

**RECLAMATION DISTRICT NO. 1608  
LINCOLN VILLAGE WEST  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, JANUARY 8, 2020,  
8:00 A.M.  
ENGINEER'S REPORT**

**I. FLOOD SAFETY PLAN ANNUAL REFRESHER**

- A. Review PowerPoint presentation of RD 1608's Annual Refresher.

*EXHIBIT A: Flood Safety Plan Annual Refresher*

**II. PLAN REVIEW**

- A. Mr. Charles and Mrs. Farley Staniec residence at **6347 Embarcadero Drive**:
1. 3/28/19 Christopher H. Neudeck (CHN) sent initial violation notice to Staniec.
  2. 4/8/19 CHN spoke with Chuck Staniec and discussed conducting an inspection of his lot at 6347 Embarcadero Drive. Mr. Staniec indicated that he is still travelling to Dublin for his Auto repair business but gets home a at 5:30 most evenings. I indicated that I would organize an inspection in the next couple of weeks and give him a call 916-233-8181.
  3. 5/23/19 Wendy L. Fuerte (WLF) spoke with Joe Bryson and he stated that Staniec has hired a few of Joe Bryson's guys to clear the vegetation and bring property to District standard. Will start clearing on 6/1/19.
  4. 8/26/2019 CHN sent a second violation notice, as no work had yet occurred regarding remediating the violation issues.
  5. 9/11/2019 Aaron J. Lickingteller (AJL) and Joe Bryson inspected progress at Staniec's easement to find that the old dilapidated wooden structure adjacent to the marina was in the process of being removed. Several bushes had been removed on the landside slope and trimming of the hedgerow along the landside levee road hinge point was in the process of being trimmed. The arborist on hand said that some type of infestation of the hedgerow was in progress and he predicted that the entire vegetation clump would soon be dead.
  6. 9/23/19 CHN reported after discussing matter with Joe Bryson that Staniec is progressing with clearing his lot of the objectionable vegetation. He anticipates that the work should be completed within 3 weeks from this date.
  7. 12/20/19 Joe Bryson, at CHN's request speaks with Chuck Staniec by phone to inform him that the District has requested his presence for a "Show Cause" meeting scheduled for January 2, 2020 to determine if legal

action is required to be taken upon Staniec's regarding his untimely and incomplete addressing of District levee encroachment violations.

8. 12/23/19 AJL and Joe Bryson performed a follow-up inspection on Staniec's progress. Vegetation clearing required on waterside slope - no change since last inspection this vegetation needs to be cleaned up for inspectability purposes on the waterside slope. Hedgerow vegetation along landside slope (eastern portion of property) was trimmed last year but has grown back to over 12 inches in height and is dense. Landside levee crown hinge point hedge row was trimmed to approximately 6-inches above existing grade and remains in place and within permit limits. Also, dilapidated wooden structure and remnant electrical lines on west waterside slope needs to be removed. Light poles are generally called out in permit documentation therefore they are allowed to stay on the waterside slope.

9. 1/2/2020 Joe Bryson performed an additional follow up inspection of the Staniec property and found that the dilapidated fence along the landside levee crown hinge point had been repaired.

10. GENERAL NOTES in addition to the above timeline:

Below are the updates to the follow-up inspections, together with additional historical information.:

- Permit issued 9/19/1983 for: "Landscaping, concrete work, fencing, electrical, irrigation and other improvements to the levee." Signed and executed under the previous homeowner's name (Kelley) and the former Board President (Snyder);
- Earliest inspection report on hand: Jan 24, 1985 and every inspection report thereafter specify components included in permit wording mentioned above in the following way:
  - Landscaping remains vague and only states landscaping authorized on landside (LS) and waterside (WS) levee slopes;
  - Railroad steps LS and concrete steps WS
  - Buried sprinkler system WS
  - Buried electrical system WS
  - Welded wire fence @ LS top of levee – fence is wooden posts with wire mesh.
- Somewhere between June 2003 and April 2012 (there are no inspection reports available), Staniec purchased the property during this time frame.
- Inspection report dated April 2012 states in the Notes section of the Inspection Report "Owner shall trim and maintain landscaping to provide visibility of levee slope," and references former inspections dtd.5/23/1983, 5/13/1996, 6/9/1997 (all former home owner).

