

**AGENDA FOR
RECLAMATION DISTRICT NO. 1608
BOARD OF TRUSTEES REGULAR MEETING
8:00 A.M. JUNE 2, 2021
NEUMILLER & BEARDSLEE**

Coronavirus COVID-19 Notice

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, Reclamation District 1608 Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, Reclamation District 1608 Board of Trustees has arranged for members of the public to observe and comment at the meeting telephonically.

TO ATTEND BY TELECONFERENCE:

Toll-Free Dial-In Number: (877) 778-1806

CONFERENCE ID 891949

Once connected, we request you kindly mute your phone

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.
2. Approval of Minutes. Minutes of the regular meeting of May 5, 2021
3. Financial Report. Review, discuss, and accept financial report.
 - (a) Adopt 2021-2022 Budget
 - (b) Approve Audit and Special District Financial Transaction Report Contracts with Croce, Sanguinetti, & VanderVeen for the 2020-2021 Fiscal Year
4. Engineer's Report. Request for directions, approvals, and actions.
 - (a) Review status of Annual Levee Inspection of the District's Levee System for 2021.
 - (b) **Show Cause Hearing Regarding Violation of Levee Encroachment Standards**
3848 Fourteen Mile Drive
Mr. Gerard & Chris Hammer
Violation – Unpermitted parallel fence along landside hinge point of the levee.
 - (c) Permit Request
 1. 3860 Fourteen Mile Drive
Dr. Gerald & Mrs. Mary Bock
Review an application for the "as-built" fence installed on existing approved landside

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection on the District's website www.RD1608.com.

retaining wall and the waterside slope. Seek the Board of Trustees approval for these fences.

Follow up with results of KSN Inc's field inspection of Dr Bock's lot per request of the Trustees for the identification of actual items in place in comparison to the original plan dated October 1983 w/ 1/1984 & 4/1984 revisions.

(d) Repair Authorizations

1. 6201 Embarcadero Drive
Dr. Antonio and Mrs. Lillian Arredondo
Status – Permittee to repair existing permitted retaining wall on landslide levee slope.
2. 3933 Fort Donelson Drive
Ms. Maxine Ellis
Status – Permittee to repair an existing permitted 4-foot-high wood fence with 4-foot high wrought iron fence.

5. Levee Superintendent Report. Request for directions and approvals.

6. Report by Trustees on meetings attended and upcoming meetings. Request for direction.

7. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.

8. Discussion and direction on Short-Term and Long-Range Goals.

9. District Calendar. Discussion and direction.

- (a) Tour of Levee System
- (b) Next Meeting is July 7, 2021
- (c) Prop 218 Assessment

10. Correspondence.

11. Approval of Bills.

12. Staff Reports.

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

13. Adjournment.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Elvia Trujillo at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.

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**AGENDA PACKET
RECLAMATION DISTRICT 1608
JUNE 2, 2021**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Please see attached.
3.	Please see attached.
3(a)	Please see attached.
4.	Please see attached.
5.	Please see attached.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Please see attached.
9.	Please see attached.
10.	Self-explanatory.
11.	Please see attached.
12.	Self-explanatory.
13.	Self-explanatory.

ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD TELEPHONICALLY ON WEDNESDAY, MAY 5, 2021**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order telephonically at 8:00 a.m. by President Michael Panzer on Wednesday, May 5, 2021, via Toll-Free Dial-In Number: (877) 778-1806.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

DANIEL SCHROEDER
ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
ONE MEMBER OF THE PUBLIC

1. **Public Comment.** There was no public comment.
2. **Approval of Minutes.** Minutes of the regular meeting of April 7, 2021. The Trustees reviewed the minutes. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, that the minutes of the April 7, 2021 Regular Meeting be approved as presented.
3. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented a written and oral report. She reported the figures for the year-to-date revenues and expenses were not current as the County's Financial Report with the current figures through April 30, 2021 had not been received in time for this meeting and gave an estimate on the General Fund balance. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the April 7, 2021 meeting be approved.
- 3.a. **Revise 2020-2021 Budget.**

Andy Pinasco presented this item. He explained the 2020-2021 Budget is being brought before the Board to request a change in the District's reserve amount. Currently, the District's Board-designated reserve is \$300,000. After today's invoices are paid, the estimated balance is \$166,606. Although the District expects to receive money, it also has \$875,000 in registered warrants. In future

meetings, the District will need to consider how to repay the registered warrants. Staff recommends to reduce the reserve to \$100,000 so the District is not in contravention of the designated Board reserve of \$300,000.

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve the 2020-2021 Budget as amended reducing the reserve to \$100,000.

4. **Draft 2021-2022 Budget.** Review, discuss, and provide direction on Draft 2021-2022 Budget.

Andy Pinasco presented this item. He explained the draft budget was prepared by Chris Neudeck and himself and that today's intent of presenting the Draft 2021-2022 Budget is for review and direction. Since the Budget will not be approved at this meeting, there is time to review and think about the figures in this draft in order to be prepared to adopt the budget in June. Mr. Pinasco said this year is called, "gentlemen, tighten your belts" as the District has registered warrants that were incurred with the Sediment Removal Project. Expenses were discussed with two items of note. In the proposed budget for Fiscal Year 2021-2022, line item G11-Registered Warrant Expense has not been in previous budgets but is needed for the registered warrants. Mr. Pinasco also referenced line item G9-Election Costs; there is one seat expiring and that expense needs to be included in case there is an election. In discussing the Income section, Property Taxes and Assessments remain basically the same. Interest income is reflective of the General Fund balance. In previous years, the District has carried a substantial amount, but this time it will be less due to the expenses with the Sediment Removal Project, resulting in a decrease in interest income. In addition, the subventions reimbursement is expected to be half of what has been received in the past because the majority of expenses were for capital projects. Five-Year Plan reimbursement is also expected to be less as this is winding down. Discussion followed as to other line items with no action needed to be taken at this meeting. Mr. Pinasco welcomed any comments and suggestions between now and the next Board meeting.

5. **Engineer's Report.** Request for directions, approvals and actions.

(a) Review status of Annual Levee Inspection of the District's Levee system for 2021. *Please Engineer's Report, Section II.A..*

(b) Consider approval of new permits requests from homeowners at the following addresses:

1. 3860 Fourteen Mile Drive
Dr. Gerald & Mrs. Mary Bock
APN 098-370-08
Review an application for the "as-built" fence installed on existing approved landside retaining wall.
Please see Engineer's Report, Section II.B.a)

2. 3848 Fourteen Mile Drive
Mr. Gerard & Chris Hammer
APN 098-370-11
Review options for maintaining the property owner's parallel fence along the landside hinge point of levee.
Please see Engineer's Report, Section II.B.b)
- (c) Delta Levee Subventions Program
 1. Review status of fallen tree at 3612 Fourteen Mile Drive
Please see Engineer's Report, Section, III.

*From Engineer's Report:
[Note: Section I omitted in original report.]*

II. PLAN REVIEW

- A. Review status of Annual Levee Inspection of the District's Levee system for 2021.

EXHIBIT A: Violation/Remedy Tracking for 2021 Inspection.

Chris Neudeck presented this item. He reported several violation notices had to be sent twice. The homeowners receiving these notices have contacted Chris Neudeck and have either trimmed vegetation in accordance with District Standards or are in the process of doing so. However, there is one homeowner that has yet to contact Mr. Neudeck regarding their violations, Larry and Renata Mamaril. If Mr. Neudeck does not hear from the Mamarils, he will seek action to revoke their permit as he is having to remind them that compliance on a regular basis is required. Mr. Neudeck feels it is not appropriate for the District to incur expenses for reminder letters and expressed it is the homeowner's responsibility to follow the rules and regulations, otherwise permit need to be revoked.

- B. Permit Requests from homeowners:
 - a) 3860 Fourteen Mile Drive
Dr. Gerald & Mrs. Mary Bock
Index No 24, Lot No. 1152
APN 098-370-08
(209) 473-2679
(209) 403-0906

Excerpt from Engineer's Report:

Review an application for the "as-built" fence installed on existing approved landside retaining wall. Seek the Board of Trustees approval for this application. KSN Inc. recommends approval.

EXHIBIT B: April 23, 2021 Encroachment Application "as-built" fence on existing landside retaining wall.

EXHIBIT C: Plans of "as-built" installed mini rose flower beds.

EXHIBIT D: Site Photos of the lot.

Mr. Nuedeck reported on this item. Although the permit is for the fence itself and nothing further, it was noticed by Trustee MacDonnell that Exhibit C shows a redwood walkway across the ground. Discussion followed as to details of the drawing and it is believed that the drawing plan was not implemented as it is not what exists now, nor would it have been approved. It was decided this item should be continued to the June 2021 meeting to allow time to check the property to make sure there are no violations.

- b) **3848 Fourteen Mile Drive**
Mr. Gerard & Chris Hammer
Index No. 27 Lot 1149
APN 098-370-11

Excerpt from Engineer's Report:

Gerard and Chris Hammer want to review with the Board of Trustees options for maintaining the unpermitted parallel fence along the landside hinge point of the levee.

RD 1608's Levee Encroachment Standards do not allow parallel fences along the landside hinge point in the Southwest Quadrant as follows:

No fences parallel to the levee shall be permitted within the District's jurisdiction except as specifically permitted in this paragraph. Parallel open-fabric chain link fences, or open wrought iron fences, kept free of vegetation and of lathe or other coverings, may be allowed between the water's edge and a line ten feet (10') inland from the levee toe, upon issuance of a permit, provided that such fences shall not be located on the crown of the levee, and shall not obstruct the levee road. Further, all such fences shall be so constructed that the fence may be easily removed with ordinary equipment. If such fence is not constructed so as to

be readily removed with ordinary equipment, the District shall have the right to remove it without liability for cost, damages, or replacement in the event removal is necessary, in the District's sole judgement, for access to the land side of the levee, whether an emergency situation exists or not. In all levee areas, parallel fences shall be permitted outside the line ten feet (10') inland from the landward levee toe, upon issuance of a permit.

KSN Inc. supports this guidance entirely and does not recommend that the Board of Trustees offer any variance to this standard.

EXHIBIT E: Site Photos of the lot.

