

**MEETING AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES REGULAR MEETING
8:00 A.M. OCTOBER 6, 2021
NEUMILLER & BEARDSLEE**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the District meetings of September 1, 2021, and September 20, 2021.
3. Financial Report. Review, discuss, and accept financial report.
4. Engineer's Report. Request for directions and approvals.
 - (a) Levee Encroachment Permits/Enforcement
 - (b) Delta Levee Subventions Program
5. Cal-Mutuals. Discussion and Possible Action to Fill Out and Submit Ballot for 2021 Annual Meeting of the California Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority
6. Levee Superintendent Report. Request for directions and approvals.
7. Newsletter. Discussion and direction.
8. Report by Trustees on meetings attended and upcoming meetings. Request for direction.
9. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
10. Discussion and direction on Short-Term and Long-Range Goals.
11. District Calendar. Discussion and direction.
12. Correspondence.
13. Approval of Bills.
14. Staff Reports.

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Suite 100, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. Adjournment.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

**AGENDA PACKET
RECLAMATION DISTRICT 1608
OCTOBER 6, 2021**

<u>ITEM</u>	<u>COMMENTARY</u>
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- | | |
|-----|----------------------|
| 1. | Self-explanatory. |
| 2. | Please see attached. |
| 3. | Please see attached. |
| 4. | Self-explanatory. |
| 5. | Please see attached. |
| 6. | Self-explanatory. |
| 7. | Self-explanatory. |
| 8. | Self-explanatory. |
| 9. | Self-explanatory. |
| 10. | Please see attached. |
| 11. | Please see attached. |
| 12. | Self-explanatory. |
| 13. | Please see attached. |
| 14. | Self-explanatory. |
| 15. | Self-explanatory. |

ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, SEPTEMBER 1, 2021**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on September 1, 2021, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
DAN MacDONNELL

OTHERS PRESENT WERE:

CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
DOT LOFSTROM
GREG EBENHACK

ABSENT

DAN SCHROEDER

1. **Public Comment.** President Panzer gave the sad news that Trustee Tholborn had passed away. He expressed his sympathy for the loss of a friend, patient, neighbor and an excellent trustee. Brett brought great contributions to this Board and we are going to miss him and are praying for his family.

2. **Trustee Vacancy.** Discussion and action to fill Trustee vacancy.
Attorney Andy Pinasco presented this item. He stated the Trustees have a decision to make on how to appoint a trustee with the following options: (1) do nothing which means you let the San Joaquin County Board of Supervisors decide; (2) choose an individual to fill the position within the time allowed (60 days from today), and (3) to call an election. Mr. Pinasco further explained the reason someone can't be appointed today is because notice needs to be given and direction from the Board is needed. If the Board appoints someone, it will be for the remaining of Trustee Tholborn's term through 2023. It was noted that both Dot Lofstrom and Greg Ebenhack are interested in filling that position and both provided their written qualifications. Discussion was held with the desire to appoint someone to fill the position.

It was moved, seconded (M. Panzer/D. MacDonnell) and
unanimously carried by the Board Trustees of Reclamation District
1608, to direct Staff to conduct notice of appointment to fill trustee
vacancy by posting in three physical places within the
jurisdictional boundaries of the District.

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, to move forward with a special meeting to take place on September 20, 2021 at 8:00 a.m. at Neumiller & Beardslee for the appointment of a new Trustee.

3. **Approval of Minutes.** Minutes of the District meetings of August 4, 2021 and August 16, 2021. The Trustees reviewed the minutes. After review,

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the August 4, 2021 Regular Meeting be approved as presented.

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the August 16, 2021 Special Meeting be approved as presented.

4. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented the financial report. She reported the Subventions Claim Reimbursement for Fiscal Year 2019/2020 in the amount of \$125,591.00 had been received but was not included in this financial report; however, it will appear in the next financial report. After review,

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the September 1, 2021 meeting be approved as presented.

Andy Pinasco gave an updated on the registered warrants. He informed the Board no registered warrants have been retired but that will start being done in the upcoming meetings. He went over the spreadsheet showing the list of registered warrants and informed the Board these warrants need to be paid in order and it's at the Board's discretion as to how many are paid at a time.