- KSN Inspection Report dated December 2015 made a note to “Maintain landscaping to provide visibility of levee slope”.
- In 2018, a Levee Permit Application and Site Exhibit showing updated visual demonstrating general vegetation violations was provided to Staniec following the inspection and accompanied his Violation Notice.
- The WS slopes are currently not inspectable from the levee crown road while in a vehicle due to its dense and tall state of growth. The vegetation exists above the riprap on the lower WS slope.

**ITEMS REMAINING TO BE COMPLETED TO BRING LOT INTO COMPLIANCE:**

1. Remove roots of hedge along the landside hinge point up against the fence along the same alignment. Any regrowth of this hedge will obliterate inspectability down the landside levee slope.
2. Thin out heavy brush growth and dilapidated wooden structures on the waterside slope providing for clear and unobstructed inspectability of the waterside slope.

***EXHIBIT B: KSN Inc. Summary Inspection photos dated 12/23/19***

**III. 5 MILE SLOUGH HYACINTH REMOVAL**

- A. Review meeting on January 2, 2020 with Clean Lakes Inc. regarding the removal of the herbicide sprayed water hyacinth in 5 Mile Slough. Clean Lakes Inc. has been hired to spray and harvest all of the Water Hyacinth out of 5 Mile Slough as well as to maintain the cleaned-up condition into the future. Joe Bryson and David Carr of KSN met with Jack (Hammer) McNabb the owner of Clean Lakes Inc. and discussed the options of getting equipment launched from the levee into the Slough and the water hyacinth pulled out of the slough. Dave Carr shared with Jack a previous draft of RD 1608’s permit agreement and the general conditions contained within an encroachment permit.
- B. Jack explained that this was his initial visit to the site since their initial herbicide application so he was just sorting out and starting to plan the best plan for removal. Jack was going to speak with Reclamation District No. 2115 – Shima Tract and John Kelley the owner of Shima Tract to discuss alternatives for entering and removing the water hyacinth from the north bank and then he will get back to Joe if he chooses to pursue a permit with RD 1608.

**IV. SEDIMENT REMOVAL PROJECT**

- A. Review progress of permitting process with the Board of Trustees.

***EXHIBIT C: KSN Inc. Summary of work activities associated with the sediment removal project dated January 2, 2020.***

# Exhibit A

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# Flood Safety Plan Annual Refresher

## Reclamation District 1608



## EMERGENCY OPERATION PLAN (EOP)

### Purpose:

Ensure the Effective Performance of RD Responsibilities during a flood emergency in collaboration with other jurisdictions.

### Plan Structure:

Traditional Functional Emergency Operations Plan, and  
Tactical Flood Contingency Map



