

**AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES REGULAR MEETING
8:00 A.M. JUNE 1, 2022
NEUMILLER & BEARDSLEE
3121 WEST MARCH LANE, SUITE 100
STOCKTON, CA 95219**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.
2. Approval of Minutes. Minutes of the regular meeting of May 11, 2022
3. Financial Report. Review, discuss, and accept financial report.
 - (a) Adopt 2022-2023 Budget
4. Engineer's Report. Request for directions, approvals, and actions.
 - (a) Review status of Annual Levee Inspection of the District's Levee System for 2021.
5. Levee Superintendent Report. Request for directions and approvals.
6. Report by Trustees on meetings attended and upcoming meetings. Request for direction.
7. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
8. Discussion and direction on Short-Term and Long-Range Goals.
9. District Calendar. Discussion and direction.
 - (a) Tour of Levee System
 - (b) Next Meeting is July 6, 2022
10. Correspondence.
11. Approval of Bills.
12. Staff Reports.
 - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
13. Adjournment.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection on the District's website www.RD1608.com.

**AGENDA PACKET
RECLAMATION DISTRICT 1608
JUNE 1, 2022**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
3.a.	Please see attached.
4.	Please see attached
5.	Self-explanatory.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Please see attached.
9.	Please see attached.
10.	Self-explanatory.
11.	Please see attached.
12.	Self-explanatory.
13.	Self-explanatory.

ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, MAY 11, 2022**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on May 11, 2022, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
KIM FLOYD
SARAH VIGIL
DOMINICK GULLI

ABSENT

ELVIA TRUJILLO

1. **Public Comment.** None.
2. **Approval of Minutes.** Minutes of the District meeting of April 6, 2022. The Trustees reviewed the minutes. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the April 6, 2022, Regular Meeting be approved.

3. **Financial Report.** Review, discuss, and accept financial report. Attorney Andy Pinasco presented an oral and written report. He noted the District received property tax revenues, assessments and interest income. He reported the sixth registered warrant related to the Sediment Removal Project will be paid and gave an update on the outstanding registered warrants. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the May 11, 2022, meeting be approved as presented.

3.a. **FY 2022-2023 Draft Budget.** Attorney Andy Pinasco presented this item. The Trustees provided input on the Draft Budget, which was requested to be incorporated into the Draft Budget to be considered for approval at the June meeting.

4. **Engineer's Report. Request for directions and approvals.**

I. **Special Benefit Proposition No. 218 Assessment.**

- A. Award contract for Public Outreach Services Special Benefit Assessment District Formation.

Mr. Neudeck provided a written and oral report on the proposal received. Trustee Lofstrom provided an oral report explaining the interview process. Ms. Floyd, of Kim Floyd Communications answered questions posed by Trustees as to how the communication effort will take place, indicating that it was her intent to It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the contract for Public Outreach Services Special Benefit Assessment District Formation be awarded to Kim Floyd Communications and for the District Legal Counsel to prepare a contract for the District President's signature.

II. **Permit.**

- A. Discussion and possible action to approve permit as set forth below:
6633 Embarcadero Drive
Mr. John and Claude Pellarin
APN 098-150-05
Addition of Yoga Studio to existing health club building.

It was moved, seconded (D. MacDonnell /D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the permit for Mr. John and Claude Pellarin be approved with the conditions established by the District Engineer.

III. **Plan Review.**

- A. Review status of Annual Levee Inspection of the District's Levee System for 2022. Mr. Neudeck provided an oral and written report of the inspection effort, indicating that the inspections are going well and overall compliance is good. Mr. Neudeck reported that there would likely be some non-compliant properties to be considered in the coming months should such property owners fail to comply within a reasonable time period.

5. **District Website. Discussion and direction regarding updating the District's website.**
Mr. Pinasco provided an oral report and demonstrated the changes directed by the Trustees that were made to the website. The Trustees took no action on this item.

6. **Levee Superintendent Report. Request for directions and approvals.**
Joe Bryson gave an oral and written report. Please refer to the Levee Superintendent Report presented at this meeting for the complete list of items.
7. **Report by Trustees on meetings attended and upcoming meetings. Request for direction.**
Trustee Lofstrom provided a report on the County Emergency Operations Table Top Exercise she attended.
8. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**
No action taken.
9. **Discussion and direction on Short-Term and Long-Range Goals.**
No action taken.
10. **District Calendar. Discussion and direction.**
 - a. Next meeting July 6, 2022.
 - b. Levee Tour
11. **Correspondence.** None.
12. **Approval of Bills.** After review,

It was moved, seconded (D. MacDonnell /D. Lofstrom) and
unanimously carried by the Board of Trustees of Reclamation District
1608 that the List of Bills to be Paid presented at the May 11, 2022,
meeting be approved as amended.
13. **Staff Reports.** None.
 - (a) Attorney. The agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
14. **Adjournment.** The meeting adjourned at 9:25 a.m.

