

**MEETING AGENDA FOR  
RECLAMATION DISTRICT NO. 1608  
BOARD OF TRUSTEES REGULAR MEETING  
8:00 A.M. JULY 3, 2019  
NEUMILLER & BEARDSLEE  
3121 WEST MARCH LANE, SUITE 100  
STOCKTON, CALIFORNIA**

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. The public may comment on any matter within the District's jurisdiction that is not on the agenda. Matters on the agenda may be commented on by the public when the matter is taken up. All comments are limited to a maximum of 3 minutes for general public comments on items within the District's subject matter jurisdiction and 3 minutes before or during the Board's consideration of each agenda item, subject to the sole discretion of the Board President to allow additional time for a comment in accordance with Resolution 2019-04.
2. Approval of Minutes. Minutes of the June 5, 2019 and June 21, 2019 District meetings.
3. Financial Report. Review, discuss, and accept financial report.
  - a. Adopt Resolution 2019-06 Adopting Appropriations Limit for Fiscal Year 2019-2020.
  - b. Adopt Resolution 2019-07 Certifying Assessments to be Collected and Establishing a Procedure for Collection.
4. Engineer's Report. Request for directions and approvals.
  - a. Levee Encroachment Permits/Enforcement
    - i. Consider new permits requests from homeowners.
    - ii. Consider Levee Encroachment Standard Violation Enforcement
  - b. Adopt Resolution 2019-08 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2019-2020.
  - c. Discussion and Possible Action to withdraw authorization for the District Engineer to prepare a Letter of Map Amendment for North and South Lake systems
  - d. Sediment Removal Project
    - i. Discussion and Possible Action to Approve Solano Archaeological Services Proposal to Conduct a Section 106 Compliant Cultural Resources Inventory to Determine if Cultural Resources are Present in the Lincoln Village West Sediment Removal Project Area of Potential Effects
    - ii. Discussion and Direction regarding Sediment Removal Project.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Jean Knight at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.*

5. Public Hearing: Adopt Resolution 2019-09 Resolution Amending Article II and Article IV of the District By-Laws to Remove References to Former Trustees, Change the Place of Meeting, and Change Parliamentary Rules.
6. Levee Superintendent Report. Request for directions and approvals.
7. Report by Trustees on meetings attended and up coming meetings. Request for direction.
8. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.
9. Discussion and direction on Short-Term and Long-Range Goals.
10. District Calendar. Discussion and direction.
11. Correspondence.
12. Approval of Bills.
13. Staff Reports.
  - (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.
14. Adjournment.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Jean Knight at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.*

**AGENDA PACKET  
RECLAMATION DISTRICT 1608  
July 3, 2019**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Please see attached.
3.a.	Please see attached.
3.b.	Please see attached.
4.b.	Please see attached.
4.d.i.	Please see attached.
5.	Please see attached.
6.	Self-explanatory.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Please see attached.
10.	Please see attached.
11.	Please see attached.
12.	Self-explanatory.
13.	Self-explanatory.
14.	Self-explanatory.

# ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD WEDNESDAY, JUNE 5, 2019**

A Regular Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:00 a.m. by President Michael Panzer on June 5, 2019, at the law offices of Neumiller & Beardslee, 3121 W. March Lane, Stockton, California.

**TRUSTEES PRESENT WERE:**

MICHAEL PANZER  
BRETT THOLBORN  
DAN MacDONNELL

**OTHERS PRESENT WERE:**

DANIEL SCHROEDER  
ANDY PINASCO  
CHRIS NEUDECK  
JOE BRYSON  
ELVIA TRUJILLO (substituting for Jean Knight)

**ABSENT:**

JEAN L. KNIGHT

1. **Public Comment.** President Panzer commented that he and other property owners received a letter from the Department of Fish & Wildlife regarding the nutria. District Engineer Neudeck also commented on the findings of nutria.

2. **Approval of Minutes.** Minutes of the regular meeting of May 1, 2019. After review:

It was moved, seconded (B. Tholborn/D. MacDonnell) and  
unanimously carried by the Trustees of Reclamation  
District 1608 that the minutes of the regular meeting of  
May 1, 2019 be approved as read.

3. **Financial Report.** Review, discuss, and accept financial report. Due to calendar conflicts, Secretary Jean Knight was not present at the meeting and Elvia Trujillo presented the financial report for Secretary Knight. Ms. Trujillo explained that in the financial report presented at the May 1, 2019 meeting, the levee superintendent line item was left blank as Secretary Knight had not received the amounts in time for the meeting. She further stated that the amount in this financial report includes Joe Bryson's salary for two months, April and May. The negative number under the payroll and expenses line item is due to there being two months' payroll reported for levee superintended and payroll taxes paid by the district for only one month. In addition, there were two new temporary employees hired by the district. Under the sediment removal project line item, there is a credit. Warrants had been issued but held by engineers. They expired and new ones were issued. Some were also re-issued with adjusted amounts.

Previously, all the amounts had been put in the financial report for prior months under Sediment Removal so they were credited back to the District. After discussion,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608 that the Financial Report, as presented, be approved.

(a) Adopt 2019-2020 Budget. Attorney Dan Schroeder reported that at the previous meeting he went through each line item with recommended changes. Adjustments to the draft budget were made for the following expense categories:

Payroll taxes and expenses were increased.  
Pump system maintenance was increased.  
Garbage service was increased.  
District vehicle was increased.  
Trustee fees were increased.  
Audit fees were increased based on anticipated increase by auditor.  
Property and liability insurance was increased due to premiums.  
Election costs were added as this is an election year.

A motion was made, seconded (D. McDonnell/B. Tholborn) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the budget for Fiscal Year 2019-2020 be adopted as presented.

(b) Approve Audit Contract with Croce, Sanguinetti & Vander Veen for 2018-2019 Fiscal Year. Attorney Dan Schroeder reviewed the proposed contract with the Trustees and explained that it is basically the same as last year. The Audit Contract amount is not to exceed \$3,750.00 and the expense for the Special Districts Financial Transactions Report Contract is not to exceed \$350.

(c) Approve terms and conditions for BPM to provide payroll accounting services and authorize President to execute Engagement Letter from BPM CPA (formerly Croce & Co.). Attorney Dan Schroeder reviewed the proposed terms and conditions for BPM and after review,

A motion was made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Audit Contract and Special Districts Financial Transaction Reports Contract with Croce Sanguinetti & Vander Veen for 2018-2019 Fiscal Year be approved as presented and that the contract with BPM for payroll services be approved as presented.

4. **Engineer's Report.** Request for directions and approvals.

- a. Consider new permits requests from homeowners. No new permits.
- b. Discussion and Direction regarding the Sediment Removal Project. See Engineer's Report below.
- c. Discussion and Possible Action regarding repair of gates on the Southwest levee crown. See Engineer's Report below.
- d. Adopt Resolution 2019-05 Re-Approving and Adopting Reclamation Districted 1608 Lincoln Village West Emergency Operations Plan. Andy Pinasco reported that every three years, the Emergency Operations Plan needs to be reviewed and the District is now at that three-year mark. Chris Neudeck reported that no changes are needed at this time to the Emergency Operations Plan.

