

Dr. Michael R. Panzer, Chairman
Brett L. Tholborn, Trustee
Dan MacDonnell, Trustee

**RECLAMATION DISTRICT NO. 1608
LINCOLN VILLAGE WEST
BOARD OF TRUSTEES MEETING
WEDNESDAY, FEBRUARY 6, 2019
8:00 A.M.
ENGINEER'S REPORT**

Daniel J. Schroeder, Attorney
Jean L. Knight, Secretary
Christopher H. Neudeck, Engineer
Joe Bryson, Superintendent

I. PLAN REVIEW

- A. Mr. Morgan and Mrs. Susan Mayfield
4149 Fort Donaldson Dr
Mr. Morgan and Mrs. Susan Mayfield
Index No 127, Lot 2220
APN 098-420-16
(209) 478-3768 ext. 16 (Susan)

Review status of compliance with vegetation clearing. Review field inspection by Chairman Panzer and Engineer Neudeck held on Friday January 25, 2019.

EXHIBIT A: Correspondence with Mr. & Mrs. Mayfield as a follow up to Panzer/Neudeck 1/25/19 Inspection.

- B. Review SJCo's status to provide the District with a fully supplied flood fight container funded through the Department of Water Resources Emergency Response Grant No. 2.

EXHIBIT B: Excerpt from SJCo internal planning document citing timing on Flood Fight Containers.

EXHIBIT C: Schedule of Tasks for SJCo's DWR Round 2 Emergency Response Grant.

- C. Review Status of Annual Levee Inspection of the District's Levee system and consideration of on-going O&M by individual lot owners along the levee.

II. FEMA MAPPING STATUS

- A. Review progress of LOMA application relative to the District's interior lake drainage system

EXHIBIT D: KSN Inc. LOMA status summary dated January 31, 2019.

III. SEDIMENT REMOVAL PROJECT

A. Review progress of permitting process with the Board of Trustees.

EXHIBIT E: KSN Inc. Summary of work activities associated with the sediment removal project dated January 31, 2019.

Exhibit A



Stephen K. Sinnock, P.E.
Christopher H. Neudeck, P.E.
Neal T. Colwell, P.E.
Barry O'Regan, P.E.

2153-0110

January 28, 2018

Mr. Morgan & Susan Mayfield
4149 Fort Donelson Drive
Stockton, CA 95219

**Re: Reclamation District no. 1608 – Lincoln Village West Inspection
Index No 127 Lot 2220, 4149 Fort Donelson Drive
APN 098-420-16**

Dear Mr. & Mrs. Mayfield,

On this past Friday afternoon January 25th, I along with the Board of Trustees Chairman Dr. Panzer met with both of you and performed an inspection of the District's Levee at your home. The purpose of this inspection was to verify that your gardener had appropriately cleared the vegetation on the landside slope of the levee in your back yard for inspectability purposes

Our inspection resulted in a satisfactory condition of the vegetation management with several recommendations as you move forward with the routine landscape maintenance of the vegetation on the levee slope.

1. Trim the highlighted groundcover on the North side of your lot (Right Side) to provide an additional 3 feet more to the existing setback from you fence to allow greater visibility of the levee toe. (Picture 1).
2. Maintain no vegetation in this strip (Middle of your lot) in order to provide ongoing inspectability. (Picture 2).
3. This area on the South side of your lot (Left Side) has a lot of vegetation within it that needs routine trimming to manage its growth. This area requires routine handling by your gardener to keep the current condition that we inspected this past Friday in a consistent and acceptable nature. (Picture 3).
4. Generally, keep all tree like vegetation cleared up a minimum of 2 feet off the ground in order to provide clear visibility and access below along with all ground cover trimmed back to no greater than the condition viewed on 1/25/19.

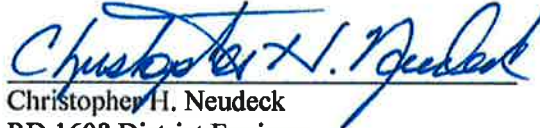
It is important that our recommendations be taken seriously and that you continue to cooperate and keep the vegetation on the levee slope on your lot-maintained a in a state that provides an inspectable condition. Dr. Panzer and I would like to thank you both for your cooperation with this matter and we will remove the need to have you present at our next Board of Trustees Meeting for the scheduled Show Cause Hearing.