Respectfully submitted,

Elvia Trujillo, District Secretary

Reclamation District 1608
Bills to be Paid - May 11, 2022 Board Meeting (Amended)

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (5/11/2022 Board Mtg)	5/11/2022	Trustee Fee	\$285.64				
				\$285.64	6595		
Dan MacDonnell (5/11/2022 Board Mtg)	5/11/2022	Trustee Fee	\$285.64				
				\$285.64	6596		
Dottie Lofstrom (5/11/2022 Board Mtg)	5/11/2022	Trustee Fee	\$285.64				
4/8/22 SJC Flood Preparedness Exercise	4/8/2022	Trustee Fee	\$285.64				
4/26/22 Mtg re Proposal Review & Interview	4/26/2022	Trustee Fee	\$285.64				
				\$856.92	6597		
Elvia Trujillo (April 2022 Services)	4/30/22	Secretary Fee	\$992.50				
				\$992.50	6598		
PG&E (Landview & Seagull)	3/30/2022	0950847867-5	\$20.55				
PG&E (Stone River)	4/21/2022	2999432760-8	\$12.18				
				\$32.73	6599		
Neumiller & Beardslee	4/7/2022	325881	\$2,567.71				
				\$2,567.71	6600		
Kjeldsen Sinnnock & Neudeck	4/30/2022	32731	\$1,751.00				
	4/30/2022	32732	\$2,308.88				
	4/30/2022	32733	\$90.00				
	4/30/2022	32734	\$492.50				
	4/30/2022	32735	\$3,704.83				
	4/30/2022	32736	\$250.00				
	4/30/2022	32737	\$505.00				
	4/30/2022	32738	\$228.75				
				\$9,330.96	6601		
Reclamation District 1608	5/11/2022		\$40,000.00				
(Transfer to Checking Account)				\$40,000.00	6602		

Reclamation District 1608
Bills to be Paid - May 11, 2022 Board Meeting (Amended)

Paul E. Vaz Trucking, Inc.	7/14/2021	75010	\$389.14			
				\$389.14	6603	
Transfer to Sediment Removal Proj Fund	5/11/2022	For Registered Warrant #6397	\$26,239.90			
				\$26,239.90		
Bank of Stockton		Registered Warrant No. 6397	\$26,239.90			
(Payment of Registered Warrant 6397)				\$26,239.90	RW6397	
Bank of Stockton Visa	4/14/2022	2/25/22-3/27/22	\$4,883.60	\$4,883.60		Online
(Adtl Pmnt to increase credit limit for JBryson for blacktop and weed control supplies)	4/21/2022		\$5,673.32	\$5,673.32		Online
State of California Payroll Taxes		4/1/22 and 4/16/22 Payroll	\$744.08	\$744.08		online
Federal Government Payroll Taxes		4/1/22 and 4/16/22 Payroll	\$3,320.04	\$3,320.04		online
Joe L. Bryson (Payroll)	4/1/2022	3/1/22-3/31/22	\$5,632.37	\$5,632.37		Direct Deposit
Gregory Burdge	4/1/2022	3/16/22-3/31/22	\$514.65	\$514.65		Direct Deposit
Gregory Burdge	4/15/2022	4/1/22-4/15/22	\$435.00	\$435.00		Direct Deposit
Hector Bryan Kendall	4/1/2022	3/16/22-3/31/22	\$706.28	\$706.28		Direct Deposit
Hector Bryan Kendall	4/15/2022	4/1/22-4/15/22	\$640.57	\$640.57		Direct Deposit
Austin Slaughter	4/1/2022	3/16/22-3/31/22	\$596.23	\$596.23		Direct Deposit
Austin Slaughter	4/15/2022	4/1/22-4/15/22	\$667.37	\$667.37		Direct Deposit
Joe Conrad Godinez Jr.	4/1/2022	3/16/22-3/31/22	\$500.02	\$500.02		1508
Joe Conrad Godinez Jr.	4/15/2022	4/1/22-4/15/22	\$98.55	\$98.55		1511
Javerse Anderson	4/1/2022	3/16/22-3/31/22	\$328.50	\$328.50		1509
Javerse Anderson	4/15/2022	4/1/22-4/15/22	\$98.55	\$98.55		1510

Reclamation District 1608
Bills to be Paid - May 11, 2022 Board Meeting (Amended)

