

MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD TELEPHONICALLY ON WEDNESDAY, AUGUST 5, 2020

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order telephonically at 8:00 a.m. by President Michael Panzer on Wednesday, August 5, 2020, via Toll-Free Dial-In Number: (877) 778-1806; Conference ID 891949.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

DANIEL SCHROEDER
ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
DOT LOFSTROM
DOMINICK GULLI

1. **Public Comment.** None.

The Board adjourned the Regular Meeting at 8:02 a.m. to start the Closed Session.

2. **Closed Session.**
 - a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraphs (2) and (4) of subdivision (d) of Section 54956.9.
One (1) case.
3. **Adjourn from Closed Session. Open Session Disclosure of Reportable Action.**
The Board reconvened from Closed Session at 8:18 a.m. All Trustees were present during the entirety of the Closed Session. There was no reportable action.
4. **Approval of Minutes. Minutes of the July 1, 2020 Regular Meeting and Special Meeting.** After discussion,

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, the Minutes of the July 1, 2020 Regular Meeting and the July 1, 2020 Special Meeting, were approved as presented.

5. **Financial Report.** Review, discuss, and accept financial report. District Secretary, Elvia Trujillo, presented two financial reports. In the first report, the Fiscal Year 2019/2020 Final Report, she indicated that in addition to property taxes, the District received the subventions reimbursement in the amount of \$171,204. The second report was the first financial report for Fiscal Year 2020/2021 which Mrs. Trujillo reviewed with the Board in its entirety. She also gave an update on the District's Five-Year Plan spending. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Fiscal Year 2019-2020 Final Report and the first Financial Report for Fiscal Year 2020-2021 presented at this meeting be approved.

6. **Engineer's Report.** Request for directions, approvals and actions.

- a. Discussion and Possible Action Regarding February 14, 2020, Order to Remove Non-Conforming Vegetation Inhibiting Levee Inspections at 6347 Embarcadero Drive, Stockton, CA.

No action was taken on Item 6.a.

- b. Discussion and Possible Action to Authorize Repairs to All-Weather Road in Southwest Levee.

Mr. Chris Neudeck reported on the need to repair and resurface its all-weather road, particularly the edges, in the Southwest Levee quadrant. The work will be done by either Burns Construction or Dino & Son contractors. The cost for this project for road repair is estimated at \$5,000 to \$7,500. The material that will be used will be a little sturdier than what has been used in the past. Mr. Neudeck is seeking Board approval to authorize the all-weather road repairs and move forward with this project.

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the repairs to the all-weather road in the southwest levee be approved.

- c. Levee Encroachment Permits/Enforcement
- i. Consider new permits requests from homeowners.
None.
 - ii. Consider Levee Encroachment Standard Violation Enforcement
Please See Engineer's Report, Section I.A.

- d. Report on Delta Grant II – Storage Container and Supplies.
Mr. Neudeck gave a brief update and reported Joe Bryson is going through the list materials for the storage container and purchasing what is needed.
- e. Sediment Removal Project.
 - i. Review status of District communications to landowners
 - ii. Review general status of project
Please See Engineer's Report, Section II.A.
- f. Delta Levee Subventions Program
Please See Engineer's Report, Section III.

From Engineer's Report:

I. PLAN REVIEW

- A. Review status of Annual Levee Inspection of the District's Levee system.
Exhibit A: Violation/Remedy Tracking for 2020 Inspections.

Mr. Neudeck reported five properties have not complied. Homeowners initially comply when they receive the letters, the problem is that vegetation will grow and if they don't keep up with the maintenance, they violate compliance. The letters sent to homeowners are a way to keep record on the status of compliance. When the list was developed, it seemed that the five properties would end up with show cause, but Joe Bryson reported good compliance from the homeowners with the exception of one property due to the absentee homeowner that does a lot of traveling.

II. SEDIMENT REMOVAL PROJECT

- A. Review general status of the project.
EXHIBIT B: Progress Payment No. 1 with Dixon Marine Services for Mobilization expenses.

