# MEETING AGENDA FOR
# RECLAMATION DISTRICT NO. 1608
# BOARD OF TRUSTEES REGULAR MEETING
# 8:00 A.M. SEPTEMBER 5, 2018
# NEUMILLER & BEARDSLEE
# 509 WEST WEBER AVENUE, FIFTH FLOOR
# STOCKTON, CALIFORNIA

Call to Order.

Roll Call.

Agenda Items.

1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.

2. Approval of Minutes. Minutes of the regular meeting of August 1, 2018.

3. Financial Report. Review, discuss, and accept financial report.
   (a) Consider Nominations to the Board of Directors of CalMutual.

4. Engineer's Report. Request for directions and approvals.
   (a) Consider new permits requests from homeowners.
      1. 4275 Five Mile Drive, APN 098-140-19
         Owner Mr. Daryl Verkerk – Seeks permit regarding sprinkler system.
      2. 6243 Embarcadero Dr, APN 098-340-07, Index No. 10, Lot 1920
         Owner Mr. Gonzalo Busso – Seeks permit regarding fence.
   (b) Authorize District Engineer to prepare Letter of Map Amendment (LOMA) for North & South Lake systems.
   (c) Discussion and Direction regarding Sediment Removal Project.
   (d) Update on FEMA Levee Certification.

5. Levee Superintendent Report. Request for directions and approvals.

6. Ordinance 18-02. Waive the second reading of and adopt Ordinance No. 2018-02 Providing Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 22000, Et Seq., of the Public Contract Code)

7. Report by Trustees on meetings attended and up coming meetings. Request for direction.

8. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.

9. Discussion and direction on Short-Term and Long-Range Goals.

10. District Calendar. Discussion and direction.

11. Correspondence.

12. Approval of Bills.

13. Staff Reports.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Jean Knight at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California during normal business hours.*

(a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.

14. Adjournment.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Jean Knight at 209/948-8200 during regular business hours, at least forty-eight hours prior to the time of the meeting.*

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**AGENDA PACKET**
**RECLAMATION DISTRICT 1608**
**September 5, 2018**

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| ITEM | COMMENTARY |
|---|---|
| 1. | Self-explanatory. |
| 2. | Please see attached. |
| 3. | Please see attached. |
| 4. | Self-explanatory. |
| 5. | Self-explanatory. |
| 6. | Please see attached. |
| 7. | Self-explanatory. |
| 8. | Self-explanatory. |
| 9. | Please see attached. |
| 10. | Please see attached. |
| 11. | Please see attached. |
| 12. | Self-explanatory. |
| 13. | Self-explanatory. |
| 14. | Self-explanatory. |

# ITEM 2

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES**
FOR RECLAMATION DISTRICT 1608
HELD WEDNESDAY, AUGUST 1, 2018

The Regular Meeting of the Board of Trustees of Reclamation District 1608 was held Wednesday, August 1, 2018 at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, fifth Floor, Stockton, California, at the hour of 8:00 a.m.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN
DAN MacDONNELL

OTHERS PRESENT WERE:

DANIEL J. SCHROEDER
ANDY PINASCO
CHRISTOPHER NEUDECK
JOE BRYSON
RHONDA OLMO
DOMINICK GULLI
ROGER AND LINDA FISHER - RESIDENTS
CHISTINE HAMMER - RESIDENT

ABSENT WAS:
JEAN KNIGHT

1. **Public Comment**. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up.

Mr. Dominick Gulli asked if the District would make a presentation, at their September meeting, relative to the 200-year level of protection (i.e., what's been done, when it will be implemented, cost, etc.)

Mr. Roger Fisher and Ms. Christine Hammer said they would like to know what is causing the delay of the sediment removal in the slough.

2. **Approval of Minutes**. Minutes of the regular meeting of July 11, 2018. After review, President Panzer requested the July 11, 2018 minutes be amended to show Mr. Bo DeLange was in attendance.

> It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608 that the minutes of the regular meeting of July 11, 2018 be approved as read upon correction.

3. **Financial Report.** Review, discuss, and accept financial report.

Attorney Daniel Schroeder stated due to Jean Knight's absence that she will present the August and September Financial Reports at the September meeting.

4. **Engineer's Report.** Request for directions and approvals.

AB 360 Delta Levee Subvention Program.

A. Review status of KSN Inc. 2018 Annual Levee Inspection to evaluate landowner encroachments and landowner violations notices and corresponding responses from land owners. (*Exhibit A: Current summary of all landowner letters sent and correspondence responses from the landowners. Exhibit B: Summary of Follow-up inspection requirements for District's Superintendent and District Engineer – included in Engineer's Report.*)

Mr. Neudeck said Exhibit A is the current summary of all landowner letters and corresponding responses, and Exhibit B is the follow-up inspection that KSN will be doing with Joe Bryson in order to get compliance and concurrence that the individual landowners met the request of his letters to bring their lots into compliance (mostly related to veg. control.) Mr. Neudeck said as he stated at previous meetings, the overall compliance has been exceptional, and the people that he interacts with sometimes start off on a rough note but always end on an excellent one. Mr. Neudeck said he and Mr. Bryson have developed a good relationship with the landowners where they seem to recognize this need, and are willing to step-up and do the work needed. He said he is down to a couple that need to be addressed with the hold-up being elders being put in rest homes, etc., and he is working through this. He believes by the end of the year everything will be resolved, then the process will start all over again.