Morgan & Susan Mayfield
January 28, 2019
Page 2 of 2

If you have any questions please contact the me at my office.

Sincerely,
KJELDSSEN, SINNOCK & NEUDECK, INC.

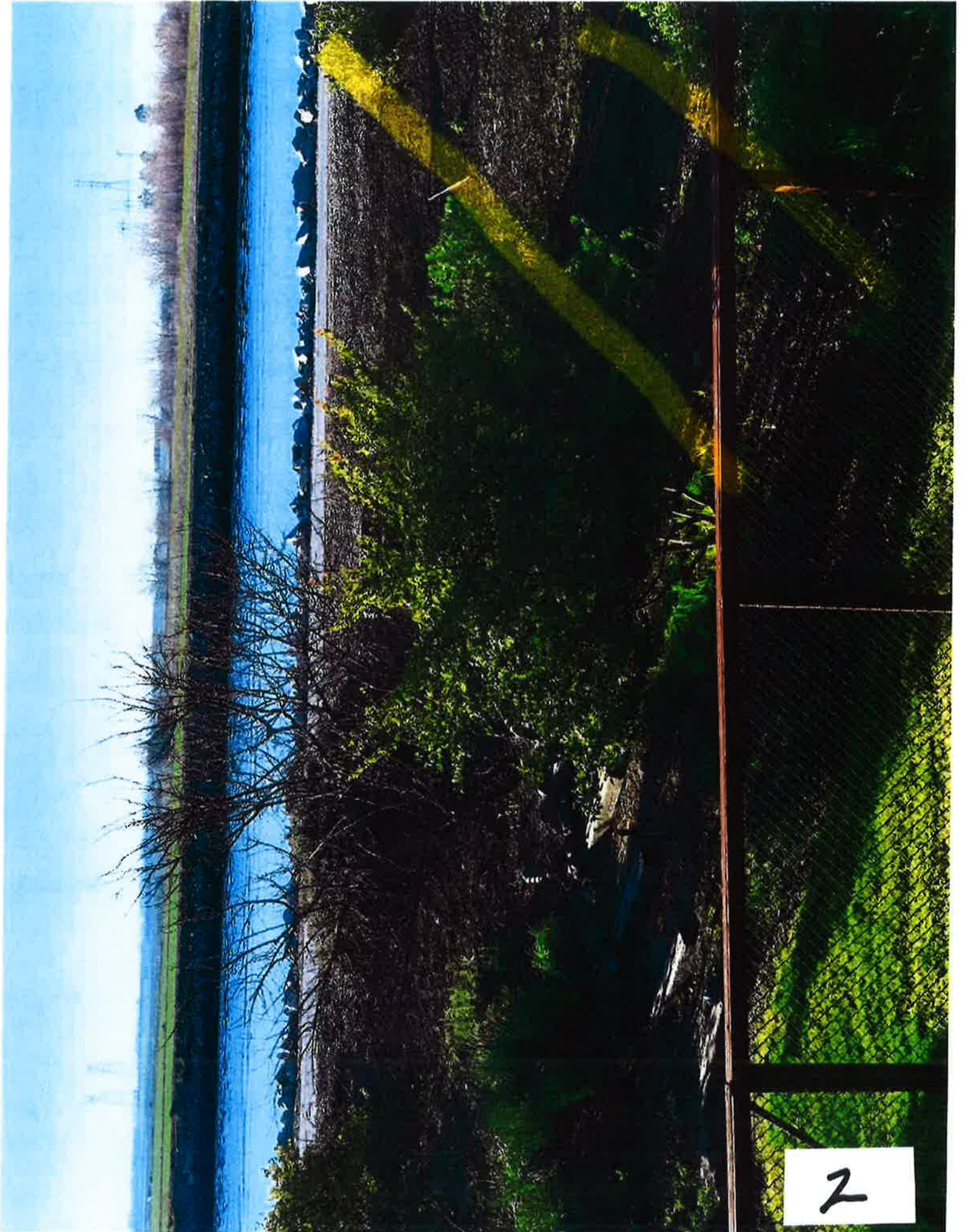

Christopher H. Neudeck
RD 1608 District Engineer

W/enclosures

cc: Trustees (w/encl.)
Daniel J. Schroeder, Esq. (w/encl.)
Joe Bryson (w/encl.)
Jean Knight, Sec. (w/encl.)