Mr. Neudeck reported having received the first progress payment from Dixon Marine Services in the amount of \$166,221.18 for mobilization expenses. He gave an update on the issue that had come up with regard to the nesting birds and was please to report the birds were flying and everything with the department of Fish & Wildlife came together without a problem. The work on this project is intended to start on August 17. At the last meeting Mr. Neudeck had stated the work was intended to start on August 3 but that was not able to happen due to enforcement of biological requirements. As to the landowners affected by the project, Mr. Neudeck has received generally good cooperation from them regarding pertinent facilities. There were negotiations with the Corps of Engineers and the Coast Guard as to the adequate

weight on the dredger pipeline and, as of yesterday, agreement was to place the pipe with concrete weights. The weight of the pipeline will be routinely checked. The biological monitoring is being done as required and water quality testing is also being done regularly.

Dot Lofstrom suggested that updates on the sediment removal project be posted on the website. Dan Schroeder stated this could be done and the information to be posted would come from the District Engineer.

Excerpt from the Engineer's Report:

III. DELTA LEVEES SUBVENTION PROGRAM – AB 360

- A. Review plan of work plan for the replacement of rock slope protection at the Southeastern terminus of RD 1608 on Fourteen Mile Slough. Dino & Son Co. will start work the week of August 3rd – 7th to avoid the nesting bird issues within our CDFW Routine Maintenance Agreement.
- B. Review the District's Draft Final Claim for Fiscal Year 2019/20.

TOTAL FINAL CLAIM	\$ 234,399.25
LESS DISTRICT SHARE (2,500/MILE @3.6 miles)	\$ 9,000.00
TOTAL ELIGIBLE	\$ 225,399.25
MAX REIMBURSEMENT = 75% OF ELIGIBLE	\$ 169,049.44

Mr. Neudeck reported 75 percent reimbursement of the amount submitted will be back in the District's budget and utilized for District work. He referenced the table above showing the figures related to the subventions claim.

- 7. **Levee Superintendent Report.** Request for directions and approvals.
 Mr. Joe Bryson gave an oral and written report. Due to the Sediment Removal Project, he has received many phone calls from homeowners. He also reported work has started on the southwest gates. Joe Bryson was happy to inform the Board the work related to the new storage bin almost complete. Please see the August 2020 Levee Superintendent's Report for a complete list from Mr. Bryson.
- 8. **Report by Trustees on meetings attended and upcoming meetings.** Request for direction. None.
- 9. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** None.

10. **Discussion and direction on Short-Term and Long-Range Goals.** None
11. **District Calendar.** Discussion and direction.
Andy Pinasco informed the Board that handbills related to assessments will be sent out to municipalities.
12. **Correspondence.** No additional correspondence.
13. **Approval of Bills.** The list of Bills to be Paid were presented and after review,

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608, the Bills to be Paid presented at this meeting were approved.
14. **Staff Reports.**
(a) **Attorney.** The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

Attorney Dan Schroeder informed the Board he will be missing the next meeting as will be hiking the John Muir Trail.
15. **Adjournment.** The meeting adjourned at 8:58 a.m.

Respectfully submitted,


Elvia C. Trujillo
District Secretary

Reclamation District 1608
 Bills to be Paid - August 5, 2020 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Dino & Sons Ditching	4/16/2020	19-64	\$24,615.00	\$24,615.00	6344	Ratification	
Michael Panzer (8/5/20 Mtg)		Trustee Fee	\$259.09	\$259.09	6345		
Brett Tholborn (8/5/20 Mtg)		Trustee Fee	\$259.09	\$259.09	6346		
Dan MacDonnell (8/5/20 Mtg)		Trustee Fee	\$259.09	\$259.09	6347		
Elvia Trujillo	July 2002	Secretary Fee	\$797.50	\$797.50	6348		
Neumiller & Beardslee	6/16/2020	309718	\$4,966.50	\$4,966.50	6349		
PG&E (Landview & Seagull)	6/30/2020	0950847867-5	\$10.10				
PG&E (Stone River)	7/21/2020	2999432760-8	\$10.58				
				\$20.68	6350		
Kjeldsen Sinnock & Neudeck	7/14/2020	28100	\$1,871.25				
	7/14/2020	28101	\$2,936.25				
	7/14/2020	28102	\$5,706.29				
	7/14/2020	28103	\$612.50				
	7/14/2020	28104	\$29,059.12				
	7/14/2020	28105	\$5,635.00				
	7/14/2020	28106	\$1,017.00				
	7/24/2020	28259	\$787.50				
	7/24/2020	28260	\$907.50				
	7/24/2020	28261	\$157.50				
	7/24/2020	28262	\$35.00				
	7/24/2020	28263	\$16,829.90				
	7/24/2020	28264	\$1,572.50				
				\$67,127.31	6351		