B. Review infestation status and need for eradication of Nutria (Myocastor Coypus) in Delta Region. Once thought to be eradicated in California in the 1970's. DF&W estimation over 250,000 population in just 5 years' time due to prolife reproduction capabilities. (*Exhibit C: Sample Temporary Entry Permit to conduct Nutria Control on Private lands, Exhibit D: California Department of Fish & Wildlife Nutria educational flyers, and Exhibit E: California Department of Fish & Wildlife Nutria Detection and identification photographs – included in Engineer's Report.*)

Mr. Neudeck referred to the above exhibits indicating Exhibit C was handed out to every landowner along the San Joaquin Drainage Basin (predominately San Joaquin River). He said Counsels in the South Delta have been working with Fish & Wildlife to restructure the entry permit. Mr. Neudeck said KSN recognized the potential for disaster when this came out, given the nature of this particular rodent that had been projected to reach a population of a quarter million animals in five years. Mr. Neudeck said the Dept. of Firh & Wildlife declared an emergency in the State, but are not operating under the emergency provisions. Mr. Neudeck said he has had a number of meetings with them, and has gone legislatively to our lobbyist from the Central Valley Flood Control Association and suggested additional funding be granted. He said this issue has taken on a life of its own, and Fish & Wildlife are in control; however, a number of participating reclamation districts are helping put forth hare traps. Mr. Neudeck said it is important to mention that if you think you see nutria that determination needs to be made that it is not a beaver or a muskrat. Phone numbers and contacts are provided in the engineer's report if you think you see a nutria, or Mr. Neudeck said

anyone can call him and he will notify Fish & Wildlife. Nutria are very destructive and can reproduce very fast and in large quantity. This is a very serious threat and will be tracked closely.

(a) Consider new permits requests from homeowners.

1. 3753 Hatchers Circle, Index No. 95 Lot 1986, APN 098-020-64, Owner – Nancy Sloan – Request permit to revise wood fence.

Mr. Neudeck said this request is a simple revision to a redwood fence (application, drawing, and photos shown in Exhibits F - H.) Ms. Sloan now wants to change to a wrought iron fence with see through capabilities. Mr. Neudeck agrees with this change. His recommendation is to provide the authority (with no special conditions) by which Ms. Sloan will be allotted the opportunity to change the wood fence to a wrought iron fence giving complete visibility. After review,

It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608 that approval of the application for the wrought iron fence, with complete visibility, be granted without special conditions.

2. 4275 Five Mile Drive, APN 098-140-19
Owner Mr. Daryl Verkerk – Seeks permit regarding sprinkler system.

Mr. Neudeck reported that he is still waiting for vegetation clean-up before considering Mr. Verkerk's permit. He stated Mr. Verkerk is working on it.

(b) Consider revoking approval of homeowners permit request.

1. 6201 Embarcadero Drive, Index No 17 Lot 1159, APN 098-370-01
Owners Dr. Antonio and Lillian Arrendondo – March 23, 2018 Permit Approval of relocated non-permitted fire pit to the landside levee slope. Owners have failed to execute conditional documents as required in the permit.

This item was dropped as the homeowner signed the necessary documents needed.

(c) Consider Levee Encroachment Standard Violation Enforcement

1. 3825 Fort Donelson Drive, APN 098-410-210-000, Index No 110, Lot 2237
Owner Mr. Lance Turner – Excessive vegetated cover requiring clearing for inspectability.

Mr. Bryson reported he is having problems locating Ms. Turner. Mr. Pinasco will work with his Trust Department to see what he can find.

(d) Public Hearing Re: Order to Show Cause Regarding Violation of Levee Encroachment Standards.

1. 6231 Embarcadero Drive, APN 100-020-08, Index No 12, Lot 1918, Owner George W. Zehender - Excessive vegetated cover requiring clearing for levee inspections, failure to comply with May 11, 2018 Notice of Violation.

Mr. Bryson reported that the problem has been addressed.

(e) Discussion and Direction regarding Sediment Removal Project.

Mr. Neudeck provided an update as to where the District is relative to why the work is not being scheduled for this construction season. The Board is aware of the details of developing a sediment disposal pond. The District is on their second and third alternative, which is looking at a site to dispose of the sediment. The first site was on the North end of Fourteen Mile Slough (historically used by Lincoln Village West Marina – the City of Stockton's old treatment facility.) That site turned into a wetland, which excludes deposition of material. The second site is a site that the Corp. of Engineers utilizes on the Port of Stockton property. The third site is an individual property owner that is downstream on the San Joaquin River. Mr. Neudeck is evaluating the second and third options. This evaluation is requiring a four to six months delay due to new studies and new negotiations. Mr. Neudeck is now prepared to develop and finalize categorical exemption documentation with one exception. The exemption is due to the problem with running pipe from Fourteen Mile Slough across Wright-Elmwood Tract over to Roberts Island. The dilemma being he represents Wright-Elmwood Tract, and he is very conscious of the position that they could take; i.e., they could deny access which would leave him with no options. Mr. Neudeck said he is sensitive to the personalities of whom he is working with. He is trying to be diplomatic and hopes in September he will have approval to cross Wright-Elmwood Tract. Comments were made by Mr. Gulli and further discussion was held.