Franchise Tax Board	4/15/2022	From 4/1/22-4/15/22 Payperiod	\$49.53	\$49.53		1512	
(G. Burdge Income Withholding)							
LOWES Improvement Store	4/19/2022		\$3,600.01	\$3,600.01		1513	
(For Driveway Sealer & Resurfacers - J Bryson)							
		WARRANT TOTAL:		\$80,981.14			
		CHECKING TOTAL:		\$28,488.67			
		TOTAL BILLS PAID		\$109,469.81			

ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - JUNE 1, 2022
% OF FISCAL YEAR ELAPSED THROUGH END OF MAY 2022 - 91.6%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
O1 Levee Superintendent	\$75,000.00	\$7,172.00	\$71,181.01	94.91%
O2 Part Time Employees	30,000.00	4,825.50	41,258.10	137.53%
O3 Payroll Taxes and Expenses	25,000.00	3,950.52	15,087.36	60.35%
O4 Fences & Gates	25,000.00	3,623.20	18,361.15	73.44%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	7,500.00	0.00	9,623.46	128.31%
O7 Levee Repair Fund (General Operations & Maintenance)	15,000.00	1,125.19	27,592.22	183.95%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	25,000.00	7,399.79	9,119.13	36.48%
O9 Pump System Maintenance	750.00	13.86	233.35	31.11%
O10 Wireless Services (Cell and Mobile Computer)	1,200.00	225.81	1,135.05	94.59%
O11 Garbage Service	4,000.00	0.00	3,065.47	76.64%
O12 District Vehicle (Fuel, Maintenance and Repairs)	3,500.00	220.00	5,504.86	157.28%
TOTAL	\$212,950.00	\$28,555.87	\$202,161.16	94.93%
General Expenses				
G1 Trustee Fees	\$10,000.00	\$856.92	\$12,622.64	126.23%
G2 Secretary Fees	12,000.00	676.25	10,536.26	87.80%
G3 Office Expenses (includes storage facility)	1,000.00	0.00	354.00	35.40%
G4 General Legal	35,000.00	1,814.83	24,096.43	68.85%
G5 Audit	5,000.00	6,095.00	6,300.00	126.00%
G6 County Administration Costs	5,500.00	0.00	7,630.57	138.74%
G7 Property and Liability Insurance	11,500.00	293.00	13,947.00	121.28%
G8 Workers Compensation Insurance	8,000.00	688.88	9,078.81	113.49%
G9 Election Costs	211.47	0.00	211.47	100.00%
G10 Newsletters & Public Communications	5,000.00	0.00	5,856.12	117.12%
G11 Registered Warrant Expenses	175,000.00	26,155.31	120,197.86	68.68%
TOTAL	\$268,211.47	\$36,580.19	\$210,831.16	78.61%
Engineering Expenses				
E1 General Engineering	\$20,000.00	\$2,012.36	\$19,033.83	95.17%
E2 Plan Review Engineering	25,000.00	3,016.12	32,145.88	128.58%
E3 Administration of Delta Levee Subventions Program	20,000.00	463.75	20,767.82	103.84%
E4 Periodic Levee Property Inspections and Surveys	7,500.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	7,500.00	165.00	1,931.25	25.75%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	5,000.00	0.00	0.00	0.00%
E7 DWR 5 Year Plan	15,000.00	132.50	1,457.50	9.72%
E8 Assessment Engineering	2,100.00	0.00	2,522.68	120.13%
E9 Assesment Development	15,000.00	927.50	5,511.25	36.74%
TOTAL	\$117,100.00	\$6,717.23	\$83,370.21	71.20%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$598,261.47	\$71,853.29	\$496,362.53	82.97%

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$210,000.00	\$0.00	\$258,962.46	123.32%
Interest Income	5,000.00	0.00	1,559.00	31.18%
Assessments	298,000.00	0.00	298,812.33	100.27%
Subvention Reimbursement	100,000.00	0.00	125,591.00	125.59%
Other Reimbursable Expenses (5 Year Plan)	15,000.00	0.00	0.00	0.00%
Delta Grant II - Flood Fight Supplies	14,500.00	0.00	7,920.15	54.62%
Totals	\$642,500.00	\$0.00	\$692,844.94	107.84%

Cash On Hand	
Cash Balance as of July 1, 2021	\$392,249.43
Revenues (YTD) as of April 30, 2022	692,490.94
Expenses (YTD) as of April 30, 2022	469,895.68

Fund Balance as of May 26, 2022	\$682,121.67
Proposed Warrants for 6/1/2022 Board Meeting	\$46,525.14
TOTAL CASH	\$635,596.53

Checking Account Balance as of May 25, 2022	40,200.77
TOTAL CASH ON HAND	675,797.30