Chris Neudeck presented this item. He reported the homeowners have a parallel fence on the landside edge of the levee crown of their lot which is in violation of the District's Standards. He also informed the Board that a letter was written and sent to the Hammers requesting they remove the fence. Gerard Hammer wanted to present his argument in person but did not feel comfortable doing this virtually. Mr. Neudeck cited the section within the District's guidelines (please see above language) so that there is a clear-cut recommendation. He recommends the Board not reconsider, as this is a levee, not a back yard. Mr. Neudeck seeks board approval to have counsel write a letter and enforce the removal of the fence as the District's Standards are very clear.

Upon motion duly made (B. Tholborn/D. MacDonnell) the Board of Trustees of Reclamation District 1608 authorizes staff to move forward in addressing the violation in accordance with the Levee Encroachment Standards.

It should be noted the District is not conducting in-person meetings due to State and County COVID-19 restrictions.

III. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM

- A. Review status of fallen tree at:
 - a) **3612 Fourteen Mile Drive**
Mr. & Mrs. John & Daniela Burke
Index No. 42, Lot No. 415
APN 098-490-35
John's Cell 209.513.0275
Email: Daniela.Burke@yahoo.com

Chris Neudeck presented this item. He gave a brief report on the background of the fallen tree at the Burke's property and asked Joe Bryson

to give an update on this matter. Mr. Bryson reported the tree is gone, almost all of the wood has been hauled away, and the compacting of the hole that was left by the tree was done by his workers. Since this item has been brought into compliance, Mr. Neudeck does not see the need to bring back to the Board. Discussion followed regarding homeowners to making themselves aware that when they buy these properties, they need to familiarize themselves with the encroachment standards and know their responsibility.

6. **Adopt Resolution 2021-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2021-2022.**

Dan Schroeder presented this item. He reported the Board is presented every year with a resolution directing the District Engineer to file the Notice of Exemption for routine maintenance to existing levee improvements. This resolution is identical to prior years with the exception of the dates. Mr. Schroeder recommends the Board of Trustees adopt this Resolution.

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2021-01 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2021-2022 be adopted.

7. **Levee Superintendent Report. Request for directions and approvals.**

Mr. Bryson presented an oral and written report. In addition to the items in his written report, Mr. Bryson also reported a new homeowner wanted to put up a fence and had no idea a permit was required to do that or to do any other improvements in the back yard. He informed the homeowner of the requirements.

8. **Report by Trustees on meetings attended and upcoming meetings. Request for direction.**

8.a. **Trustee MacDonnell Report on Virtual Briefing Session sponsored by California Department of Water Resources.**

Trustee MacDonnell reported attending the Department of Water Resources virtual snowmelt briefing. In summary, it is going to be a very dry year with above normal temperatures. Unfortunately, this will result in fire hazards and might surpass the conditions experienced last year. President Panzer commented we might see more cracks on the levee due to extended high heat.

9. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** No Report
10. **Discussion and direction on Short-Term and Long-Range Goals.** No discussion.
11. **District Calendar.** Discussion and direction.

- a. Next meeting June 2, 2021

Dan Schroeder commented on the letter to property owners regarding the levee standards and permit requirements listed in the district calendar. Chris Neudeck suggested sending the letter in August or September since the annual inspection was recently done and homeowners received letters. Discussion followed and it was agreed September is a good time to send the letter before the arrival of wet weather. President Panzer directed staff to amend the calendar by moving this item to the August/September meeting.

12. **Correspondence.** No correspondence of note.
13. **Approval of Bills.** After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the May 5, 2021 meeting be approved.


14. **Staff Reports.**

Dan Schroeder reported he is eagerly watching state and county COVID-19 reports and guidelines in terms of having in-person meetings. Although the County is still in the red, he is optimistic the County could soon move to orange. Once that happens, the District may be able to meet in person if required distancing guidelines can be followed.

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. **Adjournment.** The meeting adjourned at 9:15 a.m.

Respectfully submitted,


Elvia C. Trujillo
District Secretary

Reclamation District 1608
Bills to be Paid - May 5, 2021 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (5/5/2021 Regular Mtg)	5/5/2021	Trustee Fee	\$272.04				
				\$272.04	6481		
Brett Tholborn (5/5/2021 Regular Mtg)	5/5/2021	Trustee Fee	\$272.04				
				\$272.04	6482		
Dan MacDonnell (5/5/2021 Regular Mtg)	5/5/2021	Trustee Fee	\$272.04				
Attendance at 4/2021 DWR Virtual Briefing	4/20/2021		\$272.04				
				\$544.08	6483		
Elvia Trujillo (April 2021)	5/5/21	Secretary Fee	\$874.19				
				\$874.19	6484		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)	4/22/2021	2999432760-8	\$10.60				
				\$10.60	6485		
Neumiller & Beardslee	4/14/2021	316336	\$1,868.60				
				\$1,868.60	6486		
Kjeldsen Sinnock & Neudeck	4/26/2021	30160	\$1,432.30				
	4/26/2021	30161	\$1,361.25				
	4/26/2021	30162	\$87.50				
	4/26/2021	30163	\$4,176.64				
	4/26/2021	30164	\$245.00				
	4/26/2021	30165	\$447.00				
				\$7,749.69	6487		
Express Employment Professionals	3/10/2021	25146044	\$117.75				
				\$117.75	6488		
BPM	4/30/2021	36262718	\$5,884.85				
				\$5,884.85	6489		
Reclamation District 1608 (Transfer to Checking Account)	5/5/2021		\$40,000.00				
				\$40,000.00	6490		

ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - JUNE 2, 2021
% OF FISCAL YEAR ELAPSED THROUGH MAY 31, 2021 - 91.67%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
01 Levee Superintendent	\$73,000.00	\$6,600.00	\$75,428.75	103.33%
02 Part Time Employees	25,000.00	3,646.50	39,989.00	159.96%
03 Payroll Taxes and Expenses	23,000.00	810.14	21,654.60	94.15%
04 Fences & Gates	50,000.00	12,928.95	74,793.68	149.59%
05 Locks & Signs	1,000.00	0.00	231.31	23.13%
06 Weed and Rodent Control & Clean up	7,500.00	5,533.73	13,253.83	176.72%
07 Levee Repair Fund (General Operations & Maintenance)	35,000.00	52.84	17,263.17	49.32%
08 Levee Repair Fund (Levee Capital Improvement Projects)	50,000.00	663.22	18,163.57	36.33%
09 Special Projects (Sediment Removal Project)	2,797,835.66	0.00	2,863,011.31	102.33%
010 Pump System Maintenance	750.00	20.79	223.23	29.76%
011 Wireless Services (Cell and Mobile Computer)	2,500.00	120.08	1,256.88	50.28%
012 Emergency Equipment & Supplies	22,000.00	0.00	946.20	4.30%
013 Garbage Service	4,000.00	523.60	7,198.47	179.96%
014 District Vehicle (Fuel, Maintenance and Repairs)	3,500.00	153.41	1,669.14	47.69%
TOTAL	\$3,095,085.66	\$31,053.26	\$3,135,083.14	101.29%
General Expenses				
G1 Trustee Fees	\$10,000.00	\$816.12	\$10,972.43	109.72%
G2 Secretary Fees	12,000.00	861.25	10,917.25	90.98%
G3 Office Expenses (includes storage facility)	1,000.00	0.00	730.92	73.09%
G4 General Legal	55,000.00	1,573.33	37,676.26	68.50%
G5 Audit	4,500.00	0.00	4,325.00	96.11%
G6 County Administration Costs	7,250.00	1,794.50	6,492.57	89.55%
G7 Property and Liability Insurance	10,000.00	10,915.00	11,015.00	110.15%
G8 Workers Compensation Insurance	8,000.00	507.13	5,500.62	68.76%
G9 Election Costs	0.00	0.00	0.00	0.00%
G10 Newsletters & Public Communications	16,000.00	0.00	4,515.87	28.22%
TOTAL	\$123,750.00	\$16,467.33	\$92,145.92	74.46%
Engineering Expenses				
E1 General Engineering	\$22,000.00	\$1,349.88	\$17,826.72	81.03%
E2 Plan Review Engineering	40,000.00	994.15	29,470.67	73.68%
E3 Administration of Delta Levee Subventions Program	25,000.00	1,232.50	21,340.03	85.36%
E4 Periodic Levee Property Inspections and Surveys	20,000.00	0.00	0.00	0.00%
E5 Routine Levee Maintenance Consultation	15,000.00	0.00	9,162.90	61.09%
E6 Engineering, Mgmt & Inspection of Capital Imp. Projects	35,000.00	0.00	0.00	0.00%
E7 DWR 5 Year Plan	50,000.00	0.00	22,968.75	45.94%
E8 Miscellaneous Expenses (e.g. travel)	0.00	0.00	0.00	0.00%
E9 Assessment Engineering	2,000.00	0.00	1,650.19	82.51%
E10 Sediment Removal Project	0.00	0.00	0.00	0.00%
TOTAL	\$209,000.00	\$3,576.53	\$102,419.26	49.00%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
 TOTAL EXPENDITURES	 \$3,427,835.66	 \$51,097.12	 \$3,329,648.32	 97.14%

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$208,120.00	\$108,461.86	\$244,552.89	117.51%
Interest Income	23,000.00	320.00	12,967.00	56.38%
Interest Income (DWR 5 Year Plan)	0.00	6.00	184.00	0.00%
Assessments	298,000.00	134,748.70	298,836.06	100.28%
Subvention Reimbursement	200,000.00	0.00	0.00	0.00%
Other Reimbursable Expenses (5 Year Plan)	50,000.00	0.00	27,814.43	55.63%
Delta Grant II - Flood Fight Supplies	14,500.00	0.00	0.00	0.00%
Totals	\$793,620.00	\$243,536.56	\$584,354.38	73.63%

Cash On Hand	
Cash Balance as of July 1, 2020	\$2,292,380.70
Revenues (YTD), as of April 30, 2021	584,297.94
Bank of Stockton Account Balance - May 28, 2021	39,025.48
Expenses (YTD), as of April 30, 2021	2,404,276.47
TOTAL CASH	\$511,427.65

Cash On Hand \$511,427.65

Reserves	
Board-Designated Reserve (For District Operations Only)	\$100,000.00

5-Year Plan PFA	Transfers	Interest	\$37,500.00
Interest (10/31/2019)		\$176.00	\$37,676.00
Interest (1/31/2020)		\$176.00	\$37,852.00
Progress Billing No. 1 Transfer fo Funds (3/2/2020)	\$4,323.73		\$33,528.27
Interest (4/30/2020)		\$158.00	\$33,686.27
Progress Billing No. 2 Transfer fo Funds (6/30/2020)	\$1,822.75		\$31,863.52
Progress Billing No. 3 Transfer of Funds (7/31/2020)	\$4,667.62		\$27,195.90
Interest (7/31/2020)		\$107.00	\$27,302.90
Progress Billing No. 4 Transfer of Funds (9/11/2020)	\$4,078.12		\$23,224.78
Progress Billing No. 5 Transfer of Funds (9/11/2020)	\$5,071.50		\$18,153.28
Interest (10/31/2020)		\$52.00	\$18,205.28
Progress Billing No. 6 Transfer of Funds (12/3/2020)	\$2,373.75		\$15,831.53
Progress Billing No. 7 Transfer of Funds (12/3/2020)	\$3,489.75		\$12,341.78
Progress Billing No. 8 Transfer of Funds (12/3/2020)	\$2,718.00		\$9,623.78
Interest (1/31/2021)		\$19.00	\$9,642.78
Progress Billing No. 9 Transfer of Funds (2/23/2021)	\$5,296.50		\$4,346.28
Interest (4/30/2020)		\$6.00	\$4,352.28

ITEM 3.a.

