

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD ON WEDNESDAY, JULY 7, 2021**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on July 7, 2021, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO
DOT LOFSTROM

ABSENT

DANIEL SCHROEDER
CHRIS NEUDECK

1. **Public Comment.** Dot Lofstrom and President Panzer commented it was nice to be meeting in person again. Dr. Panzer added that although there was a pandemic, the dredging got completed.

2. **Approval of Minutes.** Minutes of the regular meeting of June 2, 2021. The Trustees reviewed the minutes. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the June 2, 2021 Regular Meeting be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented a written and oral report. She mentioned subventions reimbursement had not been received yet. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the July 7, 2021 meeting be approved.

- (a) Adopt Resolution 2021-02 Adopting Appropriations Limit for Fiscal Year 2021-2022. Andy Pinasco presented this item. Each year the District is to establish its appropriations limit for the following fiscal year. The State requires the District post notice of this which has been done. He explained the calculations in Exhibit A and has calculated the appropriation limit for fiscal year 2021-2022 is \$676,680.27. This information will be sent to the County of San Joaquin. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608 that Resolution 2021-02 Adopting Appropriations Limit for Fiscal Year 2021-2022 be approved.

- (b) Adopt Resolution 2021-03 Certifying Assessments to be Collected and Establishing a Procedure for Collection. Andy Pinasco presented this item. The District establishes annually the amount to be collected for assessments. The amount will be the same as last year. This Resolution establishes the amounts and communicates to the County Auditor and Tax Collector to place those amounts on the tax roll. After further discussion,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2021-03 Certifying Assessments to be Collected and Establishing a Procedure for Collection be approved.

4. **Engineer's Report.** Request for directions, approvals, and actions.

- (a) Permit Request.

- i. 3502 Fourteen Mile Drive
Mr. Gregory & Julie Ebenhack
Index No. 46 Lot 419
APN 098-490-31

Chris Neudeck was not present at the meeting but provided the following in his Engineer's Report:

Review an application from Gregory and Julie Ebenhack who are seeking permission to place artificial turf on the landside levee slope and a small deck on the water side levee slope of their lot.

KSN Inc. recommends approval of the artificial turf on the landside levee slope and the 11 ft X 22 ft deck on the waterside slope provided that: 1) the Ebenhack's construct a minimum 3 ft X 3 ft access door within the deck to view the waterside slope beneath the new deck and 2) coordination with RD 1608 for the placement of additional riprap by RD 1608 on the waterside slope beneath the deck area once the deck foundation is constructed and prior to the deck stingers and decking being placed.

EXHIBIT A: May 1, 2021, Encroachment Application for artificial turf and deck

EXHIBIT B: Plans.

EXHIBIT C: Site photos of the lot.

Joe Bryson added that rip rap has been placed on the water side and that rock and gravel will be placed under the deck. After discussion,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the application from Mr. and Mrs. Ebenhack at 3502 Fourteen Mile Drive be approved noting the conditions.

- ii. 6639 Embarcadero Drive "Village West Marina LLC"
Mr. Claude Pellarin
APN 098-150-03

Chris Neudeck was not present at the meeting but provided the following in his Engineer's Report:

Review construction activity of the reconstruction for the levee back slope after the removal of the terraced benched sitting area previously used for watching tennis tournaments.

EXHIBIT D: Site photos of the lot.

Andy Pinasco noted that the terrace steps and tennis courts are gone. This item was just included to review construction activity. Nothing for approval.

5. **Levee Superintendent Report. Request for directions and approvals.**

Mr. Bryson presented an oral and written report. The following are some of the items related to his report:

- A great number of calls regarding fireworks.
- The problem with taggers is still continuing and the pump station at Seagull was broken into.
- Joe Bryson will be inspecting levee roads in July as some of the roads on Southwest have 4x6 wood that is now rotted allowing water to run through and create hole. Repair was done at 3960 Fourteen Mile Drive by filling with compact dirt and treated wood.
- There are children playing on the levee, pushing gravel out on the road, and turning over buckets. Mr. Bryson is hoping this issue is included in the annual letter to the property owners.
- Calls have been received about people walking on the levee. Andy Pinasco noted the District owns the levee and there should not be anyone walking on the levee in accordance with the Standards. The Standards must be followed and the gates need to be closed.
- Joe Bryson reported the trailer is falling apart and is looking into replacing it.

For a complete list of items reported by Mr. Bryson, please refer to the Levee Superintendent Report for this meeting.

6. **Discussion and Possible Action to Approve Purchase of Accounting Software.**

Andy Pinasco reported on this item. He spoke with the auditor yesterday and noted the increase in cost was \$1,500 dollars for the audit services. It is estimated that approximately \$1,650 will be the initial expense to purchase a laptop and accounting software. An alternative would be to use a spreadsheet provided by the auditor for the District to use. Mr. Pinasco said the spreadsheet will be useful to the auditor but not sure how it will work for us. Additional time to look into this was requested by Mr. Pinasco and would like this item brought back to the Board once additional information is obtained. This item will be brought back to the Board next month.

7. **Report by Trustees on meetings attended and upcoming meetings. Request for directions and approval.** None.

8. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** None.
9. **Discussion and direction on Short-Term and Long-Range Goals.** Andy Pinasco reported he and Chris Neudeck will be discussing the Prop 218 assessment and will also reach out to the Trustees.
10. **District Calendar.** Discussion and direction.

Andy Pinasco reported this will be an assessment year and an election year. Trustee MacDonnell's seat is up this year.

- (a) Tour of Levee System.
The tour of the levee system was discussed and the Trustees suggested having the tour on Wednesday, July 28, at 8:00 a.m.
- (b) Next Meeting is August 4, 2021.
- (c) Prop 218 Assessment
Andy Pinasco reported he will be discussing the Prop 218 Assessment with Chris Neudeck.

11. **Correspondence.** No correspondence of note.

12. **Approval of Bills.** After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the July 7, 2021 meeting be approved.

13. **Staff Reports.**

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

14. **Adjournment.** The meeting adjourned at 9:02 a.m.

Respectfully submitted,


Elvia C. Trujillo