

**MEETING AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES REGULAR MEETING
8:00 A.M. JULY 7, 2021
NEUMILLER & BEARDSLEE
3121 WEST MARCH LANE, SUITE 100
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the June 2, 2021 District meeting.
3. Financial Report. Review, discuss, and accept financial report.
 - a. Adopt Resolution 2021-02 Adopting Appropriations Limit for Fiscal Year 2021-2022.
 - b. Adopt Resolution 2020-03 Certifying Assessments to be Collected and Establishing a Procedure for Collection.
4. Engineer's Report. Request for directions and approvals.
 - a. Permit Requests
 - i. 3502 Fourteen Mile Drive
Mr. Gregory & Julie Ebenhack
Index No. 46 Lot 419
APN 098-490-31

Review an application from Gregory and Julie Ebenhack who are seeking permission to place artificial turf on the landside levee slope and a small deck on the waterside levee slope of their lot.
 - ii. 6639 Embarcadero Drive "Village West Marina LLC"
Mr. Claude Pellarin
APN 098-150-03

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.

Review construction activity of the reconstruction for the levee back slope after the removal of the terraced benched sitting area previously used for watching tennis tournaments.

5. Levee Superintendent Report. Request for directions and approvals.
6. Discussion and Possible Action to Approve Purchase of Accounting Software
7. Report by Trustees on meetings attended and up coming meetings. Request for direction.
8. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
9. Discussion and direction on Short-Term and Long-Range Goals.
10. District Calendar. Discussion and direction.
 - a. Tour of Levee System
 - b. Next Meeting is August 4, 2021
 - c. Prop 218 Assessment
11. Correspondence.
12. Approval of Bills.
13. Staff Reports.
 - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
14. Adjournment.

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**AGENDA PACKET
RECLAMATION DISTRICT 1608
July 7, 2021**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
3(a)	Please see attached.
3(b)	Please see attached.
4.	Please see attached.
5.	Please see attached.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Please see attached.
10.	Please see attached.
11.	Self-explanatory.
12.	Please see attached.
13.	Self-explanatory.
14.	Self-explanatory

ITEM 2

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD TELEPHONICALLY ON WEDNESDAY, JUNE 2, 2021

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order telephonically at 8:00 a.m. by President Michael Panzer on Wednesday, June 2, 2021, via Toll-Free Dial-In Number: (877) 778-1806.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

DANIEL SCHROEDER
ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
DOT LOFSTROM
GERARD HAMMER
KRISTEN DYKE

1. **Public Comment.** There were no public comments.
2. **Approval of Minutes.** Minutes of the regular meeting of May 5, 2021. The Trustees reviewed the minutes. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the May 5, 2021 Regular Meeting be approved as presented.
3. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented a written and oral report. She reported line item 07 will be updated to reflect an invoice received from Larry's Tree Care. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the June 2, 2021 meeting be approved.

 - (a) Adopt 2020-2021 Budget.

Andy Pinasco presented this item. He reported this is the second time the proposed budget for fiscal year 2021-2022 has been presented and that the numbers are in line with expenditures from previous years. He went through the line items and noted some of the differences. One difference is item G11 which is related to the Sediment Removal Project which has now been completed. G11 –

Registered Warrants Expense has been added to retire any debt from registered warrants. An adjustment has also been made to the part-time employees and payroll line items. Another difference is the subventions reimbursement being a lower amount due to performing less subventions work. President Panzer commented the proposed budget reflected what was discussed at the last Board meeting. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the proposed budget be adopted as the budget for Fiscal year 2021-2022.

- (b) Approve Audit and Special District Financial Transaction Report Contracts with Croce, Sanguinetti & VanderVeen for the 2020-2021 Fiscal year.

Andy Pinasco presented this item. He noted there was no letter included in the agenda packet proposing an amount for the services from Croce, Sanguinetti & VanderVeen (CSV). The reason being that the amount of District transactions has increased and a couple of options are being proposed. In Mr. Pinasco's discussion with CSV, they have suggested the District consider using an accounting type software, such as QuickBooks, for the invoices and reports. However, if the District continues with the current method, CSV has to manually enter figures when conducting their reports resulting in them increasing their fee. If the District opts to use QuickBooks, the fee for their services is \$4,400.00. If the District continues with its current method, the fee for their services is \$5,425.00. Mr. Pinasco also mentioned that currently, the District Secretary uses her own personal computer and recommends the purchase of a notebook or laptop and the accounting software. Discussion followed with the recommendation to continue with business as usual to finish this fiscal year and to bring to the July meeting the costs associated with the purchase of the software and hardware needed for input of the figures for the 2021-2022 fiscal year. After further discussion,

It was move, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608, that the Audit and Special District Financial Transaction Report Contract with Croce, Sanguinetti & VanderVeen for the 2020-2021 Fiscal Year in the amount of \$5,425.00 be approve and delegates authority to the President to sign contract.

4. **Engineer's Report.** Request for directions, approvals, and actions.

- (a) Review status of Annual Levee Inspection of the District's Levee System for 2021.

Chris Neudeck presented this item. He stated the report is the same as it was last month. Follow up inspections will be done in 30 to 60 days to make sure all properties are in compliance.

- (b) Show Cause Hearing Regarding Violation of Levee Encroachment Standards.
Mr. Gerard & Chris Hammer
Violation – Unpermitted parallel fence along landside hinge point of the levee.

This item was moved up after Agenda Item 2.

The Show Cause Hearing commenced with Mr. Neudeck reminding the Trustees this is the matter that was heard at the last meeting regarding the unpermitted parallel fence along the landside hinge point of the levee along 14 Mile Drive. The Hammers requested this matter be heard by the Trustees and gave their comments as to why they wanted the fence and invited the Trustees to come and look at the fence. There was considerable discussion on this item as to the aesthetics, visibility, and access component. Of major concern is the fact that the fence was built without a permit and in violation of the Standards. Mr. Neudeck stated parallel fences along the landside hinge point are explicitly denied within the levee encroachment Standards and delineated the language for denial. In his Engineer's Report for this meeting (Section I.A.1.a)), he provided the following language:

RD 1608's Levee Encroachment Standards do not allow parallel fences along the landside hinge point in the Southwest Quadrant as follows:

No fences parallel to the levee shall be permitted within the District's jurisdiction except as specifically permitted in this paragraph. Parallel open-fabric chain link fences, or open wrought iron fences, kept free of vegetation and of lathe or other coverings, may be allowed between the water's edge and a line ten feet (10') inland from the levee toe, upon issuance of a permit, provided that such fences shall not be located on the crown of the levee, and shall not obstruct the levee road. Further, all such fences shall be so constructed that the fence may be easily removed with ordinary equipment. If such fence is not constructed so as to be readily removed with ordinary equipment, the District shall have the right to remove it without liability for cost, damages, or replacement in the event removal is necessary, in the District's sole judgement, for access to the land side of the levee, whether an

emergency situation exists or not. In all levee areas, parallel fences shall be permitted outside the line ten feet (10') inland from the landward levee toe, upon issuance of a permit.

KSN Inc. supports this guidance entirely and does not recommend that the Board of Trustees offer any variance to this standard.

The Trustees expressed the Standards are there for a reason and adhering to the Standards is important to avoid any future problems. A possible alternative would be to place the fence at the waterside toe of the levee. Attorney Schroeder stated it is important to understand that the Standards have the force and effect of law and binds everyone, including the District. As to Mr. Hammer's request that the Trustees go and look at his parallel fence, Mr. Schroeder stated that going out and looking at the fence will not create an opportunity to waive the requirements of the Standards. In this situation, the Hammers are clearly in violation of the Standards. In case of crisis, not following the Standards becomes detrimental and that is why the District has Standards that must be met. It was recommended that Mr. Hammer get together with Mr. Neudeck to fix the situation. After discussion,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608, that the fence constitutes a violation and needs to be removed promptly.

(c) Permit Request.

1. 3860 Fourteen Mile Drive
Dr. Gerald & Mrs. Mary Bock
Review and application for the "as-built" fence installed on existing approved landside retaining wall and the waterside slope. Seek the Board of Trustees approval for these fences.

Follow up with results of KSN Inc's field inspection of Dr. Bock's lot per request of the Trustees for the identification of actual items in place in comparison to the original plan dated October 1983 w/ 1/1984 and 4/19/84 revisions.

Mr. Neudeck presented this item. He gave an update on this item that had been reviewed at the last Board meeting. At that meeting, it was being proposed the permit request from the Bocks be accepted but in the course of discussion, it was found that an original 1983 drawing had been included with the application and the drawing was not consistent with the Levee Encroachment Standards. In further reviewing the drawing, the Board requested that prior to approving the application, Mr. Neudeck

verify what portions of the drawing had been implemented. At today's meeting, Mr. Neudeck referenced Exhibit G of his Engineer's Report which shows in red what currently exists on Dr. and Mrs. Bock's lot; anything other than what is shown as currently existing are not approved encroachments. In the drawing, the decking and walkway that goes directly across the levee and the trees are no longer considered approved encroachments as they would be in violation of the current Standards. Recommendation was made that Mr. Neudeck send a letter to the Bocks clarifying the improvements that currently exist versus those that do not exist. After further discussion as to the pre-existing permit on this property and the current Levee Encroachment Standards,

It was moved, seconded (B. Tholborn/D. MacDonnel) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve the as-built fences as reflected in the current plan dated 5/24/21 on the condition that the property owner agree to revocation of the prior permit that is not consistent with the current Levee Encroachment Standards.

4(d) Repair Authorizations.

1. 6201 Embarcadero Drive
Dr. Antonio and Mrs. Lillian Arredondo
Status – Permittee to repair existing permitted retaining wall on landside levee slope.

2. 3933 Fort Donelson Drive
Ms. Maxine Ellis
Status – Permittee to repair an existing permitted 4-foot high wood fence with 4-foot high wrought iron fence.

Chris Neudeck presented these items. He reported on these two properties simultaneously and informed the Board that he received notice from Arredondo and Ellis for routine maintenance activities. The Arredondos are repairing an existing permitted wooden retaining wall on the landside levee slope. Ms. Ellis is replacing an existing permitted 4-foot-high wooden fence with a 4-foot wrought iron fence. Mr. Neudeck was appreciative of them seeking a permit for these repairs and Joe Bryson was also made aware of these requests. Both landowners went through the formal application to be on the safe side. These items had already been

permitted and all that was needed were repairs. Mr. Neudeck mentioned this is the kind of communication with homeowners that is very much appreciated.

5. **Levee Superintendent Report.** Request for directions and approvals.
Mr. Bryson presented an oral and written report. He reported that he is fighting vegetation that had been completely cleared and three months later, it seemed like they are back to square one. Nine big trees were cut down and holes resulting from the stumps and roots had to be filled in. Mr. Bryson also mentioned taggers are everywhere and the homeless keep trying to move in. Mr. Bryson informed the Board that his crew has been kept very busy working on weekends for several homeowners. He also reported that there has been an increase of squirrels and moles. For a complete list of items reported, please refer to the Levee Superintendent Report for this meeting.
6. **Report by Trustees on meetings attended and upcoming meetings.** Request for directions and approval.
None
7. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**
None.
8. **Discussion and direction on Short-Term and Long-Range Goals.**
None.
9. **District Calendar.** Discussion and direction.
 - (a) Tour of Levee System
Andy Pinasco reporter that Elvia Trujillo will be contacting the Trustees regarding a tour of the levee system. Joe Bryson suggested the tour take place in the month of August.
 - (b) Next Meeting is July 7, 2021
Dan Schroeder reported he will be gone the first part of July and Andy Pinasco will be covering the July 7th meeting.
 - (c) Prop 218 Assessment

Dan Schroeder reported the Governor will be opening the State on June 15, 2021 and it would be prudent to schedule a workshop/special meeting to review procedures and options to determine how it wants to proceed with a new assessment and when that would happen. Elvia Trujillo will be assisting in finding a time and date in July to give staff an opportunity to review this item.

