b>TOTAL CASH ON HAND</b>	<b>545,701.32</b>

#### Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16
Interest (10/31/2021)		3.00	\$4,051.16
Interest (1/31/2022)		3.00	\$4,054.16
Interest (4/30/22)		3.00	\$4,057.16



SEDIMENT REMOVAL PROJECT 2020 - COUNTY ACCOUNT INFORMATION

Date	Check No.	Description	Deposit	Withdrawal	Balance
11/5/2020	2137553	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6392, 6393, 6394, 6395, 6396, 6397, 6398, 6399, 6400, 6401, 6402, 6403, 6404, 6405, 6406, 6407, 6408, 6409, 6410, 6411 at \$25,000.00 each)	\$500,000.00		\$500,000.00
11/9/2020		Dixon Marine Services Progress Pay #4		\$489,751.63	\$10,248.37
1/21/2021		Interest	\$83.00		\$10,331.37
3/3/2021	2138247	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6455, 6456, 6457, 6458, 6459, 6460, 6461, 6462, 6463, 6464, 6465, 6466, 6467, 6468, 6469 at \$25,000.00 each)	\$375,000.00		\$385,331.37
3/8/2021		Port of Stockton Invoice Invoice 01-9012-2021 for Dredge Disposal		\$375,444.40	\$9,886.97
4/30/2021		Interest	\$121.00		\$10,007.97
7/31/2021		Interest	\$31.00		\$10,038.97
11/3/2021		Transfer from General Fund to Sediment Removal Fund	\$16,000.00		\$26,038.97
11/5/2021		Payment of Registered Warrant #6392 for \$25,812.50		\$25,812.50	\$226.47
10/31/2021		Interest	\$8.00		\$234.47
1/5/2022		Transfer from General Fund to Sediment Removal Fund	\$25,950.00		\$26,184.47
1/7/2022		Payment of Registered Warrant #6393		\$25,952.74	\$231.73
2/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,015.07		\$26,246.80
2/7/2022		Payment of Registered Warrant #6394		\$26,021.75	\$225.05
1/31/2022		Interest	\$6.00		\$231.05
3/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,077.40		\$26,308.45
3/7/2022		Payment of Registered Warrant #6395		\$26,084.08	\$224.37
4/6/2022		Transfer from General Fund to Sediment Removal Fund	\$26,155.31		\$26,379.68
4/11/2022		Payment of Registered Warrant #6396		\$26,161.99	\$217.69
5/11/2022		Transfer from General Fund to Sediment Removal Fund	\$26,239.90		\$26,457.59
5/16/2022		Payment of Registered Warrant #6397		\$26,239.90	\$217.69

**SEDIMENT REMOVAL PROJECT 2020  
REGISTERED WARRANTS -5/11/2022**

WARRANT DATED	REGISTERED WARRANT #	DATE REGISTERED	FOR PAYMENT OF	PRINCIPAL AMOUNT	INTEREST RATE	TOTAL	TOTAL PAYOFF	DATE CALLED
						INTEREST TO DATE	AMOUNT	
11/04/20	6392	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$812.50	\$25,812.50	11/5/2021
11/04/20	6393	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$952.74	\$25,952.74	1/7/2022
11/04/20	6394	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,021.75	\$26,021.75	2/7/2022
11/04/20	6395	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,084.08	\$26,084.08	3/7/2022
11/04/20	6396	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,161.99	\$26,161.99	4/11/2022
11/04/20	6397	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6398	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6399	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6400	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6401	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6402	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6403	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6404	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6405	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6406	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6407	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6408	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6409	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6410	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
11/04/20	6411	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	
				\$500,000.00		\$23,631.50	\$523,631.50	

03/03/21	6455	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6456	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6457	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6458	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6459	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6460	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6461	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6462	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6463	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6464	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6465	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6466	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6467	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6468	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
03/03/21	6469	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$977.23	\$25,977.23	
				\$375,000.00		\$14,658.39	\$389,658.39	

LEGEND

PAID
PROPOSED

	Registered Warrants	Interest	Principal + Interest
Subtotals	\$875,000.00	\$38,289.89	\$913,289.89
Total Amount Paid to Date	\$125,000.00	\$5,033.05	\$130,033.05
<b>Total Remaining Due as of 5/11/2:</b>	<b>750,000.00</b>	<b>\$33,256.85</b>	<b>\$783,256.85</b>

# ITEM 3.a.

**RECLAMATION DISTRICT 1608  
PROPOSED BUDGET FOR FISCAL YEAR 2022-2023**

	2021-2022 Budget	Actual Costs to Date (April)	Proposed 2022-2023 Budget
<b>OPERATIONS &amp; MAINTENANCE EXPENSES</b>			
O1	\$75,000.00	\$64,009.01	\$75,000.00
O2	30,000.00	36,432.60	35,000.00
O3	25,000.00	11,136.84	15,000.00
O4	25,000.00	14,737.95	20,000.00
O5	1,000.00	0.00	0.00
O6	7,500.00	9,623.46	10,000.00
O7	15,000.00	26,467.03	30,000.00
O8	25,000.00	1,719.34	10,000.00
O9	750.00	209.04	750.00
O10	1,200.00	909.24	1,200.00
O11	4,000.00	3,065.47	4,000.00
O12	3,500.00	5,284.86	7,500.00
	<b>\$212,950.00</b>	<b>\$173,594.84</b>	<b>\$208,450.00</b>
<b>GENERAL EXPENSES</b>			
G1	\$10,000.00	\$11,765.72	\$13,000.00
G2	12,000.00	9,860.01	12,000.00
G3	1,000.00	354.00	1,000.00
G4	35,000.00	22,281.60	30,000.00
G5	5,000.00	205.00	5,000.00
G6	5,500.00	7,630.50	6,000.00
G7	11,500.00	13,654.00	15,000.00
G8	8,000.00	8,389.93	10,000.00
G9	211.47	211.47	0.00
G10	5,000.00	5,856.12	6,000.00
G11	175,000.00	94,042.55	175,000.00
	<b>\$268,211.47</b>	<b>\$174,250.90</b>	<b>\$273,000.00</b>
<b>ENGINEERING EXPENSES</b>			
E1	\$20,000.00	\$17,021.47	\$20,000.00
E2	25,000.00	29,129.76	25,000.00
E3	20,000.00	20,304.07	20,000.00
E4	7,500.00	0.00	7,500.00
E5	7,500.00	1,766.25	7,500.00
E6	5,000.00	0.00	5,000.00
E7	15,000.00	1,325.00	0.00
E8	2,100.00	2,522.68	2,500.00
E9	15,000.00	4,583.75	90,000.00
	<b>\$117,100.00</b>	<b>\$76,652.98</b>	<b>\$177,500.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$598,261.47</b>	<b>\$424,498.72</b>	<b>\$658,950.00</b>

**INCOME**

PROPERTY TAXES	\$210,000.00	\$258,962.46	\$210,000.00
INTEREST INCOME	5,000.00	1,559.00	2,000.00
ASSESSMENTS	298,000.00	298,812.33	298,000.00
SUBVENTION REIMBURSEMENT	100,000.00	125,591.00	125,000.00
OTHER REIMBURSABLE EXPENSES (5 Year Plan)	15,000.00	0.00	0.00
Delta Grant II - Flood Fight Supplies	14,500.00	7,920.15	0.00
<b>TOTAL INCOME</b>	<b>\$642,500.00</b>	<b>\$692,844.94</b>	<b>\$635,000.00</b>
<b>NET INCOME</b>	<b>\$44,238.53</b>	<b>\$268,346.22</b>	<b>(\$23,950.00)</b>

# ITEM 4

**RECLAMATION DISTRICT NO. 1608  
LINCOLN VILLAGE WEST  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, MAY 11, 2022  
8:00 A.M.  
ENGINEER'S REPORT**

**I. SPECIAL BENEFIT PROPOSITION NO 218 ASSESSMENT FOR 2025**

- A. Review proposal from Kim Floyd Communications dated April 13, 2022 and seek authorization of the Board of Trustees to award this Public Outreach contract with Kim Floyd Communications.

*EXHIBIT A: Proposal dated 4/13/22.*

*EXHIBIT B: Proposal Budget 4/13/22.*

**II. PLAN REVIEW**

- A. **6633 Embarcadero Drive  
Mr. John and Claude Pellarin  
3203 West March Lane, Ste 120  
Stockton, CA 95219  
APN 098-150-05  
John (650) 369-6746**

Review an application from John and Claude Pellarin who are seeking permission to construct an extension on to their existing clubhouse for a Yoga Studio.

KSN has met with the Pellarin's regarding their application for the clubhouse extension. KSN is recommending that the Board of Trustees approve the remodel and extension of the Clubhouse.

*EXHIBIT C: April 26, 2022 Encroachment APPLICATION for a clubhouse remodel.*

*EXHIBIT D: Plans for the clubhouse remodel*

*EXHIBIT E: General Photos of the site improvements approved thus far for the remodel of the club site.*

- B. Review status of Annual Levee Inspection of the District's Levee system for 2022.