1



2



3

Exhibit B

- Photo of Materials and storage location

8.3 Acquire LMA Containers

This task will provide a standardized weatherproof flood fight container to all participating LMA's that have completed and received County approval and adopted their Flood Safety Plan and Flood-Fight Contingency Map (up to 52 Containers and materials). The containers will be painted, numbered for tracking, and retrofitted for easy transport. The standardized inventory will be reviewed by OES and DWR to ensure adequate count, based on the list in the Flood Fighting Methods manual and in the DWR containers. Containers will be added into database to reflect additional "feed" supplies.

Each LMA will be required to make the purchases of recommended containers and materials and submit a copy of the proof of payment with an invoice for reimbursement by DWR to OES. OES will compile receipts and invoices and submit to DWR on a quarterly basis for bulk reimbursement. Upon receipt of bulk quarterly payment, OES will issue individual checks to each submitting LMA. The process will be outlined to LMAs prior to purchase of equipment. OES will act as a pass through between DWR and LMAs for invoicing on this task.

Task Deliverables: Long Term July 2020 –Dec 2021

- List of initial placement locations within the LMA/District.
- Vendor Receipts/Invoices for container and materials purchase
- Photo of Materials and storage location

TASK 9 FACILITY

9.1 Regional Supply Base

Seek and secure at least one storage location and make necessary modifications for location to serve as a Regional Supply Base to receive and distribute resources ordered for cities, Mountain House Community Service District. OES does not have adequate storage for stockpiling supplies.

Task Deliverables: Long Term July 2020 –Dec 2021

- Provide copies of agreement/MOU for rental/use of storage location
- Order/Vendors Invoices
- Supply Base photos and location information

Exhibit C

DWR ROUND 2 WORK PLAN: TIMELINE

Task	Description	Start Date	End Date
PLANNING (STEP 1.)			
2.0	Local Flood Emergency Plans		
2.1	Delta Wide Plans	7/1/2019	6/30/2020
2.2	Unified Command Incident Action Plans	2/1/2019	6/30/2019
2.3	Evacuation & Re-Entry Pass Procedures	7/1/2019	6/30/2020
2.4	City Emergency Operations Plan Annexes	7/1/2020	1/15/2022
3.0	Care and Shelter		
3.1	Care & Shelter Annex, Disaster Relief Coalition	7/1/2019	6/30/2020
3.2	Care & Shelter Database	2/1/2019	6/30/2019
4.0	Develop/Revise Flood Maps		
4.1	Preliminary Enhanced Design Maps (PED)	7/1/2020	6/30/2022
4.2	Logistics Map	7/1/2020	1/15/2022
4.3	Unified Flood-Fight Command Map	2/1/2019	6/30/2019
4.4	Public Safety Evacuation Zone Map	7/1/2019	6/30/2020
4.5	Neighborhood Evacuation Maps & Brochures	7/1/2019	6/30/2020
4.6	Mailing of Neighborhood Evac Maps /Brochures	7/1/2019	6/30/2020
4.7	Update WebEOC LMA Boards with GIS Mapping	7/1/2019	6/30/2020
5.0	SEMS/NIMS Training for Staff		
5.1	SEMS/NIMS Combined Course Coordination	2/1/2019	1/15/2022
5.2	SEMS/NIMS Combined Course for LMA	2/1/2019	1/15/2022
5.3	SEMS/NIMS Executive Course for LMA	2/1/2019	1/15/2022
5.4	SEMS/NIMS Executive Course for Engineers	2/1/2019	1/15/2022
EXERCISES & TRAINING (STEP 2)			
6.0	Exercises		
6.1	Flood Plan Discussion Based Exercises	3/1/2019	1/15/2022
7.0	Training		
7.1	Just-In-Time Training Modules	7/1/2020	1/15/2022
7.2	Flood-Fight Course & Resources	7/1/2019	1/15/2022
7.3	Flood-Fight Course for LMA	7/1/2019	1/15/2022
7.4	Flood & Swift Water Rescue Training Courses	7/1/2019	1/15/2022
SUPPLIES & FACILITIES (STEP 3)			
8.0	Flood Fight Materials		
8.1	Stockpile of Backup Supplies for LMA	7/1/2019	6/30/2020
8.2	Resupply Operational Area Containers	2/1/2019	6/30/2019
8.3	Acquire LMA Containers	7/1/2020	1/15/2022
9.0	Facility		
9.1	Regional Supply Base	7/1/2020	1/15/2022