RECLAMATION DISTRICT 1608
PROPOSED BUDGET FOR FISCAL YEAR 2021-2022

	2020-2021	Proposed 2021-2022
OPERATIONS & MAINTENANCE EXPENSES		
O1 LEVEE SUPERINTENDENT	\$73,000.00	\$75,000.00
O2 PART TIME EMPLOYEES	25,000.00	30,000.00
O3 PAYROLL TAXES AND EXPENSES	23,000.00	25,000.00
O4 FENCES & GATES	50,000.00	25,000.00
O5 LOCKS & SIGNS	1,000.00	1,000.00
O6 WEED AND RODENT CONTROL & CLEANUP	7,500.00	7,500.00
O7 LEVEE REPAIR FUND (General Operations & Maintenance)	35,000.00	15,000.00
O8 LEVEE REPAIR FUND (Levee Capital Improvement Projects)	50,000.00	25,000.00
O9 PUMP SYSTEM MAINTENANCE	750.00	750.00
O10 WIRELESS SERVICES (Cell and Mobile Computer)	2,500.00	1,200.00
O11 GARBAGE SERVICE	4,000.00	4,000.00
O12 DISTRICT VEHICLE (Fuel, Maintenance & Repairs)	3,500.00	3,500.00
	\$275,250.00	\$212,950.00
GENERAL EXPENSES		
G1 TRUSTEE FEES	\$10,000.00	\$10,000.00
G2 SECRETARY FEES	12,000.00	12,000.00
G3 OFFICE EXPENSES (includes storage facility)	1,000.00	1,000.00
G4 GENERAL LEGAL	55,000.00	35,000.00
G5 AUDIT	4,500.00	5,000.00
G6 COUNTY ADMINISTRATION COSTS	7,250.00	5,500.00
G7 PROPERTY & LIABILITY INSURANCE	10,000.00	11,500.00
G8 WORKERS COMPENSATION INSURANCE	8,000.00	8,000.00
G9 ELECTION COSTS	0.00	25,000.00
G10 NEWSLETTER & PUBLIC COMMUNICATIONS	16,000.00	5,000.00
G11 REGISTERED WARRANT EXPENSE		175,000.00
	\$123,750.00	\$293,000.00
ENGINEERING EXPENSES		
E1 GENERAL ENGINEERING	\$22,000.00	\$20,000.00
E2 PLAN REVIEW ENGINEERING	40,000.00	25,000.00
E3 ADMINISTRATION OF DELTA LEVEE SUBVENTIONS PROGRAM	25,000.00	20,000.00
E4 PERIODIC LEVEE PROPERTY INSPECTIONS AND SURVEYS	20,000.00	7,500.00
E5 ROUTINE LEVEE MAINTENANCE CONSULTATION	15,000.00	7,500.00
E6 ENGINEERING, MGMNT & INSPECTION OF CAPITAL IMP. PROJECTS	35,000.00	5,000.00
E7 DWR 5 YEAR PLAN	50,000.00	15,000.00
E8 ASSESSMENT ENGINEERING	2,000.00	2,100.00
	\$209,000.00	\$102,100.00
TOTAL EXPENDITURES	\$608,000.00	\$608,050.00
INCOME		
PROPERTY TAXES	\$208,120.00	\$210,000.00
INTEREST INCOME	23,000.00	5,000.00
ASSESSMENTS	298,000.00	298,000.00
SUBVENTION REIMBURSEMENT	200,000.00	100,000.00
OTHER REIMBURSABLE EXPENSES (5 Year Plan)	50,000.00	15,000.00
Delta Grant II - Flood Fight Supplies	14,500.00	14,500.00
TOTAL INCOME	\$793,620.00	\$642,500.00
NET INCOME	\$185,620.00	\$34,450.00

ITEM 4

**RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 2, 2021
8:00 A.M.
ENGINEER'S REPORT**

I. PLAN REVIEW

- A. Review status of Annual Levee Inspection of the District's Levee system for 2021.

EXHIBIT A: Violation/Remedy Tracking for 2021 Inspection.

1. Permit Requests from homeowners

a) **SHOW CAUSE HEARING**

3848 Fourteen Mile Drive

Mr. Gerard & Chris Hammer
Index No. 27 Lot 1149
APN 098-370-11

Gerard and Chris Hammer want to review with the Board of Trustees options for maintaining their unpermitted parallel fence along the landside hinge point of the levee. RD 1608's Levee Encroachment Standards do not allow parallel fences along the landside hinge point in the Southwest Quadrant as follows:

No fences parallel to the levee shall be permitted within the District's jurisdiction except as specifically permitted in this paragraph. Parallel open-fabric chain link fences, or open wrought iron fences, kept free of vegetation and of lathe or other coverings, may be allowed between the water's edge and a line ten feet (10') inland from the levee toe, upon issuance of a permit, provided that such fences shall not be located on the crown of the levee, and shall not obstruct the levee road. Further, all such fences shall be so constructed that the fence may be easily removed with ordinary equipment. If such fence is not constructed so as to be readily removed with ordinary equipment, the District shall have the right to remove it without liability for cost, damages, or replacement in the event removal is necessary, in the District's sole judgment, for access to the land side of the levee, whether an emergency situation exists or not. In all levee areas, parallel fences shall be permitted outside the line ten feet (10') inland from the landward levee toe, upon issuance of a permit.

KSN Inc. supports this guidance entirely and does not recommend that the Board of Trustees offer any variance to this standard.

EXHIBIT B: Site Photos of the lot.

b) 3860 Fourteen Mile Drive

Dr. Gerald & Mrs. Mary Bock
Index No. 24, Lot No 1152
APN 098-370-08
(209) 473-2679
(209) 403-0906 (Mary's cell)

Review an application for the "as-built" fence installed on existing approved landside retaining wall and the waterside slope. Seek the Board of Trustees approval for these fences.

Follow up with results of KSN Inc's field inspection of Dr Bock's lot per request of the Trustees for the identification of actual items in place in comparison to the original plan dated October 1983 w/ 1/1984 & 4/1984 revisions. As-Built Plan attached as of 5/24/21 delineating actual features in place.

KSN Inc. recommends approval of the as-built fences and retracting all items not currently in place on the current as-built plan dated 5/24/21

***EXHIBIT C: April 23, 2021 Encroachment Application
"as-built" fence on existing landside retaining wall.***

EXHIBIT D: Plans of "as-built fence.

EXHIBIT E: Site Photos of the lot.

***EXHIBIT F: Follow-Up Inspection site photos taken on
5/24/21***

***EXHIBIT G: Follow up Inspection and delineation of
Plans of "as-built conditions on Dr. Bock's
lot.***

c) 6201 Embarcadero Drive

Dr. Antonio and Mrs. Lillian Arredondo
Index No. 17 Lot 1159
APN 098-370-01

Dr. Antonio and Mrs. Lillian Arredondo are repairing an existing permitted wooden retaining wall on the landside levee slope. KSN Inc. is writing a letter authorizing the work as routine maintenance.

EXHIBIT H: Site Photos of the lot.

d) 3933 Fort Donelson Drive

Ms. Maxine Ellis
Index No. 116 Lot 2250
APN 098-410-15

Ms. Ellis is replacing an existing permitted 4-foot-high wood fence with a 4-foot-high wrought iron fence. KSN Inc. is writing a letter authorizing the work as routine maintenance.

EXHIBIT I: Site Photos of the lot.

Exhibit A

Lincoln Village West Violation/Remedy Tracking 2021

Address	Homeowner	Violation Type	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
Northwest Quadrant Violations								
3603 Stone River Drive	Bustamante, Luis & Alicia	Vegetation	3/25/2021		3/30/2021		3/30/2021	
3/2/21 - AJL conducted annual property inspection and observed property contained same violation as previous years - Shrubs on levee slope and outside of fence are required to have 2-ft wide gaps cut into them every 15 linear feet to expose the soil subgrade for inspection purposes.								
3/30/21 - Bustamante responded by email to CHN w/current photos showing vegetation has been cleared and up to district standards.								
7056 Bridgeport Circle	Lomax, Anthony & Candace	Vegetation	3/25/2021	4/6/2021				
3/2/21 - AJL conducted annual property inspection and observed property contained same violation as previous years - Oleander hedgerow, which doubles as the homeowner's fence, is to be completely trimmed of all vegetation from ground level to 2-ft above ground level.								
4/6/21 CHN received a voicemail from Mr. Lomax indicating that he was arranging to have his tree guys and gardeners trim up the vegetation accordingly. He was concerned that I was not more lenient associated with the COVID pandemic.								
Northwest Quadrant Violations								
3757 Hatchers Circle	Smith, Gregory & Nancy	Vegetation	3/25/2021	3/30/2021				
3/1/21 - AJL conducted annual property inspection and observed dense brush along fenceline and beyond, rendering visibility of the levee slope beyond the fence zero. Small trees along fenceline require trimming of all vegetation from the ground level to 2-ft above ground and trimming of trees beyond the fence and still in the levee easement to a distance of 5-ft above ground.								
3/30/21 - Gregory Smith spoke with Chris Neudeck on this date and agreed to trim up his vegetation in accordance with the District Standards and maintain the same throughout the year.								
3929 Waynesboro Court	Farrar, Steve & Linda	Vegetation	3/25/2021	3/30/2021				
3/1/21 - AJL conducted annual property inspection and observed vegetative hedgerow along fenceline did not provide visibility beyond it. Hedgerow must be cleared of all vegetation between ground level and an elevation 2-ft above ground level.								
3/30/21 - Steve Farrar spoke with CHN on this date and agreed to trim up his vegetation in accordance with the District Standards and maintain the same throughout the year.								
Northwest Quadrant Violations								

