

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD TELEPHONICALLY ON WEDNESDAY, NOVEMBER 4, 2020

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order telephonically at 8:00 a.m. by President Michael Panzer on Wednesday, November 4, 2020, via Toll-Free Dial-In Number: (877) 778-1806.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
DOT LOFTSTROM

ABSENT

DANIEL SCHROEDER

1. **Public Comment.** President Panzer commented that homeowners in the area received a letter and a map from San Joaquin County Office of Emergency Services with flood evacuation information. Andy Pinasco commented the letter and map have been included as part of the agenda packet for this meeting under Agenda Item 11.

2. **Approval of Minutes.** Minutes of the District meeting of October 7, 2020. After discussion,

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, the minutes of the October 7, 2020 regular meeting were approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented the financial report. She informed the Board the financial report for this meeting includes Dixon Marine's Payment #4 in the amount of \$489,751.63. Also, the District received payment from Reclamation Districts 2126 and 1614 as their share of the storage facility fee. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report presented at the November 4, 2020 meeting be approved.

- (a) Amendment to 2020-2021 Budget to Establish Reserve.
Andy Pinasco presented this item. He stated the District has traditionally had designated reserve funds. Those reserves were not included in the current budget. Moving forward, to make sure the District has the capital on hand, Staff is recommending that the Board consider designating \$300,000 to be reserved for District operations so the District does not run into any deficit and has money accessible at all times. Based on anticipated revenues and costs, \$300,000 has been designated as the reserve amount. Mr. Pinasco reviewed agenda item 3.a with the Board explaining the figures used for his calculations. He thanked Trustee Tholborn for reviewing the calculations and figures to arrive at the designated amount. He further stated it is Staff's recommendation that the 2020/2021 Budget be amended to identify \$300,000 to be reserved for District operations. After further review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to amend the 2020/2021 District budget to include a Board designated reserve of \$300,000 to be used only for District operations.

4. **Engineer's Report. Request for directions and approvals.**

- (b) Levee Encroachment Permits/Enforcement
- i. Consider new permits requests from homeowners.
None presented.
 - ii. Consider Levee Encroachment Standard Violation Enforcement.
None presented.
- (c) Sediment Removal Project.
- i. Review general status of project
See Engineer's Report Section I.

From Engineer's Report:

I. SEDIMENT REMOVAL PROJECT

A. Review general status of the project.

Excerpt from Engineer's Report:

- Total QTY to dredge: 75,797 cu-yds
- Total QTY to date: 58,414 cu-yds (updated through 10/26)
- Remaining QTY: 17,383 cu-yds

- Avg. QTY per 12-hr/day: 860 cu-yds/day (avg. was 842 cu-yds/day on 10/01/20)
- Remaining work days: 35 days
- Estimated days to completion: 20 days
- Estimated completion date: 11/15/20 – 11/20/20
- Construction window: 8/1/2020 – 11/30/20

The Contractor is estimated to complete dredging 10 to 15 days prior to the construction window end date.

Exhibit A: Quantity Tracking Summary

Exhibit B: Sampling of Daily Field report photographs.

Mr. Neudeck presented this item. He stated the project is nearing completion with the estimated completion date between November 15 and November 20 and believes they will be on target for that time frame. He stated it was very helpful to receive complete cooperation from the landowners and having a contractor that is very forthright. Since this is a data intensive project, a daily quantity calculations summary was maintained and is included as Exhibit A. Mr. Neudeck also made reference to Exhibit B and indicated the second photograph is probably the most important one as you can see the mudline where the water deepens. He indicated the cut would line up to the individual waterside edge of dock which in turn will provide for flotation of boat. The rest of the photographs are related to the discharge pumps and pointed out that the dredger is picking up quite a bit of small rocks. This rock is being picked up at or near the landside or levee side cut, if the rock size were bigger, it would not make it through the dredger. Although this has been an expensive project, it has been necessary to have a lot of staff making sure everything runs smoothly. This is not the last dredging project and the next phase estimated at 1.5 million will carry through Feather River Drive. Given that engineering staff has had a good round of success with this project, the same mistakes will not be made in the next project and a good track record has been established for future project.

President Panzer thanked Chris Neudeck and his engineering staff for a job well done.

5. **Levee Superintendent Report. Request for directions and approvals.**

Joe Bryson gave an oral and written report. He mentioned there has been considerable clean up and the City of Stockton is taking care of the large items. Mr. Bryson has had to deal with a lot of homeless trying to get under the freeway to set up camp. He mentioned the hyacinth is growing and moving fast from the Plymouth East of I-5 to the middle of Seagull. Joe Bryson is having difficulty finding dependable part-time help and is working with Andy Pinasco on this issue. President Panzer thanked Mr. Bryson for staying on top of everything. For additional items, please refer to Mr. Bryson's written report.

6. **Newsletter.** Discussion and direction.