A motion was made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2019-05 Re-Approving and Adopting Reclamation District 1608 Lincoln Village West Emergency Operations Plan be adopted as presented.

- e. Discussion and Possible Action to Withdraw Authorization for the District Engineer to Prepare a Letter of Map Amendment for North and South Lake systems. See Engineer's Report below.

From Engineer's report:

**I. PLAN REVIEW**

A. Review status of Annual Levee Inspection of the District's Levee system and consideration of repairs to the gates in the Southwest Quadrant. Seek authorization to test recommended repairs to a couple of gates. Chris Neudeck gave an update on this item reporting that most of the landowners are cooperating, however, there are some that require notification year after year. He pointed out that Joe Bryson's interaction in the field is very important. He has received calls from homeowners which in turn opens the door for discussions. As a result, he feels that homeowners are appreciative that someone took the time to discuss and bring them up-to-date. He then referenced *Exhibit A: Violation/Remedy Tracking for 2019 Inspection* which identifies the violations and an update on compliance. *Exhibit B: Before and After Photos of complaint vegetation clearing at 6249 Embarcadero Drive*, the Fisher residence, is an example of one of the properties that has been cleared up and shows compliance. Engineer Neudeck then referenced *Exhibit C: Estimate of repair services and materials required to repair the*

*stressed hinges and gate stakes* which shows an overall estimate for repair of district gates and repair of stressed hinges. Although the 5" - 450 lb. capacity hinge is acceptable, the 7" - 950 lb. capacity hinge is better and they are both weldable. He also discussed heavy-duty gates, latches and pin drops. He reported that if all gates are repaired, it would be approximately \$13,000. Gates that are in good condition will be skipped at this point to focus on those gates that are in immediate need of repair. The District Engineer recommends that the Board, under a maintenance contract, authorize Staff to repair the two worst gates as a means of testing whether the repair methodology and cost estimates are sound and contract with Dino & Son and to use the 7" – 950 lb. capacity hinges. The result of this will determine if any changes to the Standards are necessary.

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608 to authorize Engineer to execute contract with Dino & Sons for repair of the selected gates as specified.

## **II. AB 360 DELTA LEVEE SUBVENTIONS PROGRAM.**

A. Review status of security fence construction at 14-Mile Slough and Interstate 5. Joe Bryson and his helpers have painted the fence. Chris Neudeck gave an update and indicated that the heavy-duty fence had been painted and that he was very pleased with the way it turned out. He referenced Exhibit D: *KSN Inc. photo documentation from daily field report.*

## **III. FEMA MAPPING STATUS.**

A. Review progress of LOMA application to the District's interior lake drainage system. Chris Neudeck referenced the photos in *Exhibit E* and the update in Jacob Bejarano's email dated May 31, 2019 which reads in part as follows: "*FEMA's latest round of comments focused on how the metes and bounds line crosses decks and docks. FEMA requires that any element such as a deck, dock, or stairs, that are directly attached to a structure, must not cross over the lake bulkhead and be supported by a pier in the lake ...*" He also reported that FEMA is now requiring a completely different set of criteria in regard to the metes and bounds line. This new condition is of concern and this project has now turned to be less preferable for the Board to pursue due to cost and new conditions. By following these new criteria, the District would be helping three people but it would be putting approximately 10 people in the flood plan if everything is remapped according to the new conditions. The levee system is accredited but it is still part of the region that has anomalies. This item will be agenized for the next meeting. Staff is directed to contact the affected homeowners to notify them that this item is going to be considered at the July meeting. No motion necessary.

## **IV. SEDIMENT REMOVAL PROJECT.**

A. Review progress of permitting process with the Board of Trustees. Chris Neudeck reported that the District is still in permit review process. There has been some



back and forth communication and received notices of complete applications the District should be receiving something by July 15. The District was able to get authorization from the Central Valley Flood Protection Board that grants it a permit. As to the State Water Resources Control Board, we are waiting on water quality testing/sediment testing.

5. **Public Hearing.** Adopt Resolution 2019-06 Resolution Amending the District By-Laws to Change the Place of Meeting and Change Parliamentary Rules. President Panzer opened the public hearing at 8:52 a.m. Attorney Dan Schroeder reported that the District Bylaws need changes to reflect the new meeting location of 3121 W. March Lane, Suite 100, Stockton and to reflect that the parliamentary rules were changed to Rosenberg's Rules of Order. Trustee MacDonnell suggested further changes to the Bylaws in Section 2.06. There will be a notice for a public hearing in July as to the amendment of the Bylaws. This item will be brought back at the July meeting. President Panzer closed the public hearing.
6. **Levee Superintendent Report.** Request for directions and approvals. Joe Bryson gave a written and oral report. There was discussion about the homeless problem. Joe Bryson also reported that he brought back two part employees for the summer.
7. **Report by Trustees on meetings attended and upcoming meetings.** No meetings attended.
8. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** No report.
9. **Discussion and direction on Short-Term and Long-Range Goals.** No discussion.
10. **District Calendar.** Discussion and direction. Attorney Dan Schroeder reported that the District is on course. The annual Proposition 4 notice will be posted and the assessments resolution will be prepared establishing the amounts for next fiscal year.
11. **Correspondence.** No additional correspondence.
12. **Approval of Bills.** The Bills to be Paid List for June 2019 was presented and reviewed and,

Upon motion duly made, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608, the Bills to be Paid List for June 2019 as presented, was approved.

**13. Staff Reports.**

- (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 3121 West March Lane, Stockton, California, at least seventy-two (72) hours preceding the meeting.

**14. Adjournment.** The meeting adjourned at 9:30 a.m.

Respectfully submitted,



Elvia Trujillo for  
Jean L Knight, District Secretary

**MINUTES OF THE SPECIAL MEETING OF BOARD OF TRUSTEES  
FOR RECLAMATION DISTRICT 1608  
HELD FRIDAY, JUNE 21, 2019**

A Special Meeting of the Board of Trustees of Reclamation District 1608 was called to order at 8:30 a.m. by President Michael Panzer on June 21, 2019, at Village West Marina, 6649 Embarcadero Drive Stockton, California.

TRUSTEES PRESENT WERE:

MICHAEL PANZER  
BRETT THOLBORN  
DAN MacDONNELL

OTHERS PRESENT WERE:

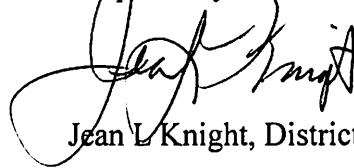
DANIEL SCHROEDER  
CHRIS NEUDECK  
JOE BRYSON  
JEAN KNIGHT  
ELVIA TRUJILLO  
DOMINICK GULLI

**Item 1. Public Comment.** President Panzer called the meeting to order at 8:30 a.m. There was no public comment.

**Item 2. District Facilities.** The Trustees, District Engineer, Superintendent, Counsel, District Secretary, Elvia Trujillo, and Dominick Gulli proceeded to take a tour/levee inspection of Reclamation District 1608.

