

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, SEPTEMBER 1, 2021**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on September 1, 2021, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
DAN MacDONNELL

OTHERS PRESENT WERE:

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
DOT LOFSTROM
GREG EBENHACK

ABSENT

DAN SCHROEDER

1. **Public Comment.** President Panzer gave the sad news that Trustee Tholborn had passed away. He expressed his sympathy for the loss of a friend, patient, neighbor and an excellent trustee. Brett brought great contributions to this Board and we are going to miss him and are praying for his family.

2. **Trustee Vacancy.** Discussion and action to fill Trustee vacancy.
Attorney Andy Pinasco presented this item. He stated the Trustees have a decision to make on how to appoint a trustee with the following options: (1) do nothing which means you let the San Joaquin County Board of Supervisors decide; (2) choose an individual to fill the position within the time allowed (60 days from today), and (3) to call an election. Mr. Pinasco further explained the reason someone can't be appointed today is because notice needs to be given and direction from the Board is needed. If the Board appoints someone, it will be for the remaining of Trustee Tholborn's term through 2023. It was noted that both Dot Lofstrom and Greg Ebenhack are interested in filling that position and both provided their written qualifications. Discussion was held with the desire to appoint someone to fill the position.

It was moved, seconded (M. Panzer/D. MacDonnell) and
unanimously carried by the Board Trustees of Reclamation District
1608, to direct Staff to conduct notice of appointment to fill trustee
vacancy by posting in three physical places within the
jurisdictional boundaries of the District.

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, to move forward with a special meeting to take place on September 20, 2021 at 8:00 a.m. at Neumiller & Beardslee for the appointment of a new Trustee.

3. **Approval of Minutes.** Minutes of the District meetings of August 4, 2021 and August 16, 2021. The Trustees reviewed the minutes. After review,

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the August 4, 2021 Regular Meeting be approved as presented.

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the August 16, 2021 Special Meeting be approved as presented.

4. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented the financial report. She reported the Subventions Claim Reimbursement for Fiscal Year 2019/2020 in the amount of \$125,591.00 had been received but was not included in this financial report; however, it will appear in the next financial report. After review,

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the September 1, 2021 meeting be approved as presented.

Andy Pinasco gave an updated on the registered warrants. He informed the Board no registered warrants have been retired but that will start being done in the upcoming meetings. He went over the spreadsheet showing the list of registered warrants and informed the Board these warrants need to be paid in order and it's at the Board's discretion as to how many are paid at a time.

5. **Engineer's Report.** Request for directions, approvals, and actions.

- (a) Levee Encroachment Permits/Enforcement.
i. Consider new permits requests from homeowners.
i. 3848 Fourteen Mile Drive

Mr. Gerard & Christine Hammer
Index No. 27, Lot 1149
APN 098-370-11

Review an application seeking relocation of an unpermitted fence to the toe of the landside levee that is currently located in the rear of their home along the landside point of the Southwest Quadrant along Fourteen Mile Drive.

Excerpts From Engineer's Report:

The Board of Trustees reviewed this matter at their June 2, 2021 meeting and denied an As-Built permit for the current location and suggested that the Hammers reconsider the fence location. The Hammers are now resubmitting this application in line with the Board of Trustees previous action and are seeking a permit to relocate this existing fence along the levee.

KSN Inc. recommends approval of this fence relocation with no special conditions.

Mr. Neudeck, in presenting this item, also referenced Exhibit A - August 26, 2021 Encroachment Application for the remodel of the rear deck; Exhibit B - Plans; and Exhibit C - Site photos of the lot. After review,

It was moved, seconded (M. Panzer/D. MacDonnel) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the application from Mr. and Mrs. Hammer at 3848 Fourteen Mile Drive for the relocation of the unpermitted fence be approved with no special conditions.

- (b) Future Proposition 218 Election.
 - i. Review and discuss REVISED Proposition 218 Assessment Election PowerPoint presentation and provide direction to District staff.