*EXHIBIT F: Violation/Remedy Tracking for 2022 Inspection.*

# **EXHIBIT A**

STATEMENT OF QUALIFICATIONS  
& PROPOSAL



**KIMFLOYD**  
COMMUNICATIONS

Reclamation District 1608  
Public Outreach Services  
Special Benefit Assessment  
District Formation for 2025



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April 13, 2022

Dr. Michael Panzer, President  
Reclamation District 1608  
c/o Elvia Trujillo, Secretary  
3121 West March Lane, Suite 100  
Stockton, CA 95209



Dear Dr. Panzer:

I'm pleased to submit a proposal in response to Reclamation District 1608's RFQ/RFP for Public Outreach Services-Special Benefit Assessment District Formation for 2025. I offer 28 years of public outreach experience serving the public sector, with the past 15 being dedicated almost exclusively to flood management projects and programs throughout Northern California. During that period, I've designed and implemented public outreach programs for 12 benefit assessment elections with a 100 percent passage rate. I bring a grassroots, hands-on approach to my public outreach programs and am at my best when trusted to operate as an extension of my clients.

I'm a "hometown" product, having attended both Lincoln and Tokay High Schools and University of the Pacific, and in fact once resided in Lincoln Village West (LVW). Although headquartered outside of Sacramento, I spend a great deal of time in the greater-Stockton region. I've provided public outreach services to SJAFCA since 2010, initially to support the formation of benefit assessment districts for the Smith Canal Gate Project and Wisconsin Pump Station, and later for the environmental and construction phases. In 2019, SJAFCA engaged me to provide public outreach for its larger suite of capital projects and flood risk reduction programs. I also work frequently with San Joaquin County Public Works on capital projects, rate increases and flood risk reduction programs.

My firm is backed by Commuter Industries, an extremely talented graphic design and marketing team. Principals Robert Maurer and Glen Warren have a specialty in water resources, which is an exceptional benefit that saves time and money in the development of outreach materials. Since 2010, they've done the graphic design work for each of my assessment district formation projects, and I give them a large portion of the credit for our success. In sum, my team offers an experienced and cost-efficient approach to public outreach, along with an unmatched work ethic and commitment to a job well done.

The enclosed proposal outlines our proposed scope and fee to provide 24 months of public outreach services leading up to and through the successful renewal of Reclamation District 1608's benefit assessment. We're excited about the opportunity to engage with LVW property owners on the need for and benefits of the District's services. I can be reached at (916) 838-2666 and/or [kim@floydcommunications.com](mailto:kim@floydcommunications.com) if you have any questions or need additional information. Thank you again for the opportunity to submit the enclosed proposal.

A handwritten signature in black ink that reads 'Kim Floyd'.

Kim Floyd  
Principal

# I. Firm Qualifications

Kim Floyd Communications is a small, woman-owned public outreach practice headquartered in the greater-Sacramento region. Principal Kim Floyd opened her practice in 2009 after recognizing a need within the public sector for affordable, effective approaches to public outreach. Today, the firm provides comprehensive public outreach services at only a fraction of the cost associated with full-service agencies.

The practice has a strong track record in the successful design and implementation of public outreach programs both in rural and urban environments. In the Central Valley, Kim currently works with San Joaquin Area Flood Control Agency, the Sutter Butte Flood Control Agency, and the counties of Colusa, San Joaquin and Madera, among others, in support of more than \$1 billion in public works projects and programs. Kim has served as the Coordinator for the Central Valley Flood Protection Board's Coordinating Committee since its inception in 2012.



With special expertise in developing public outreach programs for Proposition 218 activities, the firm has a 100 percent success rate with property-owner approved benefit assessments. Since 2007, Kim has designed and implemented public outreach programs in support of assessments for the San Joaquin Area Flood Control Agency, Reclamation District 1614, the West Sacramento Flood Control Agency, the North Delta Water Agency, Knights Landing Ridge Drainage District, the Three Rivers Levee Improvement Authority, the Sutter Butte Flood Control Agency, Reclamation District 900, Reclamation District 784, Reclamation Districts 537, 785, and 827 (Lower Elkhorn Basin), and Reclamation District 2103 (twice). She has also successfully provided Prop 218 rate increase outreach for the cities of Stockton, Woodland and Davis.

Since 2010, Kim's work has been complemented by the graphic design talents of Commuter Industries. With a background and expertise in water resources, Principals Robert Maurer and Glen Warren understand how to stylize and accentuate complicated topics so they're easy to understand, and their eye-catching work ensures public outreach materials are noticed and read.

The firm specializes in:



STRATEGIC  
COMMUNICATION  
PLANNING



PUBLIC OUTREACH  
& COMMUNITY  
RELATIONS



FACILITATION



CRISIS  
COMMUNICATION



ISSUES  
MANAGEMENT



MEDIA RELATIONS



SOCIAL MEDIA



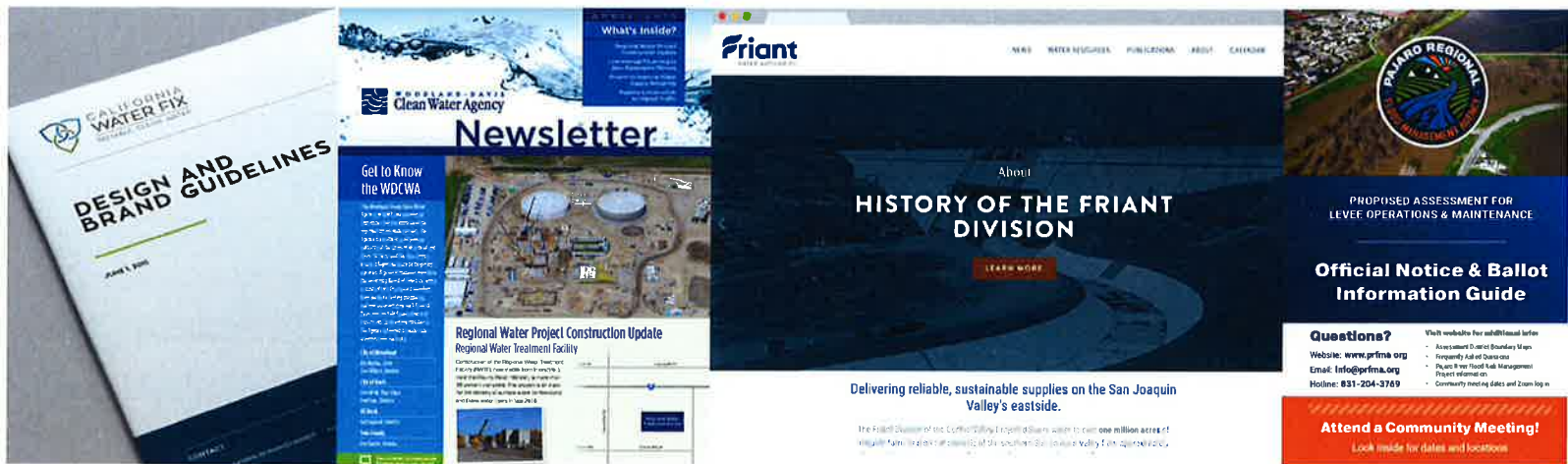
COALITION BUILDING



SPECIAL EVENTS



PUBLIC OPINION  
RESEARCH



## COMMUTER INDUSTRIES

Commuter specializes in solving problems and meeting dynamic challenges through thoughtful, effective, and strategic design. Our areas of focus include graphic design, brand identity creation, development, and management, web design, printed materials, packaging, interior design, and retail and event design.

Our goal is to empower our clients with professional and polished design solutions along with working knowledge to help them develop clear and confident communications and experiences for their projects.

Our many years of experience working with a wide array of industries, including state and local government organizations, and long-term, publicly funded projects positions us as an ideal choice to serve any of The District's needs. We have been directly involved in the design of outreach materials for assessment projects including San Joaquin Area Flood Control Agency, Knights Landing Ridge Drainage District, the Three Rivers Levee Improvement Authority, the Sutter Butte Flood Control Agency, Districts 900, 784, 537, and 2103.

While we specialize in creating entirely new brands from the ground up, we also design materials that adhere to existing branding standards, including the development of brand extensions for specific program elements and concepts. We also make ourselves available to educate and/or provide strategic counsel as needed.

A closer look at our diverse range of projects may be viewed at our website: <https://commuter.industries>

# II. Relevant Experience



## Sutter Butte Flood Control Agency

Public Outreach Budget: \$750,000 (since 2009)  
 Year Completed: Ongoing  
 Project Manager: Kim Floyd, Principal  
 Client Contact: Michael Bessette, Executive Director  
 m.bessette@sutterbutteflood.org (530) 755-9859

### KEY TASKS

- Agency Branding
- Prop 218 Outreach & Materials
- Key Messaging
- Strategic Counsel
- Events & Tours
- Construction Outreach
- Temporary Property Owner Relocation Program
- Media Relations
- Outreach Materials
- Legislative Advocacy Messaging & Materials
- State/Federal Agency Coordination
- Member-Agency Coordination
- Coordination with local, State & Federal Elected Officials
- Website
- Hotline

In 2010, Kim was hired to design and implement the public information program for SBFCA's successful benefit assessment election, the proceeds from which are providing the local cost share for a project to provide 200-year flood protection to urban areas, and 100-year flood protection for rural areas. In addition to being responsible for stakeholder and inter-agency relations, she developed key messages, conducted public opinion research, created outreach materials (newsletters, fact sheets, presentation documents), managed all logistics for public meetings and workshops, developed the ballot and ballot information guide, and created content for the website.

