

**MINUTES OF THE REGULAR MEETING OF BOARD OF TRUSTEES
FOR RECLAMATION DISTRICT 1608
HELD WEDNESDAY, JULY 12, 2017**

The Regular Meeting of the Board of Trustees of Reclamation District 1608 was held Wednesday, July 12, 2017 at the law office of Neumiller & Beardslee, 509 W. Weber Avenue, 5th Floor, Stockton, California, at the hour of 8:00 a.m.

TRUSTEES PRESENT WERE:

MICHAEL PANZER
BRETT THOLBORN

OTHERS PRESENT WERE:

DANIEL J. SCHROEDER
ANDY PINASCO
CHRISTOPHER NEUDECK
JEAN KNIGHT
JOE BRYSON
DOMINIQUE GUILLI

ABSENT WAS:

DREW MEYERS

MEMBER OF PUBLIC

FLORENCE TRELFORD – arrived after meeting started
(Mariner’s Village Resident)

Item 1. Public Comment. Under Government Code Section 54954.3, members of the public may address the Board on any issue in the District’s jurisdiction. The public may address any item on the agenda as it is taken up. A little later on in the meeting when Ms. Trelford arrived, it was asked if she had any public comment. She said she came to ask about some privets growing in the area of her residence at Mariner’s Village. She also asked about the lot line and was told that where the fence is, is the lot line. The District, in this area has an easement down to the toe of the levee. The landowner property is private. The District looks to the landowner for weed growth. Ms. Trelford was introduced to District Superintendent Joe Bryson who informed Ms. Trelford and others that a woman by the name of Sara and Mr. Katzakian (property management company) went out to the property with him to check on the status of the weed growth, lot lines, and other questions that were of concern. All the vegetation is overgrown and it also sounds like there are rats in this vicinity. He also said, along with Mr. Neudeck that the levee is wide in this area so there not not so critically concerned with roots. After Ms. Trelford heard that the property manager staff met with Mr. Bryson, she felt that her concerns were likely addressed. Ms. Trelford stayed for the remainder of the meeting.

Item 2. Approval of Minutes. Minutes of the regular meeting of June 7, 2017. After review,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the minutes of the regular meeting of June 7, 2017 were approved as read.

Item 3. Financial Report. Review, discuss, and accept financial report. Dan Schroeder presented the financial report. This is the final financial report for the fiscal year ending June 30th. It was noted that the District did receive the levee subventions monies for 2015-2016 in the amount of \$148,405.00 and Ms. Knight also noted that the District had received reimbursement from the County of San Joaquin for engineering expenses for the Flood Emergency Response Project in the amount of \$3,065.74. This amount was applied to the engineering expenses for the month, as those costs had initially been billed to the District as engineering costs earlier in the year. After review,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the Financial Report be approved.

- (a) Adopt Resolution 2017-03 Adopting Appropriations Limit for Fiscal Year 2017-2018. Dan Schroeder presented this item. After discussion,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2017-03 Adopting Appropriations Limit for Fiscal Year 2017-2018 be approved.

- (b) Adopt Resolution 2017-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection. After discussion,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that Resolution 2017-04 Certifying Assessments to be Collected and Establishing a Procedure for Collection be approved.

The following bills, and warrants in payment of same, were approved:

MICHAEL PANZER, #5926, Trustee Fee	100.00
VOID, #5927	
BRETT THOLBORN, #5928, Trustee Fee	100.00
JEAN L. KNIGHT, #5929, Secretarial Fee, Two Meetings	725.00
NEUMILLER & BEARDSLEE, #5930, Inv. #285527	2,296.57
KJELDSSEN, SINNOCK & NEUDECK, #5931, Inv. #	20,275.94
VOID #5932	
CROCE & COMPANY, #5933, Inv. # 2008246 & 2008521	316.80
LARRY'S TREE CARE, #5934, Inv. # 1574	750.00
PAUL E. VAZ TRUCKING, INC., #5935, Inv. #s 50281, 50282, 50283, 50284.....	10,763.14

PG&E, #5936, Electrical.....43.48

Timesheets for the following employee was submitted and checks in payment of same, was approved:

June, 2017

JOE BRYSON, #1317, June, 2017 Salary4,044.70

State and Federal Payroll Taxes scheduled to be paid on line, were approved

State Government, Payroll Taxes, June Salary169.89

Federal Government, Payroll Taxes, June Salary1,149.38

Electronic Payments were made to the following:

Bank of Stockton Visa Card350.37

State Compensation Insurance Fund, Workers Compensation premium1,139.16

Item 4. Engineer’s Report. Request for directions and approvals.

- (a) Consider new permits requests from homeowners. – Pending Permit Request for Antonio & Lillian Arrendondo at 6201 Embarcadero Drive for construction of landscaping improvements and installation of a tough shed on the District’s property. Chris Neudeck said he thought it best to give a recommendation not to approve as the paperwork is not complete. First, he feels it should not be approved as the permit wasn’t agendized and second, that he will meet with the Arrendondo’s and discuss the requirements needed. This was agreed upon by Trustees and staff.