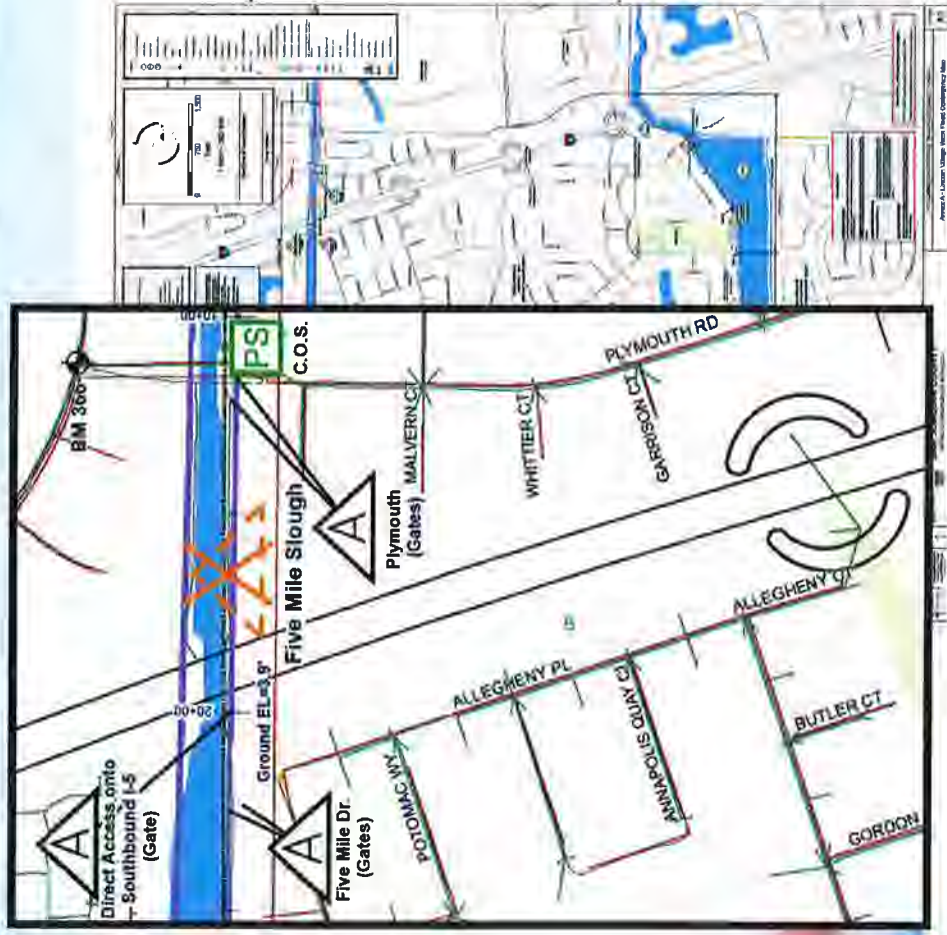


# FLOOD SAFETY PLANS

Reclamation District 1608  
Lincoln Village West  
Emergency Operations Plan  
(California Water Code Section 9650)



San Joaquin Operational Area  
February 2016, Rev. 1.1



Emergency Operations Plan – Basic Plan

EOP

Flood Annex  
Flood Contingency Map (FCM)



## EMERGENCY OPERATION PLAN (EOP) - OVERVIEW

1. Concept of Operation
2. Organization & Assign. Of Responsibilities
3. Direction, Control & Coordination
4. Communications





**EMERGENCY OPERATION PLAN**

# **Routine Flood Preparedness**

- **Inspections**
- **Maintenance**
- **Flood Fight Supplies**
- **Document problem areas identified through inspections**



## EMERGENCY OPERATION PLAN

# Triggers

- **Confirm Triggers are still appropriate based on recent observation**
- **Confirm Triggers at which Patrols begin**

ACTION	STAGE
Alert District Board, Issue Delegation of Authority	Official Prediction that tide will reach 8.0
Hourly Focused levee Insp.	Threat to levee or El. 8.0
24 hr. Patrols	El. 9.0

Elevations from Venice Island CDEC Gauging Station (VNI)

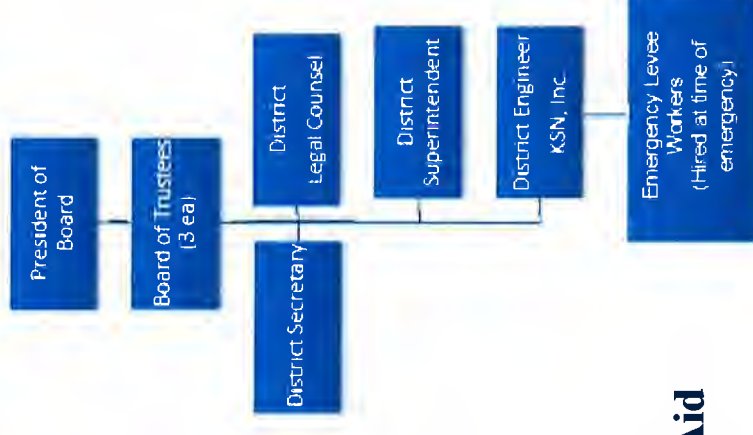


## EMERGENCY OPERATION PLAN

# Org. and Assignment of Responsibilities

## Issues Responsibilities for each Title to:

- **Make Legal and Financial Commitments**
- **Provide Public Information (media)**
- **Represent the RD in Operational Area Meetings**
- **Maintain Equipment and Supplies**
- **Monitor Water Elevations and Forecast**
- **Document Expenditures, Actions and Request for Mutual Aid**