Kim was retained as the Agency's Public Outreach Manager following the Prop 218 process and continues to provide strategic public outreach services to support implementation of SBFCA's capital projects.

Kim, a member of the Agency's executive management team, has been responsible for all aspects of public outreach and information related to project design, construction, state and federal funding, and issues such as permitting and cultural resources. She coordinated efforts with DWR and the USACE, to include media briefings on permitting and emergency repairs, and developed federal advocacy materials for USACE Work Plan funding. She created and managed a temporary relocation program for properties abutting 24-hour construction zones. She has also maintained the Agency's project and assessment hotline since its inception in 2010. On behalf of SBFCA, she provides public outreach support for Sutter County's Small Communities Flood Risk Reduction Feasibility Studies.



# San Joaquin Area Flood Control Agency & RD 1614

**Public Outreach Budget:** \$150,000, since inception  
**Year Completed:** ongoing  
**Project Manager:** Kim Floyd, Principal  
**Client Contact:** Chris Elias, Executive Director  
 chris.elias@stockton.ca.gov (209) 937-8866

## KEY TASKS

- Prop 218 Ballot & Ballot Information Guide
- Outreach Materials (fact sheets, newsletters)
- Community Meetings
- Small Group Meetings
- Hotline
- Specialized Stakeholder Outreach
- Presentation Materials
- Strategic Counsel

In 2013, Kim designed and implemented the key messaging and public outreach program for SJAFCA's and RD 1614's successful benefit assessment election for the Smith Canal Gate Project. In addition, she worked with RD 1614 on its related successful benefit assessment election, the proceeds from which will pay the local cost share for the Wisconsin Pump Station fix. The approval of the assessments was especially significant given the City's tough economic conditions at that time.

She was retained to continue public outreach for the design and environmental phases of the Smith Canal Gate Project. The comprehensive outreach program included key messages, outreach materials (newsletters, fact sheets, and presentation documents), public meetings and workshops, media relations and website content. She is also a member of the Construction Management team and will provide public outreach services throughout project construction.



The collage displays various project communication materials:

- SMITH CANAL GATE PROJECT UPDATE** (November 2019): A central newsletter featuring a map of the project area, a project schedule, and contact information for SJAFCA and the Board of Directors.
- SMITH CANAL GATE PROJECT UPDATE** (July 6, 2019): A flyer for a public meeting held at the Memorial Civic Auditorium.
- SMITH CANAL GATE PROJECT** (November 2019): A fact sheet detailing the project's background, funding, and oversight.
- SMITH CANAL GATE PROJECT** (November 2019): A presentation slide titled "Background" and "Board of Directors".
- SMITH CANAL GATE PROJECT** (November 2019): A presentation slide titled "Project Status" and "Permanent & Temporary Easement Proposal".
- SMITH CANAL GATE PROJECT** (November 2019): A presentation slide titled "Background" and "Board of Directors".
- SMITH CANAL GATE PROJECT** (November 2019): A presentation slide titled "Background" and "Board of Directors".

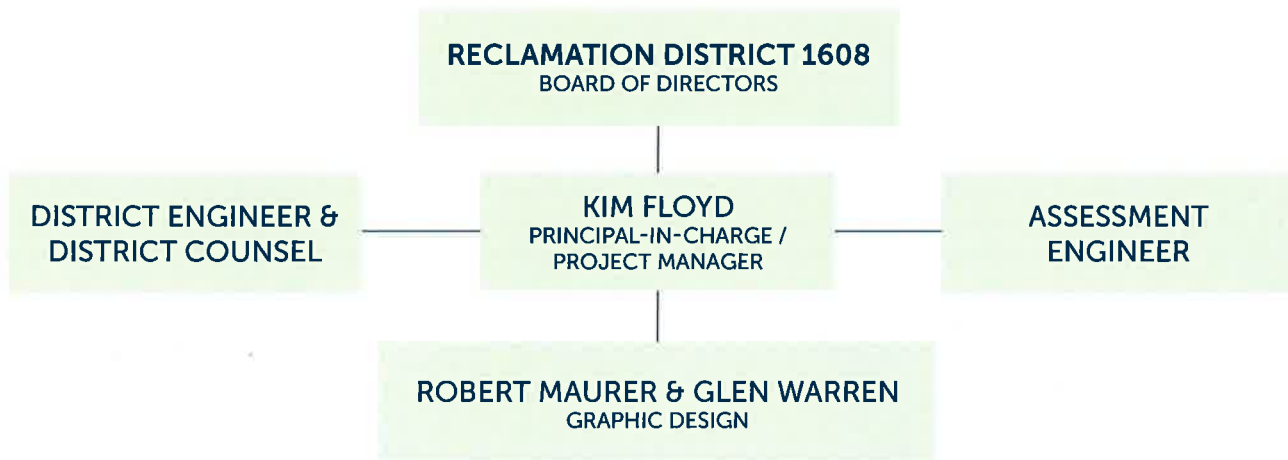
# III. Team Qualifications

The Kim Floyd Communication team brings decades of successful experience in the design and implementation of strategic public outreach programs specific to flood risk management, and more than a decade of experience working in and around San Joaquin County.

**Principal-in-charge Kim Floyd** has designed and implemented comprehensive public outreach programs in support of more than \$1 billion in flood risk reduction projects and programs throughout the Central Valley. Her clients include the San Joaquin Area Flood Control Agency, the Sutter Butte Flood Control Agency, the Three Rivers Levee Improvement Authority, and dozens of Central Valley reclamation districts, cities and counties. A native of Stockton and graduate of University of the Pacific, Kim has more than 12 years of experience specific to Stockton and San Joaquin County, to include public outreach services for SJAFCA's Smith Canal Gate Project, the Mid & Upper San Joaquin Regional Flood Management Plan, San Joaquin County Small Communities programs, and San Joaquin County's Channel and Maintenance Division. She is a trusted voice on local flood management issues at the state and federal levels.

**Commuter Industries** (Commuter) will provide the team with graphic design services. Kim Floyd Communications and Commuter first began working together in 2009 on a strategic public outreach program for the Davis-Woodland Water Supply Project, and over the past 12 years Commuter has provided all graphic design services for Kim's clients with great success. Both Robert Maurer and Glen Warren are extremely talented, enough so that they count DreamWorks Animation and Netflix among their clientele. Their knowledge and understanding of integrated flood management issues and their unmatched work ethic makes them indispensable. Every client, no matter how small, is treated as if it were the only client. Commuter has worked on the Smith Canal Gate Project since its inception, and has provided on-call graphic design services in support of Reclamation programs, to include graphic design, illustration, and various fact sheets and notices for state and federal advocacy.

## STAFFING PLAN



# IV. Resumes

## Kim Floyd

PRINCIPAL



Principal Kim Floyd is a leading practitioner in meaningful public outreach for integrated flood management, water resources, and land use issues. She opened her practice in 2009 after recognizing a need within the public sector for affordable, effective approaches to public outreach. Over the past decade, Kim has developed unmatched expertise in public outreach programs for Proposition 218 assessment elections for flood risk reduction projects and programs. Many of her long-term clients, including the Sutter Butte Flood Control Agency and the Three Rivers Levee Improvement Authority, retained Kim for all public outreach services following the success of her Proposition 218 outreach. She is as much valued for her strategic counsel as she is for her "no task is too small" commitment to getting the job done. She's at her best when acting as an extension of her clients' staff and is trusted by many to represent them at the local and state levels. And, Kim is a respected voice on local-level flood management issues by state and federal agencies.

In general, Kim has a strong track record in the successful design and implementation of public outreach programs both in rural and urban environments. In the Central Valley, She currently works with the San Joaquin Area Flood Control Agency, the Sutter Butte Flood Control Agency, and the counties of Colusa, San Joaquin and Madera, among others, in support of more than \$1 billion in public works projects and programs. Kim has served as the Coordinator for the Central Valley Flood Protection Board's Coordinating Committee since its inception in 2012.

### PROFESSIONAL EXPERIENCE SUMMARY

From 2007 to 2009, Kim served as the client services manager for a Sacramento-based public outreach firm that specialized in water resources. In that role, she acted as principal and was responsible for overseeing project managers and outreach specialists, developing and implementing strategic communication programs, and marketing on behalf of the firm, among other duties. She also led the firm's public opinion research group.



### AREAS OF EXPERTISE

- Grassroots Public Outreach
- .....
- Strategic Communications
- .....
- Public Affairs
- .....
- Community Relations

### EDUCATION

Bachelor of Arts,  
Communication and Public  
Relations,  
*University of the Pacific*



## ROBERT MAURER

### CO-FOUNDER & CREATIVE DIRECTOR

Robert has over 25 years of brand management, identity design, exhibit design and creative campaigns for some of the nation's top companies.

His exceptional analytical and organizational skills allow Robert to anticipate challenges that arise during the course of a project. He has an absolute commitment to providing outstanding service, which results in the delivery of projects on schedule, on budget and above expectation. With each project, he strives to proactively foster a team atmosphere with all clients and colleagues to facilitate innovative solutions for any design challenge. His progressive creative style, high professional standards, and business experience add value to anyone looking to tell a better, more effective brand story.