10. **Correspondence.** No correspondence of note.

11. **Approval of Bills.** After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the June 2, 2021 meeting be approved.

12. **Staff Reports.**

Dan Schroeder reported he expects the July meeting will be in person. He informed the Board he will be out of town for the July meeting and Andy Pinasco will be covering. Chris Neudeck also informed the Board he will also be out of town for the July 7th meeting.

(a) **Attorney.** The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

13. **Adjournment.** The meeting adjourned at 9:15 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

Reclamation District 1608
Bills to be Paid - June 2, 2021 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (6/2/2021 Regular Mtg)	6/2/2021	Trustee Fee	\$272.04				
				\$272.04	6491		
Brett Tholborn (6/2/2021 Regular Mtg)	6/2/2021	Trustee Fee	\$272.04				
				\$272.04	6492		
Dan MacDonnell (6/2/2021 Regular Mtg)	6/2/2021	Trustee Fee	\$272.04				
				\$272.04	6493		
Elvia Trujillo (May 2021)	6/2/2021	Secretary Fee	\$861.25				
				\$861.25	6494		
PG&E (Landview & Seagull)	4/30/2021	0950847867-5	\$10.45				
PG&E (Stone River)		2999432760-8	\$10.34				
				\$20.79	6495		
Neumiller & Beardslee	5/18/2021	317127	\$1,573.33				
				\$1,573.33	6496		
Kjeldsen Sinnock & Neudeck	5/21/2021	30372	\$1,349.88				
	5/21/2020	30373	\$1,232.50				
	5/21/2020	30374	\$994.15				
				\$3,576.53	6497		
Dohrmann Insurance (Auto)	5/4/2021	22012	\$1,603.00				
Dohrmann Insurance (Umbrella)	5/4/2021	22013	\$2,283.00				
Dohrmann Insurance (Package)	5/4/2021	22014	\$7,029.00				
				\$10,915.00	6498		
Larry's Tree Care, Inc.	5/26/2021	2623	\$1,450.00				
				\$1,450.00	6499		
Dino and Son Ditching Services	5/16/2021	21-41	\$5,252.10				
				\$5,252.10	6500		

ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - JULY 7, 2021
% OF FISCAL YEAR ELAPSED THROUGH JUNE 30, 2021 - 100%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
01 Levee Superintendent	\$73,000.00	\$6,600.00	\$75,428.75	103.33%
02 Part Time Employees	25,000.00	5,193.50	39,989.00	159.96%
03 Payroll Taxes and Expenses	23,000.00	1,650.30	21,654.60	94.15%
04 Fences & Gates	50,000.00	2,864.00	74,793.68	149.59%
05 Locks & Signs	1,000.00	0.00	231.31	23.13%
06 Weed and Rodent Control & Clean up	7,500.00	1,760.60	13,253.83	176.72%
07 Levee Repair Fund (General Operations & Maintenance)	35,000.00	271.28	18,713.17	53.47%
08 Levee Repair Fund (Levee Capital Improvement Projects)	50,000.00	411.13	18,163.57	36.33%
09 Special Projects (Sediment Removal Project)	2,797,835.66	0.00	2,863,011.31	102.33%
010 Pump System Maintenance	750.00	32.95	223.23	29.76%
011 Wireless Services (Cell and Mobile Computer)	2,500.00	120.08	1,256.88	50.28%
012 Emergency Equipment & Supplies	22,000.00	0.00	946.20	4.30%
013 Garbage Service	4,000.00	0.00	7,198.47	179.96%
014 District Vehicle (Fuel, Maintenance and Repairs)	3,500.00	59.11	1,669.14	47.69%
TOTAL	\$3,095,085.66	\$18,962.95	\$3,136,533.14	101.34%
General Expenses				
G1 Trustee Fees	\$10,000.00	\$816.12	\$10,972.43	109.72%
G2 Secretary Fees	12,000.00	757.75	10,917.25	90.98%
G3 Office Expenses (includes storage facility)	1,000.00	0.00	730.92	73.09%
G4 General Legal	55,000.00	2,227.59	37,676.26	68.50%
G5 Audit	4,500.00	0.00	4,325.00	96.11%
G6 County Administration Costs	7,250.00	0.00	6,492.57	89.55%
G7 Property and Liability Insurance	10,000.00	0.00	11,015.00	110.15%
G8 Workers Compensation Insurance	8,000.00	288.93	5,500.62	68.76%
G9 Election Costs	0.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	16,000.00	0.00	4,515.87	28.22%
TOTAL	\$123,750.00	\$4,090.39	\$92,145.92	74.46%
Engineering Expenses				
E1 General Engineering	\$22,000.00	\$0.00	\$17,826.72	81.03%
E2 Plan Review Engineering	40,000.00	0.00	29,470.67	73.68%
E3 Administration of Delta Levee Subventions Program	25,000.00	0.00	21,340.03	85.36%
E4 Periodic Levee Property Inspections and Surveys	20,000.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	15,000.00	0.00	9,162.90	61.09%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	35,000.00	0.00	0.00	0.00%
E7 DWR 5 Year Plan	50,000.00	0.00	22,968.75	45.94%
E8 Miscellaneous Expenses (e.g. travel)	0.00	0.00	0.00	0.00%
E9 Assessment Engineering	2,000.00	0.00	1,650.19	82.51%
E10 Sediment Removal Project	0.00	0.00	0.00	0.00%
TOTAL	\$209,000.00	\$0.00	\$102,419.26	49.00%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$3,427,835.66	\$23,053.34	\$3,331,098.32	97.18%

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$208,120.00	\$246.63	\$244,552.89	117.51%
Interest Income	23,000.00	0.00	12,967.00	56.38%
Interest Income (DWR 5 Year Plan)	0.00	0.00	184.00	0.00%
Assessments	298,000.00	0.00	298,836.06	100.28%
Subvention Reimbursement	200,000.00	0.00	0.00	0.00%
Other Reimbursable Expenses (5 Year Plan)	50,000.00	307.12	27,814.43	55.63%
Delta Grant II - Flood Fight Supplies	14,500.00	0.00	0.00	0.00%
Totals	\$793,620.00	\$553.75	\$584,354.38	73.63%

Cash On Hand	
Cash Balance as of July 1, 2020	\$2,292,380.70
Revenues (YTD), as of May 31, 2021	584,851.59
Bank of Stockton Account Balance - July 1, 2021	14,627.56
Expenses (YTD), as of May 31, 2021	2,461,870.31
TOTAL CASH	\$429,989.54

Cash On Hand	\$429,989.54
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Reserves	
Board-Designated Reserve (For District Operations Only)	\$100,000.00

5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28
Progress Billing No. 10 Transfer of Funds (5/18/2021)	\$307.12		\$4,045.16

ITEM 3.a.

**RECLAMATION DISTRICT NO. 1608
RESOLUTION 2021-02**

**RESOLUTION ADOPTING APPROPRIATIONS
LIMIT FOR FISCAL YEAR 2021-2022**

WHEREAS, Article XIII B of the California Constitution and Division 9, commencing with Section 7900, of Title 1 of the Government Code requires Reclamation District No. 1608 to establish its appropriations limit each year for the following fiscal year; and

WHEREAS, Article XIII B requires the Board of Trustees to select either the percentage change in California per capita personal income from the preceding year; or the percentage change in the local assessment roll from the preceding year for Reclamation District No. 1608 due to the addition of local nonresidential new construction, as a factor to be used in calculating appropriations limits; and

WHEREAS, the Board of Trustees of Reclamation District No. 1608 selects the percentage change in California per capita personal income as the factor to be used; and

WHEREAS, Reclamation District No. 1608 has calculated that its appropriations limit for fiscal year 2021-2022 is \$676,680.27; and

WHEREAS, the documentation supporting such determination is set forth in Exhibit "A", which is attached hereto and incorporated herein by this reference;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Reclamation District No. 1608 that (1) the Board of Trustees selects the percentage change in California per capita personal income from the preceding year as a factor to be used in calculating appropriations limits; and (2) the Board of Trustees selects the change of population within the area of the City of Stockton as the change of population factor to be used in establishing the appropriation limit; and (3) the appropriations limit for the District for fiscal year 2021-2022 is hereby set at \$676,680.27.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District 1608 at a continued regular meeting thereof held on July 7, 2021, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTENTION:

Signatures on Next Page

RECLAMATION DISTRICT NO. 1608,
a political subdivision of the
State of California

By: _____
MICHAEL PANZER, President

ATTEST:

ELVIA TRUJILLO, Secretary

EXHIBIT "A"

RECLAMATION DISTRICT NO. 1608 2021-2022 APPROPRIATIONS LIMIT CALCULATIONS

1. Price and Population Factors.
 - A. Percentage change in California per capita personal income, 5.73% (1.0573)
 - B. Percentage change in population, City of Stockton 0.68% (0.0068)
2. Combined Adjustment Factor.
 - A. $1.0573 \times 1.0068 = 1.064$
3. 2020-2021 Appropriations Limit.
 - A. \$635,977.70.
4. 2021-2022 Appropriations Limit.
 - A. $1.064 \times \$635,977.70 = \$676,680.27$

CERTIFICATION

I, _____, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 7th day of July, 2021.

Dated: _____, 2021

ELVIA TRUJILLO, SECRETARY
Reclamation District No. 1608

ITEM 3.b.

**RECLAMATION DISTRICT NO. 1608
RESOLUTION 2021-03**

**RESOLUTION CERTIFYING ASSESSMENTS TO BE COLLECTED
AND ESTABLISHING A PROCEDURE FOR COLLECTION**

WHEREAS, Reclamation District No. 1608 provides a benefit and service to the land located within the District by the repair, upgrading, maintenance and operation of the reclamation works of the District in that such works serve to prevent the flooding of the land within the District; and

WHEREAS, the revenues received by the District from the County of San Joaquin in accordance with the statutes enacted under Article XIII A of the California Constitution are insufficient to provide the benefits and services which the District is obligated by the California Water Code to provide, and specifically are insufficient to insure proper maintenance of the reclamation works and to provide for emergencies; and

WHEREAS, the District is empowered by sections 51200 et seq. and section 50904 of the California Water Code to fix and collect assessments for the provision of such benefits and services to supplement the revenues received from the County of San Joaquin, and to provide for the collection of such assessments by the San Joaquin County Auditor, and to provide for penalties and procedures in the event of delinquency of payment of such assessments; and

WHEREAS, this Resolution is in compliance with the California Water Code; and

WHEREAS, the District has complied with the procedures of California Constitution Articles XIIC and XIID, and has received a majority vote authorizing the collection of a maximum amount of assessments for each fiscal year commencing fiscal year 2010-2011; and

WHEREAS, the assessments imposed by this Resolution are levied without regard to property valuation;

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by the Board of Trustees of Reclamation District 1608 that:

1. The foregoing recitals are true and correct and this Board so finds and declares.
2. It is the determination of the Board that the benefits and services provided by the District apply to each lot within the District as set forth in the Engineer's Report, dated March 2, 2010, previously approved by this Board, except as specific adjustments have been approved by this Board after hearing.
3. The San Joaquin County Auditor is requested to collect such assessments, as set forth on Exhibit "A" attached hereto.

