

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, AUGUST 4, 2021**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on August 4, 2021, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

DAN SCHROEDER
CHRIS NEUDECK
ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
MICHAEL GARCIA

1. **Public Comment.** President Panzer commented he ran into Mr. and Mrs Hammer at a social event. Mrs. Hammer was very cordial and mentioned how well run the Board meetings are. President Panzer is very pleased to have a good relationship with the neighbors and appreciated the favorable comments. Mr. Neudeck commented the Hammers are very pleasant people.

2. **Approval of Minutes.** Minutes of the regular meeting of July 7, 2021 and July 28, 2021. The Trustees reviewed the minutes. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the July 7, 2021 Regular Meeting be approved as presented.

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the July 28, 2021 Special Meeting be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented two financial reports. The first report was the final report for Fiscal Year 2020/2021 where she indicated the District received income from property taxes and also reported subventions reimbursement had not yet been received. The second report was the first financial report for Fiscal Year 2021/2022. In reviewing the financial

report, Trustee Tholborn noticed an error in the title of the report, changing the .083% to 8.3%. The financial report will also be amended to include the fee for the special meeting attended by the Trustees on July 28, 2021. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Final Financial Report for Fiscal Year 2020-2021 be approved as presented.

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the first Financial Report for Fiscal Year 2021-2022 presented at the August 4, 2021 meeting be approved as amended.

4. **Trustee Election.** Discussion, Direction, and Possible Action Regarding General District Election. Andy Pinasco presented this item. He reported this is an election year with Trustee MacDonnell's term ending in December. If the District has a contested seat, the election can be conducted either at a voting precinct or by mail. Mr. Pinasco explained both options and what needs to be determined is whether there will be a precinct or mail ballot election. If conducted at a precinct, then the election will be held on November 2; if conducted by mail, then the election will be held on November 9. Discussion was held resulting in a motion to have the election by mail. Mr. Pinasco informed the Board the decision will need to be formalized by adopting Resolution No. 2021-04 indicating the election will be conducted by mail.

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608, the District's election will be conducted by mail and held on November 9, 2021 and Resolution No. 2021-04 was adopted.

5. **Levee Tour Discussion.** Report and Discussion of July 28, 2021, District Levee Tour. President Panzer presented this item. The levee tour took place on July 28 at 8:00 a.m. All Trustees were present along with the District Engineer, Levee Superintendent and Attorney Pinasco. It was noted that the majority of the properties are in compliance, the black top on the levee looks great, and the storage containers are well stocked with emergency supplies. There is an area by the storage container that will get additional concrete which will allow for more storage. Joe Bryson's hard work was evident and

everyone was impressed with the results of the inspection. Chris Neudeck stated Joe's care of the levee is exceptional making the District's levee one of the best levees and suggested featuring this in the next newsletter.

6. **Engineer's Report.** Request for directions, approvals, and actions.

(a) Permit Request – Review and take action.

3612 Fourteen Mile Drive
Mr. & Mrs. John & Daniela Burke
Index No. 42, Lot No. 415
APN 098-490-35

Review an application from John and Daniela Burke who are seeking to remodel a deck on the rear of their home on the landside of the levee along Fourteen Mile Drive.

KSN Inc. recommends approval of the remodel with no special conditions.

EXHIBIT A: July 27, 2021, Encroachment Application for the remodel of their rear deck.

EXHIBIT B: Plans.

EXHIBIT C: Site photos of the lot.

Chris Neudeck presented this item. The Burkes have submitted an application for the remodel of their deck. The Burkes are planning to reconstruct a deck that was previously approved. The concern was the original deck was slightly different than what exists today and the portion that extends out no longer exists. It will now be a traditional landing out to the levee itself and meets the criteria. What has been included as part of the Exhibits is correct and the final package is correct. Engineer Neudeck recommends approval of the application with no special conditions. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the application from Mr. and Mrs. Burke at 3612 Fourteen Mile Drive for the remodel of their deck be approved with no special conditions.

