

**MEETING AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES REGULAR MEETING
8:00 A.M. FEBRUARY 2, 2022**

**NEUMILLER & BEARDSLEE
3121 WEST MARCH LANE, SUITE 100
STOCKTON, CA 95219**

State Indoor Face Covering/Mask Requirement

As required by the California Department of Public Health, every person present at the Reclamation District 1608 Trustee Regular Meeting will be required to wear a face covering/mask at all times.

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.
2. Approval of Minutes. Minutes of the regular meeting of January 5, 2022.
3. Financial Report. Review, discuss, and accept financial report.
4. Engineer's Report. Discussion and possible action.

a. Permit Requests from homeowners:

4149 Fort Donelson Drive
Morgan & Susan Mayfield
APN 098-420-16

Review vegetation clearing of the Mayfield residence.

b. 4165 Fort Donelson Drive
Mr. David & Mrs. Tanya Smith
APN 098-420-14

Review application for the construction of a new deck at 4165 Fort Donelson Drive for the Smiths by contractor. The extent of the installation goes beyond the Smith's property line.

KSN is not supportive of this plan submittal and recommends that the Smiths limit the width of the deck to stay within their property.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

- B. AB 360 Delta Levees Subvention Program
- a. Review advertisement for Maintenance personnel and review with Superintendent Joe Bryson applicants received from "Indeed" Website.
5. Public Hearing. Ordinance Increasing the Compensation for Meeting Attendance.
 - a. Adopt Ordinance 2022-01 Establishing Trustee Compensation for Meeting Attendance.
 6. Levee Superintendent Report. Request for directions and approvals.
 7. District Website. Discussion and direction regarding updating the District's website.
 8. Newsletter. Discussion and direction.
 9. Report by Trustees on meetings attended and up coming meetings. Request for direction.
 10. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
 11. Discussion and direction on Short-Term and Long-Range Goals.
 12. District Calendar. Discussion and direction.
 - a. Next meeting March 2, 2022
 13. Future Agenda Items. Discussion and direction.
 14. Correspondence.
 15. Approval of Bills.
 16. Staff Reports.
 - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Suite 100, Stockton, California, at least seventy-two (72) hours preceding the meeting.
 17. Adjournment.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

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**AGENDA PACKET
RECLAMATION DISTRICT 1608
FEBRUARY 2, 2022**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
4.	Please see attached.
5.	Please see attached.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Self-explanatory.
10.	Self-explanatory.
11.	Please see attached.
12.	Please see attached.
13.	Self-explanatory.
14.	Self-explanatory.
15.	Please see attached.
16.	Self-explanatory.
17.	Self-explanatory.

ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, JANUARY 5, 2022**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on January 5, 2022, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT

MICHAEL PANZER
DAN MacDONNELL
DOTTIE LOFSTROM

OTHERS PRESENT

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
OMAR AL-HINDI, SJAFCA
CLAUDE PELLARIN
DOMINICK GULLI
MORGAN MAYFIELD
BOB BENTZ

ABSENT

DANIEL SCHROEDER

1. Public Comment.

- Omar Al-Hindi from SJAFCA thanked the District for sending a representative to the December 16, 2021 briefing and expressed looking forward to future quarterly meetings with the various reclamation districts.
- President Panzer commented having received a letter from the City of Stockton regarding their community outreach program to flood prone properties in the City of Stockton along with a flood safety information leaflet.
- Bob Bentz commented on having received a notice from an outfit that proposes to insure water lines but with many exceptions.

After Public Comment, the following items were moved up in the agenda and heard:

- Agenda item 4(a) and 4(b) re Show Cause Hearing for Morgan and Susan Mayfield;
- Claude Pellarin's update on the plans for the marina – for informational purposes only. (Part of Engineer's Report)
- Dominick Gulli's request (Part of Levee Superintendent Report).