4. Such assessments shall appear as a separate item on the San Joaquin County Property Tax Bill for fiscal year 2021-2022 and shall be collected at the same time and in the same manner as the San Joaquin County Ad Valorem Property Taxes, and shall be subject to the same penalties and the same procedure and sale in case of delinquency as are provided by law for such County taxes.

5. In the case of all parcels within the District which are owned in common by more than one owner, and which do not have a separate legal entity holding the title thereto, the assessments otherwise applicable thereto shall be paid equally by the common owners.

6. In the case of all Planned Unit Residential Development areas (exclusive of independent recreation facilities, independent common green parcels, and entrance features which shall be billed to the applicable owner's association), assessments established by this Resolution shall be apportioned equally to each residential unit in such areas.

7. The revenue so collected which is necessary for the provisions of said benefits and services, is supplemental to the revenues received by the District from the County of San Joaquin in accordance with the statutes enacted under Article XIII A of the California Constitution and is not in lieu thereof.

8. The President and Secretary of the District are hereby authorized and directed to execute such documents as are necessary to carry out this Resolution.

9. The Engineer and Attorney for the District are hereby authorized and directed to assist the Auditor of San Joaquin County in preparing the rolls to comply with this Resolution, and to bill separately those parcels assessed which do not appear on the rolls.

10. The Secretary of the District is hereby authorized and directed to certify a copy of this Resolution to the Auditor of San Joaquin County.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 1608 at a meeting thereof held on this 7th day of July 2021, by the following vote, TO WIT:

AYES: _____

NOES: _____

ABSTENTION: _____

ABSENT: _____

RECLAMATION DISTRICT NO. 1608
A Political Subdivision of the
State of California

By: _____
MICHAEL PANZER, President

ATTEST:

ELVIA TRUJILLO, Secretary

CERTIFICATION

I, ELVIA TRUJILLO, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 7th day of July 2021.

Dated: _____, 2021.

ELVIA TRUJILLO, Secretary
Reclamation District No. 1608

ITEM 4

**RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
WEDNESDAY, JULY 7, 2021
8:00 A.M.
ENGINEER'S REPORT**

I. PLAN REVIEW

A. Permit Requests from homeowners.

a) 3502 Fourteen Mile Drive

Mr. Gregory & Julie Ebenhack
Index No. 46 Lot 419
APN 098-490-31

Review an application from Gregory and Julie Ebenhack who are seeking permission to place artificial turf on the landside levee slope and a small deck on the waterside levee slope of their lot.

KSN Inc. recommends approval of the artificial turf on the landslide levee slope and the 11 ft X 22 ft deck on the waterside slope **provided that: 1) the Ebenhack's construct a minimum 3 ft X 3 ft access door within the deck to view the waterside slope beneath the new deck and 2) coordination with RD 1608 for the placement of additional riprap by RD 1608 on the waterside slope beneath the deck area once the deck foundation is constructed and prior to the deck stingers and decking being placed.**

EXHIBIT A: May 1, 2021, Encroachment Application for artificial turf and deck.

EXHIBIT B: Plans.

EXHIBIT C: Site Photos of the lot.

b) 6639 Embarcadero Drive "Village West Marina LLC"

Mr. Claude Pellarin
1520 Main Street
Redwood City CA 94063
APN 098-150-03
Claude (650) 369-6746

Review construction activity of the reconstruction for the levee back slope after the removal of the terraced benched sitting area previously used for watching tennis tournaments.

EXHIBIT D: Site Photos of the lot.

Exhibit A

Index No. 46 Lot No. 419

APPLICATION FOR APPROVAL OF PLANS AND/OR ENCROACHMENT PERMIT

1. Application to the Reclamation District 1608 for approval to ERECT 22'x11'
DECK + ARTIFICIAL LAWN

2. Please check exhibits accompanying application.

- a. Location or vicinity map showing location of proposed work within the RD1608 area of responsibility, to permit visitation and inspection of work. Provide a marked-up copy of the RD1608 Boundary Map contained within the RD1608 Levee Encroachment Standards (Appendix E-1) to convey the appropriate location information (follow directions cited in Appendix E-1).
- b. A complete plan view and cross section of the proposed work, to scale, showing: dimensions; materials of construction and/or vegetative plantings; irrigation system; location of levee crown, toe and side slopes; relationship of the proposed work to the levee, adjacent home, RD1608 easement lines, and property lines; and any other notable feature within the lot.
- c. A cross section of the levee, berm, and stream area with dimensions and elevations of the levee crown, levee toes, floodplain, low water levee, etc., with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.
- d. Profiles of existing or proposed levees, fills, or other obstructions in the stream or overflow area with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.

3. Please Print or Type:

Name of Applicant GREG EBENHACH Address-Zip Code 3502 14 MILE DR. Telephone Number 209-969-7391
Office Home 209-752-9791
Signature [Handwritten Signature] Date 5-1-21

4. Endorsement

We, the Trustees of Reclamation District 1608 at its meeting held on the _____ day of _____, 20____, hereby

- APPROVE and give consent to the execution of the encroachment permit subject to the following conditions:
- Conditions listed on the back of this form
 - Additional attached conditions.
 - No conditions

DENY the application for the following reasons:

Date _____

Board of Trustees,
Reclamation District 1608

5. Name and address of owners of adjacent land parcels sharing a length of point of common boundary with the land upon which the contents of this application apply.

<u>Name</u>	<u>Address</u>	<u>Zip Code</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

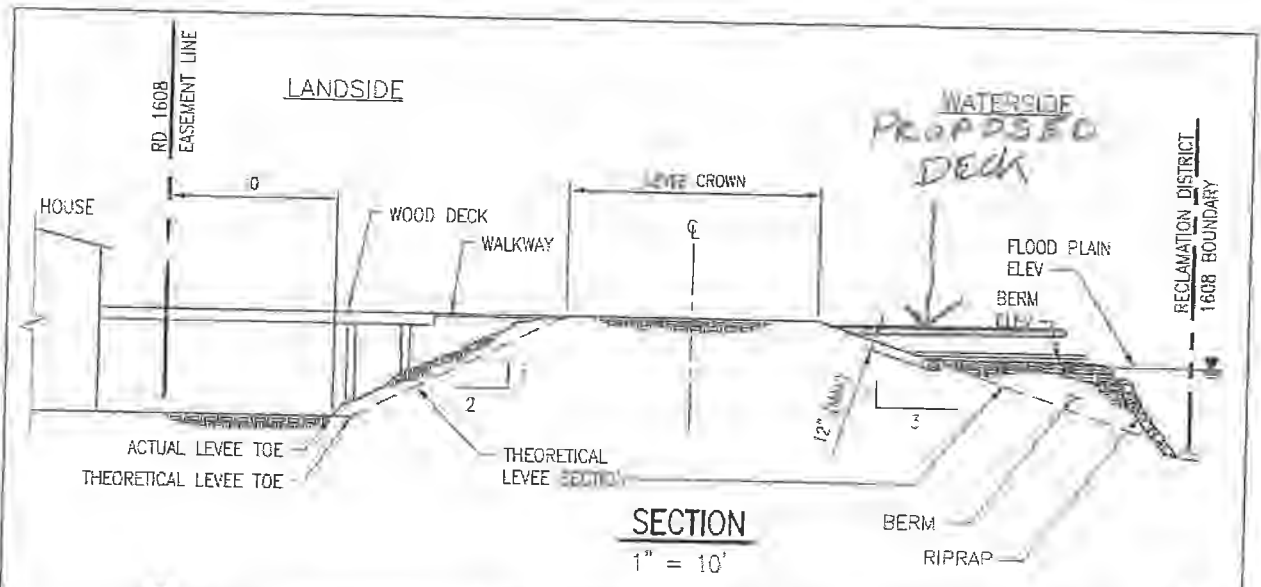
Conditions:

1. Comply with Reclamation District 1608 Levee Encroachment Standards
2. Submit new application for any future encroachment within ten (10) feet of levee toe.

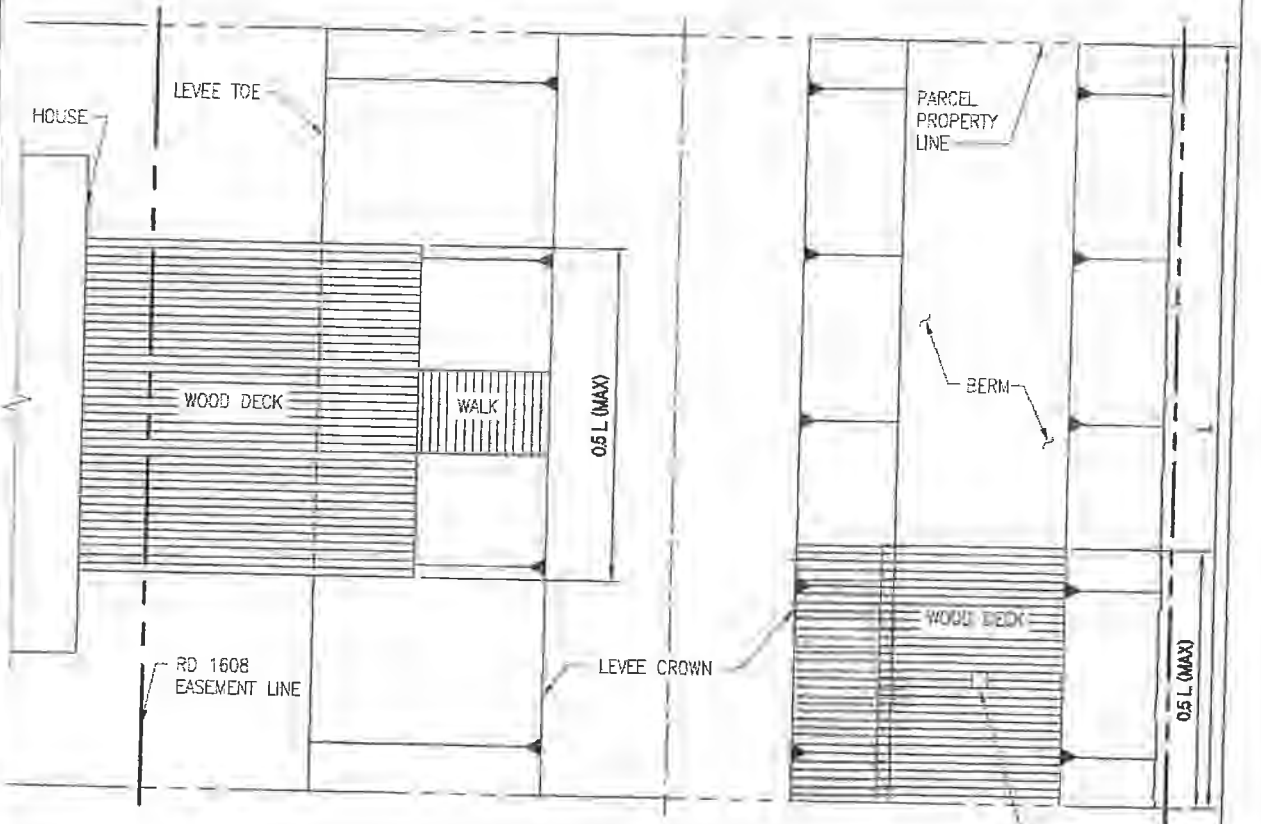
SEE ATTACHED ADDITIONAL CONDITIONS. IF BOX CHECKED ON FRONT PAGE

3. _____
4. _____
5. _____
6. _____
7. _____

Exhibit B



SECTION
1" = 10'