5. **Engineer's Report.** Request for directions, approvals, and actions.

- (a) Levee Encroachment Permits/Enforcement.
- i. Consider new permits requests from homeowners.
 - i. 3848 Fourteen Mile Drive

Mr. Gerard & Christine Hammer
Index No. 27, Lot 1149
APN 098-370-11

Review an application seeking relocation of an unpermitted fence to the toe of the landside levee that is currently located in the rear of their home along the landside point of the Southwest Quadrant along Fourteen Mile Drive.

Excerpts From Engineer's Report:

The Board of Trustees reviewed this matter at their June 2, 2021 meeting and denied an As-Built permit for the current location and suggested that the Hammers reconsider the fence location. The Hammers are now resubmitting this application in line with the Board of Trustees previous action and are seeking a permit to relocate this existing fence along the levee.

KSN Inc. recommends approval of this fence relocation with no special conditions.

Mr. Neudeck, in presenting this item, also referenced Exhibit A - August 26, 2021 Encroachment Application for the remodel of the rear deck; Exhibit B - Plans; and Exhibit C - Site photos of the lot. After review,

It was moved, seconded (M. Panzer/D. MacDonnel) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the application from Mr. and Mrs. Hammer at 3848 Fourteen Mile Drive for the relocation of the unpermitted fence be approved with no special conditions.

- (b) Future Proposition 218 Election.
 - i. Review and discuss REVISED Proposition 218 Assessment Election PowerPoint presentation and provide direction to District staff.

Engineer Chris Neudeck presented an oral and written report. He explained the PowerPoint is from the August 16, 2021 Board of Trustees Workshop held to discuss the Proposition 218 process. The PowerPoint has been revised in pages 3 and 4. These changes were done to the list of tasks to align with the election closer to the winter season and Mr. Neudeck explained the reasons

why this would be beneficial to the District. In 2010 the District did the existing Proposition 218 assessment that will sunset in 2025. The special assessment is necessary to cover District expenses. It will also be necessary in order to do the next dredging project which will extend to Feather River.

Attorney Pinasco stated that no motion is necessary, just a consensus to agree on Mr. Neudeck's report and to continue in line with timing. After discussion there was Board consensus to ask Staff to pursue this plan with appropriate timeframes and accepted the Engineer's report.

6. **Levee Superintendent Report.** Request for directions and approvals.
Mr. Bryson presented an oral and written report. In addition to Mr. Bryson going through each line item in his report, he stated that since getting the Reclamation District 1608 truck, people stop to ask questions and want to know more about the District. This has allowed Mr. Bryson to get to know people within the district and to answer questions homeowners may have. President Panzer agreed that it was beneficial to have a District vehicle to bring awareness. Mr. Bryson also stated that the two levee workers he had working with him are gone and now he is training a new worker that can only work part-time due to his school schedule. For a complete list of items reported by Mr. Bryson, please refer to the Levee Superintendent Report provided in the agenda packet for this meeting.
7. **Report by Trustees on meetings attended and upcoming meetings.** Request for directions and approval. None.
8. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** None.
9. **Discussion and direction on Short-Term and Long-Range Goals.**
It was decided that the Sediment Removal Project should remain on the Short-Term and Long-Range Goals.
10. **District Calendar.** Discussion and direction.
Andy Pinasco reported that the noticing of the nomination petitions had been done. The next step is to wait for the nomination petitions to be submitted by the deadline.
 - (a) Next Meeting is October 6, 2021.
11. **Correspondence.**
The notice regarding the 2021 California Preseason Flood Coordination Meetings was included in the Correspondence section of the agenda packet. Mr. Neudeck noticed that a location was not announced as part of the list. For San Joaquin County, the meeting will

be on Tuesday, October 19. These meetings usually take place at the County Ag Center. A notice should be coming soon with additional information.

12. **Approval of Bills.** After review,

It was moved, seconded (M. Panzer/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the September 1, 2021 meeting be approved as presented.

