

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD TELEPHONICALLY ON WEDNESDAY, APRIL 7, 2021**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order telephonically at 8:00 a.m. by President Michael Panzer on Wednesday, April 7, 2021, via Toll-Free Dial-In Number: (877) 778-1806.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

DANIEL SCHROEDER
ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
DOT LOFSTROM

1. **Public Comment.** There was no public comment.
2. **Approval of Minutes.** Minutes of the regular meeting of March 3, 2021. The Trustees reviewed the minutes. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the March 3, 2021 regular meeting be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented a written and oral report. She informed the Board the County accidentally issued the Port of Stockton payment related to the Sediment Removal Project from the General Fund rather than from the Sediment Removal Project Fund and was in the process of resolving its error by transferring funds back to the General Fund Account. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the April 7, 2021 meeting be approved.

4. **Engineer's Report.** Request for directions and approvals.
 - a. Permit Request from Homeowners.
Please see Engineer's Report, Section II.B.

- i. 6639 Embarcadero Drive “Village West Marina”
Mr. Claude Pellarin
APN 098-150-03
Request: Installation of a new access stairway on the levee landside slope accessing the proposed parking lot that will replace the tennis courts at the levee toe, along with proposed re-grading of the landside levee slope after the proposed removal of the terraced slope previously used as sitting area for watching tennis tournaments
Please see Engineer’s Report, Section II.B.a.
- ii. 4269 Five Mile Drive
Mr. & Mrs. Trieu & Van Pham
APN 098-140-18
Request: “As-Built” installed mini rose flower beds up landside slope on either side of existing lawn area
Please see Engineer’s Report, Section II.B.b.
- b. AB 360 Delta Levee Subventions Program
 - i. Review status of fallen tree at:
3612 Fourteen Mile Drive
Mr. & Mrs. John & Daniela Burke
APN 098-490-35
Please see Engineer’s Report, Section III.A.a.

*From Engineer’s Report:
[Note: Section I omitted in original report.]*

II. PLAN REVIEW

- A. Review status of Annual Levee Inspection of the District’s Levee system for 2021.

EXHIBIT A: Violation/Remedy Tracking for 2021 Inspection.

Chris Neudeck presented this item. He referenced Exhibit A *Violation/Remedy Tracking for 2021 Inspection* and said he will be giving updates of this report in the next two to three meetings. In the report, the highlights correspond to those individuals that responded to the letter. Mr. Neudeck mentioned the letter sent out this year was a little more aggressive than in previous years for the reason that it is a very expensive and laborious effort to continually renotify and remind folks to stay in compliance. This results in a charge that is not needed by the District and he recommends revoking the permits that result in repeat violations of the Standards. As an update to the report submitted for this meeting, Mr. Neudeck stated Mr. Feneck got in contact with him and

Mr. Staniec is attempting to comply with what was requested of him earlier and will not be receiving a letter at this time.

B. Permit Requests from homeowners:

- a) 6639 Embarcadero Drive “Village West Marina LLC”
Mr. Claude Pellarin
1520 Main Street
Redwood City, CA 94063
APN 098-150-03
Claude (650) 369-6746

Excerpt from Engineer’s Report:

Review an application for the installation of a new access stairway on the levee landside slope accessing the proposed parking lot that will replace the tennis courts at the levee toe, along with proposed re-grading of the landside levee slope after the proposed removal of the terraced slope previously used as sitting area for watching tennis tournaments. Seek the Board of Trustees approval for this application with these special conditions. KSN, Inc. recommends approval of this application subject to inspection by KSN Inc. of the removal of the terraced slope and re-grading of the levee landside slope to assure proper placement and compaction of the new levee fill.

EXHIBIT B: March 26, 2021 Encroachment Application for new stairway and slope re-grading.

EXHIBIT C: Plans of proposed stairway and re-grading of landside slope along with new parking lot at levee toe.

EXHIBIT D: Site Photos of the lot.

Chris Neudeck presented this item. The Marina is taking out the tennis courts to expand the parking area and Mr. Pellarin has submitted an application with corresponding plans requesting to (1) add set of stairs at the levee back slope and (2) to re-terrace. Mr. Neudeck referenced Exhibits B, C and D and explained the access issue is not problematic as it does not interfere with anything. He will have conditions and recommends approval of the new stairway and slope regrade with recompacting done with levee fill. Mr. Neudeck seeks approval from the Board and will work with Chairman Panzer to get signature on application. After discussion,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve Permit Application from Claude Pellarin/6639 Embarcadero Drive with conditions set by Engineer Neudeck.

- b) **4269 Five Mile Drive**
Mr. & Mrs. Trieu & Van Pham
Index No. 171, Lot No. ---
APN 098-140-18
(209) 851-0169

Excerpt from Engineer's Report:

Review an application for the "as built" installed mini rose flower beds up land side slope on either side of existing lawn area. Seek the Board of Trustees approval for this application with special conditions. KSN Inc. recommends approval provided that the Applicant keeps the rose bushes neatly trimmed for inspectability purposes.