Lincoln Village West Violation/Remedy Tracking 2021

Address	Homeowner	Violation Type	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
4149 Fort Donelson Drive	Mayfield, Morgan & Susan	Vegetation	3/26/2021	4/22/2021		4/16/2021		
<p><i>3/1/21 - AJL conducted annual property inspection and observed the vegetation on the slope had not been maintained - trees and shrubs were overgrown and had not been trimmed. Trees must be trimmed of all vegetation up to 5-ft above ground level; dense weeds require removal; large shrubs require trimming up to 2-ft above ground level or 3-ft wide swaths cut to subgrade for every 15 linear feet of growth.</i></p> <p><i>4/22/21 - CHN spoke with Mrs. Mayfield and she has been in contact with Joe Bryson and is working on cleaning vegetation for inspectibility purposes.</i></p> <p><i>4/30/21 - WLF spoke with Joe Bryson and Mayfields have hired Joe's guys to clear vegetation to district standards. Joe will provide pictures once completed.</i></p>								
7046 Kennesaw Court	Feneck, John & Diane	Vegetation	3/26/2021	4/1/2021				
<p><i>3/1/21 - AJL conducted annual property inspection and observed the vegetative hedgerow along the fence line did not provide visibility beyond the toe. The hedgerow consists of trees and shrubs. Trees must be cleared of all vegetation between ground level and 5-ft above ground level. Shrub clearing requires removing all vegetation between ground level and 2-ft above ground level.</i></p> <p><i>4/1/21 John Fennick left a voicemail for CHN indicating that they were getting bids and proceeding with the required vegetation management.</i></p>								
Southwest Quadrant Violations								
3730 Fourteen Mile Drive	Mamaril, Larry & Renata	Vegetation & Debris	3/26/2021			4/16/2021		
<p><i>3/4/21 - AJL conducted annual property inspection and observed the vegetative hedgerow on the slope eliminating the ability to see the levee toe. Also, debris was being 'stored' on the landside slope. Hedgerow must be trimmed free of all vegetation between the ground and 2-ft above the ground to enable slope visibility to the toe. Debris storage along the eastern slope between the fence and the deck connecting the house to the levee requires removal and storage elsewhere.</i></p> <p><i>5/4/21 - WLF spoke with Joe Bryson and he said Mamaril's property is now in district compliance.</i></p>								
Southwest Quadrant Violations								
3848 Fourteen Mile Drive	Hammer, Gerard & Chris	Fence LS Hinge Point	3/30/2021					

Lincoln Village West Violation/Remedy Tracking 2021

Address	Homeowner	Violation Type	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
<p><i>3/4/21 - ALL conducted annual property inspection and observed the fence along the landside levee crown road hinge point that was supposed to be either permitted or removed last year but still remained in place. No acceptance of the fence to remain was discovered to exist upon investigation of last year's inspection follow-ups.</i></p> <p><i>4/15/20 - Per Joe Bryson Gerard is going to take the removal of the fence to the next board meeting.</i></p>								
3860 Fourteen Mile Drive	Bock, Gerald & Mary	Fence LS Toe	4/1/2021	3/7/2021				
<p><i>3/4/21 - ALL conducted annual property inspection and observed the fence along the landside levee toe that was supposed to be either permitted or removed last year but still remained in place. No acceptance of the fence to remain was discovered to exist upon investigation of last year's inspection follow-ups.</i></p> <p><i>3/7/21 CHN spoke with Joe Bryson to clarify for Dr. Bock what was needed for a permit application for his fence on the landside retaining wall and also explained the need to trim vegetation for which Joe was relaying this information to the Bocks.</i></p>								
3872 Fourteen Mile Drive	Hemington, Herbert & Judy	Vegetation	4/2/2021	4/13/2021				
<p><i>3/4/21 - ALL conducted annual property inspection and observed dense vegetation along the landside slope. Vegetation requires thinning to enable inspectability of the landside levee slope from the levee crown road.</i></p> <p><i>4/13/21 - ALL conducted an inspection at the request of homeowner and CHN to view progress and to advise homeowner on acceptable concepts of vegetative maintenance that are in keeping with District Standards per the Vegetation Violation of said property.</i></p>								
<p>Southwest Quadrant Violations</p>								
3876 Fourteen Mile Drive	Dorhman, Charles & Linda	Vegetation	4/2/2021	4/26/2021		4/16/2021		
<p><i>3/4/21 - ALL conducted annual property inspection and observed dense vegetation along the landside and waterside slopes. Vegetation requires thinning to enable inspectability of the levee slopes from the levee crown road.</i></p> <p><i>4/26/21 Joe Bryson called and let us know that Mr. Dorhman was away on vacation for 3 months in Mexico and has now returned and will comply with our request for trimming up the vegetation for inspectability purposes.</i></p> <p><i>4/28/21 - WLF spoke with Joe Bryson and said Dorhman's son will complete vegetation clearing by 5/3/21.</i></p>								

Lincoln Village West Violation/Remedy Tracking 2021

Address	Homeowner	Violation Type	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date	Requiring Additional Work
6231 Embarcadero Drive	Zehender, G.W.	Vegetation	4/2/2021	4/19/2021	4/16/2021			
<p><i>3/4/21 - AIL conducted annual property inspection and observed dense vegetation along the landside and waterside slopes. Vegetation requires thinning to enable inspectability of the levee slopes from the levee crown road. The vegetation was not trimmed on the waterside slope last year.</i></p> <p><i>4/19/21 - WLF spoke with Joe Bryson and Zehender is paying Joe's guys to clear the vegetation. They will start the weekend of 4/24 if not by the end of April. Joe said he is going to clear out the vegetation and have his guys spray really well to keep it under control.</i></p> <p><i>4/28/21 - WLF spoke with Joe Bryson and he said they have completed vegetation clearing to meet district standards.</i></p>								

Exhibit B



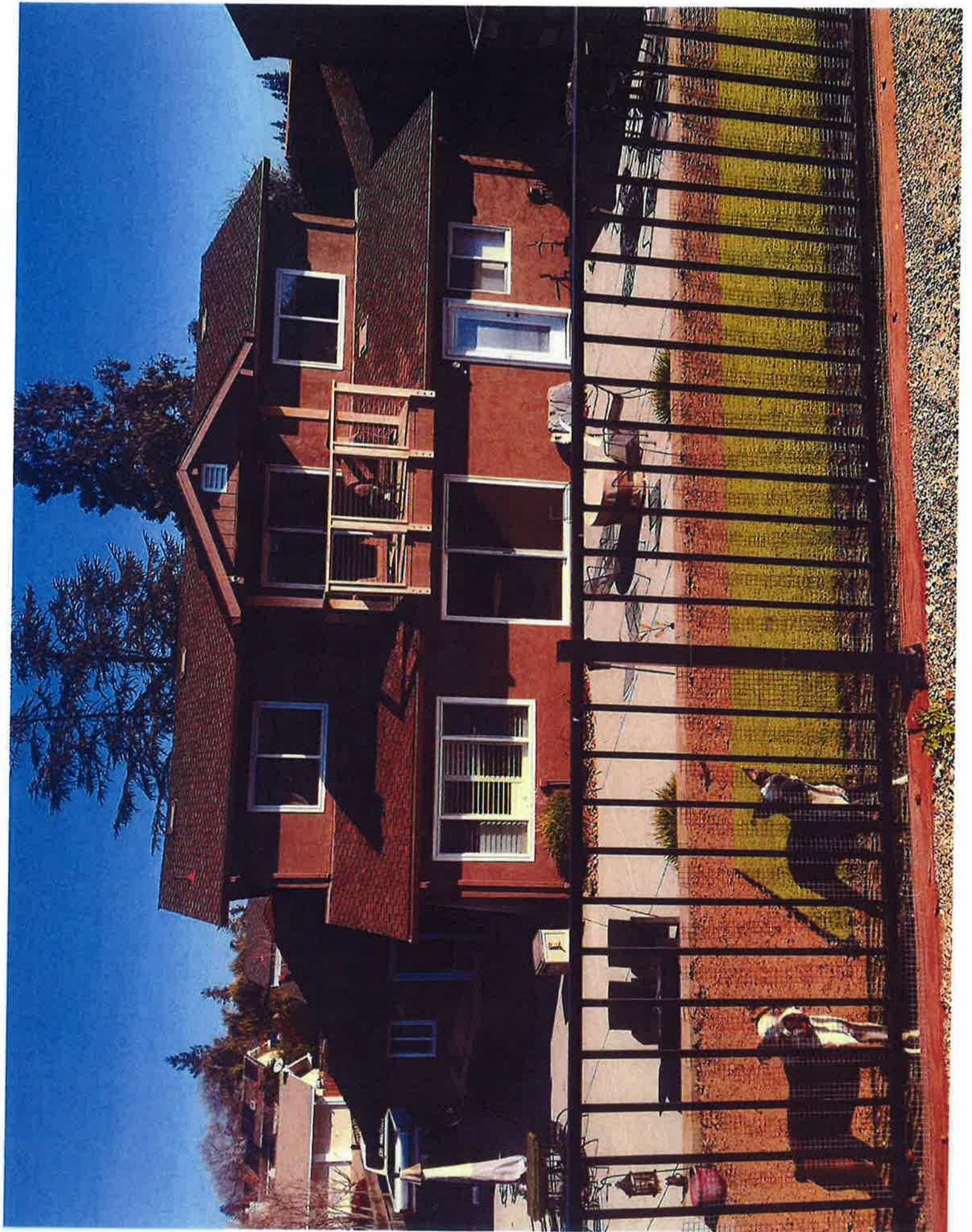






Exhibit C

Index No. 24 Lot No. 1152

APPLICATION FOR APPROVAL OF PLANS AND/OR ENCROACHMENT PERMIT

1. Application to the Reclamation District 1608 for approval to of as-built fence on landside toe retaining wall

2. **Please check exhibits accompanying application.**

- a. Location or vicinity map showing location of proposed work within the RD1608 area of responsibility, to permit visitation and inspection of work. Provide a marked-up copy of the RD1608 Boundary Map contained within the RD1608 Levee Encroachment Standards (Appendix E-1) to convey the appropriate location information (follow directions cited in Appendix E-1).
- b. A complete plan view and cross section of the proposed work, to scale, showing: dimensions; materials of construction and/or vegetative plantings; irrigation system; location of levee crown, toe and side slopes; relationship of the proposed work to the levee, adjacent home, RD1608 easement lines, and property lines; and any other notable feature within the lot.
- c. A cross section of the levee, berm, and stream area with dimensions and elevations of the levee crown, levee toes, floodplain, low water levee, etc., with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.
- d. Profiles of existing or proposed levees, fills, or other obstructions in the stream or overflow area with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.