13. **Staff Reports.**

(a) **Attorney.** The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

14. **Adjournment.** The meeting adjourned at 9:02 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

Reclamation District 1608
Bills to be Paid - September 1, 2021 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (9/1/2021 Regular Mtg)	9/1/2021	Trustee Fee	\$272.04				
8/16/2021 Special Meeting	8/16/2021	Trustee Fee	\$272.04				
				\$544.08	6519		
Brett Tholborn (8/16//2021 Special Mtg)	8/4/2021	Trustee Fee	\$272.04				
				\$272.04	6520		
Dan MacDonnell (9/1/2021 Regular Mtg)	9/1/2021	Trustee Fee	\$272.04				
8/16/2021 Special Meeting	8/16/2021	Trustee Fee	\$272.04				
				\$544.08	6521		
Elvia Trujillo (August 2021 Services)	9/1/2021	Secretary Fee	\$848.30				
				\$848.30	6522		
PG&E (Landview & Seagull)	7/30/2021	0950847867-5	\$10.10				
PG&E (Stone River)	8/23/2021	2999432760-8	\$12.76				
				\$22.86	6523		
Neumiller & Beardslee	8/13/2021	319783	\$2,006.20				
				\$2,006.20	6524		
Kjeldsen Sinnock & Neudeck	7/30/2021	30848	\$502.50				
	7/30/2021	30849	\$290.75				
	7/30/2021	30850	\$624.18				
	7/30/2021	30851	\$836.25				
	8/20/2021	30995	\$1,323.25				
	8/20/2021	30996	\$1,901.25				
	8/20/2021	30997	\$1,060.00				
	8/20/2021	30998	\$1,382.25				
	8/20/2021	30999	\$1,055.13				
				\$8,975.56	6525		
Halverson Concrete	8/13/2021	767714	\$14,850.00				
				\$14,850.00	6526		

**MINUTES OF THE SPECIAL MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON MONDAY, SEPTEMBER 20, 2021**

A Special Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:01 a.m. by President Michael Panzer on September 20, 2021, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
DAN MacDONNELL

OTHERS PRESENT WERE:

DAN SCHROEDER
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
DOT LOFSTROM
GREG EBENHACK
STEVE SEIVERS
BOB BENTZ

ABSENT

ANDY PINASCO

1. **Public Comment.** Steve Sievers, representative from Assemblyman Villapudua's office, introduced himself and attended the meeting to learn about the District. Dr. Panzer commented receiving the Neighborhood Flood Evacuation Map from the San Joaquin County Office of Emergency Services that is sent yearly to the residents.
2. **Appointment of Trustee.** Discussion and possible action to appoint qualified person to fill Trustee vacancy.

Attorney Dan Schroeder presented this item. The unexpected death of Trustee Tholborn resulted in a vacancy on the Board. At the last meeting, several options were given to the Trustees on how to fill the vacancy and the Board chose to appoint someone and notice was posted. Dottie Lofstrom and Greg Ebehack, the two candidates interested in filling the position, were present at the meeting and were given the opportunity to discuss their interest and qualifications. After discussion,

It was moved, seconded (M. Panzer/D. MacDonnell) and
unanimously carried by the Board Trustees of Reclamation District
1608, to appoint Dottie Lofstrom to fill the vacant Trustee position.