2. **Approval of Minutes.** Minutes of the District meeting of December 1, 2021. The Trustees reviewed the minutes. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the December 1, 2021 Regular Meeting be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented an oral and written report. She reported the second registered warrant related to the Sediment Removal Project will be paid and gave an updated on the outstanding registered warrants. After review,

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the January 5, 2022 meeting be approved as presented.

4. **Engineer's Report.** Request for directions and approvals.

- (a) Show Cause Hearing Regarding Violation of Levee Encroachment Standards.

1. **4149 Fort Donelson Drive
Morgan and Susan Mayfield
Violation – Ongoing violation of permitted vegetation not maintained
in accordance with Levee Encroachment Standards.**

Engineer Chris Neudeck presented this item and gave background information prior to the Show Cause Hearing being opened. He gave an oral and written report. In his written report, Exhibit A is the Show Cause Hearing notice sent to the Mayfields by Dan Schroeder; Exhibit B are photos taken on November 2, 2021 of the property showing excessive vegetation growth; Exhibit C is a prior violation notice; and Exhibit D is an excerpt of the Encroachment Standards showing what is relied upon when writing these findings and letter. Mr. Neudeck stated the Show Cause Hearing was driven by him because numerous letters have been written to notify the Mayfields about their noncompliance. At this stage greater compliance is needed by the Mayfields than in the past. It has become relatively expensive for the District to have the engineer do the inspections, draft the reports, and draft and send several letters. Mr. Neudeck further stated that by the time the matter reaches to the Show Cause Hearing stage, the District is already looking at several thousand dollars every time for just one homeowner. The more compliance there is by homeowners, the less of an expense it is for the District.

President Panzer opened the Show Cause Hearing at 8:09 a.m. Mr. Morgan Mayfield, the owner of the property, was present.

Levee Superintendent, Joe Bryson, stated Mr. Mayfield had hired the temporary levee workers to do the job and the violation has been corrected. The Engineer and Trustees stressed that it is not the responsibility of the District, Joe Bryson, or his levee workers to maintain the property, it is the responsibility of the homeowners. The issue of regrowth not being maintained to standards has become a problem. The alternative is for the permit to be revoked. If the permit is revoked, then the maintenance responsibility falls on the District and groundcover will be used to minimize maintenance. Trustee Lofstrom requested to hear from Mr. Mayfield on this matter. Mr. Mayfield explained why there were delays and informed the Board that his landscaper would be taking over the maintenance of the area once a week and would be working with Joe Bryson to get his suggestions so that this does not become a problem in the future. The Trustees agreed that it's a good plan for Mr. Mayfield to have his landscaper take care of maintaining the vegetation but strongly expressed they do not want to revisit this same problem in the future. If this issue should arise again, the permit will be revoked.

The Show Cause Public Hearing closed at 8:23 a.m. at which time Mr. Mayfield left the meeting.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Trustees of Reclamation District 1608 to find the violation corrected at 4149 Fort Donelson Drive and that in the event there is any other show cause hearing on this matter, the permit will be revoked.

- (b) Discussion and possible action to revoke permit held by Morgan and Susan Mayfield at 4149 Fort Donelson Drive in accordance with Section 8 of the Levee Encroachment Standards.

Please see above section 4(a)

- (c) SJAFCA – Lower San Joaquin River Feasibility Study.
1. Report on the meeting held on Thursday, December 16, 2021, with SJAFCA, local RDs, and San Joaquin County to be briefed on the latest status of the Project.

Please see Engineer's Report Section II.A.

FROM ENGINEER'S REPORT:

I. PLAN REVIEW.

A. Review property with on-going violations and Show Cause Hearing. Seek authorization of the Board to resolve this ongoing violation of the District's Levee Encroachment Standards.

- a) 4149 Fort Donelson Drive
Morgan & Susan Mayfield
Index No. 127, Lot No 2220
APN 098-420-16

Review correspondence and photographs related to the Mayfield residence.