## EMERGENCY OPERATION PLAN

# Direction, Control & Coordination, Communications

**Assigns specific SEMS/NIMS Titles Recognized by outside jurisdictions.**

**Communications Typically occurring through cellular phones or in person.**



## EMERGENCY OPERATION PLAN

# Logistics and Finance / Admin

**Mutual Aid: Expend local Resources before reaching out for Mutual Aid unless the need is greater than supply on hand.**

**Procurement: Proclamation of an emergency allows direct contracting under emergency situations. Inform OES of your proclamation.**

**Review Applicability of Logistics Delivery Points**



## EMERGENCY OPERATION PLAN

# Plan Maintenance

**Review the EOP/FCM periodically and re-approve once every three years.**

**Prepare After Action Report (AAR) for any work performed under Emergency Proclamation. Where AAR provides useful recommendations, incorporate information into future Plan updates.**

**Training and Exercises: Executive Training and Levee Worker Training**



## JUST IN TIME TRAINING PROGRAM

1. Difficult to meet training requirements due to staff turnover, limited staff
2. 2 hours to complete course;
3. Can complete training in anticipation of flood event for new staff, emergency volunteers, or a refresher course for seasoned flood fighters; and
4. Accessible via the web, mobile device, and distributed on CDs.





ABOUT US

CONTACT US

FIND FLOOD SAFETY PLAN

# JUST IN TIME TRAINING PROGRAM

## Emergency Levee Worker Course

Welcome to the Just in Time Training Program's Emergency Levee Worker Course. This course is designed to provide essential training for the emergency levee worker function where extreme time constraints apply for proper flood emergency response training. This course is composed of five modules comprised of training videos covering subjects are listed below. It is not intended as a substitute for completion of standard training courses that may be recommended by the State or county during non-emergency periods. In addition, the Find Your Flood Safety Plan searchable database allows users within the Mid-Upper Sacramento River

Region to look up individual Flood Safety Plans and Maps. Please click on the video you would like to view.



### The Emergency Levee Worker

- 0100 - Introduction [▶ Play Video](#)
- 0101 - Basic Duties, Safety, and Worker's Comp [▶ Play Video](#)
- 0102 - Levee Patrol Equipment and Procedures [▶ Play Video](#)
- 0103 - Helping Document Response Costs [▶ Play Video](#)



# Exhibit B

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The remaining roots of the old hedgerow along the landside levee crown road hinge point (looking east). Note the dilapidated fence.



Due to the trimming of the landside hedgerow, the dilapidated eastern third of the old fence has nothing to support it and it has fallen over.



A view westward along the waterside levee crown hinge point at the waterside levee slope. Note the thick hedgerow halfway down the slope that renders the remaining slope un-inspectable.



A view of the dense vegetation along the length of the western 75% of the waterside slope, as taken from the boat dock.



The southeast waterside levee slope.



The southwest corner of the Staniec property where an old broken down wooden structure was removed.

Prepared By: Aaron J. Lickingteller

Additional Copies To: Chris Neudeck, Dave Carr



# Exhibit C

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## Chris Neudeck

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**From:** Jacob Bejarano  
**Sent:** Thursday, January 2, 2020 8:17 AM  
**To:** Chris Neudeck  
**Cc:** Wendy L. Fuerte  
**Subject:** RD1608 LVW Sed. Removal Progress Update

### SEDIMENT REMOVAL PROJECT

#### **TASK 1: PROJECT MANAGEMENT & DESIGN**

**TASK BUDGET STATUS: \$59,372 (87% of task budget)**

PM:

- Held a meeting with Legal Counsel re: the POS Agreement. The Agreement was written anticipating permit approvals. Now that permits are in hand the agreement is being rewritten based on meeting permit criteria.
- Preparation of the Project Specifications

#### **TASK 2: SURVEY & MAPPING**

**TASK BUDGET STATUS: \$10,386 (18% of task budget)**

- No survey effort this period

#### **TASK 3: ENVIRONMENTAL ASSESSMENTS & DOCUMENTATION**

**TASK BUDGET STATUS: \$90,236 (100% of task budget, working on T&M for permit support)**

- No effort to report on this task.