3. **Adjournment.** The meeting adjourned at 8:21 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - OCTOBER 6, 2021
% OF FISCAL YEAR ELAPSED THROUGH SEPTEMBER 30, 2021 - 25%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
O1 Levee Superintendent	\$75,000.00	\$7,260.00	\$14,066.25	18.76%
O2 Part Time Employees	30,000.00	2,138.00	8,492.00	28.31%
O3 Payroll Taxes and Expenses	25,000.00	2,476.76	4,848.08	19.39%
O4 Fences & Gates	25,000.00	1,873.56	3,197.53	12.79%
O5 Locks & Signs	1,000.00	0.00	0.00	0.00%
O6 Weed and Rodent Control & Clean up	7,500.00	209.05	2,436.78	32.49%
O7 Levee Repair Fund (General Operations & Maintenance)	15,000.00	789.08	3,333.08	22.22%
O8 Levee Repair Fund (Levee Capital Improvement Projects)	25,000.00	0.00	1,448.79	5.80%
O9 Pump System Maintenance	750.00	23.89	58.34	7.78%
O10 Wireless Services (Cell and Mobile Computer)	1,200.00	120.08	360.24	30.02%
O11 Garbage Service	4,000.00	0.00	596.03	14.90%
O12 District Vehicle (Fuel, Maintenance and Repairs)	3,500.00	1,781.93	2,850.79	81.45%
TOTAL	\$212,950.00	\$16,672.35	\$41,687.91	19.58%
General Expenses				
G1 Trustee Fees	\$10,000.00	\$1,360.20	\$4,080.60	40.81%
G2 Secretary Fees	12,000.00	1,253.56	3,001.93	25.02%
G3 Office Expenses (incudes storage facility)	1,000.00	880.00	880.00	88.00%
G4 General Legal	35,000.00	3,588.76	7,620.04	21.77%
G5 Audit	5,000.00	0.00	205.00	4.10%
G6 County Administration Costs	5,500.00	0.00	0.00	0.00%
G7 Property and Liability Insurance	11,500.00	0.00	0.00	0.00%
G8 Workers Compensation Insurance	8,000.00	0.00	3,507.17	43.84%
G9 Election Costs	25,000.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	5,000.00	131.67	131.67	2.63%
G11 Registered Warrant Expenses	175,000.00	0.00	0.00	0.00%
TOTAL	\$293,000.00	\$7,214.19	\$19,426.41	6.63%
Engineering Expenses				
E1 General Engineering	\$20,000.00	\$1,265.38	\$4,911.66	24.56%
E2 Plan Review Engineering	25,000.00	1,118.75	10,128.13	40.51%
E3 Administration of Delta Levee Subventions Program	20,000.00	1,757.50	5,490.75	27.45%
E4 Periodic Levee Property Inspections and Surveys	7,500.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	7,500.00	0.00	465.00	6.20%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	5,000.00	0.00	0.00	0.00%
E7 DWR 5 Year Plan	15,000.00	0.00	0.00	0.00%
E8 Assessment Engineering	2,100.00	1,300.00	4,366.43	207.93%
TOTAL	\$102,100.00	\$5,441.63	\$25,361.97	24.84%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$608,050.00	\$29,328.17	\$86,476.29	14.22%

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$210,000.00	\$0.00	\$4,465.77	2.13%
Interest Income	5,000.00	0.00	354.00	7.08%
Assessments	298,000.00	0.00	0.00	0.00%
Subvention Reimbursement	100,000.00	125,591.00	125,591.00	125.59%
Other Reimbursable Expenses (5 Year Plan)	15,000.00	0.00	0.00	0.00%
Delta Grant II - Flood Fight Supplies	14,500.00	0.00	0.00	0.00%
Totals	\$642,500.00	\$125,591.00	\$130,410.77	20.30%

Cash On Hand	
Cash Balance as of July 1, 2021	\$392,249.43
Revenues (YTD), as of August 31, 20201	130,056.77
Bank of Stockton Account Balance - September 30, 2021	18,105.97
Expenses (YTD), as of August 31, 2021	61,854.21
TOTAL CASH	\$478,557.96

Reserves	
Board-Designated Reserve (For District Operations Only)	100,000.00

5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16
Interest (7/31/2021)		3.00	\$4,048.16

ITEM 5



**BALLOT FOR THE 2021 ANNUAL MEETING OF THE
CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES
JOINT POWERS RISK AND INSURANCE MANAGEMENT AUTHORITY**

OCTOBER 18-19, 2021

_____ [insert name
of member company or district] hereby submits its written ballot for the 2021 Annual Meeting of
the California Association of Mutual Water Companies, marked as follows:

For Director, for a two-year term:

David Armstrong	For <input type="checkbox"/>	Against <input type="checkbox"/>	Quorum Only <input type="checkbox"/>
Kenneth Bradbury	For <input type="checkbox"/>	Against <input type="checkbox"/>	Quorum Only <input type="checkbox"/>
David Michalko	For <input type="checkbox"/>	Against <input type="checkbox"/>	Quorum Only <input type="checkbox"/>
Douglas Nunneley	For <input type="checkbox"/>	Against <input type="checkbox"/>	Quorum Only <input type="checkbox"/>
David Pedersen	For <input type="checkbox"/>	Against <input type="checkbox"/>	Quorum Only <input type="checkbox"/>
Kenneth Tcheng	For <input type="checkbox"/>	Against <input type="checkbox"/>	Quorum Only <input type="checkbox"/>
Lisa Yamashita-Lopez	For <input type="checkbox"/>	Against <input type="checkbox"/>	Quorum Only <input type="checkbox"/>