Exhibit D

Chris Neudeck

From: Jacob Bejarano
Sent: Thursday, January 31, 2019 1:14 PM
To: Chris Neudeck
Subject: RD1608 LVW LOMA Progress Update

LINCOLN VILLAGE WEST LOMA

TASK 1: PREPARE LEGAL DESCRIPTIONS

- Legal Descriptions were prepared for 10 subdivisions surrounding the Lake Lincoln and Lincoln Lake.
- Task was Completed in October

TASK 2: PREPARE APPLICATION

- 10 Applications were created, one for each subdivision. (Completed in October/November)

TASK 3: PACKAGE AND SUBMIT SUPPORTING DOCUMENTS

- Prepared a Cover letter referencing the previous studies prepared and supporting the LOMR and applicability to the LOMA applications.
- The application and supporting materials has been uploaded to the FEMA LOMA application system Completed November 15th & 16th

LOMA REVIEW COMMENTS:

- A FEMA Comment Letter was received on 12/17/18, Stating that every page of the Elevation form was to be stamped and signed.
 - Signed and Stamped forms will be resubmitted to FEMA on 12/18/18.
- Numerous applications are requesting structure mapped structures for lots containing multiple structures. This endeavor would be time consuming. Instead preparation of a legal meets and bounds description will be provided to clearly delineate the lake boundary. The information is anticipated to be submitted by late January.
- The Lake Boundary Meets and Bounds Descriptions are nearing completion and will be submitted to FEMA the first week of February.



Jacob Bejarano
Civil Engineer

711 N. Pershing Ave. Stockton CA 95203
209 946-0268 | fax: | 209 946-0296

jbejarano@ksninc.com | <https://www.ksninc.com>

Warning:

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Exhibit E

Chris Neudeck

From: Jacob Bejarano
Sent: Thursday, January 31, 2019 12:45 PM
To: Chris Neudeck
Subject: RD1608 LVW Sed. Removal Progress Update

SEDIMENT REMOVAL PROJECT

TASK 1: PROJECT MANAGEMENT & DESIGN

TASK BUDGET STATUS: \$44,509 (65% of task budget)

PM:

- Discharge Pipeline:
 - A site Biological Assessment (BA) was conducted on 12/3/18, and 1/3/19
 - Provided review comments
 - Received Final by 2/6, Send to AWR for Permit Processing
- Temporary Access Grube: Grube commented on the letter to include indemnification language. Provided sample for Legal review.
- Filed CEQA Notice of Exemption

TASK 2: SURVEY & MAPPING

TASK BUDGET STATUS: \$10,386 (18% of task budget)

- No survey effort this period

TASK 3: ENVIRONMENTAL ASSESSMENTS & DOCUMENTATION

TASK BUDGET STATUS: \$78,316 (98% of task budget)

- CEQA File document has been prepared. Items requested supporting the File documents are as follows:
 - The Biological Site assessment was performed on November 3rd for Wright Elmwood
 - And along the alternative disposal site at Windmill Cove on January 3rd
 - The Biological Report has been updated and is in its final editing stages.
- The CEQA NOE has been submitted to County Recorder's office. The review window closes on February 27th

TASK 4: DREDGING OPERATIONS SUPPORT & PERMITTING

TASK BUDGET STATUS: \$100,221 (59% of task budget)

Permitting:

- AWR will use the updated BA, to complete permits and submit to Agencies.