EXHIBIT A: Show Cause Hearing Correspondence from Dan Schroeder dated December 21, 2021

EXHIBIT B: Current Photos of the Mayfield residence taken on 11/2/21

EXHIBIT C: Prior violation notice from KSN Inc dated March 26, 2021

EXHIBIT D: Chapter 4 – Excerpt from Reclamation District 1608 Levee Encroachment Standards. (emphasis highlight added)

Please see Agenda Item 4(a) for Show Cause Hearing

II. SJAFCA – LOWER SAN JOAQUIN RIVER FEASIBILITY PROJECT (LSJRFP)

- A. Review the meeting held on Thursday, December 16, 2021 with SJAFCA, local RD's and SJCo to be briefed on the latest status of the Project. Trustee Lofstrom, Counsel Pinasco and Engineer Neudeck all attended.

EXHIBIT E: Meeting handouts and PowerPoint presentation.

Chris Neudeck presented this item. He included in his report the handouts that were given at the December 16th meeting where representatives from several reclamation districts were in attendance. At that meeting, SJAFCA explained the goals of the project, the priority actions, and gave funding and cost share updates. Mr. Neudeck said about the meeting that it was a team of flood control professionals sharing flood control issues of our region where they were able to give their concerns to SJAFCA. Trustee Lofstrom was glad she was able to attend the meeting to get a better understanding of the project and feels attendance at future meetings is important. Mr. Omar Al-Hindi from SJAFCA encourages

participation and attendance from reclamation districts at the future quarterly meetings that are being planned. Discussion was held and questions were answered.

Comment by member of the public:

Claude Pellarin re Improvements to the Marina

Chris Neudeck reported working closely with Claude Pellarin on a variety of improvements being done at the Marina. Mr. Pellarin decided to come to the meeting to give an update of what his plans are for the Marina. He explained part of the plans are to improve the existing building and recreational area and include a new fitness center, café, and a yoga studio, among other things. Mr. Pellarin and his brother will be making a substantial monetary investment and are looking for general direction before proceeding further. Engineer Neudeck has requested Mr. Pellarin submit the details, he will then review, do the research and give his recommendations. Mr. Neudeck does not have concerns as everything Mr. Pellarin has done so far has been on par with the Standards. The Trustees are not opposed to the project since it's just an extension of what is there right now but are not ready to endorse until all details are reviewed by the District Engineer. Mr. Pinasco said there was going to be no action taken at this meeting on this matter. The next step is for Mr. Pellarin to submit a permit application.

5. **County-Wide Local Hazard Mitigation Update. Discussion and possible action to authorize District Official to sign letter of commitment to participate in the County-Wide Local Hazard Mitigation Update Planning Effort.**

Andy Pinasco presented this item. He reported that every five years the County goes through and updates the local hazard mitigation plan. The County receives money to conduct this process and reaches out to agencies affected to participate. The letter needs to be submitted to the County indicating the District does want to participate. Mr. Neudeck noted participation is important to be able to apply for funds under this program in accordance with FEMA guidelines. At the moment, the District doesn't have any projects that would qualify but recommends the District participate to be able to apply for a grant in the future. Engineer Neudeck will be the point of contact for the District.

It was moved, seconded (D. MacDonnell/D. Lofstrom) and unanimously carried by the Board of Trustees of Reclamation District 1608 to authorize Attorney Dan Schroeder to sign the Letter of Commitment to Participate in the County-wide Local Hazard Update Planning Effort.

6. **Levee Superintendent Report.** Request for directions and approvals.

Joe Bryson presented an oral and written report. Mr. Bryson reported being very busy due to the last big storm bringing down many tree limbs. In addition, he has been dealing with repairs due to break-ins and with rocks being taken at Grupe Park. As a result of this, Mr. Bryson is in need of additional levee workers to help with the additional work and repairs needed.