**Item 3. Adjournment.** At 10:00 a.m., upon motion duly made, seconded (B. Tholborn/M. Panzer) and unanimously carried, the Trustees of Reclamation District 1608 adjourned the Special Meeting of June 21, 2019.

Respectfully submitted,



Jean L Knight, District Secretary

# ITEM 3.a.

**RECLAMATION DISTRICT NO. 1608  
RESOLUTION 2019-06**

**RESOLUTION ADOPTING APPROPRIATIONS  
LIMIT FOR FISCAL YEAR 2019-2020**

WHEREAS, Article XIII B of the California Constitution and Division 9, commencing with Section 7900, of Title 1 of the Government Code requires Reclamation District No. 1608 to establish its appropriations limit each year for the following fiscal year; and

WHEREAS, Article XIII B requires the Board of Trustees to select either the percentage change in California per capita personal income from the preceding year; or the percentage change in the local assessment roll from the preceding year for Reclamation District No. 1608 due to the addition of local nonresidential new construction, as a factor to be used in calculating appropriations limits; and

WHEREAS, the Board of Trustees of Reclamation District No. 1608 selects the percentage change in California per capita personal income as the factor to be used; and

WHEREAS, Reclamation District No. 1608 has calculated that its appropriations limit for fiscal year 2019-2020 is \$610,970.35; and

WHEREAS, the documentation supporting such determination is set forth in Exhibit "A", which is attached hereto and incorporated herein by this reference;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Reclamation District No. 1608 that (1) the Board of Trustees selects the percentage change in California per capita personal income from the preceding year as a factor to be used in calculating appropriations limits; and (2) the Board of Trustees selects the change of population within the area of the City of Stockton as the change of population factor to be used in establishing the appropriation limit; and (3) the appropriations limit for the District for fiscal year 2019-2020 is hereby set at \$610,970.35.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District 1608 at a continued regular meeting thereof held on July 3, 2019, by the following vote, to wit:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

*\*\*\*Signatures on Next Page\*\*\**

RECLAMATION DISTRICT NO. 1608,  
a political subdivision of the  
State of California

By: \_\_\_\_\_  
MICHAEL PANZER, President

ATTEST:

\_\_\_\_\_  
JEAN L. KNIGHT, Secretary

**EXHIBIT "A"**

**RECLAMATION DISTRICT NO. 1608  
2019-2020 APPROPRIATIONS LIMIT CALCULATIONS**

1. Price and Population Factors.
  - A. Percentage change in California per capita personal income, 3.85% (1.0385)
  - B. Percentage change in population, City of Stockton 0.67% (0.67)
2. Combined Adjustment Factor.
  - A.  $1.0385 \times 1.0067 = 1.045$
3. 2018-2019 Appropriations Limit.
  - A. \$584,404.52.
4. 2019-2020 Appropriations Limit.
  - A.  $1.045 \times \$584,404.52 = \$610,970.35$

CERTIFICATION

I, \_\_\_\_\_, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 3rd day of July, 2019.

Dated: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
JEAN L. KNIGHT, SECRETARY  
Reclamation District No. 1608



**ITEM 3.b.**

**RECLAMATION DISTRICT NO. 1608  
RESOLUTION 2019-07**

**RESOLUTION CERTIFYING ASSESSMENTS TO BE COLLECTED  
AND ESTABLISHING A PROCEDURE FOR COLLECTION**

WHEREAS, Reclamation District No. 1608 provides a benefit and service to the land located within the District by the repair, upgrading, maintenance and operation of the reclamation works of the District in that such works serve to prevent the flooding of the land within the District; and

WHEREAS, the revenues received by the District from the County of San Joaquin in accordance with the statutes enacted under Article XIII A of the California Constitution are insufficient to provide the benefits and services which the District is obligated by the California Water Code to provide, and specifically are insufficient to insure proper maintenance of the reclamation works and to provide for emergencies; and

WHEREAS, the District is empowered by sections 51200 et seq. and section 50904 of the California Water Code to fix and collect assessments for the provision of such benefits and services to supplement the revenues received from the County of San Joaquin, and to provide for the collection of such assessments by the San Joaquin County Auditor, and to provide for penalties and procedures in the event of delinquency of payment of such assessments; and

WHEREAS, this Resolution is in compliance with the California Water Code; and

WHEREAS, the District has complied with the procedures of California Constitution Articles XIII C and XIII D, and has received a majority vote authorizing the collection of a maximum amount of assessments for each fiscal year commencing fiscal year 2010-2011; and

WHEREAS, the assessments imposed by this Resolution are levied without regard to property valuation;

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by the Board of Trustees of Reclamation District 1608 that:

1. The foregoing recitals are true and correct and this Board so finds and declares.
2. It is the determination of the Board that the benefits and services provided by the District apply to each lot within the District as set forth in the Engineer's Report, dated March 2, 2010, previously approved by this Board, except as specific adjustments have been approved by this Board after hearing.
3. The San Joaquin County Auditor is requested to collect such assessments, as set forth on Exhibit "A" attached hereto.

4. Such assessments shall appear as a separate item on the San Joaquin County Property Tax Bill for fiscal year 2019-2020 and shall be collected at the same time and in the same manner as the San Joaquin County Ad Valorem Property Taxes, and shall be subject to the same penalties and the same procedure and sale in case of delinquency as are provided by law for such County taxes.

5. In the case of all parcels within the District which are owned in common by more than one owner, and which do not have a separate legal entity holding the title thereto, the assessments otherwise applicable thereto shall be paid equally by the common owners.

6. In the case of all Planned Unit Residential Development areas (exclusive of independent recreation facilities, independent common green parcels, and entrance features which shall be billed to the applicable owner's association), assessments established by this Resolution shall be apportioned equally to each residential unit in such areas.

7. The revenue so collected which is necessary for the provisions of said benefits and services, is supplemental to the revenues received by the District from the County of San Joaquin in accordance with the statutes enacted under Article XIII A of the California Constitution and is not in lieu thereof.

8. The President and Secretary of the District are hereby authorized and directed to execute such documents as are necessary to carry out this Resolution.

9. The Engineer and Attorney for the District are hereby authorized and directed to assist the Auditor of San Joaquin County in preparing the rolls to comply with this Resolution, and to bill separately those parcels assessed which do not appear on the rolls.