(f) Update on FEMA Levee Certification.

Mr. Neudeck said he received a letter from FEMA on July 18, 2018 (Exhibit I in Engineer's Report.) He said the letter is notifying the City and the County, who are the community officials, where he was copied as the applicant's agent that they are not willing to revise the Federal Insurance Rate Map. Mr. Neudeck stated he felt somewhat mislead by FEMA through the process. He said he spent an inordinate amount of time walking this through the FEMA review process. He stated this went on for 18 months, and FEMA kept asking for more information and Mr. Neudeck followed through with their concerns. He said FEMA confirmed the levees were fine except for the 5 Mile Slough structure. He said he had discussed the 5 Mile Slough structure for a period of time with FEMA. He said FEMA asked for, and he provided, operational criteria, surveys, and plans. He said FEMA did not ask for a full accreditation, structural and geotechnical analysis, etc. He said he was only going to spend the amount of money he is requested to spend when he thinks the operational aspects of it are adequate. Mr. Neudeck had a conference call with them yesterday. After discussing the map issue with the Board, he believes that the scoping of the structure should resolve the issue. There is also the issue of several lots around the lake, and he is in the process of determining whether an amendment to the Letter of Map Revisions would be one amendment or per lot, which would greatly increase the cost. Mr. Neudeck said the map FEMA provided has not been updated, and he will work to address those issues. Comments were made by Mr. Gulli and discussion was held.

5. **Levee Superintendent Report.** Request for directions and approvals. Joe Bryson presented his superintendent's report. Of special note:

- Item 5 (twenty-foot crack on land side of levee, East Grupe Park): Mr. Neudeck stated that this time of year when it is this warm that the soil will sink and swell and that is what is occurring. He said the crack is nominal and an inspection report was done and it is being observed. Nothing is threating the structural integrity.
- Item 7 (repaired three fences): Mr. Schroeder stated it should be considered replacing these fences with something more durable. Mr. Neudeck said he is looking into a security fence with a channel iron with Caltrans. He is waiting to get the application approved.
- Item 8 (hyacinth): Mr. Neudeck said San Joaquin County is not going to remove any further hyacinth from San Joaquin Slough. This leaves no responsible entity to step in. He said he attended meetings with the community on Five Mile Slough conditions upstream and Siegfried is doing a study as to what is going to go on with that drainage basin.
- Item 14 (letter to homeowner on Seagull regarding trash): Mr. Schroeder asked that Mr. Bryson take some pictures of the conditions to send to Mr. Neudeck so that Mr. Neudeck can send a letter with pictures attached to the homeowner.

Mr. Neudeck and Mr. Bryson reported on the recent erroneous Nextdoor Website Posting.

6. **CEQA Resolution.** Adopt Resolution 2018-09 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance, for Fiscal Year 2018-2019.

Mr. Schroeder reported that every year the District has to file an environmental document regarding the operation and maintenance under the subvention contract. Resolution 2018-09 is the environmental document, and he said that typically an environmental study would have to be done in order to determine whether there were impacts, mitigations, etc. For ongoing operation and maintenance, the District does not have to as it is exempt. In order to protect the District annually at this time of the year, he recommends that this Resolution be approved recognizing the exemption and authorizing the District's Engineer to file the exemption. This is the same Resolution as last year with the dates changed. After discussion and review,

> It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608 that Resolution 2018-09 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance, for Fiscal Year 2018-2019 be adopted.

7. **Ordinance 18-02.** Introduce and Waive the first reading of Ordinance No. 2018-02 Providing Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 22000, Et Seq., of the Public Contract Code).

Mr. Pinasco provided a follow-up report. He said this ordinance establishes an informal bidding regulation that is required by the Uniform Act that the Board opted into at their last meeting. This is a requirement of the Act for the District to have an informal bidding ordinance, and this ordinance establishes that. To adopt the ordinance, it is a two-step procedure that is required of two meetings. At today's meeting he is introducing the ordinance and the Board has the decision to either read the ordinance aloud, or to waive any readings today, or any further readings at the following meeting. Mr. Pinasco recommended that the District waive any readings unless they want

to hear it in its entirety. Mr. Pinasco said at the next meeting the Board will be presented with the same ordinance again and will consider adoption. If the ordinance is adopted, it will take effect 30 days after its adoption. After discussion and review,

> It was moved, seconded (B. Tholborn/D. MacDonnell) and unanimously carried by the Trustees of Reclamation District 1608 that Ordinance 18-02 be introduced by title and waive any further readings.

8. **Report by Trustees on meetings attended and upcoming meetings**. Request for direction. No report.

9. **Report and possible action on Progress of Tasks Assigned at Previous Board Meetings.** There was nothing other than what was reported on at the meeting.

10. **Discussion and direction on Short-Term and Long-Range Goals.** No changes were made.

11. **District Calendar**. Discussion and direction. No report.

