

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD WEDNESDAY, NOVEMBER 6, 2019**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on November 6, 2019, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

DANIEL SCHROEDER
ANDY PINASCO
CHRIS NEUDECK
JOE BRYSON
ELVIA TRUJILLO
DOMINICK GULLI
BOB BENTZ

1. Public Comment.

Mr. Gulli commented on the recent election and material he distributed to the Board members. Trustee Tholborn and Trustee MacDonnell commented not receiving a draft of the District's newsletter before it was sent out. President Panzer commented on the letter the District sent regarding the Lower San Joaquin River Feasibility Study. Bob Bentz commented he appreciates and enjoys attending the District meetings and gets comfort in knowing this area is being looked after and thanked the Board for all they do.

2. Approval of Minutes.

(a) Minutes of the regular meeting of October 2, 2019. After review:

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, the minutes of the regular meeting of October 2, 2019 were approved as presented.

(b) Minutes of the special meeting of October 2, 2019. After review:

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board Trustees of Reclamation District 1608, the minutes of the special meeting of October 2, 2019, were approved as presented.

3. **Financial Report.** Review, discuss, and accept financial report. District Secretary Elvia Trujillo presented a written and oral report. She noted that in addition to the normal expenses, this report also reflects election expenses. There was also explanation on the District Vehicle line item being at 52.93% due to the purchase of tires for the District vehicle. It was also noted that the amount under Weed and Rodent Control line item needs to be checked. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report, as presented, be approved.

4. **Engineer's Report.** Request for directions and approvals.
- a. Consider new permit requests from homeowners.
No new permits.
 - b. Levee Encroachment Standards enforcement.
None.
 - c. Discussion and Direction regarding Sediment Removal Project.
See below in report from Engineer

From the Engineer's report:

I. PLAN REVIEW

- A. Review "1st Annual Reminder Letter" to all levee lot owners regarding the requirement for ongoing maintenance of their levee vegetation and encroachments and the upcoming Annual Levee Inspections on the District's Levee system. *Exhibit A: Levee encroachments and Vegetation Maintenance Annual Reminder for Levee Lots dated November 6, 2019.*

Engineer Chris Nuedeck presented this item and informed the Board reminder letters were going out today to levee lot owners. Exhibit A of the Engineer's Report gives an example of the letter and also before and after compliant vegetation photos. These letters will serve as reminders to give everyone notice the District is doing a follow up to the inspection that was done in February and levee lot owners need to be cognizant of vegetation and maintenance on levee. Mr. Nuedeck reported he has not received any negative reaction and any corrective stalls have been associated with work schedules. As an example, he mentioned Mr. Staniec as he has complied about 50 percent. Although Mr. Staniec is very cooperative, it has been difficult for him to complete the work as he works in Danville.

II. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM

- A. Review the removal of a Eucalyptus Tree stump in the District's levee at Levee station 6+50 adjacent to 7052 Bridgeport Circle. Tree stump and associated roots were removed from the toe area. Tree roots did not migrate towards the slope of the levee. Tree stump and related roots were hauled off for disposal. The metal fencing area for property owner was taken out and will need to be restored. It was reported that there was an electrical wire that led to the area of the tree stump. Contractor had set it aside so that it would not be affected by the tree stump removal. A section of the wooden headwall was removed as well next to fencing. It was reported that Joe Bryson indicated to not restore the headwall at this time. *Exhibit B: Summary of Field Photos from KSN Inc. 's daily field report dated 10/29/19.*

Engineer Neudeck reported on the removal of the Eucalyptus tree. This tree was removed as part of a District maintenance responsibility. The majority of the roots were headed landward. It was a pretty substantial project due to the size of tree (see images in Exhibit B). Work has been completed.

III. SEDIMENT REMOVAL PROJECT

- A. Review progress of permitting process with the Board of Trustees. *Exhibit C: KSN Inc. Summary of work activities associated with the sediment removal project dated November 4, 2019.*

Engineer Neudeck reported on this item. He referenced Exhibit C wherein he reports that "USACE received letter of concurrence and is now processing the final verification of documents for internal review in preparation for final permit approval." He added the District is almost at the finish line and getting permits these days takes a long time as the process is lengthy. Furthermore, the District can't take project to bid until permits are obtained. Additionally, final terms and conditions still need to be negotiated with the Port. Everything else is coming together and it is anticipated that by mid-January everything should be wrapped up. Once bid is granted, the District will give notice of award. July 15 is the soonest window opens and will close in October. The project is still planned for 2020. Mr. Neudeck also commented on the Lower San Joaquin River Feasibility Study and mentioned the project is still quite a ways and not all the information is known on funding.

Attorney Schroeder handed information on the SEMS training that will be held on December 11, 2019.

5. **Levee Superintendent Report.** Request for directions and approvals. Levee Superintendent Joe Bryson gave an oral and written report. He reported someone tried to break into the storage facility. He also noted the cracks on levee road are not stability cracks but shrinkage cracks and will be filled as no cracks are to be ignored. Mr. Bryson

attended the 2019 Preseason Flood Coordination meeting where it was reported that the County has chosen not to get the flood fight supplies but rather has chosen to reimburse the districts for getting the supplies themselves. The next step is to get confirmation as to a vendors list and, once confirmed, the Board can authorize Mr. Bryson to make the purchase of supplies.