10. The Secretary of the District is hereby authorized and directed to certify a copy of this Resolution to the Auditor of San Joaquin County.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District No. 1608 at a meeting thereof held on this 3<sup>rd</sup> day of July 2019, by the following vote, TO WIT:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RECLAMATION DISTRICT NO. 1608  
A Political Subdivision of the  
State of California

By: \_\_\_\_\_  
MICHAEL PANZER, President

ATTEST:

\_\_\_\_\_  
JEAN KNIGHT, Secretary

CERTIFICATION

I, JEAN KNIGHT, Secretary of Reclamation District No. 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District No. 1608 duly passed and adopted at a regular meeting of the Board of Trustees thereof held on the 3<sup>rd</sup> day of July 2019.

Dated: \_\_\_\_\_, 2019.

\_\_\_\_\_  
JEAN KNIGHT, Secretary  
Reclamation District No. 1608

**Exhibit "A"**

**SAN JOAQUIN COUNTY SPECIAL ASSESSMENT CHARGE AGREEMENT WITH  
RECLAMATION DISTRICT 1608**

DATE: \_\_\_\_\_

PARTIES: COUNTY: COUNTY OF SAN JOAQUIN  
Auditor-Controller  
44 North San Joaquin Street  
Suite 550  
Stockton, CA 95202

DISTRICT:  
Name: RECLAMATION DISTRICT 1608  
Address: Attn: Jean L. Knight, Secretary  
P.O. Box 4857  
Stockton, CA 95204

**AGREEMENT:**

The County and the above-mentioned District agree as follows:

Pursuant to Government Code Section 29304, the District agrees to pay the County one percent (1%) of the assessment amount levied or three dollars (\$3.00) per each assessment on a parcel, whichever is less, for the collection of special assessments or special assessment taxes.

IN WITNESS WHEREOF the parties have executed this agreement the year and date first written above.

COUNTY OF SAN JOAQUIN

RECLAMATION DISTRICT 1608

By \_\_\_\_\_  
Jerome C. Wilverding  
Auditor-Controller

By \_\_\_\_\_

Title \_\_\_\_\_

"COUNTY"

"DISTRICT"

**Exhibit "A"**

**CERTIFICATION OF ASSESSMENT**

RECLAMATION DISTRICT 1608 hereby certifies that the special assessment(s), fee(s) or charge(s) listed below to be placed on the 2019-2020 Secured Property Tax bill by RECLAMATION DISTRICT 1608 meets the requirements of Proposition 218 that added Articles XIII C and XIII D to the California State Constitution.

X \_\_\_\_\_

Jean L. Knight, Secretary, Reclamation District 1608

2019-2020 Special Assessments and/or Fixed Charges

**ITEM 4.b.**

**RECLAMATION DISTRICT 1608  
RESOLUTION 2019-08**

**RESOLUTION AUTHORIZING AND DIRECTING FILING OF NOTICE OF  
EXEMPTION FOR ROUTINE MAINTENANCE, FOR FISCAL YEAR 2019-2020**

WHEREAS, the Board of Trustees (“Board”) of Reclamation District 1608 (“District”), with respect that certain Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2019-2020 (“Agreement”), between the District and the Central Valley Flood Protection Board of the State of California (“Protection Board”) has determined that the work described therein consists of routine maintenance to existing levee improvements and that it is appropriate for the District to execute the Agreement;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. All repair of wave wash and erosion protection, all levee crown restoration which is not in excess of the 100 year flood elevation plus (2) two feet and all levee section restoration including adding material to back slopes, construction of toe berms and construction of seepage berms, drains and other measures to control seepage exit gradients to less than 0.5 and including the work described in the Fiscal Years 2019-2020 Delta Levee Subventions Program Applications consists of routine maintenance to existing levee improvements and falls within the categorical exemptions to the California Environmental Quality Act pursuant to Section 15301 (Class I) of the Guidelines for the California Environmental Quality Act, California Administrative Code of Regulations, Title 14, Chapter 3, Article 19.
2. The District finds the proposed work will not have a material adverse effect upon the environment.
3. That said work does not constitute an exception to the exemptions of the California Environmental Quality Act.
4. That Christopher H. Neudeck is hereby directed to prepare and file with the County Clerk of San Joaquin County for posting, a “Notice of Exemption” pursuant to California Administrative Code, Title 14, Chapter 3, Section 15062.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District 1608, at a meeting thereof, held on July 3, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:



RECLAMATION DISTRICT 1608  
A Political Subdivision of the  
State of California

By: \_\_\_\_\_  
MICHAEL R. PANZER, PRESIDENT

ATTEST:

\_\_\_\_\_  
JEAN L. KNIGHT  
SECRETARY

CERTIFICATION

I, \_\_\_\_\_, Secretary of Reclamation District 1608, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District 1608 duly passed and adopted at a meeting of the Board of Trustees thereof held on the July 3, 2019.

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
SECRETARY, Reclamation District 1608

**ITEM 4.d.i.**



Solano Archaeological Services  
131 Sunset Ave Ste E #120  
Suisun City, CA 94585  
(707)718-1416  
jason@solanoarchaeology.com  
<http://www.solanoarchaeology.com>

# Estimate

ADDRESS

Tessa Marlow  
KSN, Inc.  
711 N. Pershing Avenue  
Stockton, CA 95203  
San Joaquin

ESTIMATE #      DATE  
1139              06/18/2019

ACTIVITY	QTY	RATE	AMOUNT
LINCOLN VILLAGE WEST SEDIMENT REMOVAL PROJECT, SAN JOAQUIN COUNTY Cultural Resources Inventory, Section 106 compliant under USACOE guidelines, includes records search, literature review, Native American consultation, land-use research, survey of entire dredge and discharge pipe routes, and reporting. PRICING INCLUDES EXPEDITING	1	9,000.00	9,000.00
TOTAL			<b>\$9,000.00</b>

Accepted By

Accepted Date



**Solano Archaeological Services**  
CULTURAL RESOURCE MANAGEMENT

**Cultural Resources Scope of Work  
for the  
Lincoln Village West Sediment Removal Project,  
City of Stockton, San Joaquin County, California**

*Prepared for KSN*

**Solano Archaeological Services (SAS)** proposes to conduct a Section 106 compliant cultural resources inventory for KSN, Inc. (Contact: Tessa Marlow) to determine if cultural resources are present in the Lincoln Village West Sediment Removal Project (Project) area of potential effects (APE). The Project requires a Section 404 permit application with the U.S. Army Corps of Engineers (USACE). As such, the inventory prepared by SAS is required to be compliant with Section 106 and USACE guidelines. The inventory would be reviewed by the USACE.

The APE includes a 5,500 foot section of 14-Mile Slough that will be dredged to a depth of 5 feet NAVD88, and placement of several miles worth of discharge pipe.

***Regulatory Setting***

***Section 106 of the National Historic Preservation Act***

The project is seeking a Section 404 permit from the U.S. Army Corps of Engineers (USACE) under a separate National Environmental Policy Act (NEPA) process. As such, this proposed cultural resources study will be prepared in compliance with Section 106 of the National Historic Preservation Act (NHPA) (16 USC 470 et seq.), as amended and its implementing *regulations* at Title 36 *Code of Federal Regulations* Part 800 (36 CFR 800). Undertakings include activities directly carried out, funded, or permitted by federal agencies. The report will address the identification and treatment of any discovered cultural resources in the Project APE. As defined by Section 106, cultural resources can include historic or prehistoric sites, structures, buildings, districts, and objects, each of which is evaluated for its eligibility for listing in the National Register of Historic Places (NRHP). The Section 106 process mandates that foreseeable significant impacts to resources eligible for NRHP listing must be mitigated.