When not designing at the computer, Robert is designing in some other way, whether that involves tackling an interior design project in his mid-century dream home, refinishing antique furniture, making paper crafts or expanding his culinary skills in the kitchen. With a wildly creative imagination, his entrepreneurial spirit, leadership skills, and a passion for all things creative, Robert has not only found what he is good at, but also what he loves to do.



View our complete portfolio:  
<http://commuter.industries>

### RELEVANT EXPERIENCE PRIOR TO COMMUTER INDUSTRIES

- **CREATIVE DIRECTOR - (11 YR)**  
Creative RAM (Sole Proprietor Design Firm)
- **GRAPHIC DESIGNER - (5 YR)**  
West Yost Associates (Water Engineering Firm)
- **SENIOR GRAPHIC DESIGNER / SUPERVISOR - (4 YR)**  
MWH Global (Engineering Firm)
- **GRAPHIC DESIGNER - (2 YR)**  
Carpenter Connection (Exhibit Design Firm)

### EDUCATION

- Art Institute of Pittsburgh, AS Graphic Design

## GLEN WARREN

### CO-FOUNDER, DESIGNER, BRAND STRATEGIST

Glen has accrued over 18 years of brand strategy and management, identity design, and creative campaigns for some of the nation's top companies.

He is passionate about building solid relationships with consumers through robust and relevant strategies and ideas. He thrives in creative environments and works most effectively and efficiently with strong, collaborative teams and visionary leaders.

Glen is best at creating and engineering solutions that require out-of-the-box thinking. It is his goal to listen and understand a client's needs, develop a strong brand voice, and help them tell their story through marketing experiences that provide value to the consumer.

His passion for working with his hands has him creating new and interesting things all the time. He is currently developing new skills in furniture and product design as well as diving deeper into retail design. Outside of work, Glen loves exploring the outdoors, hiking, cycling, and experiencing and consuming all things design, cutting edge technology, and entertainment.

He is committed to always seeking ways to better himself, his skill set, and his craft, expecting to learn new skills and gain seasoned insights from the most knowledgeable and experienced people out there.



 View our complete portfolio:  
<http://commuter.industries>

### RELEVANT EXPERIENCE PRIOR TO COMMUTER INDUSTRIES

- **DESIGNER, CREATIVE MARKETING & BRAND MANAGEMENT - (11 YR)**  
Freelance
- **GRAPHIC DESIGNER & BUSINESS DEVELOPMENT - (2 YR)**  
Creative RAM (Design Firm)
- **MANAGER OF DIGITAL STRATEGY - (4 YR)**  
Aspect Ratio (Motion Picture Advertising)
- **GRAPHIC DESIGNER & BRAND MANAGER - (6 YR)**  
Greensketch Concepts (Landscape Design Firm)

### EDUCATION

- Ball State University, BA Sales & Marketing
- General Assembly, Digital Marketing

## V. Project Description

Reclamation District 1608 is responsible for reducing flood risk for the Lincoln Village West community. The District protects approximately 2,900 residential, commercial and public space properties by operating and maintaining 3.5 miles of levees along Fourteen Mile and Five Mile Sloughs, along with several drainage facilities that include a small stormwater pump station. Currently, the District's non-project levees are accredited for 100-year flood protection by the Federal Emergency Management Agency, resulting in significant cost savings on flood insurance for property owners.

The District's FY 21/22 annual budget is approximately \$600,000, with the bulk of its revenues coming from property taxes and a benefit assessment. The benefit assessment, which accounts for nearly half the District's revenue, is set to expire in 2025. The District therefore must adopt a new Prop-218 compliant benefit assessment if it is to continue providing levee operations and maintenance and internal drainage services beyond 2025. As per the District's proposed schedule, ballots for the new assessment would be issued in January 2024. Effective public outreach is essential to a successful balloting proceeding. It's to the District's credit that it also recognizes the need to engage property owners well in advance of any Prop 218 proceeding, so they are best positioned to make an informed decision during the balloting period. In the unlikely event the initial Prop 218 proceeding is not successful, the District will make a second attempt in January 2025.

As part of the Public Outreach Program development, the public outreach consultant will identify means and methods of engaging property owners and the collective Lincoln Village West Community before, during and following the Prop 218 balloting proceeding. It will be just as important to meet with owners of large properties, such as Village West Marina, Marina Marketplace, and Lincoln Unified School District, as it is to meet with neighborhood groups, civic groups like the North Stockton Rotary, and owners of residential properties. The goal is to meet people "where they're at" by tapping into and leveraging existing community resources and forums.

# VI. Work Plan & Schedule

## **STRATEGIC PUBLIC OUTREACH PLAN**

For this effort, a research and best practices-based public outreach plan will position stakeholders to make an informed decision about whether to support renewal of the District's assessment. The plan will be flexible and responsive to changing needs, helping the District to daylight and address concerns before they become obstacles. Foundational to the plan is public opinion research. The plan will include a situation analysis, target audience stratification, and key messaging. It will also finalize tactics for outreach materials, social and traditional media relations, website content, community forums, and specialized stakeholder meetings (e.g. small group and one-on-one meetings with property owners). It is assumed this plan will include public outreach tasks leading up to and culminating with a Prop 218 proceeding.

Specific tactics will be guided by public opinion research findings to identify the best approach to implementing activities. Ultimately, the plan will include strategies to:

- Confirm the list of stakeholders, filling in gaps where necessary.
- Provide clear, transparent, accurate and consistent information about the District's purpose and services, service-related benefits to properties, costs, and implications of an unsuccessful renewal of the existing assessment.
- Create and maintain avenues for two-way relationships and open lines of communication with stakeholders.
- Establish and maintain tools that allow for the identification, tracking and resolution of stakeholder input, questions and concerns.
- Use a variety of outreach and engagement methods and tools to encourage understanding and action by diverse stakeholders in the District's service area.
- Develop interactive, engaging forums to provide important information and solicit stakeholder engagement.
- Correct misinformation rapidly and factually.
- Provide evaluation and reporting mechanisms for the effectiveness of public outreach tools and tactics.

## **PUBLIC OPINION RESEARCH**

The public outreach consultant will utilize cost-effective public opinion research tools to identify community questions, concerns, and opportunities for information sharing, barriers to effective communication, and preferred means of communication. It is assumed that some early research will be conducted to guide development of the Public Outreach Plan, with follow up research conducted prior to a Prop 218 process. Tools may include stakeholder interviews, online surveys, and/or mail surveys. Research methods will be determined in partnership with the District and consultant team.

## **PUBLIC INFORMATION MATERIALS**

The consultant will work with the Agency on the development of outreach materials that maximize community exposure to the District's purpose and services, service-related benefits to individual properties, need for adequate funding, and consequences of non-renewal of the District's existing assessment. Public opinion research will help to identify preferred means of communication, but these materials could include fact sheets, fliers, FAQs, postcards, newsletters, and infographics, to name a few. Traditional media relations will include the development of media advisories and releases, video releases, and media briefings. Use of social media will be evaluated using a cost-benefit analysis. This task also assumes the development of Prop 218 materials, such as the ballot package (ballot information guide, ballots, mailing envelopes). This task will also include recommendations for updates to the District's website, and development of a webpage specific to the Prop 218 proceeding. Specifics will be outlined in the Public Outreach Plan.



**KIMFLOYD**  
COMMUNICATIONS

# EXHIBIT B

Kim Floyd Communications  
 Reclamation District 1608  
 RFQ/P Fee/Direct Cost Proposal (24 Months)

Team Member	Floyd PM	KFC Asst. PM	KFC Warren/CI*	Direct Costs	Subtotals
Project Role					
Billing Rates - Effective through June 30, 2024	\$150	\$90	\$90		
<b>TASK/DESCRIPTION</b>					
<b>Program Startup</b>					
Kick off meeting	5	5			\$1,200
Evaluation of website and existing public outreach materials	4				\$600
<b>Subtotal</b>	<b>9</b>	<b>5</b>			<b>\$1,800</b>
<b>Public Opinion Research</b>					
Survey Mailer & Survey (Online)	20	15	5	\$4,200	\$9,000
Stakeholder Interviews (up to 10)	45				\$6,750
Topline Report of Findings/Presentation to Board	13				\$1,950
<b>Subtotal</b>	<b>78</b>	<b>15</b>	<b>5</b>	<b>\$4,200</b>	<b>\$17,700</b>
<b>Public Outreach Plan Development</b>					
Plan development and report to the Board	20	8			\$3,720.00
<b>Subtotal</b>	<b>20</b>				<b>\$3,720</b>
<b>Pre-Prop 218 Public Outreach Program Implementation</b>					
Outreach Materials (newsletters; presentation; fact sheet; FAQs)	100	30	100	\$22,000	\$49,700
Small group meetings/presentations	50	10			\$8,400
Specialized Stakeholder Outreach	100				\$15,000
Hotline/email	50	15			\$8,850
Website updates	30	20			\$6,300
Board Meetings (upon request)	50				\$7,500
<b>Subtotal</b>	<b>380</b>	<b>75</b>	<b>100</b>	<b>\$22,000</b>	<b>\$95,750</b>
<b>Prop 218 Public Outreach Program Implementation</b>					
Board Meetings & Public Hearing	30	8			\$5,220
Assessment Calculator	6				\$3,900
Webpage	10	5	10	\$3,000	\$2,850
Outreach Materials (Newsletter, FAQ)	20	10	20		\$5,700
Hotline/Email	50	15			\$8,850
Ballot Package (Ballot, ballot information guide, envelopes)	20	5	30		\$6,150
Specialized Stakeholder Outreach	20				\$3,000
Community Meetings	20	10	10		\$4,800
Small Group Stakeholder Meetings	20				\$3,000
<b>Subtotal</b>	<b>196</b>	<b>53</b>	<b>70</b>	<b>\$3,000</b>	<b>\$43,470</b>
<b>Project Management &amp; Post Prop 218 Activities</b>					
Team Meetings/Coordination w/Consultant Team	50	20			\$9,300
Reporting/Ancillary Communications	30	22			\$2,160
Miscellaneous direct costs				\$8,000	\$8,000
<b>Subtotal</b>	<b>80</b>	<b>42</b>		<b>\$8,000</b>	<b>\$19,460</b>
<b>Subtotals</b>	<b>763</b>	<b>190</b>	<b>175</b>	<b>\$37,200</b>	<b>\$184,500</b>
<b>TOTAL PROJECT</b>	<b>\$114,450</b>	<b>\$17,100</b>	<b>\$15,750</b>	<b>\$37,200</b>	<b>\$184,500</b>