12. **Correspondence**. June 29, 2018 Memo from Kjeldsen, Sinnock, and Neudeck re Fee Schedules for 2018/2019.

13. **Approval of Bills**. The Bills to be Paid List, as presented, was reviewed and,

> It was moved, seconded (D. MacDonnell/B. Tholborn) and unanimously carried by the Trustees of Reclamation District 1608 that the Bills to be Paid List be approved.

14. **Staff Reports**.

    (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.

15. **Adjournment**. The meeting adjourned at 9:40 a.m.

Respectfully submitted,

Rhonda L. Olmo

Rhonda L. Olmo
Acting District Secretary

# ITEM 3

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - AUGUST 2018
% OF FISCAL YEAR ELAPSED THROUGH JULY 31, 2018 - .083%

| Budget Item | Budget Amount | Expended MTD | Expended YTD | % YTD |
|---|---|---|---|---|
| **Operations & Maintenance Expenses** | | | | |
| Levee Superintendent | $70,500.00 | $0.00 | $0.00 | 0.00% |
| Part Time Employees | 23,000.00 | 0.00 | 0.00 | 0.00% |
| Payroll Taxes and Expenses | 14,000.00 | 0.00 | 0.00 | 0.00% |
| Fences & Gates | 50,000.00 | 0.00 | 0.00 | 0.00% |
| Locks & Signs | 1,500.00 | 0.00 | 0.00 | 0.00% |
| Weed and Rodent Control & Clean up | 14,000.00 | 0.00 | 0.00 | 0.00% |
| Levee Repair Fund (General Operations & Maintenance) | 50,000.00 | 30.67 | 30.67 | 0.06% |
| Levee Repair Fund (Levee Capital Improvement Projects) | 175,000.00 | 0.00 | 0.00 | 0.00% |
| Pump System Maintenance | 1,000.00 | 10.10 | 10.10 | 1.01% |
| Wireless Services (Cell and Mobile Computer) | 1,800.00 | 50.08 | 50.08 | 2.78% |
| Emergency Equipment & Supplies | 1,000.00 | 0.00 | 0.00 | 0.00% |
| Garbage Service | 3,000.00 | 665.50 | 665.50 | 22.18% |
| District Vehicle (Fuel, Maintenance and Repairs) | 2,400.00 | 204.51 | 204.51 | 8.52% |
| **TOTAL** | **$407,200.00** | **$960.86** | **$960.86** | **0.24%** |
| **General Expenses** | | | | |
| Trustee Fees | $8,460.00 | $705.00 | $705.00 | 8.33% |
| Secretary Fees | 10,000.00 | 745.00 | 745.00 | 7.45% |
| Office Expenses (incudes storage facility) | 1,000.00 | 39.90 | 39.90 | 3.99% |
| General Legal | 55,000.00 | 2,730.22 | 2,730.22 | 4.96% |
| Audit | 4,000.00 | 0.00 | 0.00 | 0.00% |
| County Administration Costs | 7,250.00 | 0.00 | 0.00 | 0.00% |
| Property and Liability Insurance | 8,900.00 | 0.00 | 0.00 | 0.00% |
| Workers Compensation Insurance | 8,000.00 | 552.33 | 552.33 | 6.90% |
| Election Costs | 0.00 | 0.00 | 0.00 | 0.00% |
| Newsletters & Public Communications | 12,000.00 | 0.00 | 0.00 | 0.00% |
| **TOTAL** | **$114,610.00** | **$4,772.45** | **$4,772.45** | **4.16%** |
| **Engineering Expenses** | | | | |
| General Engineering | $16,500.00 | $1,357.50 | $1,357.50 | 8.23% |
| Plan Review Engineering | 25,000.00 | 106.25 | 106.25 | 0.43% |
| Administration of Delta Levee Subventions Program | 25,000.00 | 448.75 | 448.75 | 1.80% |
| Periodic Levee Property Inspections and Surveys | 25,000.00 | 0.00 | 0.00 | 0.00% |
| Routine Levee Maintenance Consultation | 7,500.00 | 206.25 | 206.25 | 2.75% |
| Engineering, Mgmnt & Inspection of Capital Imp. Projects | 35,000.00 | 0.00 | 0.00 | 0.00% |
| DWR 5 Year Plan | 50,000.00 | 0.00 | 0.00 | 0.00% |
| Miscellaneous Expenses (e.g. travel) | 0.00 | 0.00 | 0.00 | 0.00% |
| Assessment Engineering | 2,100.00 | 21.25 | 21.25 | 1.01% |
| Sediment Removal Project | 270,000.00 | 165.00 | 165.00 | 0.06% |
| **TOTAL** | **$456,100.00** | **$2,305.00** | **$2,305.00** | **0.51%** |
| **Warrant Interest Expenses** | | | | |
| Warrant Interest Expense | $0.00 | $0.00 | $0.00 | 0.00% |
| **TOTAL** | **$0.00** | **0.00** | **$0.00** | **0.00%** |
| **TOTAL EXPENDITURES** | **$977,910.00** | **$8,038.31** | **$8,038.31** | **0.82%** |