Ariel Armanino, Creative Media Manager at Port City Marketing, joined the meeting in place of Kristen Dyke. In an effort to help her in creating the District's newsletter, President Panzer suggested providing Ms. Armanino with previous years' newsletters. He also suggested getting the newsletter out in early December. Several topics were suggested for the next newsletter. Some of the topics suggested:

- Remind homeowners that they are protected by a levee system that needs to be maintained. They also need to be cognizant of obstructions that would impede winter time inspections.
- An update on the Sediment Removal Project adding that both drylanders and wetlanders need to be acknowledged for their cooperation in voting for funds that are needed to maintain the District.
- The levees are very well maintained and have served as prime examples by State agencies.
- The key project to highlight is the success of the Dredging Project. The deepening of the water channel is to provide access to marine barge equipment in the event of a disaster flood event. As a side benefit, those that have docks, now get deeper channel for the docks.
- Another point to highlight is the grant received from the County to get a steel container with flood fight material such as flood lights and generators.
- Reminder of the rules and regulations/Levee Encroachment Standards.
- Shout out to the community in their efforts to be fully compliant.

7. **Report by Trustees on meetings attended and upcoming meetings.** Request for direction.

Trustee MacDonnell reported having attended the virtual 2020 California Preseason Flood Coordination Meeting on October 27, 2020. The question came up as to whether reservoirs are full and Mr. Neudeck indicated they are full relative to reservation numbers but not relative to capacity. Discussion followed regarding this topic.

8. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** None to report.

9. **Discussion and direction on Short-Term and Long-Range Goals.** No discussion.

10. **District Calendar.** Discussion and direction.

President Panzer asked about the District Information Sheet. Andy Pinasco stated the district information is provided to the Department of Water Resources for their directory. No Board action is needed to do this. Andy Pinasco requested the District Secretary provide latest issue of the Flood Directory to the Trustees.

11. **Correspondence.** No additional correspondence of note.

12. **Approval of Bills.**

The list of Bills to be Paid presented at this meeting was reviewed. Mr. Pinasco noted that Warrants 6392 through and including 6411 are registered warrants related to the Sediment Removal Project. After further review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the List of Bills to be Paid presented at the November 4, 2020 meeting be approved.

13. **Staff Reports.** Andy Pinasco informed the Board the newsletters have been uploaded to the District website

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

14. **Adjournment.** The meeting adjourned at 9:05 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Reclamation District 1608
 Bills to be Paid - November 4, 2020 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (11/4/20 Regular Mtg)	11/4/2020	Trustee Fee	\$259.09	\$259.09	6383		
Brett Tholborn (11/4/20 Regular Mtg)	11/4/2020	Trustee Fee	\$259.09	\$259.09	6384		
Dan MacDonnell (11/4/20 Regular Mtg)	11/4/2020	Trustee Fee	\$259.09				
Attendance at DWR 2020 Flood Coord. Mtg.	10/27/2020	Trustee Fee	\$259.09	\$518.18	6385		
Elvia Trujillo (October 2020)	10/2020	Secretary Fee	\$997.50	\$997.50	6386		
Neumiller & Beardslee	10/16/2020	312288	\$4,060.75	\$4,060.75	6387		
PG&E (Landview & Seagull)		0950847867-5	\$10.45				
PG&E (Stone River)		2999432760-8	\$10.49	\$20.94	6388		
Kjeldsen Sinnock & Neudeck	10/23/2020	28847	\$1,173.75				
	10/23/2020	28848	\$1,038.00				
	10/23/2020	28849	\$371.25				
	10/23/2020	28850	\$54,235.00				
	10/23/2020	28851	\$3,020.00				
	10/23/2020	28852	\$546.00	\$60,384.00	6389		
BPM	10/19/2020	36239728	\$861.50	\$861.50	6390		
Dixon Marine Services	10/30/2020	Progress Pay #4	\$489,751.63	\$489,751.63	6391		
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6392		
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6393		

Reclamation District 1608

Bills to be Paid - November 4, 2020 Board Meeting

Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6394	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6395	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6396	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6397	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6398	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6399	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6400	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6401	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6402	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6403	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6404	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6405	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6406	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6407	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6408	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6409	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6410	
Bank of Stockton	10/31/2020		\$25,000.00	\$25,000.00	6411	
State of California Payroll Taxes	Oct-20	October Payroll	\$567.88	\$567.88		online
Federal Government Payroll Taxes	Oct-20	October Payroll	\$2,463.02	\$2,463.02		online
Bank of Stockton Visa	10/9/2020	8/28/2020 - 9/25/2020	\$1,731.79	\$1,731.79		online
Richard Cota	Payroll	10/1/2020 - 10/7/2020	\$285.02	\$285.02		1458
K. Blaine Gallagher	Payroll	10/16/2020 - 10/31/2020	\$618.27	\$618.27		1459
Alec Paminsan	Payroll	10/16/2020 - 10/31/2020	\$484.85	\$484.85		1460
Joe L. Bryson (Payroll)	Payroll	10/1/2020 - 10/31/2020	\$4,880.00	\$4,880.00		Direct Deposit
WARRANT TOTAL:						
CHECKING TOTAL:						
TOTAL BILLS PAID						
\$1,057,112.68						
\$11,030.83						
\$1,068,143.51						