Reserves	
Board-Designated Reserve (For District Operations Only)	100,000.00

5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$33,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16
Interest (10/31/2021)		3.00	\$4,051.16
Interest (1/31/2022)		3.00	\$4,054.16
Interest (4/30/22)		3.00	\$4,057.16

SEDIMENT REMOVAL PROJECT 2020 - COUNTY ACCOUNT INFORMATION

Date	Check No.	Description	Deposit	Withdrawal	Balance
11/5/2020	2137553	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6392, 6393, 6394, 6395, 6396, 6397, 6398, 6399, 6400, 6401, 6402, 6403, 6404, 6405, 6406, 6407, 6408, 6409, 6410, 6411 at \$25,000.00 each)	\$500,000.00		\$500,000.00
11/9/2020		Dixon Marine Services Progress Pay #4		\$489,751.63	\$10,248.37
1/21/2021		Interest	\$83.00		\$10,331.37
3/3/2021	2138247	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6455, 6456, 6457, 6458, 6459, 6460, 6461, 6462, 6463, 6464, 6465, 6466, 6467, 6468, 6469 at \$25,000.00 each)	\$375,000.00		\$385,331.37
3/8/2021		Port of Stockton Invoice Invoice 01-9012-2021 for Dredge Disposal		\$375,444.40	\$9,886.97
4/30/2021		Interest	\$121.00		\$10,007.97
7/31/2021		Interest	\$31.00		\$10,038.97
11/3/2021		Transfer from General Fund to Sediment Removal Fund	\$16,000.00		\$26,038.97
11/5/2021		Payment of Registered Warrant #6392 for \$25,812.50		\$25,812.50	\$226.47
10/31/2021		Interest	\$8.00		\$234.47
1/5/2022		Transfer from General Fund to Sediment Removal Fund	\$25,950.00		\$26,184.47
1/7/2022		Payment of Registered Warrant #6393		\$25,952.74	\$231.73
2/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,015.07		\$26,246.80
2/7/2022		Payment of Registered Warrant #6394		\$26,021.75	\$225.05
1/31/2022		Interest	\$6.00		\$231.05
3/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,077.40		\$26,308.45
3/7/2022		Payment of Registered Warrant #6395		\$26,084.08	\$224.37
4/6/2022		Transfer from General Fund to Sediment Removal Fund	\$26,155.31		\$26,379.68
4/11/2022		Payment of Registered Warrant #6396		\$26,161.99	\$217.69
4/30/2022		Interest	\$4.00		\$221.69
5/11/2022		Transfer from General Fund to Sediment Removal Fund	\$26,239.90		\$26,461.59
5/16/2022		Payment of Registered Warrant #6397		\$26,239.90	\$221.69
6/1/2022		Transfer from General Fund to Sediment Removal Fund	\$26,286.64		\$26,508.33
6/6/2022		Payment of Registered Warrant #6398		\$26,286.64	\$221.69

**SEDIMENT REMOVAL PROJECT 2020
REGISTERED WARRANTS -6/1/2022**

WARRANT DATED	REGISTERED WARRANT #	DATE REGISTERED	FOR PAYMENT OF	PRINCIPAL AMOUNT	INTEREST RATE	TOTAL		DATE CALLED
						INTEREST TO DATE	TOTAL PAYOFF AMOUNT	
11/04/20	6392	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$812.50	\$25,812.50	11/5/2021
11/04/20	6393	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$952.74	\$25,952.74	1/7/2022
11/04/20	6394	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,021.75	\$26,021.75	2/7/2022
11/04/20	6395	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,084.08	\$26,084.08	3/7/2022
11/04/20	6396	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,161.99	\$26,161.99	4/11/2022
11/04/20	6397	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,239.90	\$26,239.90	5/16/2022
11/04/20	6398	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	6/6/2022
11/04/20	6399	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6400	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6401	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6402	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6403	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6404	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6405	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6406	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6407	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6408	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6409	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6410	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
11/04/20	6411	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,286.64	\$26,286.64	
				\$500,000.00		\$24,285.96	\$524,285.96	

03/03/21	6455	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6456	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6457	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6458	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6459	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6460	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6461	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6462	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6463	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6464	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6465	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6466	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6467	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6468	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
03/03/21	6469	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$1,023.97	\$26,023.97	
				\$375,000.00		\$15,359.59	\$390,359.59	

LEGEND

PAID
PROPOSED

	Registered Warrants	Interest	Principal + Interest
Subtotals	\$875,000.00	\$39,645.55	\$914,645.55
Total Amount Paid to Date	\$150,000.00	\$6,272.94	\$156,272.94
Total Remaining Due as of 5/11/21:	725,000.00	\$33,372.61	\$758,372.61

ITEM 3.a.