RECLAMATION DISTRICT 1608
FINANCIAL REPORT - AUGUST 2018
% OF FISCAL YEAR ELAPSED THROUGH JULY 31, 2018 - .083%

| Budget Item | Anticipated Income | Income MTD | Income YTD | % YTD |
|---|---|---|---|---|
| **Income** | | | | |
| Property Taxes | $208,120.00 | $0.00 | $0.00 | 0.00% |
| Interest Income | 15,000.00 | 7594.00 | 7,594.00 | 50.63% |
| Assessments | 298,000.00 | 264.52 | 264.52 | 0.09% |
| Subvention Reimbursement | 200,000.00 | 0.00 | 0.00 | 0.00% |
| Other Reimbursable Expenses | 50,000.00 | 0.00 | 0.00 | 0.00% |
| **Totals** | **$771,120.00** | **$7,858.52** | **$7,858.52** | **1.02%** |
| **Excess of Revenue Over Expenditures (Shortage)** | **($206,790.00)** | | | |
| **Reserves** | | | | |
| Capital Improvement Reserve | | $500,000.00 | | |
| Board-designated reserve | | 900,000.00 | | |
| Cash On Hand (Exclusive of Reserves as of March 31, 2018) | | 447,279.88 | | |
| Payroll Account Balance (as of April 30, 2018) | | 10,728.77 | | |
| **Total Cash Reserve (as of March 31, 2018)** | | **$1,858,008.65** | | |
| **Cash On Hand** | | | | |
| Cash Balance as of July 1, 2018 | | $1,738,986.47 | | |
| Revenues (YTD), as of July 31, 2018 | | 7,858.52 | | |
| Bank of Stockton Account Balance -July 31, 2018 | | 27,590.88 | | |
| Expenses (YTD), as of July 31, 2018 | | 34,793.54 | | |
| **TOTAL CASH** | | **$1,739,642.33** | | |
| **Cash On Hand (Exclusive of Reserves)** | | **$1,739,642.33** | | |

**Pinasco, Andy J.**

| | |
|---|---|
| **From:** | California Association of Mutual Water Companies <info=calmutuals.org@mail104.atl161.mcsv.net> on behalf of California Association of Mutual Water Companies <info@calmutuals.org> |
| **Sent:** | Wednesday, August 22, 2018 4:26 PM |
| **To:** | Pinasco, Andy J. |
| **Subject:** | Important Member Information for CalMutuals Annual Meeting |

Click here to view in browser

CalMutuals
The Voice of Small Water Systems


Dear Members of the California Association of Mutual Water Companies (CalMutuals):

The CalMutuals Board of Directors, acting as the Association's Nominating Committee, nominated incumbent directors Dave Armstrong, Lisa Yamashita-Lopez and Ken Tcheng at its August 21, 2018 Board meeting to be considered for election for a three-year term at the upcoming September 14th annual meeting.

**Annual Meeting Details**:

**Date**: Friday, September 14th
**Time**: 9:00 a.m. – 12: 30 p.m.
**Location**: Crowne Plaza Ventura Beach - 450 E Harbor Blvd, Ventura, CA 93001 (**click here for map**)
**RSVP**: Email **info@CalMutuals.org** or call (714) 449-8403

The Association will also consider any further nominations from the membership that comply with the **Bylaws**.

***NOTE: The deadline for nominations is Friday, August 31st.***

Please forward nominations and all supporting documents to CalMutuals via e-mail at **Denise@CalMutuals.org** or by mail to: 1370 N. Brea Blvd, Ste. 238, Fullerton, CA 92835.

**Like us on facebook.**
and join the conversation



**Our mailing address is:**
California Association of Mutual Water Companies
1370 N. Brea Blvd.
Suite 238
Fullerton, CA 92835

# ITEM 6

**BEFORE THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1608**

**ORDINANCE NO. 18-02**

# AN ORDINANCE TO PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (SECTION 22000, ET SEQ., OF THE PUBLIC CONTRACT CODE)

WHEREAS, Reclamation District 1608 ("District") is a reclamation district formed pursuant to Water Code sections 50000 et seq.; and

WHEREAS, the District is required to follow the public bidding procedures of the Public Contract Code (commencing with section 20920) which requires all contracts for any improvement or unit of work, or for materials or supplies, in excess of twenty-five thousand dollars ($25,000) to be let to the lowest responsive, responsible bidder; and

WHEREAS, under Uniform Public Construction Cost Accounting Act (Public Contract Code sections 22000 et seq.) reclamation districts may adopt an alternative bidding process for public projects that do not exceed $175,000; and

WHEREAS, the monetary limits of Public Contract Code section 22032 shall be considered and adjusted accordingly every five years; and

WHEREAS, pursuant to sections 22010 and 22030 of the Public Contract Code public agencies that wish to adopt the alternative bidding procedures of the Uniform Public Construction Cost Accounting Act must also adopt the uniform construction cost accounting standards of the Act; and

WHEREAS, Public Contract Code section 22034 provides that local agencies that have adopted the uniform cost accounting procedures shall also adopt an informal bidding ordinance governing the selection of contractors to perform projects let by contract by informal procedures as set forth in Public Contract section 22032 ; and

WHEREAS, the Board of Trustees have adopted this Ordinance in accordance with the procedures set forth in Government Code Sections 25120 et seq.