3. **Please Print or Type:**

Mary
Call# 403-0906

Name of Applicant Address-Zip Code Telephone Number 473-2679
Dr. Gerald and Mary Bock 3860 Fourteen' Office _____ Home _____
mile Dr.
Signature Mary K. Bock Date 4/23/21

4. **Endorsement**

We, the Trustees of Reclamation District 1608 at its meeting held on the _____ day of _____, 20____, hereby

APPROVE and give consent to the execution of the encroachment permit subject to the following conditions:

- Conditions listed on the back of this form
- Additional attached conditions.
- No conditions

DENY the application for the following reasons:

Date _____

Board of Trustees,
Reclamation District 1608

5. Name and address of owners of adjacent land parcels sharing a length of point of common boundary with the land upon which the contents of this application apply.

<u>Name</u>	<u>Address</u>	<u>Zip Code</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

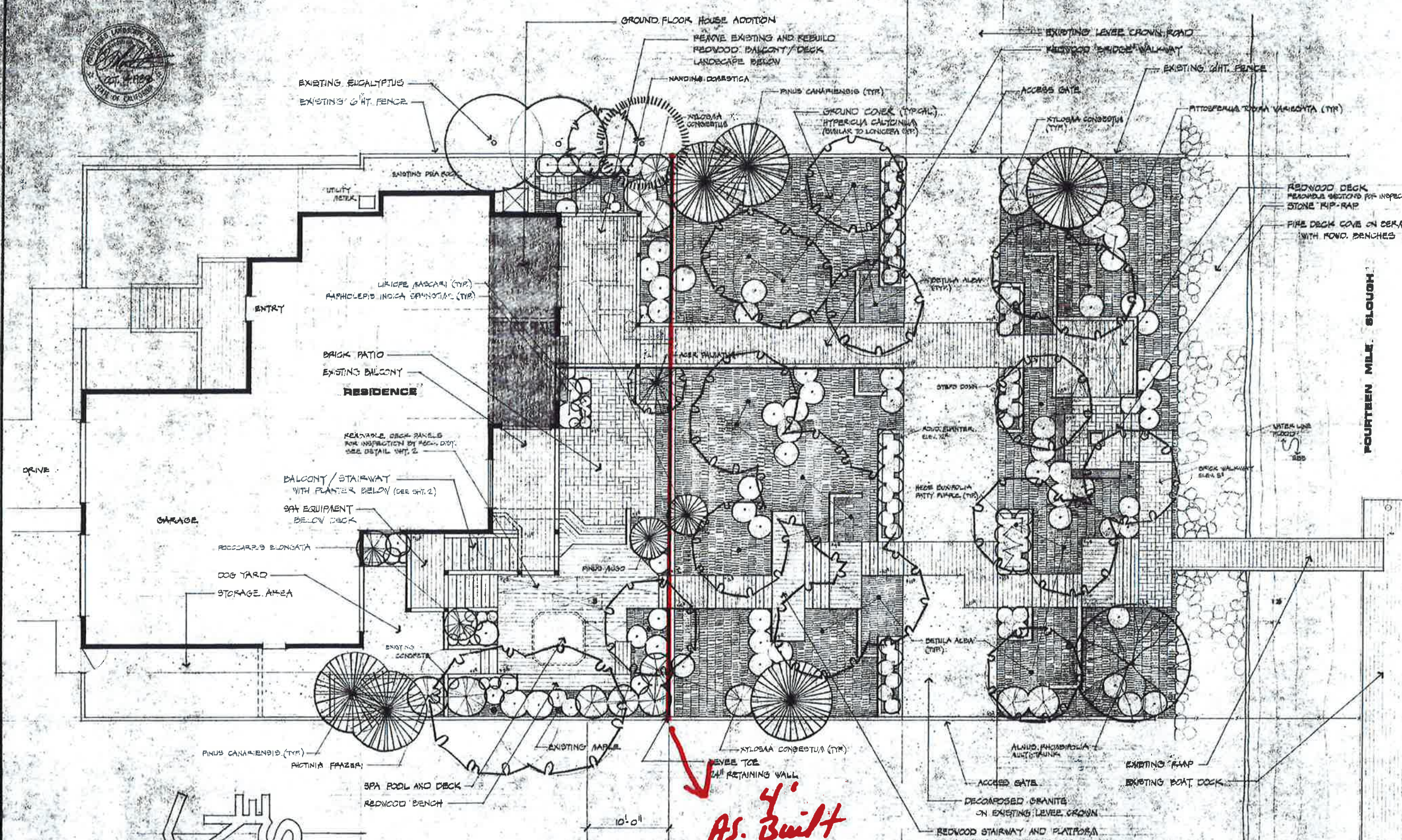
Conditions:

1. Comply with Reclamation District 1608 Levee Encroachment Standards.
2. Submit new application for any future encroachment within ten (10) feet of levee toe.

SEE ATTACHED ADDITIONAL CONDITIONS. IF BOX CHECKED ON FRONT PAGE

3. _____
 4. _____
 5. _____
 6. _____
 7. _____
-
-

Exhibit D



PLAN

SCALE: 3/16" = 1'-0"

*As. Built
Fence on
top of Ex.
Retaining Wall*

MASTER PLAN
SCALE: 3/16" = 1'-0" SHT.: 1/2

RESIDENCE OF:
GERALD N. DOCK
3040 FOURTEEN MILE DRIVE
STOCKTON, CA. 95203

DESIGN: L. A. NORDSTROM, ASLA
LANDSCAPE ARCHITECT
24 E. BARKER AVE., STOCKTON, CA.
DATE: OCTOBER 1988 - REVISION 1/26, 4/84

FOURTEEN MILE SLOUGH

Exhibit E







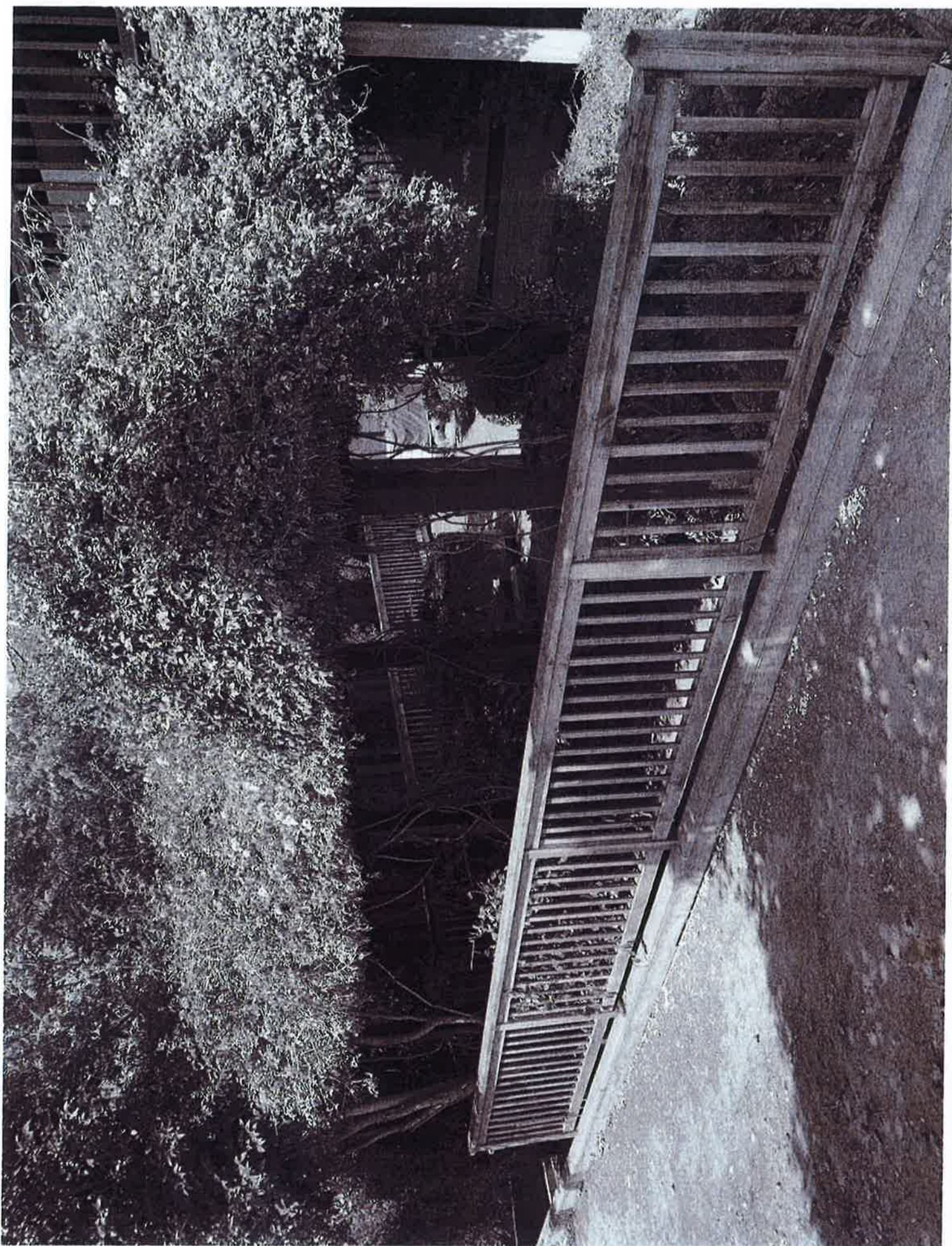
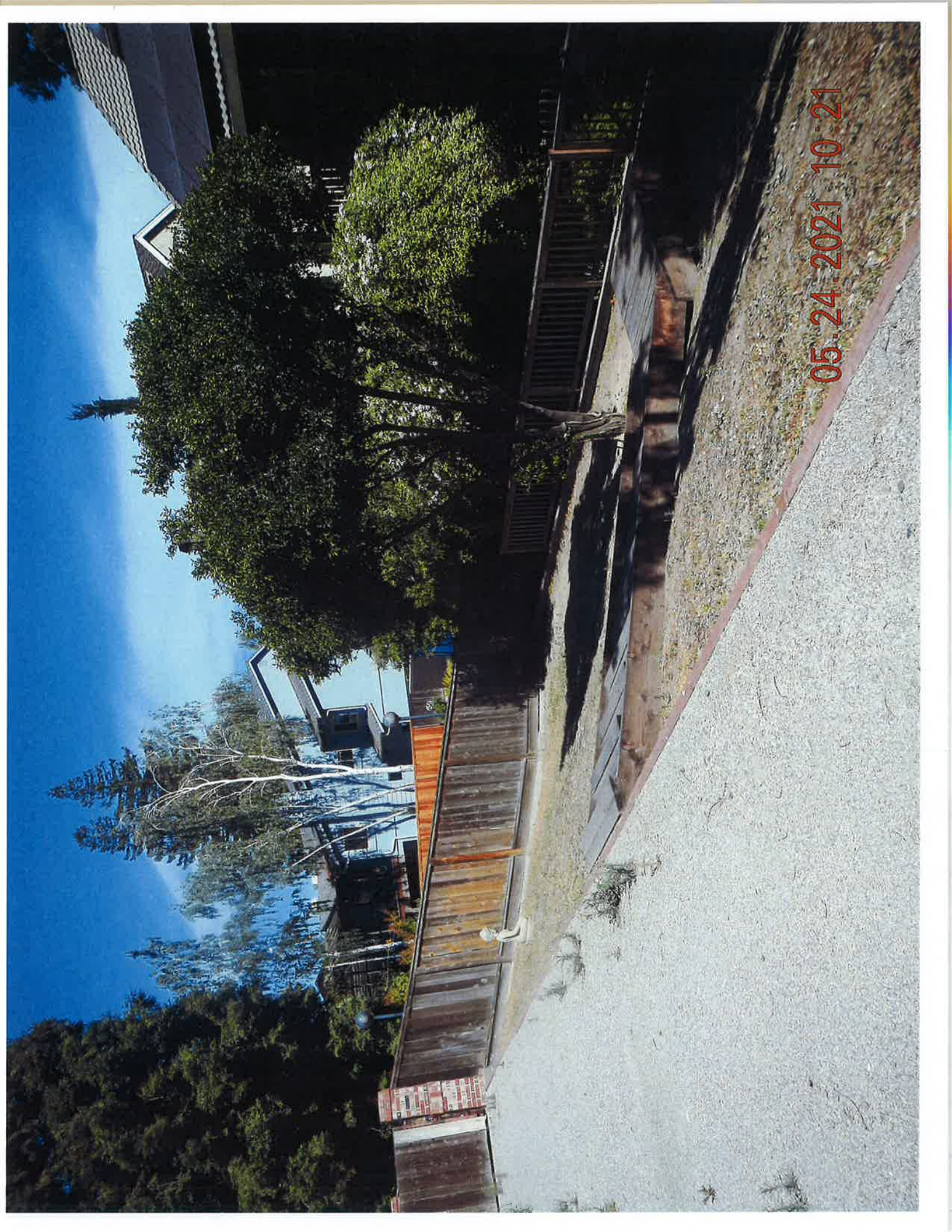






