

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD WEDNESDAY, OCTOBER 4, 2017**

The Regular Meeting of the Board of Trustees of Reclamation District 1608 was held Wednesday, October 4, 2017 at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California, at the hour of 8:00 a.m.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN

OTHERS PRESENT WERE:

DANIEL J. SCHROEDER
ANDY PINASCO
CHRISTOPHER NEUDECK
JEAN KNIGHT
JOE BRYSON
DAN MacDONNELL - Homeowner
DOMINIQUE GUILLI - Homeowner

ABSENT:

DREW MEYERS

Item 1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda as it is taken up. Dominique Guilli brought up the San Joaquin County Feasibility Study and the idea of a 14 Mile Slough Gate and requested that the District have someone from the Department of Water Resources come to a meeting and explain the Feasibility Study and Gate to Trustees and staff.

Item 2. Approval of Minutes. Minutes of the meetings of August 29, 2017, September 13, 2017, and September 22, 2017. Brett Tholborn reported that his name was misspelled on the Minutes of September 13, 2017 – listed as Brent – corrected to Brett. Otherwise, the minutes as presented were approved and therefore,

Upon motion duly made, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Trustees of Reclamation District, the minutes of the of the meetings of August 29, 2017, September 13, 2017, and September 22, 2017 were approved with the correction of the spelling of Brett Tholborn's name from Brent Tholborn to Brett Tholborn on the September 13, 2017 minutes..

Item 3. Financial Report. Review, discuss, and accept financial report. The financial report was discussed by Attorney Schroeder and Secretary Knight. It was noted by Mr. Schroeder that the payroll taxes were high and Ms. Knight responded that she was going to suggest that this line

item be increased to approximately \$12,000 during the budget review. Another item, FEMA LOMR according to Chris Neudeck, needed an adjustment also. That, too, will be brought up during the budget discussion. After review,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report be approved.

The following bills, and warrants in payment of same, were approved:

MICHAEL PANZER, #5955, Trustee Fee, Three Meetings.....	300.00
DREW MEYERS, #5956, Trustee Fee, Two Meetings.....	200.00
BRETT THOLBORN, 5957, Trustee Fee	100.00
JEAN L. KNIGHT, #5958, Secretarial Fec	725.00
RHONDA OLMO, #5959, Secretarial Fee for Additional Meeting.....	250.00
NEUMILLER & BEARDSLEE, #5960, Inv. # 287316.....	2,638.94
KJELDEN, SINNOCK & NEUDECK, #5961, Inv. #s 21572-21577.....	24,221.75
PAUL E. VAZ TRUCKING., INC., #5952, Inv. #s 51842-51846, 52004-52007	9,443.17
RECLAMATION DISTRICT 1608, #5963, Transfer to checking	25,000.00
DINO & SON DITCHING, #5964, Inv. #1011	13,705.00
CROCE & COMPANY, #5965, Inv. # 2009074.....	152.15
B&R Self Storage, #5966, Inv. #2120	800.00
PG&E, #5967, Electrical.....	34.28
PAUL E. VAZ TRUCKING., INC., #5968, Inv. #s41919 & 41920.....	781.14
JUDITH BUETHE COMMUNICATIONS, #5969, Inv #6128	2,806.31

Timesheets for the following employees were submitted and checks in payment of same, were approved:

2nd Pay Period August, 2017

JOE BRYSON, #1325, 8/1/17 – 8/31/17 Salary.....	4,094.80
MICHAEL TURRIETA, JR., #1326, 8/16/17 - 8/30/17.....	536.15

September, 2017

MICHAEL TURRIETA, JR., #1327, 9/1/17 - 9/15/17.....	181.06
NICHOLAS D. MANDICH, #1328, 9/1/17 – 9/15/17.....	498.25
JOE BRYSON, #1329, 9/1/17 – 9/30/17	3,730.49
MICHAEL TURRIETA, JR., #1330, 9/15/17 - 9/30/17.....	160.96
NICHOLAS D. MANDICH, #1331, 9/15/17 – 9/30/17.....	152.95

State and Federal Payroll Taxes scheduled to be paid on line, were approved

State Government, Payroll Taxes, August Salary.....	426.08
Federal Government, Payroll Taxes, August Salary.....	2,364.32

Electronic Payments were made to the following:

Bank of Stockton Visa Card1,689.99
State Compensation Insurance Fund, Workers Compensation premium569.58

- (a) Adopt Final 2017-2018 Budget. Dan Schroeder presented this item and included the adopted preliminary budget within the agenda packet. There was discussion and two additional changes were made to the proposed budget. Those changes were to increase payroll taxes from \$6,300 to \$12,000 and under engineering expenses increase FEMA LOMR from \$2,500 to \$17,000. Therefore, after these changes were considered,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Final 2017-2018 Budget be adopted with the changes to the preliminary budget of increasing payroll taxes from \$6,300 to \$12,000 and under engineering expenses to increase FEMA LOMR from \$2,500 to \$17,000.

