

**AGENDA PACKET
RECLAMATION DISTRICT 1608
MAY 6, 2020**

<u>ITEM</u>	<u>COMMENTARY</u>
1.	Self-explanatory.
2.	Self-explanatory.
3.	Self-explanatory.
4.	Please see attached.
5.	Please see attached.
6.	Please see attached.
7.	Please see attached.
8.	Please see attached.
9.	Self-explanatory.
10.	Please see attached.
11.	Please see attached.
12.	Self-explanatory.
13.	Self-explanatory.
14.	Please see attached.
15.	Please see attached.
16.	Self-explanatory.
17.	Please see attached.
18.	Self-explanatory.
19.	Self-explanatory.

ITEM 4

AGREEMENT FOR SECRETARIAL SERVICES

This Agreement is made as of the 4th day of September, 2019 by and between RECLAMATION DISTRICT 1608, a reclamation district organized under the laws of California ("District"), and ELVIA TRUJILLO ("Secretary").

1) Retention of Secretary. District hereby retains Secretary to perform the duties of Secretary and Treasurer for District, on the terms and conditions specified herein. Secretary hereby agrees to perform the duties of Secretary and Treasurer for District, on the terms and conditions specified herein.

2) Duties to be Performed. Secretary shall perform all the normal and usual duties of Secretary and Treasurer, including without limitation, those specified in the California Water Code, and shall serve as recording Secretary to District. Records of the District may be kept by the Secretary, and/or the Attorney, for the District.

3) Specific Attendance at Meetings. Secretary shall (except that Secretary retains the right, in the event of irreconcilable schedule conflicts or absences, to substitute another person as recording Secretary), attend such meetings of the Board of Trustees of District, as may be requested.

4) Term. This Agreement shall commence on the date first above written, and shall continue indefinitely, except that District may terminate this Contract at any time, with or without cause, by written notice to Secretary, and shall have no liability for such termination except for services performed prior to termination. Secretary may terminate this Contract, at any time, by written notice to District at least thirty (30) days prior to termination, and shall have no liability for such termination.

5) Compensation.

- A. District shall pay Secretary for services performed, the sum of \$50.00 per hour worked, plus \$250 for each meeting in excess of one meeting per month.
- B. Vehicle allowance: Secretary shall not be paid mileage for use of Secretary's private vehicle, but instead shall receive a vehicle allowance of Eighty-Five Dollars (\$85.00) per month.

6) Reimbursement. District further agrees to reimburse Secretary for out-of-pocket expenses incurred by Secretary in performing services for District, including, but not limited to, copying costs, and long-distance telephone calls. For single expenses in excess of Two Hundred Fifty Dollars (\$250.00) District agrees to reimburse the provider thereof directly.

7) Status. Secretary is an independent contractor, and neither Secretary nor any individual(s) employed by Secretary is, are, or shall be an employee of District. Neither Secretary nor any individual employed by Secretary shall receive or be entitled to receive retirement or pension benefits, Public Employees Retirement System benefits, workers' compensation insurance coverage, health insurance coverage, or any other benefit from District except the compensation specified above.

8) Provision of Material. District shall provide Secretary, at District's sole cost and expense, agendas, notices, reports, and all other materials necessary to enable Secretary to carry out the duties of Secretary.

9) Notice. Except as otherwise expressly provided by law, any and all notices or other communication required or permitted by this Agreement or by law to be served on or delivered or given to a party by another party to this Agreement shall be in writing, and shall be deemed duly served, given, or delivered when personally delivered to the party to whom it is directed or, in lieu of such personal service, two (2) days after such written notice is deposited in the United States mail, First Class, postage pre-paid, addressed to the party at the address identified for that party in this Agreement. Any party may change their address for the purpose of this Paragraph by giving written notice of such change to each other party in the manner provided in this Paragraph.

District: RECLAMATION DISTRICT 1608
P.O. Box 4857
Stockton, CA 95204

Secretary: Elvia Trujillo
12941 Sarayah Lane
Harold, CA 95638

10) Excuse of Default. Should the performance of the obligations of any party under this Contract be prevented or delayed by act of God, war, civil insurrection, fire, flood, storm, strikes, lockouts, or by any law, regulation, or order of any federal, state, county, municipal authority, or by any other cause beyond the control of such party, such party's performance under this Agreement shall be excused to the extent it is so prevented or delayed.

11) No Other Relationship Created. Except as otherwise specifically set forth in this Contract, no partnership, joint venture, employment franchise, agency, corporation, association, or other relationship is intended to have been created between or among the parties as a result of this Agreement.

12) Assignment. Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without District's prior written consent, and any attempt to do so shall be void and of no effect. District shall not be obligated or liable under this Agreement to any party other than Consultant.

13) Entire Agreement. This instrument contains the entire Agreement between District and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by District and Consultant.

14) Severability. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or

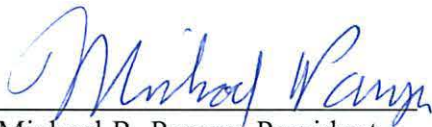
unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

15) Choice of Law. This Contract shall be governed by the procedural and substantive laws of the State of California.

16) Renegotiation of Contract. It is specifically provided that Secretary may renegotiate this Contract, including rates for services.

“DISTRICT”

RECLAMATION DISTRICT 1608

By: 
Michael R. Panzer, President
Board of Trustees

“SECRETARY”

ELVIA TRUJILLO

By: 
Elvia Trujillo

FIRST AMENDED AND RESTATED EMPLOYMENT CONTRACT

For Joe Bryson
Reclamation District 1608

THIS CONTRACT is made, effective as of the 1st day of March, 2019, by and between Reclamation District 1608, a reclamation district organized under the laws of the State of California (hereinafter called "Employer"), and Joe Bryson (hereinafter called "Employee").

The parties agree as follows:

Section 1. Duties

A. **General.** Employer hereby employs Employee to perform the duties specified in Exhibit A attached hereto and incorporated herein.

Section 2. Term.

A. The term of this Contract shall be indefinite, unless terminated as provided herein.

B. Nothing in this Contract shall prevent, limit or otherwise interfere with the right of Employee to resign at any time.

C. Employee in the position of Levee Superintendent serves at the will of the Employer and may be removed by Employer at any time with or without cause or notice.

Section 3. Salary.

A. Employer agrees to pay Employee for Employee's duties as Levee Superintendent an hourly rate of Thirty-Nine Dollars (\$39.00) payable monthly, subject to usual and normal withholdings.

Section 4. Performance Evaluation. Employer shall review and evaluate the performance of Employee at least once annually. Such review shall include review of Employee's accomplishment of objectives and goals established by Employer.

Section 5. Hours of Work. Employee shall devote such hours as may be necessary to carry out the duties set forth in Exhibit A.

Section 6. **Vacation and Sick Leave.**

- A. Employee shall not earn vacation leave unless otherwise provided by California law.
- B. Employee shall accrue paid sick leave in accordance with California law.

Section 7. **Disability, Health and Life Insurance.** Employer shall not provide disability, health or life insurance for Employee.

Section 8. **Retirement.** Employer shall not provide retirement benefits or pension benefits for Employee.

Section 9. **Reimbursement Expenses.** Employee will receive reimbursement for all sums necessarily incurred and paid by Employee in the performance of Employee's duties.

Section 10. **Indemnification.** Employer shall defend, save harmless and indemnify Employee in accordance with Division 3.6 of the California Government Code.

Section 11. **Unavailability.** If Employee should be temporarily unavailable (as, for example, because of illness) to perform Employee's duties, Employee shall inform Employer and the Engineer for Employer.

EMPLOYER
Reclamation District 1608

By 
Michael R. Panzer, President, Board of Trustees

EMPLOYEE


JOE BRYSON

ITEM 5

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD WEDNESDAY, MARCH 4, 2020**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on March 4, 2020, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Suite 100, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

DANIEL SCHROEDER
ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
DOTTIE LOFTSTROM
DOMINIC GULLI
BOB BENTZ

1. Public Comment.

- Dominick Gulli commented the San Joaquin Flood Control Water Conservation District will have a flood control assessment.
- President Panzer commented on having given Dottie Lofstrom a tour of the levee.
- Dottie Loftstrom commented on the tour and expressed her interest in Reclamation District 1608.

2. Approval of Minutes. Minutes of February 14, 2020 meeting. After discussion,

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, the minutes of the regular meeting held on February 14, 2020, were approved as presented.

3. Financial Report. Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented a written and oral report. It was directed that the Halverson Concrete invoice from the last meeting be moved from the Levee Repair Fund (General Operations & Maintenance) to the Levee Repair Fund (Levee Capital Improvement Projects). After further review and discussion,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report be approved.

4. **Engineer's Report.** Request for directions, adoption, and approvals.

(a) Consider new permit requests from homeowners.

No new permits.

(b) Sediment Removal Project.

1. Adopt Resolution 2020-01 Approving and Authorizing Execution of General Lease with California State Lands Commission for Dredging of Sovereign Land Located in 14-Mile Slough.

Mr. Neudeck gave an update on the Sediment Removal Project. He recently attended a meeting with the State Lands Commission where the Lease was finalized and is now seeking authorization from the Board of Trustees to execute the Lease between the State Lands Commission and Reclamation District 1608 and adopt Resolution No. 2020-01. After discussion,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 to adopt Resolution 2020-01 Approving and Authorizing Execution of General Lease with California State Lands Commission for Dredging of Sovereign Land Located in 14-Mile Slough.

2. Report and Seek Direction for public outreach to landowners of property located along the proposed dredging cut.

Mr. Neudeck reported every property on 14-mile slough has a dock and all the additions that sit outside the original dock need to be relocated in order for the dredging work to get done. If they are not removed, the dredge depth will be skewed and will affect the current dredging alignment. He also emphasized this project needs to go out to bid as soon as possible. Once it goes out to bid, Mr. Neudeck wants to communicate with the homeowners the project will require a lot of set up and relocation. Acknowledgements will be needed from boat owners confirming they will relocate their boats and any other necessary items as the District does not have authority to do the removal for the owners. Mr. Neudeck is presently working with legal counsel on the wording of the letters that will be going out to the homeowners and referenced Exhibits F through M of the Engineer's Report which include the draft letters, plot, photos and the Acknowledgement form. He also wants to make sure there is constant contact regarding the progress of the project. The idea of having a Town Hall Meeting was brought up as a good way of communicating with the

affected property owners. It was decided the letters will only be sent to the property owners whose properties will be involved in the dredging. President Panzer authorized that a date be worked on to hold the Town Hall Meeting.

3. Report and Seek Direction for Port of Stockton Dredged Sediment Agreement.

District counsel reported the draft of this agreement is currently being worked on. This item will be continued to the next Board meeting.

4. Report and Seek Direction on the District obtaining access from RD 2119 landowners during Sediment Removal Project.

District Engineer reported this is currently in a pending mode. This item will be continued to the next Board meeting.

(c) Delta Grant II.

1. Approve Flood Fight Container and material purchase.

Please see below under Engineer's Report, Section II.

From Engineer's Report:

I. PLAN REVIEW

A. Mr. Charles and Mrs. Farley Staniec residence at 6347 Embarcadero Drive.

District Engineer Chris Neudeck gave an update on the Staniec property. He reported the fence separating the property from the marina has been repaired. As to the hedge roots, nothing has been done and the dilapidated fence at the landside edge of crown has been propped up. Mr. Neudeck showed concern that this may become an enforcement action in the near future. At the February 14, 2020 meeting, Mr. Staniec was given 60 days to remove the encroachment.

II. DELTA GRANT II – PROPOSED STORAGE CONTAINER AND SUPPLIES

A. Review and seek approval from the Board of Trustees of the Delta Grant II-Proposed Storage Container and supplies cost estimate for the District. EXHIBIT A: Cost estimate of materials and separation of reimbursable vs. non-reimbursable items.

Mr. Neudeck reported on this item. He referenced Exhibit A, the cost estimate of materials needed for flood fight. This list had been developed with the Department of Water Resources as items necessary for flood fight. The original intent of this program was for the County to purchase all the materials listed. Mr. Cockrell, who at

the time was the director of the San Joaquin County Office of Emergency Services, was going to purchase and pay for the flood fight material for the District. Now two years later, the original intent has changed. On the list, the items highlighted in yellow have been approved for reimbursement, the remainder items are not. The dollar amount on the items came from pre-approved vendors and those are the figures Mr. Neudeck is relying on. In going through the list, Mr. Neudeck pointed out that there are items and equipment, such as lights, that are needed and were not approved. The cost for the items highlighted in yellow will be reimbursed at 100% of the cost. Whatever amount does not get reimbursed under this program, Mr. Neudeck will be able to claim under the Subventions program although the reimbursement will only be at 75% of the cost. Mr. Neudeck is seeking authorization to purchase the full amount of items on the list.

It was moved, seconded (B. Tholborn/D. MacDonnel) and unanimously carried by the Board of Trustees of Reclamation District 1608 to approve purchase of all items listed in Exhibit A of the Engineer's report.

III. 5 MILE SLOUGH HYACINTH REMOVAL

Exhibit B: Photo Documentation from KSN Inc. Daily Field Reports.

Mr. Neudeck informed the Board that Clean Lakes has started with the removal of the herbicide sprayed water hyacinth on 5 Mile Slough and referenced the photos in Exhibit B. All the equipment and work is taking place on the RD 2115 side and the hyacinth is being collected on the land side toe burn at RD 2115. Once it is cleaned, in order to maintain it, spot spraying will need to be done to discourage regrowth.

IV. SEDIMENT REMOVAL PROJECT

Please see Agenda item 4(b).

V. DESIGN AND CONSTRUCTION AUTHORITY (DCA) – DELTA TUNNELS PROJECT.

A. Review recent Independent Technical Review Committee findings of the early technical material provided for the Delta Conveyance (DCA) (Tunnels) Project.
EXHIBIT N: Materials for the February 14, 2020 Regular Board Meeting of DCA.
EXHIBIT O: Findings of DCA's Independent Technical Review Committee Report dated February 20, 2020

Mr. Neudeck reported on this item which is contained in the Engineer's Report.

VI. GOVERNOR NEWSOME'S DRAFT WATER RESILIENCE PORTFOLIO

A. Review Central Delta Water Agencies (CDWA) comments on the Governors Draft Water Resilience Portfolio. *EXHIBIT P: CDWA's comments on "Draft Water Resilience Portfolio" dated February 7, 2020.*

Chris Neudeck reported on this item. He referenced the letter to the California Natural Resources Agency, the California Environmental Protection Agency, and the California Department of Food & Agriculture from the Central Delta Water Agency marked as Exhibit O. This letter covers the history, their premise, where they stand and explains the original intent for a conveyance facility was for surplus water only. Additional information is contained in the Engineer's Report.