Dated: _____, 2021

Name of Member Company or District : _____

By _____
[Signature]

[Printed Name]

Its: _____
[Authorized Officer – Position Title]



BOARD OF DIRECTORS CANDIDATE BIOGRAPHIES



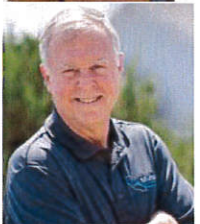
David “Dave” Armstrong is the General Manager for South Mesa Water Company located in the City of Calimesa. David began his career as a water operator, and quickly learned all aspects of managing a water system. He has served on the CalMutuals Board of Directors since 2014, and was elected as the Association’s Vice President in 2016. David is also the Chair of the Legislative Committee, and serves on the boards of both the Beaumont Basin Water Master and the San Geronio Pass Regional Water Alliance.



Kenneth “Ken” Bradbury is the General Manager for Montebello Land & Water Company located in the City of Montebello. Ken began his career in water as an operator, serving as General Manager for over 40 years. Ken serves on the Central Basin Water Association Board of Directors and the Central Basin Watermaster Water Rights Panel.



David “Dave” Michalko is the General Manager for Valencia Heights Water Company located in the City of West Covina. Dave has over 30 years of experience in the water industry. He has served on the CalMutuals Board of Directors since 2014, and also serves as the Association’s Secretary. In addition, Dave serves on the San Gabriel Valley Water Association Board of Directors, and is the Vice Chairman of the Main San Gabriel Basin Watermaster.



Douglas “Doug” Nunneley is the General Manager of Oildale Mutual Water Company located in the City of Bakersfield. Doug has worked for Oildale Mutual Water Company, one of the largest mutual water companies in California, for over 40 years. Doug is also the General Manager for North of the River Municipal Water District, Chairman of the Urban Bakersfield Advisory Committee of Kern County Water Agency Improvement District #4, Co-Chairman of the Kern Integrated Regional Water Management Plan, and serves on the Water Association of Kern County Board of Directors.



David “Dave” Pedersen is the General Manager of Las Virgenes Municipal Water District in the City of Calabasas. He brings more than 24 years of public service experience focusing on water management, flood control and other public infrastructure. He began his career with Los Angeles County Public Works, subsequently moving to the Irvine Ranch Water District where he was its director of water operations and later executive director of operations. He stays active in the water community, serving on the Scientific Advisory Board of the Association of Environmental Health and Sciences Foundation and the Board of Trustees for both the Southern California Water Coalition and WaterReuse California. Dave has represented special districts on the CalMutuals JPRIMA Board of Directors since 2019.



Kenneth “Ken” Tcheng is the General Manager of Sunny Slope Water Company in the City of Pasadena. Ken has worked for Sunny Slope Water Company since 2008, serving on the company’s Board of Director for 11 years. Prior to joining the company, Ken worked in the aerospace industry, managing Information Systems/Information Technology Infrastructure Services. Ken is also a Board Member for the San Gabriel Unified School District, and a Board Member and Past President of the Asian Youth Center Nonprofit Organization. He has served on the CalMutuals Board of Directors since 2014, and is Chairman of the Regulatory Affairs Committee.



Lisa Yamashita-Lopez is the General Manager for Rubio Cañon Land & Water Association located in the City of Altadena. For the past two decades, Lisa has provided technical and management consulting services to the municipal and water utility sector. She has served on the CalMutuals Board of Directors since 2014, and was elected President of the Association in 2016. In addition, Lisa serves on the board of directors for the Raymond Basin Watermaster, where is an active member of the Executive Committee, and also is chair of the Finance Committee.



**NOTICE OF ANNUAL MEETING
To be held Monday and Tuesday - October 18-19, 2021**

To the Members of California Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority (CalMutuals JPRIMA):

NOTICE IS HEREBY GIVEN that the Annual Meeting of the California Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority will be held in person at the Pechanga Resort and Casino, 45000 Pechanga Pkwy, Temecula, CA 92592, on Monday October 18, 2021, 11 AM- 5 PM and Tuesday, October 19, 8 AM - 2 PM.