In item 4 of his report, he noted having received a call from Mr. Dominick Gulli regarding trees by Delta Cove Apartments. Mr. Gulli was present at the meeting and asked if the eucalyptus trees are on RD 1608's property since they are not on Delta Cove property and wanted to know if the District can remove those trees. Mr. Pinasco stated the District does not own the property in question nor does it have any obligation to maintain. The easement the District has is only for the ability to enter to perform repair or routine maintenance and the removal of the trees falls on San Joaquin County Flood Control & Water Conservation District. Mr. Gulli was going to report to his client that the area is owned by the San Joaquin County Flood Control and Water Conservation District.

For a complete list of items reported by Mr. Bryson, please refer to the Levee Superintendent Report provided at this meeting.

7. **Newsletter.** Discussion and direction.

Andy Pinasco will be reaching out to Kristen Dyke as to the status of the newsletter. At the last meeting, Trustee Lofstrom was given the authority to do the final review and approval of the newsletter.

8. **Report by Trustees on meetings attended and upcoming meetings.** Request for direction. No additional reports.

9. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** No report

10. **Discussion and direction on Short-Term and Long-Range Goals.**
No discussion.

11. **District Calendar.** Discussion and direction.

- a. Next meeting February 2, 2022.

Andy Pinasco reported the annual trustee compensation is on the calendar. In order for this to be considered at the next meeting and to be able to take action, a notice has to be

published. The Board directed Staff to issue appropriate publication and to bring the item to the next Board meeting.

Trustees Lofstrom and MacDonnell would like to bring back to the agenda an item related to the District's website.

12. **Correspondence.** No correspondence of note.

13. **Approval of Bills.** After review,

It was moved, seconded (D. Lofstrom/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the January 5, 2022 meeting be approved.

14. **Staff Reports.**

(a) **Attorney.** The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. **Adjournment.** The meeting adjourned at 10:07 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

Reclamation District 1608
Bills to be Paid - January 5, 2022 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (1/5/2022 Regular Mtg)	1/5/2022	Trustee Fee	\$272.04				
				\$272.04	6556		
Dan MacDonnell (1/5/2022 Regular Mtg)	1/5/2022	Trustee Fee	\$272.04				
				\$272.04	6557		
Dottie Lofstrom (1/5/2022 Regular Mtg)	1/5/2022	Trustee Fee	\$272.04				
SJAFCA Mtg with RDs 12/16/21	12/16/2021	Trustee Fee	\$272.04				
				\$544.08	6558		
Elvia Trujillo (December 2021 Services)	12/28/2021	Secretary Fee	\$977.69				
				\$977.69	6559		
PG&E (Landview & Seagull)	12/1/2021	0950847867-5	\$11.51				
PG&E (Stone River)	11/19/2021	2999432760-8	\$23.19				
				\$34.70	6560		
Neumiller & Beardslee	12/17/2021	323143	\$2,476.96				
				\$2,476.96	6561		
Kjeldsen Sinnock & Neudeck	12/17/2021	31872	\$1,662.77				
	12/17/2021	31873	\$662.50				
	12/17/2021	31874	\$6,046.08				
	12/17/2021	31875	\$865.00				
				\$9,236.35	6562		
Paul E. Vaz Trucking, Inc.	12/2/2021	76822	\$410.14				
	12/2/2021	76823	\$285.48				
				\$695.62	6563		
Transfer to Sediment Removal Proj Fund	1/5/2021	For Registered Warrant #6393	\$25,950.00				
				\$25,950.00			
Bank of Stockton		Registered Warrant No. 6393	\$25,950.00				
(Payment of Registered Warrant 6393)				\$25,950.00	RW6393		