\*Subcontractor, will be billed as Direct Cost  
 Miscellaneous Direct Costs include provisions for mileage (at IRS reimbursement rate) and any other miscellaneous communication and printing expenses  
 Direct costs include printing/postage for five newsletters, one postcard, and one FAQ mailer; printing materials for community meetings  
 Markup at 5% on all direct costs, excluding mileage

# EXHIBIT C



Index No. \_\_\_\_\_ Lot No. \_\_\_\_\_

**APPLICATION FOR APPROVAL OF PLANS AND/OR ENCROACHMENT PERMIT**

1. Application to the Reclamation District 1608 for approval to construct addition to existing building.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Please check exhibits accompanying application.

- a.  Location or vicinity map showing location of proposed work within the RD1608 area of responsibility, to permit visitation and inspection of work. Provide a marked-up copy of the RD1608 Boundary Map contained within the RD1608 Levee Encroachment Standards (Appendix E-1) to convey the appropriate location information (follow directions cited in Appendix E-1).
- b.  A complete plan view and cross section of the proposed work, to scale, showing: dimensions; materials of construction and/or vegetative plantings; irrigation system; location of levee crown, toe and side slopes; relationship of the proposed work to the levee, adjacent home, RD1608 easement lines, and property lines; and any other notable feature within the lot.
- c.  A cross section of the levee, berm, and stream area with dimensions and elevations of the levee crown, levee toes, floodplain, low water levee, etc., with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.
- d.  Profiles of existing or proposed levees, fills, or other obstructions in the stream or overflow area with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.

3. Please Print or Type:

Name of Applicant \_\_\_\_\_ Address-Zip Code \_\_\_\_\_ Telephone Number \_\_\_\_\_  
John Pellarin 3203 West March Lane, Suite 120, Stockton, CA 95219 Office (650) 369-6746 Home \_\_\_\_\_

Signature John Pellarin Date 4-26-2022

4. Endorsement

We, the Trustees of Reclamation District 1608 at its meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, hereby

APPROVE and give consent to the execution of the encroachment permit subject to the following conditions:

Conditions listed on the back of this form

Additional attached conditions.

No conditions

DENY the application for the following reasons:

---

---

---

---

---

---

Date \_\_\_\_\_

Board of Trustees,  
Reclamation District 1608

5. Name and address of owners of adjacent land parcels sharing a length of point of common boundary with the land upon which the contents of this application apply.

<u>Name</u>	<u>Address</u>	<u>Zip Code</u>
Village West Marina, LLC	6649 Embarcadero Drive, Stockton, CA	95219
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

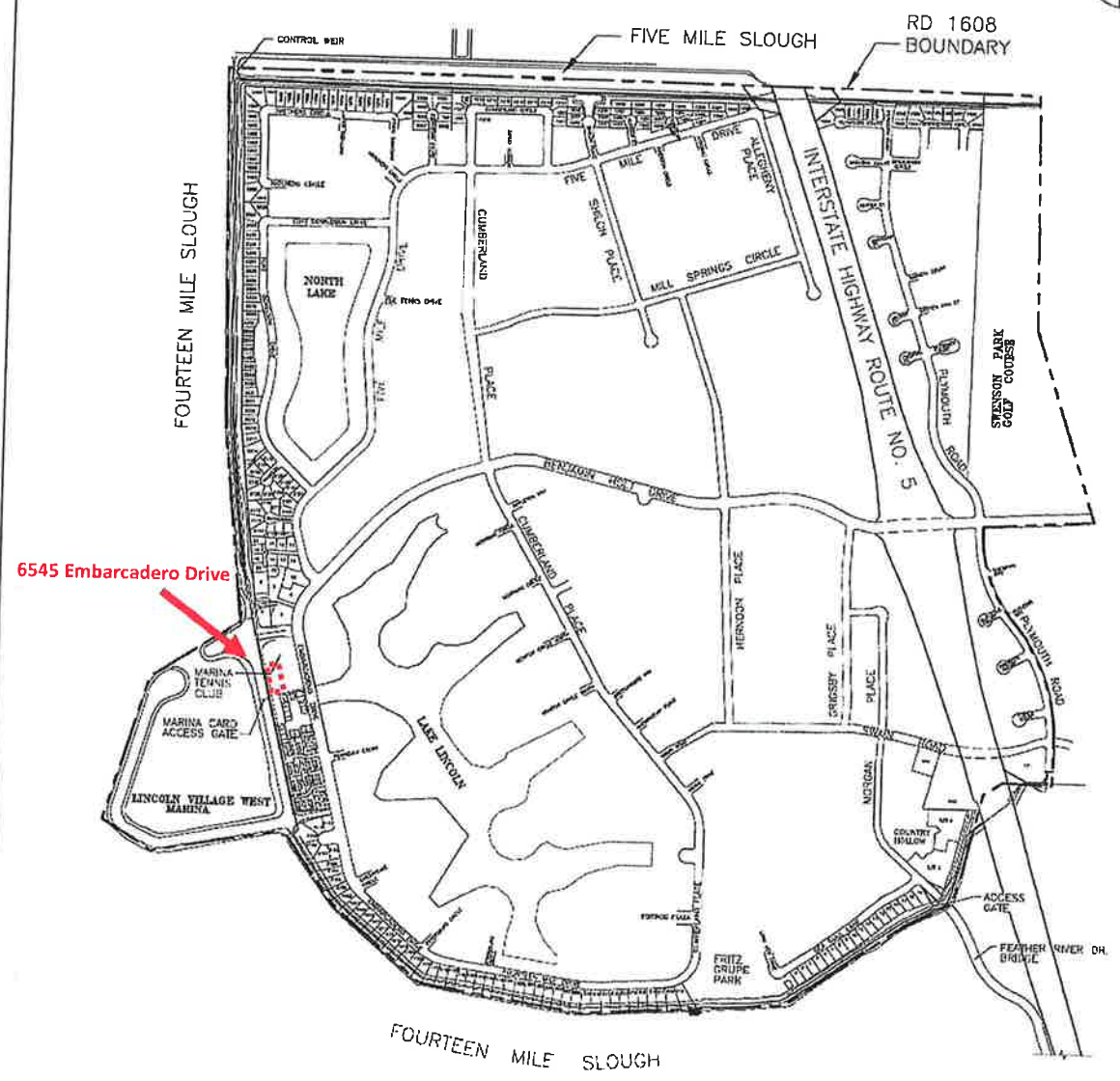
Conditions:

1. Comply with Reclamation District 1608 Levee Encroachment Standards.
2. Submit new application for any future encroachment within ten (10) feet of levee toe.

SEE ATTACHED ADDITIONAL CONDITIONS. IF BOX CHECKED ON FRONT PAGE

3. \_\_\_\_\_
  4. \_\_\_\_\_
  5. \_\_\_\_\_
  6. \_\_\_\_\_
  7. \_\_\_\_\_
- 
-

# **EXHIBIT D**



**Notes:**

- 1. Provide address of lot for which Levee Encroachment Permit is being requested on this map.
- 2. Draw an arrow from the address provided to the location of the lot as shown on this map (see example above).
- 3. Attach annotated map to Levee Encroachment Permit Application.