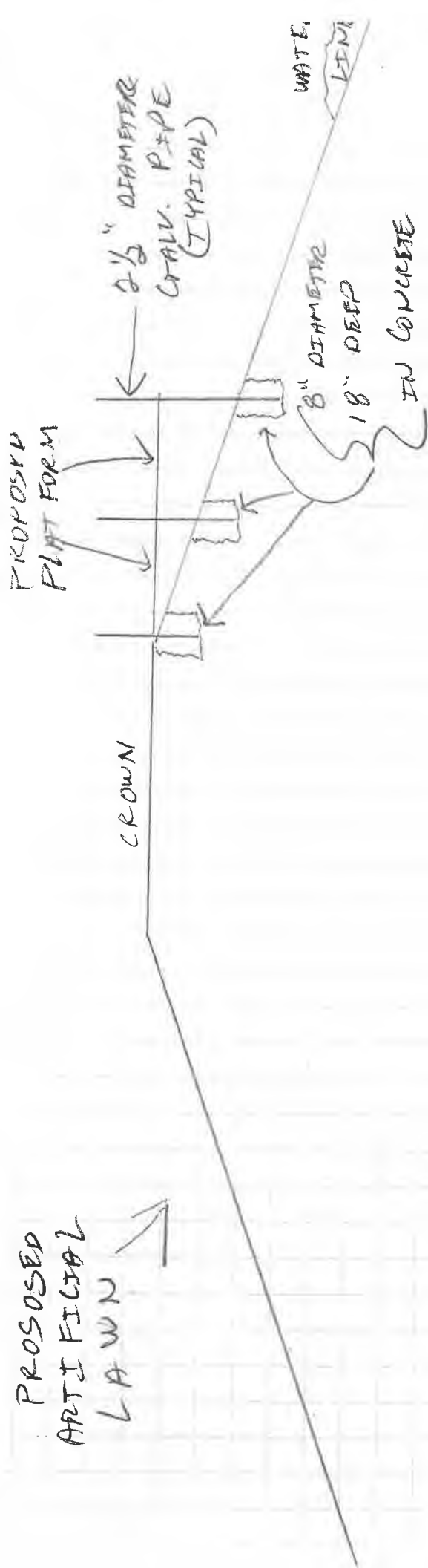


PLAN
1" = 10'

**SOUTHWEST LEVEE
REAR YARD WATERSIDE DECK DETAIL**

RECLAMATION DISTRICT 1608

DATE:	FEBRUARY 2020
STANDARD DRAWING:	S-16

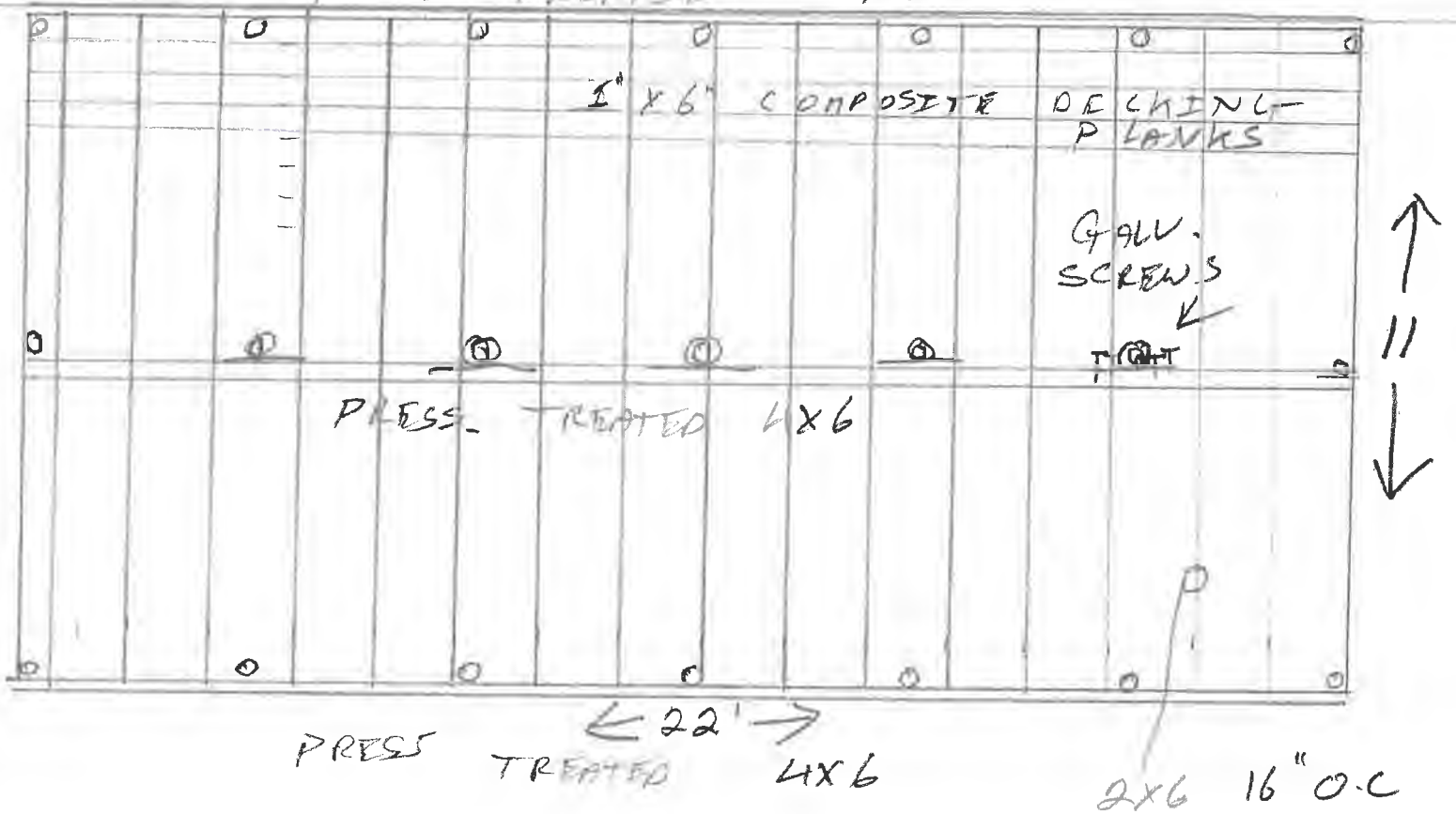


SCALE 1" = 6'



SCALE 1" = 20'

FLUSH WITH TOP OF
LEVEE CROWN
PRESS TREATED 4x6



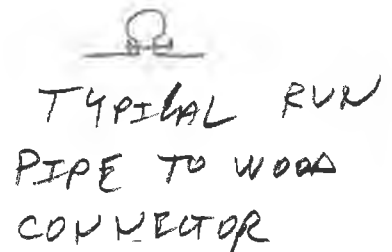
VIEWING PLATFORM

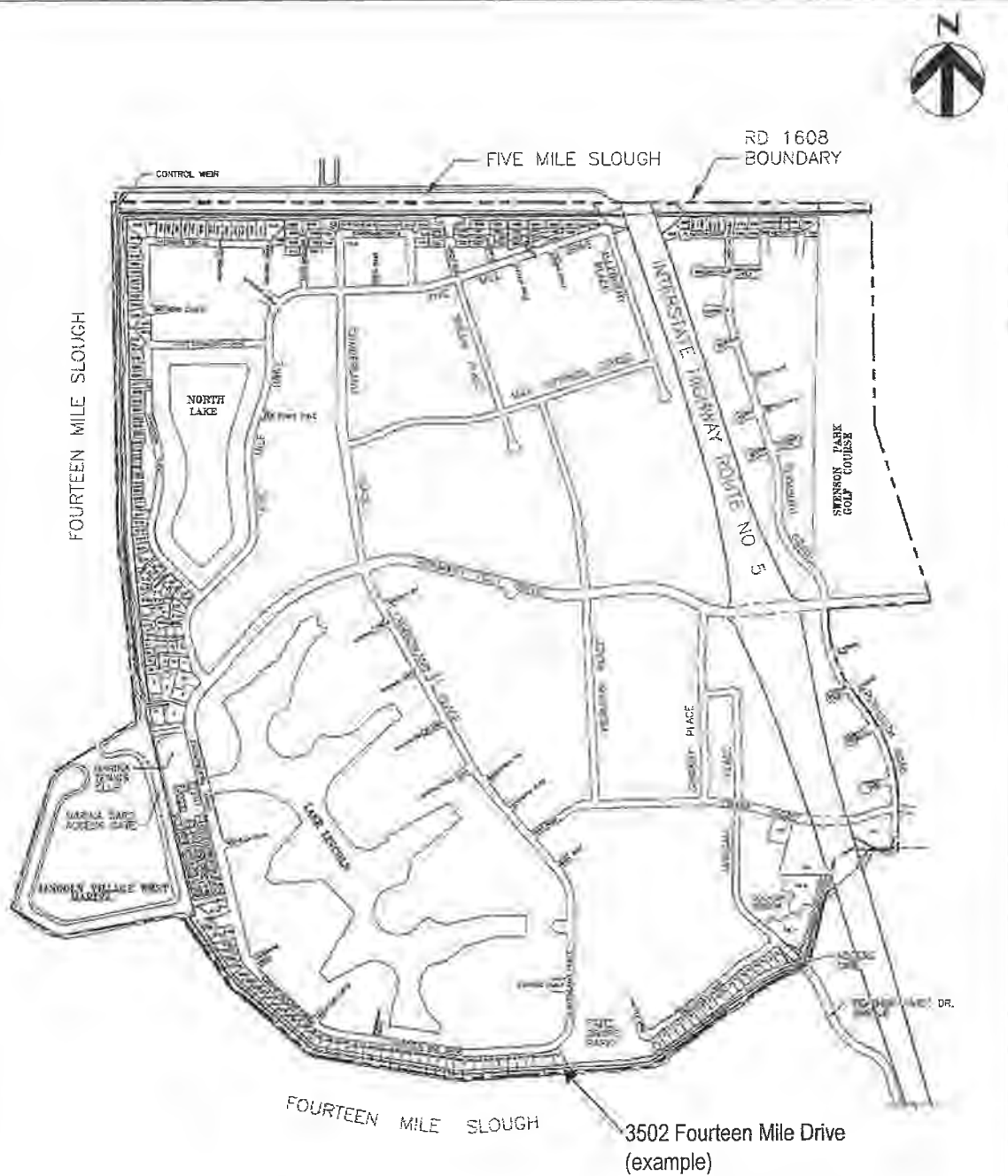
→ EACH 'O' REPRESENTS
2 1/2" DIAMETER GALV.
PIPE 18" IN GROUND,
POURED IN W/ CONCRETE.

→ PRESSURE TREATED LUMBER
SIZES ON PLAN

→ DECKING TO BE A
TREX TYPE.