Historic properties are cultural resources that are listed on, or are eligible for listing on, the NRHP (36 CFR 800.16[1]). The implementing regulations for Section 106 of the NHPA (36 CFR Part 800) require consultation with the State Historic Preservation Officer, the ACHP, federally recognized Indian tribes and other Native Americans, and interested members of the public throughout the compliance process. The four principal steps are:

- Initiate the Section 106 process (36 CFR Section 800.3).
- Identify historic properties, resources eligible for inclusion in the NRHP (36 CFR Section 800.4).
- Assess the effects of the undertaking to on historic properties within the APE (36 CFR Section 800.5).
- Resolve adverse effects (36 CFR Section 800.6).

***National Register of Historic Places (NRHP)***

The NRHP listing criteria are as follows (36 CFR Section 60.4):

## Solano Archaeological Services

### CULTURAL RESOURCE MANAGEMENT

The quality of significance in American history, architecture, archeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association and:

- (a) that are associated with events that have made a significant contribution to the broad patterns of our history; or
- (b) that are associated with the lives of persons significant in our past; or
- (c) that embody the distinctive characteristics of a type, period or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- (d) that have yielded, or may be likely to yield, information important in prehistory or history.

### *Scope of Work*

The Scope of Work for this project includes the following:

1. **Archaeological and Historical Records Search and Literature Review.** A standard pre-field comprehensive records search will be conducted at the Central California Information Center (CCIC) at California State University, Stanislaus. The CCIC will review the California Historical Resources Information System for any listings within a half mile radius of the Project, identifying any pre-existing archaeological sites and studies. The following State of California Department of Parks and Recreation and Office of Historic Preservation inventories will also be reviewed:
  - California Inventory of Historic Resources
  - National Register of Historic Places
  - California Register of Historic Places
  - California Historical Landmarks
  - California Points of Historical Interest

Historic topographic maps, GLO plats, and soil survey maps will also be researched. An extensive analysis of California tribal territories and ethnographic villages will be conducted in-house.

All records search material will be thoroughly analyzed before fieldwork commences.

2. **Native American Consultation.** The Native American Heritage Commission (NAHC) will be contacted to review the Sacred Lands database for cultural resources in the APE. Additionally, the NAHC will provide a list of Native American consultants who will be notified in writing of the Project. SAS will engage selected Native American groups for two rounds of continued consultation by telephone and email only. In-person meetings are not a regulatory requirement and are not considered part of this scope. The purpose of this level of consultation is to acquire information on potential unrecorded cultural resources and/or sacred lands that Native American groups identify as being in the APE, and to gather preliminary recommendations. This consultation is not to be misconstrued with SB 18 or AB 52 consultation, which are not part of this scope. All of the Native American responses and recommendations will be documented and

## Solano Archaeological Services

### CULTURAL RESOURCE MANAGEMENT

included as part of this study, and a correspondence log with accompany the report in an appendix.

3. **Land-Use Research.** SAS will research land-use associated with the APE, including analyzing General Land Office maps and if necessary establish a chain of ownership of the involved property to help with NRHP criteria evaluation.
4. **Pedestrian Survey.** An intensive pedestrian survey of the APE will be conducted by qualified SAS archaeologists walking 10 meter transects. This inventory includes coverage of the 5,500-foot dredge area, and both the primary and alternative discharge pipe alignments. Survey along the dredge line and discharge pipe alignments will include a 100-foot corridor. The archaeologists will take digital photographs of the project area, document thoroughly the survey findings, and utilize a sub-meter accurate Trimble Geo7X GPS device to digitally record locational information and produce corrected shapefiles to provide to the client. All sites and isolates will be recorded utilizing State of California Department of Parks and Recreation 523 series records.
5. **USACE Formatted Section 106 Cultural Resources Inventory Report.** SAS will prepare a single report that documents the historical and ethnographic setting of the project area, Native American consultation, background literature review and records search, and findings during fieldwork. All historic properties will be evaluated for NRHP criteria, and each resource will be recommended either eligible or ineligible for NRHP listing. If appropriate, a statement on findings of effect will be issued in correlation with the project design. The report will elaborate on the possibility of discovering unforeseen, subsurface cultural resources during construction, and state recommendations based on field findings and the records search analysis.

A Draft Report will be submitted to KSN, Inc. and USACE for review. Once the report is reviewed, SAS will incorporate review comments into the Final Report and re-submit to all involved agencies and organizations.

A copy of the final report will be submitted to the CCIC.

6. **Billing.** SAS will submit an invoice for 100% of the cost estimate with the submission of the Draft Report due to the extensive time period required for the USACE review. KSN, Inc. agrees to compensate SAS within 45 days of receipt of the invoice.
7. **Assumptions.** This Scope of Work assumes that:
  - 1) Construction monitoring, archaeological testing and evaluation, or any other mitigative measure needed as a result of this study are not considered part of this scope.
  - 2) No more than two rounds of USACE report review will be required.
  - 3) This scope includes recordation of up to three (3) cultural resources. Additionally identified resources will be billed at a rate of \$800/site.
  - 4) If historic structures are present in the APE, it may be necessary for a researcher meeting the federal *Secretary of the Interior's Professional Qualifications Standards* in history/architectural history to conduct an NRHP evaluation of the development.

## **Solano Archaeological Services**

**CULTURAL RESOURCE MANAGEMENT**

Should any of these assumptions prove false, the Scope of Work and Cost Estimate will need to be adjusted to reflect the additional work involved.

# ITEM 5



**RECLAMATION DISTRICT NO. 1608  
RESOLUTION NO. 2019-09**

**RESOLUTION AMENDING ARTICLE II AND ARTICLE IV OF THE DISTRICT BY-LAWS TO REMOVE REFERENCES TO FORMER TRUSTEES, CHANGE THE PLACE OF MEETING, AND CHANGE PARLIAMENTARY RULES**

WHEREAS, Section 2.06 of Article II of the Reclamation District (the "District") Bylaws identifies the terms of the incumbent members of the Board as of June 5, 2013; and

WHEREAS, the District desires to amend its Bylaws to remove Section 2.06 as the Section is not necessary; and

WHEREAS, Section 4.01 of Article IV of the District Bylaws provides that the regular meeting of the District shall be held at the offices of Neumiller & Beardslee, 509 W. Weber Avenue, 5<sup>th</sup> Floor;

WHEREAS, on December 5, 2018, the District adopted Resolution 2018-12 changing the meeting location from 509 W. Weber Avenue, 5<sup>th</sup> Floor, to 3121 West March Lane, Suite 100;

WHEREAS, the District desires to amend its Bylaws to reflect the change in the regular meeting place to 3121 West March Lane, Suite 100; and

WHEREAS, Section 4.11 of Article IV of the District Bylaws currently uses Robert's Rules of Order as the procedures for running the District's meetings; and

WHEREAS, the District desires to amend its Bylaws to replace Robert's Rules of Order with Rosenberg's Rules of Order since they are a simplified set of procedural rules tailored for local governments; and

WHEREAS, the District has properly posted notice and held a public hearing regarding the amendment of the Bylaws as required by California Water Code Section 50370 et seq.;

NOW, THEREFORE, BE IT RESOLVED:

1. The Amended Bylaws of Reclamation District No. 1608 attached hereto and incorporated hereby by reference, are adopted as the Bylaws of the District in accordance with California Water Code Section 50370, et seq., superseding those previous amended Bylaws adopted on June 5, 2013.