#### **TASK 4: DREDGING OPERATIONS SUPPORT & PERMITTING**

**TASK BUDGET STATUS: \$132,448 (71% of task budget)**

Permitting:

- Central Valley Flood Control Board: Obtained approval as a Maintenance Dredging Project. **(Status: Completed)**
- Ca. Water Resource Control Board (SWRCB): **(Status: Authorized to Dredge, monitoring and reporting to commence during construction)**
- Ca. Dept. Fish & Wildlife (CDFW): **(Status: Complete, pending CDFW execution of LSAA)**
  - CDFW has addressed our comments and returned the updated LSA Agreement for review and signature
  - The signed agreement was mailed to CDFW to execute; final record copies of the agreement should follow soon
- US Army Corps of Engineers (USACE): **(Status: Complete)**
  - Inquired as to the status of the Verification Documents; USACE rep. stated that the Decision Document is under review followed by permit verification letter review and hopeful that the permit is released before the Holiday
- State Lands Commission (SLC): **(Status: Waiting for February meeting)**
  - KSN Inquired has to the status of the SLC permit scheduled for the upcoming December 6<sup>th</sup> meeting. After our inquiry SLC stated that they are going to have to push the application out to the next meeting scheduled for February 2020, citing backlog and staff scheduling conflicts. We immediately contacted our SLC permit manager, who was very apologetic that they didn't provide this information to us earlier and stated that there was no way that they would be able to prepare the necessary staff reports and dredge agreement in time to publicly post the agenda item.

- Besides the need to have all permits in hand, we had stressed that at minimum we needed SLC staff to prepare and provide us a draft agreement by December so that we can address their requirements in the project documents (Specification and Plans where applicable).
- As long as we are able to receive and incorporate their requirements and approval is granted at the February meeting, this should not delay us in preparing and soliciting for bids in early 2020.
- KSN has received a sample agreement providing their typical requirements for maintenance dredging projects. We will review and provide an update to the January progress report.
- Upon review of the Draft Dredge Lease, the terms of the agreement appear to be straight forward with the only condition that RD is not authorized to sell the sediment material. RD is not intending the sell the material therefor this condition is satisfied.
- With all permits in hand and agreement underway obtaining approval from SLC appears to be forthcoming at the February meeting.

**TASK 5: CONSTRUCTION MANAGEMENT & DREDGING**

**TASK BUDGET STATUS: \$0 (0% of task budget)**

- No Activity



Jacob Bejarano  
Civil Engineer

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## **JANUARY 2020 LEVEE SUPERINTENDENT JOE BRYSON 1608**

- 1.** Levee patrol and inspection from station 00+-180.+. Check and cleaned pump station four times. Cleaned Plymouth gate.
- 2.** A lot of damage was done at the weird. Bashed in the lights of the trailer, broken bottles, rocks, debris. Broke into the weird pump area.
- 3.** Dino worked on the gates
- 4.** Home owner called, she saw a Nutria and babies. Called Chris, KSN. Chris had me call Fish and Game. Tal Richardson is the new Nutria agent for Fish and Game. It was an Otter family with six young one.
- 5.** Home owner called she thought she caught a Nutria. It as a pregnant Possum.
- 6.** Homeowners call regarding lots of water in the streets. Broken pipe under house.
- 7.** Clear Lake contractor met with Dave Carr, KSN, and myself regarding a permit to remove hyacinth.
- 8.** Rick Toy, KSN, DWR, and Fish and Game approved our Subvention Program claims.
- 9.** We repaired three cut fences.
- 10.** Had to purchase ten new locks.
- 11.** Ran homeless off four times.
- 12.** Three call s dogs on Seagull levee.
- 13.** Dino dugout cracks in levee road. Crack disappeared 18 inches to 24 inches.