SCALE 1" = 3'





Notes:

1. Provide address of lot for which Levee Encroachment Permit is being requested on this map.
2. Draw an arrow from the address provided to the location of the lot as shown on this map (see example above)
3. Attach annotated map to Levee Encroachment Permit Application.

LOCATION OF REQUESTED LEVEE ENCROACHMENT PERMIT	DATE: MARCH 2013
	APPENDIX: E-1

RECLAMATION DISTRICT 1608

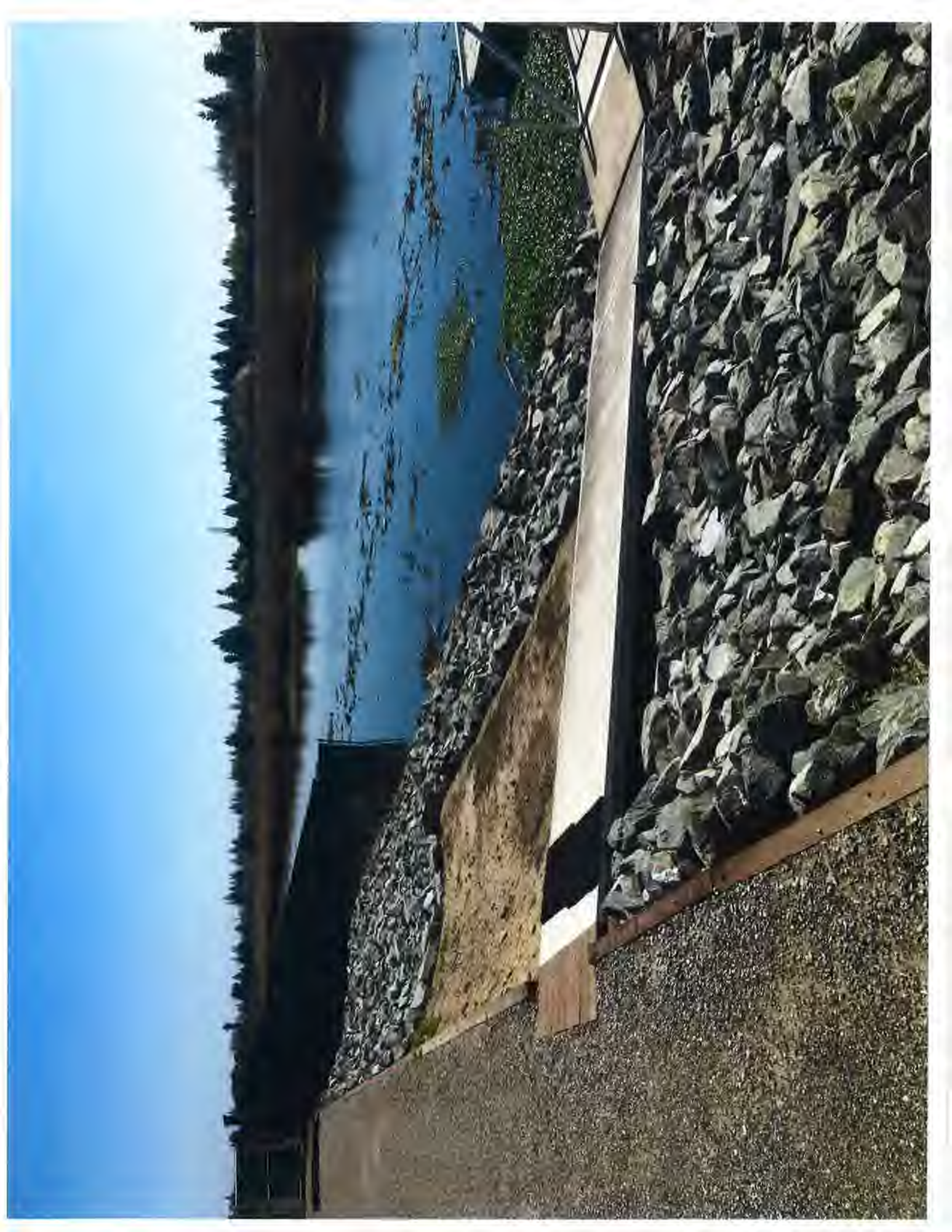
Exhibit C

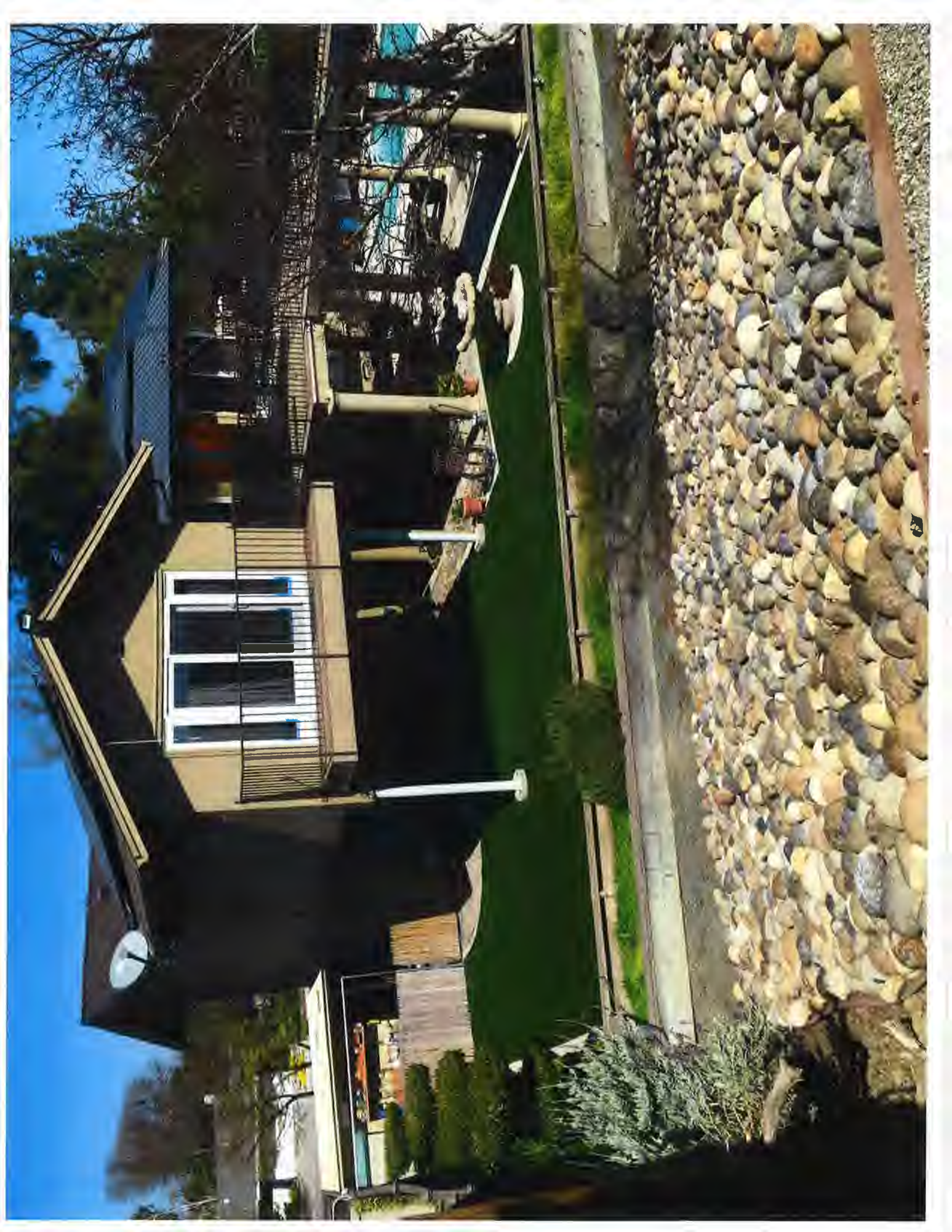


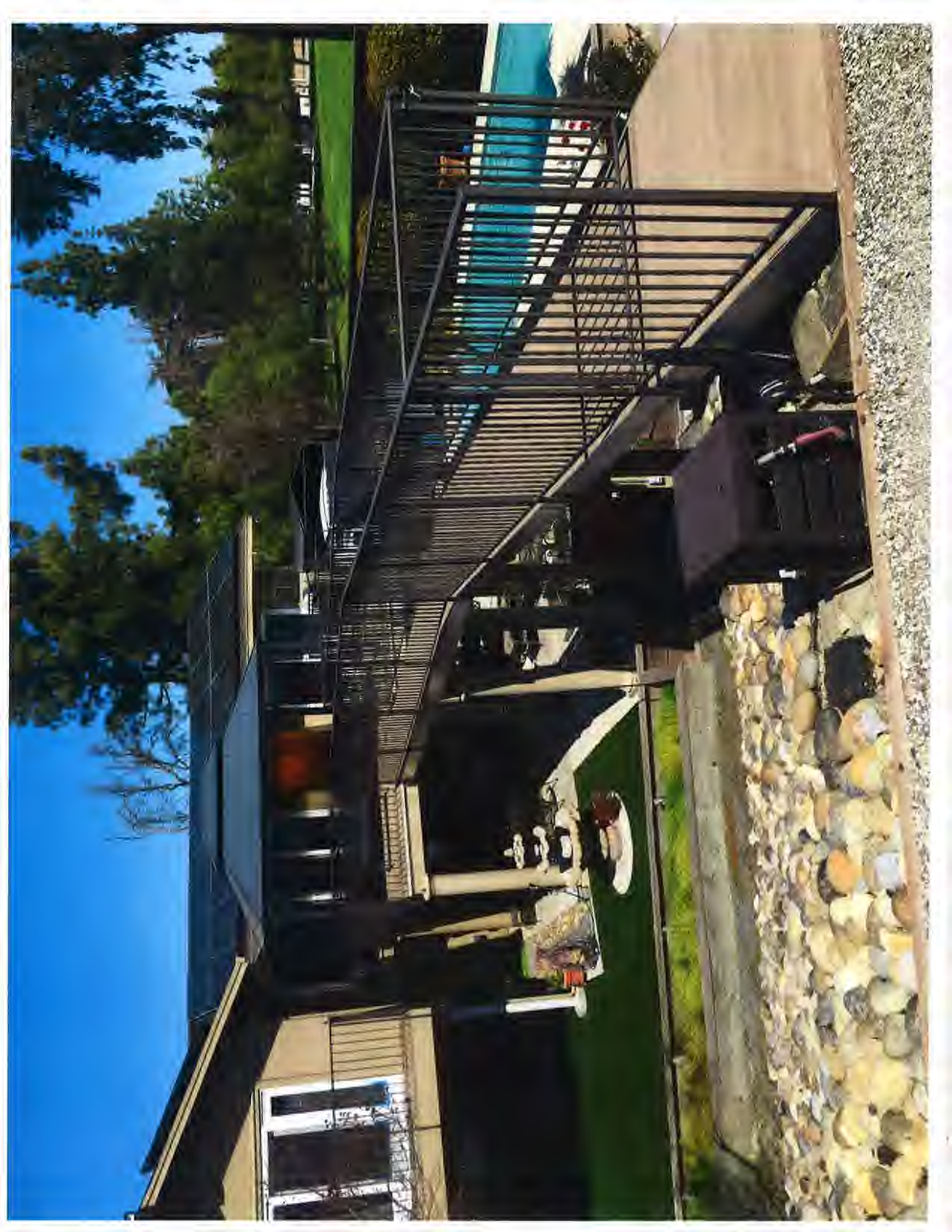












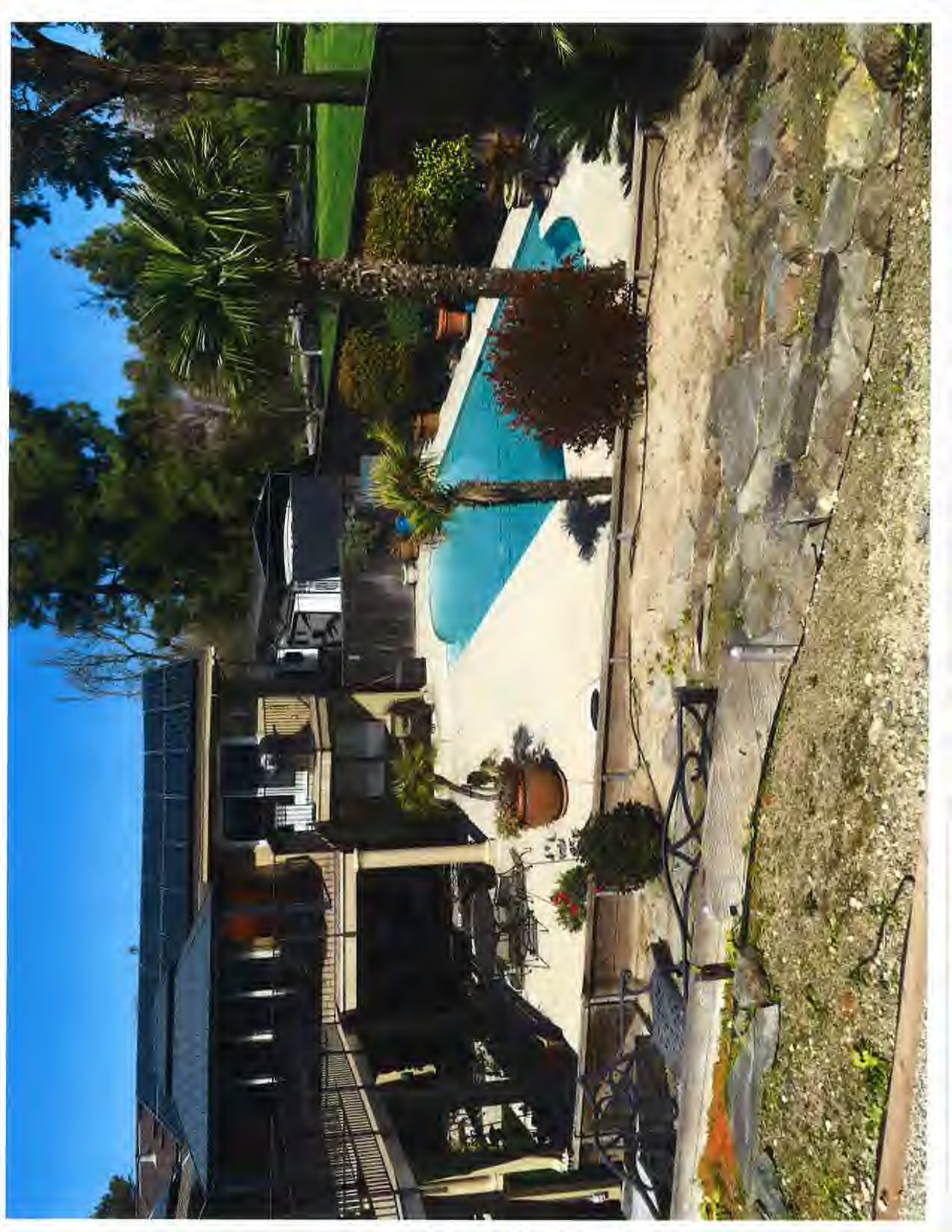


Exhibit D



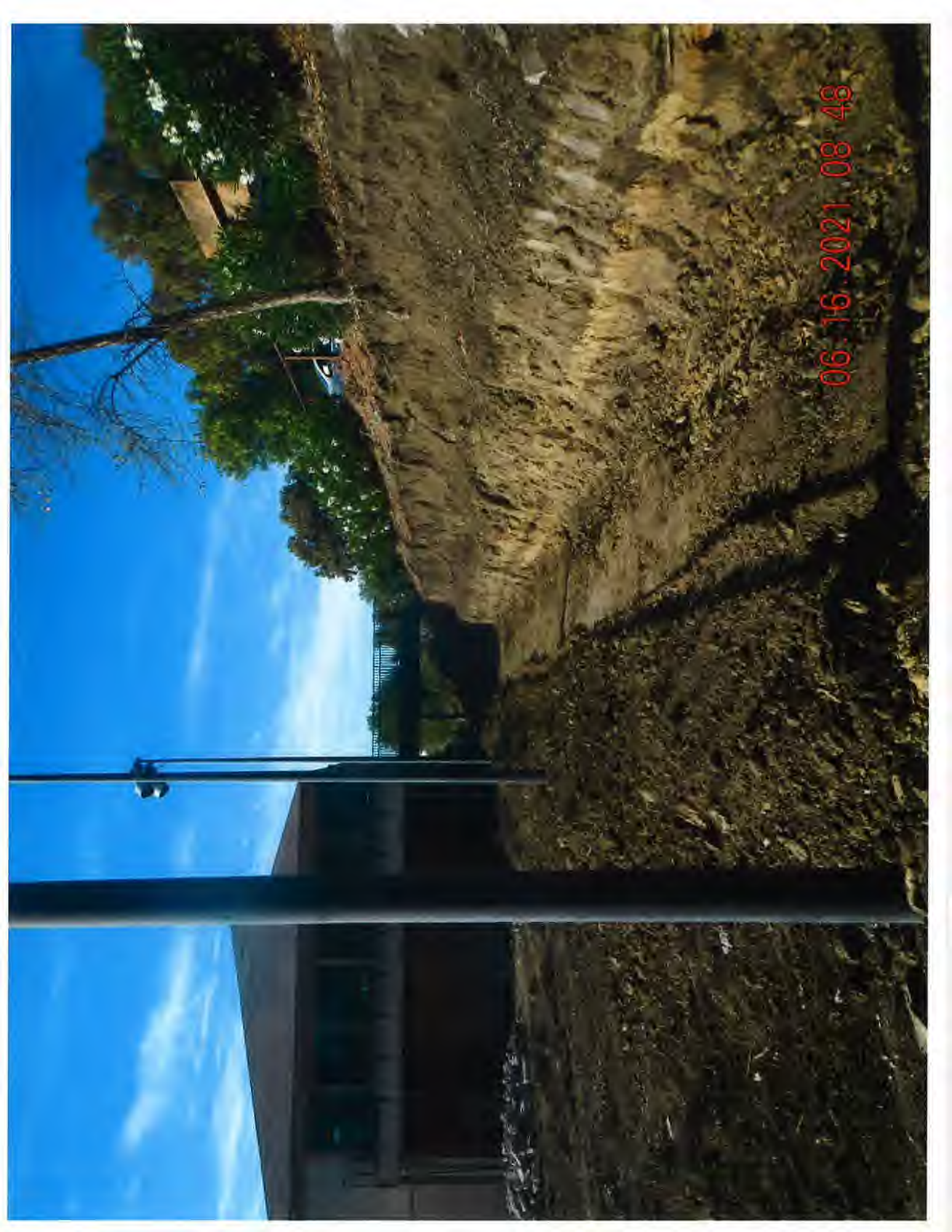
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06.16.2021 08:51