<b>LOCATION OF REQUESTED LEVEE ENCROACHMENT PERMIT</b>	DATE: MARCH 2013
	APPENDIX: E-1



ARCHITECT:  
LDA PARTNERS, INC.  
10000 Wilshire Blvd., Suite 1000  
Beverly Hills, CA 90210  
310.274.1100  
www.ldapartners.com



CLIENT:  
PELLAUN ENTERPRISES  
6502 W. MARSH LN, STE # 170  
ROCKTON, CA 95219  
650.361.6746



PROJECT:  
4646 EMBARCADERO DR.,  
ROCKTON, CA 95219

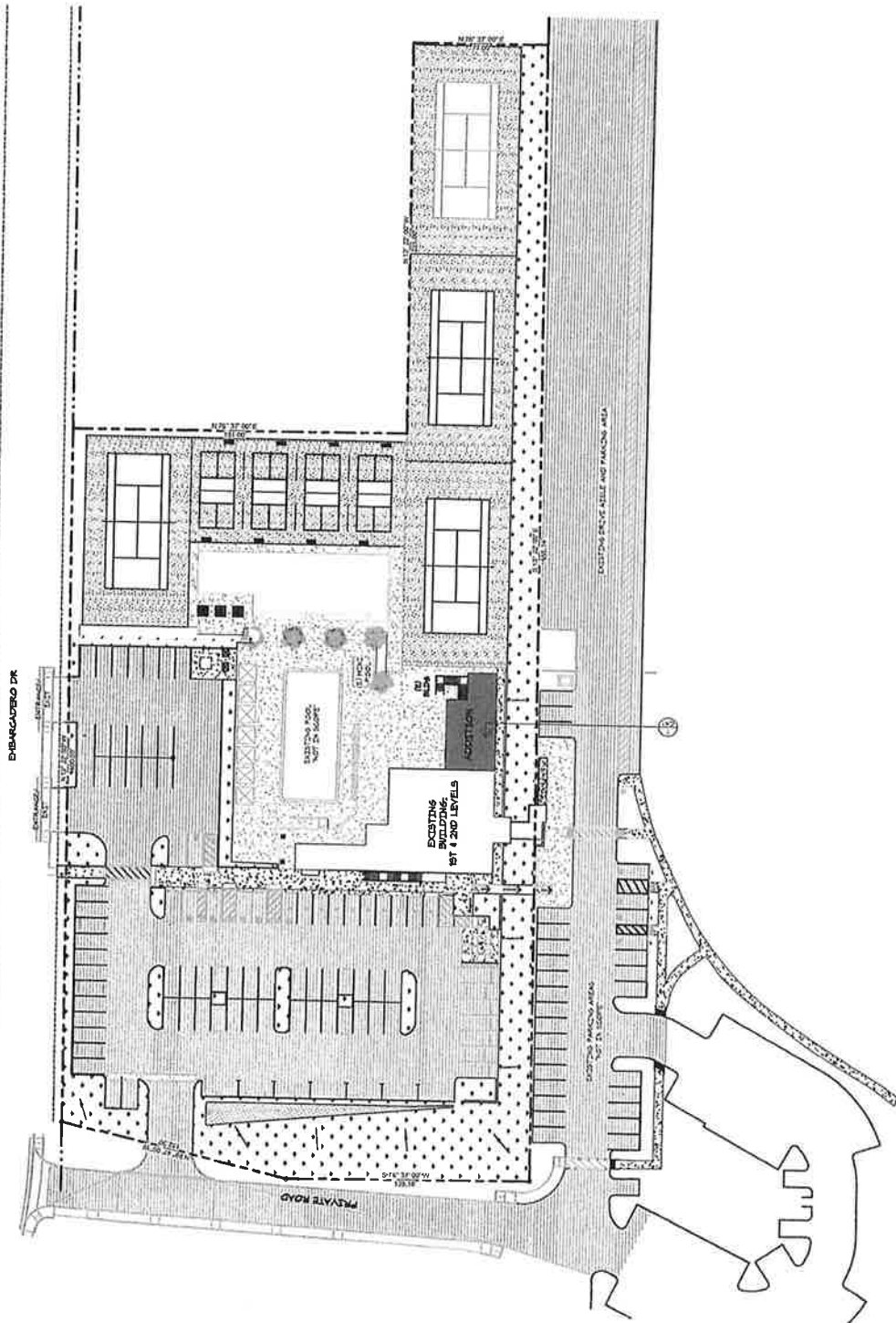
NO.	Description	Date	By
1	Project No. 46-20-02		
2	IC		
3	Checklist #11		

4/25/2022

REFERENCE - OVERALL SITE PLAN

R1.00

**SHEET INDEX**  
R1.00 REFERENCE - OVERALL SITE PLAN  
C11 EXISTING GRADING SECTION



REFERENCE - OVERALL SITE PLAN  
1" = 20'-0"

NOV 30 2022



LDA  
 Landscape Architecture  
 2000 California Street  
 Suite 300  
 Berkeley, CA 94704  
 415.863.1100  
 www.landscape.com



RSC ENGINEERING  
 1420 Rockway Ridge Drive, Suite 100  
 Pleasanton, CA 94566  
 925.786.4100

Client: PELANN ENTERPRISES  
 6827 W. MARCHLIN STE # 120  
 STOCKTON, CA 95219  
 505-894746

Project: YOGA STUDIO  
 4850 W. MARCHLIN DRIVE DR.  
 STOCKTON, CA 95217

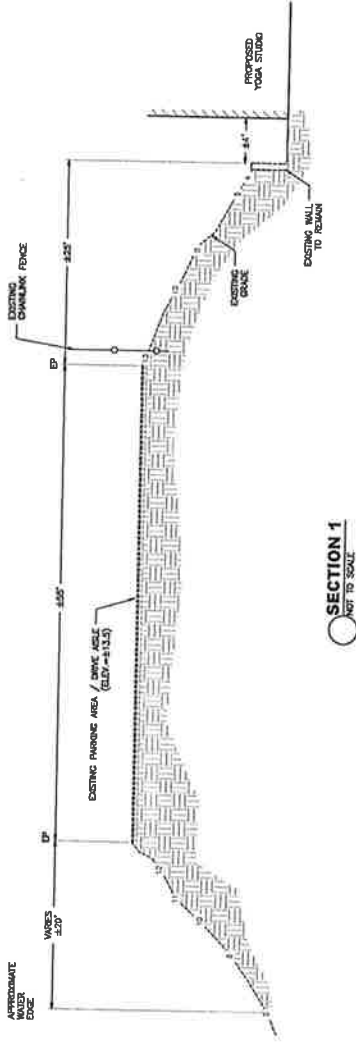
Project No: 14003  
 Drawn By: RSC  
 Checked By: RSC  
 Description: YOGA STUDIO  
 Date: 10/04/2022