Reclamation District 1608

January 2020 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (1/8/20 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6278		
Brett Tholborn (1/8/20 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6279		
Dan MacDonnell (1/8/20 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6280		
Elvia Trujillo (December 2019)	Secretary Fee	\$860.00				
			\$860.00	6281		
Neumiller & Beardslee	303911	\$2,467.05				
			\$2,467.05	6282		
Kjeldsen, Sinnock & Neudeck	26704	\$1,698.75				
	26705	\$1,150.25				
	26706	\$1,587.70				
	26707	\$1,537.60				
	26708	\$12,445.50				
	26709	\$1,344.00				
			\$19,763.80	6283		
BPM	36205259	\$250.35				
			\$250.35	6284		
PG&E (Landview & Seagull)	950847867	\$10.10				
PG&E (Stone River)	2999432760-8	\$10.73				
			\$20.83	6285		
Dino & Son Ditching Services	20-03	\$3,892.00				
			\$3,892.00	6286		
State of California Payroll Taxes	4th Quarter	\$383.93				
			\$383.93		online 12/20/19	

Reclamation District 1608

January 2020 Bills

Federal Government Payroll Taxes	4thQuarter	\$1,910.74			
			\$1,910.74	online 12/20/19	
Bank of Stockton Visa	10/28/19 to 11/26/19	\$1,797.86			
			\$1,797.86	online 12/20/19	
Hector Bryan Kendall	Payroll 12/1/19-12/15/19	\$685.12			
			\$685.12	1446	
Check No. 1447 Void				1447	
Hector Bryan Kendall	Payroll 12/16/19-12/31/19	\$356.26			
			\$356.26	1448	
Joe L. Bryson	Payroll 12/01/19 - 12/31/19	\$4,102.84			
			\$4,102.84	1449	
	<b>WARRANT TOTAL:</b>		\$27,994.28		
	<b>CHECKING TOTAL:</b>		\$9,236.75		
	<b>TOTAL BILLS PAID</b>		\$37,231.03		

Reclamation District 1608

December 2019 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (12/4//19 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6265		
Brett Tholborn (12/4/19 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6266		
Dan MacDonnell (12/4/19 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6267		
Elvia Trujillo (November 2019)	Secretary Fee	\$810.00				
			\$810.00	6268		
Reclamation Disrict 1608	Transfer to Checking	\$35,000.00				
			\$35,000.00	6269		
Neumiller & Beardslee	303215	\$3,546.13				
	303216	\$3,488.50				
	303805	\$3,972.50				
			\$11,007.13	6270		
Kjeldsen, Sinnock & Neudeck	26537	\$1,462.50				
	26538	\$1,557.50				
	26539	\$1,736.59				
	26540	\$1,857.50				
	26541	\$3,765.32				
	26542	\$48.75				
	26543	\$1,306.50				
			\$11,734.66	6271		
BPM	36203830	\$574.75				
			\$574.75	6272		
PG&E (Landview & Seagull)	0950847867-5	\$11.49				
PG&E (Stone River)	2999432760-8	\$10.00				
			\$21.49	6273		



**RECLAMATION DISTRICT 1608**  
**FINANCIAL REPORT - JANUARY 8, 2020**  
**% OF FISCAL YEAR ELAPSED THROUGH DECEMBER 31, 2019 - 50%**