5. Levee Superintendent Report. Request for directions and approvals.

Joe Bryson gave an oral and written report. Among the items:

- Item 2 of Report: Joe Bryson has received many calls regarding the sediment removal project.
- Item 6 of Report: Someone is digging steps along the Seagull fence. These steps have been repaired/filled by Joe Bryson. Attorney to send letter to property owner.
- Item 11 of Report: Dino & Sons is working on the gates on southwest levee. Some gates are proving to be a challenge as they are connected to dilapidated fences. District Engineer commented the gates are the District's responsibility to repair but the fences are not.
- Item 12 of Report: Joe Bryson reported kids are causing quite a mess by going through the garbage and leaving garbage and broken bottles scattered around which in turn becomes an expense to the District. It was suggested that a letter be sent to all the property owners along that area.
- Item 16 of Report: District Engineer and Levee Superintendent have been in contact as the annual inspection is starting.
- Joe Bryson also reported on having lost his second helper.

6. Report by Trustees on meetings attended and upcoming meetings. Request for direction.

- President Panzer, District Attorneys, and District Engineer reported on having attended the SJAFC/Reclamation Districts meeting held on February 19, 2020. This meeting was regarding the Lower San Joaquin Feasibility Project and there were approximately 40 people in attendance. Many of the issues involved were brought up and the process is still being worked out as to what will be successful in this region.
- Trustee MacDonnell plans to attend the 2020 Flood Forum on March 18, 2020.

7. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.**

None.

8. **Discussion and direction on Short-Term and Long-Range Goals.**

None.

9. **District Calendar.** Discussion and direction.

a. Newsletter.

Dan Schroeder reported Judith Buethe retired and Andy Pinasco reported on the search for a public relations firm to do the District's newsletter. As of today, two firms have expressed interest. Information and a recommendation will be presented at the next Board meeting. Mr. Pinasco was authorized to proceed with the search.

10. **Correspondence.** No additional correspondence.

The Board adjourned the meeting at 9:33 to start the closed session.

11. **Closed Session.**

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Levee Superintendent

b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: District Secretary

12. **Report out of Closed Session.** The Board reconvened from Closed Session at 9:53 a.m. All Trustees were present during the entirety of the Closed Session. There was no reportable action regarding items 11.a. and 11.b.

13. **Employment Agreements.** Discussion and possible action regarding amendments to Levee Superintendent and District Secretary.

Trustee Tholborn handed out information related to last year's cost of living rate of 2.5 percent. Due to the lack of time, this item was continued to the next Board meeting.

14. **Approval of Bills.** The Bills to be Paid List presented at the March 4, 2020 meeting was reviewed, and

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608, the Bills to be Paid List as presented at this meeting was approved.

15. Staff Reports. No staff reports.

- (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Suite 100, Stockton, California, at least seventy-two (72) hours preceding the meeting.

16. Adjournment. The meeting adjourned at 9:54 a.m.

Respectfully submitted,

Elvia C. Trujillo
District Secretary

ITEM 6

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - MAY 6, 2020
% OF FISCAL YEAR ELAPSED THROUGH APRIL 30, 2020 - 83.3%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
Levee Superintendent	\$70,500.00	\$6,805.50	\$64,143.30	90.98%
Part Time Employees	23,000.00	4,321.50	16,936.50	73.64%
Payroll Taxes and Expenses	23,000.00	3,989.90	12,514.46	54.41%
Fences & Gates	50,000.00	558.99	26,093.06	52.19%
Locks & Signs	1,500.00	0.00	443.86	29.59%
Weed and Rodent Control & Clean up	14,000.00	2,003.44	3,856.52	27.55%
Levee Repair Fund (General Operations & Maintenance)	50,000.00	450.38	34,282.77	68.57%
Levee Repair Fund (Levee Capital Improvement Projects)	100,000.00	0.00	28,360.97	28.36%
Special Projects (Sediment Removal Project)	0.00	0.00	0.00	0.00%
Pump System Maintenance	2,000.00	22.52	237.64	11.88%
Wireless Services (Cell and Mobile Computer)	1,800.00	150.08	2,085.93	115.89%
Emergency Equipment & Supplies	1,000.00	19.60	19.60	1.96%
Garbage Service	5,500.00	491.82	2,832.90	51.51%
District Vehicle (Fuel, Maintenance and Repairs)	3,500.00	69.64	3,116.68	89.05%
TOTAL	\$345,800.00	\$18,883.37	\$194,924.19	56.37%
General Expenses				
Trustee Fees	\$9,500.00	\$740.25	\$7,402.50	77.92%
Secretary Fees	10,000.00	1,532.50	9,726.97	97.27%
Office Expenses (includes storage facility)	1,000.00	0.00	686.35	68.64%
General Legal	55,000.00	3,975.46	31,888.36	57.98%
Audit	4,200.00	0.00	185.00	4.40%
County Administration Costs	7,250.00	0.00	4,618.36	63.70%
Property and Liability Insurance	9,500.00	9,543.00	9,643.00	101.51%
Workers Compensation Insurance	8,000.00	551.21	4,807.49	60.09%
Election Costs	26,000.00	0.00	17,956.43	69.06%
Newsletters & Public Communications	12,000.00	0.00	7,716.02	64.30%
TOTAL	\$142,450.00	\$16,342.42	\$94,630.48	66.43%
Engineering Expenses				
General Engineering	\$22,000.00	\$726.25 *	\$16,340.24	74.27%
Plan Review Engineering	40,000.00	14,690.04	29,726.84	74.32%
Administration of Delta Levee Subventions Program	25,000.00	726.25	18,485.32	73.94%
Periodic Levee Property Inspections and Surveys	25,000.00	0.00	0.00	0.00%
Routine Levee Maintenance Consultation	10,000.00	2,386.50	13,963.80	139.64%
Engineering, Mgmt & Inspection of Capital Imp. Projects	35,000.00	0.00	2,030.60	5.80%
DWR 5 Year Plan	50,000.00	5,186.25	10,230.28	20.46%
Miscellaneous Expenses (e.g. travel)	0.00	0.00	0.00	0.00%
Assessment Engineering	2,100.00	0.00	1,226.44	58.40%
Sediment Removal Project	200,000.00	26,372.00	93,637.94	46.82%
TOTAL	\$409,100.00	\$50,087.29	\$185,641.46	45.38%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$897,350.00	\$85,313.08	\$475,196.13	52.96%

* \$726.25 SJC Delta Grant Phase 2

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$208,120.00	\$0.00	\$129,824.67	62.38%
Interest Income	23,000.00	0.00	31,834.00	138.41%
Interest Income - DWR - 5 Year Plan		0.00	352.00	
Assessments	298,000.00	0.00	164,069.59	55.06%
Subvention Reimbursement	200,000.00	0.00	0.00	0.00%
Other Reimbursable Expenses	50,000.00	0.00	0.00	0.00%
Totals	\$779,120.00	\$0.00	\$326,080.26	41.85%

Cash On Hand	
Cash Balance as of July 1, 2019	\$2,188,490.31
Revenues (YTD), as of March 31, 2020	331,789.99
Bank of Stockton Account Balance - April 30, 2020	39,978.33
Expenses (YTD), as of March 31, 2020	500,584.99
TOTAL CASH	\$2,059,673.64
Cash On Hand (Exclusive of Reserves)	\$2,059,673.64

Reserves	
Capital Improvement Reserve	\$500,000.00
Board-Designated Reserve	900,000.00

5-Year Plan PFA	
Progress Billing No. 1 Transfer fo Funds	\$4,323.73
	\$37,500.00
	\$33,176.27

ITEM 7

**RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 6, 2020,
8:00 A.M.
ENGINEER'S REPORT**

I. PLAN REVIEW

A. Mr. Charles and Mrs. Farley Staniec whom own the residence at 6347 Embarcadero Drive have not removed the hedge roots along the landside edge of crown as required by the Board of Trustees. Seek authority from the Board of Trustees for the District staff to remove and dispose of the hedge roots along the landside edge of crown across the entire frontage of the Staniec's lot and charge Mr. & Mrs. Staniec for the cost to comply.

B. Review status of Annual Levee Inspection of the District's Levee system.

EXHIBIT A: Violation/Remedy Tracking for 2020 Inspection.

C. **Permit Requests from homeowners**

a) 3746 Fourteen Mile Drive

Mr. Daniel L. & Daniel W. Thiel
Index No. 34, Lot No 407
APN 098-393-07

Review an application for a 4-foot-high rod iron fence with removable panels at the waterside edge of water.

KSN recommends that the Board of Trustees approve this application with no special conditions.

***EXHIBIT B: March 19, 2020 Encroachment
APPLICATION for the removable fence.***

***EXHIBIT C: March 19, 2020 Encroachment Application
PLANS for the removable fence.***

***EXHIBIT D: March 19, 2020 Encroachment Application
PICTURES for the removable fence.***

b) 3929 Waynesboro Ct.

Mr. Mrs. Steve & Lynda Farrar
Index No. 136, Lot 2117
APN 098-440-06

Review application for a proposed mow strip with in the District's levee setback to replace rotted wooden mow strips within the Farrar's yard.

KSN recommends that the Board of Trustees approve this application with no special conditions.

EXHIBIT E: March 24, 2020 Encroachment APPLICATION for the mow strip.

EXHIBIT F: March 24, 2020 Encroachment Application PLANS for the mow strip.

c) 3815 Falmouth Court

Mr. & Mrs. Keith & Sarah Williams
Index No 133, Lot 2130
APN 098-430-01

Review application to install railroad tie stairs on the landside slope of the District's levee

KSN recommends that the Board of Trustees approve this application with no special conditions.

EXHIBIT G: May 20, 2020 Encroachment APPLICATION for the railroad tie stairs.

EXHIBIT H: May 20, 2020 Encroachment Application PLANS for the railroad tie stairs.

II. DELTA GRANT II – PROPOSED STORAGE CONTAINER AND SUPPLYS

- A. Review and update the Board of Trustees of the Delta Grant II – Proposed Storage Container and supplies.

III. 5 MILE SLOUGH HYACINTH REMOVAL

- A. Removal of the herbicide sprayed water hyacinth in 5 Mile Slough completely removed West of I-5 whereas East of I-5 not yet completed.

EXHIBIT I: Photo Summary of 5 Mile slough West of Interstate 5

EXHIBIT J: Photo Summary of 5 Mile slough East of Interstate 5

IV. SEDIMENT REMOVAL PROJECT

- A. Review the Bid Summary from the April 28th and seek authority of the Board of Trustees to award to the lowest responsive, responsible bidder.

EXHIBIT K: KSN Inc. Bid Summary dated April 28 @ 2:00 PM.

EXHIBIT L: KSN Inc. Bid Award Recommendation dated April 29, 2020.

EXHIBIT M: Dixon Marine Services Inc. "Statement of Qualifications" Dredging capabilities.

V. DELTA LEVEES SUBVENTION PROGRAM – AB 360

- A. Review and consider KSN Inc's proposed work plan for the placement of rock slope protection at the Southeastern terminus of RD 1608 on Fourteenmile Slough. Seek Board of Trustees authorization to contract for proposed work with a Dino & Son Excavation at an estimated cost of \$15,000

EXHIBIT N: KSN Inc. Rock Slope Protection Workplan dated April 15, 2020.

- B. Review funding for Fiscal Year 2020-2021 for the Delta Levee Subventions Program.

EXHIBIT O: Correspondence from Kristopher Tjernell, DWR Dep Dir., dated April 2, 2020 regarding State funding of the Delta Levees Maintenance Subventions Program and the Delta Levees Special Projects Program (collectively, the "Program") for Fiscal Year (FY) 2020-21.

Exhibit A

Lincoln Village West Violation/Remedy Tracking 2020

Address	Homeowner	Violation Type	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date
Northeast Quadrant Violations							
3509 Stone River Circle	Eugene Cruz 684-5447	Vegetation	4/15/2020	4/23/2020			
<i>Notes: 4/23/20 WLF - Eugene left a msg stating that he has complied with trimming shrubs to district standards.</i>							
3603 Stone River Circle	Luis Bustamante	Vegetation	4/15/2020	4/22/2020			4/22/2020
<i>Notes: 4/22/20- AJL inspected the ice plant and found it to be trimmed to the degree and scope as was agreed upon last year.</i>							
7056 Bridgeport Circle	Anthony Lomax	Vegetation	4/15/2020	4/29/2020			
<i>Notes: 4/29/20 - Anthony left msg stating that he would comply with vegetation clearing to standard by 5/1/20.</i>							
Southwest Quadrant Violations							
3604 Fourteen Mile Drive	Tom & Wendy Foulks Hm 951-5121 Cell 810-6611	Vegetation	4/15/2020	4/23/2020			
<i>Notes: 4/23/20 - CHN Spoke to Wendy and she stated she would compile to the district standards. Gardner's would start clearing dense vegetation on 4/28/20.</i>							
3620 Fourteen Mile Drive	Darin & Man Wai Nakamura	Vegetation					
<i>Notes:</i>							
3628 Fourteen Mile Drive	Lester & Wendy Low	Vegetation					
<i>Notes:</i>							

Lincoln Village West Violation/Remedy Tracking 2020

Address	Homeowner	Violation Type	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date
3706 Fourteen Mile Drive	Robert & Susan Bainbridge	Vegetation	4/16/2020	4/27/2020			
<i>Notes: 4/27/20 - Received letter from homeowners Mr. & Mrs. Bainbridge that vegetation violations will be in compliance by end of May.</i>							
3730 Fourteen Mile Drive	Larry & Renata Mamaril	Vegetation	4/16/2020				
<i>Notes:</i>							
3738 Fourteen Mile Drive	Bruce & Elizabeth Davies	Vegetation	4/16/2020	4/21/2020			
<i>Notes:</i>							
3848 Fourteen Mile Drive	Gerad & Chris Hammer	Non Permitted Fence	4/20/2020				
<i>Notes:</i>							
3852 Fourteen Mile Drive	Laszlo & Connie Fodor	3852 Fourteen Mile Drive	4/16/2020				
<i>Notes:</i>							
3872 Fourteen Mile Drive	Herbert & Judy Hemington	3872 Fourteen Mile Drive	4/16/2020	4/21/2020			
<i>Notes: 4/21/20 CHN Spoke to Herbert - He will have his landscapers clear the dens vegetation to standard.</i>							
3876 Fourteen Mile Drive	Charles & Linda Dorman	Vegetation	4/16/2020				
<i>Notes:</i>							