District Engineer Neudeck had one additional item. He reported Dr. Panzer received notice of an award from the American Society of Civil Engineers

(Sacramento Section). The District's Sediment Removal Project was selected and given the 2020 outstanding small project award. It is a very nice honor to get this type of recognition from the American Society of Civil Engineers. The intent is to grant a recognition for a somewhat unique project for today's environment. There will be plaques and an annual awards banquet for this event later in the year. Dr. Panzer expressed his appreciation for the award and was pleased the project received that recognition. Mr. Neudeck provided a copy of the letter from the American Society of Civil Engineers, Sacramento Section.

7. **Levee Superintendent Report.** Request for directions and approvals.

Mr. Bryson presented an oral and written report. There has been ongoing work on the levee road, levee shoulder, and in maintaining vegetation. Large amounts of trash left by the homeless continue to be a problem. Joe Bryson was notified the Burke's dog had gotten out of the yard and he was able to get the dog back in. There were also kids caught climbing over the fence and Joe Bryson contacted the a parent making her aware of the risk of injury. For a complete list of items reported by Mr. Bryson, please refer to the Levee Superintendent Report provided in the agenda packet for this meeting.

8. **Report by Trustees on meetings attended and upcoming meetings.** Request for directions and approval. None.

9. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** None.

10. **Discussion and direction on Short-Term and Long-Range Goals.** None.

11. **District Calendar.** Discussion and direction.

(a) Next Meeting is September 1, 2021.

(b) Prop 218 Assessment.

Dan Schroeder presented this item. He expressed the need for a special meeting to solely focus on Prop 218 assessments, this will not be an actionable item. Dan Schroeder and Chris Neudeck will be conducting this meeting and anticipate it will last approximately two hours. After discussion, it was agreed the meeting will take place on Monday, August 16, 2021 at 2:00 p.m.

12. **Correspondence.**

Andy Pinasco presented this item. He reported the District received a report from the Grand Jury. In their independent report, they identified and looked into transparency of reclamation districts and came back with findings and recommendations. He stated the

District did well as we are very transparent. There were only minor details that need confirmation which will be provided to them.

13. **Approval of Bills.** The list of bills for this meeting will be amended to include the fee for the Trustees' attendance of the July 28, 2021 special meeting. After review,

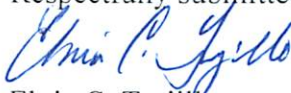
It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the August 4, 2021 meeting be approved as amended.

14. **Staff Reports.**

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. **Adjournment.** The meeting adjourned at 9:10 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Reclamation District 1608
Bills to be Paid - August 4, 2021 Board Meeting (Amended)

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (8/4/2021 Regular Mtg)	8/4/2021	Trustee Fee	\$272.04				
7/28/2021 Special Meeting	7/28/2021	Trustee Fee	\$272.04				
				\$544.08	6509		
Brett Tholborn (8/4//2021 Regular Mtg)	8/4/2021	Trustee Fee	\$272.04				
7/28/2021 Special Meeting	7/28/2021	Trustee Fee	\$272.04				
				\$544.08	6510		
Dan MacDonnell (8/4/2021 Regular Mtg)	8/4/2021	Trustee Fee	\$272.04				
7/28/2021 Special Meeting	7/28/2021	Trustee Fee	\$272.04				
				\$544.08	6511		
Elvia Trujillo (July 2021 Services)	8/4/2021	Secretary Fee	\$900.06				
				\$900.06	6512		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)	7/22/2021	2999432760-8	\$11.59				
				\$11.59	6513		
Neumiller & Beardslee	7/20/2021	318705	\$2,025.08				
				\$2,025.08	6514		
Kjeldsen Sinnock & Neudeck	7/16/2021	30713	\$1,820.78				
	7/16/2021	30714	\$1,541.25				
	7/16/2021	30715	\$7,118.00				
	7/16/2021	30716	\$465.00				
				\$10,945.03	6515		
CSV (Gov Comp Report)	7/7/2021	13403	\$205.00				
				\$205.00	6516		
Paul E. Vaz Trucking, Inc.	7/14/2021	75011	\$500.00				
				\$500.00	6517		
BPM (Payroll Svcs for 5/31, 6/15, 6/30, 7/15)	7/27/2021	36272666	\$1,360.00				
				\$1,360.00	6518		