Exhibit F



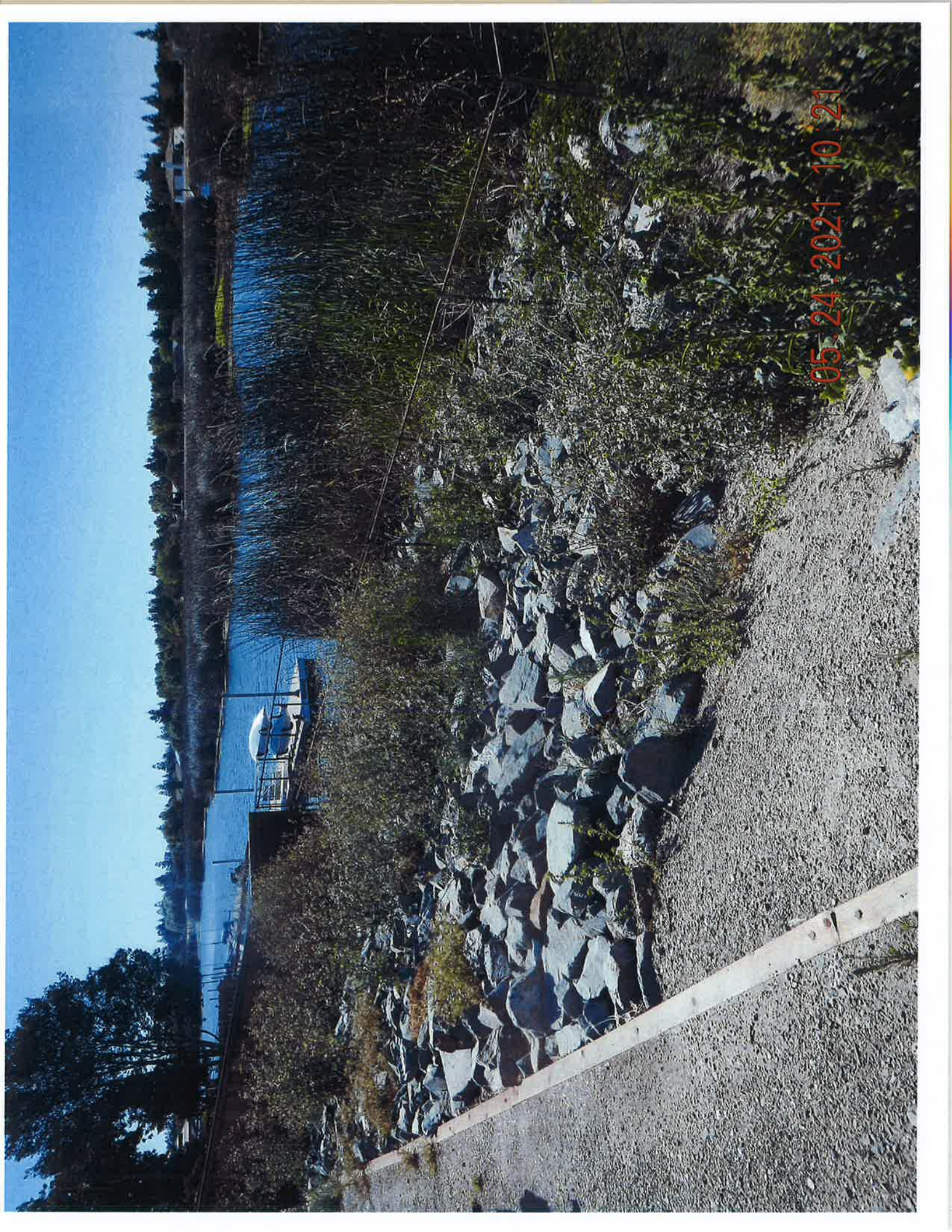
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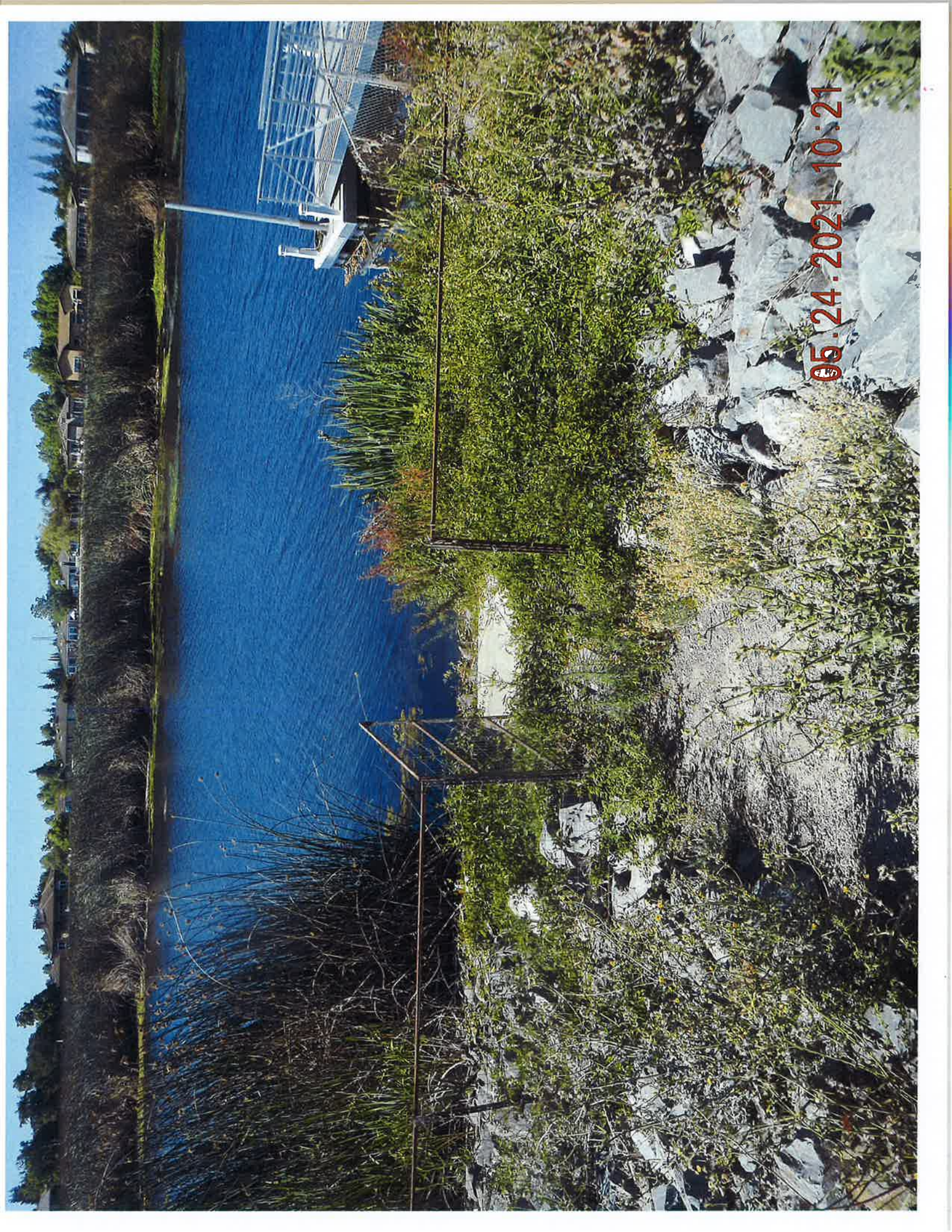
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05:24:2021 10:21





