

**MINUTES OF THE SPECIAL MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD FRIDAY, SEPTEMBER 20, 2019**

A Special Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on September 20, 2019, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN

OTHERS PRESENT WERE:

ANDY PINASCO
JOE BRYSON
ELVIA TRUJILLO

ABSENT

DAN MacDONNELL
DANIEL SCHROEDER
CHRIS NEUDECK

1. **Public Comment.** There was no public comment.
2. **Trustee Election.** Discussion, approval and direction regarding the Election of Trustee.
 - a. Selection of November 5, 2019, election date and polling place within or near the District pursuant to Water Code § 50730 or selection of mail ballot election by adopting Resolution pursuant to Water Code Section § 50707.

Attorney Andy Pinasco presented this item informing the Board that there were three nomination petitions with two seats. He explained that the election can be conducted either by mail or at a voting precinct. The question is whether the district wants a precinct or mail ballot. If a voting precinct is selected, then the election will be held on November 5th; if the election is conducted by mail, then it will be on November 6th. He further explained that doing a mail ballot is more expensive since the mailing would comprise of more parts and pieces. For purposes of comparison, Reclamation District 1614 has approximately 5,000 residents and their cost for a mail ballot election was \$23,000. In 2017 when Reclamation District 1608 conducted a precinct election, the cost was \$12,000. President Panzer mentioned that past voting precincts have been at Mable Baron School and at a homeowner's association location. Andy Pinasco stated that he has reached out to the Registrar of Voters to cover all requirements and that there is a list of polling places within the district that includes Mable Baron School and four to five residences. He has left a message for Shane Concklin who is the principal at Mable Baron School but has not heard back. President Panzer and Trustee Tholborn considered whether the election should be conducted by mail or at a polling place and decided on a precinct location with the

election date of November 5, 2019. The Board will consider polling locations at the Board meeting in October.

Upon motion duly made, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608, the District's election will be a polling place election to be held on November 5, 2019.

b. Selection of hours of poll(s) for the election pursuant to Water Code § 50705.

Andy Pinasco informed the Board that 10:00 a.m. to 4:00 p.m. by default are the hours of the polls. The next two choices are 7:00 a.m. to 7:00 p.m. or 7:00 a.m. to 8:00 p.m. President Panzer and Trustee Tholborn discussed the hours of 10:00 a.m. to 4:00 p.m. indicating that it would be difficult for residents to vote within these hours. The Board decided that 7:00 a.m. to 7:00 p.m. be the hours at the poll.

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Trustees of Reclamation District 1608, that the precinct hours be from 7:00 a.m. to 7:00 p.m. on November 5, 2018.

c. Adopt Resolution approving recommendations to San Joaquin County Board of Supervisors for appointment of Election Board pursuant to Water Code § 50700.

Andy Pinasco presented Resolution 2019-10 to the Board and explained that in order to conduct the election, an Election Board is required. The Election Board is comprised of an inspector and two judges. The inspector and two judges make sure every person that is voting has the credentials to vote, that the ballots go in the election box, and count the votes. The Board recommends individuals and Board of Supervisors appoints. He further explained that with this resolution the Board would be nominating Elvia Trujillo, Rhonda Olmo and Andy Pinasco to the Election Board. The resolution further memorializes direction to staff for preparing appropriate notices, authorizes District Engineer to produce the assessment roll, and authorizes District Engineer and Legal Counsel to produce notices and documents necessary to conduct election.

Trustee Tholborn asked who can vote and Mr. Pinasco responded that they will have to verify that those voting are landowners and will have to sign a document which is verified with the assessment roll. The number of votes is based on the size of your parcel and proxies will be available in this election.

Upon motion duly made, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608, that Resolution 2019-10 *Nominating Individuals to the Election Board, Authorizing Preparation of the Certified Assessment Roll, and*

Direct Officials to Prepare Appropriate Notices and Documents for 2019 District Trustee Election be approved as presented.

d. Preparation and certification of appropriate tax roll pursuant to Water Code § 50701.

The District Engineer is directed to prepare the certified roll for the 2018/2019 tax year for purposes of determining how many votes each voter has. Andy Pinasco explained that preparation and certification of the tax roll was delegated and covered in Resolution 2019-10 and that no further motion was needed.

e. Publishing of Election Notice pursuant to Water Code § 50732.

Andy Pinasco informed the Board that the Notice of Election will be published for four consecutive weeks prior to the election and the notice will include the precinct location and hours.

f. Direction to District Engineer regarding election.

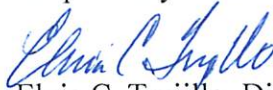
Andy Pinasco presented this item. The board is to consider whether to send out an informational mailing to the landowners with instructions as to where to go and how to vote. By the next Board meeting, the District should know whether the election can be held at Mable Baron School. Attorney Pinasco mentioned that he is checking with facilities management at 3121 W. March Lane to see if it was a possibility to hold the election at this location. Trustee Tholborn stated that having the election within the District would be better for the residents. At the October Board meeting, it will be decided whether to include candidate statements and, by then, the location of the polling place will be determined. The Board will provide direction to District Engineer at the October Board meeting upon obtaining additional information.

3. Staff Reports.

- (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

4. Adjournment. The meeting adjourned at 8:15 a.m.

Respectfully submitted,



Elvia C. Trujillo, District Secretary