**NOW THEREFORE, The Board of Trustees of Reclamation District No. 1608 ordains as follows:**

**SECTION 1.** Sections 18-02.01through 18-02.04 of District Ordinance 18-02 are added to read as follows:

"**Section 18-02.01**. Informal Bidding Procedures.

Public projects, as defined by the Act and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

"**Section 18-02.02**. Contractors List.

The District shall comply with the requirements of the Public Contract Code Section 22034.

"**Section 18-02.03**. Notice Inviting Informal Bids.

Where a public project is to be performed which is subject to the provision of this Ordinance, a notice inviting informal bids shall be circulated using one or both of the following alternatives:

1. Notices inviting informal bids may be mailed, faxed, or emailed to all contractors for the category of work to be bid, as shown on the list developed in Section 2.;

2. Notices inviting informal bids may be mailed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the District soliciting bids, provided however:

    a. If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

"**Section 18-02.04**. Award of Contracts.

The District Board of Trustees, or its designee, is authorized to award informal contracts pursuant to this Ordinance."

**SECTION 2.** If any provision of this Ordinance or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance, which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance, are severable. The Board of Trustees hereby declares that it would have adopted this Ordinance irrespective of the validity of any particular portion thereof.

**SECTION 3.** This ordinance is not intended to and shall not be construed or given effect in a manner that imposes upon the city or any officer or employee thereof a mandatory duty of care toward persons and property within or without the city so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

**SECTION 4.** Within fifteen (15) days after its final passage, the District Secretary shall cause this Ordinance to be published in full in accordance with California Government Code section 36933.

**SECTION 5.** This Ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in a newspaper of general circulation at least fifteen (15) days prior to its effective date.

The foregoing Ordinance was introduced and the title thereof read at the regular meeting of the Board of Trustees of the Reclamation District No. 1608 held on August 1, 2018, and by a vote of the Trustees present, further reading was waived.

PASSED AND ADOPTED at a regular meeting of the Board of Trustees of Reclamation District No. 1608 of the County of San Joaquin, State of California, on this _____day of September 2018, by the following vote of the Board of Directors, TO WIT:

AYES:

NOES:

ABSENT:

ABSTENTION:

RECLAMATION DISTRICT 1608
A Political Subdivision of the
State of California

By:_____
PRESIDENT

ATTEST:

_____
SECRETARY

# ITEM 9

## SHORT TERM GOALS
## September 5, 2018

1. Sediment Removal Project.
2. Participate in County TAC and stakeholder groups. Status: Ongoing.
3. Work on slumping areas. In progress.
4. Monitor SJAFCA meetings re Calaveras and Fourteen Mile Slough uncertified levees.
5. Vegetation encroachments
6. Annual Levee Inspection.
7. Raising Elevation of South West Levee.

## LONG TERM GOALS

8. CVFP Plan

# ITEM 10

# RD 1608: MASTER CALENDAR

## JANUARY

- Annual Review of Trustee Compensation
- Update Levee Property DVD

## FEBRUARY

- Send out Form 700s, remind Trustees of April 1 filing date

## MARCH

- Yearly Employee Evaluations
- Submit Verification Request Form (VRF) for the Annual Levee Maintenance Project to the California Department of Fish & Game.
- Submit payment to the California Department of Fish & Game for prior year Levee Maintenance Project(s).
- Spring Newsletter

## APRIL

- April 1: Form 700s due
- Letter to Property owners on levee regarding levee standards and permit requirements

## MAY

- Draft Budget
- Annual Department of Fish &Wildlife Maintenance Agreement Renewal.
- Tour of Levee System

## JUNE

- June 15: Provide notice/make available to the public, documentation/materials regarding determination of Appropriations (15 days prior to meeting at which Appropriations will be adopted) (*Government Code* §7910).
- Approve Audit Contract for expiring fiscal year
- Adopt the Preliminary Budget

## JULY

- Adopt Resolution for setting Appropriations and submit to County Assessor's Office.

## AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: FY 2025).
- Send handbills for collection of assessments for public entity-owned properties

- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code* §50731.5)
- Submit End of the Year Financial Report.

**SEPTEMBER**

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code* §50731.5).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code* §50731.5).
- Adopt Final Budget

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election.)
- Fall Newsletter.
- Update District Information Sheet.
- Review District Emergency Supplies
- Emergency Plan Review in 2018 (every three years thereafter)

**NOVEMBER**

- Election: to be held first Tuesday after first Monday of each odd-numbered year.