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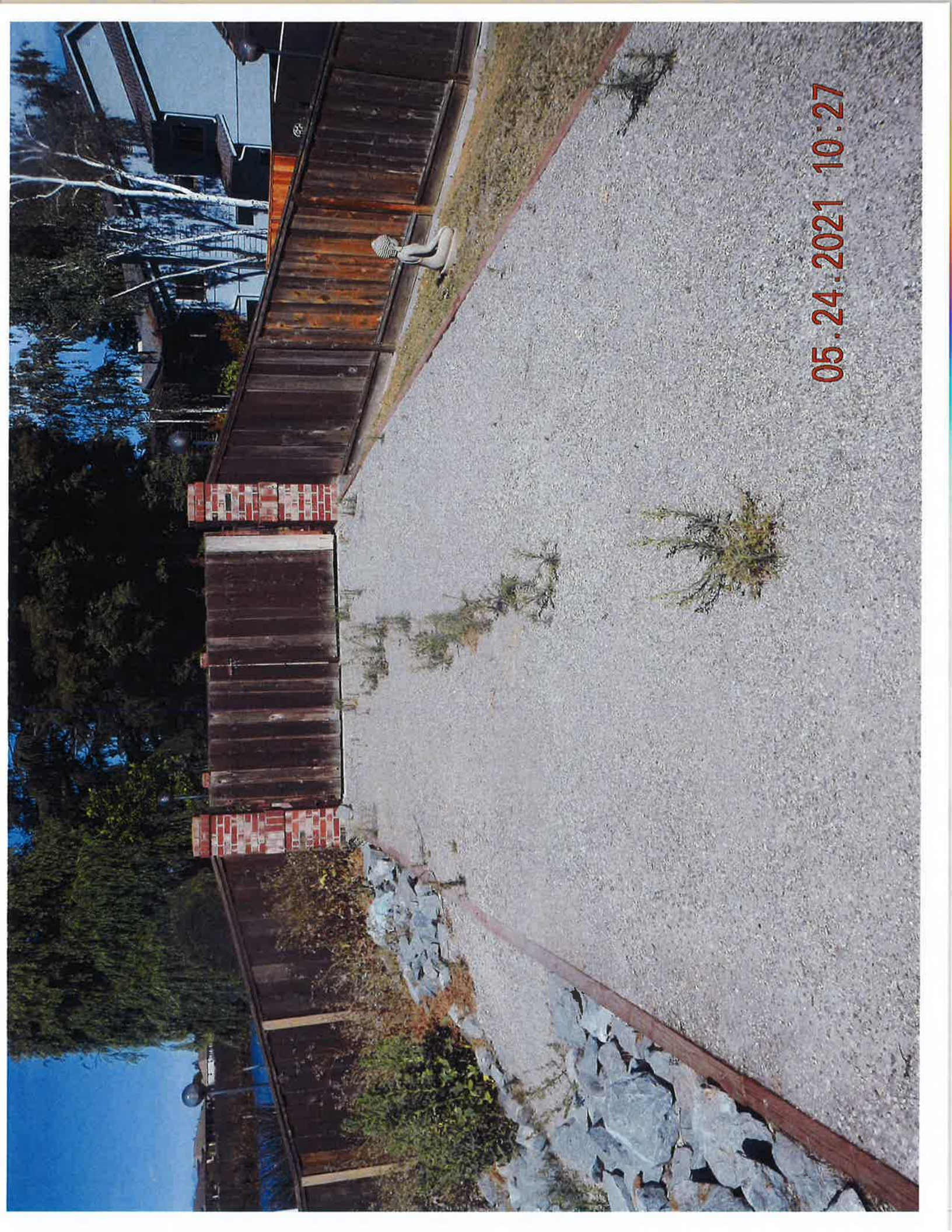
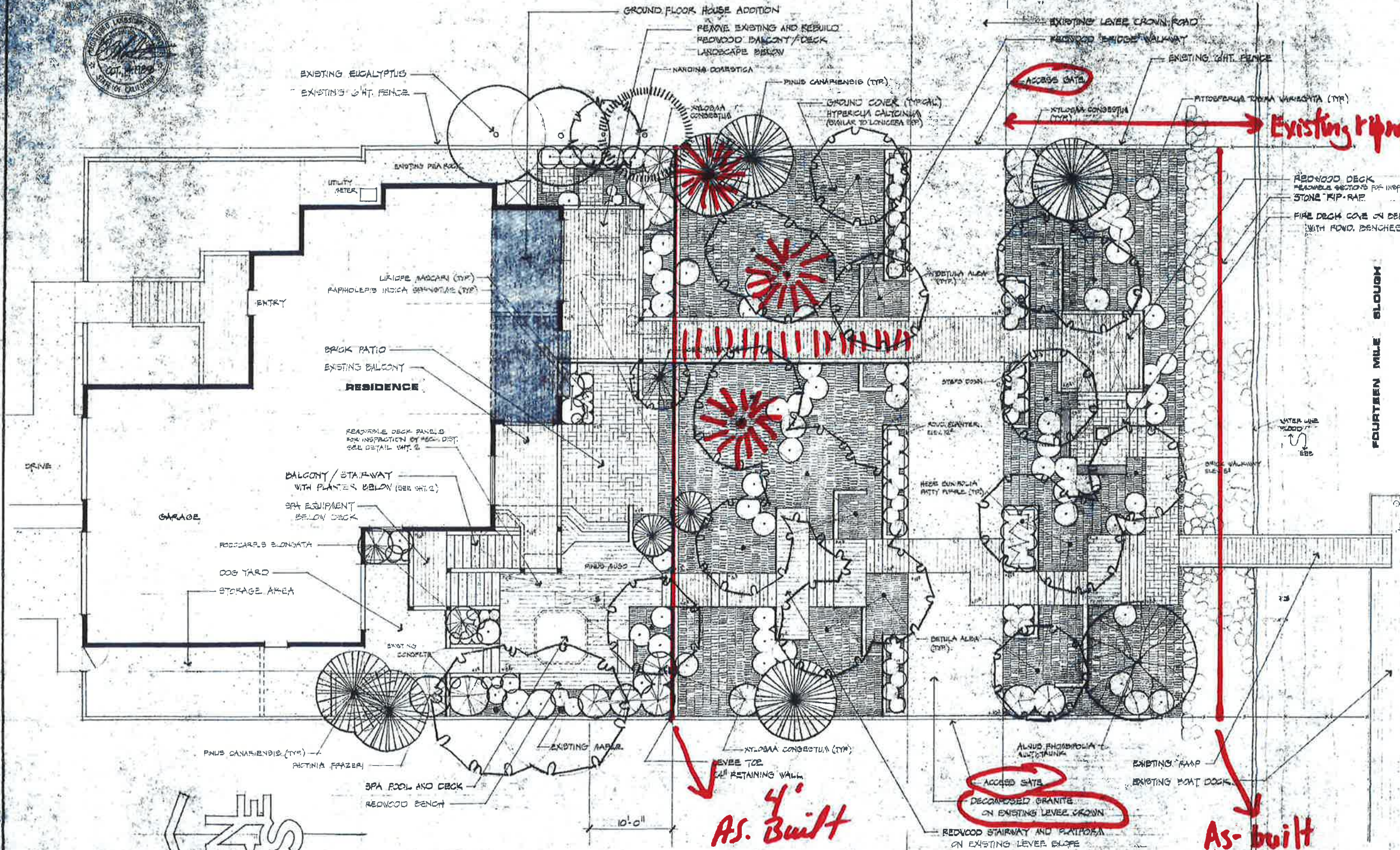


Exhibit G



EXISTING EUCALYPTUS
EXISTING 3 FT. FENCE

GROUND FLOOR HOUSE ADDITION
REMOVE EXISTING AND REBUILD
REDWOOD BALCONY/DECK
LANDSCAPE DESIGN

EXISTING LEVEL CROWN ROAD
REDWOOD BRIDGE WALKWAY

EXISTING 3 FT. FENCE

ACCESS GATE

Existing riprap

REDWOOD DECK
REARABLE SECTIONS FOR INSPECTION
STONE RIP-RAP
FIRE DECK CORE OF DECK
WITH ROUND BENCHES

FOURTEEN MILE SLOUGH

ENTRY

LIKIDPE MASCARI (TYP)
RAPHIOLEPIS INDICA SEMINATA (TYP)

BRICK PATIO
EXISTING BALCONY
RESIDENCE

REARABLE DECK PANELS
FOR INSPECTION OF REAR DIST.
SEE DETAIL WPT. 2

BALCONY/STAIRWAY
WITH PLANTS BELOW (SEE SH. 2)

SPA EQUIPMENT
BELOW DECK

POCCARPS BLONGATA

DOG YARD

STORAGE AREA

EXISTING CONCRETE

PNUS CANARIENSIS (TYP)

PHOTINIA FRAXER

SPA POOL AND DECK
REDWOOD BENCH

EXISTING MAPLE

4' AS-BUILT
FENCE ON
TOP OF EX.
RETAINING WALL

4' AS-BUILT
FENCE ON
TOP OF EX.
RETAINING WALL

ACCESS GATE

DECOMPOSED GRANITE
ON EXISTING LEVEL CROWN

REDWOOD STAIRWAY AND PLATFORM
ON EXISTING LEVEL SLOPE

ALDUS RHODIFOLIA
AUTOTANK

EXISTING RAMP

EXISTING BOAT DOCK

As-built
wire Fencing



PLAN

SCALE 1/8" = 1'-0"

MASTER PLAN
SCALE: 3/8" = 1'-0" BHT.: 1/2

RESIDENCE OF:
GERALD N. BOCK
3660 FOURTEEN MILE DRIVE
STOCKTON, CA. HOME 15270105

DESIGN: T. A. NORDSTROM, A.S.C.
LANDSCAPE ARCHITECT, C.A.
24 E. BARBERA AVE., STOCKTON, CA.
DATE: OCTOBER 1988 REVISED 1/84, 4/84

Exhibit H





Exhibit I



22 ft x 9 inches

8 ft x 12 ft

33 ft x 6 inches

Fence Panel Specs
Vigoro Beaumont
40.3" tall x 49.5" wide
Pickets are 3ft 6 inches wide