ITEM 3

RECLAMATION DISTRICT 1608
 FINANCIAL REPORT - FEBRUARY 2, 2022
 % OF FISCAL YEAR ELAPSED THROUGH JANUARY 31, 2022 - 58.3%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
Levee Superintendent	\$75,000.00	\$7,528.13	\$42,528.76	56.71%
Part Time Employees	30,000.00	2,361.50	20,016.60	66.72%
Payroll Taxes and Expenses	25,000.00	369.87	8,186.22	32.74%
Fences & Gates	25,000.00	4,164.61	8,052.47	32.21%
Locks & Signs	1,000.00	0.00	0.00	0.00%
Weed and Rodent Control & Clean up	7,500.00	1,117.31	4,288.34	57.18%
Levee Repair Fund (General Operations & Maintenance)	15,000.00	5,870.41	11,434.43	76.23%
Levee Repair Fund (Levee Capital Improvement Projects)	25,000.00	0.00	1,448.79	5.80%
Pump System Maintenance	750.00	20.97	146.35	19.51%
Wireless Services (Cell and Mobile Computer)	1,200.00	100.16	670.60	55.88%
Garbage Service	4,000.00	0.00	1,913.32	47.83%
District Vehicle (Fuel, Maintenance and Repairs)	3,500.00	534.08	4,124.63	117.85%
TOTAL	\$212,950.00	\$22,067.04	\$102,810.51	48.28%
General Expenses				
Trustee Fees	\$10,000.00	\$816.12	\$8,433.24	84.33%
Secretary Fees	12,000.00	874.19	6,718.63	55.99%
Office Expenses (includes storage facility)	1,000.00	0.00	354.00	35.40%
General Legal	35,000.00	2,948.24	16,622.88	47.49%
Audit	5,000.00	0.00	205.00	4.10%
County Administration Costs	5,500.00	4,933.07	4,933.07	89.69%
Property and Liability Insurance	11,500.00	0.00	0.00	0.00%
Workers Compensation Insurance	8,000.00	0.00	6,343.17	79.29%
Election Costs	211.47	0.00	211.47	100.00%
Newsletters & Public Communications	5,000.00	1,760.00	1,939.88	38.80%
Registered Warrant Expenses	175,000.00	0.00	16,000.00	9.14%
TOTAL	\$268,211.47	\$11,331.62	\$61,761.34	23.03%
Engineering Expenses				
General Engineering	\$20,000.00	\$1,976.43	\$11,108.58	55.54%
Plan Review Engineering	25,000.00	937.50	13,693.13	54.77%
Administration of Delta Levee Subventions Program	20,000.00	581.25	15,285.21	76.43%
Periodic Levee Property Inspections and Surveys	7,500.00	0.00	0.00	0.00%
Routine Levee Maintenance Consultation	7,500.00	206.25	1,537.50	20.50%
Engineering, Mgmnt & Inspection of Capital Imp. Projects	5,000.00	0.00	0.00	0.00%
DWR 5 Year Plan	15,000.00	0.00	66.25	0.44%
Assessment Engineering	2,100.00	0.00	2,498.93	119.00%
Assesment Development	15,000.00	0.00	2,120.00	14.13%
TOTAL	\$117,100.00	\$3,701.43	\$46,309.60	39.55%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$598,261.47	\$37,100.09	\$210,881.45	35.25%

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$210,000.00	\$135,101.16	\$139,807.11	66.57%
Interest Income	5,000.00	0.00	701.00	14.02%
Assessments	298,000.00	151,919.39	164,054.01	55.05%
Subvention Reimbursement	100,000.00	0.00	125,591.00	125.59%
Other Reimbursable Expenses (5 Year Plan)	15,000.00	0.00	0.00	0.00%
Delta Grant II - Flood Fight Supplies	14,500.00	0.00	0.00	0.00%
Totals	\$642,500.00	\$287,020.55	\$430,153.12	66.95%

Cash On Hand

Cash Balance as of July 1, 2021	\$392,249.43
Revenues (YTD) as of December 31, 2021	429,799.12
Expenses (YTD) as of December 31, 2021	202,331.63

Fund Balance as of January 25, 2022	\$582,168.01
Proposed Warrants for 2/2/2022 Board Meeting	\$76,172.73
TOTAL CASH	\$505,995.28