TASK 5: CONSTRUCTION MANAGEMENT & DREDGING

TASK BUDGET STATUS: \$0 (0% of task budget)

- No Activity



Jacob Bejarano
Civil Engineer

711 N. Pershing Ave. Stockton CA 95203
209 946-0268 | fax: | 209 946-0296
jbejarano@ksninc.com | <https://www.ksninc.com>

FEBRUARY 2019 LEVEE SUPERINTENDENT JOE BRYSON 1608

1. Routine levee patrol from station 00+ to 180+. Ran pump and cleaned well four times. Cleaned pump area.
2. Picked up trash Plymouth gate. Picked up five pieces of furniture at I-5 West gate.
3. KSN will start their annual inspection Wednesday February 6th, North West 100+.
4. Small trees fell into Five Mile Slough 00+. Call Chris, KSN, he referred me to Dave Carr KSN. When Dave came out he noticed small hole in levee road. Dave thought it could be beaver breather hole. Contractor coming February 7th to explore.
5. Received our permit to spray the levee. Mike Valley Green has started his spraying. We are hoping to get into Southwest levee next week to spray and KSN to inspect.
6. Filled four dumpsters with leaves and tree trimmings last month.
7. We are going to black top and crack fill Northeast levee 00+ to 10+. Cracks look bad
8. With all these storms many tree limbs have fallen.
9. Homeowner called, saw a large rat in their backyard. They thought could be a Nutria. Went by and gave them lecture on Nutria.
10. Cut two fences Plymouth gate. Cut fence to city pump station.
11. Our lock I-5 East gate was jammed. I had to cut our new chain. It took everything Bryan and I had to cut the chain. With our large bolt cutter.
12. Opened gates for tree contractor, four times for PG&E.
13. Homeless tried to move in with all this rain.
14. We had a large hole under fence, Five Mile Slough at Swenson Golf, filled with rocks.

RECLAMATION DISTRICT 1608
 FINANCIAL REPORT - FEBRUARY 6, 2019
 % OF FISCAL YEAR ELAPSED THROUGH JANUARY 31, 2019 - 58%

Budget Item	Budget Amount	Expended MTD	Expended YTD	% YTD
Operations & Maintenance Expenses				
Levee Superintendent	\$70,500.00	\$6,382.50	\$41,939.50	59.49%
Part Time Employees	23,000.00	1,143.70	10,720.11	46.61%
Payroll Taxes and Expenses	14,000.00	(272.69)	10,725.39	76.61%
Fences & Gates	50,000.00	0.00	894.97	1.79%
Locks & Signs	1,500.00	0.00	0.00	0.00%
Weed and Rodent Control & Clean up	14,000.00	5,000.00	3,476.78	24.83%
Levee Repair Fund (General Operations & Maintenance)	50,000.00	294.21	6,381.62	12.76%
Levee Repair Fund (Levee Capital Improvement Projects)	175,000.00	0.00	45,365.28	25.92%
Pump System Maintenance	1,000.00	22.28	183.81	18.38%
Wireless Services (Cell and Mobile Computer)	1,800.00	50.08	840.86	46.71%
Emergency Equipment & Supplies	1,000.00	0.00	0.00	0.00%
Garbage Service	3,000.00	150.00	2,436.51	81.22%
District Vehicle (Fuel, Maintenance and Repairs)	2,400.00	256.84	1,656.88	69.04%
TOTAL	\$407,200.00	\$13,026.92	\$124,621.71	30.60%
General Expenses				
Trustee Fees	\$8,460.00	\$0.00	\$4,465.00	52.78%
Secretary Fees	10,000.00	745.00	5,215.00	52.15%
Office Expenses (includes storage facility)	1,000.00	0.00	661.17	66.12%
General Legal	55,000.00	2,978.85	19,575.79	35.59%
Audit	4,000.00	0.00	0.00	0.00%
County Administration Costs	7,250.00	4,910.36	4,910.36	67.73%
Property and Liability Insurance	8,900.00	100.00	100.00	1.12%
Workers Compensation Insurance	8,000.00	552.33	3,866.31	48.33%
Election Costs	0.00	0.00	0.00	0.00%
Newsletters & Public Communications	12,000.00	0.00	6,289.60	52.41%
TOTAL	\$114,610.00	\$9,286.54	\$45,083.23	39.34%
Engineering Expenses				
General Engineering	\$16,500.00	\$10,594.75 *	\$29,788.68	180.54%
Plan Review Engineering	25,000.00	457.50	10,540.21	42.16%
Administration of Delta Levee Subventions Program	25,000.00	945.00	22,818.67	91.27%
Periodic Levee Property Inspections and Surveys	25,000.00	0.00	0.00	0.00%
Routine Levee Maintenance Consultation	7,500.00	486.30	7,498.65	99.98%
Engineering, Mgmt & Inspection of Capital Imp. Projects	35,000.00	0.00	0.00	0.00%
DWR 5 Year Plan	50,000.00	0.00	221.25	0.00%
Miscellaneous Expenses (e.g. travel)	0.00	0.00	0.00	0.00%
Assessment Engineering	2,100.00	0.00	1,896.44	90.31%
Sediment Removal Project	270,000.00	8,071.65	27,711.95	10.26%
TOTAL	\$456,100.00	\$20,555.20	\$100,475.85	22.03%
Warrant Interest Expenses				
Warrant Interest Expense	\$0.00	\$0.00	\$0.00	0.00%
TOTAL	\$0.00	0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$977,910.00	\$42,868.66	\$270,180.79	27.63%