Item 4. Engineer’s Report. Request for directions and approvals.

- (a) Consider new permits requests from homeowners. – None presented
- (b) Sediment Removal Project. – Because of a conflict of interest with Brett Tholborn and trustee Drew Meyers not present, this item could not be discussed.
- (c) Emergency Plan Update – Chris Neudeck reported that there was nothing to speak of yet but that round 2 awards to the County were for material supplies. The District is going to get another container of supplies from the county and it should a container filled with flood flight supplies.
- (d) FEMA Mapping Status. (from engineer’s report) Chris Neudeck reported that he had not received an endorsement and arranged a meeting with the County this last week. He said that Mr. McGuire is no longer there. He met with Matt Ward, Mike Callahan, and one other fellow. Mr. Ward had the need to put in additional time and took the paperwork home over the weekend. He worked on it and put together a thorough set of comments but Mr. Neudeck said they were de minimis - mostly clerical – and adding the County in with the City. He found one typo and none were challenges on technical experience. Mr. Neudeck doesn’t know when the schedule is for him to sign. He said the District should get a signature from the county hopefully – and they didn’t do a peer review and his hope is to get it this week. He said there was one more letter (not in report) that said the District could expand time if needed. Overall, he is hoping that it will be the conclusion of the FEMA review. Overall, Mr. Neudeck said they had some valid questions from county and the review was very nominal.

Item 5. Levee Superintendent Report. Request for directions and approvals. Joe Bryson presented his October report and went over each item. Of note, on item 6., San Joaquin County left Five Mile Slough, he noted that, although the work was to get rid of the hyacinth, ½ of hyacinth was still there after work.

Item 6. Trustee Election. Select polling place, Election Board compensation, and provide direction regarding additional notices. Dan Schroeder presented this item and said there were two potential sites for the election. One at the library at Mable Baron School and the other at Lyons Restaurant (formerly Le Bistro). After discussion,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the polling place for the election will be at the library at the library at Mable Baron School.

Regarding the Election Board compensation, attorney Schroeder reported that the previous election board compensation had been \$40 an hour for Reclamation District 1614. The Trustees thought this was reasonable and

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Election Board compensation be at a rate of \$40 an hour.

It was reported that there is no requirement for the District to send anything out to property owners about the election. However, letting them know that there is an election and where it is and that it is based off the property assessments might be a worthwhile. It was asked if the Trustees wanted to send something out about two weeks before the election. It was decided it would be a good thing to do with and a notice will be prepared and go out two weeks before the election noting there is an election, details of the election, including the location, ballots, etc. and, how the voting is based on assessment values. Therefore,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that a notice will go to property owners of the District two weeks before the election letting them know there will be an election and details of the election, such as location, time, ballots, and other pertinent information.

Item 7. Newsletter. Discuss timing for the next Newsletter. Attorney Schroeder asked the Trustees when they wanted the next newsletter to go out to the property owners. Do they want to consider waiting until after the election and then report on the results? It was decided that this item will be put on the next Board agenda with the aim that the newsletter go out in December.

Item 8. Report by Trustees on meetings attended and up coming meetings. Request for direction. No reported items.

Item 9. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings. – No report.

Item 10. Discussion and direction on Short-Term and Long-Range Goals. Nothing other than discussed at meeting.

Item 11. District Calendar. Discussion and direction. – no changes.

At this point, the above portion of the meeting ended at 8:35 a.m. and all public left the meeting.

Item 12. Closed Session.

- (a) CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) case.

Item 13, Adjourn from Closed Session. Open Session Disclosure of Reportable Action.

A closed session was held. There were no facts or circumstances to report.

Item 14. Correspondence. No correspondence to present.

Item 15. Approval of Bills. The bills, as presented, were approved.

Item 16. Staff Reports.

- (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.

Item 17. Adjournment.

The meeting was adjourned at 9:10 a.m.

Respectfully submitted,

Jean L. Knight
District Secretary