Lincoln Village West Violation/Remedy Tracking 2020

Address	Homeowner	Violation Type	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date
3880 Fourteen Mile Drive	Hans & Marlene Frey	Vegetation	4/16/2020				
Notes:							
3884 Fourteen Mile Drive	Anthony & Katherine Davalle	Vegetation	4/16/2020	4/21/2020			
Notes: 4/21/20 WLF Spoke to Anthony - He and Katherine will be clearing the vegetation to standard over the next few weeks.							
6231 Embarcadero Drive	G.W. Zehender	Vegetation	4/16/2020				
Notes:							
6243 Embarcadero Drive	Sandy Wamerdam	Vegetation	4/16/2020				
Notes:							
6255 Embarcadero Drive	Meidong Chen	Vegetation	4/16/2020				
Notes:							
6321 Embarcadero Drive	Gregory & Melissa Black	Vegetation	4/16/2020				
Notes:							
6325 Embarcadero Drive	Anthony & Dru Vignolo	Vegetation	4/16/2020				

Lincoln Village West Violation/Remedy Tracking 2020

Address	Homeowner	Violation Type	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date
6333 Embarcadero Drive	Michael & Krystle Balduzzi	Vegetation	4/16/2020				
Notes:							
Northwest Quadrant Violations							
3757 Hatchers Circle	Gregory & Nancy Smith	Vegetation	4/15/2020				
Notes:							
3789 Fort Donelson Drive	Lauma Maier 481-3776	Vegetation	4/15/2020	4/29/2020			
Notes: 4/29/20 - Lauma Maier left a msg stating she has complied with trimming vegetation 2 feet above ground.							
3819 Fort Donelson Drive	Todd & Christina Hosmer	Vegetation	4/16/2020				
Notes:							
3825 Fort Donelson Drive	Leia Turner	Vegetation	4/15/2020	4/27/2020			
Notes: 4/27/20 - Leia Turner left a msg that her father Lance has passed away and she is the current homeowner. She is complying with vegetation violations and will be completed by 4/2/20							
3831 Fort Donelson Drive	Emmanuel & Rosita Tayan	Vegetation	4/15/2020				
Notes:							
3915 Fort Donelson Drive	Terrel Cossette	Vegetation	4/15/2020				

Lincoln Village West Violation/Remedy Tracking 2020

Address	Homeowner	Violation Type	Violation Notice Sent	Homeowner Response Date (required within 7 days) Phone	Homeowner Response Date (required within 7 days) Written	Home Owners Second Notice	Remedy Completion Date
Notes:							
4131 Fort Donelson Drive	Kenneth & Hsin Norton	Vegetation	4/15/2020				
Notes:							
4149 Fort Donelson Drive	Morgan & Susan Mayfield	Vegetation	4/15/2020				
Notes:							
4173 Fort Donelson Drive	Stephen & Kathy Jackson	Vegetation	4/16/2020				
Notes:							

Exhibit B

COPY

Index No. _____ Lot No. _____

APPLICATION FOR APPROVAL OF PLANS AND/OR ENCROACHMENT PERMIT

1. Application to the Reclamation District 1608 for approval to install a 4'ft high red-iron fence w/ removable panels for levee access if necessary.
3746 Fourteen Mile Drive, Stockton 95219

2. **Please check exhibits accompanying application.**

- a. Location or vicinity map showing location of proposed work within the RD1608 area of responsibility, to permit visitation and inspection of work. Provide a marked-up copy of the RD1608 Boundary Map contained within the RD1608 Levee Encroachment Standards (Appendix E-1) to convey the appropriate location information (follow directions cited in Appendix E-1).
- b. A complete plan view and cross section of the proposed work, to scale, showing: dimensions; materials of construction and/or vegetative plantings; irrigation system; location of levee crown, toe and side slopes; relationship of the proposed work to the levee, adjacent home, RD1608 easement lines, and property lines; and any other notable feature within the lot.
- c. A cross section of the levee, berm, and stream area with dimensions and elevations of the levee crown, levee toes, floodplain, low water levee, etc., with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.
- d. Profiles of existing or proposed levees, fills, or other obstructions in the stream or overflow area with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.

3. **Please Print or Type:**

PAUL RUTHEMUS 3746 Fourteen Mile Dr. Office Telephone Number (209) 993-6934
Home
 Signature [Signature] Date 3/19/20

4. **Endorsement**

We, the Trustees of Reclamation District 1608 at its meeting held on the _____ day of _____, 20____, hereby

- APPROVE** and give consent to the execution of the encroachment permit subject to the following conditions:
- Conditions listed on the back of this form
 - Additional attached conditions.
 - No conditions

DENY the application for the following reasons:

Date _____

Board of Trustees,
Reclamation District 1608

5. Name and address of owners of adjacent land parcels sharing a length of point of common boundary with the land upon which the contents of this application apply.

<u>Name</u>	<u>Address</u>	<u>Zip Code</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Conditions:

1. Comply with Reclamation District 1608 Levee Encroachment Standards.
2. Submit new application for any future encroachment within ten (10) feet of levee toe.

SEE ATTACHED ADDITIONAL CONDITIONS. IF BOX CHECKED ON FRONT PAGE

3. _____
 4. _____
 5. _____
 6. _____
 7. _____
-
-

Exhibit C

#1608

3746 fourteen Mile Dr

WATER

1/2" Bolts

3" sleeve for Removable Post

15' Removable Fence Section

DOCK

Proposed 4 Rod-IRON FENCE w/ Removable Panels

gate

wood Bench

grass

WOOD Decking

Level

Access

Level crown

Grass

Grass

walkway

patio

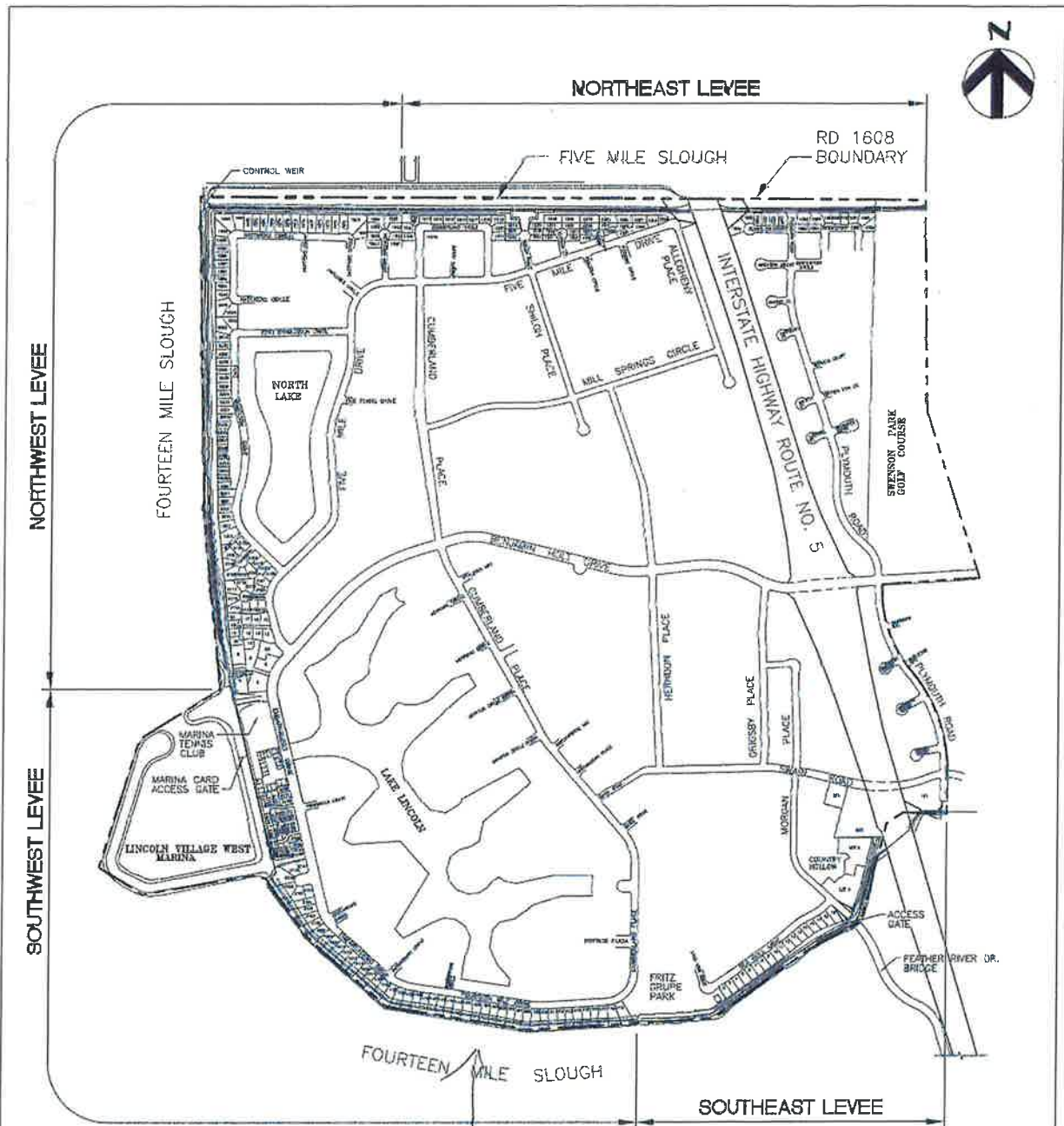
WOOD Decking
walkway

House

Exhibit D



Prooboo
41
w/ rmo
Pate



BOUNDARY MAP	DATE: FEBRUARY 2010
	STANDARD DRAWING: S-1
RECLAMATION DISTRICT 1608	

Exhibit E

Index No. _____ Lot No. _____

APPLICATION FOR APPROVAL OF PLANS AND/OR ENCROACHMENT PERMIT

1. Application to the Reclamation District 1608 for approval to ① Replace existing steps and bender board on levee with treated wood
② Add a mow strip within backyard around berm and hedges

2. Please check exhibits accompanying application.

a. Location or vicinity map showing location of proposed work within the RD1608 area of responsibility, to permit visitation and inspection of work. Provide a marked-up copy of the RD1608 Boundary Map contained within the RD1608 Levee Encroachment Standards (Appendix E-1) to convey the appropriate location information (follow directions cited in Appendix E-1).

b. A complete plan view and cross section of the proposed work, to scale, showing: dimensions; materials of construction and/or vegetative plantings; irrigation system; location of levee crown, toe and side slopes; relationship of the proposed work to the levee, adjacent home, RD1608 easement lines, and property lines; and any other notable feature within the lot. *previously submitted*

c. A cross section of the levee, berm, and stream area with dimensions and elevations of the levee crown, levee toes, floodplain, low water levee, etc., with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.

d. Profiles of existing or proposed levees, fills, or other obstructions in the stream or overflow area with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.

3. Please Print or Type:

Name of Applicant Lynda & Steve Farrar Address-Zip Code 3929 Waynesboro Ct. Stockton 95219 Telephone Number Office 242-6025 Home 478-7146
Lynda's cell
Signature Lynda Farrar Date March 24, 2020

4. Endorsement

We, the Trustees of Reclamation District 1608 at its meeting held on the _____ day of _____, 20____, hereby

APPROVE and give consent to the execution of the encroachment permit subject to the following conditions:

Conditions listed on the back of this form

Additional attached conditions.

No conditions

DENY the application for the following reasons:

Date _____

Board of Trustees,
Reclamation District 1608

5. Name and address of owners of adjacent land parcels sharing a length of point of common boundary with the land upon which the contents of this application apply.

Name	Address	Zip Code
Robert Thraikill	3928 Waynesboro Ct, Stn.	95219
Greg Bensch	3826 Falmouth Ct, Stn.	95219
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Conditions:

1. Comply with Reclamation District 1608 Levee Encroachment Standards.
2. Submit new application for any future encroachment within ten (10) feet of levee toe.

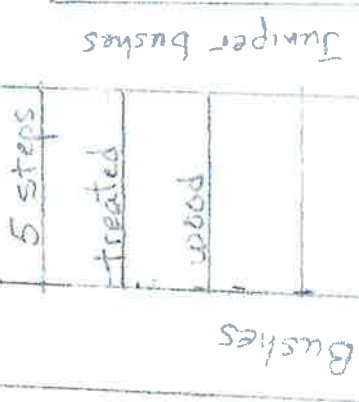
SEE ATTACHED ADDITIONAL CONDITIONS. IF BOX CHECKED ON FRONT PAGE

3. _____
4. _____
5. _____
6. _____
7. _____

Exhibit F

Borders: 2x4 treated wood

Top of Levee



Live oak tree

Concrete Mow Strip

Chain link fence

Photinia bushes } 5 feet

Ash tree

16 1/2 ft.

Crepe myrtle tree

Patio and walkway are exposed aggregate

Concrete Mow Strip

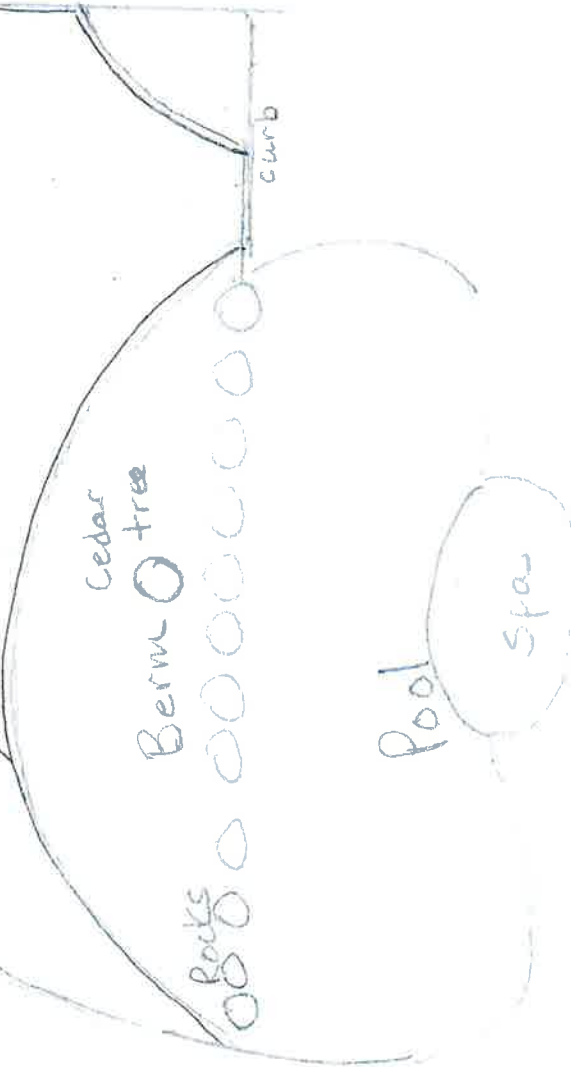
Bottom of Levee

Hedge } 5 feet

16 feet

Proposed addition to backyard: a mowstrip along berm and hedge

Bushes



Farrar: 3929 Waynesboro Ct.