PASSED AND ADOPTED by the Board of Directors of the Reclamation District No. 1608, at a regular meeting thereof, held on July 3, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

RECLAMATION DISTRICT NO. 1608  
a political subdivision of the State of California

By \_\_\_\_\_  
MICHAEL R. PANZER, President

ATTEST:

\_\_\_\_\_  
JEAN L. KNIGHT, Secretary

**AMENDED**

**BYLAWS OF**

**RECLAMATION DISTRICT NO. 1608**

REVISED: February 7, 1997  
June 5, 2013  
July 3, 2019

ARTICLE I  
Offices

Section 1.01. The District has no permanent office. The main address of the District is:

RECLAMATION DISTRICT NO. 1608  
Post Office Box 4857  
Stockton, California 95204-4857

The place of the meeting of the District shall be as set forth in Article IV below.

ARTICLE II  
Trustees

Section 2.01.

A. As used in these Bylaws, the word "Board" means the Board of Trustees of the District.

B. "Trustees", as used in these Bylaws in relation to any power or duty requiring collective action, means the Board of Trustees of the District.

Section 2.02. The District shall have a Board of Trustees consisting of three (3) members, which shall constitute the governing body of the District, and which shall exercise general supervision and complete control over the construction, maintenance, and operation of the reclamation works, and generally over the affairs of the District.

Section 2.03. Trustees shall be elected for a term of four (4) years and shall serve until their successors are elected and qualified. The terms of the Trustees shall be staggered so that no more than two Trustees shall have terms that expire in any one District election year.

Section 2.04. Elections shall be conducted in accordance with California Water Code, Division 15, parts 3 and 4, as they presently are or may hereafter be amended. Persons elected to the office of Trustee shall take the Oath of Office at the regular meeting next held after the election, and shall take office effective as of the day of that meeting.

Section 2.05. Vacancies on the Board due to reasons other than expiration of a term of office shall be filled in accordance with California Government Code §1780, as it now is or may hereafter be amended.

~~Section 2.06. The terms of the incumbent members of the Board expire on the following dates:~~

<del>Name</del>	<del>Term Ends</del>
<del>Drew Meyers</del>	<del>First Friday of December 2013</del>



~~Brett Tholborn~~ ~~First Friday of December 2015~~  
~~Michael Panzer~~ ~~First Friday of December 2015~~

Section 2.07. The Trustees shall receive such compensation for services actually and necessarily performed as the Board determines to be just and reasonable, and in accordance with California Water Code §20200, as it is now, or may hereafter be amended.

### ARTICLE III Officers

Section 3.01. The officers of the District shall be a President of the Board of Trustees and a Secretary.

Section 3.02. The President of the Board of Trustees shall be that member of the Board elected by the Board as President. The duties of the President shall be to preside over all regular and special meetings of the Board, and to perform such other duties from time to time as may be required of him or her by the Board. In the absence of the President, the Trustee present with the longest period of service shall preside.

Section 3.03. The Secretary shall be any person, whether a trustee or not, who is elected by the Board as Secretary. The duties of the Secretary shall be to keep the minutes of all meetings, attest all documents (other than bonds) requiring the signature of the President, keep accounts of all expenditures on behalf of the District, have custody of the District's seal, and perform such other duties as may be required by law, these Bylaws, or by the Board.

Section 3.04. No compensation shall be received by the President, other than the compensation provided in accordance with Section 2.07 of the Bylaws. The Secretary shall receive such compensation for services actually and necessarily performed as the Board determines to be just and reasonable, and shall be reimbursed for expenses necessarily incurred in the performance of his or her duties.

Section 3.05. The President and the Secretary shall serve at the pleasure of the Board.

### ARTICLE IV Meetings

Section 4.01. The District shall hold a regular meeting at 8:00 a.m. on the first Wednesday of each month except when the first Wednesday of each month shall fall on a holiday, the regular meeting shall be held at 8:00 a.m. on the next succeeding business day which is not a holiday. The District may additionally hold a second regular meeting, in each calendar month, when necessary, the time and date of such meeting to be established at the first meeting of each month. The meeting shall be held at the offices of Neumiller & Beardslee, ~~509 W. Weber Avenue, 5th Floor~~ 3121 West March Lane, Suite 100, Stockton, California, or at any other place designated by resolution of the Board.



Section 4.02. No notice need be provided of regular meetings except to persons who shall request such notice. In cases where notice has been requested, the Secretary shall give mailed notice at least one week prior to the date of the regular meeting. Any such request for notice shall be valid for one year from the date made, and shall provide an address to which notice is to be mailed. The Board may establish a reasonable annual charge for sending such notice based on the estimated cost of providing such service.

Section 4.03. The District may hold special meetings at any time and place. Such special meetings may be called at any time by the President, or by a majority of the Board, by delivering personally or by mail written notice to each Trustee, at least 24 hours prior to the time of such meeting as specified in the notice. Such notice shall also be mailed to any person requesting notice of meetings as set forth in Section 4.02 if the meeting is called at least one week prior to the time the meeting is held. Such notice must be delivered personally or by mail, to each local newspaper of general circulation, radio or television station which requests such notice in writing. The call and notice of such special meeting shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meetings. Such written notice may be dispensed with as to any trustee who at, or prior to the time of the meeting, files a written waiver of notice with the Secretary. Such waiver may be given by telegram. Such written notice may also be dispensed with as to any member who is actually present at the meeting at the time it commences.

Section 4.04. A majority of the Board shall constitute a quorum for the transaction of business. Except as otherwise specifically provided in these Bylaws, every act or decision done or made by a majority of the trustees present at a meeting at which a quorum is present is the act of the Board.

Section 4.05. Any regular, special, adjourned regular or adjourned special meeting may be adjourned to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all trustees are absent from any meeting, the Secretary may declare the meeting adjourned to a stated time and place and shall cause a written notice of the adjournment to be given in the same manner as for a special meeting. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the meeting, which was adjourned, was held, within 24 hours after the time of adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned meeting is a regular meeting for all purposes. When the order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.