**RECLAMATION DISTRICT 1608
PROPOSED BUDGET FOR FISCAL YEAR 2022-2023**

	2021-2022 Budget	Actual Costs to Date (May)	Proposed 2022-2023 Budget	
OPERATIONS & MAINTENANCE EXPENSES				
O1	LEVEE SUPERINTENDENT	\$75,000.00	\$71,181.01	\$75,000.00
O2	PART TIME EMPLOYEES	30,000.00	41,258.10	35,000.00
O3	PAYROLL TAXES AND EXPENSES	25,000.00	15,087.36	15,000.00
O4	FENCES & GATES	25,000.00	18,361.15	25,000.00
O5	LOCKS & SIGNS	1,000.00	0.00	0.00
O6	WEED AND RODENT CONTROL & CLEANUP	7,500.00	9,623.46	10,000.00
O7	LEVEE REPAIR FUND (General Operations & Maintenance)	15,000.00	27,592.22	30,000.00
O8	LEVEE REPAIR FUND (Levee Capital Improvement Projects)	25,000.00	9,119.13	150,000.00
O9	PUMP SYSTEM MAINTENANCE	750.00	233.35	750.00
O10	WIRELESS SERVICES (Cell and Mobile Computer)	1,200.00	1,135.05	1,200.00
O11	GARBAGE SERVICE	4,000.00	3,065.47	4,000.00
O12	DISTRICT VEHICLE (Fuel, Maintenance & Repairs)	3,500.00	5,504.48	7,500.00
		\$212,950.00	\$202,160.78	\$363,450.00
GENERAL EXPENSES				
G1	TRUSTEE FEES	\$10,000.00	\$12,622.64	\$13,000.00
G2	SECRETARY FEES	12,000.00	10,536.26	12,000.00
G3	OFFICE EXPENSES (includes storage facility)	1,000.00	354.00	1,000.00
G4	GENERAL LEGAL	35,000.00	24,096.43	30,000.00
G5	AUDIT	5,000.00	6,300.00	5,000.00
G6	COUNTY ADMINISTRATION COSTS	5,500.00	7,630.57	6,000.00
G7	PROPERTY & LIABILITY INSURANCE	11,500.00	13,947.00	15,000.00
G8	WORKERS COMPENSATION INSURANCE	8,000.00	9,078.81	10,000.00
G9	ELECTION COSTS	211.47	211.47	0.00
G10	NEWSLETTER & PUBLIC COMMUNICATIONS	5,000.00	5,856.12	6,000.00
G11	REGISTERED WARRANT EXPENSE	175,000.00	120,197.86	175,000.00
		\$268,211.47	\$210,831.16	\$273,000.00
ENGINEERING EXPENSES				
E1	GENERAL ENGINEERING	\$20,000.00	\$19,033.83	\$20,000.00
E2	PLAN REVIEW ENGINEERING	25,000.00	32,145.88	25,000.00
E3	ADMINISTRATION OF DELTA LEVEE SUBVENTIONS PROGRAM	20,000.00	20,767.82	20,000.00
E4	PERIODIC LEVEE PROPERTY INSPECTIONS AND SURVEYS	7,500.00	0.00	7,500.00
E5	ROUTINE LEVEE MAINTENANCE CONSULTATION	7,500.00	1,931.25	7,500.00
E6	ENGINEERING, MGMNT & INSPECTION OF CAPITAL IMP. PROJECTS	5,000.00	0.00	15,000.00
E7	DWR 5 YEAR PLAN	15,000.00	1,457.50	0.00
E8	ASSESSMENT ENGINEERING	2,100.00	2,522.68	2,500.00
E9	ASSESSMENT DEVELOPMENT	15,000.00	5,511.26	90,000.00
		\$117,100.00	\$83,370.22	\$187,500.00
	TOTAL EXPENDITURES	\$598,261.47	\$496,362.16	\$813,950.00

INCOME				
	PROPERTY TAXES	\$210,000.00	\$258,962.46	\$260,000.00
	INTEREST INCOME	5,000.00	1,559.00	2,000.00
	ASSESSMENTS	298,000.00	298,812.33	298,000.00
	SUBVENTION REIMBURSEMENT	100,000.00	125,591.00	125,000.00
	OTHER REIMBURSABLE EXPENSES (5 Year Plan)	15,000.00	0.00	0.00
	Delta Grant II - Flood Fight Supplies	14,500.00	7,920.15	0.00
	TOTAL INCOME	\$642,500.00	\$692,844.94	\$685,000.00
	NET INCOME	\$44,238.53	\$196,482.78	(\$128,950.00)

ITEM 4.