Exhibit G

COPY

Index No. _____ Lot No. _____

APPLICATION FOR APPROVAL OF PLANS AND/OR ENCROACHMENT PERMIT

1. Application to the Reclamation District 1608 for approval to INSTALL RAILROAD TIE STAIRS ON LANDWARD SIDE OF LEVEE SLOPE PER DISTRICT STANDARDS

2. Please check exhibits accompanying application.

- a. Location or vicinity map showing location of proposed work within the RD1608 area of responsibility, to permit visitation and inspection of work. Provide a marked-up copy of the RD1608 Boundary Map contained within the RD1608 Levee Encroachment Standards (Appendix E-1) to convey the appropriate location information (follow directions cited in Appendix E-1).
- b. A complete plan view and cross section of the proposed work, to scale, showing: dimensions; materials of construction and/or vegetative plantings; irrigation system; location of levee crown, toe and side slopes; relationship of the proposed work to the levee, adjacent home, RD1608 easement lines, and property lines; and any other notable feature within the lot.
- c. A cross section of the levee, berm, and stream area with dimensions and elevations of the levee crown, levee toes, floodplain, low water levee, etc., with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.
- d. Profiles of existing or proposed levees, fills, or other obstructions in the stream or overflow area with reference to the U.S. Geological Survey, U.S. Corps of Engineers, or other datum generally used within the locale.

3. Please Print or Type:

Name of Applicant KEITH WILLIAMS Address-Zip Code 3815 FALMOUTH COURT STOCKTON, CA 95219 Telephone Number 209-662-0221
Office Home

Signature *Keith Williams* Date 4/20/2020

4. Endorsement

We, the Trustees of Reclamation District 1608 at its meeting held on the _____ day of _____, 20____, hereby

APPROVE and give consent to the execution of the encroachment permit subject to the following conditions:

Conditions listed on the back of this form

Additional attached conditions.

No conditions

Rev: 3-1-13

F:\03950\069\DistStds04.doc

751856-1

Appendix A-1

DENY the application for the following reasons:

Date _____

Board of Trustees,
Reclamation District 1608

5. Name and address of owners of adjacent land parcels sharing a length of point of common boundary with the land upon which the contents of this application apply.

<u>Name</u>	<u>Address</u>	<u>Zip Code</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Conditions:

1. Comply with Reclamation District 1608 Levee Encroachment Standards.
2. Submit new application for any future encroachment within ten (10) feet of levee toe.

SEE ATTACHED ADDITIONAL CONDITIONS. IF BOX CHECKED ON FRONT PAGE

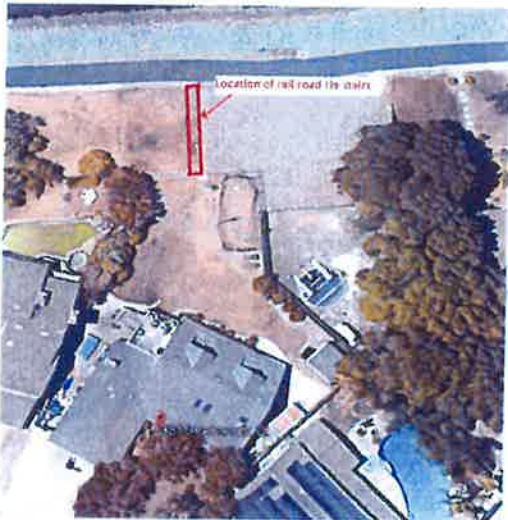
3. _____
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 5. _____
 6. _____
 7. _____
-
-

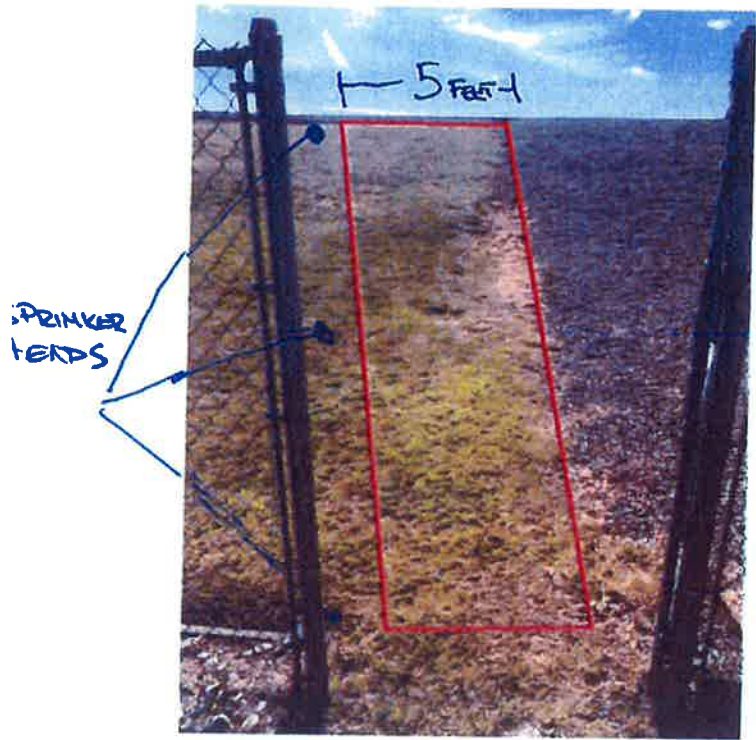
Exhibit H

Keith Williams
3815 Falmouth Court
Stockton, CA 95219

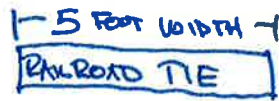
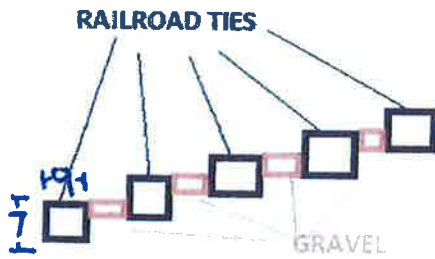
Encroachment request:

- Steps:
Flush with slope.
- Not more than 12 inch above the slope.
- No steps dug into slope greater than 7 inch
- Railroad tie dimensions = 7 inch depth x 9 inch wide X 5 feet long
- Stair width = 5 feet
- Drill holes about a foot away from the ends into each railroad tie.
- Install 10 inch galvanized steel spike (or rebar) through each hole to secure railroad tie to levee.
- Space between each railroad tie to be filled with 3/8 inch gravel and compacted. Width of space between each railroad tie to be 9 inch