**DECEMBER**

- Review Emergency Plan.
- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.
- Provide updated version of electronic copies of properties within District

**Term of Current Board Members:**

| Name | Term Commenced | Term Ends |
|---|---|---|
| Dan MacDonnell | 2017 | First Friday of Dec 2021 |
| Brett Tholborn | 2015 | First Friday of Dec 2019 |
| Michael Panzer | 2015 | First Friday of Dec 2019 |

**Assessment Expires 6/30/2025**
**Emergency Operation Plan Review – September 2019**
**Reclamation District Meetings**

- **First Wednesday of each month, at 8:00 A.M.**
  **at the offices of:**
  **Neumiller & Beardslee**
  **509 W. Weber Avenue, Suite 500**
  **Stockton, California 95242**

# ITEM 11

# SJC — Office of Emergency Services

2018 Preseason Flood Coordination Meeting

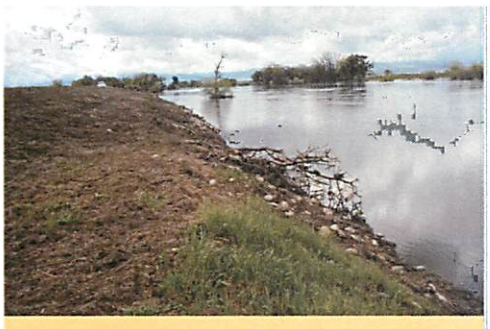
October 24, 2018 9:00a.m. – 12:00 p.m.

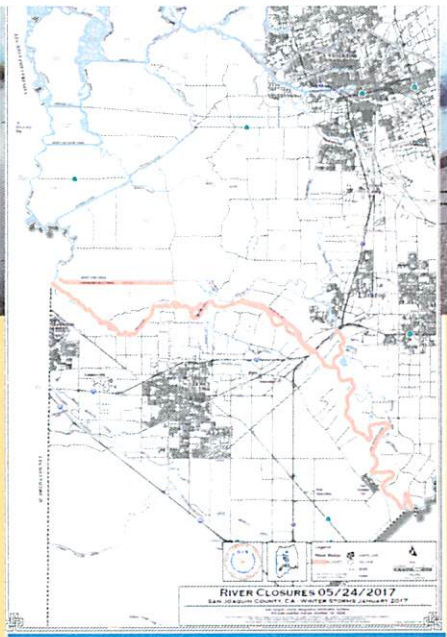
Registration begins at 8:30a.m.

San Joaquin County Agricultural Center, Assembly Room 3

2101 E. Earhart Avenue, Stockton CA








## Agenda Topics

Winter Weather Outlook

Flood Control Roles, Responsibilities and Updates

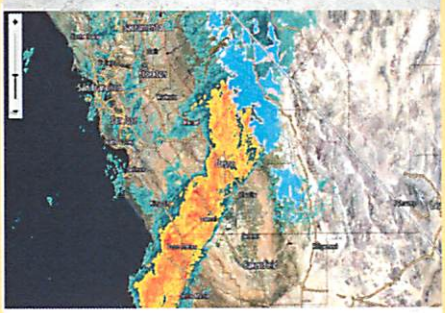
Emergency Management Roles and Responsibilities

Flood Threats / Preparedness

Emergency Resources

DWR Flood Emergency Response Grants

Meet and greet agencies from around the county



## Scheduled Presentations from agencies such as:

National Weather Services (NWS)

Department of Water Resources (DWR)

U.S. Army Corp of Engineers (USACE)

Cal OES

Cal Fire

Local Law and Fire Agencies

Local Office of Emergency Services

California Conservation Corp

Pacific Gas & Electric

SAN JOAQUIN COUNTY

Greatness grows here.

Please contact Lowell Allen at (209) 953-6200 or lhallen@sjgov.org with questions or concerns.

STATE OF CALIFORNIA -- CALIFORNIA NATURAL RESOURCES AGENCY

EDMUND G. BROWN JR., *Governor*

**DEPARTMENT OF WATER RESOURCES**

DIVISION OF FLOOD MANAGEMENT
P.O. BOX 219000
SACRAMENTO, CA 95821-9000

Ms. Jean Knight
Reclamation District 1608
Post Office Box 4857
Stockton, California 95204

Dear Ms. Knight:

The Delta Levees Subventions Program provides this letter to inform you of the recent changes to California Water Code Section 12986. The changes are effective July 1, 2018.

California Water Code Section 12986 states: No costs incurred shall be reimbursed if the entire cost incurred per mile of project or nonproject levee is either:

A. Two thousand five hundred dollars ($2,500) or less for a project or nonproject levee in an urban area.
B. One thousand dollars ($1,000) or less for a project or nonproject levee in a rural area.

According to California Water Code Section 12986, urban area is defined as an area in which 10 percent or more of the land area within the project area is used for residential use.

This letter confirms that Reclamation District No. 1608 is considered an urban area according to this definition and will be responsible for the first $2,500 per levee mile.

If you have any questions, please contact me at (916) 480-5367, or Sandra Maxwell of my staff, at (916) 480-5378.

Sincerely,

Andrea L. Lobato, P.E., Manager
Delta Levees Program

DJS

STATE OF CALIFORNIA – CALIFORNIA NATURAL RESOURCES AGENCY

Edmund G. Brown Jr., *Governor*

**DEPARTMENT OF WATER RESOURCES**
HYDROLOGY AND FLOOD OPERATIONS OFFICE
3310 EL CAMINO AVENUE, SUITE 200, P.O. BOX 219000
SACRAMENTO, CA 95821-9000
(916) 574-2605

August 15, 2018

SUBJECT: 2018 PRESEASON FLOOD COORDINATION MEETINGS

The Department of Water Resources (DWR) invites you to attend one of this year's Preseason Flood Coordination Meetings. These meetings are directed to water managers, emergency responders, and managers that deal with flood emergency preparedness and response.