FREE IN-STORE PICKUP Over one million online items eligible >



You're shopping
W Stockton ▾
● **OPEN** until 10 pm

Delivering to
95219 ▾

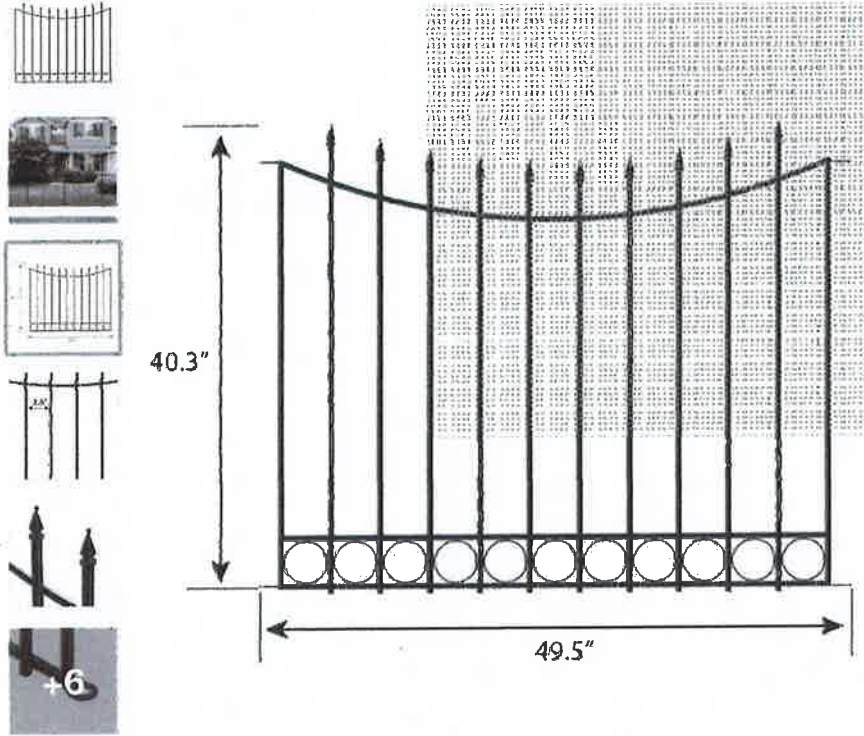
Beaumont vigoro fence



Cart | 0 items

Home / Outdoors / Garden Center / Garden Fencing

Internet #205371772 Model #860336 Store SKU #1000021949



♥ 594

Beaumont 40.4 in. H x 49.6 in. W Black Steel 3-Rail Fence Panel

by **Vigoro** >

★★★★★ (91) ▾ Write a Review Questions & Answers (47)

W Stockton Store

✓ 25 in stock Aisle 53, Bay 001 Text to Me

\$29⁹⁸ ~~\$31.78~~
Save \$1.80 (6%)

Save up to \$100 on your qualifying purchase.
Apply for a Home Depot Consumer Card

Package Quantity: 1

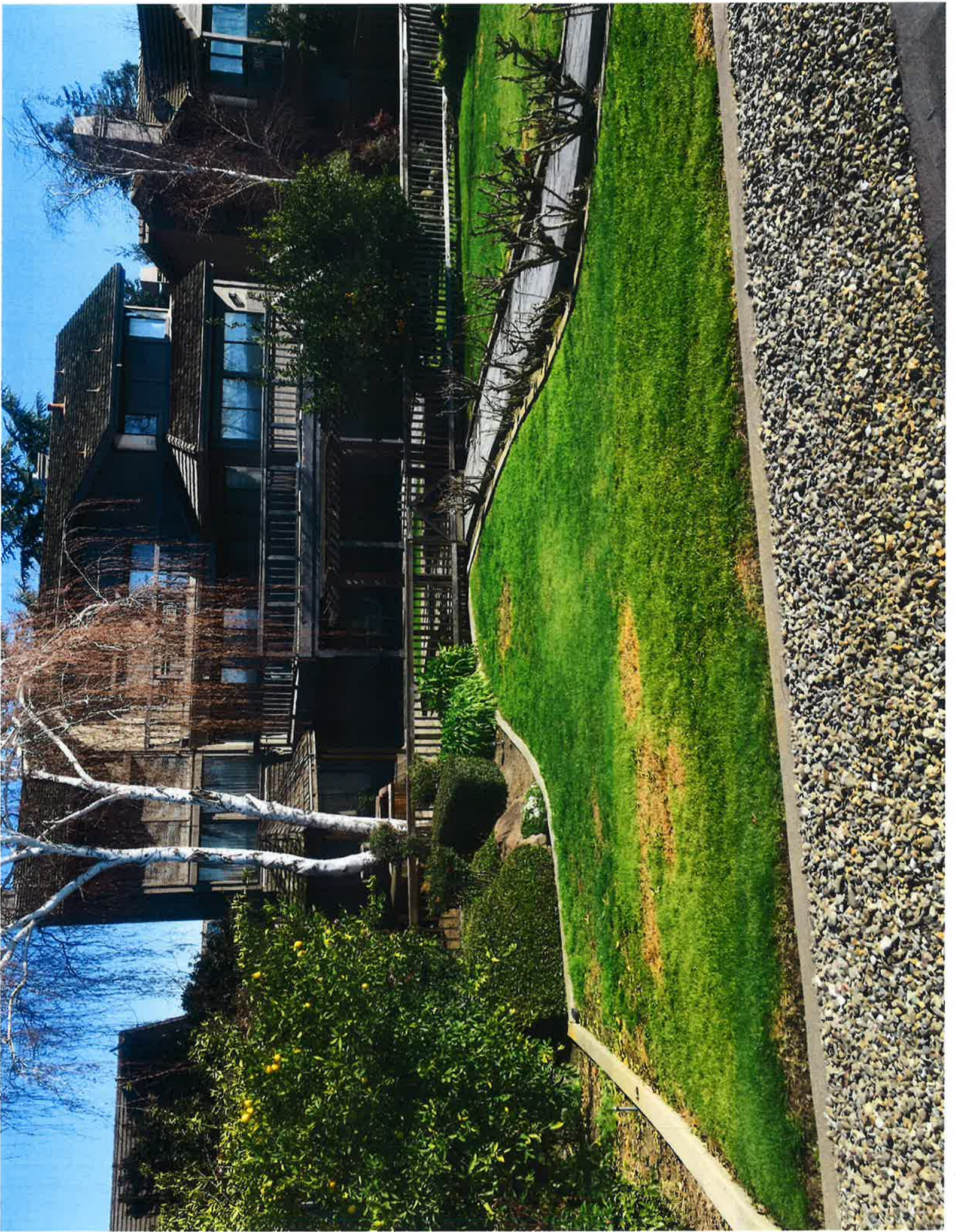
1 4

How to Get It

Delivering to: **95219** | Change

Store Pickup

Ship to Home



ITEM 5

JUNE 2021 LEVEE SUPERINTENDENT 1608 JOE BRYSON

1. Levee patrol and inspection station 00+to 180+. Clean and check pump station five times.
2. Cracks filled and black top North West station 100+to 60+.
3. Repair fencing station 20+to 40+.
4. Received call 5:30 a.m. Man riding bike from Grupe Park to Morgan, ran him off.
5. Numerous sink holes West I-5 to Morgan. Old tree stumps from ten years ago. There are nine sink holes North East last house West I-5. Old stumps from 12 years ago. Lots of work.
6. Taggers hit I-5 East, West Kelly gate. We painted.
7. The crew worked extra weekends for homeowners. Letter from KSN.
8. Several homeowners walking North East, North West levee.
9. Many calls regarding permits and docks.
10. Dino did a good job on gates in South West.
11. Did a lot of vegetation control this month.
12. We have a good many squirrels and moles moving in.
13. Homeless keep trying to move in.
14. We have number of new docks.
15. Many new tulles are growing on South West levee.

ITEM 8

SHORT TERM GOALS 2021

1. Renewal of District Assessment.
2. Sediment Removal Project.
3. Participate in stakeholder groups. Status: Ongoing.
4. Work on slumping areas. In progress.
5. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
6. Vegetation encroachments
7. Annual Levee Inspection.
8. Repair/Maintenance of Gates on Crown of Southwest Levee
9. Central Valley Flood Protection Plan

LONG TERM GOALS

1. Lower San Joaquin River Flood Risk Reduction Project
2. Raising Elevation of South West Levee.
3. Prop 218 Assessment

ITEM 9

RD 1608: MASTER CALENDAR

JANUARY

- Update Levee Property DVD

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter
- Review Insurance Proposal (Renews April)

APRIL

- April 1: Form 700s due
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).
- Letter to Property owners on levee regarding levee standards and permit requirements

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)
- Deadline to Notify Insurance of Non-Participation in JPRIMA for Subsequent Year

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- Review Emergency Plan.
- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2017	First Friday of Dec 2021
Brett Tholborn	2019	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 11

Reclamation District 1608
Bills to be Paid - June 2, 2021 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (6/2/2021 Regular Mtg)	6/2/2021	Trustee Fee	\$272.04				
				\$272.04			
Brett Tholborn (6/2/2021 Regular Mtg)	6/2/2021	Trustee Fee	\$272.04				
				\$272.04			
Dan MacDonnell (6/2/2021 Regular Mtg)	6/2/2021	Trustee Fee	\$272.04				
				\$272.04			
Elvia Trujillo (May 2021)	6/2/2021	Secretary Fee	\$861.25				
				\$861.25			
PG&E (Landview & Seagull)	4/30/2021	0950847867-5	\$10.45				
PG&E (Stone River)		2999432760-8	\$10.34				
				\$20.79			
Neumiller & Beardslee	5/18/2021	317127	\$1,573.33				
				\$1,573.33			
Kjeldsen Sinnock & Neudeck	5/21/2021	30372	\$1,349.88				
	5/21/2020	30373	\$1,232.50				
	5/21/2020	30374	\$994.15				
				\$3,576.53			
Dohrmann Insurance (Auto)	5/4/2021	22012	\$1,603.00				
Dohrmann Insurance (Umbrella)	5/4/2021	22013	\$2,283.00				
Dohrmann Insurance (Package)	5/4/2021	22014	\$7,029.00				
				\$10,915.00			
Larry's Tree Care, Inc.	5/26/2021	2623	\$1,450.00				
				\$1,450.00			
Dino and Son Ditching Services	5/16/2021	21-41	\$5,252.10				
				\$5,252.10			