Checking Account Balance as of January 25, 2022	16,385.07
TOTAL CASH ON HAND	522,380.35

Reserves

Board-Designated Reserve (For District Operations Only)	100,000.00
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5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16
Interest (10/31/2021)		3.00	\$4,051.16

SEDIMENT REMOVAL PROJECT 2020 - COUNTY ACCOUNT INFORMATION

Date	Check No.	Description	Deposit	Withdrawal	Balance
11/5/2020	2137553	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6392, 6393, 6394, 6395, 6396, 6397, 6398, 6399, 6400, 6401, 6402, 6403, 6404, 6405, 6406, 6407, 6408, 6409, 6410, 6411 at \$25,000.00 each)	\$500,000.00		\$500,000.00
11/9/2020		Dixon Marine Services Progress Pay #4		\$489,751.63	\$10,248.37
1/21/2021		Interest	\$83.00		\$10,331.37
3/3/2021	2138247	Bank of Stockton Check Payable to RD 1608 (For registered warrants: 6455, 6456, 6457, 6458, 6459, 6460, 6461, 6462, 6463, 6464, 6465, 6466, 6467, 6468, 6469 at \$25,000.00 each)	\$375,000.00		\$385,331.37
3/8/2021		Port of Stockton Invoice Invoice 01-9012-2021 for Dredge Disposal		\$375,444.40	\$9,886.97
4/30/2021		Interest	\$121.00		\$10,007.97
7/31/2021		Interest	\$31.00		\$10,038.97
11/3/2021		Transfer from General Fund to Sediment Removal Fund	\$16,000.00		\$26,038.97
11/5/2021		Payment of Registered Warrant #6392 for \$25,812.50		\$25,812.50	\$226.47
10/31/2021		Interest	\$8.00		\$234.47
1/5/2022		Transfer from General Fund to Sediment Removal Fund	\$25,950.00		\$26,184.47
1/7/2022		Payment of Registered Warrant #6393		\$25,952.74	\$231.73
2/2/2022		Transfer from General Fund to Sediment Removal Fund	\$26,015.07		
2/4/2022		Payment of Regisered Warrant #6394		\$26,015.07	

SEDIMENT REMOVAL PROJECT 2020
REGISTERED WARRANTS -2/2/2022

WARRANT DATED	REGISTERED WARRANT #	DATE REGISTERED	FOR PAYMENT OF	PRINCIPAL AMOUNT	INTEREST RATE	TOTAL INTEREST TO DATE	TOTAL PAYOFF AMOUNT	DATE CALLED
11/04/20	6392	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$812.50	\$25,812.50	11/5/2021
11/04/20	6393	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$952.74	\$25,952.74	1/7/2022
11/04/20	6394	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6395	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6396	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6397	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6398	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6399	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6400	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6401	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6402	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6403	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6404	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6405	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6406	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6407	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6408	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6409	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6410	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
11/04/20	6411	11/05/20	Dixon Marine Progress Pay #4	\$25,000.00	3.25%	\$1,105.07	\$26,105.07	
				\$500,000.00		\$21,656.41	\$521,656.41	

03/03/21	6455	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6456	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6457	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6458	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6459	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6460	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6461	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6462	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6463	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6464	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6465	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6466	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6467	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6468	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
03/03/21	6469	03/03/21	Port of Stockton	\$25,000.00	3.25%	\$745.06	\$25,745.06	
				\$375,000.00		\$11,175.94	\$386,175.94	

LEGEND

PAID
PROPOSED

	Registered Warrants	Interest	Principal + Interest
Subtotals	\$875,000.00	\$32,832.34	\$907,832.35
Total Amount Paid to Date	\$50,000.00	\$1,765.24	\$51,765.24
Total Remaining Due as of 2/2/22	825,000.00	\$31,067.11	\$856,067.11

ITEM 4

**RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
WEDNESDAY, FEBRUARY 2, 2022
8:00 A.M.
ENGINEER'S REPORT**

I. PLAN REVIEW

A. Permit Requests from homeowners

- a) **4149 Fort Donelson Drive.**
Morgan & Susan Mayfield
Index No. 127, Lot No 2220
APN 098-420-16

Review vegetation clearing of the Mayfield residence.