YOGA STUDIO  
 10/04/2022

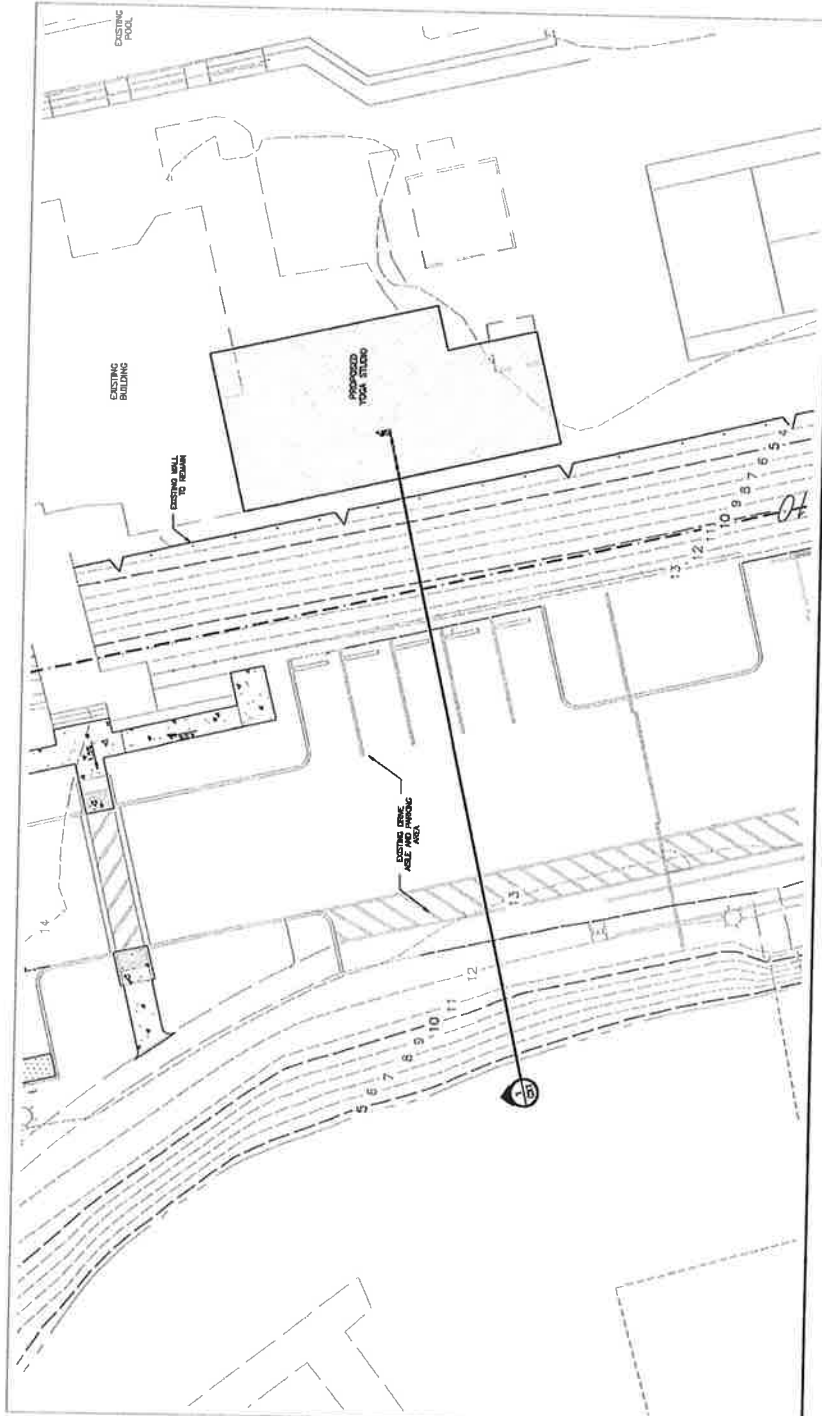
EXISTING CROSS  
 SECTION

NOT FOR CONSTRUCTION

CX1



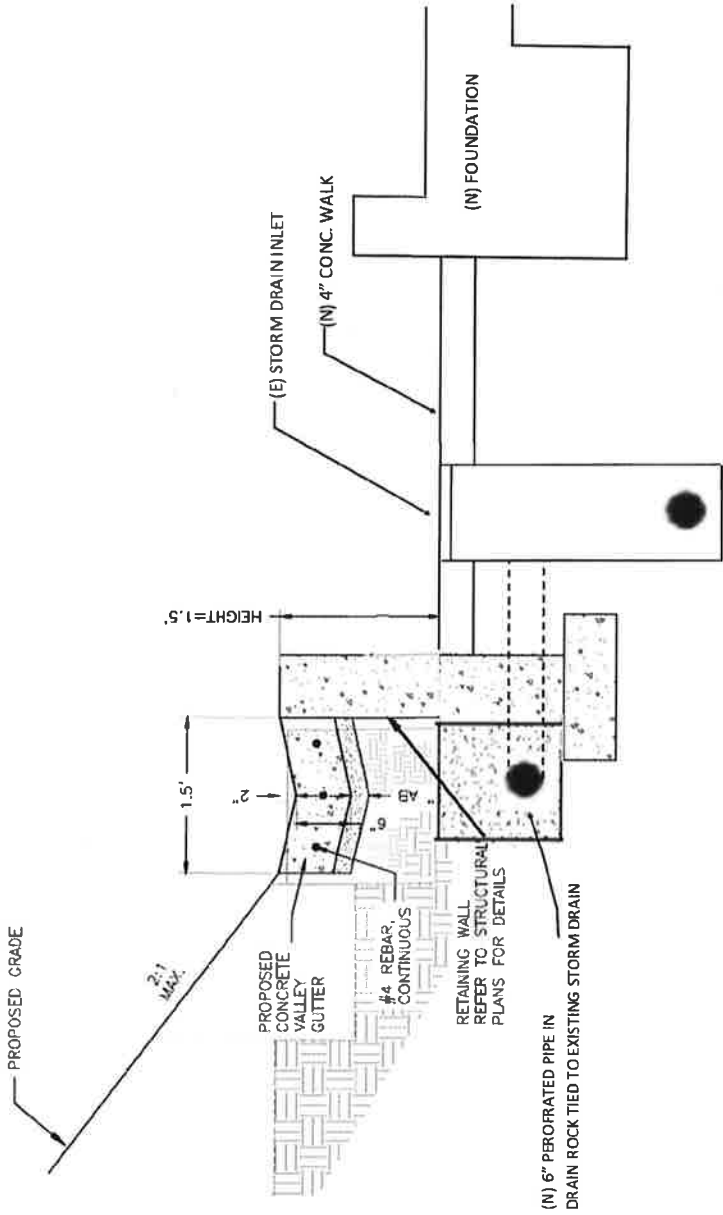
SECTION 1  
 NOT TO SCALE





REV NO.	DATE	DESCRIPTION	ENG INT.	BY	DATE	CITY APPROVED
A	07/14/21	OWNER CHANGES				
B	09/21/21	OWNER CHANGES				

**PELLARIN ENTERPRISES**



**DETAIL 4**  
NOT TO SCALE

# **EXHIBIT E**





04.27.2022 10.04



04:27:2022 10:04

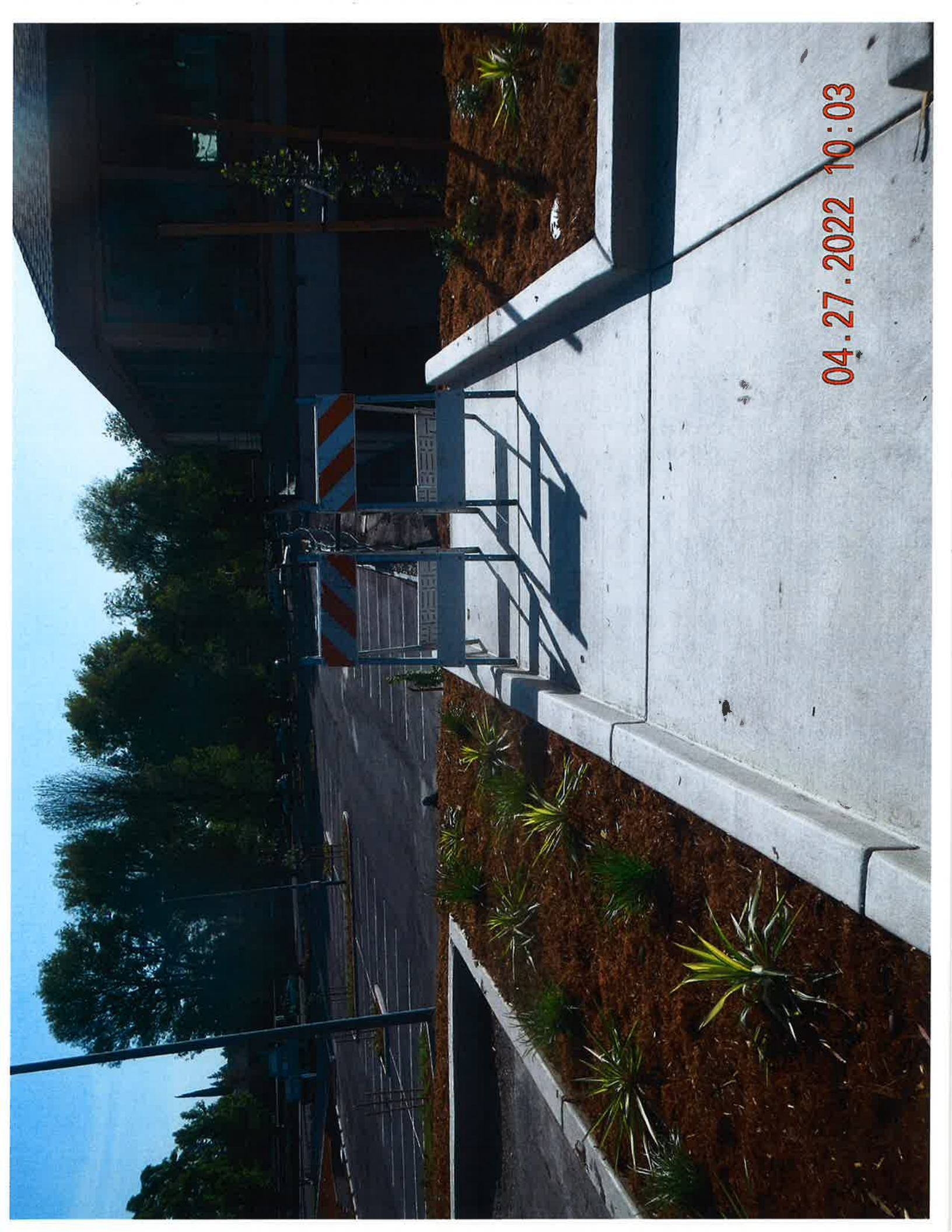


04.27.2022 10:02

04.27.2022 10:02



04.27.2022 10:03



04.27.2022 10:03



# **EXHIBIT F**

### Lincoln Village West Violation/Remedy Tracking 2022

Address	Homeowner	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
Southwest Quadrant Violations							
3604 Fourteen Mile Drive	Tom & Wendy Fouls	VEGETATION VIOLATION					
2/22/2022 - AJL conducted property inspection and observed that vegetation maintenance on the landside slopes was deficient - no gaps in vegetation, trees required trimming up to 5' above ground level, dense vegetation. <b>2nd vegetation violation notice.</b>							
3612 Fourteen Mile Drive	John & Daniela Burke	VEGETATION VIOLATION	4/27/2022				
2/22/2022 - AJL conducted property inspection and observed overgrown ground cover (up to 30-inches tall) covering the entire LS/WS slopes. Additionally, unmaintained vegetative cover was growing over the levee crown road.							
3730 Fourteen Mile Drive	Larry & Renata Mamaril	VEGETATION VIOLATION					
2/22/2022 - AJL conducted property inspection and observed that the vegetative windrow existing on the LS slope had not been trimmed up to 18-inches above the ground level. <b>Multiple veg violation notices.</b>							
3738 Fourteen Mile Drive	Bruce & Elizabeth Davies	VEGETATION VIOLATION					
2/22/2022 - AJL conducted property inspection and observed that trees required trimming up to 5' above ground level and the dense LS vegetation required periodic clearing the make the slope inspectable. <b>2nd vegetation violation notice.</b>							
3852 Fourteen Mile Drive	Dr. Laszlo & Connie Fodor	VEGETATION VIOLATION					
2/22/2022 - AJL conducted property inspection and observed that the vegetative windrows at the LS/WS hinge points had no trimming up to 18" above ground level and had no cleared corridors enabling inspection of LS/WS slopes from the levee crown road. <b>2nd vegetation violation notice.</b>							
3868 Fourteen Mile Drive	Andrew & Holly Meyers	VEGETATION VIOLATION	4/27/2022				
2/22/2022 - AJL conducted property inspection and observed that trees on the LS slope required trimming up to 5' above ground level and were beginning to encroach on the levee crown road corridor with their dense vegetative crown.							
6219 Embarcadero Drive	Robert & Carolyn Martin	VEGETATION VIOLATION	4/27/2022				
2/22/2022 - AJL conducted property inspection and observed that trees on the WS slope were not trimmed of all branches up to 5' above ground level.							
6231 Embarcadero Drive	Zehender, G.W.	VEGETATION VIOLATION					
2/22/2022 - AJL conducted property inspection and observed that the ground cover was not maintained on either the LS or WS slopes and was growing to a depth of 2.5-ft in places. <b>Multiple violations.</b>							
Northeast Quadrant Violations							
3101 Five Mile Drive	Steve Clausen	ENCROACHMENT - RUBBLE	4/27/2022				
2/23/2022 - AJL conducted property inspection and observed a 20-ft long windrow of dirt and concrete rubble stacked on the LS toe. Additionally, and unpermitted wooden structure exists in the grass at the levee toe that requires obtaining a permit to keep or total removal.							



### Lincoln Village West Violation/Remedy Tracking 2022

Address	Homeowner	Violation Notice Sent	Homeowner Response Data (required within 7 days) Phone	Homeowner Response Data (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
Northwest Quadrant Violations							
3757 Hatchers Circle	Gregory & Nancy Smith	VEGETATION VIOLATION					
<p>2/23/2022 - All conducted property inspection and observed the trees east of the fence line needed to be trimmed up to 5' above ground elevation in order to be able to inspect the LS slope from the levee crown road. <b>Multiple veg violation notice.</b></p> <p>5/4/22 - CHN spoke with Greg Smith who indicated that he will trim up his bushes accordingly.</p>							
4173 Ft Donelson Drive	Stephen & Kathy Jackson	VEGETATION					
<p>2/24/2022 - All conducted property inspection and observed the vegetative hedgerow at the LS toe had not been maintained. It needs to be trimmed free of all vegetative matter from the ground level to 18-inches above the ground to provide the ability to visually inspect the slope from the levee crown road. <b>Multiple veg violation notice.</b></p>							
3826 Falmouth Ct	Gregory Benesch & Karen Satterly	OTHER - NEED PERMIT FOR MODS					
<p>2/24/2022 - All conducted property inspection and observed construction of a planting bed decorative rock footing along the northern fence line. This activity requires obtaining a permit from the District. <b>No violation noticed needed per CHN</b></p>							