3 SPRINKLER HEADS WILL BE
 RELOCATED TO THE LEFT SIDE
 OF STAIRS



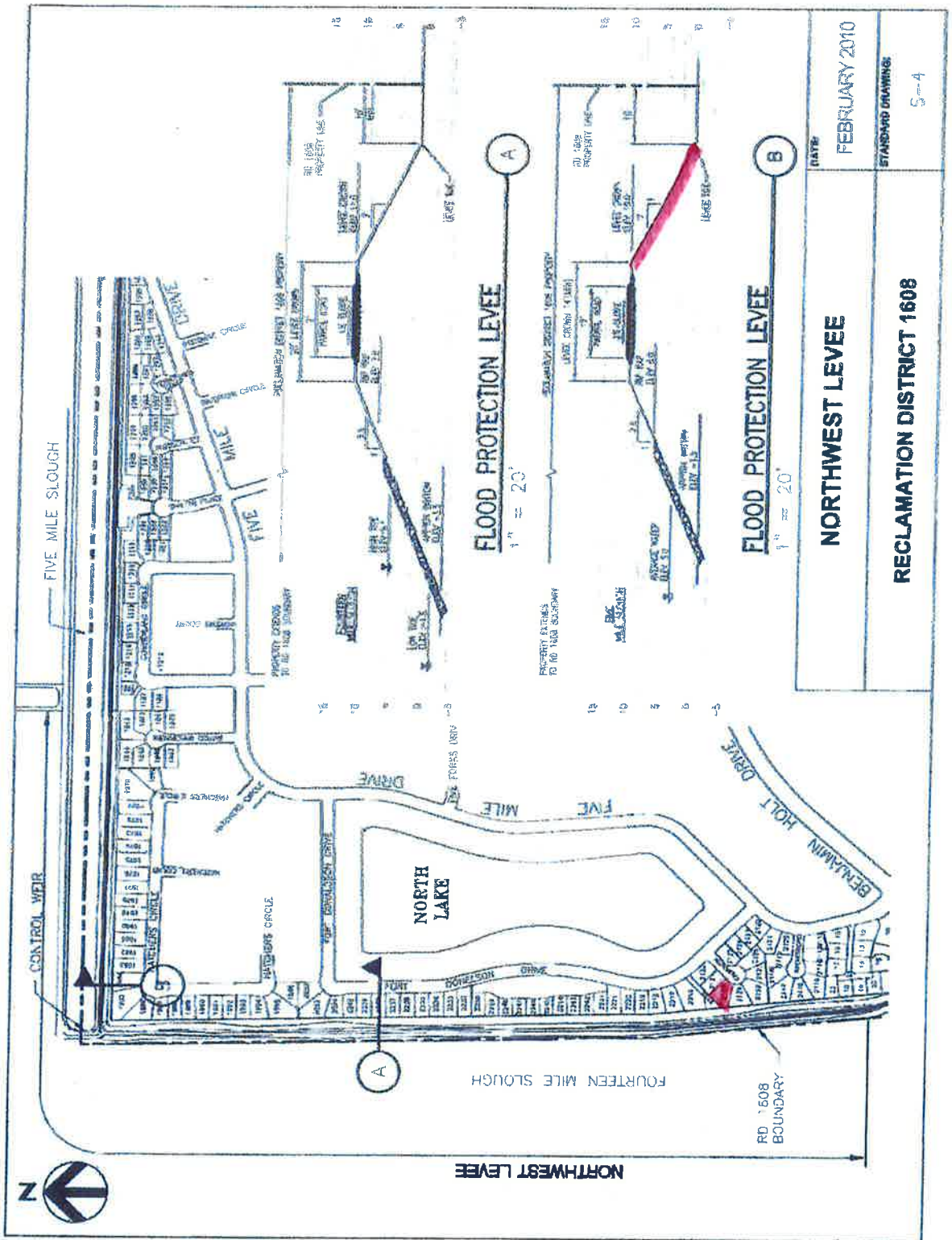


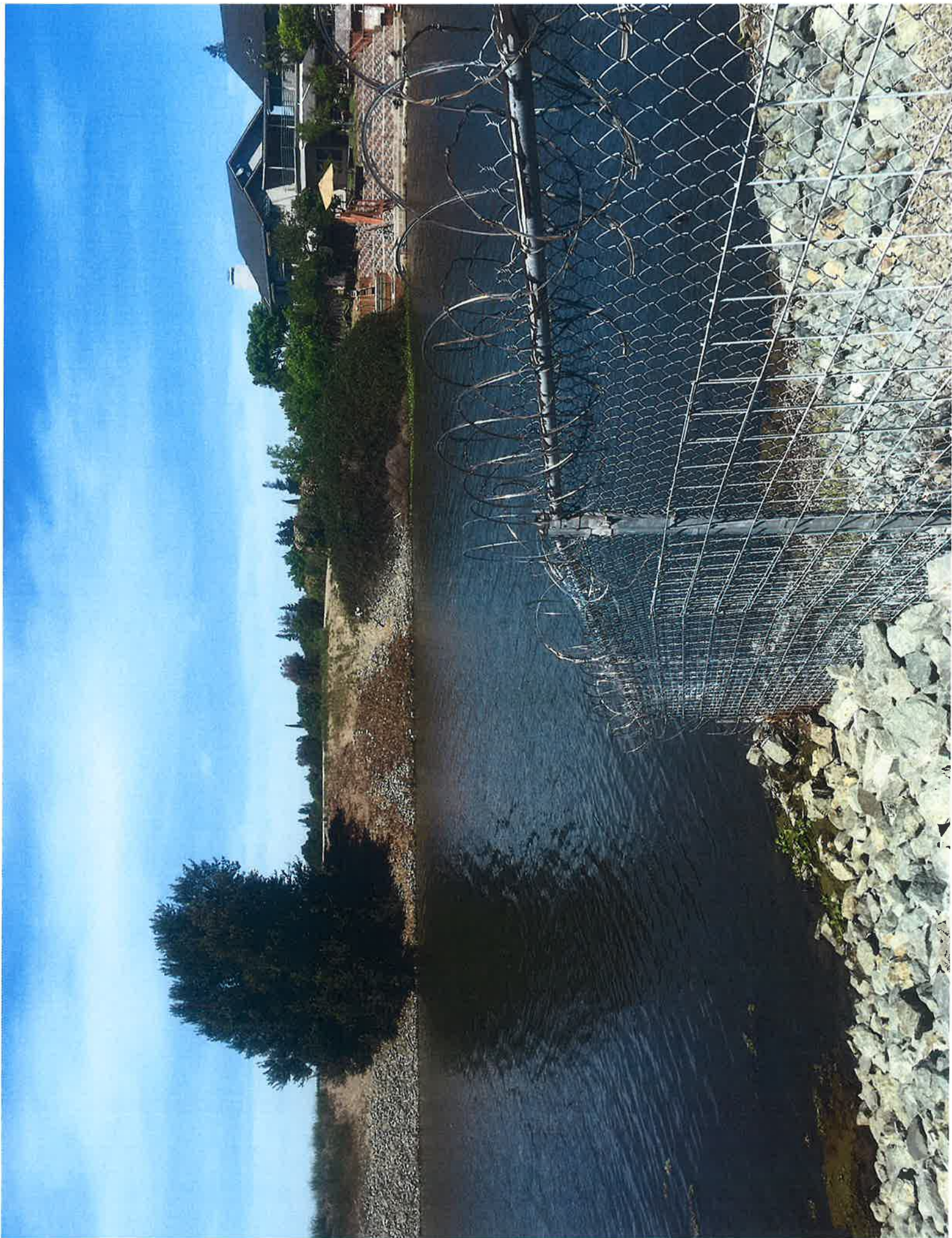
Exhibit I

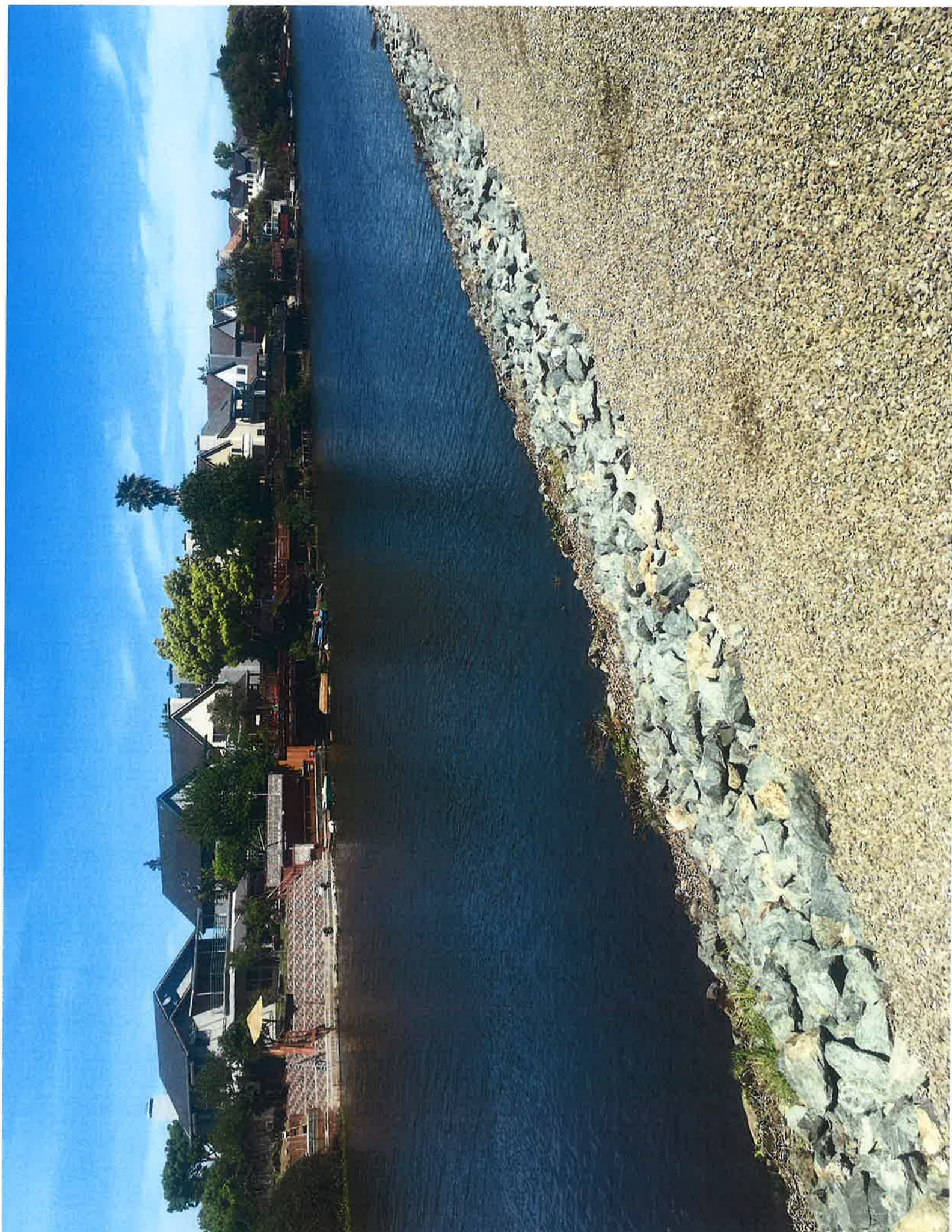












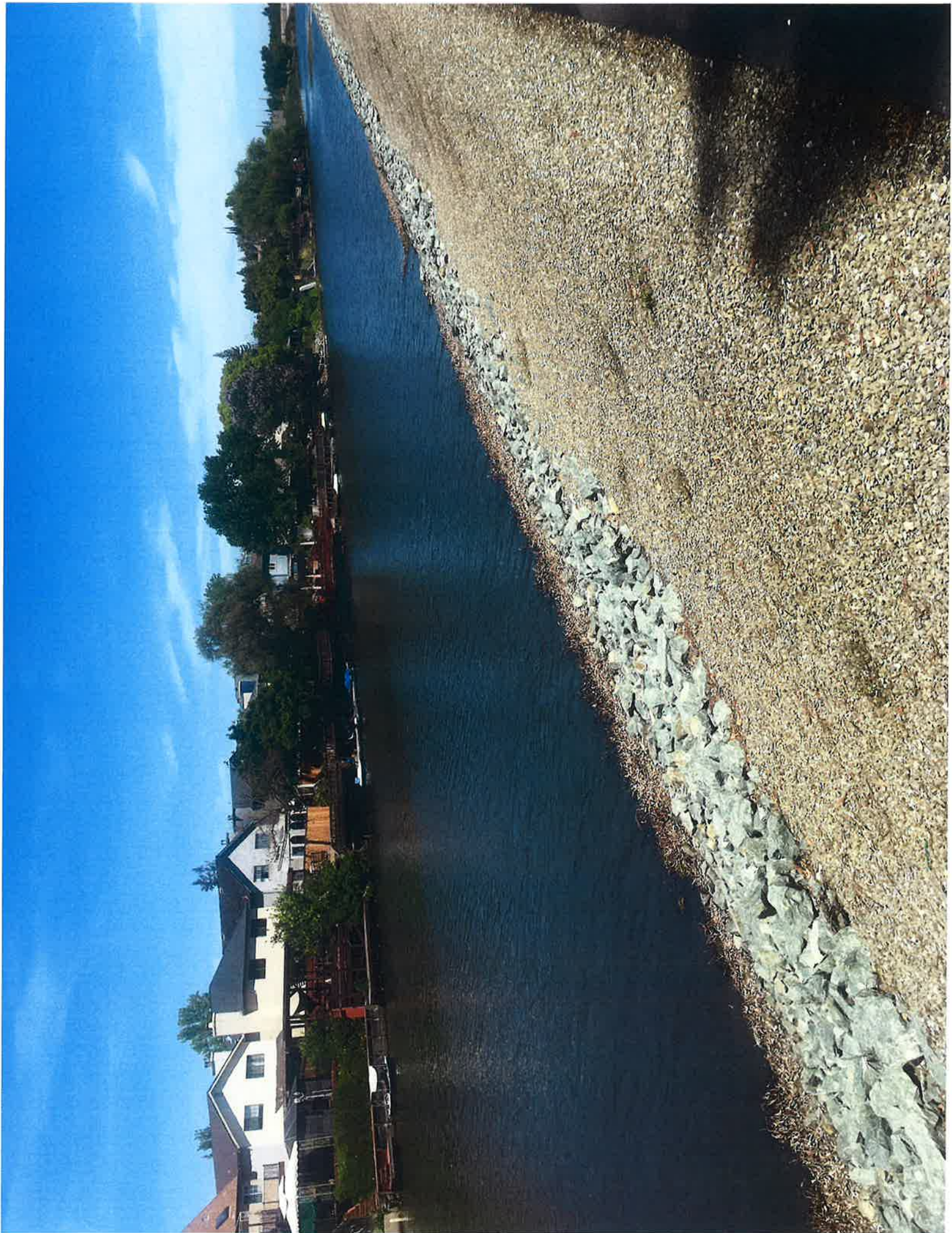


Exhibit J









Exhibit K

BID SUMMARY - Itemized

Owner: Reclamation District No. 1608
Lincoln Village West

Job Name: Sediment Removal Project
at Fourteen Mile Slough

Job No.: 2153-0220

Bid Opening Date: 4/28/2020
Time: 2:00 p.m.

Engineer's Estimate: \$1,000,000

Item	Description	Quantity/ Unit	Contractor 1 Dixon Marine Services Unit Price Total	Contractor 2 The Dutra Group Unit Price Total	Contractor 3 Ross Island Sand and Gravel Unit Price Total	Contractor 4 Pacific Dredging & Construction, LLC Unit Price Total
1.	Mobilization/Demobilization	1 LS	\$349,939.33 \$17.35	\$461,500.00 \$20.00	\$1,200,000.00 \$17.00	\$1,456,000.00 \$15.68
2.	Dredging to -5 NAVD88	60,000 CY	\$1,041,102.43	\$1,200,000.00	\$1,020,000.00	\$940,800.00
TOTALS			\$1,391,041.76	\$1,661,500.00	\$2,220,000.00	\$2,396,800.00

Exhibit L

MEMORANDUM

April 29, 2020

To: Board of Reclamation District 1608

Subject: Bid Award Recommendation

Project: Sediment Removal

From: Jacob Bejarano, Kjeldsen Sinnock Neudeck (KSN)

Project Overview

RD1608 has approved the Sediment Removal Project at Fourteen Mile Slough to deepen the Slough to a previously dredged elevation of -5 (NAVD88). The dredging of the Slough will provide for marine-borne equipment to access the southwest quadrant of the Districts Levee for maintenance and emergency response access upon a flood event.

The project will hydraulically suction dredge a 45-foot-wide section with 2:1 side slopes for an approximate distance of 5,400 linear feet. The sediment will be pumped from dredger equipment through a pipeline overland for approximately 3 miles to the upland placement ponds located at the Port of Stockton RN-1 pond. Complete details and requirements for the improvements are provided in the Plans and Specifications.

Opinion of Probable Construction Costs (OPCC)

The OPCC was calculated utilizing an estimate of general lump sum requirements, physical items of work in lump sum and unit cost plus a contingency of 15% which was only applied to physical items of work. Typically, a contingency of 25% is applied based on the overall complexity of a project and uncertainties associated with marine and underground construction. The anticipated final construction total was estimated to be \$1,538,125 with contingency.

Task No. 5 – Dredging, Construction Mgmt. & Inspection	\$1,337,500
15% Contingency	200,625
Subtotal Dredging, Con. Mgmt. & Insp.	\$1,538,125

Pre-Bid Job Showing

A Pre-Bid Meeting and Job Showing was held at the project site on April 7, 2020 at 10:00 AM. Attendance at this meeting was initially set as mandatory for all bidders wishing to be eligible for project award; however, this requirement was later removed due social distancing orders caused by COVID-19. Six contractors attended this meeting.

Addendum

Prior to bid opening a total of four (4) addenda were prepared. The addenda were prepared to address questions from bidders and clarifications from designers. All addenda were acknowledged by all four bidders respective bid documents.



Bid Opening & Bid Results

The Bid Opening was administered by KSN adhering to social distancing protocols established. Two contractors mailed their bids and two personally appeared to witness the bid opening. Four bids were submitted on time by contractors, all of whom were present at the Pre-Bid Meeting / Job Showing. The bid results are as follows:

Item	Description	Quantity/ Unit	Contractor 1	Contractor 2	Contractor 3	Contractor 4
			Dixon Marine Services	The Dutra Group	Ross Island Sand and Gravel	Pacific Dredging & Construction, LLC
			Unit Price Total	Unit Price Total	Unit Price Total	Unit Price Total
1.	Mobilization/Demobilization	1 LS	\$349,939.33	\$461,500.00	\$1,200,000.00	\$1,456,000.00
2.	Dredging to -5 NAVD88	60,000 CY	\$17.35 \$1,041,102.43	\$20.00 \$1,200,000.00	\$17.00 \$1,020,000.00	\$15.68 \$940,800.00
TOTALS			\$1,391,041.76	\$1,661,500.00	\$2,220,000.00	\$2,396,800.00

As seen in the table above, the apparent low bid was submitted by Dixon Marine Service. The bid package submitted was complete and unit costs and totals were verified for all 3 bidders; there were no miscalculations.

The submitted Dixon bid appears to vary from the other bidder's submittal primarily due to variations in the unit costs of the following items:

- Mobilization / Demobilization

The submitted Dixon bid is also within 8% of the Opinion of Probable Construction Costs, excluding contingency.

Hard Copy Bid Document Receipt

Per project bid documents all hard copies of bids were to be received in the offices of KSN by 2:00pm cut off on the bid date of April 28, 2020. All bids were received within this timeframe.

General Bid Review for Responsiveness

A thorough bid review was conducted on Dixon Marine Services and the Dutra Group bids. Both contractors provided a bid bond with surety corporate seal in the amount of 10% of bid amount.

Licensing and DIR Status

Regarding Dixon Marine Services and the Dutra Group, both bidders and bidders listed subcontractors are currently properly licensed and have been verified to be in good standing with the State of California Contractors State License Board. The Ross Island and Pacific Dredge bids were not fully evaluated.

Regarding Dixon Marine Services and the Dutra Group, both bidders and bidders listed subcontractors are currently registered with California Department of Industrial Relations, have registration numbers, and have been verified to be in good standing. The Ross Island and Pacific Dredge bids were not fully evaluated.

Qualifications

A review of Dixon Marine Services Statement of Qualifications indicates that the Dixon Marine is both qualified and capable of undertaking a project of this scope as a Prime Contractor.



Bid Protest Period

Per project bid documents, bid protests must be filed in writing to the Engineer before 5:00 p.m. of the tenth day following Bid opening. To date, within this period following bid opening, there have been no protests filed. The Bid Protest Deadline will occur on May 8, 2020. If no Protest is received by then, no action is necessary.

Recommendation

Actions recommended to be taken by RD1608 staff at this time are as follows:

- Recommend that the Reclamation District 1608 contingently award, absent of any Bid Protest, the Project Contract to Dixon Marine Services Construction Company in the amount of \$1,391,041.76.

Exhibit M



DIXON MARINE SERVICES, INC.