*EXHIBIT A: Current Photos of the Mayfield residence
taken on 1/25/22*

- b) **4165 Fort Donelson Drive**
Mr. David & Mrs. Tanya Smith
Index No. 129, Lot No 2218
APN 098-420-14
David (209) 323-8809

Review an application for the construction of a new deck at 4165 Fort Donelson Dr for the Smiths by contractor Michael Espara 209.470.5856.

KSN is supportive of this plan submittal and recommends that the Board of Trustees approve the Smiths deck addition.

*EXHIBIT B: January 19, 2022 Encroachment
APPLICATION for deck addition.*

EXHIBIT C: Plans of deck addition.

EXHIBIT D: Site Photos of the lot.

EXHIBIT E: Parcel Quest Data.

II. AB 360 DELTA LEVEES SUBVENTION PROGRAM

- A. Review advertisement for Maintenance personnel and review with Superintendent Joe Bryson applicants received from “Indeed” Website.

EXHIBIT F: Employment advertisement.

ITEM 5

**RECLAMATION DISTRICT NO. 1608
ORDINANCE 2022-01**

**ORDINANCE ESTABLISHING TRUSTEE COMPENSATION FOR MEETING
ATTENDANCE**

WHEREAS, on March 3, 2021, the Reclamation District 1608 (the “District”) Trustees duly adopted Ordinance 2021-01, increasing Trustee compensation for meeting attendance from \$259.09 per meeting to \$272.09 per meeting; and

WHEREAS, Water Code section 20200 et seq. allows an increase to the amount of Trustee compensation to be increased by an amount not to exceed 5% for each calendar year following the operative date of the last adjustment; and

WHEREAS, a public hearing to consider an increase in the compensation of the members of the District Board of Trustees was duly noticed in accordance with Water Code section 20203 and Government Code section 6066, and said hearing was held on the date hereof; and

WHEREAS, in compliance with the requirements of Water Code section 20200 et seq., the District’s Board desires to increase compensation paid to Trustees for meeting attendance by 5%, which is an increase of \$13.60 to the current amount \$272.09 per meeting resulting in an amount of \$285.69 per meeting as Trustee compensation.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT 1608 AS FOLLOWS:

Section 1. Trustee compensation shall be \$285.69 for each day’s attendance at meetings of the Board as defined in the District’s applicable compensation policy.

Section 2. This ordinance is not intended to impose, and shall not be construed or given effect in a manner that imposes, upon the District or any officer or employee thereof, a mandatory duty of care toward persons and property within or without the District so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

Section 3. If any provision of this ordinance or application thereof to any person or circumstances is held invalid, such invalidity shall not effect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable. The city council hereby declares that it would have adopted this ordinance irrespective of the validity of any particular portion thereof.

Section 4. This ordinance shall become effective sixty (60) days after its final passage.

On motion of Trustees, seconded by Trustees the foregoing ordinance was duly passed by the Board of Trustees of Reclamation District 1608 at a regular meeting thereof held on February 2, 2022, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

MICHAEL PANZER, President

ATTEST:

ELVIA TRUJILLO, Secretary

ITEM 11

SHORT TERM GOALS 2021

1. Renewal of District Assessment.
2. Sediment Removal Project.
3. Participate in stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
6. Vegetation encroachments
7. Annual Levee Inspection.
8. Repair/Maintenance of Gates on Crown of Southwest Levee
9. Central Valley Flood Protection Plan

LONG TERM GOALS

1. Lower San Joaquin River Flood Risk Reduction Project
2. Raising Elevation of South West Levee.
3. Prop 218 Assessment

ITEM 12

RD 1608: MASTER CALENDAR

JANUARY

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2021	First Friday of Dec 2025
Dottie Lofstrom	2021	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 15