06.16.2021 08:51





06.16.2021 08:48



06-17-2021 15:35



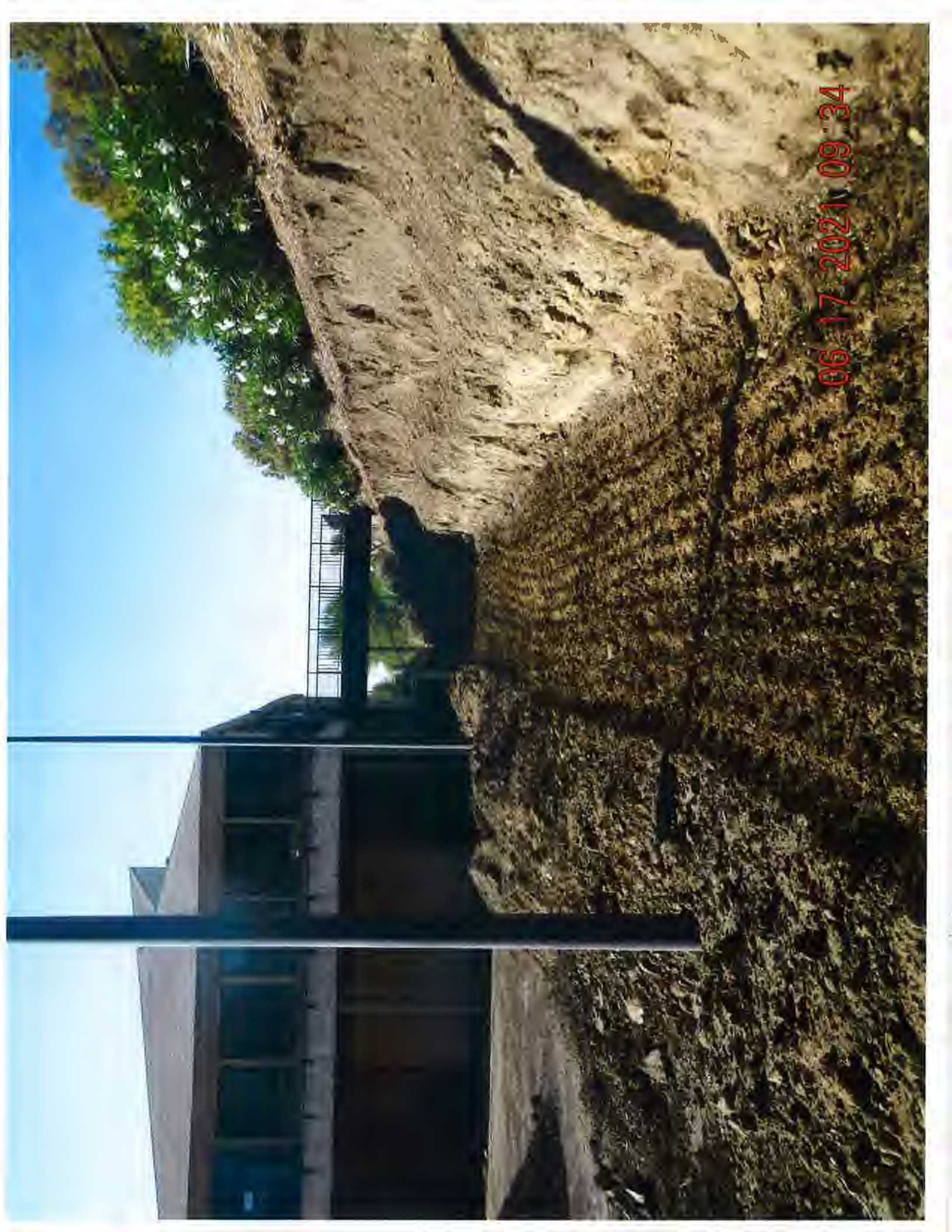
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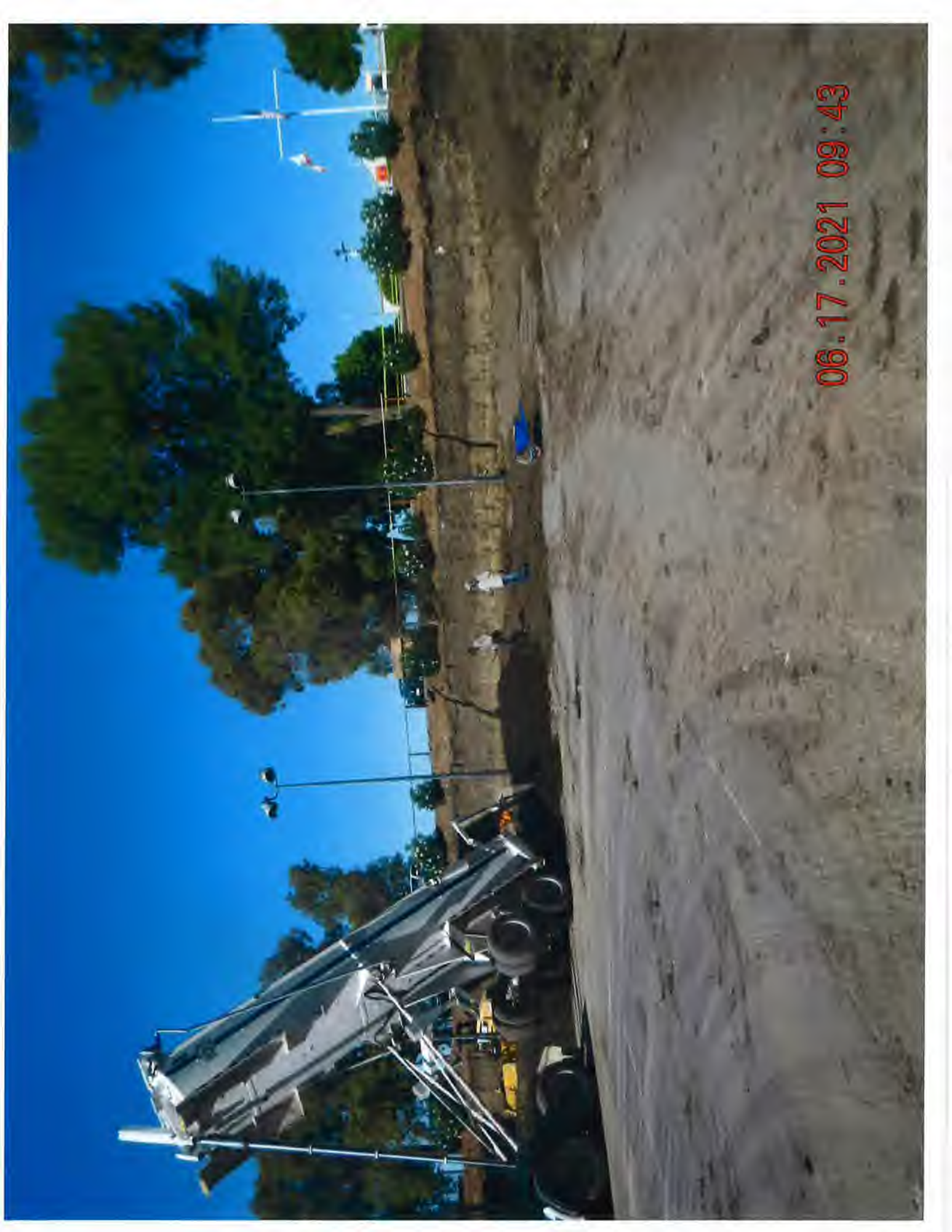
08 17 2021 09 42



06.17.2021 14.06



06 17 2021 09 34



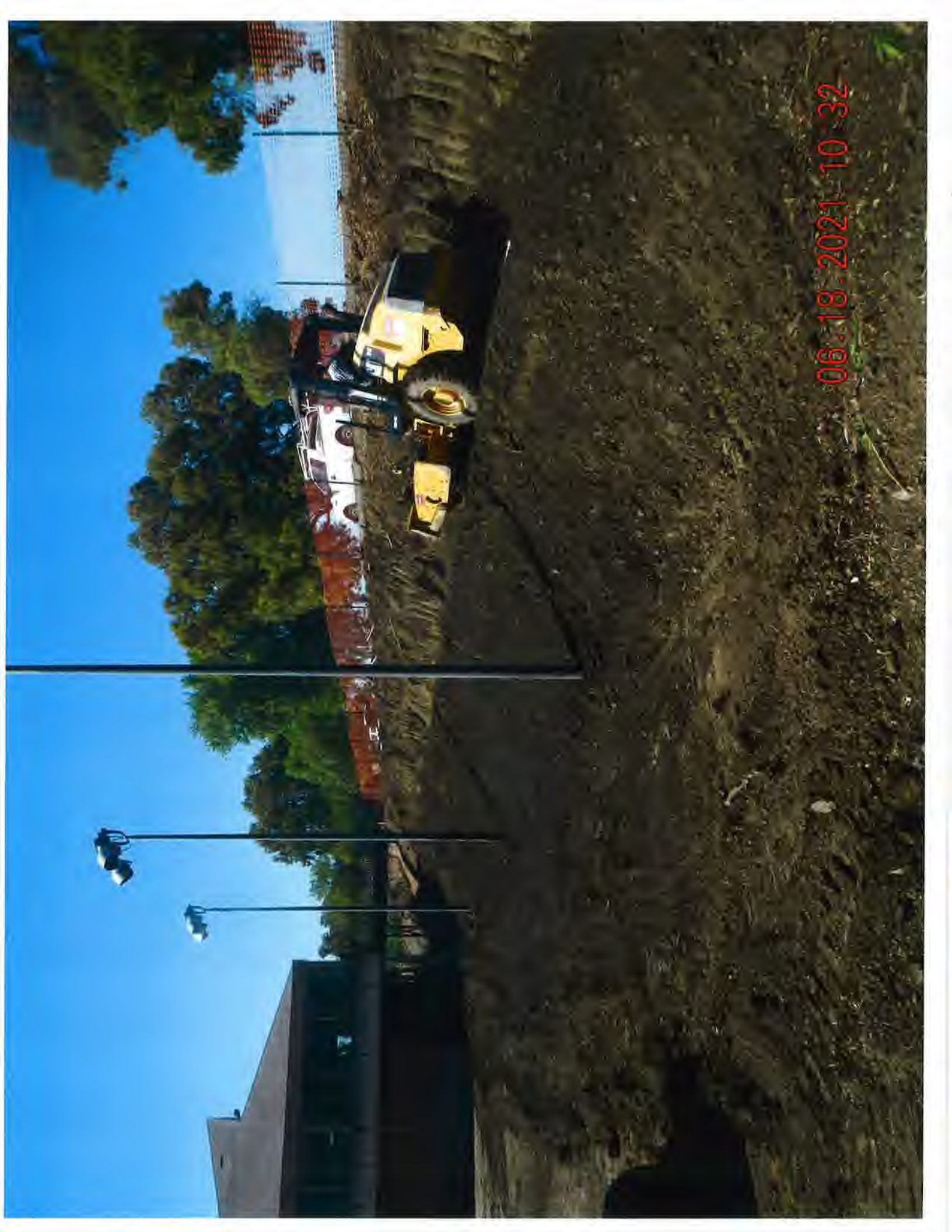