6. **Report by Trustees on meetings attended and upcoming meeting. Request for direction.** Trustee Dan MacDonnell attended the 2019 Preseason Flood Coordination Meeting on October 16, 2019. District Engineer Chris Neudeck and Levee Superintendent Joe Bryson attended as well. They reported that concern was expressed as to evacuation efforts. At that meeting, George Hartman raised the issue that there is no general warning system and encourages the siren idea. One of the fire chiefs, Gene Neeley, supported Chris Neudecks comments and suggested agencies start thinking about evacuation efforts. SJAFCA contacted Mr. Neudeck to coordinate help. Mr. Neudeck expressed levees are a priority and the element we focus on but evacuation is also very important. Discussion continued regarding the 2019 Preseason Coordination meeting. President Panzer suggested making an effort to show districts need a notification system and expressed concern as to the lack of entering/exiting evacuation guidelines in case of emergency. He suggests writing a letter to officials to have an exercise on evacuation and emergency efforts. Engineer Neudeck suggested legal counsel draft a letter to officials expressing concerns. Attorney Schroder suggested meetings with local representatives and Engineer Neudeck offered to organize the meetings between the Trustees and local representatives. Meetings are suggested with all council members to have greatest impact. Further comment was made that the emergency plans and evacuations are all on the website.
7. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** No Report.
8. **Discussion and direction on Short-Term and Long-Range Goals.** No changes.
9. **District Calendar. Discussion and Direction.** Andy Pinasco reported on the general election that took place on November 5, 2019, at Mable Barron School from 7:00 a.m to 7:00 p.m. The Election Board was present. There were 155 voters. At 7:00 p.m. the doors closed and the counting of the votes commenced. Dr. Michael Panzer and Brett Tholborn were the two candidates with the highest votes.

Review of emergency plan will be reviewed by Engineer Neudeck at December meeting.

10. **Correspondence.** There was discussion regarding the email received from Dominick Gulli shortly before the election.

11. **Approval of Bills.** The Bills to be Paid List, as presented was reviewed, and

Upon motion duly made, seconded (B. Tholborn/D. MacDonnel) and unanimously carried by the Trustees of Reclamation District 1608 that the Bills to be Paid List be approved.

12. **Staff Reports.**
 - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

13. **Adjournment.** The meeting adjourned at 9:33 a.m.

Respectfully submitted,



Elvia C. Trujillo
District Secretary

Reclamation District 1608

November 2019 Bills

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer (11/6/19 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6252		
Brett Tholborn (11/6/19 Regular Mtg.)	Trustee Fee	\$246.75				
			\$246.75	6253		
Dan MacDonnell (11/6/19 Regular Mtg.)	Trustee Fee	\$246.75				
Dan MacDonnell (Preseason Flood Mtg.)	Trustee Fee	\$246.75				
			\$493.50	6254		
Jean Knight (October 2019)	Consultant Secretary Fee	\$325.00				
			\$325.00	6255		
Elvia Trujillo (October 2019)	Secretary Fee	\$935.00				
			\$935.00	6256		
Neumiller & Beardslee	302598	\$4,269.25				
	302599	\$2,116.00				
			\$6,385.25	6257		
Kjeldsen, Sinnock & Neudeck	26329	\$2,223.66				
	26330	\$1,918.13				
	26331	\$1,865.00				
	26332	\$602.50				
	26333	\$143.10				
			\$6,752.39	6258		
BPM	36199128	\$466.50				
			\$466.50	6259		
PG&E (Landview & Seagull)	0950847867-5	\$21.24				
PG&E (Stone River)	2999432760-8	\$10.10				
			\$31.34	6260		

Reclamation District 1608
November 2019 Bills

Judith Buethe Communications	6363	\$641.25			
			\$641.25	6261	
Sandoval Fence Lathrop, Inc.	15615	\$24,999.00			
			\$24,999.00	6262	
The Record (Notice of Election)	159347	\$319.92			
			\$319.92	6263	
U.S. Postal Service (Annual Fee for P.O.Box)	Due 11/30/19	\$92.00			
			\$92.00	6264	
State of California Payroll Taxes	3rd Quarter	\$49.85			online 10/11/19
			\$49.85		
State of California Payrol Taxes	4th Quarter	\$425.37			
			\$425.37		online 10/22/19
Federal Government Payroll Taxes	4thQuarter	\$2,230.02			online 10/18/19
			\$2,230.02		
Bank of Stockton Visa	8/28/19 to 9/26/19	\$1,360.92			online 10/11/19
			\$1,360.92		
Hector Bryan Kendall	Payroll 10/1/19-10/15/19	\$657.72			1439
			\$657.72		
Gabriel Banks	Payroll 10/1/19-10/15/19	\$672.83			
			\$672.83		1440
Joe L. Bryson	Payroll 10/1/19 - 10/31/19	\$4,681.62			
			\$4,681.62		1441
Gabriel Banks	Payroll 10/16/19 - 10/31/19	\$69.88			
			\$69.88		1442

Reclamation District 1608
November 2019 Bills

Hector Bryan Kendall	Payroll 10/16/19-10/31/19	\$671.42			
			\$671.42		1443
	WARRANT TOTAL:		\$41,934.65		
	CHECKING TOTAL:		\$10,819.63		
	TOTAL BILLS PAID		\$52,754.28		