Reclamation District 1608
Bills to be Paid - February 2, 2022 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (2/2/2022 Regular Mtg)	2/2/2022	Trustee Fee	\$272.04				
				\$272.04	6564		
Dan MacDonnell (2/2/2022 Regular Mtg)	2/2/2022	Trustee Fee	\$272.04				
				\$272.04	6565		
Dottie Lofstrom (2/2/2022 Regular Mtg)	1/5/2022	Trustee Fee	\$272.04				
				\$272.04	6566		
Elvia Trujillo (January 2021 Services)	1/27/2022	Secretary Fee	\$874.19				
				\$874.19	6567		
PG&E (Landview & Seagull)	12/29/2022	0950847867-5	\$9.75				
PG&E (Stone River)	1/21/2022	2999432760-8	\$11.22				
				\$20.97	6568		
Neumiller & Beardslee	1/13/2022	323323	\$2,948.24				
				\$2,948.24	6569		
Kjeldsen Sinnock & Neudeck	1/21/2022	32000	\$1,976.43				
	1/21/2022	32001	\$491.25				
	12/21/2022	32002	\$90.00				
	12/21/2022	32003	\$937.50				
	12/21/2022	32004	\$206.25				
				\$3,701.43	6570		
SJC Mosquito & Vector Control Dist	1/14/2022	SJ10038	\$36.71				
				\$36.71	6571		
Port City Marketing Solutions	1/4/2022	19499	\$1,760.00				
				\$1,760.00	6572		
Reclamatio District 1608 (Transfer to Checking Account)	2/2/2022		\$40,000.00				
				\$40,000.00	6573		
Transfer to Sediment Removal Proj Fund	2/2/2022	For Registered Warrant #6394	\$26,015.07				
				\$26,015.07			

Reclamation District 1608
Bills to be Paid - February 2, 2022 Board Meeting

<i>Bank of Stockton</i>		Registered Warrant No. 6394	\$26,015.07			
<i>(Payment of Registered Warrant 6394)</i>				\$26,015.07	RW6394	
Bank of Stockton Visa	1/13/2022	11/27/22 - 12/27/22	\$4,511.70			
				\$4,511.70		online
State of California Payroll Taxes		1/1/22 and 1/16/22 Payroll	\$537.42	\$537.42		online
Federal Government Payroll Taxes		1/1/22 and 1/16/22 Payroll	\$2,402.32	\$2,402.32		online
Joe L. Bryson (Payroll)	1/3/2022	12/1/21-12/31/21	\$5,778.90	\$5,778.90		Direct Deposit
Joe Godinez (Payroll)	1/3/2022	12/16/21-12/31/21	\$296.11	\$296.11		1490
Joe Godinez (Payroll)	1/18/2022	1/1/22-1/15/22	\$291.04	\$291.04		1493
Joe Conrad Godinez Jr (Payroll)	1/3/2022	12/16/21-12/31/21	\$468.11	\$468.11		1488
Joe Conrad Godinez Jr (Payroll)	1/18/2022	1/1/22 -1/15/22	\$65.70	\$65.70		1492
Elias Strauther (Payroll)	1/3/2022	12/6/21-12/31/21	\$238.17	\$238.17		1489
Elias Strauther (Payroll)	1/18/2022	1/1/22-1/15/22	\$221.73	\$221.73		1495
California State Disbursement Unit	1/3/2022	From 12/16/21-12/31/21 Payroll	\$296.12	\$296.12		1491
(J Godinez Sr Income Withholding)						
California State Disbursement Unit	1/18/2022	From 1/1/22-1/15/22 Payroll	\$291.05	\$291.05		1494
(J Godinez Sr Income Withholding)						
		WARRANT TOTAL:		\$76,172.73		
		CHECKING TOTAL:		\$15,398.37		
		TOTAL BILLS PAID		\$91,571.10		