Section 4.06. All meetings of the District shall be open and public, and all persons shall be permitted to attend any meeting of the District, except that executive sessions may be held as provided by law, and the public may be excluded from meetings which are willfully interrupted so as to render the orderly conduct of the meeting impossible, as provided by law.

Section 4.07. Agendas for any meeting shall be posted as required in accordance with the provisions of California Government Code §54950 and following. As soon after the posting of



the agenda and before the meeting, the Secretary shall mail or deliver, or shall cause the mailing or delivery of, an agenda for the forthcoming meeting to each trustee. Said agenda shall be prepared by the Secretary and shall be accompanied with as much explanatory material relating to the items on the agenda as is reasonably possible.

Section 4.08. The Secretary shall keep accurate minutes of all proceedings of the Board. Minutes of each regular, adjourned regular, special or adjourned special meeting shall be considered for approval at the Board meetings.

Section 4.09. The order of business at each meeting of the Board, unless suspended or varied on order of the President, or by a majority vote of the Board, shall be as follows:

- a) Call to Order
- b) Roll Call
- c) Public Comment
- d) Approval of Minutes
- e) Public Hearings (if any)
- f) Enforcement Actions
- g) Scheduled Agenda Items
- h) Staff Reports (not covered above)
- i) Agenda Planning for Next Meeting
- j) Adjournment

Section 4.10. The procedure for the conduct of Board business, unless varied on order of the President, or by majority vote of the Board, shall be as follows:

- a) Each agenda items shall be taken up in order by the President.
- b) The President shall call upon such person or persons as may be appropriate to present the matter to the Board.
- c) The matter shall then be discussed by the Trustees and such other persons as may be called upon the President.
- d) After discussion by the Trustees and such other persons as may be called upon by the President, and prior to any vote on a motion connected with the matter, if there be such motion, the President shall call for public comment from members of the public who are present. Public comments shall be limited to the matter before the Board. The President may limit the duration of or refuse to permit public comment if such public comment is repetitive, disorderly, or otherwise not in furtherance of a reasonably expeditious review of the matter under discussion.
- e) At the conclusion of public comment or any matter the President shall announce that the time for public comment of the matter is closed.

f) The matter shall then be further discussed by the Trustees, and such other persons as may be called upon by the President, and a vote shall be taken, after such discussion, on any motion made concerning the matter.

Section 4.11. ~~Roberts-Rosenberg's~~ Rules of Order ~~Revised~~ are hereby adopted by the Board in all uses not otherwise provided for in these Bylaws and not otherwise provided for by applicable law.

#### ARTICLE V Records

Section 5.01. All records of the District and of the proceedings of the Board shall be kept by the Secretary, at a location designated by the Secretary, except that the originals of resolutions, deeds of grant or easement to or from the District, or of agreements or contracts entered into by the District may be kept by the attorney for the District, provided that copies thereof are placed in the records kept by the Secretary. The records shall be available for inspection in accordance with the provisions of California Government Code, Division 7, Chapter 3.5, as they now are or may hereafter be amended.

#### ARTICLE VI Seal

Section 6.01. The district shall have a seal which shall contain the name and number of the District, which is: RECLAMATION DISTRICT NO. 1608; and the name of SAN JOAQUIN COUNTY, being the County in which the District is situated.

#### ARTICLE VII Amendment of Bylaws

Section 7.01. These Bylaws may be amended in the manner set forth in the provisions of California Water Code, Division 15, Part 2, Chapter 2, as they now are or may hereafter be amended.

#### ARTICLE VIII Construction of Bylaws

Section 8.01. Unless otherwise stated in these Bylaws or unless the context otherwise requires, the definitions contained in Division 15 of the California Water Code shall govern the construction of these Bylaws. Without limiting the generality of the foregoing, the masculine gender includes the feminine and neuter, the singular number includes the plural and the plural number includes the singular.

IN WITNESS WHERE OF these amended Bylaws have been duly adopted this \_\_\_ day of \_\_\_\_\_, 20132019.



---

Dr. Michael R. Panzer  
President, Board of Trustees,  
Reclamation District No. 1608

ATTEST:

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JEAN KNIGHT, Secretary  
Reclamation District No. 1608

State of California )  
 )  
County of \_\_\_\_\_ )

On \_\_\_\_\_, before me, \_\_\_\_\_, a Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

# ITEM 9

**SHORT TERM GOALS**  
**June 5, 2019**

1. Sediment Removal Project.
2. Participate in County TAC and stakeholder groups. Status: Ongoing.
3. Work on slumping areas. In progress.
4. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
5. Vegetation encroachments
6. Annual Levee Inspection.
7. Raising Elevation of South West Levee.
8. Repair/Maintenance of Gates on Crown of Southwest Levee

**LONG TERM GOALS**

1. CVFP Plan
2. Lower San Joaquin River Flood Risk Reduction Project
3. Renewal of District Assessment

# ITEM 10

## **RD 1608: MASTER CALENDAR**

### **JANUARY**

- Annual Review of Trustee Compensation
- Update Levee Property DVD

### **FEBRUARY**

- Send out Form 700s, remind Trustees of April 1 filing date

### **MARCH**

- Yearly Employee Evaluations
- Submit Verification Request Form (VRF) for the Annual Levee Maintenance Project to the California Department of Fish & Game.
- Submit payment to the California Department of Fish & Game for prior year Levee Maintenance Project(s).
- Spring Newsletter

### **APRIL**

- April 1: Form 700s due
- Letter to Property owners on levee regarding levee standards and permit requirements
- Notify School District of Vegetation Control

### **MAY**

- Draft Budget
- Annual Department of Fish & Wildlife Maintenance Agreement Renewal.
- Tour of Levee System

### **JUNE**

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code §7910*).
- Approve Audit Contract for expiring fiscal year
- Adopt the Final Budget

### **JULY**

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

### **AUGUST**

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties

- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)
- Submit End of the Year Financial Report.