EXHIBIT E: January 28, 2021 Encroachment Application "as-built" installed mini rose flower beds.

EXHIBIT F: Plans of "as-built" installed mini rose flower beds.

EXHIBIT G: Site Photos of the lot.

Chris Neudeck presented this item. He reported Mr. and Mrs. Pham are along 14 Mile Slough and their application is for the as-built installed mini rose flower beds (see Exhibits E, F, and G). The Phams had a row of mini roses and chose to run them up the slope at which point they were asked to stop until this was permitted. Mr. Neudeck said the Phams keep a neatly manicured lawn and are a very responsive and respectful family. He supports the application with the condition to maintain bushes in a manner that bushes do not become overgrown. Mr. Neudeck seeks Board approval for this application. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve Permit Application from Mr. & Mrs. Pham, 4269 Five Mile Drive with conditions set by Engineer Neudeck.

II. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM

A. Review status of fallen tree at:

- a) **3612 Fourteen Mile Drive**
Mr. & Mrs. John & Daniela Burke
Index No. 42, Lot No. 415
APN 098-490-35
John's Cell 209.513.0275
Email: Daniela.Burke@yahoo.com

Chris Neudeck presented this item and gave a status report on Mr. and Mrs. Burke. The Burkes have been in the process of complying and Joe Bryson allowed for the opening of the gates for the final removal of wood and for additional minor repairs. Mr. Bryson gave an update informing the Board the Burkes cleaned the back yard and the compact was done to fill the hole left by the tree.

5. **Levee Superintendent Report. Request for directions and approvals.**
Mr. Bryson presented an oral and written report. For specific items, please refer to Mr. Bryson's written report.
6. **Report by Trustees on meetings attended and upcoming meetings. Request for direction.** No report.
7. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** No report.
8. **Discussion and direction on Short-Term and Long-Range Goals.**
In reviewing the District goals, Chris Neudeck suggests keeping the Sediment Removal Project on the list until the dredging is finalized. Although the District does not have the funds at this stage, the goal remains to complete the dredging to Feather River. He recommends moving Item 1 from the Short-Term Goals to the Long-Term Goals. Mr. Neudeck also mentioned planning for Prop 218 assessments needs to start and Mr. Schroeder suggested moving Item 3 "Renewal of District Assessment" from the Long-Term Goals to the Short-Term Goals.
9. **District Calendar. Discussion and direction.**
In reviewing the Master Calendar, Mr. Neudeck indicated that during this time of year, the Board, in the past, has sent a letter to property owners reminding them of the levee encroachment standards and to maintain property. However, he would like to delay sending this reminder letter to the fall since the property owners were just recently sent letters as a result of the annual levee inspection.

a. Next meeting May 5, 2021

10. **Correspondence.** No correspondence of note.

11. **Approval of Bills.** After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the April 7, 2021 meeting be approved.

12. **Staff Reports.**

Dan Schroeder reported it has been a year since the Board meeting was held in person due to the pandemic and is hopeful the first in-person meeting will be in July.

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

13. **Adjournment.** The meeting adjourned at 8:46 a.m.

Respectfully submitted,


Elvia C. Trujillo
District Secretary

Reclamation District 1608
Bills to be Paid - April 7, 2021 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (4/7/2021 Regular Mtg)	4/7/2021	Trustee Fee	\$259.09				
				\$259.09	6471		
Brett Tholborn (4/7/2021 Regular Mtg)	4/7/2021	Trustee Fee	\$259.09				
				\$259.09	6472		
Dan MacDonnell (4/7/2021 Regular Mtg)	4/7/2021	Trustee Fee	\$259.09				
				\$259.09	6473		
Elvia Trujillo (March 2021)	4/7/2021	Secretary Fee	\$1,076.81				
				\$1,076.81	6474		
PG&E (Landview & Seagull)	3/2/2021	0950847867-5	\$21.24				
PG&E (Stone River)	3/23/2021	2999432760-8	\$10.16				
				\$31.40	6475		
Neumiller & Beardslee	3/16/2021	315738	\$1,630.83				
				\$1,630.83	6476		
Kjeldsen Sinnock & Neudeck	3/19/2021	29954	\$744.60				
	3/19/2021	29955	\$2,661.75				
	3/19/2021	29956	\$87.50				
	3/19/2021	29957	\$616.25				
	3/19/2021	29958	\$9,048.75				
	3/19/2021	29959	\$210.00				
	3/19/2021	29960	\$127.50				
				\$13,496.35	6477		
The Record	2/13/2021	223912	\$108.48				
(Publication of Public Hearing 2/6/21 & 2/13/21)				\$108.48	6478		
Paul E. Vaz Trucking	2/11/2021	73324	\$382.24				
	2/11/2021	73325	\$283.80				
				\$666.04	6479		

