

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD WEDNESDAY, DECEMBER 4, 2019**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on December 4, 2019, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

DANIEL SCHROEDER
ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
DOTTIE LOFTSTROM (Property Owner)

1. **Public Comment.** The district welcomed Ms. Dottie Loftstrom, a property owner within Reclamation District 1608, who is interested in attending the Board meetings.
2. **Approval of Minutes.** Minutes of November 6, 2019 meeting.

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608 that the minutes of the regular meeting of November 6, 2019, be approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented a written and oral report. As requested by the Board at the November meeting, Ms. Trujillo confirmed the amount under the Weed and Rodent Control line item. She also reported that the final figure for the 2019 election expenses was reported in this financial report. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report be approved as presented.

4. **Engineer's Report.** Request for directions and approvals.
 - a. Consider new permit requests from homeowners.
No new permits.

- b. Discussion and Direction regarding Sediment Removal Project.
See below in report from Engineer

- c. Annual District Emergency Plan Review.
Mr. Neudeck reported the Annual Emergency Plan review will be presented at the January meeting in addition to emergency equipment list. He will also report back and review the Flood Safety Plan.

From the Engineer's report:

I. PLAN REVIEW

- A. Review status of the Staniec residence.
6347 Embarcadero Drive
Mr. Charles and Mrs. Farley Staniec
Exhibit A: KSN Inc. Summary Inspection photos dated 9/11/19.

Engineer Chris Neudeck presented an oral and written report referencing the numerous points of contact with Mr. Staniec. Although Mr. Staniec had made an attempt to comply, progress has not been recently made as to his status of non-compliance. The District Engineer is asking the Board to issue a Show Cause Hearing Notice identifying that the Staniecs are not in compliance with the Levee Encroachment Standards. This item will go before the Board for action at the January 2020 meeting at which time options will be discussed. Discussion followed as to the importance of complying with the District Standards in case of an emergency. Attorney Dan Schroeder recommends authorization from the Board to send a Show Cause letter to the Staniecs.

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that District Counsel send a Show Cause letter to Mr. Charles and Mrs. Farley Staniec.

II. SEDIMENT REMOVAL PROJECT

- A. Review progress of permitting process with Board of Trustees. *Exhibit B: KSN Inc. Summary of work activities associated with the sediment removal project dated December 2, 2019.*

Mr. Neudeck presented an oral and written report. He reported there is a slight delay on the permit process with the State Lands Commission as this matter will not be going before the Commission in December due to backlog and staff scheduling conflicts. It is anticipated this will go before the State

Lands Commission Board in January/February. In addition, attorney Dan Schroeder and Andy Pinasco are reviewing two agreements, one for the Port of Stockton and one for the State Lands Commission with conflicting language. He also reported the other challenging permit was with the California Department of Fish & Wildlife as they want to surround the barge with floating waddles. The District will agree to this to avoid any fuel spilling into the water. Mr. Neudeck also reported the U.S. Army Corps of Engineers is the over-arching agency in this project as they will issue their permits and everything else will follow once those permits are in. Once the permits are in, then the project goes out to bid.

5. **Levee Superintendent Report.** Request for directions and approvals. Joe Bryson gave an oral and written report. He reported the levee inspection will be taking place on December 20. In addition to the Levee Superintendent and the District Engineer, present at the inspection will be the Department of Water Resources and the Department of Fish & Game.
6. **Report by Trustees on meetings attended and upcoming meeting.** Request for direction. No Report.
7. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** None.
8. **Discussion and direction on Short-Term and Long-Range Goals.** Reference was made as to updating item No. 2 under Short Term Goals and removing reference to the TAC meetings.
9. **District Calendar.** Discussion and Direction. Due to the next Board meeting falling on Wednesday, January 1, 2020, the Board approved moving the meeting to Wednesday, January 8, 2020 at 8:00 a.m. After discussion,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the January 1, 2020 Board meeting be rescheduled to January 8, 2020 due to the holiday.

10. **Correspondence.** No correspondence.
11. **Approval of Bills.** The Bills to be Paid List, as presented was reviewed, and

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608 that the Bills to be Paid List as presented be approved.

12. **Staff Reports.**

- (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

13. **Adjournment.** The meeting adjourned at 8:55 a.m.

Respectfully submitted,


Elvia C. Trujillo
District Secretary

Reclamation District 1608

December 2019 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (12/4//19 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6265		
Brett Tholborn (12/4/19 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6266		
Dan MacDonnell (12/4/19 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6267		
Elvia Trujillo (November 2019)	Secretary Fee	\$810.00				
			\$810.00	6268		
Reclamation Disrict 1608	Transfer to Checking	\$35,000.00				
			\$35,000.00	6269		
Neumiller & Beardslee	303215	\$3,546.13				
	303216	\$3,488.50				
	303805	\$3,972.50				
			\$11,007.13	6270		
Kjeldsen, Sinnock & Neudeck	26537	\$1,462.50				
	26538	\$1,557.50				
	26539	\$1,736.59				
	26540	\$1,857.50				
	26541	\$3,765.32				
	26542	\$48.75				
	26543	\$1,306.50				
			\$11,734.66	6271		
BPM	36203830	\$574.75				
			\$574.75	6272		
PG&E (Landview & Seagull)	0950847867-5	\$11.49				
PG&E (Stone River)	2999432760-8	\$10.00				
			\$21.49	6273		