*Includes \$8,994.75 LVW FEMA LOMR

RECLAMATION DISTRICT 1608
 FINANCIAL REPORT - FEBRUARY 6, 2019
 % OF FISCAL YEAR ELAPSED THROUGH JANUARY 31, 2019 - 58%

Budget Item	Anticipated Income	Income MTD	Income YTD	% YTD
Income				
Property Taxes	\$208,120.00	\$120,710.26	\$123,804.82	59.49%
Interest Income	15,000.00	0.00	15,141.00	100.94%
Assessments	298,000.00	151,987.64	163,229.16	54.77%
Subvention Reimbursement	200,000.00	0.00	219,019.00	109.51%
Other Reimbursable Expenses	50,000.00	0.00	0.00	0.00%
Totals	<u>\$771,120.00</u>	<u>\$272,697.90</u>	<u>\$521,193.98</u>	67.59%

Cash On Hand

Cash Balance as of July 1, 2018	\$1,738,986.47
Revenues (YTD), as of December 31, 2018	307,896.48
Bank of Stockton Account Balance - January 31, 2019	19,945.29
Expenses (YTD), as of December 31, 2018	<u>238,130.16</u>
TOTAL CASH	<u>\$1,828,698.08</u>

Cash On Hand (Exclusive of Reserves)

\$1,828,698.08

Reserves

Capital Improvement Reserve	\$500,000.00
Board-Designated Reserve	900,000.00
Outlawed Warrants	\$5,721.00

Reclamation District 1608
January, 2019 Bills - Revised

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	CHECK #	SUBVENTION FUND
Michael Panzer		\$235.00		6131		
			\$235.00			
Brett Tholborn		\$235.00		6132		
			\$235.00			
Dan MacDonnell		\$235.00		6133		
			\$235.00			
Jean Knight		\$745.00		6134		
			\$745.00			
Neumiller & Beardslee	296426	\$2,925.24		6135		
			\$2,925.24			
Kjeldsen, Sinnock & Neudeck	24247-24254	\$11,610.50		6136		
			\$11,610.50			
Judith Buethe Communications	6313	\$6,197.83		6137		
			\$6,197.83			
Croce & Company	6783	\$299.70		6138		
			\$299.70			
Paul E. Vaz Trucking, Inc.	60582-60583	\$1,134.33		6139		
			\$26.00			
PG&E		\$21.25		6140		
			\$21.25			
U.S. Army Corps of Engineers	Permit	\$100.00		6141		
			\$100.00			
State of CA-Dept. of Fish & Wildlife	Application Fee	\$3,376.00		6142		
			\$3,376.00			
State of CA-State Lands Commission	Filing Fee	\$25.00		6143		
			\$25.00			