Statement of Qualifications

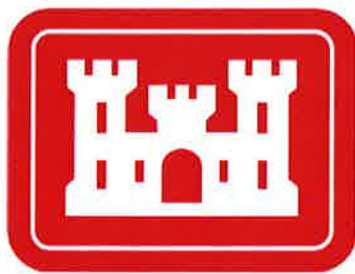
Dredging Capabilities



INTRODUCTION

Dixon Marine Services, Inc. (DMS) is a certified California Public Utilities Commission Women’s Business Enterprise (WBE), certified Small Business (SB), and member of PG&E’s Gold Shovel Program specializing in Oceanographic and Wetland Restoration. Since our founding in 1998, the business has grown around projects involving wetland restoration, environmental dredging, hydrographic survey, water quality monitoring, and sediment investigations. Our expertise lies in performing many types of restoration projects on wetlands, lakes, and stream systems. DMS has been involved in two significant design build efforts in recent years, associated with the restoration effort of wetland and or lake systems and the surrounding water shed. Both projects were in compliance with EPA, NEPA and CEQA.

DMS is a proud member of the Engineering & Utility Contractors Association and Western Dredging Association. DMS has worked extensively with the Oil and Gas Industry as well as the Transportation and Power Industries on a broad range of wetland and sediment projects. We have worked closely with the US Army Corps of Engineers (USACE), the Water Resources Department of Oregon, the State of Washington Department of Ecology, the California Department of Fish and Wildlife (CDFW) as well as many other governmental and non-governmental organizations such as the San Francisco Estuary Institute (SFEI), on a host of projects all along the west coast. DMS understands that communication and collaboration are the keys to a successful venture; our reputation for achieving success precedes us.



ENGINEERING & UTILITY
CONTRACTORS ASSOCIATION



DEPARTMENT OF
ECOLOGY
State of Washington





ENVIRONMENTAL DREDGING

DMS specializes in removing sediments that are chemically impacted; either by hydraulic or mechanical means. DMS has extensive experience with the upland management of dredge material and decant water. We have dredged sediments ranging from pristine bay mud to highly contaminated processes wastes. The recirculation of the decant water in a closed loop system, installing systems to keep sediments in place while returning clean water and meeting production schedules.

DMS specializes in the removal of impacted sediments, the upland management of the dredged material and the processing of the decant water. We own a variety of dredges and slurry transport systems that can be employed for pipeline transport of sediment into Geobags, or traditional mechanical means utilizing a digging bucket. All of our dredges are equipped with data telemetry systems, enabling performance data to be sent between units to optimize system operations and enabling project managers to make better informed decisions.



We have dredged sediments ranging from pristine bay mud to highly contaminated industrial process wastes. Upland disposal of impacted sediments requires that the material be dewatered. DMS employs rigorous water filtration methods utilizing a combination of Sand and Granulated Activated Carbon (GAC) filtration in order to ensure that all decant water is purified to a standard that is cleaner than the surrounding environment.

Our dredging services have been used for wetland restoration projects to enhance the local hydrology and tidal conveyance to, hot spot remediation of impacted sediments.





WETLAND RESTORATION

Wetland restoration projects take many forms and require a broad spectrum of equipment and experience. DMS holds a Class A-General Engineering Contractor License to perform restoration projects from the design phase through completion; monitoring construction progress and providing environmental compliance with state and federal agencies. Wetland enhancement is performed by bringing land elevations to suitable heights for seasonal and tidal wetlands and is achieved by mechanical or hydraulic fill methods. DMS has performed vernal pool construction, revegetation programs, native habitat studies as well as monitoring on local species of birds, fish and wildlife to provide the best support on restoring land to its natural state with minimal impact to local and native species.



We employ innovative approaches to unique restoration aspects of our projects. Whether it is the alteration of hydrology of a wetland, the construction of habitat features in a restored wetland or the construction of levee and containments cells for the removal of impacted sediments from the wetland before the restoration can begin, DMS has performed these tasks. On the surface, many wetland restoration projects may appear to be a conventional earthwork and dredging projects, when in fact they require special equipment and or the use of conventional equipment in a unique way.

The near shore environment presents several challenges that typical earth work projects do not. DMS has extensive experience working with project design teams to develop cost effective approaches to wetland restoration projects. We are well versed in understanding both the environmental and community concerns of wetland projects. We have taken projects from the design phase through construction and into the performance monitoring of the restored environment.





HYDROGRAPHIC SURVEY

The management of dredged material and wetland restoration efforts is often heavily dependent on precision hydrographic surveys. DMS employs hydrographic surveys in support of:

- Seafloor Habitat Classification
- Pre and Post Dredging
- Beach Profiling
- Scour Investigations
- Intake and Outfall Surveys
- Search and Inspection Surveys



Sub-Bottom Profiler

DMS has specialized equipment to provide the data necessary for mitigation and restoration projects which include single beam; multi- beam; side scan; magnetometer, sub-bottom surveys and Acoustic Doppler Current Profiling (ADCP).

ACOUSTIC SWEEP SURVEYING

Acoustic Sweep Hydrographic surveys are the preferred method of surveying in shallow water. This method of surveying provides the best data density allowing for the best picture of the dredging operations. Acoustic Sweep Hydrographic surveys utilize a multi-transducer sonar, or “sweep”, system. The sweep system is comprised of 5 acoustic transducers spaced at 5 foot intervals along a horizontal boom. The sweep system is well suited for high resolution mapping in shallow water applications. A GPS system with RTK is used for horizontal and vertical positioning and the computer program ‘HYPACK’ is used for real-time control and processing of data.



Ross Sweep System





SINGLE BEAM AND MULTI-BEAM ACOUSTIC SURVEY

In water depths of greater than 10ft, Multi-beam Acoustic surveys provide highly accurate and dense, point cloud dataset that can be easily integrated with existing land survey datasets. Single Beam Acoustic Surveys provide a reliable method of surveying in shallower water. This method is typically used if the Acoustic Sweep Survey method does not prove successful. Single Beam surveys utilize broadband acoustic technology that allows for the operator to vary the acoustic frequency to cut through suspended material in the water column in order delineate the true bottom. In addition to the ability to vary the acoustic frequency and pulse length, the system creates an echogram that allow for the technician to interpret and re- digitize the bottom by removing false readings. Hydrographic dataset deliverables can be in ASCII .XYZ, AutoCAD .DWG or ArcGIS Geodatabase format.



DMS Multi-Beam Survey Vessel



DMS Single Beam Survey Vessel





TURBIDITY MANAGEMENT & WATER QUALITY MONITORING

DMS has an extensive array of water quality monitoring equipment which is mounted to a floating 'Data Collection Platform' (DCP). The DCP can be deployed in a wide variety of configurations. Depending on the project requirements, the DCP's can be programmed to collect data at any sampling frequency. Each DCP uses Hach Hydrolab DS5X multi-parameter data sondes to collect data for pH, temperature, turbidity, dissolved oxygen content, and conductivity in the water. The data is then uploaded via a cellular network modem to our partners at Eyasco Inc. where it is imported into their database. Eyasco provides a secure online system for data management and data monitoring which can be accessed through a password protected website for review. Other visualization features include:



- Secure web access for graphing sensors
- Real-time map and overview of measurements and alarms
- Toggle application of QA/QC filters
- Standard and Custom Reports with drill down capability
- Metadata display and management
- Graphing multiple series on single or multiple axis
- Interactive tool to specify data quality (bad, poor, good)
- Web-based graphing tool for Time Domain Reflectometry
- Mobile device access for adding events or observations

For instance, a graphic representation of individual sensor data can be displayed and compared to background conditions. Turbidity for example, can be monitored for a compliance limit within 10NTU of the background monitoring station. Alarms can be programmed into the system to alert the dredge operator of potential exceedances. Typically, alarms are activated when conditions are 75 % of action levels to provide ample time to respond and modify dredging methods.





The DCP system provides the following benefits to Turbidity Management:

- A permit compliance monitoring tool for stakeholders in the project to demonstrate conformity to regulations;
- Data collection is tabulated, with hourly alarm checks and reports which can be easily distributed via e-mail and text messaging;
- The multi-parameter sonde has the capability to collect data at client-specified intervals;
- measuring several parameters simultaneously;
- Data is transmitted from platforms via a radio link, which uses the most “stable” transmission location, and is more reliable than other modes of transmission;
- Creation of data redundancy to prevent/minimize data loss or gaps and provide accurate system checks.

Sonde calibrations can be performed as often as necessary in the field with a laboratory calibrated sonde for comparison. If a data sonde is found to be out of calibration, it will be removed from the water, and a calibrated sonde will be deployed in its place providing flow and redundancy throughout the project and to minimize the loss of data. Sonde calibrations will follow manufacturer specifications and will be recorded on calibration logs, submitted with the weekly reports.





SAN ELIJO LAGOON RESTORATION 2018-2019

Owner: State of California Department of Transportation

Engineer: CALTRANS

Location: Cardiff, CA

Prime: FSSW/Marathon Construction Company

Subcontractor: Ross Island Sand & Gravel

Contact: Jon Ruth | 619-962-1480

Completion Date: 6/30/2019

Dixon Marine Services, Inc (DMS) was part of a team involved in the restoration of the San Elijo Lagoon as part of the CALTRANS I-5 Bridge improvement. Equipment used ranged from traditional earthmoving equipment to amphibious excavators and dredges. DMS's scope included dredging in excess of 200,000 cyds from the secondary and tertiary channels within the lagoon to reintroduce tidal exchange to the estuary. DMS employed a 10-inch hydraulic dredge and more than 6,000 ft of pipeline to transport the material to a disposal pond. Due to the sensitive nature of the surrounding marsh, strict limits of work were enforced by project permits and only allowed access at certain locations within the work area. DMS staff worked 24 hours per day, six days per week to complete the project in the designated time frame.





SEARS POINT WETLAND RESTORATION 2015

Owner: Ducks Unlimited

Prime: Magnus Pacific

Location: Sears Point CA

Contact: Matthew Marks | 916-233-7007

Date of Completion: 9/6/2015

This Ducks Unlimited project required extensive work within historic marshlands consisting of saturated soft soils and many sensitive and endangered species. The project encompassed raising of new interior levees, hand removal of sensitive Salt Marsh Harvest Mouse habitat in perimeter marshes, dredging pilot and feeder channels through proposed new tidal wetlands and existing wetlands, exterior levee lowering, and construction of two 250ft wide breaches. DMS was selected as a subcontractor on the project to dredge the pilot channel connecting the site to San Pablo Bay and assist with the final breaches. This portion of the project included site preparation and bmp implementation, as well as mechanical and hydraulic excavation and placement of sediment. DMS also performed the final main breach that introduced tidal exchange to the new 765-acre wetland complex.





LAKE RIVER SEDIMENT REMEDY (2014-2015)

Owner: Port of Ridgefield – 111 W Division St. Ridgefield, WA 98642

Engineer: Connor Lamb, PE

Phone: | Cell 360 977 8056 **Email:** clamb@dofnw.com

Bid Price: \$4.5 Million | **DMS Prime:**

Final Construction Cost: \$5.5 Million

Construction Time:

Dredging – 42 Days,

ENR Sand Cap – 25 Days

Fish mix Placement – 20 Days

Completed on Schedule: Yes



This site was home to the most productive wood and timber treatment plant that supplied building materials for the Vietnam War effort. The remediation of Lake River followed a 3 phase approach. The dredging and transload of contaminated sediment was followed by the placement of an Enhanced Natural Recovery (ENR) layer of sand and finalized with 25,000 tons of a 'Fish Mix' aggregate along the shoreline to facilitate the creation of spawning habitat for native salmonids.

Dredging was performed over the site with a precision dredging Young Hydraulic Clamshell bucket mounted on a CAT 374 excavator with positioning in all 3 axes (XYZ) including rotation to within 2 cm. The sensor array and positioning software was quite complex but produced a robust system that allowed us to dredge the depths specified. Each bucket sized cell had a different elevation calculated to the 1/100th of a foot. 11,000 cubic yards of sediment was removed from the site after being dredged and offloaded to a treatment site that required a rigid decontamination protocol. The material was treated with an amendment before trucking.

Approximately fifteen million gallons of dredge and storm water was processed through the water treatment plant. The treatment train consisted of settling tanks then bag, sand and GAC filters before being returned to the river. A separate process stream went to solids separation through a centrifuge.

The dredge template and surrounding sediment was then capped with an ENR sand. The cap was placed with two different clamshell buckets using precise techniques demonstrated with a two pass system resulting in an even spread of six inches each. The operator used RTK GPS and Dredgepack™ software for precise placement and tracking of the sand cap.

The river rock aggregate called "fish mix" was placed from both the land and the water side. Most of the placement was performed on land with standard construction staking methods using excavators. All the material was delivered by barge and either placed or transferred to the beach for placement.





MOUNTAIN LAKE REMEDIATION – SAN FRANCISCO, CA (2013-2014)

Owner: The Presidio Trust - 103 Montgomery Street, P.O. Box 29052 San Francisco, CA 94129

Contact: Eileen Fanelli - Environmental Remediation Program Manager 415.561.4259

Engineer: Kennedy/Jenks Consultants

Contact: Rick Teczon P.E. - 415.243.2150

Contract Amount: \$9.8 Million | DMS Prime

Mountain Lake is located in San Francisco, California within the Presidio. The lake sediment was contaminated with TPH and Lead by roadway run-off from the adjacent Hwy-1. Dixon Marine Services, Inc. (DMS) was contracted by the Presidio Trust to initially conduct a feasibility study to define the nature and extent of impacted sediments and to evaluate dredging & dewatering means and methods to achieve the desired clean up criteria for the sediments, and mitigations of the adjoining wetlands. DMS worked closely with both the scientists and managers at the Presidio Trust and the engineers at Kennedy Jenks Consultants. During this study, DMS collected and processed both discrete and composite samples from 55+ locations within the lake. These samples were used to develop alternative dredge prisms, evaluate polymer chemistry for dewatering operations as well as determine the nature and extent of contaminate distribution within the lake system. After completion of the feasibility study, DMS developed cost models for hydraulically dredging the impacted sediments, constructing a material handling area to dewater and stabilize the sediments, a water treatment system to manage decant water and storm water, and the transportation and disposal of 19,000 cyds for Class I and Class II waste.

DMS was then contracted to hydraulically dredge approximately 17,500 CY of contaminated sediment which was subsequently dewatered using Geotubes, supported by preconditioning of the slurry with coagulants and flocculants, to facilitate the removal of solids from the slurry. All decant water was treated to drinking water standards prior to the effluent being discharged back into the lake.