From Engineer’s Report:

II. FEMA Mapping Status: Mr. Neudeck discussed the status of the 5/25/17 submittal of responses to FEMA with respect to the District’s LOMR application dated February 24, 2017. In a June 27, 2017 reply from FEMA, with comments requesting additional information relative to flood map extend and boundaries, in an attachment included with that letter, FEMA has asked the District to: “Please provide a “without levee” hydraulic analysis so that the area protected by the levee can be determined and please provide digital and paper copies of the model. Please also map the area found to be protected on the topographic workmap and annotated FIRM.” This will be done by the engineers.

III. Sediment Removal Project. At this time, the meeting was suspended as Brett Tholborn left because of his conflict of interest with this project and there was no quorum present. Nothing was documented in the minutes during the discussion because of the meeting suspension at 8:30 a.m.

The meeting was reconvened at 8:37 a.m. with Mr. Tholborn returning.

IV. Southwest Levee Raising Project.

- (b) Discuss and Direction regarding raising the elevation of the southwest levee. Want us to physically map the limits on non-levee condition.

Chris Neudeck reported on this item and directed Trustees and staff to a DRAFT typical levee raising cross sections depicting extent of potential levee improvements along the Southwest section of the levee. He also wanted to strategize with the Board the long term plan to raise this section of levee and impacts to existing homeowner's waterside improvements. He explained that there is only one way to raise the levee and that is waterward. It would likely be 3 feet above the 200-year level. He said that existing trees, decks, etc., could no longer be there when work done. They would also have to raise the fences – The District would be responsible to raise the levee to be consistent with the profile of the levee. He noted that this information is just an introduction and the whole process will take some effort. He is asking for endorsement from the Board. Mr. Neudeck said he would also need to work with Attorney Schroeder to get a feel for the right-of-ways. There will need to be a number of phases and at this time the cost will be more than the District will have in reserves. It's the most likely area that will need work in the next decade. Chris Neudeck and Dan Schroeder will need to discuss this whole matter more and towards the end of the discussion, it was decided that there is no urgency for this work and perhaps it could be done within 5-7 years and be coming up towards the end of the current assessment and into the next assessment process. The work will be very disruptive. At this time, it was decided that this is an introduction to start thinking about the process and the thought is that it is a direction the District should be going.

Item 5. Levee Superintendent Report. Request for directions and approvals. Joe Bryson went over the the levee superintendent report. He noted on item 8 of his report that John Flanagan had a lot of building going on. The work needed to stop as he needs to have a permit for the work. Mr. Bryson also reported that he is getting calls from all homeowners who have rats or squirrels – not just levee owners. The newsletter that went out of the residents noted that if people had rats or squirrels to notify the District wherein it really related to those on the District's levees. There is a beaver coming in from the tulles and Mr. Bryson said that Nick Katrina (Beaver Busters) has been called to hopefully trap the beaver. He also reported on an issue with PG& E as he heard bangs and saw smoke coming out of a PG&E telephone poll. He called 911 and Stockton Police and Sheriffs. PG&E lines were in water. The power was to come back up by 7:00 p.m. that evening. As noted on item 12., Mr. Bryson also reported that he has hired two high school students to work on the levees as part time employees.

Item 6. Records Retention Policy. Adopt Resolution 2017-05 Amending The Reclamation District 1608 Records Retention Policy Records Retention Schedule. Andy Pinasco presented this item. Since District participates in the Levee Subventions Program, this resolution amends the Records Retention program to comply with the State's Levee Subventions program increasing the record retention period from 7 years to 10 years for District financial records. After review,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that

Resolution 2017-05 Amending The Reclamation District 1608
Records Retention Policy Records Retention Schedule be
approved.

Item 7. Report by Trustees on meetings attended and upcoming meetings. Request for direction. None.

Item 8. Report and possible action on Progress of Tasks Assigned at Previous Board Meetings. No report.

Item 9. Discussion and direction on Short-Term and Long-Range Goals. No additional changes.

Item 10. District Calendar. Discussion and direction. No discussion, just as noted in agenda packet.

Item 11. Correspondence. None.

Item 12. Approval of Bills. The bills, as presented, were approved.

Item 13. Staff Reports.

- (a) Attorney. The Agenda for this meeting was posted on the window outside the meeting room at 509 West Weber Avenue, Stockton, California, at least seventy-two (72) hours preceding the meeting.

Item 14. Adjournment. Brett Tholborn reported that he will likely be gone during the time of the August 2nd meeting. It was suggested that the District combine the August and September meetings and have the meeting in late August. Trustees Tholborn and Panzer agreed to this idea and therefore,

It was moved, seconded (B. Tholborn/M. Panzer) and unanimously carried by the Board of Trustees of Reclamation District 1608 that the August and September Regular Meetings be combined and that a date agreeable to all Trustees at the end of August be chosen for that meeting.

The meeting was adjourned at 9:20 a.m.

Respectfully submitted,

Jean L. Knight
District Secretary