Dr. Michael R. Panzer, Chairman
Dan MacDonnell, Trustee
Dot Lofstrom, PG, Trustee

RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 1, 2022
8:00 A.M.
ENGINEER'S REPORT

Andrew J. Pinasco, Attorney
Elvia C. Trujillo, Secretary
Christopher H. Neudeck, Engineer
Joe Bryson, Superintendent

I. PLAN REVIEW

- A. Review status of Annual Levee Inspection of the District's Levee system for 2022.

EXHIBIT A: Violation/Remedy Tracking for 2022 Inspection.

Exhibit A

Lincoln Village West Violation/Remedy Tracking 2022

Address	Homeowner	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
Southwest Quadrant Violations							
3604 Fourteen Mile Drive	Tom & Wendy Foulks	VEGETATION VIOLATION	4/28/2022	5/4/2022			
<p>2/22/2022 - AJL conducted property inspection and observed that vegetation maintenance on the landside slopes was deficient - no gaps in vegetation, trees required trimming up to 5' above ground level, dense vegetation. 2nd vegetation violation notice.</p> <p>5/12/22 - WLF Spoke w/Wendy Foulks and she is having her gardner come over the weekend to clear up the overgrown vegetation. AJL is schedule to inspect the property on either 5/16 or 5/17.</p> <p>5/18/22 - AJL & Joe Bryson conducted a property inspection to observe the current state of the vegetation. It was obvious that vegetation pruning had occurred on the landside slopes w/the exception of one lemon tree that was about to be harvested. The waterside slopes had no issues. The vegetation trimming was a success and this property passed inspection.</p>							
3612 Fourteen Mile Drive	John & Daniela Burke	VEGETATION VIOLATION	4/27/2022				
<p>2/22/2022 - AJL conducted property inspection and observed overgrown ground cover (up to 30-inches tall) covering the entire LS/WS slopes. Additionally, unmaintained vegetative cover was growing over the levee crown road.</p> <p>5/18/2022 - AJL & Joe Bryson noticed activity on this property while inspecting the neighboring property (Foulks) and discovered three sets of what appeared to be footings for a second story deck that were lined w/concrete forms, including many forms on the concrete at the toe of the levee inside the easement. I inquired as to what was happening and if it was permitted and Mrs. Burke told us all activity was permitted through KSN. I advised to wait on performing additional work until I had a chance to review said Plans/Permits the next day as it was late afternoon at the time of the non-intended inspection. The uppermost footing at the Levee Crown Rd shoulder appeared to be in excess depth and width of anything KSN would approve in the District Permit Application. Mr. Burke was not present on this day.</p> <p>5/19/2022 - AJL & Joe Bryson revisited the address after having reviewed said Permit Application/Plans for the activity Mr. Burke was engaging in. Mr. Burke met us in the front of his house and we jointly viewed each component of Mr. Burke's activities individually and took measurements and photos. Through this action it was determined that the uppermost footing was, in fact, far too deep and wide and was not covered in the permit. Mr. B. said he caught the laborers excavating the uppermost footing in the wrong place - hence, the wider/deeper footing. The other two footings were in keeping with the plans as measured with concrete poured already in each of them. Only partial concrete had been poured in the uppermost footing. Additionally, there was formwork on the concrete slab at the toe that Mr. B. said we was going to install a 'kitchen type' structure there and I told him that nothing was approved through the District Permit Application Process to account for this feature. I recommended he halt his 'kitchen type' activity and apply for another permit for that activity. Joe said the next day, all the formwork for the 'kitchen type' was removed. I also told Mr. B. that compaction tests in the footing soil backfill will be required and certified by a PE. Joe said he had a contact that could insure this was performed.</p>							
3730 Fourteen Mile Drive	Larry & Renata Mamaril	VEGETATION VIOLATION	4/28/2022				
<p>2/22/2022 - AJL conducted property inspection and observed that the vegetative windrow existing on the LS slope had not been trimmed up to 18-inches above the ground level. Multiple veg violation notices.</p>							
3738 Fourteen Mile Drive	Bruce & Elizabeth Davies	VEGETATION VIOLATION	4/28/2022				
<p>2/22/2022 - AJL conducted property inspection and observed that trees required trimming up to 5' above ground level and the dense LS vegetation required periodic clearing the make the slope inspectable. 2nd vegetation violation notice.</p> <p>05/05/22 - Elizabeth Davies called and left a message for CHN to let us know that the Davies intended to trim up the trees and bushes would be trimmed up within 2 weeks thereafter. KSN Inc needs to perform a follow up inspection.</p>							
3852 Fourteen Mile Drive	Dr. Laszlo & Connie Fodor	VEGETATION VIOLATION	4/28/2022				
<p>2/22/2022 - AJL conducted property inspection and observed that the vegetative windrows at the LS/WS hinge points had no trimming up to 18" above ground level and had no cleared corridors enabling inspection of LS/WS slopes from the levee crown road. 2nd vegetation violation notice.</p>							
3868 Fourteen Mile Drive	Andrew & Holly Meyers	VEGETATION VIOLATION	4/27/2022				
<p>2/22/2022 - AJL conducted property inspection and observed that trees on the LS slope required trimming up to 5' above ground level and were beginning to encroach on the levee crown road corridor with their dense vegetative crown.</p>							
6219 Embarcadero Drive	Robert & Carolyn Martin	VEGETATION VIOLATION	4/27/2022				
<p>2/22/2022 - AJL conducted property inspection and observed that trees on the WS slope were not trimmed of all branches up to 5' above ground level.</p>							