Over the course of the dredging operations, DMS performed additional sampling efforts to confirm the limits of excavation as well as verify that all contaminated sediment had been

removed. During the confirmation sampling effort, DMS identified additional impacted sediment that was outside the limits of removal. Consequently, the dredging limits were expanded to include an additional 1,900 CY of sediment. In addition to the sampling performed within Mountain Lake, The Presidio Trust requested that DMS





perform a sampling effort in the wetlands just outside the limits of the Lake. Subsequently, Dixon Marine's sampling efforts within the wetland identified the highest concentrations of Lead and TPH for the project. The newly identified impacted soil would ultimately be excavated mechanically using cofferdams then disposed as Class I and RCRA waste.

Following the completion of dredging operations, DMS performed a sampling effort to verify the removal of all impacted sediment. In Total 100+ vibrocores were collected and processed over the course of the project to support remediation operations.





CASTRO COVE SEDIMENT REMEDIATION, RICHMOND CA (2007-2012)

Owner: Chevron, Chevron Environmental Management Company 940 Hensley Street Bldg 227, Room 94 Richmond, CA 94801

Contact: Paul Ryan – Project Director - 925-548-8900

Engineer: URS Corp Post Montgomery Center, One Montgomery Street, Suite 900 San Francisco, CA 94104-4538

Contact: Ian Austin, PhD, P.E. Vice President, Marine Services - 415-243-3786

Contract Amount: \$12.5 Million | DMS Prime

The remediation and restoration site presented a very challenging environment with extensive, very soft tidal mudflats subject to twice-daily exposure, adjacent to an active refinery and wetlands. In 2007, 97,000 cubic yards of contaminated sediment was hydraulically dredged from a 20-acre expanse of tidally influenced wetland defined by 2,200ft of sheet pile. The sheet-pile enclosure was used to maintain 3 to 5 feet of water over this Area of Concern (AOC).

Local regulations impose a “no-net-fill” requirement limiting the cap volume to 95,000cyd. Therefore, the project was presented with three major technical challenges:

1. Hydraulic placement of a thin sand layer over the undulating previously dredged surface without remobilizing residual contamination
2. Hydraulic placement of the clay layer over the sand layer
3. Consolidation of clay layer before removal of protective sheet pile enclosure and protection during removal so that the engineered cap was not compromised by tide and wave action.



Beneficial reuse of 50,000cyd of bay mud dredged from the yacht harbor and adjacent marina was approved by local agencies. A last minute change by one agency regarding previously approved hydraulic dredging forced a mechanical dredging/slurry system to be designed and built within a three-week time frame. Clay material was dredged from up to 8,000 feet from the AOC and the clay was discharged from the spreader barge at stations throughout AOC. The volume of placed clay was tracked daily, and clay layer thickness and distribution was measured relative to 20 survey markers.

The final challenge was to ensure the hydraulically placed clay layer gained sufficient shear strength to resist both tidal and wave action during removal of the sheet pile enclosure. In-situ shear strength of clay layer at two depths was measured weekly, using a hand-held shear vane and compared with ambient shear strength measured in the surrounding mudflats. Consolidation was compared with theoretical predictions and US Army Corps of Engineers technical guidelines. Development of sheet pile removal program included computer modeling of tidal and wave action in the cove under various removal strategies.





SEAPLANE LAGOON DREDGING – ALAMEDA, CALIFORNIA (2011-2012)

Owner: US Navy

Engineer: TetraTech 2000 Kollmann Cir Unit C, Alameda, CA 94501

Contact: Hedy Abedi PhD. P.E. Civil Engineer PM. - 510.523.1582

Contract Amount: \$13 Million | DMS Subcontractor

Seaplane Lagoon is included as part of the former Alameda Naval Air Station (NAS) Superfund Site, adjacent to Alameda, California. As part of a long-term & broad cleanup effort for the naval station at large, Seaplane Lagoon was unique in that it received much of the waste water from the rest of the NAS. The project entailed dredging two separate areas, *Site 24* and *Site 17*. Multi-beam surveys were performed at each area by DMS survey crews. The dredge templates were developed and approved by our client.

Site 24 dredging activities occurred within a 200 foot by 100 foot area in the vicinity of the intersection of Wharf 1 and Pier 1 at Alameda Point. Approximately one to seven feet of sediment (4,200 bank cubic yards) was removed from the dredge prism. The purpose of the dredging was to remediate low-level polychlorinated biphenyls (PCBs), heavy metals, and pesticide contaminated sediments. A 4 inch auger dredge was used to remove impacted sediments from beneath the wharf supported by a 6 inch booster pump positioned on a barge at the face of the wharf. Sediments were discharged into four geotubes, each 80 feet in circumference and slightly over 100 feet long, positioned in a dewatering pad. Decant water was collected, processed in a water treatment plant and discharged back into the bay under a NPDES permit for the project. The slurry was treated with flocculants and coagulants in accordance with the treatability study conducted by DMS in order to maximize efficiency for sediment dewatering.



Site 17 Dredging occurred in the northwest corner of the Seaplane Lagoon. The purpose of the dredging was to remediate low-level polychlorinated biphenyls (PCBs) and heavy metal contaminated sediment. In addition to referenced contamination, the sediment within Seaplane Lagoon was presumed to also contain low levels of radioactive contamination. The dredge template encompassed approximately 3.3 acres and dredge depths range from 5 feet to 7 feet. The estimated dredge volume was approximately 27,000 bank cubic yards. It was required to dredge 4,800cyds in order to create flotation for the offloading system. The sediment dredged is a formation referred to as Merritt Sand which is a historical firm sand and silt marine deposit. This formation required a special digging bucket to achieve the required dredge depth; a Blaw-Knox Heavy Dredging Bucket was employed to dredge the sediments at *Site 17*. It featured a six parted closing wire, which multiplies the crane's line pull six times to generate extremely high closing forces.



Exhibit N



Stephen K. Sinnock, P.E.
Christopher H. Neudeck, P.E.
Neal T. Colwell, P.E.
Barry O'Regan, P.E.

2153 - 9020
03-001

**Work Plan Proposal for Rock Slope Protection Project at Southeastern District Terminus
Reclamation District 1608 – Lincoln Village West**

April 15, 2020

To: Reclamation District 1608

From: KSN

Dino & Son Ditching Service, Inc. has been consulted as to the expected time and cost required to complete the remaining 125-foot section of rock slope protection at the southeastern District terminus beyond station 187+11, as shown on the accompanying District Base Map. The rock slope protection will be added to the remaining unprotected slope that continues for approximately 125 feet beyond sta. 187+11 on the District levee to the locked gate located along the levee east of Plymouth Road. This area lies on the waterside levee slope behind 5996 Plymouth Road, which is part of the District.

The Contractor, District Superintendent, and a KSN representative have visited the site to estimate project cost and timeframe. **At the time of the site visit, the Contractor estimated the project's duration to be 2-3 days at a cost of \$15,000.** The estimated tonnage of 18-inch minus riprap to be placed on the waterside slope amounts to approximately 240 tons (10 loads) and would be procured by the Contractor. The delivered rock would be placed for 100 linear feet beginning from the fence at sta. 187+11 and continuing to within 5-feet of the existing dilapidated dock. An additional 5 feet of unprotected slope beyond the dock would also receive riprap, with an approximate 20-foot gap between rock slope protection sites, per the District RMA.

An Underground Service Alert will be required, due to a sewer vault and other utilities located on the landside hinge point, prior to commencing work. During the project, a rubber-tracked excavator would be used to protect the asphalt surface while placing riprap on the slopes after delivery to the site using Transfer End Dump Trucks. All vegetation inside the channel is deemed SRA by the CDFW and would be undisturbed by the work, while all vegetation along the waterside slope that is 2-inches or less at chest height will be removed by the District prior to beginning work. Rock slope protection will be benched into the waterside slope above Mean Higher High Water, per CDFW turbidity considerations.



Currently, District personnel are clearing away vegetation from the waterside slope to determine its condition. The resident of 5996 Plymouth has a wooden picket fence along the waterside hinge point that he has expressed interest in demolishing without replacement and that District personnel are currently in the process of removing. For this project, KSN will set up a less than \$25,000 contract under which to administer the work.

Attached to this Work Plan Proposal are:

- District Base Map;
- Exhibit showing rock slope protection sites; and
- Pertinent photos

**2020 Lincoln Village West Rock Slope Protection for
Southeastern District Terminus
Reclamation District 2153**

5996 Plymouth Way

Use existing adjacent stockpile of rock to fill in these two areas.

10-foot gap per District RMA. 20 tons additional rock to be stockpiled in adjacent area and placed by District at a later time.

New slope areas to receive 18" minus riprap.

186+00

185+00

Google Earth

© 2020 Google



100 ft



















Exhibit O

Memorandum

Date: April 2, 2020

To: Delta Levees and Habitat Advisory Committee

From: Kristopher Tjernell, Deputy Director, CA Department of Water Resources

Subject: Delta Levees Program Funding Update

The purpose of this memo is to address recent inquiries from the Delta Levees and Habitat Advisory Committee (DLHAC) regarding State funding of the Delta Levees Maintenance Subventions Program and the Delta Levees Special Projects Program (collectively, the "Program") for Fiscal Year (FY) 2020-21. It is our hope that this brief funding update helps provide assurance of the Department of Water Resources' (DWR) continued commitment to supporting these important programs.

A recent review of the Program's current financials confirms the availability of Proposition 84 (P84) and other on-hand bond funds to carry out the Program through FY 2020-21. These on-hand funds will be augmented with an additional \$24M (P68) currently pending in the Governor's proposed FY 20/21 State Budget.

The table below outlines DWR's FY 20/21 project planning and construction funding commitment. Note that these numbers do not include State Operations (Program staffing) costs.

FY 2020-21 Budget Plan	Commitment	Funding Source
Delta Levees Subventions – New funding to support FY 20/21 requests	\$12,000,000	P1 and P84
Delta Levees Special Projects (New) – New funding to support FY 20/21 requests	\$10,000,000	P84
Delta Levees Subventions – Support for previous commitments (FY 16/17 through FY 19/20)	\$18,340,254	P1 and P84
Delta Levees Special Projects (Continued) – Support for previous commitments (Bacon, Bouldin, Staten); current directed actions (Grizzly Slough, Dutch Slough, MWT); and pending directed action (Twitchell Priority 1)	\$27,970,000	P84 and P68

The Program is currently working to finalize a funding plan for future years. In the short-term, DWR intends to submit a request for Proposition 1 and Proposition 68 Program funding as part of the FY 2021-22 budget cycle.

Delta Levees and Habitat Advisory Committee
April 2, 2020
Page 2

Lastly, please note that DWR has received early guidance from the Department of Finance regarding the potential fiscal impacts of COVID-19. There is a possibility that current FY 20/21 and in-development FY 21/22 State Budget requests will be impacted. We will be sure to keep the DLHAC community up to date on this and other relevant issues as they develop.

Thanks to each of you for your continued commitment to the Delta. Your partnership is truly valued.

Sincerely,

A handwritten signature in blue ink, appearing to read "K. Tjernell". The signature is fluid and cursive, with the first name "K." and the last name "Tjernell" clearly visible.

Kristopher A. Tjernell
Deputy Director

ITEM 8

**RECLAMATION DISTRICT NO. 1608
RESOLUTION 2020-02**

**RESOLUTION AUTHORIZING AND DIRECTING FILING OF NOTICE OF
EXEMPTION FOR ROUTINE MAINTENANCE, FOR FISCAL YEAR 2019-2020**

WHEREAS, the Board of Trustees (“Board”) of Reclamation District 1608 (“District”), in conjunction with, but not limited to, that certain Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2020-2021 (“Agreement”), between the District and the Central Valley Flood Protection Board of the State of California (“Protection Board”) has determined that the work described therein consists of routine maintenance to existing levee improvements;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. All repair of wave wash and erosion protection, all levee crown restoration which is not in excess of the 100 year flood elevation plus (2) two feet and all levee section restoration including adding material to back slopes, construction of toe berms and construction of seepage berms, drains and other measures to control seepage exit gradients to less than 0.5 and including the work described in the Fiscal Years 2020-2021 Delta Levee Subventions Program Applications consists of routine maintenance to existing levee improvements and falls within the categorical exemptions to the California Environmental Quality Act pursuant to Section 15301 (Class I) of the Guidelines for the California Environmental Quality Act, California Administrative Code of Regulations, Title 14, Chapter 3, Article 19.
2. The District finds the proposed work will not have a material adverse effect upon the environment.
3. That said work does not constitute an exception to the exemptions of the California Environmental Quality Act.
4. That Christopher H. Neudeck is hereby directed to prepare and file with the County Clerk of San Joaquin County for posting, a “Notice of Exemption” pursuant to California Administrative Code, Title 14, Chapter 3, Section 15062.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 1608 at a meeting thereof held on this 6th day of May, 2020, by the following vote, TO WIT:

AYES: _____

NOES: _____

ABSTENTION: _____

ABSENT: _____

RECLAMATION DISTRICT NO. 1608
A Political Subdivision of the
State of California

By: _____
MICHAEL PANZER, President

ATTEST:

ELVIA TRUJILLO, Secretary

CERTIFICATION

I, ELVIA TRUJILLO, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 6th day of May, 2020.

Dated: _____, 2020.

ELVIA TRUJILLO, Secretary
Reclamation District No. 1608

ITEM 10



PORT CITY
MARKETING SOLUTIONS
Inspired Design | Effective Marketing

Port City Marketing Solutions

Office: 216 Dorris Place | Stockton, CA 95204

Mail: 6507 Pacific Avenue #298 | Stockton, CA 95207

www.portcitymarketing.com | admin@portcitymarketing.com | Office: 209.965.7678

Port City Marketing Solutions, Inc. is a marketing and design firm on a mission to provide creative solutions to exceed your marketing and design expectations.

At Port City, we believe in providing unique solutions specific to your business to help achieve your sales goals. We understand every business has individual demands and therefore should receive individual solutions. We are eager to learn about your business and provide the personalized service you would expect from an in house creative department.

Our team has a wide range of experience including managing internal marketing departments of manufacturing and sales organizations and providing creative services to a variety of industries. Trained and experienced artists provide the link between your vision and the most current and relevant marketing avenues.

Testimonials

“A commitment to the spirit of action is woven into the culture of Port City Marketing (PCM). Under the leadership of owner, Kristen Dyke, who lives out this mantra in her consistent devotion to improving the lives of kids in San Joaquin County, Port City Marketing has become an integral part of change in our community. By example and her focus on social responsibility, Kristen and her leadership team have created a culture that encourages staff to find their passion and get involved. Giving generously of their time and talents, PCM staff have advanced the work of the Child Abuse Prevention Council of SJC, and San Joaquin Children’s Alliance. PCM has without a doubt improved the quality and impact of the work being done by these agencies and across our community. In addition, as a key leader in the Eleanor Project, the stories and lives of women across San Joaquin County are being held up as shining examples of how women shape and change the world. It is without hesitation that we support Port City Marketing for small business of the year. They embody excellence in their work, and demonstrate the spirit of action and generosity through their commitment to their community”.