**SEPTEMBER**

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2018 (every three years thereafter)

**NOVEMBER**

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

**DECEMBER**

- Review Emergency Plan.
- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

**Term of Current Board Members:**

<b>Name</b>	<b>Term Commenced</b>	<b>Term Ends</b>
Dan MacDonnell	2017	First Friday of Dec 2021
Brett Tholborn	2015	First Friday of Dec 2019
Michael Panzer	2015	First Friday of Dec 2019

**Assessment Expires 6/30/2025**

**Emergency Operation Plan Review – September 2019**

**Reclamation District Meetings**

- **First Wednesday of each month, at 8:00 A.M.  
at the offices of:  
Neumiller & Beardslee  
3121 W. March Lane, Suite 100  
Stockton, California 95219**

# ITEM 11



**RECLAMATION DISTRICT 1608  
P.O. BOX 4857  
STOCKTON, CA 95204**

*Michael R. Panzer, President  
Brett Tholborn, Trustee  
Daniel E. MacDonnell, Trustee*

*Daniel J. Schroeder, Counsel  
Jean L. Knight, Secretary  
Joe Bryson, Superintendent  
Christopher Neudeck, Engineer*

June 20, 2019

Lake Lincoln Association Board  
c/o Landmark  
1776 W. March Lane, #170  
Stockton, CA 95207

Re: Reclamation District 1608 July 3, 2019 Public Meeting

Ladies and Gentlemen:

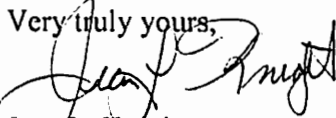
Reclamation District No. 1608's (the "District") Board of Trustees has directed me to inform and invite you to attend the District's July 3, 2019 public meeting since you have previously shown interest in the District's effort to correct the FEMA Zone A delineations (Delineations) for the Lincoln Village West Lakes (North & Lincoln) due to the problems a few property owners were encountering with their location on the FEMA flood maps. At the District's public meeting, the Board of Trustees will be considering ceasing any further effort to correct the Delineations.

This meeting is open to the public. Should you choose to attend, the meeting information is as follows:

Date: Wednesday, July 3, 2019  
Time: 8:00 AM  
Location: 3121 West March Lane, Suite 100, Stockton, California

An agenda for the District's July 3, 2019, public meeting will be posted by Friday, June 28, 2019, on the District's website ([www.rd1608.com](http://www.rd1608.com)) and at the 3121 West March Lane location.

Very truly yours,

  
Jean L. Knight  
District Secretary

**RECLAMATION DISTRICT 1608**  
**P.O. BOX 4857**  
**STOCKTON, CA 95204**

*Michael R. Panzer, President*  
*Brett Tholborn, Trustee*  
*Daniel E. MacDonnell, Trustee*

*Daniel J. Schroeder, Counsel*  
*Jean L. Knight, Secretary*  
*Joe Bryson, Superintendent*  
*Christopher Neudeck, Engineer*

June 20, 2019

Sarah Laskey  
Katzakian Property Management  
4263 Quail Lakes Drive, Ste. B  
Stockton, CA 95207

Re: Reclamation District 1608 July 3, 2019 Public Meeting

Dear Ms. Laskey:

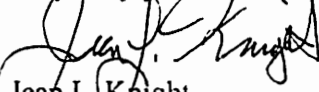
Reclamation District No. 1608's (the "District") Board of Trustees has directed me to inform and invite you to attend the District's July 3, 2019 public meeting since you have previously shown interest in the District's effort to correct the FEMA Zone A delineations (Delineations) for the Lincoln Village West Lakes (North & Lincoln) due to the problems a few property owners were encountering with their location on the FEMA flood maps. At the District's public meeting, the Board of Trustees will be considering ceasing any further effort to correct the Delineations.

This meeting is open to the public. Should you choose to attend, the meeting information is as follows:

Date: Wednesday, July 3, 2019  
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Very truly yours,

  
Jean L. Knight  
District Secretary

**RECLAMATION DISTRICT 1608**  
**P.O. BOX 4857**  
**STOCKTON, CA 95204**

*Michael R. Panzer, President*  
*Brett Tholborn, Trustee*  
*Daniel E. MacDonnell, Trustee*

*Daniel J. Schroeder, Counsel*  
*Jean L. Knight, Secretary*  
*Joe Bryson, Superintendent*  
*Christopher Neudeck, Engineer*

June 20, 2019

North Shore Condominiums & Embarcadero Cove  
c/o Sarah Van Daele  
Katzakian Property Management  
4263 Quail Lakes Drive, Ste. B  
Stockton, CA 95207

Re: Reclamation District 1608 July 3, 2019 Public Meeting

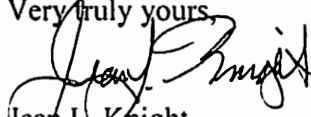
Dear Ms. Van Daele:

Reclamation District No. 1608's (the "District") Board of Trustees has directed me to inform and invite you to attend the District's July 3, 2019 public meeting since you have previously shown interest in the District's effort to correct the FEMA Zone A delineations (Delineations) for the Lincoln Village West Lakes (North & Lincoln) due to the problems a few property owners were encountering with their location on the FEMA flood maps. At the District's public meeting, the Board of Trustees will be considering ceasing any further effort to correct the Delineations.

This meeting is open to the public. Should you choose to attend, the meeting information is as follows:

Date: Wednesday, July 3, 2019  
Time: 8:00 AM  
Location: 3121 West March Lane, Suite 100, Stockton, California

An agenda for the District's July 3, 2019, public meeting will be posted by Friday, June 28, 2019, on the District's website ([www.rd1608.com](http://www.rd1608.com)) and at the 3121 West March Lane location.

Very truly yours,  
  
Jean L. Knight  
District Secretary

RECLAMATION DISTRICT 1608  
P.O. BOX 4857  
STOCKTON, CA 95204

*Michael R. Panzer, President*  
*Brett Tholborn, Trustee*  
*Daniel E. MacDonnell, Trustee*

*Daniel J. Schroeder, Counsel*  
*Jean L. Knight, Secretary*  
*Joe Bryson, Superintendent*  
*Christopher Neudeck, Engineer*

June 20, 2019

Chrissy Haines  
6510 Embarcadero Drive  
Stockton, CA 95219

Re: Reclamation District 1608 July 3, 2019 Public Meeting

Dear Ms. Haines:

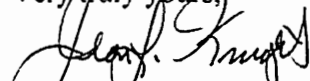
Reclamation District No. 1608's (the "District") Board of Trustees has directed me to inform and invite you to attend the District's July 3, 2019 public meeting since you have previously shown interest in the District's effort to correct the FEMA Zone A delineations (Delineations) for the Lincoln Village West Lakes (North & Lincoln) due to the problems a few property owners were encountering with their location on the FEMA flood maps. At the District's public meeting, the Board of Trustees will be considering ceasing any further effort to correct the Delineations.

This meeting is open to the public. Should you choose to attend, the meeting information is as follows:

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*Joe Bryson, Superintendent*  
*Christopher Neudeck, Engineer*

June 20, 2019

Ms. Kelly Fry  
6508 Embarcadero Drive  
Stockton, CA 95219

Re: Reclamation District 1608 July 3, 2019 Public Meeting

Dear Ms. Fry:

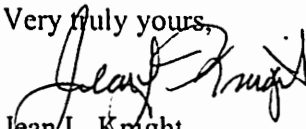
Reclamation District No. 1608's (the "District") Board of Trustees has directed me to inform and invite you to attend the District's July 3, 2019 public meeting since you have previously shown interest in the District's effort to correct the FEMA Zone A delineations (Delineations) for the Lincoln Village West Lakes (North & Lincoln) due to the problems a few property owners were encountering with their location on the FEMA flood maps. At the District's public meeting, the Board of Trustees will be considering ceasing any further effort to correct the Delineations.

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