Lincoln Village West Violation/Remedy Tracking 2022

Address	Homeowner	Violation	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
6231 Embarcadero Drive	Zehender, G.W.	VEGETATION VIOLATION	4/28/2022					
2/22/2022 - AJL conducted property inspection and observed that the ground cover was not maintained on either the LS or WS slopes and was growing to a depth of 2.5-ft in places. Multiple violations.								
Northeast Quadrant Violations								
3101 Five Mile Drive	Steve Clausen	ENCROACHMENT - RUBBLE	4/27/2022					
2/23/2022 - AJL conducted property inspection and observed a 20-ft long windrow of dirt and concrete rubble stocked on the LS toe. Additionally, and unpermitted wooden structure exists in the grass at the levee toe that requires obtaining a permit to keep or total removal.								
Northwest Quadrant Violations								
3757 Hatchers Circle	Gregory & Nancy Smith	VEGETATION VIOLATION	4/28/2022					
2/23/2022 - AJL conducted property inspection and observed the trees east of the fence line needed to be trimmed up to 5' above ground elevation in order to be able to inspect the LS slope from the levee crown road. Multiple veg violation notice. 5/4/22 - CHN spoke with Greg Smith who indicated that he will trim up his bushes accordingly.								
4173 Ft Donelson Drive	Stephen & Kathy Jackson	VEGETATION	4/28/2022					
2/24/2022 - AJL conducted property inspection and observed the vegetative hedgerow at the LS toe had not been maintained. It needs to be trimmed free of all vegetative matter from the ground level to 18-inches above the ground to provide the ability to visually inspect the slope from the levee crown road. Multiple veg violation notice.								
3826 Falmouth Ct	Gregory Bensch & Karen Satterly	OTHER - NEED PERMIT FOR MODS	4/28/2022					
2/24/2022 - AJL conducted property inspection and observed construction of a planting bed decorative rock footing along the northern fence line. This activity requires obtaining a permit from the District. No violation noticed needed per CHN								
3821 Falmouth Ct	Parveen & Ghaus Malik	VEGETATION	4/28/2022					
5/13/2022 - AJL & Joe B. conducted property inspection and observed grass up to 18" tall (see photos). The homeowner is currently in hospice care and has directed family counsel to allow current resident to remain in place until 6 months after her death (verified by homeowner's son) so no maintenance will likely occur during the residence of said individual. No one was around to talk to during this inspection. A newly capped 2" irrigation pipe was exposed at the levee toe where leaking was occurring.								
3825 Fort Donelson Dr	Lance Turner	VEGETATION	4/28/2022					
5/13/2022 - AJL & Joe B. conducted property inspection and observed tall grass up to 12" or slightly less in height (see photos). No one was around to talk to during this inspection.								
3815 Fort Donelson Dr	Keith & Sarah Williams	VEGETATION	4/28/2022					
5/13/2022 - AJL & Joe B. conducted property inspection and observed tall grass up to 12" in height (see photos) on the levee easement. This homeowner lives in San Jose and has not been around said property for months according to Joe. No one was around to talk to during this inspection.								

ITEM 8

SHORT TERM GOALS 2022

1. Renewal of District Assessment.
2. Sediment Removal Project.
3. Participate in stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
6. Vegetation encroachments
7. Annual Levee Inspection.
8. Repair/Maintenance of Gates on Crown of Southwest Levee
9. Central Valley Flood Protection Plan
10. Revise District Website

LONG TERM GOALS

1. Lower San Joaquin River Flood Risk Reduction Project
2. Raising Elevation of South West Levee.
3. Prop 218 Assessment

ITEM 9

RD 1608: MASTER CALENDAR

JANUARY

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2021	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 11