You are receiving this letter because you either attended one of last year's Preseason Flood Coordination Meetings, or are included on the DWR Directory of Flood Officials contact list.

DWR, along with our local, State, and federal partners, will provide an overview of current and future weather, water conditions, local flood concerns and ER support, flood fight resources, dam emergency action plans and mapping (SB 92), and other related topics to better prepare our organizations for the upcoming flood season. A flyer is enclosed with the locations and times of the meetings being held this year.

We encourage you to attend and participate in this multi-agency flood emergency preparedness effort.

If you have any questions or need further information, please contact Wendy Francis at (916) 574-0640 or wendy.francis@water.ca.gov. You may also call the Flood Operations Center at (916) 574-2619.

We look forward to working with you on flood emergency preparedness and response.

Sincerely,

Elizabeth Bryson, Chief
State-Federal Flood Operations Center
Department of Water Resources

Enclosure

# Division of Flood Management

## 2018 California Preseason Flood Coordination Meetings

Department of Water Resources

**You are invited to join flood emergency response partners to discuss flood preparedness in your region. Hosted by County Offices of Emergency Services in partnership with the State-Federal Flood Operations Center, these meetings provide regional and local updates on annual flood preparedness activities.**

## Agenda Topics

- Winter Weather Outlook
- DWR Flood Operations Updates
- Regional Updates
- Multi Agency Coordination
- Flood Fighting Methods and Materials
- Flood Threat Mitigation Process
- Dam Emergency Action Plans (SB 92 Mapping)
- Recovery and Damage Assessment
- Local Flood Concerns and ER Support

### *SANTA CRUZ*

Tuesday, September 11
9:00 am – 12:00 pm
Santa Cruz Co. Office of Emergency Services, Bldg C
5200 Soquel Avenue
Santa Cruz

### *STANISLAUS*

Wednesday, September 12
9:00 am – 12:00 pm
Harvest Hall
Rooms D & E
3800 Cornucopia Way
Modesto

### *MARIN*

Tuesday, September 18
9:00 am – 12:00 pm
Marin Co. Sheriff's Office
Assembly Room
1600 Los Gamos Drive
San Rafael

### *KINGS*

Wednesday, September 19
9:00 am – 12:00 pm
Kings Co. Government Center
Admin-Multi Purpose Room
1400 W. Lacey Boulevard
Hanford

### *RIVERSIDE*

Tuesday, October 2
9:00 am – 12:00 pm
Riverside County
Flood Control Office
1995 Market Street
Riverside

### *VENTURA*

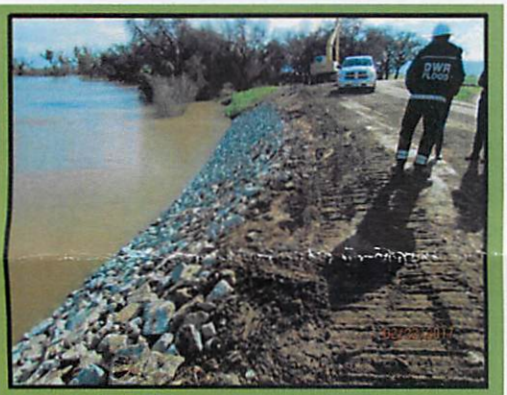
Wednesday, October 3
9:00 am – 12:00 pm
Government Center Main Plaza
Hall of Admin Board Room
800 S. Victoria Avenue
Ventura

***Continued on next page***

# Division of Flood Management

## 2018 California Preseason Flood Coordination Meetings

Department of Water Resources



**Preseason meetings include scheduled presentations from these agencies:**

- National Weather Service
- County Offices of Emergency Services
- California Governor's Office of Emergency Services (Cal OES)
- Department of Water Resources
- Central Valley Flood Protection Board (where appropriate)
- California Conservation Corps
- CAL FIRE
- U.S. Army Corps of Engineers

### *SANTA BARBARA*

Thursday, October 4
9:00 am – 12:00 pm
Santa Barbara County Office of Emergency Management
Emergency Operations Center
4408 Cathedral Oaks Road
Santa Barbara

### *SUTTER*

Tuesday, October 9
9:00 am – 12:00 pm
Veteran's Hall
1425 Veteran's Memorial Cir
Yuba City

### *YOLO*

Thursday, October 11
9:00 am – 12:00 pm
West Sacramento City Hall
1110 W. Capitol Avenue
West Sacramento

### *SHASTA*

Tuesday, October 23
9:00 am – 12:00 pm
City of Redding City Hall
Community Room
777 Cypress Avenue
Redding

### *HUMBOLDT*

Wednesday, October 24
9:00 am – 12:00 pm
CA Conservation Corps
1500 Alamar Way
Fortuna

### Who should attend these meetings?

- Managers and key emergency responders from California public agencies with primary responsibility for flood emergency response and coordination
- Tribal governments, counties, cities, flood control districts, reclamation districts, and local maintaining agencies

**For questions please contact Wendy Francis at (916) 574-2619, or wendy.francis@water.ca.gov.**