Lindy Turner-Hardin, *Executive Director, Child Abuse Prevention Council*

“Having Port City Marketing as part of my team has been a pleasure—both professionally and personally. They have worked alongside my business since the beginning, helping to create our logo and brand name and continuing to implement a proactive marketing strategy that has aided tremendously in the continual growth of my business. Moreover, their community-centric mindset is aligned with the values that I seek in any local partner. Port City Marketing continually serves our community, not only by providing a high quality of work to so many local businesses, but in their continued efforts to support Stockton organizations, events, and nonprofits. Kristen and Dan are constantly at community events and take an active role in making our community better. I am truly proud to work with a business of such quality, integrity, and compassion”

Blain Bibb, *President/CEO, JaniTek Cleaning Solutions*

“I have to say the Port City Marketing team is first and foremost, just good people. At Collins Electric, our corporate core values include: Family, Loyalty, Integrity, Reliable, Innovative, Social Consciousness, and Passionate. These are all values that Port City has continually exhibited through every project. In the past, we’ve relied on traditional networking and our reputation to build our business. Teaming with Port City has taught us the importance of smart marketing so much so that we have expanded our public relations and marketing efforts as an organization”

Eugene C. Gini, *President/CEO, Collins Electrical Company, Inc.*



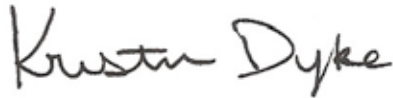
March 5, 2020,

Reclamation District No. 1608,

Thank you for taking the time and initiative to work with Port City Marketing Solutions. Based on your requests we have put together this proposal for a monthly newsletter. Details of the project are outlined on the next page.

We encourage you to visit our website at PortCityMarketing.com. Should you have any concerns or additional questions please don't hesitate to call at 209.965.PORT (7678)

Best regards,



Kristen Dyke
Marketing Director



Pricing

General Consulting and Design

This fee will be charged when we are working on an hourly basis. This can consist of graphic design, websites, social media, research, website maintenance, customer loyalty programs, custom events, etc. *Rate: \$110.00 per hour.*

Newsletter Services

Port City Marketing would attend meetings and prepare a 8.5 x 11 double sided newsletter for distribution. Port City will write all copy and provide 1 proof and edits prior to final PDF Newsletter. Port City will provide all graphics and layout unless specific pictures are provided to use. A final PDF file will be provided and/or all digital files if needed in InDesign format.

Estimate

Newsletter copy and layout (6 hours)	\$660/Newsletter
Print Newsletter (5,000)	\$862.12
Envelopes (5,000)	\$959.28
Mailing Services (5,000)	\$833.62
Postage (5,000)	\$1,644.50



Estimated costs:

See attached quote sheet for specifications. Project estimates are valid for 90 days from the date of estimate. Project may be re-estimated if, upon receipt of all project elements, Port City Marketing Solutions, Inc. determines the scope of the project has been altered dramatically from the originally agreed upon concept. Printing fees are estimated separately and payment arrangements will be made.

Payment Schedule:

Client will be billed for services as outlined in this contract. Services not outlined above will be billed separately. Payment is to be made 30 days from receipt of invoice.

Reproduction of Work:

The client assumes full reproduction rights upon payment for completed project. Port City Marketing Solutions, Inc. retains personal rights to use the completed project, any preliminary designs, and data collected for the purpose of design competitions, future publications, RFP's, educational purposes and the marketing of Port City Marketing Solutions, Inc. Where applicable the client will be given any necessary credit for usage of the project elements.

Rejection/Cancelation of Project:

The client shall not unreasonably withhold acceptance of, or payment for, the project. If, prior to completion of the project, the client observes any nonconformance with the plan outlined in this contract, Port City Marketing Solutions, Inc. must be promptly notified, allowing for necessary corrections. Rejection of the completed project or cancellation during its execution will result in forfeiture of deposit and the possible billing for all additional labor or expenses to date. All elements of the project must then be returned to Port City Marketing Solutions, Inc. Any usage by the client of those design/marketing elements will result in appropriate legal action. Client shall bear all costs, expenses, and reasonable attorney's fees in any action brought to recover payment under this contract.

Completion/Delivery of Project

This project will be completed within the time constraints outlined within the proposal. Any alteration or deviation from the above specifications involving extra costs will be executed only upon approval with the client. Any delay in the completion of the project due to actions or negligence of client, unusual transportation delays, unforeseen illness, or external forces beyond the control of Port City Marketing Solutions, Inc., shall entitle Port City Marketing Solutions, Inc. to extend the completion/delivery date, upon notifying the client, by the time equivalent to the period of such delay.

Acceptance of Agreement:

The above prices, specifications and conditions are hereby accepted. Port City Marketing Solutions, Inc. is authorized to execute the project as outlined in this agreement. Payment will be made as proposed above.

Client Signature

Client Printed Name

Date _____



ITEM 11

MAY 2020 LEVEE SUPERINTENDENT 1608 JOE BRYSON

1. Levee patrol and inspection. Station 00+thru 180+. Cleaned and checked pump station eight times.
2. Cleaned and removed vegetation and debris both sides of levee station 180+, getting ready for levee project. Two dumpster loads.
3. Started crack filling, black top levee road. Station 00+thru 60+.
4. Finished pruning and vegetation. Station 00+180+.
5. Finished gravel work. Station 175+.
6. Finished fence repair. Station 170+ thru 175+.
7. Major cleanup homeless camp. Station 15+. Homeless dumping lots of trash in Five Mile Slough. North bank East I-5 next to our levee bad.
8. We received our new 20 foot storage bin. Now buying flood supplies.
9. Many calls people walking on levee, North West and North East.
10. Received call regarding teens and kids throwing rocks at fences, ducks, and our storage bin. Broken glass and trash at our dumpster site. Station 30+ thru 60+.
11. Received calls young kids ten to twelve throwing rocks and skateboarding. Found out where they were coming through our fence. We repaired. No more kids will come thru that area.
12. Had lots of debris from levee water side. Station 60+ thru 100+, 160+ thru 180+.
13. Gave all our old files to KSN.
14. Had many meeting with KSN engineers.
15. Dino Construction did a good job on the gates. We need to continue.
16. Lots of questions on levee roads replacement. Dredging Fourteen Mile, meetings regarding docks.
17. Many homeowners are planning projects in their backyards.
18. Lots of trash dropped off at Plymouth gates. City of Stockton has helped us out. Good job.
19. Opened gates for many contractors, PG&E, City of Stockton, San Joaquin County.
20. Clear Lake Construction removed dead hyacinth from Five Mile Slough. Good job on the slough, bad job on East side.
21. We have two foxes on the North West levee, helping with gopher control.
22. We removed a boat from station 175.
23. Received a call from homeowner regarding two men on levee. The men were walking to the homeowners fences and yelling hello. Sunday 7:30 pm
24. Will start our survey of homeowners. We will verify names, phone numbers, and most important Email addresses.

ITEM 14

SHORT TERM GOALS 2020

1. Sediment Removal Project.
2. Participate in stakeholder groups. Status: Ongoing.
3. Work on slumping areas. In progress.
4. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
5. Vegetation encroachments
6. Annual Levee Inspection.
7. Repair/Maintenance of Gates on Crown of Southwest Levee

LONG TERM GOALS

1. CVFP Plan
2. Lower San Joaquin River Flood Risk Reduction Project
3. Renewal of District Assessment
4. Raising Elevation of South West Levee.

ITEM 15

RD 1608: MASTER CALENDAR

JANUARY

- Update Levee Property DVD

FEBRUARY

- Annual Review of Trustee Compensation
- Send out Form 700s, remind Trustees of April 1 filing date

MARCH

- Yearly Employee Evaluations
- Spring Newsletter

APRIL

- April 1: Form 700s due
- Letter to Property owners on levee regarding levee standards and permit requirements
- Notify School District of Vegetation Control

MAY

- Draft Budget
- Tour of Levee System
- Annual CEQA Exemption

JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code* §7910).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code* §50731.5)
- Submit End of the Year Financial Report.

SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).

OCTOBER

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2019 (every three years thereafter)

NOVEMBER

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

DECEMBER

- Review Emergency Plan.
- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

Term of Current Board Members:

Name	Term Commenced	Term Ends
Dan MacDonnell	2017	First Friday of Dec 2021
Brett Tholborn	2019	First Friday of Dec 2023
Michael Panzer	2019	First Friday of Dec 2023

Assessment Expires 6/30/2025

Emergency Operation Plan Review – June 2022

Reclamation District Meetings

- **First Wednesday of each month, at 8:00 A.M.
at the offices of:
Neumiller & Beardslee
3121 W. March Lane, Suite 100
Stockton, California 95219**

ITEM 17

Reclamation District 1608
List of April Bills Paid - May 6, 2020 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (5/6/20 Mtg)		Trustee Fee	\$246.75				
				\$246.75	6312		
Brett Tholborn (5/6/20 Mtg)		Trustee Fee	\$246.75				
				\$246.75	6313		
Dan MacDonnell (5/6/20 Mtg)		Trustee Fee	\$246.75				
				\$246.75	6314		
Elvia Trujillo	March 2020	Secretary Fee	\$972.50				
	April 2020	Secretary Fee	\$560.00				
				\$1,532.50	6315		
Neumiller & Beardslee	4/16/2020	307348	\$3,975.46				
				\$3,975.46	6316		
Kjeldsen, Sinnock & Neudeck	4/24/2020	27639	\$767.25				
	4/24/2020	27640	\$14,690.04				
	4/24/2020	27641	\$726.25				
	4/24/2020	27642	\$26,372.00				
	4/24/2020	27643	\$5,186.25				
	4/24/2020	27644	\$2,386.50				
				\$50,128.29	6317		
PG&E (Landview & Seagull)	3/31/2020	0950847867-5	\$10.10				
PG&E (Stone River)	4/22/2020	2999432760-8	\$12.42				
				\$22.52	6318		
BPM (for Payroll)	3/23/2020	36214381	\$2,991.73				
				\$2,991.73	6319		
Dohrmann Insurance (Package)	4/4/2020	10786	\$6,119.00				
Dohrmann Insurance (Business Auto)	4/4/2020	10787	\$1,454.00				
Dohrmann Insurance (Umbrella)	4/4/2020	10788	\$1,970.00				
				\$9,543.00	6320		

Reclamation District 1608
List of April Bills Paid - May 6, 2020 Board Meeting

SJC Mosquito & Vector Control Dist.	4/28/2020	SJ10038	\$50.38			
				\$50.38	6321	
Ron Halverson	4/30/2020	767704	\$400.00			
				\$400.00	6322	
State Comp. Ins. Fund	4/23/2020	187966-19	\$78.21			
(Final Premium Statement - 2019)				\$78.21	6323	
State of California Payroll Taxes	April		\$711.71			
				\$711.71		online
Federal Government Payroll Taxes	April		\$2,801.89			
				\$2,801.89		online
Bank of Stockton Visa	4/15/2020	2/26/20 - 3/27/20	\$3,766.49			
				\$3,766.49		online
John Maestas	Payroll	4/1/2020-4/15/2020	\$411.07			Direct Deposit
		4/20/2020-4/30/2020	\$1,205.33			Direct Deposit
				\$1,616.40		
David Mazzara	Payroll	4/9/2020 - 4/15/2020	\$527.54			Direct Deposit
		4/16/2020-4/30/2020	\$1,076.73			Direct Deposit
				\$1,604.27		
Larry Talley	Payroll	4/16/2020-4/30/2020	\$648.74			
				\$648.74		Direct Deposit
Joe L. Bryson (Payroll)	Payroll	4/1/2020 - 4/30/2020	\$4,742.16			
				\$4,742.16		Direct Deposit
		WARRANT TOTAL:		\$69,462.34		
		CHECKING TOTAL:		\$15,891.66		
		TOTAL BILLS PAID		\$85,354.00		

Reclamation District 1608
List of March Bills Paid - No April 2020 Board Meeting

NAME	Date	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (No Board Mtg)		Trustee Fee	\$0.00				
				\$0.00			
Brett Tholborn (No Board Mtg)		Trustee Fee	\$0.00				
				\$0.00			
Dan MacDonnell (No Board Mtg)		Trustee Fee	\$0.00				
				\$0.00			
Elvia Trujillo	March 2020	Secretary Fee	\$0.00				
				\$0.00			
Jean Knight	March 2020	Consultant Secretary	\$0.00				
				\$0.00			
Neumiller & Beardslee	3/20/2020	306229	\$4,214.11				
				\$4,214.11	6309		
Kjeldsen, Sinnock & Neudeck	3/20/2020	27394	\$1,233.45				
		27395	\$2,269.43				
		27396	\$2,114.00				
		27397	\$393.75				
		27398	\$10,748.12				
		27399	\$580.28				
		27400	\$2,358.75				
				\$19,697.78	6310		
PG&E (Landview & Seagull)		0950847867-5	\$0.00				
PG&E (Stone River)	3/23/2020	2999432760-8	\$10.80			6311	
				\$10.80			
Midstate Containers	3/11/2020	113721	\$4,910.00				
(Flood Fight)				\$4,910.00	6307		
The Record (Publication)	3/12/2020	183912	\$81.36				
				\$81.36	6308		

Reclamation District 1608
List of March Bills Paid - No April 2020 Board Meeting

State of California Payroll Taxes			\$638.90			
				\$638.90	online	
Federal Government Payroll Taxes			\$2,487.52			
				\$2,487.52	online	
Bank of Stockton Visa	3/13/2020	1/28/2020-2/25/2020	\$2,310.68			
				\$2,310.68	online	
Louie Corona Jr.	Payroll	3/24/2020 - 3/26/2020	\$175.40			
				\$175.40	1454	
John Maestas	Payroll	3/10/2020-3/31/2020	\$1,782.51			
				\$1,782.51	Direct Deposit	
Joe L. Bryson (Payroll)	Payroll	3/1/2020 - 3/31/2020	\$4,776.74			
				\$4,776.74	Direct Deposit	
		WARRANT TOTAL:		\$28,914.05		
		CHECKING TOTAL:		\$12,171.75		
		TOTAL BILLS PAID		\$41,085.80		