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
<b>Operations &amp; Maintenance Expenses</b>				
Levee Superintendent	\$70,500.00	\$5,818.80	\$37,954.80	53.84%
Part Time Employees	23,000.00	1,140.00	8,236.50	35.81%
Payroll Taxes and Expenses	23,000.00	730.44	6,491.77	28.23%
Fences & Gates	50,000.00	0.00	25,534.07	51.07%
Locks & Signs	1,500.00	0.00	0.00	0.00%
Weed and Rodent Control & Clean up	14,000.00	200.55	706.42	5.05%
Levee Repair Fund (General Operations & Maintenance)	50,000.00	4,036.28	31,713.75	63.43%
Levee Repair Fund (Levee Capital Improvement Projects)	100,000.00	0.00	0.00	0.00%
Special Projects (Sediment Removal Project)	0.00	0.00	0.00	0.00%
Pump System Maintenance	2,000.00	20.83	159.70	7.99%
Wireless Services (Cell and Mobile Computer)	1,800.00	187.04	1,715.61	95.31%
Emergency Equipment & Supplies	1,000.00	0.00	0.00	0.00%
Garbage Service	5,500.00	454.31	1,446.10	26.29%
District Vehicle (Fuel, Maintenance and Repairs)	3,500.00	216.11	2,333.03	66.66%
<b>TOTAL</b>	<b>\$345,800.00</b>	<b>\$12,804.36</b>	<b>\$116,291.75</b>	<b>33.63%</b>
<b>General Expenses</b>				
Trustee Fees	\$9,500.00	\$740.25	\$4,935.00	51.95%
Secretary Fees	10,000.00	860.00	5,919.02	59.19%
Office Expenses (incudes storage facility)	1,000.00	122.61	563.74	56.37%
General Legal	55,000.00	2,467.05	16,354.74	29.74%
Audit	4,200.00	0.00	185.00	4.40%
County Administration Costs	7,250.00	0.00	0.00	0.00%
Property and Liability Insurance	9,500.00	0.00	0.00	0.00%
Workers Compensation Insurance	8,000.00	472.92	2,837.52	35.47%
Election Costs	26,000.00	0.00	17,956.43	69.06%
Newsletters & Public Communications	12,000.00	0.00	7,579.66	63.16%
<b>TOTAL</b>	<b>\$142,450.00</b>	<b>\$4,662.83</b>	<b>\$56,331.11</b>	<b>39.54%</b>
<b>Engineering Expenses</b>				
General Engineering	\$22,000.00	\$1,698.75	\$11,952.56	54.33%
Plan Review Engineering	40,000.00	1,587.70	11,257.37	28.14%
Administration of Delta Levee Subventions Program	25,000.00	1,150.26	14,194.64	56.78%
Periodic Levee Property Inspections and Surveys	25,000.00	0.00	0.00	0.00%
Routine Levee Maintenance Consultation	10,000.00	1,344.00	8,405.55	84.06%
Engineering, Mgmt & Inspection of Capital Imp. Projects	35,000.00	0.00	0.00	0.00%
DWR 5 Year Plan	50,000.00	0.00	3,713.75	7.43%
Miscellaneous Expenses (e.g. travel)	0.00	0.00	0.00	0.00%
Assessment Engineering	2,100.00	0.00	1,226.44	58.40%
Sediment Removal Project	200,000.00	13,983.10	29,662.32	14.83%
<b>TOTAL</b>	<b>\$409,100.00</b>	<b>\$19,763.81</b>	<b>\$80,412.63</b>	<b>19.66%</b>
<b>Warrant Interest Expenses</b>				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL</b>	<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$897,350.00</b>	<b>\$37,231.00</b>	<b>\$253,035.49</b>	<b>28.20%</b>

<b>Budget Item</b>	<b>Anticipated Income</b>	<b>Income MTD</b>	<b>Income YTD</b>	<b>% YTD</b>
<b>Income</b>				
Property Taxes	\$208,120.00	\$259.33	\$2,663.83	1.28%
Interest Income	23,000.00	0.00	21,752.00	94.57%
Interest Income - DWR - 5 Year Plan		0.00	176.00	
Assessments	298,000.00	12,134.62	12,134.62	4.07%
Subvention Reimbursement	200,000.00	0.00	0.00	0.00%
Other Reimbursable Expenses	50,000.00	0.00	0.00	0.00%
<b>Totals</b>	<b>\$779,120.00</b>	<b>\$12,393.95</b>	<b>\$36,726.45</b>	<b>4.71%</b>

<b>Cash On Hand</b>	
Cash Balance as of July 1, 2019	\$2,188,490.31
Revenues (YTD), as of November 30, 2019	36,650.45
Bank of Stockton Account Balance - January 3, 2020	54,069.45
Expenses (YTD), as of November 30, 2019	227,896.04
<b>TOTAL CASH</b>	<b>\$2,051,314.17</b>

**Cash On Hand (Exclusive of Reserves) \$2,051,314.17**

**5-Year Plan PFA \$37,500.00**

<b>Reserves</b>	
Capital Improvement Reserve	\$500,000.00
Board-Designated Reserve	900,000.00