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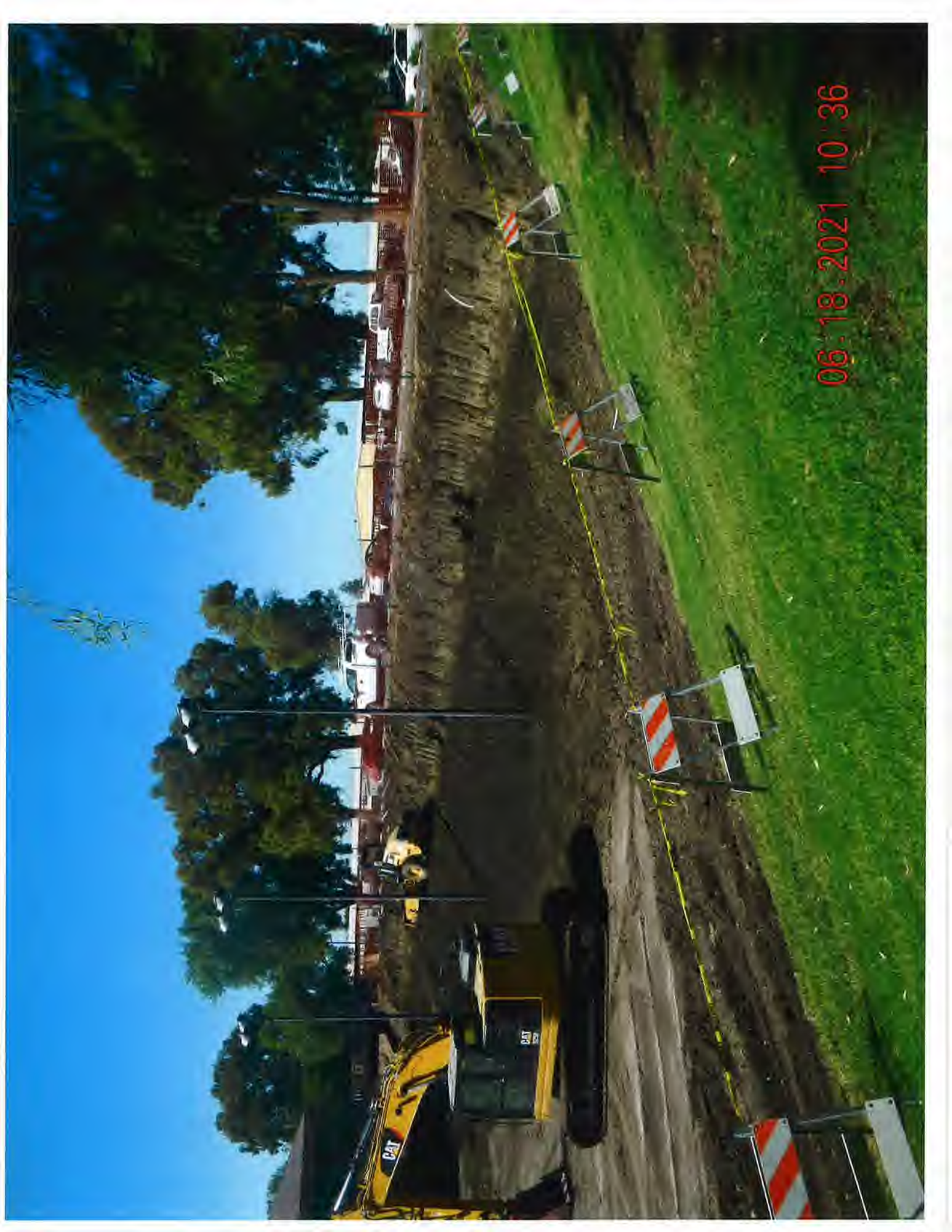
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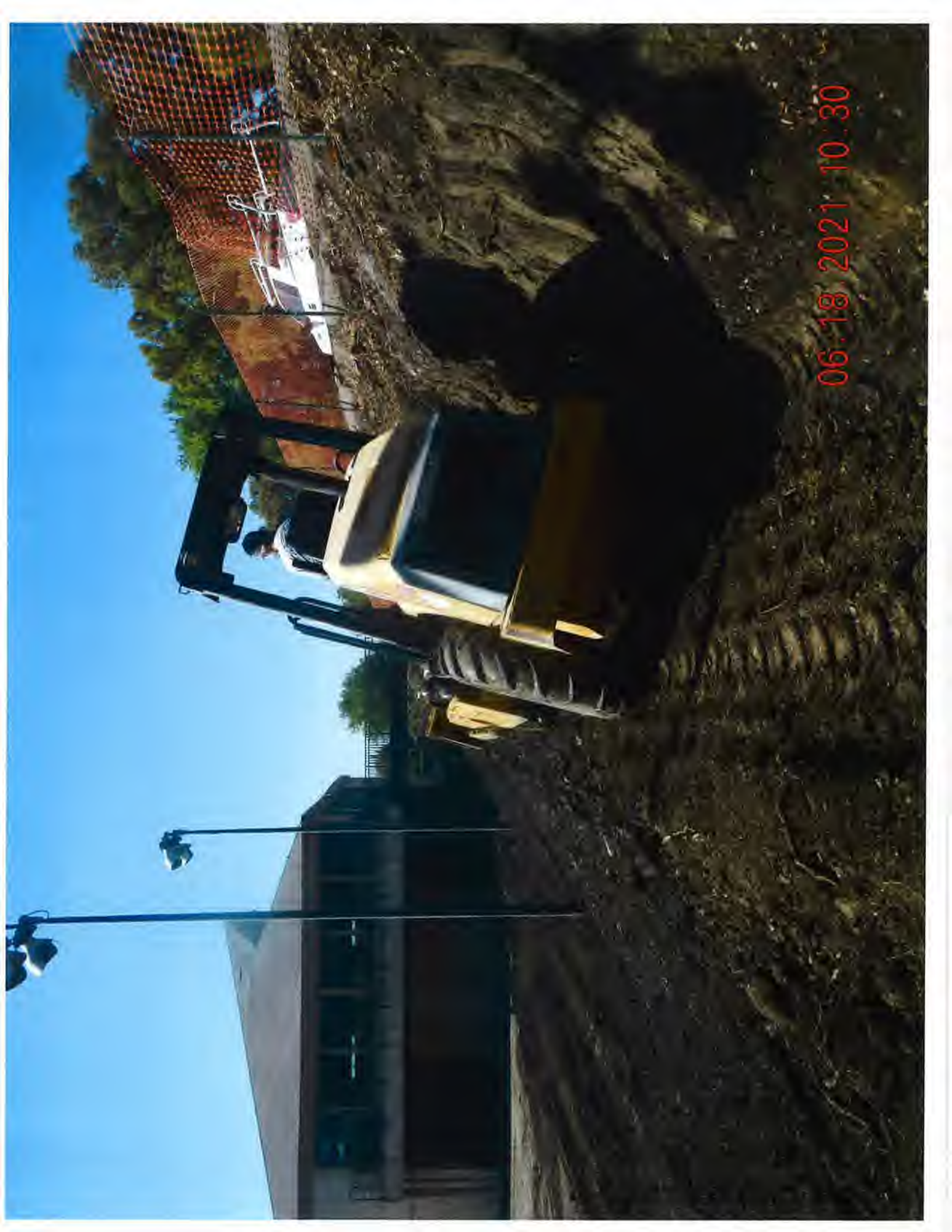
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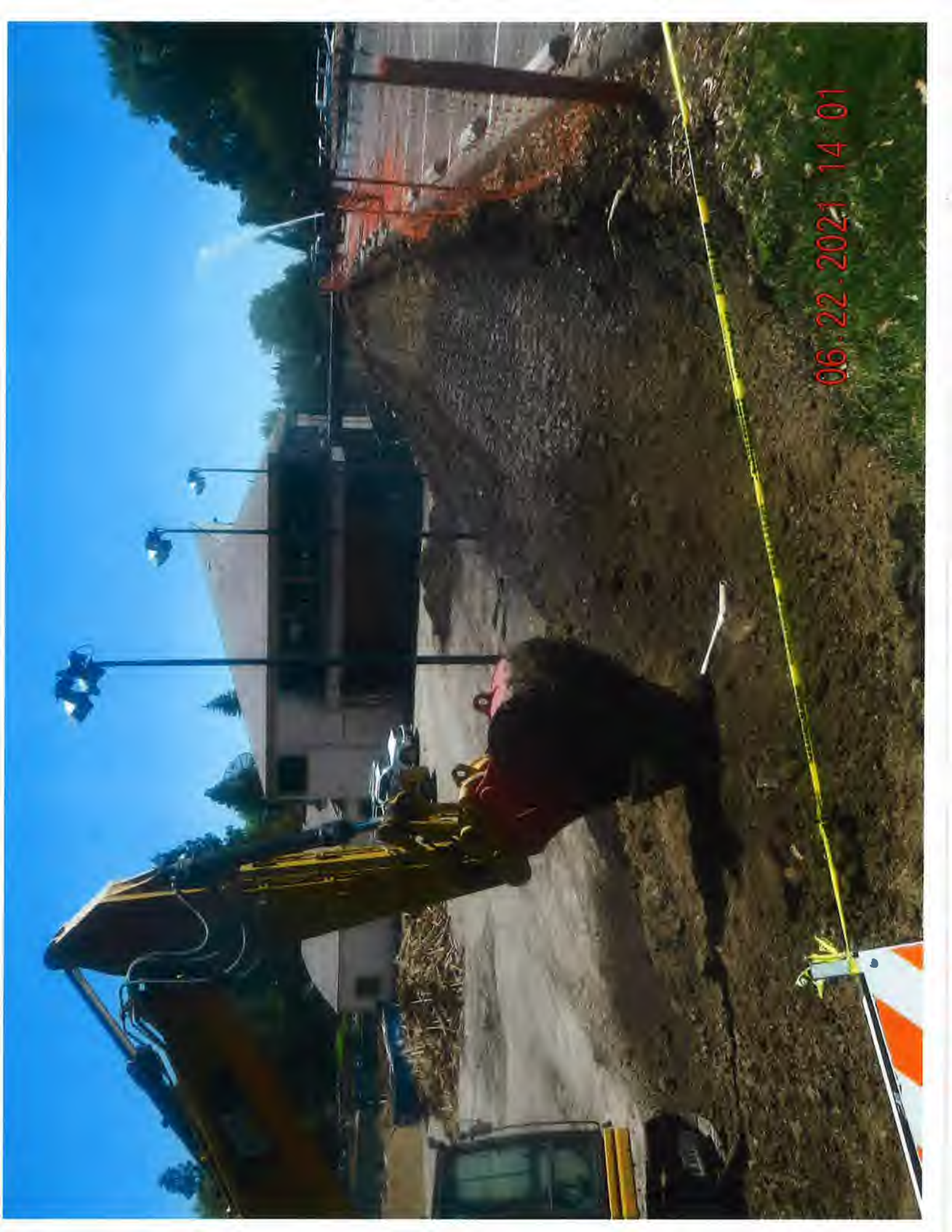
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06.18.2021 10:36