Reclamation District 1608
Bills to be Paid - June 1, 2022 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (6/1/2022 Board Mtg)	6/1/2022	Trustee Fee	\$285.64				
				\$285.64	6604		
Dan MacDonnell (6/1/2022 Board Mtg)	6/1/2022	Trustee Fee	\$285.64				
				\$285.64	6605		
Dottie Lofstrom (6/1/2022 Board Mtg)	6/1/2022	Trustee Fee	\$285.64				
				\$285.64	6606		
Elvia Trujillo (May 2022 Services)	6/1/22	Secretary Fee	\$676.25				
				\$676.25	6607		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)	5/20/2022	2999432760-8	\$13.86				
				\$13.86	6608		
Neumiller & Beardslee	5/12/2022	326533	\$1,814.83				
				\$1,814.83	6609		
Kjeldsen Sinnnock & Neudeck	5/20/2022	32837	\$2,012.36				
	5/20/2022	32838	\$463.75				
	5/20/2022	32839	\$927.50				
	5/20/2022	32840	\$3,016.12				
	5/20/2022	32841	\$132.50				
	5/20/2022	32842	\$165.00				
				\$6,717.23	6610		
Dohrmann Insurance	5/18/2022	31383	\$293.00				
(Policy change adding trailer)				\$293.00	6611		
Croce Sanguinetti & Vander Veen	5/20/2022	15032	\$6,095.00				
				\$6,095.00	6612		
BPM (10/2021-11/2021 Services)	5/25/2022	20883	\$510.08				
BPM (12/2021 Services)	5/25/2022	20879	\$395.54				
BPM (01/2022 & 1099s Services)	5/25/2022	20885	\$907.51				

Reclamation District 1608
Bills to be Paid - June 1, 2022 Board Meeting

BPM (02/2022 Services)	5/25/2022	20881	\$431.55			
BPM (03/2022 Services)	5/25/2022	20884	\$699.53			
BPM (04/2022 Services)	5/25/2022	20882	\$431.55			
BPM (05/16/22 Services)	5/25/2022	20880	\$395.65			
				\$3,771.41	6613	
Transfer to Sediment Removal Proj Fund	6/1/2022	For Registered Warrant #6398	\$26,286.64			
				\$26,286.64		
Bank of Stockton	6/6/2022	Registered Warrant No. 6398	\$26,286.64			
(Payment of Registered Warrant 6397)				\$26,286.64	RW6398	
Bank of Stockton Visa	4/29/2022	3/28/22-34/26/22	\$5,000.00	\$5,000.00		Online
	5/23/2022		\$8,621.59	\$8,621.59		
State of California Payroll Taxes		5/1/22 and 5/16/22 Payroll	\$666.70	\$666.70		online
Federal Government Payroll Taxes		5/1/22 and 5/16/22 Payroll	\$3,017.36	\$3,017.36		online
Joe L. Bryson (Payroll)	4/30/2022	4/1/22-4/30/22	\$4,993.64	\$4,993.64		Direct Deposit
Gregory Burdge	4/30/2022	4/16/22-4/30/22	\$435.00	\$435.00		1514
Gregory Burdge	5/17/2022	5/1/22-5/15/22	\$463.17	\$463.17		1522
Hector Bryan Kendall	4/30/2022	4/16/22-4/30/22	\$492.75	\$492.75		Direct Deposit
Hector Bryan Kendall	5/16/2022	5/1/22-5/15/22	\$550.24	\$550.24		Direct Deposit
Austin Slaughter	4/30/2022	4/16/22-4/30/22	\$287.44	\$287.44		Direct Deposit
Joe Conrad Godinez Jr.	4/30/2022	4/16/22-4/30/22	\$295.65	\$295.65		1516
Joe Conrad Godinez Jr.	5/17/2022	5/1/22-5/15/22	\$361.35	\$361.35		1519
Joe C. Godinez Sr.	4/30/2022	4/16/22-4/30/22	\$270.73	\$270.73		1517
Joe C. Godinez Sr.	5/17/2022	5/1/22-5/16/22	\$342.58	\$342.58		1520

Reclamation District 1608
Bills to be Paid - June 1, 2022 Board Meeting

Franchise Tax Board	4/30/2022	From 4/16/22-4/30/22 Payperiod	\$72.34	\$72.34		1515
Franchise Tax Board	5/17/2022	From 5/1/22-5/15/22 Paperiod	\$154.39	\$154.39		1523
(G. Burdge Income Withholding)						
California State Disbursement Unit	4/30/2022	From 4/16/22-4/30/22 Payroll	\$270.73	\$270.73		1518
California State Disbursement Unit	5/17/2022	From 5/1/22-5/15/22 Payroll	\$342.58	\$342.58		1521
(J Godinez Sr Income Withholding)						
		WARRANT TOTAL:		\$46,525.14		
		CHECKING TOTAL:		\$26,638.24		
		TOTAL BILLS PAID		\$73,163.38		