The purpose of the Annual Meeting is to consider and act upon the following:

The election of Directors, with the nominee as put forth by the Authority’s Nominating Committee for *two-year term, or until a successor is duly elected and qualified*, as follows.

- | | |
|----------------------|--|
| David Armstrong | South Mesa Water Company – Yucaipa, CA |
| Kenneth Bradbury | Montebello Land and Water Company – Montebello, CA |
| David Michalko | Valencia Heights Water Company – Covina, CA |
| Douglas Nunneley | Oildale Mutual Water Company and North of the River Water District – Bakersfield, CA |
| David Pedersen | Las Virgenes Municipal Water District – Calabasas, CA |
| Kenneth Tcheng | Sunnyslope Water Company – Pasadena, CA |
| Lisa Yamashita-Lopez | Rubio Cañon Land & Water Association |

Another nominee may be put forth as a nomination from the floor during the meeting.

Such other items as may properly come before the Authority’s membership.

The meeting will coincide with the Annual meeting of the California Association of Mutual Water Companies.

The Company's ballot for the annual meeting is submitted herewith.

By order of the Board of Directors,

Susan Allen, Managing Director

IMPORTANT

YOU ARE URGED TO COMPLETE, SIGN AND PROMPTLY RETURN YOUR BALLOT SO THAT YOUR VOTE WILL BE COUNTED AND SO THAT THE PRESENCE OF A QUORUM MAY BE ASSURED. A POSTAGE-PAID RETURN ENVELOPE IS ENCLOSED FOR YOUR CONVENIENCE IN RETURNING YOUR BALLOT. BALLOTS MAY ALSO BE RETURNED BY FAX AT 714-398-8819 OR EMAIL AT SUSAN@CALMUTUALS.ORG

ITEM 10

SHORT TERM GOALS 2021

1. Renewal of District Assessment.
2. Sediment Removal Project.
3. Participate in stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
6. Vegetation encroachments
7. Annual Levee Inspection.
8. Repair/Maintenance of Gates on Crown of Southwest Levee
9. Central Valley Flood Protection Plan

LONG TERM GOALS

1. Lower San Joaquin River Flood Risk Reduction Project
2. Raising Elevation of South West Levee.
3. Prop 218 Assessment

ITEM 11

RD 1608: MASTER CALENDAR

JANUARY

- Update Levee Property DVD

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- Review Emergency Plan.
- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2017	First Friday of Dec 2021
Brett Tholborn	2019	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 13

Reclamation District 1608
Bills to be Paid - October 6, 2021 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (10/6/2021 Regular Mtg)	10/6/2021	Trustee Fee	\$272.04				
9/20/2021 Special Meeting	9/20/2021	Trustee Fee	\$272.04				
				\$544.08	6527		
Dan MacDonnell (10/6/2021 Regular Mtg)	10/6/2021	Trustee Fee	\$272.04				
9/20/2021 Special Meeting	9/20/2021	Trustee Fee	\$272.04				
				\$544.08	6528		
Dottie Lofstrom (10/6/2021 Regular Mtg)	10/6/2021	Trustee Fee	\$272.04				
				\$272.04	6529		
Elvia Trujillo (September 2021 Services)	9/30/2021	Secretary Fee	\$1,003.56				
9/20/2021 Special Meeting	9/20/21	Secretary Fee	\$250.00				
				\$1,253.56	6530		
PG&E (Landview & Seagull)	8/31/2021	0950847867-5	\$11.15				
PG&E (Stone River)	9/22/2021	2999432760-8	\$12.74				
				\$23.89	6531		
Neumiller & Beardslee	9/16/2021	320472	\$3,588.76				
				\$3,588.76	6532		
Kjeldsen Sinnock & Neudeck	9/24/2021	31217	\$1,228.63				
	9/24/2021	31218	\$1,757.50				
	9/24/2021	31219	\$1,060.00				
	9/24/2021	31220	\$240.00				
	9/24/2021	31221	\$1,118.75				
	9/24/2021	31222	\$36.75				
				\$5,441.63	6533		
The Record	8/28/2021	767714	\$131.67				
(Publication of Nomination Petition)				\$131.67	6534		