06.18.2021 10:30



06.22.2021 14:01



06.23.2021 10:29



06.23.2021 10:23

ITEM 5

JULY 2021 MINUTES SUPERINTENDENT 1608 JOE BRYSON

1. Levee patrol and inspection station 00+thru 190+. Clean and checked pump station four times.
2. Taggers I-5 South West are now on outside of our fence. Manager of apartments asked if I would spray. Painted taggers art.
3. Homeowners on North East levee installed bamboo on our fence. Asked them to remove, they did.
4. We are now ahead of our vegetation. Will be able to keep under control.
5. We are finished our black top at dumpster. Will black top Grupe Park in July.
6. Some of our levee roads South West have the 4x6 treated wood is moving and leaving a crack. Which becomes a hole in the road, a lot of work. We repaired one at Dr. Bocks house, 3960 Fourteen Mile Drive. Will inspect all levee roads South West Embarcadero Fourteen Mile in July.
7. Received call, people are opening our North gate at Marina. I removed PG&E lock, replaced with number two lock.
8. Someone cut down two of our signs North West, we reinstalled.
9. We have children playing on our levee. Spreading our gravel, knocking over black top buckets, throwing our rocks, and playing in the dumpster. Spoke with Andy. Will speak with Chris. Letter?
10. Opened gates for Clean Lakes two times to spray Five Mile Slough. Opened twice for Condor to test Five Mile Slough. Condor lost their contract, removing equipment.
11. Received calls to lock gates North East. People walking, running, riding bikes. Children playing.
12. Homeowners on Fourteen Mile have water leaking to the street. Had plumbers out, can't find leak. Might have to dig up side of house.
13. Received calls children have fires on levee rocks.
14. One and a half years ago someone ran into our truck in the parking lot. It is being repaired. Driving a rental, Ford Ranger, had to wait two weeks.

ITEM 9

SHORT TERM GOALS 2021

1. Renewal of District Assessment.
2. Sediment Removal Project.
3. Participate in stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
6. Vegetation encroachments
7. Annual Levee Inspection.
8. Repair/Maintenance of Gates on Crown of Southwest Levee
9. Central Valley Flood Protection Plan

LONG TERM GOALS

1. Lower San Joaquin River Flood Risk Reduction Project
2. Raising Elevation of South West Levee.
3. Prop 218 Assessment

ITEM 10

RD 1608: MASTER CALENDAR

JANUARY

- Update Levee Property DVD

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- Review Emergency Plan.
- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2017	First Friday of Dec 2021
Brett Tholborn	2019	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 12

Reclamation District 1608
Bills to be Paid - July 7, 2021 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (7/7/2021 Regular Mtg)	7/7/2021	Trustee Fee	\$272.04				
				\$272.04	6501		
Brett Tholborn (7/7/2021 Regular Mtg)	7/7/2021	Trustee Fee	\$272.04				
				\$272.04	6502		
Dan MacDonnell (7/7/2021 Regular Mtg)	7/7/2021	Trustee Fee	\$272.04				
				\$272.04	6503		
Elvia Trujillo (June 2021 Services)	7/7/2021	Secretary Fee	\$757.75				
				\$757.75	6504		
PG&E (Landview & Seagull)	6/1/2021	0950847867-5	\$21.59				
PG&E (Stone River)	6/22/2021	2999432760-8	\$11.36				
				\$32.95	6505		
Neumiller & Beardslee	6/10/2021	317758	\$2,227.59				
				\$2,227.59	6506		
BPM	5/28/2021	36267412	\$440.80				
				\$440.80	6507		
Reclamation District 1608	7/7/2021		\$40,000.00				
(Transfer to Checking Account)				\$40,000.00	6508		
Bank of Stockton Visa	6/16/2021	4/27/2021 - 5/27/2021	\$5,516.53				
				\$5,516.53		online	
State of California Payroll Taxes	Jun-21	June Payroll	\$611.35	\$611.35		online	
Federal Government Payroll Taxes	Jun-21	June Payroll	\$306.89	\$3,006.89		online	
Joe L. Bryson (Payroll)	7/1/2021	6/1/21 - 6/30/21	\$4,617.86	\$4,617.86		Direct Deposit	