# ITEM 9

**SHORT TERM GOALS  
2022**

1. Renewal of District Assessment.
2. Sediment Removal Project.
3. Participate in stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
6. Vegetation encroachments
7. Annual Levee Inspection.
8. Repair/Maintenance of Gates on Crown of Southwest Levee
9. Central Valley Flood Protection Plan
10. Revise District Website

**LONG TERM GOALS**

1. Lower San Joaquin River Flood Risk Reduction Project
2. Raising Elevation of South West Levee.
3. Prop 218 Assessment

# ITEM 10

## RD 1608: MASTER CALENDAR

### JANUARY

### FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

### MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

### APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

### MAY

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption

### JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code* §7910).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

### JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

### AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code* §50731.5)
- Submit End of the Year Financial Report.

**SEPTEMBER**

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

**NOVEMBER**

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

**DECEMBER**

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

**Term of Current Board Members:**

<b>Name</b>	<b>Term Commenced</b>	<b>Term Ends</b>
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2021	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

**Assessment Expires 6/30/2025**

**Emergency Operation Plan Review – June 2022**

**Reclamation District Meetings**

- **First Wednesday of each month, at 8:00 A.M.**  
**at the offices of:**  
**Neumiller & Beardslee**  
**3121 W. March Lane, Suite 100**  
**Stockton, California 95219**

# ITEM 12

Reclamation District 1608  
Bills to be Paid - May 11, 2022 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (5/11/2022 Board Mtg)	5/11/2022	Trustee Fee	\$285.64				
				<b>\$285.64</b>	6595		
Dan MacDonnell (5/11/2022 Board Mtg)	5/11/2022	Trustee Fee	\$285.64				
				<b>\$285.64</b>	6596		
Dottie Lofstrom (5/11/2022 Board Mtg)	5/11/2022	Trustee Fee	\$285.64				
4/8/22 SJC Flood Preparedness Exercise	4/8/2022	Trustee Fee	\$285.64				
4/26/22 Mtg re Proposal Review & Interview	4/26/2022	Trustee Fee	\$285.64				
				<b>\$856.92</b>	6597		
Elvia Trujillo (April 2022 Services)	4/30/22	Secretary Fee	\$992.50				
				<b>\$992.50</b>	6598		
PG&E (Landview & Seagull)	3/30/2022	0950847867-5	\$20.55				
PG&E (Stone River)	4/21/2022	2999432760-8	\$12.18				
				<b>\$32.73</b>	6599		
Neumiller & Beardslee	4/7/2022	325881	\$2,567.71				
				<b>\$2,567.71</b>	6600		
Kjeldsen Sinnnock & Neudeck	4/30/2022	32731	\$1,751.00				
	4/30/2022	32732	\$2,308.88				
	4/30/2022	32733	\$90.00				
	4/30/2022	32734	\$492.50				
	4/30/2022	32735	\$3,704.83				
	4/30/2022	32736	\$250.00				
	4/30/2022	32737	\$505.00				
	4/30/2022	32738	\$228.75				
				<b>\$9,330.96</b>	6601		
Reclamation District 1608	5/11/2022		\$40,000.00				
(Transfer to Checking Account)				<b>\$40,000.00</b>	6602		



Reclamation District 1608  
Bills to be Paid - May 11, 2022 Board Meeting

Transfer to Sediment Removal Proj Fund	5/11/2022	For Registered Warrant #6397	\$26,239.90			
				\$26,239.90		
<i>Bank of Stockton</i>		Registered Warrant No. 6397	\$26,239.90			
<i>(Payment of Registered Warrant 6397)</i>				\$26,239.90	RW6397	
Bank of Stockton Visa	4/14/2022	2/25/22-3/27/22	\$4,883.60	\$4,883.60		Online
(Adtl Pmnt to increase credit limit for JBryson for blacktop and weed control supplies)	4/21/2022		\$5,673.32	\$5,673.32		Online
State of California Payroll Taxes		4/1/22 and 4/16/22 Payroll	\$744.08	\$744.08		online
Federal Government Payroll Taxes		4/1/22 and 4/16/22 Payroll	\$3,320.04	\$3,320.04		online
Joe L. Bryson (Payroll)	4/1/2022	3/1/22-3/31/22	\$5,632.37	\$5,632.37		Direct Deposit
Gregory Burdge	4/1/2022	3/16/22-3/31/22	\$514.65	\$514.65		Direct Deposit
Gregory Burdge	4/15/2022	4/1/22-4/15/22	\$435.00	\$435.00		Direct Deposit
Hector Bryan Kendall	4/1/2022	3/16/22-3/31/22	\$706.28	\$706.28		Direct Deposit
Hector Bryan Kendall	4/15/2022	4/1/22-4/15/22	\$640.57	\$640.57		Direct Deposit
Austin Slaughter	4/1/2022	3/16/22-3/31/22	\$596.23	\$596.23		Direct Deposit
Austin Slaughter	4/15/2022	4/1/22-4/15/22	\$667.37	\$667.37		Direct Deposit
Joe Conrad Godinez Jr.	4/1/2022	3/16/22-3/31/22	\$500.02	\$500.02		1508
Joe Conrad Godinez Jr.	4/15/2022	4/1/22-4/15/22	\$98.55	\$98.55		1511
Javerse Anderson	4/1/2022	3/16/22-3/31/22	\$328.50	\$328.50		1509
Javerse Anderson	4/15/2022	4/1/22-4/15/22	\$98.55	\$98.55		1510
Franchise Tax Board	4/15/2022	From 4/1/22-4/15/22 Payperiod	\$49.53	\$49.53		1512
(G. Burdge Income Withholding)						
LOWES Improvement Store	4/19/2022		\$3,600.01	\$3,600.01		1513
(For Driveway Sealer & Resurfacer - J Bryson)						

Reclamation District 1608  
Bills to be Paid - May 11, 2022 Board Meeting

		<b>WARRANT TOTAL:</b>		<b>\$80,592.00</b>			
		<b>CHECKING TOTAL:</b>		<b>\$28,488.67</b>			
		<b>TOTAL BILLS PAID</b>		<b>\$109,080.67</b>			