Engineer Chris Neudeck presented an oral and written report. He explained the PowerPoint is from the August 16, 2021 Board of Trustees Workshop held to discuss the Proposition 218 process. The PowerPoint has been revised in pages 3 and 4. These changes were done to the list of tasks to align with the election closer to the winter season and Mr. Neudeck explained the reasons

why this would be beneficial to the District. In 2010 the District did the existing Proposition 218 assessment that will sunset in 2025. The special assessment is necessary to cover District expenses. It will also be necessary in order to do the next dredging project which will extend to Feather River.

Attorney Pinasco stated that no motion is necessary, just a consensus to agree on Mr. Neudeck's report and to continue in line with timing. After discussion there was Board consensus to ask Staff to pursue this plan with appropriate timeframes and accepted the Engineer's report.

6. **Levee Superintendent Report. Request for directions and approvals.**
Mr. Bryson presented an oral and written report. In addition to Mr. Bryson going through each line item in his report, he stated that since getting the Reclamation District 1608 truck, people stop to ask questions and want to know more about the District. This has allowed Mr. Bryson to get to know people within the district and to answer questions homeowners may have. President Panzer agreed that it was beneficial to have a District vehicle to bring awareness. Mr. Bryson also stated that the two levee workers he had working with him are gone and now he is training a new worker that can only work part-time due to his school schedule. For a complete list of items reported by Mr. Bryson, please refer to the Levee Superintendent Report provided in the agenda packet for this meeting.
7. **Report by Trustees on meetings attended and upcoming meetings. Request for directions and approval.** None.
8. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** None.
9. **Discussion and direction on Short-Term and Long-Range Goals.**
It was decided that the Sediment Removal Project should remain on the Short-Term and Long-Range Goals.
10. **District Calendar. Discussion and direction.**
Andy Pinasco reported that the noticing of the nomination petitions had been done. The next step is to wait for the nomination petitions to be submitted by the deadline.
 - (a) Next Meeting is October 6, 2021.
11. **Correspondence.**
The notice regarding the 2021 California Preseason Flood Coordination Meetings was included in the Correspondence section of the agenda packet. Mr. Neudeck noticed that a location was not announced as part of the list. For San Joaquin County, the meeting will

be on Tuesday, October 19. These meetings usually take place at the County Ag Center. A notice should be coming soon with additional information.

12. **Approval of Bills.** After review,

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the September 1, 2021 meeting be approved as presented.

13. **Staff Reports.**

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

14. **Adjournment.** The meeting adjourned at 9:02 a.m.

Respectfully submitted,


Elvia C. Trujillo
District Secretary

Reclamation District 1608
Bills to be Paid - September 1, 2021 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (9/1/2021 Regular Mtg)	9/1/2021	Trustee Fee	\$272.04				
8/16/2021 Special Meeting	8/16/2021	Trustee Fee	\$272.04				
				\$544.08	6519		
Brett Tholborn (8/16//2021 Special Mtg)	8/4/2021	Trustee Fee	\$272.04				
				\$272.04	6520		
Dan MacDonnell (9/1/2021 Regular Mtg)	9/1/2021	Trustee Fee	\$272.04				
8/16/2021 Special Meeting	8/16/2021	Trustee Fee	\$272.04				
				\$544.08	6521		
Elvia Trujillo (August 2021 Services)	9/1/2021	Secretary Fee	\$848.30				
				\$848.30	6522		
PG&E (Landview & Seagull)	7/30/2021	0950847867-5	\$10.10				
PG&E (Stone River)	8/23/2021	2999432760-8	\$12.76				
				\$22.86	6523		
Neumiller & Beardslee	8/13/2021	319783	\$2,006.20				
				\$2,006.20	6524		
Kjeldsen Sinnock & Neudeck	7/30/2021	30848	\$502.50				
	7/30/2021	30849	\$290.75				
	7/30/2021	30850	\$624.18				
	7/30/2021	30851	\$836.25				
	8/20/2021	30995	\$1,323.25				
	8/20/2021	30996	\$1,901.25				
	8/20/2021	30997	\$1,060.00				
	8/20/2021	30998	\$1,382.25				
	8/20/2021	30999	\$1,055.13				
				\$8,975.56	6525		
Halverson Concrete	8/13/2021	767714	\$14,850.00				
				\$14,850.00	6526		

